

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A, 127 East Oak Street, Juneau, WI 53039

Date: February 5, 2014

Call to order: The meeting was called to order by Chairman Mattson at 8:32 a.m. with the following members present: **Rodger Mattson, Paul Marose, Clem Hoelzel, Ed Nelson.**
Excused: Chester Cain

Also present: Russell Freber, Director of Physical Facilities; Mary Kay Westimayer, Secretary; Phil McAleer, Assistant Director of Physical Facilities and Jim Mielkie, County Administrator.

Minutes: A motion was made by Marose and seconded by Nelson to approve the minutes of the January 8, 2014 meeting as recorded and allow the chairman to go out of order to efficiently conduct the meeting. Motion carried.

Russ Freber reported on the following maintenance operations and projects:

Two of the stairwells and the Prisoner Transport Area at the Courthouse need the VCT flooring replaced. The VCT tile is curling, causing a potential tripping hazard. Russ is checking into options for burnishing the concrete in the transport area.

The boiler tube at the Administration Building broke and needed replacement.

Kunkle Engineering is working on the specs for replacement of water heaters in the Detention Facility and the air conditioning unit in BO10. The project will then be submitted for bids.

The John Deere 4410 Tractor needed a shaft replaced. Discussion took place on requesting replacement for one of the tractors in next year's budget.

The desk areas in the courtroom have laminated wood that is letting loose. This repair project will take place when the Judge has scheduled vacation time. Other areas in the courthouse are being looked at to determine if the same thing is happening in those locations as well. Russ will follow up on this at the next meeting.

Law Enforcement Center master control project is 99% done. A wall was moved; new drywall; paint and flooring were added. Russ encouraged committee members to check out the improvement.

Henry Dodge Office Building project is winding down. There are still some things that need to be addressed in the CBRF unit. Johnson Control is finishing up with the air handlers. We have one maintenance person at that building daily and sometimes two. In April we will start addressing the long list of requests for room adjustments in the building. Right now we are focusing on Pod cleaning at the Jail through the end of March.

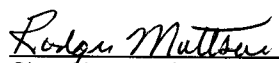
The Office Building has not sold. Realtors continue to look at the building but no offers yet. The next step is to list it with an online auction site; Russ is working with John Corey on this. Russ will update the committee on this at the next meeting.

The Master Gardeners would like to pursue a project on the west side of the Administration Building. The proposal was put before the committee to review and will be put on the next meeting agenda for approval.

The next meeting is scheduled for Wednesday, March 26, 2014 at 8:30 a.m. in Room 1A of the Administration Building.

Adjournment: There being no further business to come before this committee, a motion was made by Nelson and seconded by Hoelzel to adjourn the meeting at 9:12 a.m. Motion carried.

Respectfully submitted,


Clem Hoelzel, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.