

Land Information Council Meeting Minutes, August 09, 2013

Members Present: Dianne Bell, Ernie Borchardt, Joyce Fiacco, Patti Hilker, Howard Kriewald,
Chris Planasch, Jerry Thomasen
Also Present: Pat Ninmann
Excused: Todd Nehls

The Dodge County Land Information Council meeting was called to order by Chairman Jerry Thomasen at 9:42 A.M. in Room 1A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken. It was confirmed that requirements of Wisconsin's Open Meetings law had been met.

Borchardt motioned, second by Kriewald to approve the agenda and deviate from it to efficiently conduct the meeting. Motion carried.

Kriewald motioned, second by Borchardt, to approve minutes from the Friday, December 14, 2012 meeting. Motion to approve the minutes carried.

Thomasen welcomed Pat Ninmann, Dodge County Sheriff, as a new member of the Council effective upon her appointment to the Land Information Council by Russell Kottke, Dodge County Board of Supervisor's Chairman, at the August 20, 2013 County Board meeting.

Fiacco presented a summary of Wisconsin Land Information Program (WLIP) retained fee/grant revenues for Dodge County from establishment of the original Program October 1, 1990 through July 31, 2013. She highlighted changes due to Act 314 which increased funding as of June 25th 2010. The report also presented totals retained due to the establishment of additional funding for improving public access to housing data September 1, 2001 and discontinuation of Contribution-Based Grants in 2002. She reported on the amounts available in continuing fund balances and balance changes in 2012 for the land information office, public access and copy/plot/scan equipment business units (BU 811, 813, 814 respectively). No council action was required.

Fiacco distributed and presented the County Retained Fee/Grant Report required from the Land Information Officer by the DOA annually (June 30th). The report presented grant awards and the amount of retained fees collected from January 1 – December 31, 2012, a brief narrative of 2012 Land Information Activities, a report detailing activities/spending amounts for specific land info spending categories including project description, Land Info Plan citations by page number, Unit Cost and Total Cost for each land info category, total amount spent in Calendar 2012 on land modernization/provision of land info on the internet, amount to be carried over into Calendar 2013, and estimated amount of total spent in 2012 in or for register of deeds office projects. No council action was required.

Fiacco presented a report on the impact Act 20 (State Budget) has on the Wisconsin Land Information Program (WLIP). She distributed a summary sheet outlining specific changes to the WLIP noting that the amount of fees retained by the County to support the Land Information Office will remain the same. However, the amount being returned to the state will increase from \$2 per real estate document recorded to \$7 as the \$5 Social Security redaction fee being used by the Register of Deeds is to be redirected to the DOA for the purpose of creating and implementing a plan for a statewide parcel map. She reported that these funds are finally being placed in a segregated continuing fund that can only be used for modernization of land records. Base budget grants are to be increased from \$50,000 to \$100,000 (if fees retained annually do not equal a minimum of \$50,000) and Training and Education grants will be

increased from \$300 to \$1000. A handout summarizing Fees Retained and Grants (by County) awarded in 2012 was distributed. It illustrated the wide disparity between counties in WLIP support of land records modernization. No council action was required.

Fiacco requested input on projects/items that council members would like to see recommended for inclusion in the 2014 Budget. She distributed a list of IT Requests she was proposing in 2014 including annual maintenance for the Land Records Search Tool (LRST), GIS and CAD software, hardware and software for the shared scanning station; upgrades and enhancements to the LRST and GIS Web Mapping tool; replacement of graphics plotter, image compression software and a tablet device with data plan for field staff.


Fiacco noted that in addition to these items, she had discussed other land information-related projects/items with several department heads. She requested a recommendation from the Council to the County Administrator in support of including these items in the 2014 Budget following discussion. Additional land information-related projects/items discussed included:

- Robotic total station for Sheriff's Department Crash/Crime Investigation Team staff;
- Robotic total station for survey office;
- Handheld GPS with camera for data collection projects and field inventories (shared resource);
- Laptop computer for Land Conservation Department field use;
- Imaging project for Property Description Office;
- Imaging project for Treasurer's Office.

Fiacco reported sufficient funds were available in the continuing fund balances (BU 811 and 813) that would support these projects/items with expectations from the DOA that these accrued WLIP funds be utilized unless designated for other projects. Several future projects are expected to rely on those funds including a probable 2015 request for an integrated assessment/tax/permitting system to replace the current legacy system and updated high resolution orthophotography and LiDAR in 2017. Sheriff Ninmann remarked that Toughbook laptops currently in use by her department are being upgraded and suggested one of them could potentially be repurposed to fit the needs of the Land Conservation Department. Borchardt motioned, second by Planasch that these items be recommended to the County Administrator for inclusion in the 2014 Budget. Following further discussion, motion carried.

Hilker motioned, second by Borchardt to adjourn the meeting. The meeting was adjourned at 10:43 A.M. The next Land Council meeting was tentatively scheduled for Friday, December 13, 2013 at approximately 9:30 A.M. o'clock, in Room 1A, County Administration Building following the Land Information Committee meeting.

Respectfully submitted,


Joyce A. Fiacco

Land Information Council Secretary

(Minute notes taken and minutes transcribed by Joyce Fiacco, 2012-2014 Council Secretary)

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.