

## DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building, Room 1A, 127 East Oak Street, Juneau, WI 53039

**Date: November 5, 2014**

**Call to order:** The meeting was called to order by Chairman Mattson at 8:30 a.m. with the following members present: **Rodger Mattson, Chester Caine, Mark Roesch, Dennis Schmidt, Tom Nickel**

**Also present:** Russell Freber, Director of Physical Facilities; Phillip McAleer, Asst. Director of Physical Facilities; Mary Kay Westimayer, Administrative Secretary; Jim Mielke, County Administrator

**Public Forum:** None

**Minutes:** A motion was made by Chester Caine and seconded by Tom Nickel to approve the minutes of the October 1, 2014 meeting as recorded and allow the chairman to go out of order to efficiently conduct the meeting. Motion carried.

**Communications & Committee Member Reports:** None

### **Discuss, consider and take action on the following items:**

The BO10 Chiller Project was discussed and all agreed to move forward with this project.

**A motion** was made by Dennis Schmidt and seconded by Tom Nickel to approve asking the Finance Committee for Contingency Fund transfer for the BO10 Chiller Project. Motion Carried.

The Jail Water Heater Project was the next item discussed. Authorization was given to Russ Freber to solicit bids for this project in order to have an idea of the cost involved. This will be brought before the building committee at the January 2015 meeting.

**A motion** was made by Chester Caine and seconded by Dennis Schmidt to seek bids on the Water Heater Project and then bring it back before the board for consideration. Motion Carried.

Discussion on the replacement of #3 Boiler Controller failures took place. All committee members agreed that the Physical Facilities department was doing what was needed to remedy this situation. No action required.

### **Report and consider Maintenance Operations & Projects:**

Russ Freber reported that a company was hired to pressure wash the buildings and wash the windows. The sidewalk at the Administration Building suffered some damage from their equipment that has been repaired and the expense has been covered by Ace Services, Inc.

**Law Enforcement Center** parking lot has new blacktop.

### **Jail**

Russ Freber reported that we have applied to Focus on Energy for the Water Heater Project. He also stated that there should be substantial savings on Natural Gas when this project is completed.

The camera lenses in the Parking Lot Lights needed replacing. Russ Freber stated that our department was able to make the lenses needed for replacement saving us money.

### **Legal Services Building**

A heated wire product will be placed on the east side of the roof to remedy the ice and snow buildup that took place last year. If the product works as planned we will consider doing the south side in 2015.

**HDOB**

The Back Draft Dampers have been installed with Sure Fire's help.

The Variable Frequency Drives have been installed on the #3 air handler.

The CBRF Bariatric Project is coming to an end. There were some additions to the project but it was noted that we came in under budget.

**Administration Building**


The elevator project is moving forward. We are anticipating starting next week prepping for the new equipment. The project should be finished by the end of this year.

The next meeting is scheduled for Wednesday December 3, 2014 in Room 1A of the Administration Building.

**Adjournment:**

There being no further business to come before this committee, a motion was made by Tom Nickel and seconded by Dennis Schmidt to adjourn the November meeting at 9:37 a.m. Motion Carried.

Respectfully submitted,

  
Dennis Schmidt, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.