

DODGE COUNTY EXECUTIVE COMMITTEE

September 2, 2014, 8:00 A.M.

FOURTH FLOOR CONFERENCE ROOM 4B

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Johnson, Kottke, Maly, Marsik and Miller.

Members absent: None.

A motion was made at 8:03 a.m., by Frohling, 2nd by Johnson to convene in closed session.

Before voting on the Motion, Chairman Kottke announced to all present that the purpose of the closed session will be to consider performance evaluation data and compensation of a public employee over which the Committee has jurisdiction and exercises responsibility, namely, James E. Mielke, Dodge County Administrator, and that Section 19.85(1)(c), of the *Wisconsin Statutes*, authorizes the closed session.

A roll call vote was taken. Motion carried by unanimous vote of all members present, at 8:05 a.m.

There was consideration, deliberation, and discussion concerning performance evaluation data and compensation of a public employee over which the Committee has jurisdiction and exercises responsibility, namely, James E. Mielke, Dodge County Administrator.

Motion by Maly, 2nd by Marsik to reconvene in open session.

A roll call vote was taken. Motion carried by unanimous vote of all members present, at 9:05 a.m.

At this time, the following individuals joined the meeting:

Others present: County Administrator Jim Mielke, Emergency Management Director Amy B. Nehls, Emergency Management Deputy Director Joe Meagher, County Clerk Karen Gibson, Deputy County Clerk Christine Kjornes, Corporation Counsel John F. Corey, and County Board Supervisor Lisa Derr.

County Board Supervisor Lisa Derr provided an oral report to the Committee regarding a proposed Resolution requesting that the State of Wisconsin accept additional Federal Medicare funds. Supervisor Derr reported that the additional funds have been available since January of 2014, and that she will present the proposed Resolution and information about these additional Federal Medicare funds to the Human Services and Health Board at its meeting to be held on September 3, 2014.

Motion by Maly, 2nd by Miller to approve the August 4, 2014 minutes as presented. Motion carried.

Motion by Marsik, 2nd by Miller to authorize out-of-state travel for UW-Extension Family Living Educator, Pattie Carroll, to attend the National Extension Association Family and Consumer Science Conference in Lexington, Kentucky, on September 15-18, 2014. Motion carried.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, September 16, 2014 County Board meeting. Ms. Gibson reported that the agenda will include Resolutions from the Finance Committee and the UW-Extension Education Committee, an Ordinance from the Highway Committee, and a presentation by the President of Moraine Park Technical College.

Ms. Gibson distributed to Committee members information about the 2014 Wisconsin Counties Association Annual Conference to be held at the Kalahari Resort in Wisconsin Dells, on September 15-16, 2014. Ms. Gibson reminded Committee members that they will need to present proper identification at time of check-in, to review their invoices at time of check-out, and to report mileage for reimbursement.

County Administrator Mielke provided an oral report to the Committee regarding an incident that occurred and which involved a vehicle that is owned by the Dodge County Highway Department and a vehicle that is owned by a private party.

Administrator Mielke provided an oral report to the Committee regarding a claim for money damages to repair a vehicle that was submitted by Jacob T. Kovacevich. Motion by Maly, 2nd by Frohling to recommend to the County Board that it disallow the claim for damages submitted by Jacob T. Kovacevich. Motion carried.

Administrator Mielke provided a draft copy of the proposed 2015 County Board Budget to Committee members.

Administrator Mielke provided a brief oral report to the Committee regarding the Financial Plan for the 2015 Dodge County Budget, which sets forth various proposed capital projects to be funded through sales and use tax remittances.

Supervisor Frohling reported to the Committee that he received a request from a citizen of Dodge County regarding a history of projects funded through the County sales tax, and that the individual will address the Finance Committee under the agenda item *Public Comment*, at its meeting to be held on September 9, 2014.

Administrator Mielke provided a brief oral report to the Committee regarding the potential coordination by Dodge County of private water well testing. Mr. Mielke reported that this would be a voluntary program, and all costs will be paid by individuals who request that their private water wells be tested.

Corporation Counsel John Corey provided an oral update to the Committee regarding the records retention policies and records retention ordinance. Mr. Corey reported that he is working with Assistant Corporation Counsel Peter Navis and he estimates that he will complete a draft of the records retention ordinance in early October of 2014.

Supervisor Maly reported to the Committee that on August 25, 2014, she attended a social media conference in Stevens Point, Wisconsin, that was sponsored by the Wisconsin Counties Association. Supervisor Maly further reported that she will email to Committee members the notes that she made while attending the conference.

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Mr. Corey provided an oral update to the Committee regarding an offer to purchase the Fox Lake Substation located at 635 Spring Street, in the City of Fox Lake. Mr. Corey reported that on August 20, 2014, he signed the offer to purchase on behalf of Dodge County, and forwarded the signed offer to purchase and additional materials to the attorney for the Buyer.

Mr. Corey provided an oral update to the Committee regarding the former MetalFab property located at 401 Madison Street, in the City of Beaver Dam. Mr. Corey further reported that he and Supervisor Berres recently met with the tenant and discussed rental costs and the physical condition of the building.

Emergency Management Director Amy Nehls provided an oral update to the Committee regarding the Simulcast grant. Ms. Nehls reported that all equipment has been installed on the towers, testing of the equipment will be completed this week and the "go live" date is scheduled for the week of September 11, 2014.

Ms. Nehls provided an oral report to the Committee regarding a FEMA audit of the equipment purchased with Simulcast grant funds. Ms. Nehls reported that Emergency Management Deputy Director Joe Meagher compiled information and submitted it to FEMA.

Administrator Mielke provided a brief oral report to the Committee regarding the issue of liquid manure management and a potential request for State assistance originating through the Land Conservation Committee, and that the Land Conservation Committee is scheduled to meet again on September 22, 2014.

Supervisor Frohling provided a brief oral report to the Committee regarding his attendance at a recent meeting to discuss Transportation Aids.

Meeting adjourned at 9:55 a.m. by the order of the Chairman.

The next regular meeting is scheduled for Monday, **October 6, 2014 at 8:30 a.m.**


David Frohling, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.