

**DODGE COUNTY PLANNING, DEVELOPMENT AND PARKS COMMITTEE
MINUTES
March 17, 2014**

The Dodge County Planning, Development and Parks Committee met on March 17, 2014 at 7:00 p.m. on the 1st Floor of the Administration Building, Juneau, Wisconsin.

Chairman Schaefer called the meeting to order. Roll Call was taken. Members present were Tom Schaefer, Randy Grebel, Joseph Marsik and William Muche. Allen Behl was excused. The staff present at the request of the Chairman were Joyce Fiacco and Bill Ehlenbeck. Jim Mielke and Mike Powell were also present.

The Chairman asked the staff to confirm compliance with the open meeting laws and the public hearing notice requirements. Mr. Ehlenbeck noted that the meeting was properly noticed in accord with the open meeting law.

The agenda was reviewed and approved as posted.

PARK SYSTEM

1. Harnischfeger Park Restroom Bid Selection

Bill Ehlenbeck reviewed the project budget showing the amount of funding available is projected to be sufficient to accept the low base bid and still have a 10% contingency available. Bid Tabulation Results were presented along with a letter of award recommendation by the consultant SAA Design Group. Advanced Building Corporation submitted the lowest base bid. The alternate bid for the pre-fab option was rejected due to added costs. Differences between the three bids received were discussed. Ehlenbeck presented the project timeline noting that a substantial completion date of June 27th is anticipated. There was discussion on approval of the alternate bid for paving if cost quotes from the Highway Department aren't cheaper. Also the pathways portion work could be added to the project contract if the Highway Department can't perform that work cheaper.

Motion by Randy Grebel to accept the low base bid submitted by Advanced Building Corporation, and alternate paving bid if it proves to be cheaper than Highway Department quote.

Second by Joe Marsik

Vote: 4-0

Motion carried.

2. Approve purchase of zero-turn mower

Ehlenbeck provided background information regarding why the purchase of a new zero-turn mower was being requested. He presented a summary of the bids submitted and Mike Powell provided information on the manufacturers, models and bidders that were under consideration. There was discussion regarding the pros and cons of each. Ehlenbeck reported that \$15,000 had been budgeted for this purchase in the 2014 Budget.

Motion by Joe Marsik to approve Resolution 2014-3.17-300P accepting the bid submitted by Service Motor Company, Fond du Lac, WI for a 2014 Kubota ZD326P Zero Turn Mower for \$12,200, determined to be the most advantageous for Dodge County based on cost, reliability, features, safety and maintenance efficiency.

Second by Tom Schaefer.

Vote: 3-1 (Grebel)

Motion carried.

3. Cardinal Connection Bike Trail resolution

Ehlenbeck presented information regarding the current status of the WIDOT Transportation Alternatives Program (TAP) application for the development of the Cardinal Connection, now named the Gold Star Memorial Trail, a non-motorized travel path which would connect the City of Mayville with the Horicon Marsh Education and Visitor Center. He reported that we have been invited to proceed to the second and final round in the application process. He presented background on the proposed trail, why it was important, that ownership of the project was a grass-roots group of local citizens with sponsorship by Dodge County, how the name had been changed, how much it would cost and how it would be funded. He distributed a list of those providing letters of support for the proposed path. He stated that the application required a resolution of support from the Dodge County Board. A lengthy discussion followed with questions answered by Ehlenbeck and Mielke.

Motion by Joe Marsik to forward a resolution to the County Board supporting the second round application for Transportation Alternatives Program (TAP) grant for the Gold Star Memorial Trail.

Second by Randy Grebel.

Vote: 3-1 (Muche)

Motion carried.

4. Snowmobile Trail Grant resolution

Ehlenbeck reported the snowmobile program for last year received supplemental grant funds of \$38,661 in addition to the normal annual amount of \$80,125. The current 2013-2014 season is the 2nd best since early 1990's in terms of days open, so supplemental funds will be expected again this year.

Motion by Bill Muche to approve Resolution 2014-3.17-100P which authorizes the Department to apply for 2014-2015 Snowmobile Aids for acquisition and maintenance for 320.5 miles of existing certified trail in the amount of \$250 per mile (\$80,125 total). The resolution also allows the Department to apply for funds for new trail sections based upon recommendations of the Dodge County Snowmobile Association and apply for Bridge Rehabilitation funds if necessary. The resolution also authorizes the Department to sign the documents necessary for these applications.

Second by Randy Grebel.

Vote: 4-0

Motion carried.

5. ATV Trail Grant resolution

Motion by Bill Muche to approve Resolution 2014-3.17-200P which authorizes the Department to apply for 2014-2015 ATV Trail Aids for acquisition and maintenance for 20 miles of existing certified trail in the amount of \$100.00 per mile (\$2000 total). The resolution also allows the Department to sign the documents necessary for the application.

Second by Randy Grebel.

Vote: 4-0

Motion carried

6. Park Manager Report

- Ehlenbeck presented an accounting of Winterfest 2014 noting that there was a net revenue of \$5787.
- Ehlenbeck reported that the Friends of Dodge County Parks had established a sub-committee for the Gold Star Memorial Trail to expedite fundraising and acceptance/processing of donations.
- Ehlenbeck presented the Fund Balance Report-Cash (January 1, 2007 through March 12, 2014) for the Friends of Dodge County Parks, Inc. He noted that the Endowment fund had \$17,900 and that \$9,451 was designated for the Harnischfeger Restroom/Shower Building.
- Mike Powell provided a report on how the new Astico Park pier installed in 2013 had fared the harsh winter.
- Ehlenbeck reported that he had been approached by the owner of the Roll-Hahn property located near lower Ledge Park regarding Dodge County's potential interest in purchase of the property. The County offered \$65,000 back in 2001, but the owners were seeking more in the range of \$100,000. The parcel contains 14 acres total made up of approximately 4-5 acres tillable land with the remainder in wetland and a pond. He reported that he will seek an appraisal of the property to get an idea of current value. Randy Grebel suggested the owner be offered naming rights of the pond or other options if they donated the land.

OTHER BUSINESS

1. The minutes from the February 17, 2014 meeting were reviewed by the Committee.

Motion by Randy Grebel to approve the minutes as written.

Second by Joe Marsik.

Vote: 4-0 Motion carried.

2. No Committee Member Reports

3. No additional per diems.

Motion by order of the Chair to adjourn the meeting.

Meeting adjourned at 8:26 p.m.

Respectfully Submitted,



Allen Behl, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.