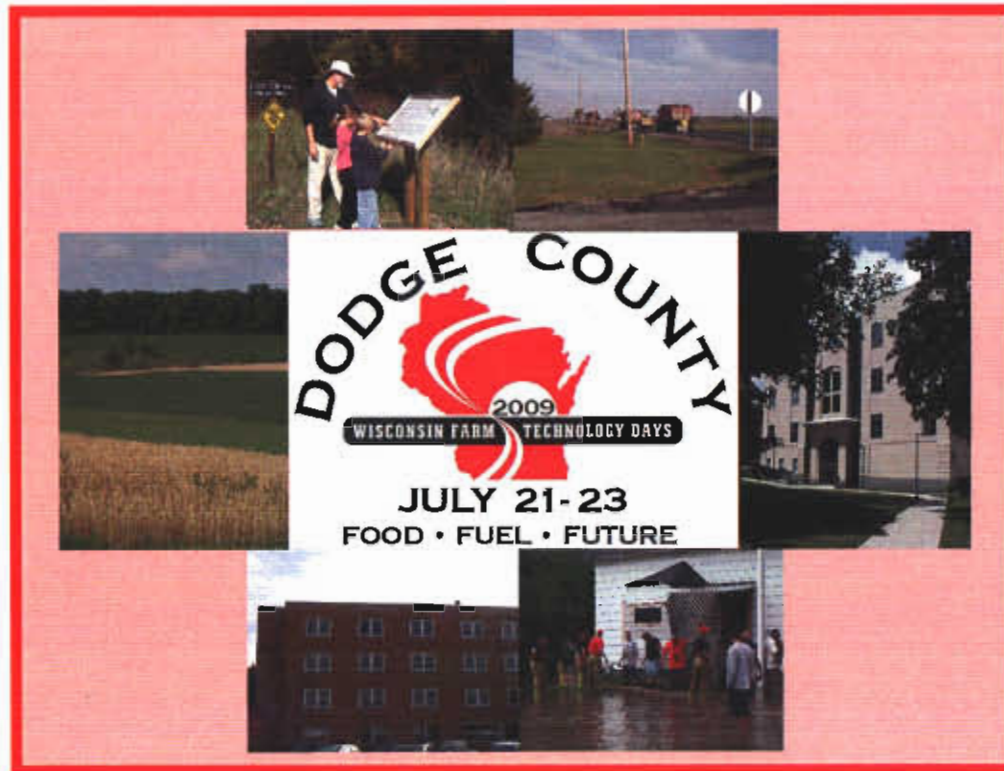


# 2009 County Board Chair's Budget to the Dodge County Board of Supervisors



General Government  
Public Safety  
Public Works  
Health & Human Services  
Culture, Recreation & Education  
Conservation & Economic Environment



DODGE COUNTY, WISCONSIN

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October 21, 2008

TO THE HONORABLE MEMBERS OF THE DODGE COUNTY BOARD OF SUPERVISORS

Dodge County is faced with a number of unique challenges in preparing a 2009 County Budget: The State of Wisconsin has imposed a 2% cap on property tax levy increases. For Dodge County this means that we are limited to an increase of \$583,183. Most of this is offset by a budgeted drop of \$500,000 in interest income from investments. In addition we have a large increase in fuel, utilities, and road construction costs; and increases in employee compensation and health insurance and many other areas.

Clearview was asked to cut their property tax levy to \$2,000,000 which is \$982,248 less than the 2008 levy. To accomplish this Clearview needs to apply \$981,260 from their designated fund balance. Through diligent cost cutting and some reimbursement increases, Clearview has managed to accumulate an available balance in the last couple of years that makes this possible. Operating in old inefficient buildings with declining populations and insufficient revenues continue to present Clearview with some difficult challenges.

All other departments were asked to submit budget requests with a property tax levy no greater than their 2008 levy. In addition they were allowed to submit a priority list of what they would do with additional funds if available. All departments except the Sheriff's Department complied with this request. Many were able to meet the 2008 levy with no additional requests. All are to be complimented for their efforts in making cuts and presenting their needs.

The Sheriff's Department requested a 2009 levy increase of \$1,127,214. A large problem in the Sheriff's Department budget is that they negotiated a three year contract effective October 22, 2007 regarding federal prisoners. In 2009 Jail Division expenses are increasing; however, revenues are not. This will essentially be the same for 2010. In addition to personnel and other increased expenses, the department has a \$49,000 increase in vehicle fuel costs and a \$58,990 increase in computer maintenance and repair costs.

The budget submitted does not include funding for the following Sheriff's Department requests:

3% across the board cut in Personnel Services in Jail Division	\$227,692
Two Corrections Officers	132,266
3% across the board cut in Personnel Services in Patrol Division	73,761
One Communications Officer	64,472
One Detective	67,293
Three Panasonic Tough-book laptops for Lieutenants' cars	22,357
Panasonic Tough-book laptop for Criminal Investigations Division	7,452
Two I-Cop squad video cams for Patrol Sergeants	9,360
Riot gear	4,200

Other departments have had funds added from priority lists submitted as follows:

Land Resources and Parks

Multiple small park repair projects 18,000

Treasurer

Postage to continue sending taxpayer receipts 3,000

Corporation Counsel

Retain full-time receptionist 6,526

Information Technology

Plasmon Archive & Utility Appliance with Google Mini-Search software package (\$166,745) 0

Replace additional PC workstations as well as implement thin-client technology (\$65,312) 40,000

Cisco 4402 WLAN Management Controller (\$13,450) 0

Contracted software engineering services to assist with converting remaining DOS database applications (\$15,000) 0

Replace additional network printers 8,500

Upgrade B10 Core Room and Clearview Health Facilities Unitrends data protection unit software to new release of 3.x 2,750

Extend wireless access to remainder of Office Building 3,790

Classroom training for county employees 19,200

Professional training for Information Technology Staff 15,000

Annual service maintenance support agreement for Dodge County IT Badge System equipment 1,900

Building Maintenance

Utilities 161,223

Medical Examiner

Autopsy Services 30,000

Blood Testing 3,000

New Vehicle \$21,000 less \$3,000 for sale 18,000

### Emergency Management

Balance on a communications consultant contract	9,350
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### Veterans Service

American flags	2,500
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### UW Extension

Retain part-time 4-H Typist III position (\$24,973), less funding for Dairy Herd Improvement Association, cut (\$3,850)	21,123
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### Human Services and Health

Retain full-time child welfare social services aide position	50,000
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Retain part-time child welfare social services aide position	30,000
--	--------

Retain full-time child welfare social services aide position	70,000
--	--------

Retain full-time clerical position/Home Road	50,000
--	--------

Existing child welfare treatment services	60,000
---	--------

New juvenile prevention initiative	23,942
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One vacant DD Supervisor position was not funded.

### Highway

Our 540-mile county highway system is deteriorating at an alarming rate. We should be resurfacing twenty-two miles each year. Rising petroleum-based materials and operation costs have caused a shift in direction for 2009. Historically, the Highway Department has budgeted for a highway reconstruction project each year. In 2009, this was scheduled for CTH C (CTH A – Jersey Road) at a cost of approximately \$3.5 million.

You will note that available sales tax proceeds have been allotted to road resurfacing not reconstruction in 2009. In addition, the Highway Department requested \$1,950,000 to resurface additional seven and one-half miles. I have allotted \$1,500,000 in additional appropriations for this purpose. Even with this amount, the department is running behind and the County Board is going to have to face this problem.

With increasing costs and levy limits, road reconstruction does not appear possible unless the County Board is willing to bond. Principle and interest on bonds are an exception to property tax levy limits. By bonding we could raise property tax funds for reconstruction.

The budget I hereby present for your consideration calls for a property tax levy of \$31,001,767, the maximum amount allowed under the Governor Doyle's 2% levy limit increase. In addition, it also calls to apply \$1,207,213 from the available undesignated general fund balance.

Russell Kottke  
County Board Chairman

## County Budget Book Notes

This budget is presented pursuant to Section 65.90 and Section 59.605 of the Wisconsin Statutes. The latter section provides for a separate operating tax rate, based on 1992's rate, subsequently adjusted in 1995, not to be exceeded in succeeding years unless first approved by referendum. Special purpose taxes, those not apportioned to all county taxing districts, such as, public health, bridge aids and county library, and debt service are excluded from the operating tax rate limit. Legislatively, the levy limit imposed on counties discontinued effectively January 1, 2008. However, Governor Doyle extended county levy limits for those based on the 2009 budget. Similar to the past two years levy limits, county's tax levy could not exceed the greater of 2% or the percentage increase in its equalized values due to new construction. For 2009, the county's rate increase in equalized values for new construction is 1.751%. The county, therefore, may increase its non-special purpose tax levy of 2008 by 2.0%. The county board chairman's proposed 2009 non-special purpose tax net levy is at the 2.0% increase amount.

This budget book is prepared under a major fund accounting basis and meeting GASB Statement 34 standards. All financial budget reports are prepared using the county's J D Edwards (Oracle) financial system. Revenues and expenditures are reported on a gross basis.

Responsibility in preparing the 2009 proposed budget remains with the County Board Chairman. The proposed budget is changed only by county board amendments to it.

### 2009 COUNTY BOARD CHAIRMAN'S PROPOSED BUDGET BUDGET DISCUSSION

Presented in the "Budget Discussion" section is supportive budget information. It includes comparative budget data, explanation of significant increases or decreases, explanation of fiscal policy or accounting practices and provides other applicable budget information.

#### Budget Process and Timetable

The 2009 budget process progressed as follows:

- July 22, 2008 - 2009 budget instructions are made available to department heads.
- Aug .15, 2008 - 2009 county equalized values made available by the Wisconsin Department of Revenue.
- August 2008 - County Board Chairman reviews department preliminary budgets.
- Sept. 02, 2008 - Deadline date for departmental budgets to be filed with County Clerk (Administrative Secretary).
- Sept. 15, 2008 - State submits 2009 state shared revenue estimate.
- Sept. 16, 2008 - County Board Chairman completes proposed budget submitted for printing.
- Oct. 01, 2008 - State submits 2009 general transportation aid estimate and exempt computer equipment valuation.
- Oct. 21, 2008 - County Board Chairman presents 2009 proposed budget to county board.
- Oct. 21, 2008 - 2009 proposed budget referred to finance committee for review and recommendation.
- Oct. 29, 2008 - Finance committee reviews 2009 proposed budget and forms recommendation.
- Oct. 23, 2008 - Notice of 2009 budget hearing and budget summary provided to the county clerk for publication.

## **Budget Process and Timetable (Cont'd.)**

- Oct. 26 2008 - Budget summary and budget hearing notice published.
- Nov. 12, 2008 - 2009 County Board Chairman's proposed budget public hearing and county board consideration of finance committee recommendations and adoption of the county budget.
- Nov. 13, 2008 - Additional day for county board to adopt 2009 county budget, if required.

## **Equalized Valuation**

The basis for distributing county taxes among the county's taxing districts, local municipalities, is the equalized value of real and personal property. The Wisconsin Department of Revenue determines equalized property values. They make them officially available to the County on August 15 of each year. The amounts are to reflect the full or market value of such property as of January 1 of the current year.

As of January 1, 2008, the county's equalized value of real and personal property used for tax apportionment amounted to \$6,097,898,000. This amount reflects a \$233,825,700 increase from 2007's equalized value, or 4.0% more. Exempted from the personal property equalized valuation is computer equipment, which the amount is not made available until after this writing. Exceeding last year's equalized values, again, made 2008's the highest property valuation ever. [County equalized property values shown above are exclusive of the incremental values of properties lying within a tax incremental district (T.I.D.).] Dodge County's equalized valuation represents 1.23% of total state wide equalized values, .01% from the previous year's rate. Statewide-equalized values increased 3.0%.

Eighteen tax incremental districts, currently reporting incremental valuation, are established in twelve municipalities in the county: Villages of Lomira(2), Randolph(2), Reesville and Theresa and Cities of Beaver Dam (2), Fox Lake, Hartford, Horicon (2), Juneau(2), Mayville and Waupun(3). Such districts are established as a means for financing public improvements in those municipalities. Taxes levied on the incremental value of properties placed in TID's are used to pay for such public improvement costs. The 2008 equalized value of property placed in TID's by municipality; as compared to 2007 TID values are shown on the following page:



<u>Municipality</u>	<u>TID</u> E.V. Inc. 2008 (.00)	<u>TID</u> E.V. Inc. 2007 (.00)	<u>Increase</u> <u>-Decrease</u> (.00)	<u>TID</u> Base Value (.00)	<u>Year</u> <u>of</u> <u>Base</u>	<u>Current</u> <u>Value</u> <u>Property</u> <u>in TID</u> (.00)
<b>Villages:</b>						
Brownsville #1	\$0.0	\$18,103.5	(\$18,103.5)	\$0.0	01/01/93	\$0.0
Lomira #3	9,852.6	9,636.0	216.6	859.2	01/01/95	10,711.8
Lomira #4	10,048.8	914.2	9,134.6	894.0	01/01/06	10,942.8
Randolph #1	8,018.5	7,920.3	98.2	2,421.2	01/01/93	10,439.7
Randolph #2	6,204.8	5,820.3	384.5	4,199.3	01/01/95	10,404.1
Reeseville #2	0.0 *	0.0 *	0.0	26.9	01/01/98	8.8
Theresa #1	14,358.0	12,829.9	1,528.1	504.4	01/01/88	14,862.4
<b>Cities:</b>						
Beaver Dam #2	0.0	0.0	0.0	0.0	01/01/94	0.0
Beaver Dam #3	7,733.5	7,821.3	(87.8)	273.7	01/01/94	8,007.2
Beaver Dam #4	47,249.7	46,772.5	477.2	9,311.6	01/01/94	56,561.3
Fox Lake #1	23,213.8	22,159.8	1,054.0	944.1	01/01/87	24,157.9
Hartford #4	55,753.6	50,455.2	5,298.4	0.0	01/01/88	55,753.6
Horicon #3	5,628.3	9,228.9	(3,600.6)	469.9	01/01/90	6,098.2
Horicon #4	0.0	0.0	0.0	4,962.7	1/1/2007	4,818.4
Juneau #2	17,090.3	16,377.3	713.0	1,438.8	01/01/96	18,529.1
Juneau #3	2,276.9	1,941.1	335.8	2,723.7	01/01/96	5,000.6
Mayville #3	9,151.4	8,192.8	958.6	12,372.5	01/01/97	21,523.9
Waupun #1	8,073.1	8,048.4	24.7	858.5	01/01/87	8,931.6
Waupun #3	432.4	103.7	328.7	7,038.8	01/01/05	7,471.2
Waupun #4	1.0	0.0	1.0	8.6	01/01/05	9.6
	<u>\$225,086.7</u>	<u>\$226,325.2</u>	<u>(\$1,238.5)</u>	<u>\$49,307.9</u>		<u>\$274,232.2</u>
% Incr Over Base	456.5%	643.0%				
Annual % Incr			-0.5%			
% County E.V.	3.56%	3.79%		0.78%		4.34%
Potential county tax rate reduction	\$0.181	\$0.190				

Properties are segregated in a TID for a limited number of years. During that time, these properties will be excluded from the county's tax base. Upon expiration of that time limit, these properties will be reclassified as general property for property taxation purposes and they will be added to the municipality's taxable property for county tax apportionment. At that time, the county's tax base will then benefit from any improvements through increased property valuation realized in the tax incremental district. The state provides the county an equalized value for each taxing district in the county. Below is a summary comparative analysis of those equalized values by taxing district class. TID district equalized values are excluded from villages and cities' property values:

<u>Tax District Class</u>	<u>E. V.</u> <u>2008</u> <u>(.00)</u>	<u>% of</u> <u>Total</u>	<u>Increase</u> <u>(.00)</u>	<u>E. V.</u> <u>2007</u> <u>(.00)</u>	<u>% of</u> <u>Total</u>
Towns	\$3,019,626.4	49.5%	\$118,083.0	\$2,901,543.4	49.5%
Villages	537,227.7	8.8%	\$31,907.9	505,319.8	8.6%
Cities	2,541,043.9	41.7%	\$83,834.8	2,457,209.1	41.9%
	<u>\$6,097,898.0</u>	<u>100.0%</u>	<u>\$233,825.7</u>	<u>\$5,864,072.3</u>	<u>100.0%</u>

The analysis above shows a shifting of tax apportionment by a greater share to cities from villages and towns. Of those property-value percentage changes, city tax-districts valuation increased 1.0%, while towns' valuation decreased .8% and villages' valuation decreased .2%.

Below is a comparative analysis of the county's equalized value by class of property. It reveals the proportion of county taxes each class bears to the total county valuation. These equalized values include T.I.D. incremental equalized values:

<u>Property Class</u>	<u>2008</u> <u>E. V.</u> <u>(.00)</u>	<u>% of</u> <u>Total</u>	<u>2007</u> <u>E. V.</u> <u>(.00)</u>	<u>% of</u> <u>Total</u>	<u>E. V.</u> <u>Change</u> <u>(.00)</u>	<u>% of</u> <u>Change</u>
Real Estate:						
Residential	\$4,438,330.5	70.2%	\$4,302,266.6	70.6%	\$136,063.9	3.2%
Commercial	860,736.5	13.6%	840,613.7	13.8%	20,122.8	2.4%
Manufacturing	228,655.7	3.6%	218,701.2	3.6%	9,954.5	4.6%
Agricultural	95,572.6	1.5%	92,655.9	1.5%	2,916.7	3.1%
Undeveloped	54,341.5	0.9%	53,868.0	0.9%	473.5	0.9%
Agricultural Forest	23,406.2	0.4%	20,965.7	0.3%	2,440.5	11.6%
Forest	10,081.3	0.2%	9,359.7	0.2%	721.6	7.7%
Other	413,031.1	6.5%	384,390.0	6.3%	28,641.1	7.5%
<b>Total Real Property</b>	<u>\$6,124,155.4</u>	<u>96.9%</u>	<u>\$5,922,820.8</u>	<u>97.2%</u>	<u>\$201,334.6</u>	<u>3.4%</u>
Personal Property:						
Water Craft	\$13.1	0.0%	\$262.9	0.0%	(\$249.8)	-95.0%
Machinery, tools & Patterns	109,016.3	1.7%	110,019.0	1.8%	(1,002.7)	-0.9%
Furniture, Fixtures & Equipment	51,614.0	0.8%	46,215.1	0.8%	5,398.9	11.7%
All Other	38,185.9	0.6%	15,450.7	0.3%	22,735.2	147.1%
<b>Total Personal Property</b>	<u>\$198,829.3</u>	<u>3.1%</u>	<u>\$171,947.7</u>	<u>2.8%</u>	<u>\$26,881.6</u>	<u>15.6%</u>
<b>Grand Total Property</b>	<u>\$6,322,984.7</u>	<u>100.0%</u>	<u>\$6,094,768.5</u>	<u>100.0%</u>	<u>\$228,216.2</u>	<u>3.7%</u>

#### COUNTY TAX LEVY/TAX RATE COMPARISON

The county's equalized valuation is one of the basic elements in determining the tax rate per \$1,000 of equalized value. The other major element is the county tax levy. (It should be well noted that this tax rate is not the tax rate applied to property tax bills of the individual taxpayer. Each municipality determines a tax (mill) rate based on its assessed valuation of taxable property.) For comparative purposes, the relationship of these two amounts and

the resulting tax rate is given for six years in the following table:

<u>Year of Tax</u>	<u>Budget Year</u>	<u>Net Levy</u>	<u>Equalized Value (.00)</u>	<u>Tax Rate Per \$1,000 E.V.</u>	<u>% Increase-Decrease</u>
2003	2004	26,797,497	4,287,598.0	6.250	0.0%
2004	2005	28,592,478	4,574,919.0	6.250	0.0%
2005	2006	28,599,278	4,939,897.6	5.789	-7.4%
2006	2007	29,399,484	5,465,066.7	5.380	-7.1%
2007	2008	30,534,304	5,864,072.3	5.207	-3.2%
2008	2009 Proposed	31,001,767	6,097,898.0	5.084	-2.4%

For the reported budget years 2006 through 2009 above, the adopted tax rate reflects a rate of levy decrease that is lower than the rate of respective equalized value change. Budget years 2004 and 2005 each produced a tax rate change equal to the rate of change in equalized values. The county board chairman's proposed tax rate change shows another significant reduction in the proposed tax levy. The proposed operating tax levy, excluding special purpose taxes for library system, public health and county aid to local bridges, is at the allowable tax levy limit increase of 2.0%. Dodge County's rate of increase in new construction property values 1.751%, thus limiting the levy increase to the maximum 2.0%. Net overall county equalized values for 2008 are 3.0% greater than those for 2007.

#### Comparative Property Tax by Taxing Authority

Real estate and personal property taxes levied by all taxing authorities in Dodge County for tax years 2007 and 2006, the most current data available, is presented in the comparative analysis below:

<u>Taxing Authority</u>	<u>2007</u>		<u>2007</u>		<u>2006</u>	
	<u>Tax Levy (.000)</u>	<u>E. V. % of Total</u>	<u>E. V. Tax Rate</u>	<u>Tax Levy (.000)</u>	<u>E. V. % of Total</u>	<u>E. V. Tax Rate</u>
State	\$1,034.3	0.9%	\$0.170	\$1,014.7	0.9%	\$0.176
County	30,534.3	25.5%	5.010	29,399.5	25.7%	5.088
Municipalities & Spl. Dists.	30,064.5	25.1%	4.933	30,584.4	26.8%	5.293
School Dists.	50,592.3	42.2%	8.301	45,915.8	40.2%	7.947
Voc. Sch. Dists.	7,654.7	6.4%	1.256	7,272.0	6.4%	1.259
	<u>\$119,880.1</u>	<u>100.0%</u>	<u>\$19.669</u>	<u>\$114,186.3</u>	<u>100.0%</u>	<u>\$19.762</u>

The above analysis reports an overall local government property tax rate decrease of \$0.093/\$1,000 of gross equalized value. Total tax levies increased by 4.99% between these two years. The county tax percentage reduced by .2% and school districts increased 2.0% between the two years, where municipalities and special districts decreased by 1.7% and vocational school levy remained unchanged for 2007 from 2006 tax years. For 2007 taxes collected in 2008, the state tax levy rate is 1.697062 mills. This is the third year that the State reached its statutory cap of levying a tax for state forestry service purposes. Before attaining that capped amount, the state certified to counties to levy forestry tax amounts at 2 mills of county equalized value.

## **Comparative Data**

To provide reasonable comparative budget data, the following schedule reports county expenditures by governmental function, county revenues by resource, county fund balances applied and the net county levy for non-transportation and transportation purposes. On the following page, the 2009 County Board Chairman's proposed budget amounts are compared to 2008 county board adopted budget amounts. Also reported is the amount of increase or decrease between the two years and the related percentage increases or decreases. The last two columns report what percentage of expenditures each function of county government bears to total county expenditures for each given year, and what percent of total expenditures is financed by the various resources for each year. A per capita tax levy rate is shown at the bottom of the analysis.

**DODGE COUNTY**  
**2009 AND 2008 COMPARATIVE BUDGET SUMMARY ANALYSIS**

<b>Expenditures and Resources</b>	<b>2009 Proposed Budget</b>	<b>2008 Adopted Budget</b>	<b>Increase (Decrease)</b>	<b>% Incr -Decr</b>	<b>% of Budget 2009</b>	<b>% Of Budget 2008</b>
<i><b>Operating Expenditures:</b></i>						
General Government	\$10,888,481	\$10,292,229	\$596,252	5.8%	10.7%	9.8%
Public Safety	19,444,093	18,117,215	1,326,878	7.3%	19.1%	17.2%
Public Works	18,299,276	16,789,674	1,509,602	9.0%	18.0%	15.9%
Health & Human Services	46,326,047	52,348,274	(6,022,227)	-11.5%	45.6%	49.7%
Culture, Recreation & Education	2,058,807	2,034,257	24,550	1.2%	2.0%	1.9%
Conservation and Economic Environment	1,510,607	1,532,206	(21,599)	-1.4%	1.5%	1.5%
<b>Total Operating Expenditures</b>	<b>\$98,527,311</b>	<b>\$101,113,855</b>	<b>(\$2,586,544)</b>	<b>-2.6%</b>	<b>96.9%</b>	<b>95.9%</b>
<i><b>Debt Service Expenditures:</b></i>						
Public Safety	\$839,000	\$3,604,750	(\$2,765,750)	-76.7%	0.8%	3.4%
<i><b>Capital Projects Expenditures:</b></i>						
General Governmt/ Public Safety	\$1,985,584	\$400,000	\$1,585,584	396.4%	2.0%	0.4%
<b>Total Expenditures</b>	<b>\$101,351,895</b>	<b>\$105,118,605</b>	<b>(\$3,766,710)</b>	<b>-3.6%</b>	<b>99.7%</b>	<b>99.7%</b>
<i><b>Other Appropriations:</b></i>						
Contingency	\$300,000	\$300,000	-	0.0%	0.3%	0.3%
<b>Total Expenditures &amp; Other Appropriations</b>	<b>\$101,651,895</b>	<b>\$105,418,605</b>	<b>(\$3,766,710)</b>	<b>-3.6%</b>	<b>100.0%</b>	<b>100.0%</b>
<i><b>Revenues by Resource:</b></i>						
Taxes (Excl. Property)	\$5,675,668	\$5,321,150	\$354,518	6.7%	5.6%	5.0%
Intergovt. Grants	16,731,024	23,605,716	(6,874,692)	-29.1%	16.5%	22.4%
Licenses & Permits	226,865	248,220	(21,355)	-8.6%	0.2%	0.2%
Fines, Forfeitures & Penalties	635,450	632,550	2,900	0.5%	0.6%	0.6%
Public Charges for Services	22,993,813	24,665,379	(1,671,566)	-6.8%	22.6%	23.4%
Intergovt. Charges for Services	16,343,315	13,445,627	2,897,688	21.6%	16.1%	12.8%
Miscellaneous Revenues	2,250,657	2,381,107	(130,450)	-5.5%	2.2%	2.3%
<b>Total Revenues</b>	<b>\$64,856,792</b>	<b>\$70,299,749</b>	<b>(\$5,442,957)</b>	<b>-7.7%</b>	<b>63.8%</b>	<b>66.7%</b>
<i><b>Net Expenditures and Other Appropriations</b></i>						
	\$36,795,103	\$35,118,856	\$1,676,247	4.8%	36.2%	33.3%
<i><b>Funds Applied:</b></i>						
Unres-Undesignated	1,207,213	203,351	1,003,862	493.7%	1.2%	0.2%
Unres-Designated	4,586,123	4,381,201	204,922	4.7%	4.5%	4.2%
Tax - Other Functions	\$20,553,920	\$20,855,547	(\$301,627)	-1.4%	20.2%	19.8%
Tax - Transportation	10,447,847	9,678,757	769,090	7.9%	10.3%	9.2%
<b>County Tax Levy</b>	<b>\$31,001,767</b>	<b>\$30,534,304</b>	<b>\$467,463</b>	<b>1.5%</b>	<b>30.5%</b>	<b>29.0%</b>
Estimated Population	89,810	89,225	585	0.7%		
Tax Levy Per Capita	\$345.19	\$342.22	\$2.98	0.9%		

## County Expenditures

The 2009 proposed expenditure appropriations, by function, are further broken down by expenditure classification of personal services, other expenses and capital outlay in the analysis below. Total expenditures of each class are compared with 2008 adopted budget expenditures. Further discussion on each expenditure class follows the analysis.

<u>FUNCTION OF GOVERNMENT</u>	<u>PERSONAL SERVICES EXPENDITURES</u>	<u>OTHER EXPENDITURES</u>	<u>CAPITAL OUTLAY</u>	<u>2009 PROPOSED EXPENDITURES</u>
General Government	\$6,868,277	\$3,196,632	\$1,123,572	\$11,188,481
Public Safety	14,840,744	3,822,446	2,766,487	21,429,677
Public Works	6,283,225	12,016,051	0	18,299,276
Health and Humans Services	27,529,428	17,827,044	969,575	46,326,047
Culture, Recreation & Education	792,618	1,089,589	176,600	2,058,807
Conservation and Economic Environment	1,182,458	327,249	900	1,510,607
Proposed Expenditures (Excluding Debt Service)	\$57,496,750	\$38,279,011	\$5,037,134	\$100,812,895
Percent of Total	57.0%	38.0%	5.0%	100.0%
2008 Adopted Expenditures (Excluding Debt Service)	\$56,825,950	\$42,732,856	\$2,255,049	\$101,813,855
Percent of Total	55.8%	42.0%	2.2%	100.0%
Amount of Change	\$670,800	(\$4,453,845)	\$2,782,085	(\$1,000,960)
Percent of Change	1.2%	-10.4%	123.4%	-1.0%

## Personal Services

Personal services are a major object class of expenditures. Amounts reported in this category include salaries, wages (including paid out overtime or paid compensatory time off), fringe benefits, board and committee compensation, temporary employment services, shared contracts for state employees, court commissioners, expert witnesses and other expenses related to personal services.

Appropriations for personal services in each of the above two years reflect salaries, wages, related employee fringe benefits and other personnel expenses reflect only for those positions previously recommended by the Human Resources and Labor Negotiations Committee and adopted by the County Board by its August session in each of the two years.

The County has non-represented and represented employees. Non-represented employees consist of elected officials and appointed department heads and supervisors and certain temporary employees. Represented employees fall under seven separate employee bargaining units. They are Professional Employees Union, Technical and Support Employees Union, Sheriff Dept. - Sworn Employees Union, Sheriff Dept.-Non-Sworn Employees Union, Federation of Nurses, Health Facilities Employees Union and Highway Dept. Employees Union. Currently, all employee bargaining unit agreements are effective through December 31, 2010. Non-union employees compensation is adopted through December 31, 2008. Estimated actual 2008 and budgeted 2009

personal service labor earnings for represented continuing employee positions are based upon county board approved compensation rates and fringe benefit rates in effect. Budgeted 2009 personal service compensation amounts and certain fringe benefit amounts for non-represented employees reflect adjustment factors recommended by the Human Resources and Labor Negotiations Committee. Other fringe benefit rates for that year are provided by internal calculation or service provider agencies.

All five elected official's terms of office are for four year: Clerk, Treasurer and Register of Deeds (2009-2012) and Sheriff and Clerk of Courts (2007-2010). The first three officials' compensation is established with adoption of Resolution #08-09, 04-15-08 and the second two officials' compensation is established with adoption of Resolution #06-09, 05-16-06 and they are reflected in 2007 estimated actual and 2008 budgeted personal service amounts.

In 2009, total "Personal Service" costs, as shown in the analysis on the previous page, will amount to 57.0% of total budgeted expenditures. A comparative rate for 2007 budgeted-appropriations for this category is 55.8%.

Personnel position additions and deletions effective for year 2008 authorized by the County Board by their August 2008 session, are reflective in the 2009 budget. Personnel position funding cuts reflected in the 2009 proposed budget are reported in the county board chairman's report to the board of supervisors section of this budget book. The 2009 proposed-budget, however, may also reflect funded employee position vacancies:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>NUMBER</u>
<b>New Employee Positions:</b>		
Courts	Judicial Assistant	1.0 F-T
	Court Commissioner	1.0 F-T
Clerk of Courts	Deputy Clerk of Courts	1.0 F-T
Administrator	Administrator	1.0 F-T
	Administrative Secretary	1.0 F-T
Sheriff	Sergeant-Patrol	1.0 F-T
Land Resources and Parks	Survey & Mapping Specialist I	1.0 F-T
Highway	Skill Level V, Mechanic	1.0 F-T
<b>Abolished/Changed/Unfunded Positions:</b>		
Courts	Legal Secretary	1.0 F-T
	Staff Attorney	0.75 F-T
	Assistant Family Court Commissioner	0.50 F-T
Sheriff	Corporal-Patrol	1.0 F-T
	Unfunded vacancies:	
	Correction Relief Officer	2.0 F-T
	Communication Officer	1.0 F-T
Highway	Detective	1.0 F-T
	Skill Level II, Utility II	
Land Resources and Parks	Surveyor & Mapping Technician	1.0-F-T
Human Services and Health	DD-Outpatient Supervisor	1.0 F-T



The county share of employee fringe benefit appropriations, paid by the county, in each of the two budget years are determined by applying the following rates:

	<u>2009</u>	<u>2008</u>
<b><u>FICA Coverage</u></b>	<b><u>7.65%</u></b>	<b><u>7.65%</u></b>
Social Security (Max.Earnings-\$87,400)	6.20%	6.20%
Medicare Health Insurance	1.45%	1.45%
<b><u>Wisconsin Retirement</u></b>		
<b><i>General Employment:</i></b>	<b><i>10.4%</i></b>	<b><i>10.6%</i></b>
Employer Share	4.5%	4.6%
County Paid Employee Share	9.9%	6.0%
<b><i>Protective Employment:</i></b>	<b><i>15.0%</i></b>	<b><i>15.2%</i></b>
Employer Share	8.1%	8.2%
County Paid Employee Share	5.0%	5.1%
Duty Disability	1.9%	1.9%
<b><i>Elected Employment:</i></b>	<b><i>11.5%</i></b>	<b><i>11.5%</i></b>
Employer Share	8.5%	8.4%
County Paid Employee Share	3.0%	3.0%

Dodge County pays 100% of the employee required share of Wisconsin Retirement System pension benefits, as well as, WRS' benefit and duty disability benefit adjustments. The county has no accrued unfunded liability with the Wisconsin Employee Trust Fund due to excessive benefits allowed to county pensioners by State legislation.

Life insurance premiums vary based upon an employee's prior year earnings and the employee's age. The county's share of life insurance monthly premiums is 20%.

#### **Health and Dental Insurance:**

Since January 1, 2003, the county discontinued its self-insured health and hospital insurance program replacing it with participation in the State's health insurance plans. Under State plans, the county funds annually the entire premium of the lowest cost plan and one hundred five percent of the lowest cost plan for other participated plans. Budgeted health insurance expenditures are based on 2008 actual rates adjusted by an inflation factor established by the Human Resource and Labor Negotiations Committee. Budgeted and actual State premium rates, respectively, for both years are reported below.

	<u>2009</u>	<u>2008</u>
<b>State Health Insurance Monthly Premium Rates:</b>		
Lowest Cost Plan:		
Family	\$1,159.00	\$1,077.93
Single	465.00	432.71
105% Lowest Cost Plan:		
Family	\$1,216.95	\$1,061.34
Single	488.25	426.09

(In 2008, approximately 58% of employee participation is in the lowest cost plan.)

Dental insurance remains as a county self-insurance program, with unchanged monthly premium rates for these two budget years applied below:

<b>Dental Insurance:</b>		
Family Plan	\$ 77.66/Mo.	\$77.66/Mo.
Single Plan	24.22/Mo.	24.22/Mo.

Worker's compensation insurance costs are determined by applying a statutory premium rate, depending on the type of employment, to each \$100 of payroll at straight pay. These statutory premiums can be modified to relate to the employer's previous work related injury experience. In 1987, Dodge County began administering self insurance for workers compensation. Premium and special charges to departments also include amounts to maintain adequate self-insurance reserve balances. Depending upon the fund's actual fiscal condition, additional charges or credits may be distributed to departments. Workers compensation actual and actuarial claim costs, especially medically related, are trending higher by approximately 50% more. Calculated employee classification premium rates provided to departments for budget preparation reflect this rate of cost increase.

Unemployment compensation costs consist of actual cost of benefits paid to unemployed employees.

Following is a summary comparative analysis of Dodge County's full-time and part-time employees and the board, commission or committee members. A detailed classification of employees by department or activity is provided in this book, following the table of contents prior to the departmental budget reports:

	Full-Time		Part-Time		Board, Commission or Committee Member	
	2009	2008	2009	2008	2009	2008
General Government	105	103	22	24	53	53
Public Safety	173	173	13	13	5	5
Public Works	81	81	13	13	7	7
Health and Human Services	383	384	132	132	41	41
Culture, Recreation and Educ.	3	3	5	5	10*	10*
Conserv. & Economic Environmt	18	18	0	0	17*	17*
	<u>763</u>	<u>759</u>	<u>185</u>	<u>187</u>	<u>133</u>	<u>133</u>

2009 - Count as of 03/12/08, and adjusted for employee changes in the 2009 budget. 2008 - Count as of 03/12/07, and adjusted for employee changes placed in the 2008 budget.

\* Agriculture and Conservation Committee and Planning and Development Committee have jurisdiction over departments in both of these functions of government.

### **Other Expenditures**

Amounts reported in the other expenditure category vary widely. General classes of expenditures include: contractual services, supplies and expenses, building materials, fixed charges (insurance and rents) and grants and contributions. Major highway expenditure appropriations included in this category are as follows:

#### ***PUBLIC WORKS:***

Highway-	
Highway and airport equipment and improvements	\$1,622,200
County trunk highway road construction	6,453,262
County trunk highway bridge construction	446,850
	<u>\$8,522,312</u>

Detail of highway and airport equipment and improvements are listed on page 730-13 of the Highway Department's budget narrative. Pages 730-17 and 730-18, respectively detail CTH road and bridge projects for 2009:

## Capital Outlay

Amounts reported under this category reflect appropriations for purchase of land, land improvements (including infrastructure improvements, that is, road construction and bridge construction appropriations), buildings and improvements, machinery and equipment, furniture, furnishings and office equipment. Major appropriation requests in 2009 for capital outlay purchases are listed below and on the next page:

### GENERAL GOVERNMENT

Services-Copier replacements	\$ 22,000	
Information Technology:		
Network-printers, wireless access points, email server upgrades	52,332	
Fiber ring project	315,740	
Workstation-PC and system replacements and Citrix unit deployment	97,463	
Telecommunications-VoIP telephones to Clearview and Unified Services	74,520	
Central Communications-Fiber ring equipment and connectivity	100,000	
St. Helena Tower replacement	<u>432,000</u>	
		\$1,093,955

### PUBLIC SAFETY

Jail Improvement-Data-drop outlets and switch	\$33,665	
Carpet replacement in J-Pods	67,604	
144-Video recording cameras and other equipment	182,445	
Sheriff Admin.- 1-Squad car replacements and equipment	37,000	
Traffic Patrol - 5-Squad car replacements and equipment, citation and accident report software, 36-portable radios, car-lift, garage door, firearms and squad equipment	83,247	
Snowmobile Enforcmt.-2-snowmobiles	16,000	
SWAT-Gas-gun, shotguns, chemical agents and other equipment	14,670	
Jail-Van replacement, firearms portable supplies, 5-defibrulators	59,704	
Medical Examiner-Van replacement	21,000	
Emergency Management-Notebook air cards, 2-mobile radios and encrypt mobile		
Mobile Command radios	11,300	
Homeland Security-36-portable radios for Inoperability	14,750	
Hazmat-equipment, self-contained breathing apparatuses	10,000	
Detention Center Addition-Year 2012-(County sales tax funding)	<u>1,985,584</u>	2,536,969

### HEALTH AND HUMAN SERVICES

Clearview-		
ICF/MR Unit	\$14,679	
Resident Services	91,000	
Head Injury Unit	10,300	
Recreation Services	7,250	
Environmental Services	352,900	
Dietary Services	21,200	
Administration	49,440	
Adult Family Home-North	6,977	
Trailview Adult Family Home-South	6,027	
Behavioral Health Facility	4,000	
North and South-Window replacement (County sales tax funding)	300,000	

### Capital Outlay (Cont'd.)

Human Services –		
Public Health Unit-Furniture, furnishings and other equipment	3,700	
Unified Services Division-Vehicle, computer and other equipment	32,700	
Social Services Division-2-Vans, furniture, furnishings, computer and other equipment	<u>67,267</u>	967,440

**CULTURE, RECREATION AND EDUCATION**

Land Resources & Parks:		
Snowmobile Trail Maint.-Bridge replacement and trail development	\$ 35,000	
Harnischfeger Park-Leaf blower, shop equip., fence and air conditioning	21,950	
Astico Park-Shop equip., mower deck and gator, wood lot fence, remodel house	45,050	
Ledge Park-Chain saw, wood splitter, shop equip., hot-water heater, reconstruct road	71,900	<u>173,900</u>
		<u>\$4,772,264</u>

Annually, the county board adopts a five-year capital improvement plan. Projects-land, building or equipment acquisitions, or major building or structural repairs-costing \$25,000 or more are to be reported in this plan. The 2009-2013 County Capital Improvement Plan was adopted with passage of Resolution No. 08-30, July 22, 2008. Capital outlay items are inventoried and recorded by item in a separate fixed asset system. General fixed assets having a value of \$5,000 or more are valued for financial reporting and depreciation. The Finance Committee adopted a fiscal policy commencing in 2008 to report to the County Board on funded capital projects.

**County Plan-County Sales Tax Available Funds Applied to the 2009 Proposed County Budget:**

Previous annual budgets earmarked county sales tax proceeds for its county-building capital projects and related debt retirement payments. The county has one remaining year of building project related debt retirement payments in 2009 and it will apply sufficient county sales tax proceeds to meet those obligations. There is no county board action to either sunset or to discontinue the imposed .5% county sales tax. By adoption of Resolution 07-34, July 22, 2008, county board of supervisor’s accepted a finance committee recommended plan for use of available county sales tax proceeds in excess of debt retirement obligations in the 2009 proposed budget and future budgets. The plan provides appropriations for various departmental capital needs, as defined in the 2009-2013 County Capital Improvement Plan (CIP), including applying future years available proceeds to accumulate a sufficient amount of funds, \$300,000 over four years, for the purpose of updating county aerial orthophotography images of real estate property and to apply \$1,985,584 in 2009 towards a probable Detention Center two jail pod addition planned in 2012. Having established a plan for future county sales tax proceeds use, an attorney general’s opinion allows accumulation of funds for a future year’s expenditure use. The county’s plan for use of county sales tax proceeds is detailed below, as it is detailed in the above referred to Resolution:

	<u>Amount</u>	<u>BU</u>
A. Digital Orthophotography (Second appropriation application)	\$ 75,000	811
B. Replace St. Helena Rd. Radio Communication Tower	432,000	2801
C. Replace Clearview North Windows	150,000	4591
D. Replace Clearview South Roof	150,000	4591
E. Replace Administration Building Exterior Stone	20,000	1901
F. Replace Office Building Door Knobs and Locks	26,000	1901
G. Repair Justice Facility Parking Lot	41,000	2901
H. Replace Office Building First-Floor Flooring	43,000	1901
I. Parks – Astico-Campground Road and Pad Paving	29,000	7865
Ledge-Reconstruct and Pave Upper Road	68,000	7867
J. Highway Road Rehabilitation and Resurface	2,366,000	3313
K. Detention Center-Two Jail Pod Addition (2012)	<u>1,985,584</u>	2902
Total County Sales Tax Application Plan	<b>\$5,385,584</b>	

**DISCUSSION OF SIGNIFICANT INCREASES AND DECREASES  
IN COMPARATIVE BUDGET ANALYSIS BY FUNCTION AND RESOURCE**

**Expenditures**

**General Government:**

General government appropriations in 2009 shows a decrease of \$596,252 or 5.8% more than those budgeted for 2008. Below and on the next page is list of significant expenditure increases and decreases under this governmental function that will reveal approximately the cause of the above net increase:

<u>Fund/Dept. Bus. Unit Code</u>	<u>Bus. Unit Title</u>	<u>Expenditure Inc. or (Dec.)</u>	<u>Explanation</u>
100-03-301	Circuit Court	\$43,584	Personal service costs reflect the addition of a new Judicial Assistant position adopted by Resolution 07-68, 12/18/07 for Branch IV's new circuit court judge. Additional appropriations are provided for increased transcription and tele/video conferencing services and charges.
100-03-307	Indigent Counsel	9,000	Additional appropriations are provided for interpreter services.
100-06-601	Family Court Commissioner	-19,946	In establishing a full-time court commissioner, funded in BU 301, a part-time court commissioner position was eliminated under this business unit. In addition, both county mail service and telephone service appropriations report a decrease.
100-07-701	Clerk of Courts	63,387	Personal service appropriations increased due to one new Deputy Clerk of Courts position adopted by Resolution 07-68, 12/18/07, along with an increase of intergovernmental service charges.
100-07-702	Jury	-8,031	Personal service type appropriations for temporary employee wages reflects this net appropriation decrease.
100-08-801	Administrator	47,342	Personal service type appropriations for the Administrator and Administrative Secretary positions increased over those of the previous Administrative Officer and Administrative Assistant positions. In addition, related supplies and expenses increased for materials, travel and association memberships related to the new positions.
100-12-1204	Elections	-52,849	2009 provides for two elections, both for local, non-partisan officials-a primary election in February, if needed and the April election.
100-14-1419	Prior Year Property	-16,969	Less incurrence of illegal tax, assessor

	Taxes		errors, uncollectible personal property tax and bankruptcy real property taxes of August 31, 2008 for reappropriation in the subsequent budget allowable statutorily account for this budget decrease.
100-15-1501	Document Reproduction Services	-12,161	This net appropriation decrease is due to fewer photocopier replacements in 2009 than budgeted in 2008.
100-18-1801	Information Technology	61,170	More than 50% of this increase is personal service appropriations, contracted service appropriations are +\$20,250 and remaining increases are for supplies and expense and interdepartment service appropriations.
100-1481811	Network Infrastructure	301,166	This net appropriation increase includes \$315,740 of unexpended appropriations from the 2007 budget for the fiber ring project. These appropriations were not included in the 2008 adopted budget, but appropriated by a funds forward action of the Finance Committee. The 2009 re-appropriations for this project in progress are funded with available funds applied.
100-18-1812	Workstation	24,304	These additional appropriations are planned for PC replacements and initiating deployment of Citrix units.
100-18-1819	Departmental Systems	21,105	These increased appropriations provide county departmental employee training of PC applications and capital purchases benefiting other county departments.
100-18-1821	Telecommunication	45,623	\$74,520 of this appropriation increase is to complete the VoIP new telephone system installation at both Clearview and Unified Services dependent upon completing the fiber ring project. This amount is funded with applied designated funds. Offsetting this increase is a \$28,397 decrease in operating costs, all of which are allocated to user departments.
100-19-1901	County Buildings	(118,876)	\$204,034 of this net decrease is from reallocation of personal service costs among departmental building business units. Offsetting appropriation increases are mainly from expected higher utility costs.
100-19-2901	Courts Building Maintenance	132,176	\$62,965 of increase is from reallocated personal service costs. The remaining increased appropriations are also for expected higher utility costs.
100-28-2801	Central Communications	443,401	\$432,000 of this appropriation increase is to replace the St. Helena Tower, funded with county sales tax funds. The remaining amount is for consulting communication

services.

**Public Safety:**

Public safety appropriations for 2009 are \$1,326,878 greater than those adopted for 2008, or a 7.3% increase. Accounts with notable budget changes are listed below and on the following page, along with accompanied general explanations:

<u>Fund/Dept. Bus. Unit Cod</u>	<u>Bus. Unit Title</u>	<u>Expenditure Inc. or (Dec.)</u>	<u>Explanation</u>
100-13-1326	Jail Improvement	\$157,014	Additional capital appropriations previously reported for data-drop outlets, switch, Pod - carpet replacement and 144-video recording cameras account for this amount. All are funded with Jail Improvement revenues and designated funds applied.
100-19-1902	Law Enforcement Center	90,760	Reallocated department personal service costs and expected higher utility costs account for this increased appropriation.
100-19-2902	Corrections Building	155,485	Reallocated department personal service costs and expected higher utility costs account for this increased appropriation.
100-19-2903	Legal Services Building	74,237	Reallocated department personal service costs and expected higher utility costs account for this increased appropriation.
100-20-2021	Traffic Patrol	107,486	Significant in amount but not in percentage, this appropriation increase reflects increases in all operating expenditures, but most notably in services and charges and interdepartmental charges.
100-20-2022	Courthouse Security	61,160	This appropriation increase comprised of personal service costs for existing personnel, including single to family health plan changes and added overtime compensation, and new and added appropriations for various hardware and software maintenance agreement costs allocations.
100-20-2031	Criminal Investigation	(62,142)	Both personal service and service and charges type appropriations reduced significantly. The former is due to non-funding of a vacant Detective position and the latter is a result of reallocation of hardware and software maintenance agreement costs.
100-20-2056	Radio Communications	32,131	This net increase is combo of normal increased appropriations for personal service type costs, offset by a reduction in county cartographer and GIS service costs charged this business unit when such costs were eligible for funding from the PSC 911

100-20-2061	Jail	217,936	Wireless Grant. Significant in amount, but not in percentage, this increased appropriation reflects allowed personal service cost increases and reports \$47,374 more of capital appropriations, including a transport van replacement.
100-20-2062	Work Release	(39,925)	Personal service appropriations declined due to an unfunded correctional officer vacancy position.
100-25-2501	Medical Examiner	74,8440	In addition to allowed personal service appropriations increases, added cost for a 4.0% increase to deputies hours are included. Service charges were increased \$42,264. Providing additional funding for autopsy and blood testing services more closely reflects actual cost experience of the last two years, where the medical examiner needed to supplement adopted budget appropriations with Board approved General Fund transfers. This increase also reflects a van replacement appropriation of \$21,000.
100-28-2811	Emergency Management	14,383	Added interdepartmental service charges for vehicle fuel and telecommunication services, and portable radio upgrades account for this net appropriation increase.
100-28-2812	Citizens Corps Program	(20,489)	With unavailable grant funds, no appropriations for this program were made in 2009.
100-28-2823	Homeland Security	56,521	Additional available grant funds provide for matching additional appropriations to acquire inoperability radios for the county and local municipalities.

### Public Works:

Appropriations for transportation, in the way of highway and airport activities, comprise the largest part of this governmental function's activities. Such budgeted expenditures are anticipated to increase by a net \$1,509,602 or up 9.0%. Significant budget changes under the Highway Department, by business unit, are as follows: Highway Local Bridge Aid, -\$124,216; Capital Asset Acquisition -\$443,500; CTHS Road Maintenance, +\$145,000; CTHS Snow and Ice Control, +\$200,000; CTHS Road Construction, +\$956,700; CTHS Bridge Construction, +\$59,850; STHS Maintenance, +\$405,000; Local District Roads, \$218,400; County Departments, +\$53,000 and Airport, +\$31,100. From the county sales tax proceeds use plan, Highway's appropriations include this funding source for these business-unit purposes: BU-3313-Road Construction, \$2,366,000. The public works category also includes appropriations for sanitation and environmental clean-up purposes. University Extension conducted both an agricultural and household material clean-sweep project in 2008, but they are not repeated in 2009. Available designated funds for former MetalFab Property appropriations are \$20,974 less in 2009 than for

**Public Works (Cont'd.):**

2008. The federal-Brownsfield grant for the groundwater study completed in 2008, with no resulting major clean-up activities appropriated in 2009. Available designated funds related to the former Monarch Range property have slightly lower appropriated resources by \$1,064 in the 2009 proposed budget. Appropriation of these applied funds is for no specific developed project on that county property.



**Health and Human Services:**

Expenditures for this governmental function in 2009 are anticipated to decrease by \$6,022,227, down 11.5%. Expenditure accounts with significant increases and decreases under this function are reported as follows:

<u>Fund/Dept. Bus. Unit Code</u>	<u>Bus. Unit Title</u>	<u>Expenditure Inc. or (Dec.)</u>	<u>Explanation</u>
242-40-4001 to 4049	Public Health	\$11,106	Unit personal service appropriations reported a mere +\$142 increase, reflecting decreased WIC Nutritionist hours and shifting of nurses' time to Social Service-Resource Center business unit. Services and charges appropriations decreased by \$18,578. Latter expenditure type decreases impact mainly on these business units: 4004-Human Health Hazard Abatement, - \$6,000 and 4005-Tobacco Prevention, - \$11,000. A new business unit initiative, BU 4002-Health Prevention, is created, bearing county appropriations of \$23,942 to counsel and to make client awareness of healthy children and families practices.
242-48-4801 to 4886	Unified Services	(5,810,173)	Comprising this significant net appropriation decrease is personal service appropriations -\$40,511, reflecting unfunded DD Supervisor vacant position; services and charges type appropriations, - \$7,042,232. This large appropriation reduction reflects conversion of services once provided by this unit, but as of August 1, 2008 is now Care Management Organization's responsibility. All other unit operating appropriations increased \$1,272,570, comprised principally of intergovernmental charges, and grants and contributions. By program discipline, major plus and minus changes occur as follows: Chemical Dependency, +\$22,426; Developmental Disabilities -\$6,124,318; Administration is +\$33,994; Mental Illness is +\$235,960, and Transportation is +\$21,765. This unit reports no new initiative activity, but eliminates five business unit activities.
242-50-5001 to 5088	Social Services	(1,365,416)	This net appropriation decrease is more than represented by decreased services and charges costs, which total -\$2,135,760. Offsetting this cost reduction are notable increased appropriations for personal services, grants and contributions and

			capital outlay. By program discipline, major plus and minus changes occur as follows: Children and Family Services, -\$324,598; Correction and Detention, \$-\$43,407; Economic Support, +\$6,686; Long-term Care, -\$1,485,995 and Administration, +\$56,127. This unit reports one new initiative activity, BU 5035-Resource Center (ADRC), +\$487,296, and eliminates nine business unit activities.
242-56-5601-5682	Aging	(34,274)	This net appropriation decrease is more than represented by the amount of decrease in personal services appropriations, which is the result of shifting some staff time to BU 5035-Resource Center of the Social Services unit.
242-57-5731-5752	Nutrition	(42,838)	Two expenditure categories reflect this appropriation decrease, personal service, -\$30,936, reflecting a shift of supervisor time to the Resource Center and time reductions for meal site staff, and interdepartment charges, -\$13,556. Interdepartment charges for meals are provided by Clearview North.
645 (4520-4591) and 646(4620-4691)	Clearview North and South	(545,361)	This net appropriation decrease comprises of personal services costs -\$452,171; services and charges, -\$23,237; supplies and expense, -\$116,587; interdepartment charges, -\$80,358; fixed charges, +\$6,764; contributions, +\$785 and capital outlay, +\$119,443. Clearview's capital outlay appropriations include \$300,000 for North and South facilities window replacements.
100.01-114	Clearview Services	1,837,428	This appropriation reflects the County's contribution to a multi-county non-profit corporation that would lease Clearview facilities and personnel in providing nursing home and developmental disabled services to its member counties.
100-51-5101	Child Support	28,505	This net appropriation increase reflects allowed personal service and other operating cost increases.
100.70-7043	Animal Waste Improvement	(150,000)	Reduced state pass-through grant funds account for this appropriation reduction.

**Culture, Recreation and Education:**

Proposed 2009 budget appropriations, under this governmental function, report an increase of \$24,550 or 1.2%

more than adopted for 2008. This net increase is comprised from these named activities: 1) BU-6001-County Library System, +\$63,682; 2) BU 6801-University Extension, -\$19,882; Child Care Initiative, -\$15,042 and 3) **Culture, Recreation and Education (Cont'd.):**

BU 7861-Snowmobile Trail Maintenance, +\$34,943; BU 7863-Harnischfeger Park, -\$84,906; BU 7865-Astico Park, +\$21,490 and BU 7867-Ledger Park, +\$22,439. Appropriations for park improvements funded by the county sales tax proceeds use plan included BU 7865-Astico Park, \$29,000 and BU 7867-Ledge Park, \$68,000.

**Conservation and Economic Environment:**

Appropriations for this function of government will increase for 2009 by a net decrease of \$21,599, or 1.4% less than for 2008. Following are business units that comprise the above net appropriation decrease:

<u>Fund/Dept.</u> <u>Bus. Unit Code</u>	<u>Bus. Unit Title</u>	<u>Expenditure</u> <u>Inc. or (Dec.)</u>	<u>Explanation</u>
100-02-7801	Planning and Development	(\$28,855)	Personal service appropriations decreased by this approximate amount. An LTE-GIS Specialist I is unbudgeted in 2009 and a Sr. Land Use/Sanitary Specialist I positions hours are budgeted 57% of FTE.
100-02-7802	Nonmetallic Mining	11,310	Commencing in 2008, this activity is segregated from BU 7801 in 2009.
100-02-7879	Tourism Development	(20,000)	The county board adopted Res. 07-38, 07-17-07 authorizing a \$20,000 appropriation in the 2008 county proposed budget to be contributed to Friends of Horicon Marsh International Education Center. This appropriation is not repeated for 2009.
100-68-6868	WI Farm Technology	(24,500)	Of the \$44,500 previously appropriated by the county board to help fund costs in hosting the 2009 Wisconsin Farm Technology Days event, \$20,000 was advanced to its board during 2007, leaving the balance of \$24,500 appropriated in 2008. These remaining funds were advanced to event's board in 2008, with no appropriations required for this event in 2009.
100-68-6871	Fish and Game Projects	11,368	Additional matching state and local organization grant funds provide for additional appropriations these types of projects.
100-70-7005	Land/Water Resource Management	30,000	Additional state pass-through grant funds provide for additional appropriations for this activity's projects.

**Debt Service:**

The county presently has only one outstanding general obligation note issue, which is for the Justice Facility

Building project. Further background information on the Justice Facility indebtedness is given on the budget explanation sheets in this book under Fund 326. A principal and interest repayment schedule for it follows that budget explanation sheet.

Each county general-obligation debt issue pledges the power to impose a property tax levy to finance debt maturity repayments. But, with this remaining Justice Facility note issue, it is the county's intent to utilize accumulated remittances from county sales taxes for those payments.

**Capital Projects:**

There are no major capital projects in years 2008 and 2009. However, as mentioned above, the County is planning for partial financing of the Justice Facility Detention Center, two jail-pod addition planned for in 2012. Estimated county sales tax accumulated funds of \$1,985,584 is being applied to this future project. Having these funds available for this project will lessen the amount of borrowed funds for this purpose and thus, greatly reducing the amount of interest expense and debt service costs to be incurred from this type of funding.

**Contingency:**

The county appropriates and levies a general contingency amount for unseen expenditures that may arise during the subsequent year. Pursuant to Section 65.90 of the Wisconsin Statutes, the county board delegated authority to the finance committee to be able to transfer from this appropriation up to 10% of a department's or activities' adopted budget to supplement it for unforeseen expenditures incurred. All fund transfers supplementing the adopted budget require a Class I published public notice in order for it to be legally effective. Unexpended contingent appropriations at year-end lapse to the undesignated-general fund account. The proposed 2008 contingent appropriation amount is reduced by \$300,000 from the amount appropriated in the 2008 adopted budget.

**REVENUES BY SOURCE**

**Taxes (Excluding Property Taxes):**

Revenues of this type are realized from three major sources: 1) real estate transfer taxes, 2) interest and penalties on collection in delinquent property taxes and 3) county sales tax. The county anticipates realizing \$354,518 more in 2009 from non-property tax sources. County sales tax proceeds for 2009 are estimated at \$254,518 more than was budgeted for 2008 and both, interest and penalty on taxes is estimated to be greater by a total of \$100,000.

On the following page is a table showing uncollected delinquent property taxes held by the county at the end of each of the last ten years, along with the current year estimated amount:

**Taxes (Excluding Property Taxes) (Cont'd.):**

Aggregate

Current Year

	<u>As Of</u>	<u>Years</u> <u>Delinquent Tax</u>	<u>Delinquent</u> <u>Tax</u>
1998	12/31/99	\$1,167,503	\$ 777,423
1999	12/31/00	1,500,869	982,499
2000	12/31/01	1,807,292	1,223,343
2001	12/31/02	1,654,190	1,074,490
2002	12/31/03	1,712,544	1,130,255
2003	12/31/04	1,616,198	1,080,241
2004	12/31/05	1,408,000	941,093
2005	12/31/06	1,793,684	1,275,164
2006	12/31/07	1,956,756	1,379,256
2007	12/31/08	2,039,505 *	1,462,000*

\* Estimated

A 1% per month interest rate is imposed on delinquent taxes, as well as, a 1/2 of 1% per month penalty rate charge. On a combined basis the two amount to 18% annually. Foreclosure proceedings on delinquent tax parcels begin two years following the tax sale date.

#### **Intergovernmental Grants and Aids:**

This revenue category reflects the partnership relationship the county has with federal, state and other local governments. Some of the revenues are sent to the county as shared revenues, some of them to fully fund programs administered by county agencies and some of them only partially fund county administered programs. On the comparative budget summary analysis, it shows that Dodge County anticipates receiving \$7,086,137 less in these types of revenues than budgeted for 2008, or -30.0%. Three major county funds comprise intergovernmental grant revenues reporting this net decrease: General Fund, -\$66,143, Human Services and Health Fund, -\$7,066,094 and Transportation Fund, -\$46,100. Local transportation aid estimates are released on October 1 each year. The Highway Department applies these aids to county road maintenance and construction administration activities. In the general fund, additional grant funds are realized for Circuit Court, due to its fourth judge, \$36,908; Child Support, direct and indirect costs, \$67,409 and All Other(Departments), \$53,195. These revenue gains are offset by discontinued grants or low pass-through grants for PSC-Wireless 911, -\$108,456 and Animal Waste Improvement, -\$150,000. Most significantly, former grant revenues provided the Human Services and Health Department for administration and disbursement for long-term care purposes is now provided to Care Management Organizations in providing 'Family Care' to former county clients, thus, decreasing these revenues by a net \$7,066,094. A more detailed comparative analysis of intergovernmental aids is presented on the following page:

<u>County Aided Programs</u>	<u>2009</u>	<u>2008</u>	<u>Increase (Decrease)</u>	<u>% Increase -Decrease</u>
<b>General Fund:</b>	\$6,072,540	\$5,927,238	\$145,302	2.5%
Shared Revenues	\$3,510,835	\$3,290,000	\$220,835	6.7%
Tax Exempt Computer Aid	60,000	47,000	13,000	27.7%
Victim Witness Program	65,445	69,747	(4,302)	-6.2%
Circuit Court	312,078	275,170	36,908	13.4%
Indirect Cost-Child Support	200,230	163,368	36,862	22.6%
Homeland Security	143,500	119,500	24,000	20.1%
Guardian Ad-Litem	79,800	70,000	9,800	14.0%
PSC-Wireless 911	-	108,456	(108,456)	-100.0%
Wildlife Crop Damage	40,410	40,410	-	0.0%
Land Conservation	51,662	51,859	(197)	-0.4%
Land & Water Resources	50,000	20,000	30,000	150.0%
Farmland Preservation	23,093	22,080	1,013	4.6%
Animal Waste Improvement	100,000	250,000	(150,000)	-60.0%
Direct Cost-Child Support	713,946	683,399	30,547	4.5%
Child Support Performance	153,698	187,544	(33,846)	-18.0%
Parks	117,125	131,182	(14,057)	-10.7%
Land Resources	-	-	-	0.0%
All Other	450,718	397,523	53,195	13.4%
<b>Human Services and Health Fund:</b>	\$7,988,484	\$15,054,578	(\$7,066,094)	-46.9%
Public Health	\$392,224	\$405,113	(\$12,889)	-3.2%
Unified Services	3,210,054	8,597,182	(5,387,128)	-62.7%
Social Services	3,991,266	5,652,254	(1,660,988)	-29.4%
Aging	144,874	145,567	(693)	-0.5%
Nutrition	250,066	254,462	(4,396)	-1.7%
<b>Transportation Fund:</b>	\$2,670,000	\$2,623,900	\$46,100	1.8%
Transportation Aids	\$2,378,000	\$2,325,400	\$52,600	2.3%
Highway Improvement Program	292,000	285,000	7,000	2.5%
Municipal Road-State Adminis.	0	13,500	(13,500)	-100.0%
	\$16,731,024	\$23,605,716	(\$6,874,692)	-29.1%

#### Licenses and Permits:

These revenue sources comprise a very small percentage of the County's revenues. In 2009, departments in charge of license and permit issuance collectively anticipate an 8.6% decrease, or \$21,355 lower revenue amount. Approximately two-thirds of these decreased revenues is derived from Land Resource and Parks Department's net Building Permits and Inspection fees and Zoning Permits, -\$14,655 and the remaining amount is with Highway's CTH Access Permit revenue, -\$9,000. Many of the fee rates for licenses and permits are established under either state statute or county ordinance. Because the rates are not necessarily matched to recovering

**Licenses and Permits (Cont'd.):**

current costs, they are not frequently reviewed and acted on for adjustment.

**Fines, Forfeitures and Penalties:**

Under this revenue category there are only three main sources. One is collection of forfeitures under county ordinance, another is from the county's share of fines and forfeitures collected under state statute and the third is a court surcharge fee for intoxicated driver improvement program. The county's share varies depending upon the type of violation. For violations brought under state statute sections 341-349, traffic related cases, the state shares with the county on a 50-50 basis. For most violations brought under other state statute sections, the state shares on a 90% county, 10% state basis.

For year 2009, these revenues are estimated to be greater by a net \$2,900, or +0.5% from those budgeted for year-2008. This amount of increase is distributed by department: Clerk of Courts, +\$13,000 and Unified Services, - \$10,000, with the latter from the Drive Improvement Program.

**Public Charges for Service:**

Making up the largest source of all county revenues, public charges for services in 2009 is anticipated to be less by \$1,671,566, down 6.8% from the 2008 budgeted amount. As shown below, General Fund departments report significant higher revenues totaling +\$1576576, or 6.8% more, which are mainly realized through Courts, Sheriff, Land Resources and All Other departmental categories. Revenue reductions are reported by the Child Support Department. Human Services and Health Department revenues of this type will decline most significantly by a net \$862,705, with declines reported in four of their five units. Unified Service and Social Service revenue reductions both are again impacted by client care converted to Care Management Organizations. Further significant revenue declines, is Clearview's reported decrease in budgeted revenue amounting to \$966,937. Review of comparative public charges for service revenues is displayed on the next page:

**Public Charges for Services (Cont'd.):**

<b>Major Charges for Services by Fund/Dept.</b>	<b>2009</b>	<b>2008</b>	<b>Increase (Decrease)</b>	<b>% Increase -Decrease</b>
<b><i>General Fund:</i></b>	<b>\$2,472,954</b>	<b>\$2,315,278</b>	<b>\$157,676</b>	<b>6.8%</b>
Courts	\$614,576	\$586,600	\$27,976	4.8%
Register of Deeds	284,000	277,150	6,850	2.5%
Sheriff	1,009,000	913,000	96,000	10.5%
Child Support	47,300	70,254	(22,954)	-32.7%
Parks	122,050	115,850	6,200	5.4%
Land Resources	157,305	139,807	17,498	12.5%
All Other	238,723	212,617	26,106	12.3%
<b><i>Human Services and Health Fund:</i></b>	<b>\$2,021,741</b>	<b>\$2,884,446</b>	<b>(\$862,705)</b>	<b>-29.9%</b>
Public Health	\$62,694	\$59,774	\$2,920	4.9%
Unified Services	1,336,500	2,110,655	(774,155)	-36.7%
Social Services	479,847	548,347	(68,500)	-12.5%
Aging	0	9,670	(9,670)	-100.0%
Nutrition	142,700	156,000	(13,300)	-8.5%
<b><i>Long Term Care Fund:</i></b>	<b>\$18,467,118</b>	<b>\$19,434,055</b>	<b>(\$966,937)</b>	<b>-5.0%</b>
Clearview	\$18,467,118	\$19,434,055	(\$966,937)	-5.0%
<b><i>Transportation Fund:</i></b>	<b>\$32,000</b>	<b>\$31,600</b>	<b>\$400</b>	<b>1.3%</b>
Highway	\$32,000	\$31,600	\$400	1.3%
	<b>\$22,993,813</b>	<b>\$24,665,379</b>	<b>(\$1,671,566)</b>	<b>-6.8%</b>

**Intergovernmental Charges for Services:**

This county revenue source consists of service charges to other governmental units, such as, federal, state, other counties, local municipalities, school districts and other special districts. It also includes revenues for intra-county departmental charges. Revenues of this type in 2009 are budgeted to increase by a net \$2,897,688 or 21.6% greater. The greatest increased amount from this type of resource is in the All Other category, which stems from a developing new venture of the county leasing a portion of Clearview facilities, its staff and administration to Dodge County and other counties for the care of nursing home and developmental disabled residents. Conservative revenue estimates from this venture are budgeted at \$1,837,428. Other than that amount, other general fund revenue resource show a net decrease for intergovernmental revenue activities, although County Buildings reports \$43,561 more, much of it for charges for housing costs of the (ADRC) Aging Disability Resource Center on second floor of the Administration Building. All three units of the Human Services and Health Department report revenue increases for a substantial percentage gain. Clearview's revenues from this nature also increase significantly, but the net \$376,499 is the result of reclassifying similar resident care revenues



**Intergovernmental Charges for Services (Cont'd.):**

provided to the Human Services and Health Department formerly accounted for under Public Charges for Services. The Highway Department anticipates increased revenues of \$672,600 from state, local and county government for services provided to each of them. Approximately 48% of that increase is from services to WIDOT and 36% is from services to local governmental units. The comparative revenue table for this type of resource is provided on the following page:

<b>Major Charges for Services by Fund/Activity</b>	<b>2009</b>	<b>2008</b>	<b>Increase (Decrease)</b>	<b>% Increase -Decrease</b>
<b><i>General Fund:</i></b>	<b>\$10,913,181</b>	<b>\$9,106,968</b>	<b>\$1,806,213</b>	<b>19.8%</b>
Courts and District Attorney	\$43,100	\$39,700	\$3,400	8.6%
Elections	29,725	27,325	2,400	8.8%
Accounting	10,000	10,000	0	0.0%
IT, Telecom. & Faxes	283,757	295,332	(11,575)	-3.9%
County Buildings	146,061	102,500	43,561	42.5%
Sheriff/Jail	7,831,918	7,910,619	(78,701)	-1.0%
Sheriff/Other	43,000	31,000	12,000	38.7%
Land Resources	35,060	81,950	(46,890)	-57.2%
Services	366,517	362,323	4,194	1.2%
WMMIC-Liability Insurance	180,000	160,000	20,000	12.5%
All Other	1,944,043	86,219	1,857,824	2154.8%
<b><i>Human Services and Health Fund:</i></b>	<b>\$240,150</b>	<b>\$197,774</b>	<b>\$42,376</b>	<b>21.4%</b>
Public Health	\$80,000	\$67,374	\$12,626	18.7%
Unified Services	92,250	80,000	12,250	15.3%
Social Services	67,900	50,400	17,500	34.7%
<b><i>Long-term Care Fund:</i></b>	<b>\$1,809,584</b>	<b>\$1,433,085</b>	<b>\$376,499</b>	<b>26.3%</b>
Clearview	\$1,809,584	\$1,433,085	\$376,499	26.3%
<b><i>Transportation Fund:</i></b>	<b>\$3,380,400</b>	<b>\$2,707,800</b>	<b>\$672,600</b>	<b>24.8%</b>
Highway	\$3,380,400	\$2,707,800	\$672,600	24.8%
	<b>\$16,343,315</b>	<b>\$13,445,627</b>	<b>\$2,897,688</b>	<b>21.6%</b>

Under the general fund category, courts and district attorney revenues report declines mainly due to the State/County contract with the Department of Corrections being severely restricted by the Department's current interpretations of the governing statute covering cost reimbursements to counties for court proceeding and prosecution costs incurred in cases involving state inmates.

**Miscellaneous Revenues:**

Miscellaneous revenues consist of interest income on investments, rents, sale of county property, etc. For 2009,

**Miscellaneous Revenues (Cont'd.):**

these revenues are anticipated to decrease by a net \$130,450, or -5.5%. These types of revenues are summarized by funds in a comparative analysis reported on the following page:

<u>Major Revenue Source</u>	<u>2009</u>	<u>2008</u>	<u>Increase (Decrease)</u>	<u>% Increase -Decrease</u>
<b><i>General Fund:</i></b>	<b>\$1,741,739</b>	<b>\$2,262,140</b>	<b>(\$520,401)</b>	<b>-23.0%</b>
Interest on Investments	\$1,485,980	\$1,983,600	(\$497,620)	-25.1%
Economic Dev Financing	53,414	50,405	3,009	6.0%
WMMIC-Liability Ins.	60,000	80,000	(20,000)	-25.0%
Other	142,345	148,135	(5,790)	-3.9%
<b><i>Human Services and Health Fund:</i></b>	<b>\$390,718</b>	<b>\$19,832</b>	<b>\$370,886</b>	<b>1870.1%</b>
Public Health	\$0	\$47	(\$47)	-100.0%
Unified Services	\$315,669	\$19,000	\$296,669	1561.4%
Social Services	74,964	700	74,264	10609.1%
Nutrition	85	85	0	0.0%
<b><i>Long-Term Care Fund:</i></b>	<b>\$0</b>	<b>\$3,935</b>	<b>(\$3,935)</b>	<b>-100.0%</b>
Clearview	\$0	\$3,935	(\$3,935)	-100.0%
<b><i>Capital Projects Fund:</i></b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
County Building Projects	\$0	\$0	\$0	0.0%
<b><i>Transportation Fund:</i></b>	<b>\$118,200</b>	<b>\$95,200</b>	<b>\$23,000</b>	<b>24.2%</b>
Highway	\$70,000	\$45,000	\$25,000	55.6%
Airport	48,200	50,200	(2,000)	-4.0%
	<b>\$2,250,657</b>	<b>\$2,381,107</b>	<b>(\$130,450)</b>	<b>-5.5%</b>

During 2008, the treasurer used four main investment vehicles: 1) Certificates of Deposit 29.0%; 2) State of Wisconsin Local Investment Pool, 46.4%; 3) AIM Mutual Money Market Fund, 1.4% and 4) Fixed Income Investments, 23.2%. Average interest rate yield ranges of each investment type, respectively, from January through August were as follows: 1) 5.350%-4.650%; 2) 4.070%-2.270%; 3) 4.410 %-2.090% and 4) 5.500%-5.300%. The County's 2009 budgeted interest on investment revenues is based on an average annual investment of approximately \$34,269,000 applying a 4.3% interest rate. This estimate includes commingled interest income allocated to the economic development loan program, to the federal-forfeiture-asset and Metro Drug business units. Budgeted and estimated actual miscellaneous interest earnings are net of investment advisor fee expenses. Economic Development Financing revenues consists of interest accrued on eight revolving loans to private businesses and accrued interest on Economic Development funds held and commingled in county held investments. Revenue of this nature from WMMIC-Self Liability Insurance is the county's share of interest

earned on investment of reserve funds held by WMMIC, and such revenues are offset against inter-department charges for liability insurance.

With no capital project designations budgeted in 2009 there are no directives to allocate interest earnings to the capital project funds. Therefore, interest earnings on accumulated county sales tax remittances, commencing in 2008 to be accounted for in the general fund will remain earnings of the general fund.

Unified Services revenue increase stems from an increased utilization of the Corporation Counsel Department to file judgments for non-payment of services. Dodge County purchases judgment receivables from its departments and the Corporation Counsel Department follows up on the collection process. Judgment collections are credited to the general fund.

Highway revenues comprise of sale of machinery and equipment from its auction and sale of scrap, used culverts, and excess right-of-way. Airport revenues are mainly from land and hangar rentals. Anticipated revenues from material scrap and machinery and equipment sales are expected to be greater in 2009 from those budgeted in 2008.

**Funds Applied:**

Unreserved-undesignated funds are general funds not reserved, nor designated for any specific purpose. Unreserved-designated funds are those funds that are designated for a specific purpose, but not so restricted that the county board could not redesignate them for any other purpose, or let them lapse to the general fund. A comparative summary of such funds applied to 2009 and 2008 budgets, respectively, is presented on the following page:

<u>Funds Applied</u>	<u>2009</u>	<u>2008</u>	<u>Increase (Decrease)</u>	<u>% Increase -Decrease</u>
<b><i>General Fund:</i></b>	\$602,642	(\$722,698)	\$1,325,340	-183.4%
Unreserved-Undesignated	\$1,207,213	\$203,351	\$1,003,862	493.7%
Unreserved-Designated	(604,571)	(926,049)	321,478	-34.7%
<b><i>Debt Service Fund:</i></b>	\$839,000	\$3,604,750	(\$2,765,750)	-76.7%
Justice Facility	839,000	3,604,750	(2,765,750)	-76.7%
<b><i>Capital Projects Fund:</i></b>	\$1,985,584	\$400,000	\$1,585,584	396.4%
County Buildings	\$1,985,584	\$400,000	\$1,585,584	396.4%
<b><i>Long-term Care Fund:</i></b>	\$981,260	\$0	\$981,260	0.0%
Clearview	\$981,260	\$0	\$981,260	0.0%
<b><i>Transportation Fund:</i></b>	\$1,384,850	\$1,302,500	\$82,350	6.3%
Highway	\$1,384,850	\$1,302,500	\$82,350	6.3%
	\$5,793,336	\$4,584,552	\$1,208,784	26.4%

Greater undesignated general fund monies are applied to finance 2009 proposed budget. Both the county board chairman and finance committee are more mindful of limiting property tax levy growth and in maintaining a reasonable undesignated general fund balance. Greater unreserved-designated funds are being applied to fund new and continuing capital project costs, such as, the video recording camera replacement-Jail Improvement, \$152,614; photo copier replacements-Document Reproduction, \$29,375; fiber ring, IT-Network Infrastructure, \$315,740; VoIP telephone system extension to Clearview and Unified Service-IT-Telecommunications, \$56,368 and Central Communication equipment dependent on the fiber ring project completion-Central Communications, \$111,000.

With reduction of debt retirement payments on the Justice Facility note issue, fewer accumulated county sales tax remittance funds are applied to finance those principle and interest payments.

The Highway Department is applying a greater amount funds to finance continuing projects for completion in 2009.

A summary analysis sheet of all county funds is provided in a separate schedule on pages 46 through 47 this budget book.

**COUNTY BUDGET SUMMARY**

*Summary Expenditures by Fund*

*Summary Revenues by Fund*

**ESTIMATED FUND BALANCES**

**OUTSTANDING INDEBTEDNESS**



<b>BUDGET SUMMARY</b>		2007		2008		2008		2009	
<b>EXPENDITURES</b>		<b>ACTUAL</b>	<b>ESTIMATED*</b>	<b>ADOPTED</b>	<b>ADOPTED</b>	<b>CO.BD.CHRM. PROPOSED</b>	<b>ADOPTED</b>	<b>CO BOARD</b>	<b>ADOPTED</b>
General Government	\$	9,643,933	\$ 9,121,856	\$ 9,892,229	\$	10,888,481	\$	10,888,481	
Public Safety		18,112,599	19,028,151	18,399,607		19,369,892		19,369,892	
Public Works		136,273	113,481	323,017		245,979		245,979	
Health & Human Services		1,101,342	1,233,144	1,397,574		3,118,896		3,118,896	
Culture, Recreation & Education		1,768,681	2,167,458	2,034,257		2,058,807		2,058,807	
Conservation & Economic Environment		1,429,172	1,449,309	1,532,206		1,510,607		1,524,107	
	\$	32,192,000	\$ 33,113,399	\$ 33,578,890	\$	37,192,662	\$	37,206,162	
<b>HUMAN SERVICES AND HEALTH FUND</b>									
Public Safety	\$	83,998	\$ 38,863	\$ 117,608	\$	74,201	\$	74,201	
Health & Human Services		25,411,025	25,337,727	26,847,377		19,649,189		19,649,189	
	\$	25,495,023	\$ 25,376,590	\$ 26,964,985	\$	19,723,390	\$	19,723,390	
<b>DEBT SERVICE FUNDS:</b>									
General Government/Public Safety	\$	8,619,161	\$ 3,604,750	\$ 3,604,750	\$	839,000	\$	839,000	
	\$	8,619,161	\$ 3,604,750	\$ 3,604,750	\$	839,000	\$	839,000	
<b>CAPITAL PROJECT FUNDS:</b>									
Justice Facility/Legal Services Building	\$	1,145,221	\$ -	\$ 400,000	\$	1,985,584	\$	1,985,584	
	\$	1,145,221	\$ -	\$ 400,000	\$	1,985,584	\$	1,985,584	
<b>LONG-TERM CARE &amp; REHABILITATION FUND</b>									
Clearview North	\$	13,531,968	\$ 13,495,690	\$ 14,491,114	\$	13,673,149	\$	13,673,149	
Clearview South		9,536,597	9,018,307	9,612,209		9,884,813		9,884,813	
	\$	23,068,565	\$ 22,513,997	\$ 24,103,323	\$	23,557,962	\$	23,557,962	
<b>TRANSPORTATION FUND</b>									
Highway and Airport	\$	13,316,419	\$ 16,547,813	\$ 16,466,657	\$	18,053,297	\$	18,046,862	
	\$	13,316,419	\$ 16,547,813	\$ 16,466,657	\$	18,053,297	\$	18,046,862	
<b>TOTAL EXPENDITURES</b>	\$	103,836,389	\$ 101,156,549	\$ 105,118,605	\$	101,351,895	\$	101,358,960	
<b>CONTINGENT APPROPRIATION</b>				300,000		300,000		300,000	
<b>TOTAL APPROPRIATIONS</b>	\$	103,836,389	\$ 101,156,549	\$ 105,418,605	\$	101,651,895	\$	101,658,960	
<b>REVENUES</b>									
GENERAL FUND	\$	21,607,987	\$ 25,675,294	\$ 25,604,644	\$	27,533,397	\$	27,546,897	
HUMAN SERVICES AND HEALTH FUND		18,208,222	17,207,404	18,291,630		10,766,093		10,766,093	
DEBT SERVICE FUNDS		-	-	-		-		-	
CAPITAL PROJECT FUNDS		5,080,340	-	-		-		-	
LONG-TERM CARE & REHABILITATION FUND		19,539,416	21,135,313	20,871,075		20,276,702		20,276,702	
TRANSPORTATION FUND		6,459,686	6,028,853	5,485,400		6,220,600		6,220,600	
<b>TOTAL REVENUES</b>	\$	70,895,651	\$ 70,046,864	\$ 70,252,749	\$	64,796,792	\$	64,810,292	
<b>FUND BALANCES APPLIED, DEBT PROCEEDS &amp; TRANSFERS</b>									
GENERAL FUND:									
Unreserved-Undesignated				203,351		1,207,213		1,200,778	
Unreserved-Designated		4,253,134	528,381	(926,049)		(604,571)		(604,571)	
HUMAN SERVICES AND HEALTH FUND		-	-	-		-		-	
DEBT SERVICE FUNDS		-	-	3,604,750		839,000		839,000	
CAPITAL PROJECT FUND		-	-	400,000		1,985,584		1,985,584	
LONG-TERM CARE & REHABILITATION FUND		-	-	-		981,260		981,260	
TRANSPORTATION FUND		-	-	1,302,500		1,384,850		1,384,850	
<b>TOTAL FUND BALANCES APPLIED</b>	\$	4,253,134	\$ 528,381	\$ 4,584,552	\$	5,793,336	\$	5,786,901	
<b>GROSS COUNTY TAX LEVY (Property &amp; Sales)</b>									
GENERAL FUND	\$	10,603,725	\$ 8,996,944	\$ 8,996,944	\$	9,356,623	\$	9,363,058	
HUMAN SERVICES AND HEALTH FUND		7,241,372	8,673,355	8,673,355		8,957,297		8,957,297	
DEBT SERVICE FUNDS		567,830	-	-		-		-	
CAPITAL PROJECT FUND		-	-	-		-		-	
LONG-TERM CARE & REHABILITATION FUND		2,707,932	3,232,248	3,232,248		2,300,000		2,300,000	
TRANSPORTATION FUND		7,566,745	9,678,757	9,678,757		10,447,847		10,441,412	
<b>GROSS COUNTY PROPERTY TAX LEVY</b>	\$	28,687,604	\$ 30,581,304	\$ 30,581,304	\$	31,061,767	\$	31,061,767	
<b>EQUALIZED VALUATION</b>	\$	5,465,066,700	\$ 5,864,072,300	\$ 5,864,072,300	\$	6,097,898,000	\$	6,097,898,000	
<b>PROPERTY TAX RATE PER \$1,000 E. V.</b>	\$	6.250	\$ 5.215	\$ 5.215	\$	5.094	\$	5.094	
<b>EXEMPT COMPUTER AID</b>			77,715	47,000		60,000		60,000	
<b>NET COUNTY PROPERTY TAX LEVY</b>	\$		\$ 30,534,304	\$ 30,534,304	\$	31,001,767	\$	31,001,767	
<b>NET COUNTY PROPERTY TAX RATE</b>			5.207	5.207		5.084		5.084	

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
<b>1GG GENERAL GOVERNMENT</b>							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	6,295,979	6,861,648	3,248,307	6,658,661	6,861,752	6,868,277	6,868,277
5200 SERVICES and CHARGES	1,527,054	1,872,698	880,549	1,752,358	2,034,019	2,065,069	2,065,069
5300 SUPPLIES and EXPENSES	506,479	532,608	256,570	531,867	487,746	505,496	505,496
5400 INTERDEPARTMENT CHARGES	1,572,153-	1,764,725-	1,057,740-	1,806,313-	1,756,034-	1,753,034-	1,753,034-
5500 FIXED CHARGES	1,556,801	2,081,500	899,677	1,621,196	2,063,801	2,063,801	2,063,801
5700 GRANTS and CONTRIBUTION	25,149	15,300	15,100	15,300	15,300	15,300	15,300
5800 CAPITAL OUTLAY	1,304,624	293,200	188,958	348,787	1,071,282	1,123,572	1,123,572
5000 B.U. TOTAL EXPEND./EXPEN	9,643,933	9,892,229	4,431,421	9,121,856	10,777,866	10,888,481	10,888,481
<b>1GG GENERAL GOVERNMENT</b>							
	9,643,933	9,892,229	4,431,421	9,121,856	10,777,866	10,888,481	10,888,481
<b>2PS PUBLIC SAFETY</b>							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	13,363,856	14,298,603	7,009,182	14,435,269	15,406,228	14,840,744	14,840,744
5200 SERVICES and CHARGES	2,298,421	2,410,803	1,242,768	2,502,930	2,576,166	2,609,166	2,609,166
5300 SUPPLIES and EXPENSES	252,256	283,189	124,919	280,268	296,820	296,820	296,820
5400 INTERDEPARTMENT CHARGES	391,109	440,454	270,959	505,603	483,560	430,910	430,910
5500 FIXED CHARGES	219,859	222,816	216,410	228,427	226,867	226,867	226,867
5700 GRANTS and CONTRIBUTION	307,375	156,806	65,727	250,205	184,482	184,482	184,482
5800 CAPITAL OUTLAY	1,279,723	586,936	542,242	825,449	807,342	780,903	780,903
5000 B.U. TOTAL EXPEND./EXPEN	18,112,599	18,399,607	9,472,207	19,028,151	19,981,465	19,369,892	19,369,892
<b>2PS PUBLIC SAFETY</b>							
	18,112,599	18,399,607	9,472,207	19,028,151	19,981,465	19,369,892	19,369,892
<b>3PW PUBLIC WORKS</b>							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	0	0	0	0	0	0	0
5200 SERVICES and CHARGES	82,815	272,317	3,231	62,814	200,979	200,979	200,979
5300 SUPPLIES and EXPENSES	1,218	4,600	131	2,800	0	0	0
5400 INTERDEPARTMENT CHARGES	0	1,100	180	1,100	0	0	0
5500 FIXED CHARGES	0	0	0	0	0	0	0
5600 DEBT SERVICES	1,334	0	0	460	0	0	0
5700 GRANTS and CONTRIBUTION	50,906	45,000	25,000	46,307	45,000	45,000	45,000
5000 B.U. TOTAL EXPEND./EXPEN	136,273	323,017	28,542	113,481	245,979	245,979	245,979
<b>3PW PUBLIC WORKS</b>							
	136,273	323,017	28,542	113,481	245,979	245,979	245,979
<b>4HH HEALTH &amp; HUMAN SERVIC</b>							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	991,731	1,044,364	506,322	1,024,242	1,070,643	1,070,643	1,070,643
5200 SERVICES and CHARGES	35,677	33,860	16,208	33,770	32,102	32,102	32,102
5300 SUPPLIES and EXPENSES	12,206	13,010	6,138	14,196	16,690	16,690	16,690



Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
4HH HEALTH & HUMAN SERVIC							
5400 INTERDEPARTMENT CHARGES	39,253	40,205	19,356	39,077	42,200	42,200	42,200
5500 FIXED CHARGES	2,292	2,272	2,595	2,615	2,636	2,636	2,636
5700 GRANTS and CONTRIBUTION	11,654	263,863	7,895	117,345	1,949,990	1,952,490	1,952,490
5800 CAPITAL OUTLAY	8,529	0	0	1,899	2,135	2,135	2,135
5000 B.U. TOTAL EXPEND./EXPEN	1,101,342	1,397,574	558,514	1,233,144	3,116,396	3,118,896	3,118,896
4HH HEALTH & HUMAN SERVIC	1,101,342	1,397,574	558,514	1,233,144	3,116,396	3,118,896	3,118,896
5CR CULTURE, RECREATION &							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	722,413	763,922	366,625	744,874	767,646	792,618	792,618
5200 SERVICES and CHARGES	162,493	152,902	109,689	177,296	162,953	175,953	175,953
5300 SUPPLIES and EXPENSES	132,502	140,709	79,673	152,659	147,563	147,563	147,563
5400 INTERDEPARTMENT CHARGES	40,860	39,638	24,838	45,214	43,944	43,944	43,944
5500 FIXED CHARGES	27,168	27,128	24,042	27,587	27,722	27,722	27,722
5700 GRANTS and CONTRIBUTION	619,628	701,573	689,604	701,604	694,407	694,407	694,407
5800 CAPITAL OUTLAY	63,617	208,385	73,378	318,224	171,600	176,600	176,600
5000 B.U. TOTAL EXPEND./EXPEN	1,768,681	2,034,257	1,367,849	2,167,458	2,015,835	2,058,807	2,058,807
5CR CULTURE, RECREATION &	1,768,681	2,034,257	1,367,849	2,167,458	2,015,835	2,058,807	2,058,807
6CD CONSERVATION & DEVELO							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	1,148,502	1,235,694	601,519	1,193,298	1,182,458	1,182,458	1,182,458
5200 SERVICES and CHARGES	74,213	54,792	19,191	55,939	61,782	61,782	61,782
5300 SUPPLIES and EXPENSES	82,558	70,980	57,165	92,420	65,850	65,850	65,850
5400 INTERDEPARTMENT CHARGES	41,265	51,375	23,926	57,137	64,248	64,248	64,248
5500 FIXED CHARGES	1,485	1,150	928	953	1,265	1,265	1,265
5600 DEBT SERVICES	0	65,813	0	0	68,122	68,122	68,122
5700 GRANTS and CONTRIBUTION	70,221	48,614	22,260	45,610	69,832	65,982	79,482
5800 CAPITAL OUTLAY	10,928	3,788	1,583	3,952	900	900	900
5000 B.U. TOTAL EXPEND./EXPEN	1,429,172	1,532,206	726,572	1,449,309	1,514,457	1,510,607	1,524,107
6CD CONSERVATION & DEVELO	1,429,172	1,532,206	726,572	1,449,309	1,514,457	1,510,607	1,524,107
	32,192,000	33,578,890	16,585,105	33,113,399	37,651,998	37,192,662	37,206,162

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU							
2PS PUBLIC SAFETY							
5000 B.U. TOTAL EXPEND./EXPENS							
5200 SERVICES and CHARGES	67,720	100,986	15,916	31,832	65,395	65,395	65,395
5300 SUPPLIES and EXPENSES	1,931	2,502	945	1,955	2,306	2,306	2,306
5400 INTERDEPARTMENT CHARGES	298	100	0	0	100	100	100
5500 FIXED CHARGES	8,939	14,020	2,538	5,076	6,400	6,400	6,400
5000 B.U. TOTAL EXPEND./EXPENS	78,888	117,608	19,399	38,863	74,201	74,201	74,201
2PS PUBLIC SAFETY	78,888	117,608	19,399	38,863	74,201	74,201	74,201
4HH HEALTH & HUMAN SERVIC							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	8,279,436	8,681,905	4,150,999	8,596,602	8,779,083	8,958,261	8,958,261
5200 SERVICES and CHARGES	16,291,485	16,323,092	8,005,281	14,466,379	7,104,413	7,164,413	7,368,447
5300 SUPPLIES and EXPENSES	687,184	653,226	341,316	694,343	687,179	687,179	691,499
5400 INTERDEPARTMENT CHARGES	1,064,260	825,522	669,774	1,239,536	1,057,646	1,102,468	894,114
5500 FIXED CHARGES	34,176	33,313	34,901	35,255	35,353	35,353	35,353
5700 GRANTS and CONTRIBUTIONS	338,705	311,909	140,774	293,181	1,597,848	1,597,848	1,597,848
5800 CAPITAL OUTLAY	53,597	18,410	20,445	12,431	103,667	103,667	103,667
5000 B.U. TOTAL EXPEND./EXPENS	26,748,843	26,847,377	13,363,490	25,337,727	19,365,189	19,649,189	19,649,189
4HH HEALTH & HUMAN SERVIC	26,748,843	26,847,377	13,363,490	25,337,727	19,365,189	19,649,189	19,649,189
00242 HUMAN SERVICES & HEALTH FU	26,827,731	26,964,985	13,382,889	25,376,590	19,439,390	19,723,390	19,723,390

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DODGE COUNTY, WISCONSIN  
2009 County Budget Report Analysis  
Summary Expenditures  
For Fund 312 & 326

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
8DS DEBT SERVICE							
00312 ETF PRIOR SERVICE LIABIL							
5000 B.U. TOTAL EXPEND./EXPEN							
5600 DEBT SERVICES	0	0	0	0	0	0	0
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	0	0	0
00326 JUSTICE FACILITY DEBT SE							
5000 B.U. TOTAL EXPEND./EXPEN							
5600 DEBT SERVICES	3,663,150	3,604,750	102,375	3,604,750	839,000	839,000	839,000
5000 B.U. TOTAL EXPEND./EXPEN	3,663,150	3,604,750	102,375	3,604,750	839,000	839,000	839,000
8DS DEBT SERVICE	3,663,150	3,604,750	102,375	3,604,750	839,000	839,000	839,000
	3,663,150	3,604,750	102,375	3,604,750	839,000	839,000	839,000

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DODGE COUNTY, WISCONSIN  
2009 County Budget Report Analysis  
Summary Expenditures  
For Fund 411 - Capital Projects Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00411 COUNTY BUILDING PROJECTS F							
2PS PUBLIC SAFETY							
5000 B.U. TOTAL EXPEND./EXPENS							
5200 SERVICES and CHARGES	4,779	0	0	0	0	0	0
5300 SUPPLIES and EXPENSES	27	0	0	0	0	0	0
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	0
5500 FIXED CHARGES	0	0	0	0	0	0	0
5800 CAPITAL OUTLAY	718,792	400,000	0	0	1,985,584	1,985,584	1,985,584
5000 B.U. TOTAL EXPEND./EXPENS	723,598	400,000	0	0	1,985,584	1,985,584	1,985,584
2PS PUBLIC SAFETY	723,598	400,000	0	0	1,985,584	1,985,584	1,985,584
00411 COUNTY BUILDING PROJECTS F	723,598	400,000	0	0	1,985,584	1,985,584	1,985,584

DODGE COUNTY, WISCONSIN  
 2009 County Budget Report Analysis  
 Summary Long-term Care Fund Expenditures  
 For Combined Funds 645 & 646

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
4HH HEALTH & HUMAN SERVIC							
00645 CLEARVIEW NORTH FUND							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	9,965,228	10,428,656	4,840,177	9,707,079	10,034,907	10,034,907	10,034,907
5200 SERVICES and CHARGES	1,957,054	2,132,443	969,276	1,944,490	2,072,568	2,072,568	2,072,568
5300 SUPPLIES and EXPENSES	1,169,280	1,221,785	589,885	1,179,891	1,108,825	1,108,825	1,108,825
5400 INTERDEPARTMENT CHARGES	40,150	41,393	20,089	40,288	40,400	40,400	40,400
5500 FIXED CHARGES	59,225	55,897	26,120	52,386	61,409	61,409	61,409
5600 DEBT SERVICES	0	0	0	0	0	0	0
5700 GRANTS and CONTRIBUTION	337	575	594	1,191	1,227	1,227	1,227
5800 CAPITAL OUTLAY	340,694	570,365	58,291	570,365	353,813	353,813	353,813
5900 OTHER FINANCING USES	0	0	0	0	0	0	0
5000 B.U. TOTAL EXPEND./EXPEN	13,531,968	14,451,114	6,504,432	13,495,690	13,673,149	13,673,149	13,673,149
00645 CLEARVIEW NORTH FUND	13,531,968	14,451,114	6,504,432	13,495,690	13,673,149	13,673,149	13,673,149
00646 CLEARVIEW SOUTH FUND							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	7,554,475	7,524,039	3,496,489	7,012,184	7,465,617	7,465,617	7,465,617
5200 SERVICES and CHARGES	513,779	473,386	235,242	472,388	510,024	510,024	510,024
5300 SUPPLIES and EXPENSES	322,416	338,138	154,827	312,039	334,511	334,511	334,511
5400 INTERDEPARTMENT CHARGES	1,014,636	1,095,894	499,860	1,002,468	1,016,529	1,016,529	1,016,529
5500 FIXED CHARGES	45,546	46,253	22,246	44,615	47,505	47,505	47,505
5600 DEBT SERVICES	0	0	0	0	0	0	0
5700 GRANTS and CONTRIBUTION	277	534	323	648	667	667	667
5800 CAPITAL OUTLAY	85,468	173,965	12,769	173,965	509,960	509,960	509,960
5900 OTHER FINANCING USES	0	0	0	0	0	0	0
5000 B.U. TOTAL EXPEND./EXPEN	9,536,597	9,652,209	4,421,756	9,018,307	9,884,813	9,884,813	9,884,813
00646 CLEARVIEW SOUTH FUND	9,536,597	9,652,209	4,421,756	9,018,307	9,884,813	9,884,813	9,884,813
	23,068,565	24,103,323	10,926,188	22,513,997	23,557,962	23,557,962	23,557,962

DODGE COUNTY, WISCONSIN  
2009 County Budget Report Analysis  
Summary Expenditures  
For Fund 730-Highway and Airport

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
3PW PUBLIC WORKS							
00730 HIGHWAY AND AIRPORT FUND							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	5,747,021	5,987,119	3,049,437	6,218,775	6,283,225	6,283,225	6,283,225
5200 SERVICES and CHARGES	203,481	247,500	124,185	253,500	293,100	293,100	293,100
5300 SUPPLIES and EXPENSES	1,171,573	1,088,000	788,897	1,485,000	1,000,600	1,000,600	1,000,600
5400 INTERDEPARTMENT CHARGES	6,534,358	7,737,262	3,105,700	7,201,862	7,709,012	9,209,012	9,209,012
5500 FIXED CHARGES	1,145,385	1,264,700	126,087	1,246,600	1,249,500	1,249,500	1,249,500
5600 DEBT SERVICES	0	0	0	0	0	0	0
5700 GRANTS and CONTRIBUTION	21,625	142,076	142,076	142,076	17,860	17,860	11,425
5800 CAPITAL OUTLAY	0	0	0	0	0	0	0
5000 B.U. TOTAL EXPEND./EXPEN	14,823,443	16,466,657	7,336,382	16,547,813	16,553,297	18,053,297	18,046,862
3PW PUBLIC WORKS	14,823,443	16,466,657	7,336,382	16,547,813	16,553,297	18,053,297	18,046,862
	14,823,443	16,466,657	7,336,382	16,547,813	16,553,297	18,053,297	18,046,862

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DODGE COUNTY, WISCONSIN  
2009 GEN FUND BUDGETED REVENUE SUMMARY

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00100 GENERAL FUND							
4000 B. U. TOTAL REVENUES							
4100 TAXES	834,893-	5,321,150-	2,726,000-	5,458,896-	5,675,668-	5,675,668-	5,675,668-
4200 INTERGOVERNMENTAL REVENUE	6,062,059-	5,880,238-	3,152,830-	6,030,160-	5,801,095-	6,012,540-	6,026,040-
4300 LICENSES AND PERMITS	362,952-	221,320-	93,102-	197,700-	206,865-	206,865-	206,865-
4400 FINES, FORFEITS & PENALTI	481,401-	497,550-	250,559-	501,074-	510,450-	510,450-	510,450-
4500 PUBLIC CHARGES FOR SERVIC	2,343,105-	2,315,278-	1,227,062-	2,451,432-	2,474,854-	2,472,954-	2,472,954-
4700 INTERGOVERNMENTAL CHARGES	9,289,867-	9,106,968-	4,639,025-	9,176,504-	10,913,181-	10,913,181-	10,913,181-
4800 MISCELLANEOUS REVENUES	2,233,710-	2,262,140-	899,556-	1,859,528-	1,738,739-	1,741,739-	1,741,739-
4000 B. U. TOTAL REVENUES	21,607,987-	25,604,644-	12,988,134-	25,675,294-	27,320,852-	27,533,397-	27,546,897-
00100 GENERAL FUND	21,607,987-	25,604,644-	12,988,134-	25,675,294-	27,320,852-	27,533,397-	27,546,897-

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COMBBUDGET  
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DODGE COUNTY, WISCONSIN  
2009 Department Budget Report Analysis  
Summary Revenues  
For Fund 242 - Human Services Fund

1  
11/12/08  
13:01:42

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVENUE	15,359,079-	15,054,578-	9,641,800-	14,200,416-	7,988,484-	7,988,484-	7,988,484-
4400 FINES, FORFEITS & PENALTI	122,422-	135,000-	63,438-	126,876-	125,000-	125,000-	125,000-
4500 PUBLIC CHARGES FOR SERVIC	2,873,556-	2,884,446-	1,862,345-	2,666,473-	2,021,741-	2,021,741-	2,021,741-
4700 INTERGOVERNMENTAL CHARGES	275,789-	197,774-	113,572-	202,199-	240,150-	240,150-	240,150-
4800 MISCELLANEOUS REVENUES	51,370-	19,832-	9,012-	11,440-	390,718-	390,718-	390,718-
4000 B. U. TOTAL REVENUES	18,682,216-	18,291,630-	11,690,167-	17,207,404-	10,766,093-	10,766,093-	10,766,093-
00242 HUMAN SERVICES & HEALTH FU	18,682,216-	18,291,630-	11,690,167-	17,207,404-	10,766,093-	10,766,093-	10,766,093-

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COMBBUDGET  
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DODGE COUNTY, WISCONSIN  
2009 County Budget Report Analysis  
Summary Revenues  
For Fund 312 & 326

1  
11/12/08  
13:01:44

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00326 JUSTICE FACILITY DEBT SER							
4000 B. U. TOTAL REVENUES							
4900 OTHER FINANCING SOURCES	3,604,750-	3,604,750-	0	3,604,750-	839,000-	839,000-	839,000-
4000 B. U. TOTAL REVENUES	3,604,750-	3,604,750-	0	3,604,750-	839,000-	839,000-	839,000-
00326 JUSTICE FACILITY DEBT SER	3,604,750-	3,604,750-	0	3,604,750-	839,000-	839,000-	839,000-
	3,604,750-	3,604,750-	0	3,604,750-	839,000-	839,000-	839,000-

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COMBBUDGET  
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DODGE COUNTY, WISCONSIN  
2009 County Budget Report Analysis  
Summary Revenues  
For Fund 411 - Capital Projects Fund

1  
11/12/08  
13:01:47

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00411 COUNTY BUILDING PROJECTS F							
4000 B. U. TOTAL REVENUES							
4100 TAXES	2,909,858-	0	0	0	0	0	0
4700 INTERGOVERNMENTAL CHARGES	0	0	0	0	0	0	0
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	0
4000 B. U. TOTAL REVENUES	2,909,858-	0	0	0	0	0	0
00411 COUNTY BUILDING PROJECTS F	2,909,858-	0	0	0	0	0	0

83410  
COMBBUDGET  
EPFBDREV

DODGE COUNTY, WISCONSIN  
2009 County Budget Report Analysis  
Summary Long-term Care Fund Revenues  
For Fund 645 & 646-Long-term Care Fund

1  
11/12/08  
13:02:23

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
-----							
00645 CLEARVIEW NORTH FUND							
4000 B. U. TOTAL REVENUES							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	0
4600 REVENUES	10,803,790-	11,118,673-	5,141,637-	10,044,079-	10,235,745-	10,235,745-	10,235,745-
4700 INTERGOVERNMENTAL CHARGE	1,522,709-	1,433,085-	987,786-	2,250,093-	1,725,634-	1,725,634-	1,725,634-
4800 MISCELLANEOUS REVENUES	2,554-	3,935-	0	0	0	0	0
4000 B. U. TOTAL REVENUES	12,329,053-	12,555,693-	6,129,423-	12,294,172-	11,961,379-	11,961,379-	11,961,379-
-----							
00645 CLEARVIEW NORTH FUND	12,329,053-	12,555,693-	6,129,423-	12,294,172-	11,961,379-	11,961,379-	11,961,379-
-----							
00646 CLEARVIEW SOUTH FUND							
4000 B. U. TOTAL REVENUES							
4600 REVENUES	8,110,128-	8,315,382-	4,288,049-	8,786,407-	8,231,373-	8,231,373-	8,231,373-
4700 INTERGOVERNMENTAL CHARGE	27,807-	0	558-	1,119-	83,950-	83,950-	83,950-
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	0
4000 B. U. TOTAL REVENUES	8,137,935-	8,315,382-	4,288,607-	8,787,526-	8,315,323-	8,315,323-	8,315,323-
-----							
00646 CLEARVIEW SOUTH FUND	8,137,935-	8,315,382-	4,288,607-	8,787,526-	8,315,323-	8,315,323-	8,315,323-
-----							
	20,466,988-	20,871,075-	10,418,030-	21,081,698-	20,276,702-	20,276,702-	20,276,702-

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COMBBUDGET  
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DODGE COUNTY, WISCONSIN  
2009 County Budget Report Analysis  
Summary Revenues  
For Fund 730-Highway and Airport

1  
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13:02:31

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
-----							
00730 HIGHWAY AND AIRPORT FUND							
4000 B. U. TOTAL REVENUES							
4100 TAXES	2,000,000-	0	0	0	0	0	0
4200 INTERGOVERNMENTAL REVEN	3,111,091-	2,623,900-	953,500-	2,584,000-	2,670,000-	2,670,000-	2,670,000-
4300 LICENSES AND PERMITS	18,843-	26,900-	17,436-	30,500-	20,000-	20,000-	20,000-
4400 FINES, FORFEITS & PENAL	0	0	0	900-	0	0	0
4500 PUBLIC CHARGES FOR SERV	74,746-	31,600-	9,626-	32,600-	32,000-	32,000-	32,000-
4700 INTERGOVERNMENTAL CHARG	3,476,464-	2,707,800-	2,476,139-	3,274,253-	3,380,400-	3,380,400-	3,380,400-
4800 MISCELLANEOUS REVENUES	57,459-	95,200-	32,999-	106,600-	118,200-	118,200-	118,200-
4000 B. U. TOTAL REVENUES	8,738,603-	5,485,400-	3,489,700-	6,028,853-	6,220,600-	6,220,600-	6,220,600-
-----							
00730 HIGHWAY AND AIRPORT FUND	8,738,603-	5,485,400-	3,489,700-	6,028,853-	6,220,600-	6,220,600-	6,220,600-
-----							
	8,738,603-	5,485,400-	3,489,700-	6,028,853-	6,220,600-	6,220,600-	6,220,600-



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DODGE COUNTY, WISCONSIN  
2009 County Budget Report Analysis  
Summary Long-term Care Fund Revenues  
For Fund 645 & 646-Long-term Care Fund

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13:47:39

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009
-----						
00645 CLEARVIEW NORTH FUND						
4000 B. U. TOTAL REVENUES						
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0
4600 REVENUES	10,803,790-	11,118,673-	5,141,637-	10,044,079-	10,235,745-	10,235,745-
4700 INTERGOVERNMENTAL CHARGE	1,522,709-	1,433,085-	987,786-	2,250,093-	1,725,634-	1,725,634-
4800 MISCELLANEOUS REVENUES	2,554-	3,935-	0	0	0	0
4000 B. U. TOTAL REVENUES	12,329,053-	12,555,693-	6,129,423-	12,294,172-	11,961,379-	11,961,379-
-----						
00645 CLEARVIEW NORTH FUND	12,329,053-	12,555,693-	6,129,423-	12,294,172-	11,961,379-	11,961,379-
-----						
00646 CLEARVIEW SOUTH FUND						
4000 B. U. TOTAL REVENUES						
4600 REVENUES	8,110,128-	8,315,382-	4,288,049-	8,786,407-	8,231,373-	8,231,373-
4700 INTERGOVERNMENTAL CHARGE	27,807-	0	558-	1,119-	83,950-	83,950-
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0
4000 B. U. TOTAL REVENUES	8,137,935-	8,315,382-	4,288,607-	8,787,526-	8,315,323-	8,315,323-
-----						
00646 CLEARVIEW SOUTH FUND	8,137,935-	8,315,382-	4,288,607-	8,787,526-	8,315,323-	8,315,323-
-----						
	20,466,988-	20,871,075-	10,418,030-	21,081,698-	20,276,702-	20,276,702-

83410  
COMBBUDGET  
ISFBDEV

DODGE COUNTY, WISCONSIN  
2009 County Budget Report Analysis  
Summary Revenues  
For Fund 730-Highway and Airport

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13:47:53

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009
-----						
00730 HIGHWAY AND AIRPORT FUND						
4000 B. U. TOTAL REVENUES						
4100 TAXES	2,000,000-	0	0	0	0	0
4200 INTERGOVERNMENTAL REVEN	3,111,091-	2,623,900-	953,500-	2,584,000-	2,670,000-	2,670,000-
4300 LICENSES AND PERMITS	18,843-	26,900-	17,436-	30,500-	20,000-	20,000-
4400 FINES, FORFEITS & PENAL	0	0	0	900-	0	0
4500 PUBLIC CHARGES FOR SERV	74,746-	31,600-	9,626-	32,600-	32,000-	32,000-
4700 INTERGOVERNMENTAL CHARG	3,476,464-	2,707,800-	2,476,139-	3,274,253-	3,380,400-	3,380,400-
4800 MISCELLANEOUS REVENUES	57,459-	95,200-	32,999-	106,600-	118,200-	118,200-
4000 B. U. TOTAL REVENUES	8,738,603-	5,485,400-	3,489,700-	6,028,853-	6,220,600-	6,220,600-
-----						
00730 HIGHWAY AND AIRPORT FUND	8,738,603-	5,485,400-	3,489,700-	6,028,853-	6,220,600-	6,220,600-
-----						
	8,738,603-	5,485,400-	3,489,700-	6,028,853-	6,220,600-	6,220,600-



DODGE COUNTY													
SUMMARY CONTINUING APPROPRIATION AND													
FUND BALANCE ANALYSIS													
ESTIMATED ACTUAL FOR 2008													
	EXPEND.	BALANCE	2008	2008				2008	ACTUAL	RESERVED OR			FUND
FUND AND ACCOUNT	ACCOUNT	(OVRDFT)	COUNTY	ACTUAL	TRANSFER	TRANSFER	TOTAL	ACTUAL	BALANCE	APPLIED	UNAPPLIED TO	2009	BALANCE
	CODE	1/1/08	LEVY	REVENUES	IN	OUT	AVAILABLE	EXPENDITURES	12/31/2008	TO 2009	BUDGET	BUDGET	CHANGE
100													
RES-INVENTORIES & PREPAID EXP.	3412	126,749	-	-	-	-	126,749	-	126,749	-	-	126,749	-
RES-PROPERTY TAX	3418	1,455,892	-	-	53,342	-	1,509,234	-	1,509,234	-	-	1,509,234	53,342
RES-TAX DEEDS	3419	123,655	-	-	-	-	123,655	-	123,655	-	-	123,655	-
<b>UNRES-UNDESIGNATED</b>	<b>3429</b>	<b>\$ 14,915,350</b>	<b>\$ 1,060,031</b>	<b>\$ 10,525,405</b>	<b>\$ 1,785,817</b>	<b>\$ 1,002,887</b>	<b>\$ 27,283,716</b>	<b>\$ 12,159,791</b>	<b>\$ 15,123,925</b>	<b>\$ 1,207,213</b>	<b>\$ 13,916,712</b>	<b>\$ 208,575</b>	
UNRES-DESIGNATED:													
COURTS	301	-	23,036	295,603	21,558	3,422	336,775	336,775	-	-	-	-	-
CLERK OF COURTS	701	-	207,353	836,804	21,155	79,057	986,255	986,255	-	-	-	-	-
GENERAL LIABILITY SELF-INSURANCE	806	1,045,897	-	-	-	-	1,045,897	(30,535)	1,076,432	-	1,076,432	30,535	
WMMIC-LIABILITY INSURANCE	808	96,999	-	-	-	-	96,999	-	96,999	-	96,999	-	
WORKERS COMP. INS.	809	419,274	-	-	-	-	419,274	(486,396)	905,670	-	905,670	486,396	
LAND INFORMATION OFFICE	811	162,210	75,000	73,350	-	12,000	298,560	54,993	243,567	2,000	241,567	81,357	
PUBLIC ACCESS	813	32,531	-	19,500	-	-	52,031	20,138	31,893	5,810	26,083	(638)	
LIO COPIER/SCANNER	814	25,940	-	7,300	-	-	33,240	500	32,740	(7,100)	39,840	6,800	
HUMAN SERVICES	901	-	451,616	40	20,000	10,955	460,701	460,701	-	-	-	-	-
HEALTH INSURANCE	913	32,237	-	-	33,286	589	64,934	31,648	33,286	33,286	-	-	1,049
HEALTH INSURANCE-PRE-SELF INS	914	84,805	-	-	589	33,286	52,108	52,108	52,108	-	52,108	(32,697)	
DENTAL INSURANCE	915	343,572	-	33	-	-	343,605	28,816	314,789	16,332	298,457	(28,783)	
JAIL IMPROVEMENTS	1326	268,362	-	155,814	-	28,250	395,926	106,135	289,791	152,614	137,177	21,429	
PETROLEUM CLEAN-UP HIGHWAY	1337	7,417	-	10,743	-	-	18,160	10,743	7,417	-	7,417	-	
METALFAB PROPERTY SITE CLEANUP	1446	27,340	-	-	-	-	27,340	-	27,340	27,340	0	-	
MONARCH PROP SITE CLEANUP	1448	173,639	-	-	-	-	173,639	-	173,639	173,639	(0)	-	
TAXES (County Sales Tax)	1491	-	(3,404,703)	4,759,152	781,592	2,824,584	(688,543)	-	(688,543)	(1,549,518)	860,975	(688,543)	
CENTRAL SERVICES-DOCUPT REPRODUCTION	1501	100,853	-	154,719	-	-	255,572	189,300	66,272	29,375	36,897	(34,581)	
CENTRAL SERVICES-MAIL SERVICES	1505	350	-	208,357	-	-	208,707	202,940	5,767	(2,966)	8,733	5,417	
COUNTY ORDINANCE CODIFICATION	1719	2,324	3,000	-	-	-	5,324	3,000	2,324	-	2,324	-	
INFORMATION TECHNOLOGY	1801	4,891	967,318	14,450	-	6,875	979,784	979,784	-	-	-	(4,891)	
NETWORK INFRASTRUCTURE	1811	398,612	198,029	-	-	25,750	570,891	255,151	315,740	315,740	(0)	(82,872)	
WORKSTATION	1812	58,439	75,682	-	-	5,267	128,854	128,854	-	-	-	(58,439)	
IMAGING	1813	7,790	17,085	-	-	75	24,800	24,800	-	-	-	(7,790)	
AS400 PLATFORM	1814	885	48,554	-	10,418	-	59,857	59,857	(0)	-	(0)	(885)	
INTERNET	1816	3,041	11,200	-	3,289	-	17,530	17,530	-	-	-	(3,041)	
VIDEO SYSTEMS	1817	2,000	1,200	-	-	2,500	700	700	-	-	-	(2,000)	
DEPARTMENTAL SYSTEMS	1819	9,805	9,800	-	-	-	19,605	9,800	9,805	9,805	-	-	
TELECOMMUNICATION	1821	57,177	-	234,694	119	-	291,990	235,622	56,368	56,368	-	(809)	
FAXMACHINE SERVICES	1827	92	-	5,484	-	92	5,484	5,484	(0)	-	(0)	(92)	
COUNTY BUILDINGS	1901	27,915	681,600	130,754	23,285	264,511	599,043	599,043	-	-	-	(27,915)	
CO BLDGS REMODELING (ADA)	1914	61,950	-	-	-	-	61,950	-	61,950	-	61,950	-	
JUSTICE FACILITY-COURTS	2901	-	455,172	-	119,000	23,287	550,885	550,885	-	-	-	-	
JUSTICE FACILITY-DETENTION CENTER	2902	-	935,842	-	174,774	-	1,110,616	1,110,616	-	-	-	-	
SHERIFF ADMINISTRATION	2001	-	638,582	6,453	24,881	-	669,916	669,916	-	-	-	-	
TRAFFIC PATROL	2021	-	2,959,313	77,501	-	7,695	3,029,119	3,029,119	-	-	-	-	
CRIMINAL INVESTIGATION	2031	-	926,107	78,958	-	65,055	940,010	940,010	-	-	-	-	
FEDERAL FORFEITED ASSETS	2034	110,352	-	1,662	-	-	112,014	-	112,014	-	112,014	1,662	
CRIME PREVENTION	2035	21,810	-	2,505	-	-	24,315	6,692	17,623	-	17,623	(4,187)	
METRO DRUG INVESTIGATION	2036	5,705	-	28,113	24,860	-	58,678	52,868	5,810	-	5,810	105	
FOX LAKE SUB-STATION	2037	-	8,073	-	85	-	9,958	9,958	-	-	-	-	
JAIL	2061	40,409	190,294	8,300,206	214,843	129,455	8,616,297	8,616,297	-	-	-	(40,409)	
CENTRAL COMMUNICATION	2801	15,839	130,932	-	-	737	146,034	35,034	111,000	111,000	(0)	95,161	
EMERGENCY MANAGEMENT	2811	-	49,556	94,296	-	52,996	90,856	90,856	-	-	-	-	
CITIZEN CORPS PROGRAM	2812	-	-	19,714	-	4,099	15,615	15,615	-	-	-	-	
HAZARD MITIGATION	2813	-	-	-	-	-	-	-	-	-	-	-	
EMERGENCY DISASTER	2819	5,000	-	2,737	-	-	7,737	2,737	5,000	5,000	-	-	
LOCAL EMERGENCY PLANNING	2821	-	56,449	38,617	-	3,356	91,710	91,710	-	-	-	-	
HOMELAND SECURITY	2823	-	293,800	-	-	-	293,800	293,800	-	-	-	-	
EXERCISE AND TRAINING	2824	-	-	3,000	-	-	3,000	3,000	-	-	-	-	
HAZMAT	2825	-	11,023	11,500	780	-	23,303	23,303	-	-	-	-	
VETERANS RELIEF	5301	6,598	3,000	-	-	-	9,598	4,692	4,906	3,000	1,906	(1,692)	
CO. LIBRARY SYSTEM	6001	16,775	821,625	-	-	-	838,400	821,625	16,775	-	16,775	0	
UNIV. EDUCATION ACTIVITIES	6812	15,538	-	19,421	-	-	34,959	17,212	17,747	2,110	15,637	2,209	
SCHOOL PEER COUNSELING	6813	338	-	1,300	-	-	1,638	1,300	338	-	338	-	
YOUTH EDUCATION ACTIVITIES	6814	6,000	-	24,358	-	-	30,358	24,722	5,636	-	5,636	(364)	
AGRICULTURAL CLEAN SWEEP	6842	5,650	-	9,000	-	-	14,650	14,650	-	-	-	(5,650)	
HAZARDOUS WASTE CLEAN SWEEP	6843	(13,073)	-	12,927	146	-	(0)	-	(0)	-	(0)	13,073	

DODGE COUNTY													
SUMMARY CONTINUING APPROPRIATION AND													
FUND BALANCE ANALYSIS													
ESTIMATED ACTUAL FOR 2008													
	EXPEND	BALANCE	2008	2008	TRANSFER	TRANSFER	TOTAL	2008	ACTUAL	RESERVED OR	APPLIED	UNAPPLIED TO	FUND
	ACCOUNT	(OVRDFT)	COUNTY	ACTUAL	IN	OUT	AVAILABLE	ACTUAL	(OVRDFT)	TO 2009	TO 2009	TO 2009	BALANCE
FUND AND ACCOUNT	CODE	1/1/08	LEVY	REVENUES				EXPENDITURES	12/31/2008	BUDGET	BUDGET	BUDGET	CHANGE
HOUSEHOLD HAZARDOUS WASTE	6844	25,350	-	15,000	-	1,800	38,550	38,550	-	-	-	-	(25,350)
TRACTOR SAFETY COURSE	6862	1,225	-	1,030	-	-	2,255	1,337	918	-	-	918	(307)
FAMILY FINANCIAL PLANNING	6863	1,135	-	-	-	-	1,135	-	1,135	-	-	1,135	-
MULTI-CULTURAL	6864	1,856	-	800	-	-	2,656	850	1,806	-	-	1,806	(50)
WI FARM TECHNOLOGY DAYS	6868	24,500	-	-	-	-	24,500	24,500	-	-	-	-	(24,500)
FISH & GAME PROJECTS	6871	2,105	2,282	880	-	-	5,267	1,760	3,507	1,684	1,823	1,402	1,402
PESTICIDE TRAINING	6874	3,847	-	8,422	-	-	12,269	10,902	1,367	1,440	-	(73)	(2,480)
REFORESTATION	7073	5,125	-	300	-	-	5,425	83	5,342	-	-	5,342	217
PLANNING AND DEVELOPMENT	7801	-	464,042	262,270	23,850	-	750,162	750,162	-	-	-	-	-
RECREATION ADMINISTRATION	7860	47	114,707	50	-	1,844	112,960	112,960	(0)	-	-	(0)	(47)
HARNISCHFEGER PARK	7863	14,500	98,935	46,430	-	4,025	155,840	155,840	-	-	-	-	(14,500)
NITSCHKE MOUNDS	7864	40,000	25,015	2,210	-	431	66,794	66,794	-	-	-	-	(40,000)
ASTICO PARK	7865	-	56,162	45,659	-	2,033	99,788	99,788	-	-	-	-	-
DERGE PARK	7866	-	26,570	24,425	-	1,672	49,323	49,323	-	-	-	-	-
LEDGE PARK	7867	-	90,854	41,220	-	9,200	122,874	122,874	-	-	-	-	-
WILDGOOSE RECREATION TRAIL	7868	23,500	28,666	21,060	-	33	73,193	73,193	-	-	-	-	(23,500)
PARKS-FUTURE DEVELOPMENT	7869	8,016	-	-	-	-	8,016	-	8,016	-	-	8,016	-
ECONOMIC DEVELOPMENT LOAN	7871	1,263,653	-	85,525	-	-	1,349,178	19,563	1,329,615	-	-	1,329,615	65,962
ECONOMIC DEVELOPMENT ASSISTANCE	7877	11,470	13,450	15,500	-	-	40,420	35,933	4,487	8,470	-	(3,983)	(6,983)
TOURISM DEVELOPMENT	7879	-	54,081	-	-	110	53,971	53,971	-	-	-	-	-
TOTAL UNRES-DESIGNATED		\$ 5,119,615	\$ 7,589,913	\$ 15,079,239	\$ 1,455,797	\$ 3,522,562	\$ 25,722,002	\$ 20,953,608	\$ 4,768,394	\$ (604,571)	\$ 5,372,965	\$ (351,221)	
CONTINGENT APPROPRIATION	1390	0	300,000	0	0	300,000	0	0	0	0	0	0	0
GRAND TOTAL GENERAL FUND		\$ 21,741,261	\$ 8,949,944	\$ 25,604,644	\$ 3,294,956	\$ 4,825,449	\$ 54,765,355	\$ 33,113,399	\$ 21,651,956	\$ 602,642	\$ 21,049,314	\$ (89,304)	
200													
HUMAN SERVICES-PUBLIC HEALTH	242-40	\$ -	\$ 411,435	\$ 553,568	\$ -	\$ 33,666	\$ 931,337	\$ 931,337	\$ -	\$ -	\$ -	\$ -	\$ -
HUMAN SERVICES-UNIFIED SERVICES	242-48	8,330	3,501,265	10,431,488	258,672	-	14,199,755	14,199,755	-	-	-	-	(8,330)
HUMAN SERVICES-SOCIAL SERVICES	242-50	-	4,608,224	5,705,032	-	724,571	9,588,685	9,588,685	-	-	-	-	-
HUMAN SERVICES-COMM ON AGING	242-56	-	64,653	111,613	12,205	-	188,471	188,471	-	-	-	-	-
HUMAN SERVICES-NUTRITION	242-57	8,132	87,778	405,703	-	25,139	476,474	468,342	8,132	-	-	8,132	-
TOTAL HUMAN SERVICE FUNDS		\$ 16,462	\$ 8,673,355	\$ 17,207,404	\$ 270,877	\$ 783,376	\$ 25,384,722	\$ 25,376,590	\$ 8,132	\$ -	\$ 8,132	\$ (8,330)	
						\$ 512,499							
DEBT SERVICE:	300												
PENSION UNFUNDED LIABILITY	312	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
JUSTICE FACILITY	326	3,604,750	-	-	839,000	-	4,443,750	3,604,750	839,000	839,000	-	-	(2,765,750)
TOTAL DEBT SERVICE FUNDS		\$3,604,750	\$0	\$0	\$839,000	\$0	\$4,443,750	\$3,604,750	\$839,000	\$839,000	\$0	\$0	\$(2,765,750)
CAPITAL PROJECTS:	411												
JUSTICE FACILITY	4193	\$ 781,592	\$ -	\$ -	\$ 1,985,584	\$ 781,592	\$ 1,985,584	\$ -	\$ 1,985,584	\$ 1,985,584	\$ -	\$ -	\$ 1,203,992
LEGAL SERVICE BLDG REMODELING	4196	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL PROJECTS FUND		\$ 781,592	\$ -	\$ -	\$ 1,985,584	\$ 781,592	\$ 1,985,584	\$ -	\$ 1,985,584	\$ 1,985,584	\$ -	\$ -	\$ 1,203,992
LONG-TERM CARE FUNDS:	600												
CLEARVIEW NORTH-OPERATING	645	\$ 4,007,055	\$ 1,895,421	\$ -	\$ -	\$ -	\$ 5,902,476	\$ -	\$ 5,902,476	\$ 981,260	\$ -	\$ -	\$ 1,895,421
CLEARVIEW SOUTH-OPERATING	646	(1,825,242)	1,336,827	-	-	-	(488,415)	-	(488,415)	-	-	-	1,336,827
TOTAL LONG-TERM CARE FUND		\$ 2,181,813	\$ 3,232,248	\$ -	\$ -	\$ -	\$ 5,414,061	\$ -	\$ 5,414,061	\$ 981,260	\$ -	\$ -	\$ 3,232,248
HIGHWAY AND AIRPORT	730												
COUNTY HIGHWAY ACTIVITIES:													
GENERAL HIGHWAY	3098	\$ -	\$ (3,000)	\$ 4,100	\$ -	\$ -	\$ 1,100	\$ -	\$ 1,100	\$ -	\$ 1,100	\$ 1,100	\$ 1,100
TRANSFER FROM/TO HIGHWAY	3099	-	-	-	-	-	-	-	-	-	-	-	-
HWY. ADMINISTRATION	3111	-	567,700	16,400	-	-	584,100	550,500	33,600	-	-	33,600	33,600
CO. AID BRIDGES	3182	-	142,076	-	-	-	142,076	142,076	-	-	-	-	-
SUPERVISION	3191	-	119,200	138,500	-	-	257,700	256,700	1,000	-	-	1,000	1,000
RADIO EXPENSE	3192	-	29,900	2,700	-	-	32,600	32,900	(300)	-	-	(300)	(300)
GENERAL PUBLIC LIABILITY INS	3193	-	34,100	10,053	-	-	44,153	50,100	(5,947)	-	-	(5,947)	(5,947)
EMPLOYEE BENEFITS	3211	-	19,919	-	-	-	19,919	6,875	13,044	-	-	13,044	13,044
FIELD SMALL TOOLS	3221	-	(30,500)	-	-	-	(30,500)	(30,500)	-	-	-	-	-
SHOP OPERATIONS	3231	-	(2,000)	14,300	-	-	12,300	-	12,300	-	-	12,300	12,300
FUEL HANDLING	3232	-	17,000	-	-	-	17,000	17,000	-	-	-	-	-
MACHINERY OPERATIONS	3241	-	-	-	-	-	-	-	-	-	-	-	-
BUILDING & GRNDS OPERATION	3271	-	-	-	-	-	-	-	-	-	-	-	-
ACQUIS. OF CAPITAL ASSETS	3281	192,500	1,833,200	40,000	-	-	2,065,700	2,065,700	-	-	-	-	(192,500)
MATERIAL HANDLING	3282	-	-	-	-	-	-	-	-	-	-	-	-

DODGE COUNTY												
SUMMARY CONTINUING APPROPRIATION AND												
FUND BALANCE ANALYSIS												
ESTIMATED ACTUAL FOR 2008												
	EXPEND.	BALANCE	2008	2008				2008	ACTUAL	RESERVED OR		
FUND AND ACCOUNT	ACCOUNT	(OVRDFT)	COUNTY	ACTUAL	TRANSFER	TRANSFER	TOTAL	ACTUAL	BALANCE	APPLIED	UNAPPLIED TO	FUND
	CODE	1/1/08	LEVY	REVENUES	IN	OUT	AVAILABLE	EXPENDITURES	12/31/2008	TO 2009	2009	BALANCE
										BUDGET	BUDGET	CHANGE
CTHS MAINTENANCE	3311	-	1,240,100	2,543,000	-	150,000	3,633,100	3,604,500	28,600	-	28,600	28,600
CO. TRUNK SNOW & ICE CONTL	3312	-	1,098,000	5,100	150,000	-	1,253,100	2,070,000	(816,900)	-	(816,900)	(816,900)
CO. ROAD CONSTRUCTION	3313	830,000	4,368,062	71,000	-	-	5,269,062	4,451,562	817,500	1,045,000	(227,500)	(12,500)
CO. BRIDGE CONSTRUCTION	3314	280,000	107,000	-	-	-	387,000	47,200	339,800	339,850	(50)	59,800
TOTAL CTHS ACTIVITIES		1,302,500	9,540,757	2,845,153	150,000	150,000	13,688,410	13,264,613	423,797	1,384,850	(961,053)	(878,703)
<i>STATE HIGHWAY ACTIVITIES:</i>												
STHS MAINTENANCE	3321	\$ -	\$ 5,600	\$ 2,083,300	\$ -	\$ -	\$ 2,088,900	\$ 2,057,600	\$ 31,300	\$ -	\$ 31,300	\$ 31,300
STHS ROAD & BRIDGE CONST	3322	-	-	39,700	-	-	39,700	38,000	1,700	-	1,700	1,700
STHS OTHER	3328	-	-	25,800	-	-	25,800	24,700	1,100	-	1,100	1,100
TOTAL STHS ACTIVITIES		\$ -	\$ 5,600	\$ 2,148,800	\$ -	\$ -	\$ 2,154,400	\$ 2,120,300	\$ 34,100	\$ -	\$ 34,100	\$ 34,100
<i>DISTRICT HIGHWAY ACTIVITIES:</i>												
LOCAL DISTRICT ROADS	3331	\$ -	\$ (19,600)	\$ 595,700	\$ -	\$ -	\$ 576,100	\$ 570,000	\$ 6,100	\$ -	\$ 6,100	\$ 6,100
LOCAL BRIDGE CONST	3332	-	(700)	15,700	-	-	15,000	15,000	-	-	-	-
TOTAL DISTRICT ACTIVITIES		\$ -	\$ (20,300)	\$ 611,400	\$ -	\$ -	\$ 591,100	\$ 585,000	\$ 6,100	\$ -	\$ 6,100	\$ 6,100
COUNTY DEPARTMENT ACTIVITIES	3411	\$ 0	\$ -	\$ 320,700	\$ -	\$ -	\$ 320,700	\$ 320,700	\$ 0	\$ -	\$ 0	\$ 0
OTHER GOVERNMENT ACTIVITIES	3461	\$ -	\$ (1,200)	\$ 38,600	\$ -	\$ -	\$ 37,400	\$ 36,900	\$ 500	\$ -	\$ 500	\$ (500)
AIRPORT	3511	\$ -	\$ 153,900	\$ 64,200	\$ -	\$ -	\$ 218,100	\$ 220,300	\$ (2,200)	\$ -	\$ (2,200)	\$ (2,200)
HISTORIC BRIDGE RESTORATION	3591	\$ (5,240)	\$ -	\$ -	\$ -	\$ -	\$ (5,240)	\$ -	\$ (5,240)	\$ -	\$ (5,240)	\$ -
TOTAL HWY. & AIRPORT FUNDS		\$ 1,597,122	\$ 9,678,757	\$ 6,028,853	\$ 150,000	\$ 150,000	\$ 17,454,732	\$ 16,547,813	\$ 906,919	\$ 1,384,850	\$ (477,931)	\$ (690,203)
GRAND TOTAL ALL COUNTY FUNDS		\$ 29,922,999	\$ 30,534,304	\$ 48,840,901	\$ 6,540,417	\$ 6,540,417	\$ 109,448,204	\$ 78,642,552	\$ 30,805,652	\$ 5,793,336	\$ 20,579,515	\$ 882,653

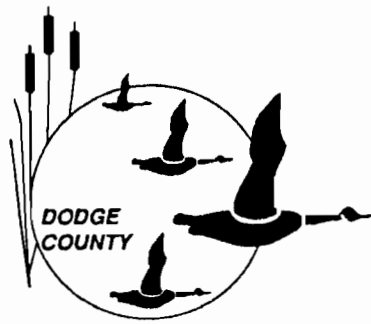
**DODGE COUNTY, WISCONSIN**  
**OUTSTANDING INDEBTEDNESS - DECEMBER 31, 2008**

INDEBTEDNESS BY FUND, FUNCTION AND PROJECT	ISSUANCE DATE	MATURITY DATE	INTEREST RATE	2008 DEBT SERVICE MATURITY PAYMENTS			EST. DEBT SERVICE CHARGES	TOTAL 2009 PAYMENTS
				AMOUNT DUE 12/31/08	PRINCIPAL	INTEREST		
DEBT SERVICE FUNDS:								
GENERAL GOVERNMENT:								
JUSTICE FACILITY	09/30/99	09/01/09***	4.875%	800,000	800,000	39,000	-	839,000
GRAND TOTAL DEBT SERVICE				\$ 800,000	\$ 800,000	\$ 39,000	\$ -	\$ 839,000

DEPARTMENTAL  
REVENUE and EXPENDITURE BUDGET SCHEDULES  
and EXPLANATION SHEETS







**ACCOUNTING DEPARTMENT**  
**ROGER GORST, COUNTY AUDITOR**

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127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-3524 Fax (920) 386-3545

September 18, 2008

To: County Board of Supervisors, Department Heads  
 and Other Detail Budget Book Users

From: Roger Gorst - County Auditor

Subject: How to Use this Detail Budget Book

This budget book presentation is similar to prior year budget books. Budgets in this book are also presented in order by fund, department and business unit. A business unit is a term used by the J D Edwards (Oracle) financial system software and adopted by the county, which denotes a county activity that the county accounts for related revenues, other resources and expenditures.

Below is listed county coded funds and departments. Using these as a quick reference will further aid one in locating them in the table of contents, which further provides assigned coded business units and respective financial data pages related to their budget report. Following each departmental budget report, on colored paper, are provided budget explanation sheets, which provide information related to the respective business unit discussed.

<u>DEPARTMENT NAME</u>	<u>DEPT CODE</u>	<u>DEPARTMENT</u>	<u>DEPT CODE</u>
<b>GENERAL FUND-100</b>			
COUNTY BOARD	01	SHERIFF	20
LAND RESOURCES AND PARKS	02	MEDICAL EXAMINER	25
CIRCUIT COURT	03	EMERGENCY MANAGEMENT	28
CLERK OF COURTS	07	CHILD SUPPORT	51
ADMINISTRATOR	08	VETERAN SERVICES	53
HUMAN RESOURCES	09	COUNTY LIBRARY SYSTEM	60
REGISTER OF DEEDS	10	UNIVERSITY EXTENSION	68
CLERK	12	LAND CONSERVATION	70
ACCOUNTING & AUDITING	13		
TREASURER	14		
SERVICES	15		
DISTRICT ATTORNEY	16		
CORPORATION COUNSEL	17		
INFORMATION & COMMUNICATION	18		
PHYSICAL FACILITIES	19		

<u>DEPARTMENT NAME</u>	<u>DEPT CODE</u>	<u>DEPARTMENT</u>	<u>DEPT CODE</u>
<b>242-HUMAN SERVICES AND HEALTH</b>			
PUBLIC HEALTH	40		
UNIFIED SERVICES	48		
SOCIAL SERVICES	50		
AGING	56		
NUTRITION	57		
<b><u>DEBT SERVICE FUNDS</u></b>			
<b>326-JUSTICE FACILITY DEBT SERVICE 13</b>			
<b><u>CAPITAL PROJECT FUND</u></b>			
411-COUNTY BUILDING PROJECTS	08		
<b><u>LONG-TERM CARE FUNDS</u></b>			
645-CLEARVIEW NORTH	45		
646-CLEARVIEW SOUTH	46		
<b><u>TRANSPORTATION FUND</u></b>			
730-HIGHWAY & AIRPORT	30		

In adopting the annual budget, the county board establishes budgetary control at the business unit level.

Budget explanation sheets included in this budget book represent the County Board Chairman's budget recommendations.

If any user of this budget book has further questions of its contents, they may feel free to call on me. I will cordially provide what assistance I can to answer them or to direct you to the proper source.

**DODGE COUNTY**

DEPT	BUSINESS UNIT	DEPARTMENT NAME/ACCOUNT TITLE	PAGE #
<b>GENERAL FUND 100</b>			
1		<b>COUNTY BOARD</b>	1
	101	County Board	
	114	Clearview Service	
	131	East WI RR Consortium	
2		<b>LAND RESOURCES &amp; PARKS</b>	2
	811	Land Information Office	
	813	Public Access - Housing	
	814	Copier/Scanner	
	1004	Real Estate Description	
	1101	Survey	
	1104	Mapping	
	7801	Planning & Development	
	7802	NonMetallic Mining	
	7812	Board of Adjustment	
	7841	WI Septic System Improvement	
	7860	Recreation Administration	
	7861	Snowmobile Trail Maintenance/Development	
	7862	ATV Trail Maintenance & Development	
	7863	Harnischfeger Park	
	7864	Nitschke Mounds Park	
	7865	Astico Park	
	7866	Derge Park	
	7867	Ledge Park	
	7868	WildGoose Recreation Trail	
	7871	Economic Development Loan Program	
	7877	Economic Development Assistance	
	7879	Tourism Development	
3		<b>COURTS</b>	9
	301	Circuit Court	
	305	State Inmate Pro Se Litigation	
	306	Law Library	
	307	Indigent Counselors	
	308	Guardian Ad Litem	
	309	Restorative Justice	
	370	Farm Drainage Board	

**DODGE COUNTY**

<b>DEPT</b>	<b>BUSINESS UNIT</b>	<b>DEPARTMENT NAME/ACCOUNT TITLE</b>	<b>PAGE #</b>
		<b>COURTS (Cont.)</b>	
	401	Register in Probate	
	601	Family Court Commissioner	
	5201	Family Court Counseling	
7		<b>CLERK OF COURTS</b>	12
	701	Clerk of Courts	
	702	Jury	
8		<b>COUNTY ADMINISTRATOR</b>	13
	801	County Administrator	
	804	Risk Management	
	805	Property & Liability Insurance	
	806	General Liability Self-Ins	
	808	WMMIC - General Liability	
	809	Workers Compensation	
9		<b>HUMAN RESOURCES</b>	15
	901	Human Resources	
	904	Employee Education & Training	
	913	Health Insurance-Clearing	
	915	Dental Insurance-Clearing	
	921	Civil Service Commission	
10		<b>REGISTER OF DEEDS</b>	17
	1001	Register of Deeds	
12		<b>COUNTY CLERK</b>	18
	1201	Clerk	
	1204	Elections	
	1217	Maps & Plat Books	
	1261	Historical Societies	
13		<b>ACCOUNTING</b>	20
	1301	Accounting	
	1305	Independent Auditing	
	1326	Jail Improvements	
	1337	PECFA-Hwy & Airport	
	1340	County Patients-Other Institutions	
	1390	Contingency Appropriation	

**DODGE COUNTY**

<b>DEPT</b>	<b>BUSINESS UNIT</b>	<b>DEPARTMENT NAME/ACCOUNT TITLE</b>	<b>PAGE #</b>
14		<b>TREASURER</b>	22
	1401	Treasurer	
	1415	Tax Deed Property Expense	
	1416	Tax Deed Property Rental	
	1419	Prior Year Property Taxes	
	1446	Metalfab Site Cleanup	
	1448	Monarch Property Site Cleanup	
	1491	Taxes, Taxes Interest & Taxes Penalty	
	1492	County Aid - Shared Revenue	
	1493	Investment Earnings	
	1494	Other General County Revenues	
	1498	General Funds Applied	
	1499	Transfers From/To General Fund	
15		<b>SERVICES</b>	25
	1501	Reproduction Service	
	1505	Mail Service	
16		<b>DISTRICT ATTORNEY</b>	26
	1601	District Attorney	
	1612	Victim Witness Program	
	1652	County Investigator	
17		<b>CORPORATION COUNSEL</b>	27
	1701	Corporation Counsel	
	1711	Special Legal Counsel	
	1719	County Ordinance Codification	
18		<b>INFORMATION TECHNOLOGY</b>	28
	1801	Information Technology	
	1811	Network Infrastructure	
	1812	Workstation	
	1813	Imaging	
	1814	AS400 Platform	
	1816	Internet	
	1817	Video System	
	1819	Departmental System	
	1821	Telecommunication Services	
	1827	Fax Machine Services	

**DODGE COUNTY**

<b>DEPT</b>	<b>BUSINESS UNIT</b>	<b>DEPARTMENT NAME/ACCOUNT TITLE</b>	<b>PAGE #</b>
19		<b>BUILDING MAINTENANCE</b>	31
	1901	County Buildings	
	1902	Law Enforcement Center Maintenance	
	2901	Courts Building Maintenance	
	2902	Corrections Building Maintenance	
	2903	Legal Services Building Maintenance	
20		<b>SHERIFF</b>	33
	2001	Sheriff Administration	
	2021	Traffic Patrol	
	2022	Courthouse Security	
	2023	Snowmobile Law Enforcement	
	2024	Water Patrol	
	2025	ATV Patrol	
	2031	Criminal Investigation	
	2033	Drug Investigation	
	2034	Federal Forf Asset Law Enforcement	
	2035	Crime Prevention	
	2036	Metro Drug Investigation	
	2037	Fox Lake Sub-Station	
	2041	S W A T Team	
	2051	Civil Process/Transport Service	
	2056	Radio Communication	
	2061	Jail	
	2062	Work Release	
25		<b>MEDICAL EXAMINER</b>	39
	2501	Medical Examiner	

**DODGE COUNTY**

<b>DEPT</b>	<b>BUSINESS UNIT</b>	<b>DEPARTMENT NAME/ACCOUNT TITLE</b>	<b>PAGE #</b>
28		<b>EMERGENCY MANAGEMENT</b>	40
	2801	Central Communication	
	2811	Emergency Management	
	2812	Citizens Corp Program	
	2813	Hazard Mitigation	
	2819	Emergency Disaster	
	2821	Local Emergency Planning	
	2823	Homeland Security	
	2824	Exercise & Training	
	2825	Hazmat	
51		<b>CHILD SUPPORT</b>	43
	5101	Child Support	
53		<b>VETERANS SERVICE</b>	44
	5301	Veterans Relief	
	5302	Veterans Service Officer	
60		<b>COUNTY LIBRARY SYSTEM</b>	45
	6001	County Library System	
68		<b>UNIVERSITY EXTENSION</b>	46
	6801	University Extension	
	6812	UW Educational Activities	
	6813	School Student Peer Counseling Program	
	6814	Youth Educational Activities	
	6819	Youth Fair Building	
	6842	Agri Chemical Clean Sweep	
	6843	Hazardous Waste Cleaning	
	6844	Household Hazardous Waste	

DODGE COUNTY

DEPT	BUSINESS UNIT	DEPARTMENT NAME/ACCOUNT TITLE	PAGE #
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UNIVERSITY EXTENSION (Con't)

46

6861	Dodge County Fair Association
6862	Tractor Safety Course
6864	Multi-Culture Coalition
6866	Child Care Initiative
6868	WI Farm Technology
6871	Fish & Game Projects
6872	Soil & Forage Testing
6873	Dodge County D H I A
6874	Pesticide Training
6879	Rock River Coalition

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LAND CONSERVATION

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7001	Land Conservation
7002	Land Conservation Training
7004	Land/Water Res Mgt Plan
7005	Land/Water Resource Improvement
7042	Animal Waste Management
7043	Animal Waste Improvement
7071	Wildlife Damage Abatement
7072	Resource Conservation & Development
7073	Reforestation Program
7074	Farmland Preservation
7076	BD River Watershed Operations
7078	Conservation Reserve Enhancement



**DODGE COUNTY**

DEPT	BUSINESS UNIT	DEPARTMENT NAME/ACCOUNT TITLE	PAGE #
<b>SPECIAL REVENUE FUND-HUMAN SERVICES 242</b>			
40		<b>PUBLIC HEALTH</b>	1
	4001	Public Health Nursing	
	4002	Health Prevention	
	4004	Human Health Hazard Abatement	
	4005	Bioterrorism Health	
	4040	GPR Lead Poison	
	4041	Tobacco Prevention	
	4042	Adult Health Services	
	4043	Maternal Child	
	4044	Wisconsin WINS	
	4045	WIC Breastfeeding	
	4047	Women, Infants & Children	
	4048	CDC Breast & Cervical Cancer	
	4049	IAP LHD Immunization	
48		<b>UNIFIED SERVICES</b>	5
	4801	MI-Outpatient Services	
	4802	MI-Central Approach Intervention	
	4804	MI-Community Support Aftercare	
	4807	MI-Comprh Community Services	
	4808	MI-Community Support	
	4809	MI-CBRF	
	4811	MI-Mental Health Block Grant	
	4812	MI-Inpatient Institutional	
	4813	MI-Sheltered Workshop	
	4814	MI-Respite Care Alzheimers	
	4815	MI-O/P Transportation Volunteer	
	4817	MI-Autism Child LT Support	
	4820	DD-Outpatient Service	
	4821	DD-Family Care	
	4822	DD-CBRF	
	4823	DD-Adult Family Homes	
	4824	DD-Day Services	
	4825	Birth to Three Program	
	4826	DD-Sheltered Workshop	
	4827	DD-Family Support	
	4829	DD-Respite Care	
	4830	DD-Transportation Volunteer	

**DODGE COUNTY**

DEPT	BUSINESS UNIT	DEPARTMENT NAME/ACCOUNT TITLE	PAGE #
48		<b>UNIFIED SERVICES (Con't)</b>	5
	4831	DD-Autism Child LT Support	
	4840	CD-Outpatient Services	
	4842	CD-CBRF	
	4843	CD-Inpatient Institutional	
	4844	CD-Transportation Volunteer	
	4851	US-Medical Records	
	4852	US-Financial Administration	
	4855	US-Administration	
	4856	US-Building Use	
	4859	US-Basic Aid Revenues	
	4881	Transp-Volunteer Drivers	
	4882	Transp-Social Services	
	4883	Transp-Med Ass't Social Services	
	4884	Transp-Elderly & Handicapped	
	4886	Transportation - DVR	
	4899	Transfer From/To Unified Services	
50		<b>SOCIAL SERVICES</b>	17
	5001	Intake Unit	
	5002	Children & Family Unit	
	5003	WISACWIS	
	5004	Children's Shelter Care	
	5006	Social Service Unit	
	5007	Youth Independent Living	
	5008	Foster Home Care	
	5009	Foster Group Home Care	
	5010	Child Care Institutions	
	5011	Youth Aids	
	5012	Integrated Children Service	
	5013	Counseling	
	5015	Community Intervention Early	
	5017	Juvenile Home Detention	
	5018	Parental Supervised Visitation	
	5019	Electronic Monitoring	
	5020	Juvenile Restitution	
	5022	Resource Development-Children Home	

**DODGE COUNTY**

<b>DEPT</b>	<b>BUSINESS UNIT</b>	<b>DEPARTMENT NAME/ACCOUNT TITLE</b>	<b>PAGE #</b>
50		<b>SOCIAL SERVICES (Con't)</b>	17
	5023	Transportation	
	5024	Temporary Care of Children	
	5025	P A V E	
	5026	Big Brothers & Sisters	
	5027	Family Preservation Support	
	5028	Kinship Care	
	5029	Children & Family Incentive	
	5030	Juvenile Detention	
	5031	Children Severe Disabilities	
	5035	Resource Center	
	5036	Long-Term Support Unit	
	5037	Elder Abuse	
	5038	CIP II Comm Relocation	
	5039	Community Options Program	
	5040	Community Options-Waiver	
	5041	Community Options-CIP II	
	5043	Supportive Home Care	
	5044	Community Base Reserve Care	
	5045	Resource Development-Adult Homes	
	5046	LTC-Family Care	
	5055	Economic Support	
	5058	Food Stamp	
	5059	General Relief	
	5060	Burials	
	5061	Medical Assisstance Transportation	
	5062	ES-Child Day Care	
	5063	Emergency Energy Assistance	
	5064	Central WI Comm. Action	
	5070	Economic Support - W2	
	5073	ESW2-Child Day Care	
	5076	Emergency AFDC Program	
	5085	Agency Management	
	5086	Support Staff	
	5087	Office Expenses	
	5088	Overhead	
	5089	Basic Aid Revenues	
	5099	Transfer From/To General Fund	

**DODGE COUNTY**

<b>DEPT</b>	<b>BUSINESS UNIT</b>	<b>DEPARTMENT NAME/ACCOUNT TITLE</b>	<b>PAGE #</b>
56		<b>AGING</b>	34
	5601	Coordinator	
	5603	Information & Referral	
	5604	Elderly Benefit Specialist	
	5605	Public Awareness	
	5606	Agency Management	
	5610	Family Caregiver	
	5611	Medicare - Part D	
	5612	Advocacy Volunteers	
	5682	Aging-Support Service	
	5699	Transfer From/To General Fund	
57		<b>NUTRITION</b>	38
	5731	Congregate Meal-Program Management	
	5732	Congregate Meal-Meal Costs	
	5742	Home Delivered Meal-Meal Costs	
	5751	USDA Congregate Meals	
	5752	USDA Home Delivered Meals	
	5799	Transfer From/To General Fund	
		<b>DEBT SERVICE FUNDS 326</b>	
		<b>DEBT SERVICE</b>	1
13	1327	Justice Facility Debt Service	
		<b>COUNTY BUILDING PROJECTS 411</b>	
8		<b>PHYSICAL FACILITIES</b>	1
	4193	Detention Center Additions	
		<b>ENTERPRISE FUNDS 645 &amp; 646</b>	
45&46		<b>CLEARVIEW</b>	1
	4502-4599	Clearview North	
	4602-4699	Clearview South	

DODGE COUNTY

DEPT	BUSINESS UNIT	DEPARTMENT NAME/ACCOUNT TITLE	PAGE #
30		HIGHWAY-730	1
	3098	General Highway Revenues	
	3099	Transfers From/To General Fund	
	3111	Highway Administration	
	3182	Local Bridge Aid	
	3191	Supervision	
	3192	Radio Expenses	
	3193	General Public Liability	
	3211	Employee Benefits	
	3221	Field Small Tools	
	3231	Shop Operations	
	3232	Fuel Handling	
	3241	Machinery Operations	
	3271	Buildings & Grounds Operation	
	3281	Capital Asset Acquisition	
	3282	Material Handling Production	
	3311	CTHS Maintenance	
	3312	CTHS Snow & Ice Control	
	3313	CTHS Road Construction	
	3314	CTHS Bridge Construction	
	3321	STHS Maintenance	
	3322	STHS Road/Bridge Construction	
	3328	STHS Other	
	3331	Local District Roads	
	3332	Local Gov't Bridge-CAB	
	3411	County Departments	
	3461	Other Government Services	
	3511	Airport	
	3591	Historical Bridge Restoration	

## CLASSIFICATIONS OF COUNTY EMPLOYEES

### **COUNTY BOARD**

1 County Board Chairman PT

### **CIRCUIT COURT**

1 Court Commissioner  
1 Bailiff  
7 Bailiffs PT  
3 Judicial Assistant

### **REGISTER IN PROBATE**

1 Register in Probate  
1 Deputy Reg in Probate

### **FAMILY CT COMMISSIONER**

1 Family Ct Commissioner 50%  
1 Administrative Assistant 60%

### **CLERK OF COURTS**

1 Clerk of Courts  
1 Office Manager  
1 Chief Deputy Clerk of Courts  
9 Deputy Clerk of Courts  
1 Deputy Clerk of Courts 74%  
1 Account/Clerk Network  
1 Receptionist II  
1 Typist II

### **CTY ADMINISTRATION**

1 Cty Administrator  
1 Administrator Secretary

### **LAND INFORMATION OFFICE**

1 Director of Land Inform 23%

### **HUMAN RESOURCES**

1 HR Director  
1 HR Analyst  
1 HR Secretary  
1 HR Insurance & Benefit Coord  
1 HR Specialist  
1 HR Asst. I  
1 HR Asst. II

### **REGISTER OF DEEDS**

1 Register of Deeds  
1 Chief Deputy Register of Deeds  
2 Deputy Register of Deeds  
1 Deputy Register of Deeds 60%  
1 Clerk PT 50%  
2 LTE-Imaging Tech

### **PROPERTY DESCRIPTION**

1 Director of Land Inform 14%  
1 Sr Land Info Spec  
1 Land Describer  
1 Prop List Asst

### **SURVEY & MAPPING**

1 Director 24%

1 Sr Land Surveyor  
1 Sr Cartographer  
1 Survey & Map Tech-Temp PT  
1 Survey & Map Spec I  
1 Survey Intern

### **COUNTY CLERK**

1 County Clerk  
1 Chief Deputy County Clerk  
1 Deputy County Clerk PT 75%  
1 Typist I Temp

### **ACCOUNTING**

1 County Auditor  
1 Assistant Auditor  
1 Account Technician II  
2 Administrative Assistant 98%  
1 Account Clerk II

### **COUNTY TREASURER**

1 County Treasurer  
1 Chief Deputy Treasurer  
2 Deputy Treasurer  
1 Clerical Temp  
1 Clerical Seasonal

### **DISTRICT ATTORNEY**

1 Office Manager/Lit Supp Spec  
3 Legal Assistant  
2 Legal Assistant 50%  
1 Typist III  
1 Victim Witness Coordinator  
1 Victim Witness Coordinator 60%  
1 Special Investigator 50%  
1 Summer Intern 20%

### **CORPORATION COUNSEL**

1 Corporation Counsel 50%  
2 Assistant Corporation Counsel  
1 Corporation Counsel Secretary  
1 Administrative Assistant  
1 Legal Secretary I

### **INFORMATION TECHNOLOGY**

1 Director IT  
3 Network Analyst  
1 Support Manager  
2 IBM Systems Analyst  
1 Network Administrator  
1 Network Tech  
1 Support Specialist  
1 Systems Programmer

### **PHYSICAL FACILITIES**

1 Director Physical Facilities  
1 Asst Dir Physical Facilities  
2 Mechanic III-Lead  
6 Bldg Maint Mechanic  
2 Bldg Maint II

1 Bldg Maint I  
5 Custodian II  
2 Custodian I  
1 Typist II 80%

### **MEDICAL EXAMINER**

1 Medical Examiner  
5 Deputy Med Exam PT  
1 Typist III PT 40%

### **SHERIFF**

### **SHERIFF ADMINISTRATION**

1 Sheriff  
1 Chief Deputy  
1 Patrol Captain  
2 Patrol Lieutenant

### **PATROL**

4 Patrol Sergeants  
2 Patrol Corporals  
24 Patrol Officers  
1 Deputy Secretary  
1 Rec Officer

### **CRIMINAL INVESTIGATION**

7 Detectives  
3 Deputy Secretary  
1 State Prison Investigator 50%  
1 Clerical-Temp

### **RADIO COMMUNICATIONS**

2 Communication Officer Sergeant  
16 Dispatch Comm Officers  
1 Comm Technician  
1 Information System Specialist  
1 Communication Director

### **CIVIL PROCESS**

1 Civil Process Server  
2 Transport Officers  
1 Deputy Secretary

### **JAIL**

1 Jail Administrator  
2 Deputy Jail Administrators  
2 Lieutenant  
8 Jail Supervisors  
10 Jail Corporals 100%  
73 Jailers  
5 Program Specialists  
4 Deputy Secretary  
1 Clerical PT 30%

### **DRUG INVESTIGATION**

4 Officers PT  
1 Deputy Secretary PT

## CLASSIFICATIONS OF COUNTY EMPLOYEES

### **EMERGENCY MANAGEMENT**

1 Emergency Mgmt Director FT  
1 Emergency Mgmt Deputy Director

### **COURT SECURITY**

2 Security Officer I  
3 Security Officer II PT  
1 Patrol Sgt  
3 Patrolmen

### **CHILD SUPPORT**

1 Child Support Director  
1 Child Support Attorney  
1 Child Support Attorney 60%  
1 Account Clerk III  
5 Child Support Specialist II  
2 Child Support Specialist I  
1 Receptionist II  
1 Account Clerk I PT  
1 Paralegal  
1 Clerical PT  
1 LTE-Clerical

### **FAMILY CT COUNSELING**

1 Family Ct Counselor Director  
1 Family Ct Counselor  
1 Administrative Assistant 40%

### **VETERAN SERVICE OFFICER**

1 Veterans Service Officer  
1 Typist II

### **LIBRARY**

1 Library Assistant II

### **UNIVERSITY EXTENSION**

2 Typist III  
1 Typist III 75%  
1 Typist I  
2 Summer 4-H Youth Agent PT  
1 4-H Prog Asst PT

### **LAND CONSERVATION**

1 Land Conservationist  
1 Typist III  
2 Conservationist Technician  
1 Conservationist Agronomist  
1 Watershed Technicians  
1 Land Conserv Intern LTE

### **LAND RES/PARKS**

1 Director Land Res & Parks 39%  
1 Manager Planning  
1 Manager Parks & Trails 10%  
1 Mgr Code Administrator  
2 Sr Land Use/Sanit Spec  
1 Land Use/Sanit Spec I  
1 Sr. Planner

1 Sr Cartographer  
1 Sr GIS Specialist  
1 Office Manager  
1 Typist III 67%\*\*  
1 Typist III 34%  
-\*\* 33% Board of Adjustment  
1 Summer Intern Imaging 26%  
1 GIS Intern 26%  
1 LTE-GIS Spec I - 100%

### **PARKS**

1 Manager Parks & Trails 90%  
1 Park Foreman  
4 Park Attendants PT  
3 Park Caretakers PT  
1 Trail Caretaker PT  
1 Typist III 66%

### **HUMAN SERVICES**

#### **PUBLIC HEALTH**

1 Public Health Officer  
5 Public Health Nurses  
1 Account Clerk II  
1 Health Technician  
1 Public Health RN PT  
1 Registered Dietitian PT  
1 WIC Nutritionist PT  
2 Public Health Technicians PT

#### **UNIFIED SERVICES**

#### **CD OUTPATIENT SERVICES**

1 Psychiatric Therapist II  
1 Counselor III  
1 Counselor I

#### **MI-OUTPATIENT SERVICE**

1 Psychiatric Therapist Supervisor  
3 Psychiatric Therapist II

#### **MI-COM SUPPT AFTERCARE**

3 Counselor III  
2 RN Case Managers

#### **MI-CENTRAL APPROACH**

1 Counselor III

#### **MI-SUPPT DAY TREATMENT**

1 Comm Supp Program  
1 RN Case Manager  
3 Counselor III  
2 Psychiatric Therapist II

#### **US-VOLUNTEER/LIBRARY**

1 Resources Supervisor

#### **TRANSP-VOL DRIVERS**

1 ADRC/Aging Supervisor 20%

1 Transportation Clerk  
6 Volunteer Drivers PT  
1 Typist I 25%

### **DD-OUTPATIENT SERVICES**

1 Human Service Supervisor  
3 Counselor III  
3 Counselor I

### **US-MEDICAL RECORDS**

3 Clinical Secretary II  
1 Medical Records Clerk  
1 Receptionist II

### **US-FINANCIAL ADMIN**

1 Fiscal & Support Supervisor  
1 Fiscal & Support Supervisor 50%  
1 Account Clerk III  
1 Account Clerk II  
1 Audit/Compliance Officer

### **US-ADMINISTRATION**

1 Human Service Director  
1 Clinical & Family Serv Manager  
1 Fiscal & Support Manager  
1 Human Service Secretary

### **SOCIAL SERVICES**

#### **AGENCY MANAGEMENT**

1 Comm Support Manager

#### **SOC SERV SUPPORT STAFF**

1 Corporation Counsel 50%  
1 Fiscal & Support Supervisor  
1 Fiscal & Support Supervisor 50%  
5 Typist II  
1 Typist II 81.90%  
1 Resource Specialist 25%  
1 Account Clerk II  
1 Soc Serv Aide III

#### **SOC SERV INTAKE UNIT**

1 Human Service Supervisor  
3 Sr Social Worker  
2 Social Worker II  
1 Social Worker I  
1 Soc Serv Aide I PT 50%

#### **SOC SER CHILD & FAMILY**

1 Human Service Supervisor  
2 Sr Social Workers  
2 Social Worker II  
2 Social Worker I  
1 Home & Financial Aide III

#### **CHILD & FAMILY INCENTIVE**

1 Social Service Aide I 50%  
1 Social Worker II

## CLASSIFICATIONS OF COUNTY EMPLOYEES

1 Social Worker I

### **LONG-TERM SUPPORT UNIT**

1 Human Services Supervisor  
5 Sr Social Workers  
1 Home Financial Advisor II

### **SOCIAL SERVICE UNIT**

1 Intake Supervisor  
7 Sr Social Workers  
1 Soc Serv Aide I 50%

### **ECONOMIC SUPPORT**

1 Economic & Suppt Supervr  
2 Economic & Support Lead  
2 Economic & Support I  
10 Economic & Support II  
1 Economic & Supp Aide PT 75%

### **ECONOMIC SUPPORT W2**

1 Economic & Suppt Supervsr  
1 Typist II 18.10%  
1 Resource Specialist 75%  
2 ESS/FEP I

### **ADRC**

1 ADRC/Aging Supervisor 50%  
1 ADRC Specialist II  
2 ADRC Specialist III  
2 ADRC Support Staff 50%  
1 Elderly Benefit Spec 40%  
2 RN Publ Health Nurse 20%  
1 Disability Ben Spec I 75%

### **COMMISSION ON AGING**

1 ADRC/Aging Supervisor 20%  
1 Elderly Benefit Spec I 60%  
1 Typist I 50%  
1 Benefit Spec I  
2 ADRC Support Staff 33%

### **NUTRITION**

1 ADRC/Aging Supervisor 10%  
2 ADRC Support Staff 17%  
1 Typist I 25%  
1 Nutrition Manager  
15 Meal Site Managers PT

### **CLEARVIEW**

1 Administrator  
0 Assistant Administrator (Vacant)  
1 Medical Director  
1 Staff Physician  
1 Nurse Practitioner  
1 Director of Nursing Services  
1 Assistant Director of Nursing  
1 Director of Financial Services  
1 Director of Environmental Serv  
1 Asst Director/Environmental Serv

1 Director of Activities & Vol Serv  
1 Director of Dietary Services  
0 Food Product Supr/Cook (Vacant)  
1 Director of Social Services  
0 Director of Admin Services  
0 Director of Employee Services  
0 Admin Asst Employee Services  
1 Payroll Specialist  
0 Payroll Expediter  
1 Accounting Specialist (A/R)  
2 Accounting Specialist (Flex)  
1 Account Clerk  
1 Accountant  
1 Admin Asst-Central Supply  
1 Scheduling Supervisor  
0 Supervisor/Nursing Asst(Vacant)  
1 Scheduling Assistant  
0 Clerical/Schdlng Student (Vacant)  
0 Social Worker II (Vacant)  
1 Social Services Specialist II  
4 Social Serv Specialist (+1 Vacant)  
0 Social Worker, PT (Vacant)  
0 Admis Coord/Rehab Couns (Vac)  
1 Vocational Specialist  
0 RN Staff Nurse (6 Open)  
1 RN House Supervisor  
4 RN House Super, PT (2 Open)  
0 RN House Super, C-I (2 Open)  
1 RN Hse Super (On-Call)(6 Open)  
2 RN Standby  
0 Graduate Nurse (On-Call)  
0 RN Unit Manager CBIC  
5 RN Unit Mngrs (4 Vac)(1 Open)  
1 RN RAI Coordinator  
16 Team Leaders  
12 Team Leaders PT (+4 Vacant)  
5 Team Leaders C-I (4 Open)  
1 Team Leader (On-Call) (7 Open)  
6 Nurse Technicians  
54 Nursing Assistants (20 Open)  
1 Nursing Assistant-PT (2 Open)  
0 Nursing Assistant-C-1 (+1 Open)  
25 Nrsng Asst Flexi-Temp (9 Open)  
1 Nrs Aid Hlpr (Student) (16 Open)  
0 CNA Class Students (20 Open)  
1 Restorative Nursing Assistant  
1 HIM Coordinator  
3 Ward Clerks (+2 Vacant)  
1 Ward Clerk-Receptionist  
0 Med Record Clk (PT) (Vacant)  
0 Transcript/Suppt Svc Clk (Vac)  
2 Receptionist/Typist  
0 Receptionist/Typist (Temp)  
0 Office Students (2 Vacant)  
1 Unit Coordinator DD/MR  
0 FDD Unit Clerk  
1 Assistant Unit Coordinator  
2 QMRP  
3 Program Assistants (4 Open)

24 Program Assistants II  
1 Program Assistants PT(4 Open)  
3 Program Assistants II PT  
1 Unit Coordinator CBIC  
18 Rehab Assistants (5 Open)  
1 Rehab Assistant PT  
0 Rehab Specialist  
0 Rehab Specialist (PT)  
1 Adult Family Home Manager  
3 Independent Living Assistant  
1 Independent Living Assistant (PT)  
0 COTA Adlt Fam Home (PT)-Vac  
0 Specialized Services Coordinator  
0 Reg Music Therapists (+2 Vacant)  
1 COTA's (+4 Vacant)  
1 COTA's PT (1 Vacant)  
0 COTA (TEMP) (Vacant)  
6 Activity Therapy Aide (8 Open)  
0 Activity Aides (TEMP) (Vacant)  
0 Activity Students (4 Vacant)  
2 Therapeutic Rec Spec (+2 Vacant)  
1 Dietetic Technician  
6 Cooks (1 Open)  
0 Cook C-I (4 Open)  
1 Cook (COA)  
4 Cook/Food Service Worker  
14 Food Service Workers (1 Open)  
0 Food Service Worker PT  
0 Food Service Wrkr C-I (4 Open)  
0 Food Service Wrkr (COA)(1 Vac)  
5 Food Service Workers (Students)  
0 Housekeepers  
15 Housekeeping/Lndry (2 Open)  
0 Hsekeeping/Laundry PT (2 Open)  
2 Housekeeping/Lndry C-I (1 Open)  
0 Hsekeeping/Lndry Superv (Vac)  
0 Laundry Workers (3 Open)  
3 Maintenance Mechanics  
4 Maintenance II (+1 Vacant)  
0 Maintenance Student (1 Vacant)  
1 Tugger Operator  
1 Transportation/Maintenance  
1 Transp/Maint (Seasonl) (1 Open)  
0 Groundskeepers (Seasonal)  
23 Resident Workers PT (17 Open)  
0 Administrative Secretary  
0 CLA Flexi Temp  
6 RN Supervisor – Float  
5 Nursing Assts – FT – Float  
5 Nursing Assts – PT – Float  
10 Nursing Assts-FT-All Around  
19 Nursing Assts-PT-All Around  
0 Cook-Temp  
0 Independent Living PT  
0 Independent Living FT  
0 Team Leader-PT-Float  
2 Community Living Assts PT  
4 Community Living Assts FT



## CLASSIFICATIONS OF COUNTY EMPLOYEES

### **CENTRAL SERVICES**

- 1 Service Dept Director
  - 80% Reproduction
  - 20% Mail
- 1 Print Shop Technician
  - 75% Reproduction
  - 25% Mail
- 1 Print Shop Technician
  - 50% Reproduction
  - 50% Mail
- 2 Admin Assistants 2%

### **HIGHWAY**

- 1 Commissioner
- 1 Assistant Hwy Commissioner
- 1 Office Manager
- 2 Patrol Superintendents
- 1 Shop Superintendent
- 2 Account Clerk II
- 1 Timekeeper & Records Clerk
- 2 Stockroom Clerks
- 2 Skill Level VIII
- 1 Skill Level VII
- 6 Skill Level VI
- 9 Skill Level V
- 4 Skill Level IV
- 11 Skill Level III
- 37 Skill Level II
- 11 Seasonal Workers PT



83410  
 COMBBUDGET  
 BD100SUMMY

DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
 For Fund 100 - General Fund

1  
 09/15/08  
 14:28:29

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
01 COUNTY BOARD							
101 COUNTY BOARD							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5100 PERSONAL SERVICES	100,463	118,900	49,127	115,004	119,100	119,100	
5200 SERVICES and CHARGES	205	500	0	500	500	500	
5300 SUPPLIES and EXPENSES	33,729	52,000	27,175	52,000	51,800	51,800	
5400 INTERDEPARTMENT CHARGES	6,333	7,300	2,334	7,300	7,300	7,300	
5700 GRANTS and CONTRIBUTIONS	0	300	100	300	300	300	
5000 B.U. TOTAL EXPEND./EXPENS	140,730	179,000	78,736	175,104	179,000	179,000	
101 COUNTY BOARD	140,730	179,000	78,736	175,104	179,000	179,000	
114 CLEARVIEW SERVICES							
4700 INTERGOVERNMENTAL CHARGE	0	0	0	0	1,837,428-	1,837,428-	
4000 B. U. TOTAL REVENUES	0	0	0	0	1,837,428-	1,837,428-	
5700 GRANTS and CONTRIBUTIONS	0	0	0	5,000	1,837,428	1,837,428	
5000 B.U. TOTAL EXPEND./EXPENS	0	0	0	5,000	1,837,428	1,837,428	
114 CLEARVIEW SERVICES	0	0	0	5,000	0	0	
131 EAST WI COS RAILRO							
5700 GRANTS and CONTRIBUTIONS	25,000	25,000	25,000	25,000	25,000	25,000	
5000 B.U. TOTAL EXPEND./EXPENS	25,000	25,000	25,000	25,000	25,000	25,000	
131 EAST WI COS RAILRO	25,000	25,000	25,000	25,000	25,000	25,000	
01 COUNTY BOARD	165,730	204,000	103,736	205,104	204,000	204,000	



## COUNTY BOARD

101

### **Organization**

Citizens of Dodge County are represented by 37 elected County Board Supervisors. From the Board a County Board Chairman is elected. The Chairman of the Dodge County Board of Supervisors serves on a part-time basis.

### **County Board Powers**

General powers of the County Board are provided under Section 59.07 of Wisconsin Statutes.

### **Line Item Appropriation Discussion**

- 5111 Salaries Permanent Regular: The part-time County Board Chairman's salary was increased from \$7,000.00 to \$12,000 per year by Resolution 05-79 commencing on April 18, 2006. In addition the County Board Chairman may claim per diem and expenses for meetings effective April 20, 1982 in accordance with Resolution 82-2.
- 5151 Meeting Pay: Compensation for Supervisors in attendance at both County Board sessions and committee and commission meetings was set at \$40.00 and at \$45.00 for chairman of a committee who presides at a committee meeting by Resolution 97-53 commencing on April 21, 1998. Meeting pay to County

Board Members serving on the Highway Committee and the Health Facilities Committee are charged to those accounts.

- 5311 Postage/Parcel Delivery: This item is used to purchase postcards.
- 5312 Office Supplies: This item is charged for the cost of supplies purchased for the Board Members and for supplies for the annual budget.
- 5322 Newspapers and Periodicals: This item is charged for the annual subscriptions to the Wisconsin Counties Association's monthly magazine and the Wisconsin Taxpayers Alliance monthly booklets.
- 5324 Membership Dues: The County belongs to the Wisconsin Counties Association and the National Association of Counties. In past years the dues for the Wisconsin Counties Association have been apportioned among various departments based upon a historical system where individual affiliates were billed. Since the Wisconsin Counties Association no longer follows this system and several departments are unwilling to pay part of the dues because of dissatisfaction with service provided; we are

faced with the choice of either discontinuing membership or budgeting the entire amount of dues in one account.

5338 Committee or Board Travel: Expenditures for reimbursement of mileage, meals, lodging, and other necessary out-of-pocket expenditures are charged to this account. Mileage reimbursement was increased from to \$0.24 per mile to the standard rate established by the United States Internal Revenue Service, currently \$0.585 per mile, effective July 1, 1992 by County Board Resolution 92-19.

5471 County Mail Services: Although in the past this item was charged with only an occasional mailing made by Board Members or to Board Members by someone other than the County Clerk, the County Clerk does now charge occasional mailing to the County Board Members which result in the unpredictable variance.

5473 Reproduction Services: This item is charged for printing of budget, minutes, resolutions, agendas, etc. and financial reports.

5475 Telephone: Two telephone extensions are assigned for County Board purposes. One is an extension in the County Board Chairman's Office and another is located in the County Board Meeting Room. The extensions bear the costs for extensions, additional equipment, and credit card charges; and also prorated costs of common equipment charges, measured service charges, foreign exchange charges and State Telephone System charges.

#### Summary of Budget Request

The levy request for Business Unit 101 is \$179,000 the same as 2008.

DODGE COUNTY, WISCONSIN  
2009 Department Budget Summary Analysis  
Summary Revenues & Expenditures  
For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
02 LAND RESOURCES AND PAR							
811 LAND INFORMATION O							
4200 INTERGOVERNMENTAL REVENU	300-	300-	0	300-	300-	300-	
4500 PUBLIC CHARGES FOR SERVI	75,041-	69,987-	36,412-	72,500-	72,500-	72,500-	
4700 INTERGOVERNMENTAL CHARGE	30-	100-	507-	550-	100-	100-	
4900 OTHER FINANCING SOURCES	0	0	0	0	2,000-	2,000-	
4000 B. U. TOTAL REVENUES	75,371-	70,387-	36,919-	73,350-	74,900-	74,900-	
5100 PERSONAL SERVICES	29,823	34,227	13,243	26,752	29,561	29,561	
5200 SERVICES and CHARGES	8,475	103,100	14,129	21,810	109,390	109,390	
5300 SUPPLIES and EXPENSES	10,720	7,250	1,656	3,745	8,239	8,239	
5400 INTERDEPARTMENT CHARGES	418	810	220	485	710	710	
5800 CAPITAL OUTLAY	14,443	0	2,201	2,201	2,000	2,000	
5000 B.U. TOTAL EXPEND./EXPENS	63,879	145,387	31,449	54,993	149,900	149,900	
811 LAND INFORMATION O	11,492-	75,000	5,470-	18,357-	75,000	75,000	
813 PUBLIC ACCESS-HOUS							
4500 PUBLIC CHARGES FOR SERVI	19,195-	18,500-	9,838-	19,500-	18,500-	18,500-	
4900 OTHER FINANCING SOURCES	0	7,138-	0	0	5,810-	5,810-	
4000 B. U. TOTAL REVENUES	19,195-	25,638-	9,838-	19,500-	24,310-	24,310-	
5100 PERSONAL SERVICES	16,625	9,638	3,628	9,138	4,310	4,310	
5200 SERVICES and CHARGES	9,913	16,000	10,507	11,000	20,000	20,000	
5300 SUPPLIES and EXPENSES	511	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	27,049	25,638	14,135	20,138	24,310	24,310	
813 PUBLIC ACCESS-HOUS	7,854	0	4,297	638	0	0	
814 COPIER/SCANNER							
4500 PUBLIC CHARGES FOR SERVI	6,594-	6,600-	3,297-	6,600-	6,600-	6,600-	
4700 INTERGOVERNMENTAL CHARGE	865-	1,000-	322-	700-	1,000-	1,000-	
4900 OTHER FINANCING SOURCES	0	7,100	0	0	7,100	7,100	
4000 B. U. TOTAL REVENUES	7,459-	500-	3,619-	7,300-	500-	500-	
5300 SUPPLIES and EXPENSES	0	500	0	500	500	500	
5000 B.U. TOTAL EXPEND./EXPENS	0	500	0	500	500	500	
814 COPIER/SCANNER	7,459-	0	3,619-	6,800-	0	0	
1004 REAL ESTATE DESCRI							
4500 PUBLIC CHARGES FOR SERVI	2,005-	3,100-	575-	1,150-	1,275-	1,275-	
4700 INTERGOVERNMENTAL CHARGE	385-	750-	173-	175-	225-	225-	
4000 B. U. TOTAL REVENUES	2,390-	3,850-	748-	1,325-	1,500-	1,500-	

DODGE COUNTY, WISCONSIN  
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For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
02 LAND RESOURCES AND PAR							
1004 REAL ESTATE DESCRI							
5100 PERSONAL SERVICES	206,746	204,770	98,929	201,515	207,042	207,042	
5200 SERVICES and CHARGES	1,063	2,650	2,533	2,533	200	200	
5300 SUPPLIES and EXPENSES	5,438	5,500	2,382	4,475	4,140	4,140	
5400 INTERDEPARTMENT CHARGES	2,048	3,625	1,020	2,596	2,813	2,813	
5800 CAPITAL OUTLAY	535	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	215,830	216,545	104,864	211,119	214,195	214,195	
1004 REAL ESTATE DESCRI	213,440	212,695	104,116	209,794	212,695	212,695	
1101 SURVEY							
4500 PUBLIC CHARGES FOR SERVI	225-	250-	100-	225-	325-	325-	
4700 INTERGOVERNMENTAL CHARGE	682-	500-	614-	3,829-	500-	500-	
4000 B. U. TOTAL REVENUES	907-	750-	714-	4,054-	825-	825-	
5100 PERSONAL SERVICES	124,808	135,643	57,989	131,445	135,339	135,339	
5200 SERVICES and CHARGES	2,983	8,000	1,107	2,450	6,200	6,200	
5300 SUPPLIES and EXPENSES	2,299	6,075	1,367	4,947	6,074	6,074	
5400 INTERDEPARTMENT CHARGES	2,071	3,125	496	1,543	2,475	2,475	
5500 FIXED CHARGES	258	258	257	258	258	258	
5000 B.U. TOTAL EXPEND./EXPENS	132,419	153,101	61,216	140,643	150,346	150,346	
1101 SURVEY	131,512	152,351	60,502	136,589	149,521	149,521	
1104 MAPPING							
4500 PUBLIC CHARGES FOR SERVI	85-	150-	0	100-	150-	150-	
4000 B. U. TOTAL REVENUES	85-	150-	0	100-	150-	150-	
5100 PERSONAL SERVICES	114,228	124,996	50,133	114,223	124,067	124,067	
5300 SUPPLIES and EXPENSES	988	3,130	193	2,020	1,305	1,305	
5400 INTERDEPARTMENT CHARGES	158	175	96	181	149	149	
5000 B.U. TOTAL EXPEND./EXPENS	115,374	128,301	50,422	116,424	125,521	125,521	
1104 MAPPING	115,289	128,151	50,422	116,324	125,371	125,371	
7801 PLANNING AND DEVEL							
4300 LICENSES AND PERMITS	337,924-	197,040-	72,350-	163,300-	171,900-	171,900-	
4400 FINES, FORFEITS & PENALT	2,299-	2,000-	0	0	0	0	
4500 PUBLIC CHARGES FOR SERVI	28,860-	26,020-	9,845-	17,770-	44,855-	44,855-	
4700 INTERGOVERNMENTAL CHARGE	38,301-	59,850-	30,955-	81,200-	13,735-	13,735-	
4000 B. U. TOTAL REVENUES	407,384-	284,910-	113,150-	262,270-	230,490-	230,490-	
5100 PERSONAL SERVICES	678,044	706,897	360,761	706,887	678,147	678,147	
5200 SERVICES and CHARGES	14,427	2,200	2,278	2,278	1,250	1,250	



DODGE COUNTY, WISCONSIN  
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For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
02 LAND RESOURCES AND PAR							
7801 PLANNING AND DEVEL							
5300 SUPPLIES and EXPENSES	25,062	21,675	9,692	22,875	23,875	23,875	
5400 INTERDEPARTMENT CHARGES	17,917	18,180	8,635	17,270	16,825	16,825	
5800 CAPITAL OUTLAY	9,190	0	852	852	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	744,640	748,952	382,218	750,162	720,097	720,097	
7801 PLANNING AND DEVEL	337,256	464,042	269,068	487,892	489,607	489,607	
7802 NONMETALLIC MINING							
4300 LICENSES AND PERMITS	0	0	9,260-	9,260-	10,410-	10,410-	
4500 PUBLIC CHARGES FOR SERVI	0	0	900-	900-	900-	900-	
4000 B. U. TOTAL REVENUES	0	0	10,160-	10,160-	11,310-	11,310-	
5300 SUPPLIES and EXPENSES	0	0	83	83	0	0	
5400 INTERDEPARTMENT CHARGES	0	0	0	9,625	11,310	11,310	
5000 B.U. TOTAL EXPEND./EXPENS	0	0	83	9,708	11,310	11,310	
7802 NONMETALLIC MINING	0	0	10,077-	452-	0	0	
7812 BOARD OF ADJUSTMEN							
4500 PUBLIC CHARGES FOR SERVI	16,200-	14,600-	6,400-	11,600-	11,600-	11,600-	
4000 B. U. TOTAL REVENUES	16,200-	14,600-	6,400-	11,600-	11,600-	11,600-	
5100 PERSONAL SERVICES	80,779	87,583	41,034	79,820	85,130	85,130	
5300 SUPPLIES and EXPENSES	4,188	6,270	1,606	4,350	4,850	4,850	
5400 INTERDEPARTMENT CHARGES	486	850	210	862	862	862	
5000 B.U. TOTAL EXPEND./EXPENS	85,453	94,703	42,850	85,032	90,842	90,842	
7812 BOARD OF ADJUSTMEN	69,253	80,103	36,450	73,432	79,242	79,242	
7841 WI FUND SEPTIC STS							
4200 INTERGOVERNMENTAL REVENU	25,906-	20,000-	0	21,307-	20,000-	20,000-	
4000 B. U. TOTAL REVENUES	25,906-	20,000-	0	21,307-	20,000-	20,000-	
5700 GRANTS and CONTRIBUTIONS	25,906	20,000	0	21,307	20,000	20,000	
5000 B.U. TOTAL EXPEND./EXPENS	25,906	20,000	0	21,307	20,000	20,000	
7841 WI FUND SEPTIC STS	0	0	0	0	0	0	
7860 RECREATION ADMINIS							
4800 MISCELLANEOUS REVENUES	36-	100-	0	50-	50-	50-	
4000 B. U. TOTAL REVENUES	36-	100-	0	50-	50-	50-	

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
5100 PERSONAL SERVICES	91,125	97,089	46,834	95,217	98,616	98,616	
5200 SERVICES and CHARGES	353	3,100	20	620	3,400	3,400	
5300 SUPPLIES and EXPENSES	7,001	7,020	4,226	6,841	6,890	6,890	
5400 INTERDEPARTMENT CHARGES	6,976	6,125	4,319	8,235	7,760	7,760	
5500 FIXED CHARGES	1,113	1,113	1,687	1,687	1,113	1,113	
5800 CAPITAL OUTLAY	938	360	0	360	600	600	
5000 B.U. TOTAL EXPEND./EXPENS	107,506	114,807	57,086	112,960	118,379	118,379	
7860 RECREATION ADMINIS	107,470	114,707	57,086	112,910	118,329	118,329	
7861 SNOWMOBILE TRAIL M							
4200 INTERGOVERNMENTAL REVENU	79,880-	80,182-	69,966-	159,132-	115,125-	115,125-	
4000 B. U. TOTAL REVENUES	79,880-	80,182-	69,966-	159,132-	115,125-	115,125-	
5100 PERSONAL SERVICES	5,184	5,496	2,746	5,407	5,566	5,566	
5200 SERVICES and CHARGES	65,542	68,000	65,837	66,000	67,000	67,000	
5300 SUPPLIES and EXPENSES	7,543	5,057	0	7,393	5,930	5,930	
5400 INTERDEPARTMENT CHARGES	3	0	2	2	0	0	
5500 FIXED CHARGES	1,608	1,629	1,380	1,380	1,629	1,629	
5800 CAPITAL OUTLAY	0	0	0	78,950	35,000	35,000	
5000 B.U. TOTAL EXPEND./EXPENS	79,880	80,182	69,965	159,132	115,125	115,125	
7861 SNOWMOBILE TRAIL M	0	0	1-	0	0	0	
7862 ATV TRAIL MAINT &							
4200 INTERGOVERNMENTAL REVENU	2,027-	2,000-	1,560-	2,032-	2,000-	2,000-	
4000 B. U. TOTAL REVENUES	2,027-	2,000-	1,560-	2,032-	2,000-	2,000-	
5100 PERSONAL SERVICES	874	916	444	901	928	928	
5200 SERVICES and CHARGES	742	782	1,047	1,062	778	778	
5300 SUPPLIES and EXPENSES	258	200	0	0	200	200	
5400 INTERDEPARTMENT CHARGES	59	8	0	0	0	0	
5500 FIXED CHARGES	94	94	69	69	94	94	
5000 B.U. TOTAL EXPEND./EXPENS	2,027	2,000	1,560	2,032	2,000	2,000	
7862 ATV TRAIL MAINT &	0	0	0	0	0	0	
7863 HARNISCHFEGER PARK							
4200 INTERGOVERNMENTAL REVENU	2,362-	49,000-	0	500-	0	0	
4500 PUBLIC CHARGES FOR SERVI	11,791-	12,700-	3,204-	9,650-	11,100-	11,100-	
4800 MISCELLANEOUS REVENUES	42,677-	29,550-	26,390-	36,280-	19,825-	19,825-	
4000 B. U. TOTAL REVENUES	56,830-	91,250-	29,594-	46,430-	30,925-	30,925-	
5100 PERSONAL SERVICES	38,394	44,379	21,804	43,666	44,708	44,708	

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
02 LAND RESOURCES AND PAR							
7863 HARNISCHFEGER PARK							
5200 SERVICES and CHARGES	9,643	11,760	4,315	11,959	12,975	22,275	
5300 SUPPLIES and EXPENSES	2,273	3,300	586	3,200	2,200	2,200	
5400 INTERDEPARTMENT CHARGES	1,479	800	638	1,200	1,200	1,200	
5500 FIXED CHARGES	3,277	2,946	1,005	2,902	2,946	2,946	
5800 CAPITAL OUTLAY	44,677	117,000	29,713	92,913	21,950	21,950	
5000 B.U. TOTAL EXPEND./EXPENS	99,743	180,185	58,061	155,840	85,979	95,279	
7863 HARNISCHFEGER PARK	42,913	88,935	28,467	109,410	55,054	64,354	
7864 NITSCHKE MOUNDS PA							
4500 PUBLIC CHARGES FOR SERVI	270-	300-	0	0	0	0	
4800 MISCELLANEOUS REVENUES	2,210-	2,710-	2,210-	2,210-	2,210-	2,210-	
4000 B. U. TOTAL REVENUES	2,480-	3,010-	2,210-	2,210-	2,210-	2,210-	
5100 PERSONAL SERVICES	23,224	24,825	11,984	24,340	25,326	25,326	
5200 SERVICES and CHARGES	120	1,100	0	850	800	800	
5300 SUPPLIES and EXPENSES	0	500	0	0	150	150	
5400 INTERDEPARTMENT CHARGES	7	0	4	4	500	500	
5500 FIXED CHARGES	780	900	200	900	900	900	
5800 CAPITAL OUTLAY	820	700	0	40,700	350	350	
5000 B.U. TOTAL EXPEND./EXPENS	24,951	28,025	12,188	66,794	28,026	28,026	
7864 NITSCHKE MOUNDS PA	22,471	25,015	9,978	64,584	25,816	25,816	
7865 ASTICO PARK							
4200 INTERGOVERNMENTAL REVENU	0	0	0	6,000-	0	0	
4500 PUBLIC CHARGES FOR SERVI	37,754-	40,800-	13,585-	36,350-	43,450-	43,450-	
4800 MISCELLANEOUS REVENUES	9,870-	150-	3,044-	3,309-	1,450-	1,450-	
4000 B. U. TOTAL REVENUES	47,624-	40,950-	16,629-	45,659-	44,900-	44,900-	
5100 PERSONAL SERVICES	39,758	44,308	23,180	43,413	47,928	47,928	
5200 SERVICES and CHARGES	13,309	13,530	3,713	16,879	19,050	22,250	
5300 SUPPLIES and EXPENSES	1,250	2,550	82	2,350	2,350	2,350	
5400 INTERDEPARTMENT CHARGES	1,321	900	2,879	3,093	400	400	
5500 FIXED CHARGES	624	624	664	664	624	624	
5800 CAPITAL OUTLAY	12,197	35,200	21,831	33,389	40,050	45,050	
5000 B.U. TOTAL EXPEND./EXPENS	68,459	97,112	52,349	99,788	110,402	118,602	
7865 ASTICO PARK	20,835	56,162	35,720	54,129	65,502	73,702	
7866 DERGE PARK							
4500 PUBLIC CHARGES FOR SERVI	23,068-	23,550-	10,937-	24,400-	25,450-	25,450-	
4800 MISCELLANEOUS REVENUES	17-	50-	0	25-	25-	25-	
4000 B. U. TOTAL REVENUES	23,085-	23,600-	10,937-	24,425-	25,475-	25,475-	

DODGE COUNTY, WISCONSIN  
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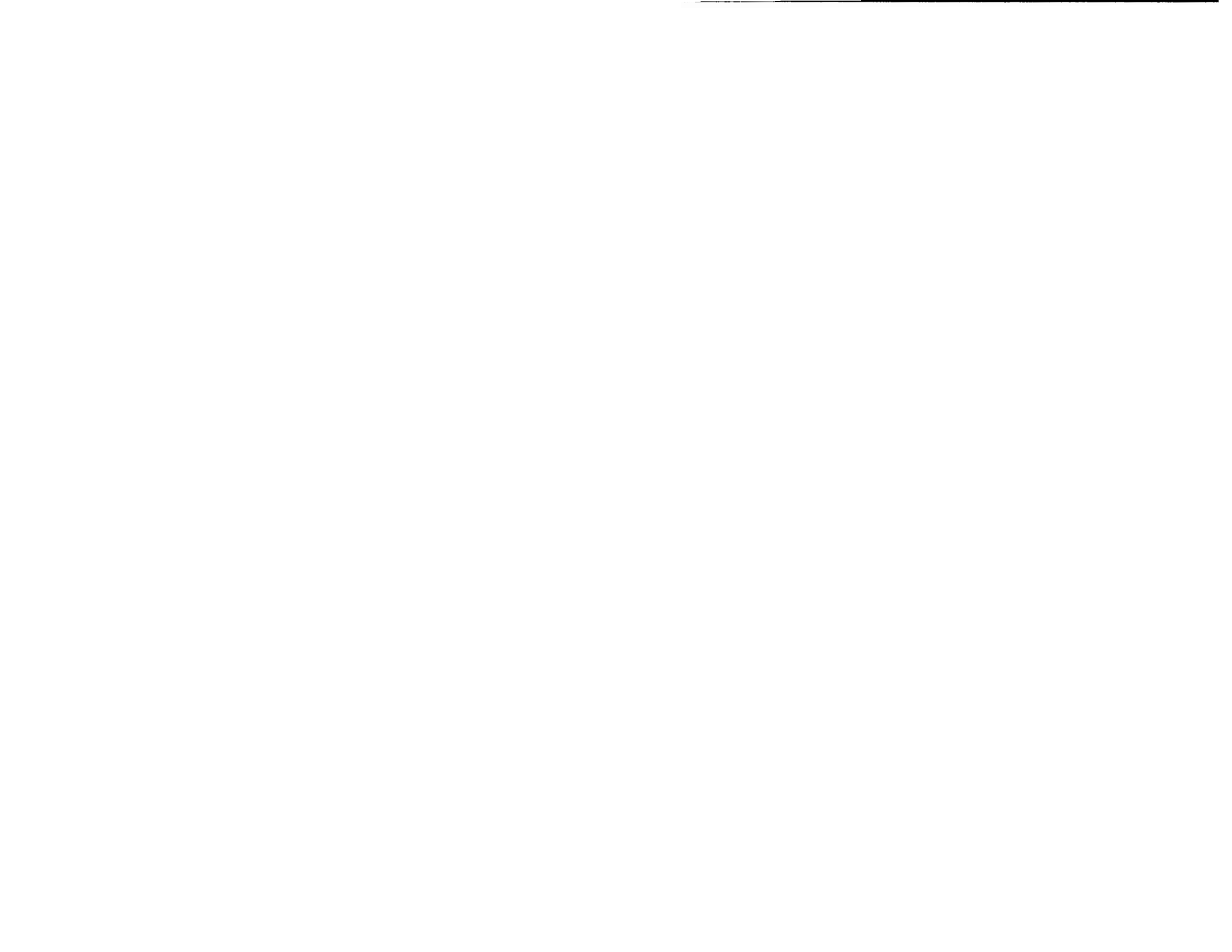
Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
5100 PERSONAL SERVICES	36,883	38,355	19,313	38,129	39,367	39,367	
5200 SERVICES and CHARGES	5,500	9,510	1,299	9,299	6,760	6,760	
5300 SUPPLIES and EXPENSES	72	600	273	550	1,200	1,200	
5400 INTERDEPARTMENT CHARGES	643	800	172	400	400	400	
5500 FIXED CHARGES	555	555	595	595	555	555	
5800 CAPITAL OUTLAY	1,570	350	0	350	350	350	
5000 B.U. TOTAL EXPEND./EXPENS	45,223	50,170	21,652	49,323	48,632	48,632	
7866 DERGE PARK	22,138	26,570	10,715	24,898	23,157	23,157	
7867 LEDGE PARK							
4200 INTERGOVERNMENTAL REVENU	0	0	0	200-	0	0	
4500 PUBLIC CHARGES FOR SERVI	39,391-	38,500-	16,112-	40,020-	42,050-	42,050-	
4800 MISCELLANEOUS REVENUES	3,427-	1,150-	113-	1,000-	500-	500-	
4000 B. U. TOTAL REVENUES	42,818-	39,650-	16,225-	41,220-	42,550-	42,550-	
5100 PERSONAL SERVICES	53,902	62,830	25,228	57,364	58,994	58,994	
5200 SERVICES and CHARGES	10,700	11,450	3,477	11,554	18,600	19,100	
5300 SUPPLIES and EXPENSES	1,933	1,650	435	1,450	1,650	1,650	
5400 INTERDEPARTMENT CHARGES	438	700	191	450	450	450	
5500 FIXED CHARGES	741	849	636	636	849	849	
5800 CAPITAL OUTLAY	710	53,025	20,395	51,420	71,900	71,900	
5000 B.U. TOTAL EXPEND./EXPENS	68,424	130,504	50,362	122,874	152,443	152,943	
7867 LEDGE PARK	25,606	90,854	34,137	81,654	109,893	110,393	
7868 WILDGOOSE RECREATI							
4200 INTERGOVERNMENTAL REVENU	0	0	0	18,000-	0	0	
4300 LICENSES AND PERMITS	45-	0	30-	60-	75-	75-	
4800 MISCELLANEOUS REVENUES	0	0	0	3,000-	0	0	
4000 B. U. TOTAL REVENUES	45-	0	30-	21,060-	75-	75-	
5100 PERSONAL SERVICES	23,404	26,566	10,973	27,340	29,553	29,553	
5200 SERVICES and CHARGES	143	750	0	26,750	950	950	
5300 SUPPLIES and EXPENSES	479	450	85	200	300	300	
5400 INTERDEPARTMENT CHARGES	5	100	3	103	100	100	
5500 FIXED CHARGES	690	800	100	800	800	800	
5800 CAPITAL OUTALY	349	0	0	18,000	1,400	1,400	
5000 B.U. TOTAL EXPEND./EXPENS	25,070	28,666	11,161	73,193	33,103	33,103	
7868 WILDGOOSE RECREATI	25,025	28,666	11,131	52,133	33,028	33,028	
7871 ECONOMIC DEVELMT L							
4200 INTERGOVERNMENTAL REVENU	39,748-	39,108-	19,554-	39,108-	39,108-	39,108-	
4400 FINES, FORFEITS & PENALT	300-	300-	54-	54-	200-	200-	

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DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
02 LAND RESOURCES AND PAR							
7871 ECONOMIC DEVELMT L							
4500 PUBLIC CHARGES FOR SERVI	0	600-	0	0	600-	600-	
4800 MISCELLANEOUS REVENUES	49,620-	50,405-	23,473-	46,363-	53,414-	53,414-	
4000 B. U. TOTAL REVENUES	89,668-	90,413-	43,081-	85,525-	93,322-	93,322-	
5200 SERVICES and CHARGES	300	500	0	0	800	800	
5300 SUPPLIES and EXPENSES	244	100	13	13	100	100	
5400 INTERDEPARTMENT CHARGES	17,504	24,000	9,797	19,550	24,300	24,300	
5600 DEBT SERVICES	0	65,813	0	0	68,122	68,122	
5000 B.U. TOTAL EXPEND./EXPENS	18,048	90,413	9,810	19,563	93,322	93,322	
7871 ECONOMIC DEVELMT L	71,620-	0	33,271-	65,962-	0	0	
7877 ECONOMIC DEVELOPME							
4700 INTERGOVERNMENTAL CHARGE	13,788-	19,750-	8,199-	15,500-	19,500-	19,500-	
4900 OTHER FINANCING SOURCES	0	0	0	0	8,470-	8,470-	
4000 B. U. TOTAL REVENUES	13,788-	19,750-	8,199-	15,500-	27,970-	27,970-	
5100 PERSONAL SERVICES	31,669	33,080	16,200	32,813	33,915	33,915	
5200 SERVICES and CHARGES	3,531	0	0	3,000	8,470	8,470	
5400 INTERDEPARTMENT CHARGES	0	120	0	120	70	70	
5000 B.U. TOTAL EXPEND./EXPENS	35,200	33,200	16,200	35,933	42,455	42,455	
7877 ECONOMIC DEVELOPME	21,412	13,450	8,001	20,433	14,485	14,485	
7879 TOURISM DEVELOPMEN							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5100 PERSONAL SERVICES	16,835	17,681	8,655	17,569	18,155	18,155	
5200 SERVICES and CHARGES	9,000	9,000	5,300	9,000	10,100	10,100	
5300 SUPPLIES and EXPENSES	5,801	5,800	2,002	5,802	4,200	4,200	
5400 INTERDEPARTMENT CHARGES	1,242	1,600	1,219	1,600	1,626	1,626	
5700 GRANTS and CONTRIBUTIONS	0	20,000	20,000	20,000	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	32,878	54,081	37,176	53,971	34,081	34,081	
7879 TOURISM DEVELOPMEN	32,878	54,081	37,176	53,971	34,081	34,081	
02 LAND RESOURCES AND PAR	1,104,781	1,610,782	704,828	1,507,220	1,610,781	1,628,781	



## Land Resources and Parks Department

### OVERALL DEPARTMENT AUTHORITY AND ESTABLISHMENT:

On March 21, 2006, the Dodge County Board of Supervisors adopted Resolution 05-97, establishing the Land Resources and Parks Department to allow for more effective and efficient use of county resources, including human resources. Effective May 02, 2006, the Dodge County Land Information Department and the Dodge County Planning, Development and Parks Department and the Real Estate Description Division of the Office of the Register of Deeds were combined into one Dodge County Department which is known as the Dodge County Land Resources and Parks Department. The department is made up of four (4) divisions: *Land Information* (BU 811, 813, 814, 1004, 1101, 1104), *Code Administration* and *Planning and Economic Development* (BU 7801, 7802, 7812, 7841, 7871, 7879, 7877), and *Parks and Trails* (BU 7860-7869). Budgets for the twenty three business units managed by the department, organizational structure, authority and establishment, and departmental responsibilities for each are presented below.

### GENERAL 2009 BUDGET SUMMARY:

The total Land Resources and Parks Department request for 2009 is \$1,628,781. The request represents a property tax levy of \$1,456,781 and a sales tax levy of \$172,000 (sales tax levy decrease of \$10,000 from the 2008 request of \$182,000) for capital improvement projects in the parks and accrual for orthophotography acquisition in 2011. This compares to the 2008 adopted request of \$1,610,782. The 2009 Budget narrative follows.

### BUSINESS UNIT 811- LAND INFORMATION

#### Organizational Structure:

- 1 - Director (23%)
- 1 - Intern (100%)- vacant due to cuts in 2008

#### Authority and Establishment:

In an effort to coordinate land information projects within the county, between the county, local government units, state, federal government, and the private sector, the Governor signed Assembly Bill 727 on April 27, 1990, thereby creating Section 59.88 (3) of the Wisconsin Statutes which became effective on July 01, 1990. Section 59.88 (3) increased the Register of Deeds' filing and recording fees and permitted counties to retain a portion of the increase to fund local land information modernization projects. On May 15, 1990, the Dodge County Board of Supervisors adopted Resolution 90-16 establishing the Dodge County Land Information Office with the following officials (or their designees) as members: Register of Deeds, Surveyor,

Treasurer, Executive Director of Planning and Development, County Conservationist, Highway Commissioner, and the Dodge County Sheriff (became Land Information Advisory Committee in 1998).

Between 1990 and 1998, the issues which the Dodge County Land Information Office was required to deal with had increased in number, variety, scope, and complexity. As a result of increasingly it was decided that the functions and duties of the Dodge County Land Information Office could be performed more efficiently and effectively under a new organizational structure

## Land Resources and Parks Department

### Business Unit 100-811

On March 17, 1998, the Dodge County Board of Supervisors adopted Resolution 97-111, creating the Land Information Department to perform the functions and duties of the Land Information Office. Resolution 97-111 also created the Dodge County Land Information Committee to be “responsible for land records modernization, to promote and facilitate timely access to information, decisions based upon accurate information, and efficiency in government with the goal of establishment of an integrated, technologically sound, county-wide land information system”.

On April 20, 2004, the Dodge County Board of Supervisors adopted Resolution 04-4, which transferred the responsibility and administrative oversight for survey and mapping functions (and associated positions) from the Survey Department to the Land Information Department. This is a zero levy business unit being supported by funds retained under the WLIP.

#### Departmental (BU) Responsibilities:

##### Overall Purpose:

The Land Information Business Unit is responsible for the coordinated development, integration, deployment, implementation, operation and maintenance of the Dodge County Geographic Information System/Land Information System (GIS/LIS) and the subsequent design, creation and maintenance of geo-referenced data and products. These responsibilities include geospatial database design and integration, system development and maintenance, policy and standards development, GIS education and training, quality control, product output and distribution, applications development, procurement of countywide databases as deemed necessary to support Land Information Advisory Committee member department needs, systems and procedural documentation, interdepartmental and interagency coordination, and the configuration, installation and support of hardware and software. All activities are consistent with the Dodge County Land Information Plan which is approved by the Dodge County Board of Supervisors and the Wisconsin Land Information Program administered by the Wisconsin Department of Administration.

##### Specific Functions:

- Develop and coordinate GIS, CAD and GPS operational procedures and complete various geospatial activities, including creation of accurate and understandable digital maps, data entry and establishment of standards for such entry, data retrieval, data analysis, linkage of attribute data to mapping, and system security in a networked environment.
- Plan, schedule, and provide technical guidance for the day-to-day work of county employees or contracted vendors working on county geospatial and related projects.
- Coordinate acquisition of land record information from various sources and prepare raw data for input into GIS/LIS; oversee and document editing procedures.
- Coordinate database updating with various county geospatial information users; recommend maintenance standards where needed.
- Develop customized menus and macros within GIS to implement new applications and generate requested information for users; conduct needs analysis for specialized applications.
- Provide training and technical assistance to GIS users in utilizing software, trouble shoot operational problems, and develop specialized applications; consult with software and hardware vendors when necessary.



## Land Resources and Parks Department

### Business Unit 100-811

- Coordinate interfacing of digital maps and land record data of various Dodge County departments, municipalities, townships, state and federal agencies, and commercial entities with the overall countywide GIS/LIS.
- Develop and document data standards to facilitate compatible integration of data.
- Organize and communicate geospatial information to user departments and their respective committees.
- In cooperation with county data IT staff, assist with configuration and installation of GIS, CAD and GPS hardware and software.
- Work with IT and maintenance staff to install peripherals, cabling, and networks relating to GIS, CAD and GPS and to utilize/manipulate information stored on the AS400 mainframe and other computer systems.
- Prepare and maintain documentation for LIS system integration and GIS database development.
- Develop geospatial distribution and development policies and standards for Dodge County and share data with local, state and federal agencies, with private companies and individuals as per Dodge County policies.

#### Summary of Budget Requests:

In Year 2009, requested appropriations for salary, wages and related benefits for department employees reflect cost-of-living increases as allowed by the Human Resources and Labor Negotiations Committee for budgeting purposes.

- |               |  |      |  |
|---------------|--|------|--|
| 5111          | <u>Salaries-Permanent-Regular:</u> \$19,514 This account provides for 23% of the salary of the Land Resources and Parks Director to manage the GIS functions of the department and is supplied by retained fees. | 5214 | <u>Data Processing Services:</u> \$11,700 This account is used to provide data processing services. This represents an increase of \$8,700 which will be used to support the migration of the web based Land Records Search Tool from Access to SQL.   |
| 5119          | <u>Wages-Temporary:</u> No request for an intern is being made in 2009. This account has been previously used to hire one (1) summer intern to support the activities of the Land Information Division.          | 5219 | <u>Other Professional Services:</u> \$10,000 This account covers contracting with outside professional services consultants to support the development, implementation, use, and administration of GIS and CAD hardware, software, projects, and network communications utilized by Dodge County land information-related departments. This reflects a \$5,000 decrease. |
| 5121          | <u>Wages- Permanent- Regular:</u> No request for this account due to department reorganization.  | 5242 | <u>Machinery and Equipment Maintenance and Repair:</u> \$100 No budget change for 2009.  |
| 5131-<br>5149 | <u>Benefits:</u> \$7,000 These accounts reflect staff fringe benefits for the Director.  | 5249 | <u>Computer Maintenance and Repair:</u> \$12,590 This account supports maintenance and technical support agreements for the County's professional level GIS, CAD, GPS software/firmware,   |
| 5194          | <u>Education and Training:</u> \$3,000 This account provides training for professional staff. No budget change for 2009.   |      |  |

## Land Resources and Parks Department

### Business Unit 100-811

- scanner, and web home pages developed for member departments of the Land Information Advisory Committee. This reflects a \$2,590 increase.
- 5289 Digital Orthophotography & Elevation Data: \$75,000 This amount represents the second of four annual requests approved to be set aside from sales tax revenues to support acquisition of new high resolution orthophotography in 2011. The total request will be \$300,000. Dodge County's current digital orthophotography was updated in 2006 with a 5-year replacement cycle recommended. This information is and will be utilized daily for a wide variety of applications including tax parcel mapping, tax assessment on improvements, zoning and planning activities, highway design, Farmland Preservation planning, wetland and resource management, watershed delineation, pollution abatement, site analysis, well locations, farm field boundaries, PLSS monument record creation, and as a community development evaluation tool. They will be heavily used as an interpretive backdrop for public safety and emergency services or included with any other layer(s) of GIS or GPS data on the system for thematic analysis. Digital orthophotography can be studied in the office to develop field strategies and plan activities before leaving the office.
- 5312 Office Supplies and Small Equipment: \$350 This account supports purchase of shared equipment for the land information division. No budget change for 2009.
- 5314 Computer Software and Supplies: \$2,000 This request will cover software and supplies to support the distribution of land information data and computer expenses not covered from other funds. This will cover software related costs of a new shared laptop. No budget change for 2009.
- 5324 Membership Dues: \$300 This account covers WLIA membership dues for 6 employees. No budget change for 2009.
- 5325 Registration Fees and Tuition: \$1,000 This account covers costs of for registration and tuition for professional GIS staff to attend land information meetings, conferences, and workshops in addition to tuition expenses for professional development courses. This is a \$1000 increase.
- 5327 Map and Plat Books: \$10 New Plat Book to be published in 2009.
- 5332 Automobile Allowance: \$2,500 This request covers travel-related expenses for professional staff to attend training courses and professional meetings. Additional funding for mileage is included for additional field verification of databases to support E-911 and property tax assessment services. No budget change for 2009.
- 5335 Meals: \$250 This request covers travel-related expenses for professional staff to attend training courses and professional meetings. No budget change in 2009.
- 5336 Lodging: \$750 This account covers travel-related expenses for professional staff to attend training courses and professional meetings. No budget change for 2009.
- 5471 County Mail Service: \$100 This represents a \$100 decrease.
- 5473 County Reproduction Service: \$100 This reflects use of the new color copier in Central Services for bulk color printing of small format maps. No budget change in 2009.
- 5475 County Telephone Services: \$150 No budget change in 2009.
- 5476 County Fax Machine Services: \$10 No budget change in 2009.
- 5478 County LIO Copier/Scanner: \$300 No budget change in 2009.
- 5818 Computer Equipment: \$2,000 No budget request in 2009.

## Land Resources and Parks Department

### Business Unit 100-811

5818.05 Personal Computers: \$2,000 This will cover the cost of a laptop to be shared by staff in the member departments of the LIAC.

5819 Other Capital Equipment: There is no budget request for this line item in Year 2009 as there is no anticipated need for any capital equipment purchases.

#### Summary of Revenue:

The majority of the Revenue for the Land Information Business Unit in Year 2009 is obtained from retained Real Estate Recording fees as described in Authority and Establishment section of this budget under the statutory authority of the Wisconsin Land Information Program. Funding for the 2011 digital orthophotography acquisition project will be provided by sales tax revenue (second year of four). The remainder of Revenue is derived from several minor sources including sale of Land Information System data and receipt of a \$300 WLIP Training and Education Grant. Due to a conservative opinion from the Dodge County Corporation Counsel limiting sale of data under Wisconsin's Open Records law and the success of efforts to increase the availability of more information on the internet, revenues previously generated by data sales is severely reduced. The availability of Wisconsin Land Information Program (WLIP) Contribution-Based and Strategic Initiative Grants are not anticipated due to dramatic changes in the Program forced by the Wisconsin Department of Administration (DOA) and reduced revenues available for distribution. Funds that have been available for grants in the past continue to be utilized at the state level to support comprehensive planning grants and administration of the Base-Budget grant program administered by the DOA with some funding lapsed into the State General Fund to cover the state's deficit when surpluses exist. Because the amount of Revenue received from retained fees for real estate documents collected by the Register of Deeds Office is heavily dependent on economic conditions, the budgeted revenues from retained fees is estimated conservatively at \$72,000.

#### Summary of Budget Request:

Given the availability of outside funding sources, the Land Information Business Unit is not requesting an appropriation in Year 2009. Operating expenses are covered by retained fees and application of unapplied funds from the Continuing Appropriation Fund Balance if required. As these funds do not lapse, they are allowed to accrue to support future projects and data acquisition. Many departments, government agencies and the public rely on this business unit for geospatial data and technical support.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-813

### **BUSINESS UNIT 813- PUBLIC ACCESS- HOUSING DATA**

#### Organizational Structure:

1 - Imaging Intern (50%) [reduced from 2 interns in 2008]

#### Authority and Establishment:

This account was established by the County Auditor in September 2001 to better account for funds collected by the Register of Deeds Office according to original language in the 2001-2003 Wisconsin State Budget which was continued in the 2005-2006 State Budget. The 2001-2003 Wisconsin State Budget, 2001 Wisconsin Act 16, enacted legislation relating to the recording fees retained by the county. Specifically, s. 59.72 (5) (b) 3, Wis. Stats., now provides as a condition for retaining those fees, that:

“The county uses \$4 of each \$5 fee retained under this paragraph to develop, implement, and maintain the county-wide plan for land records modernization, and \$1 of each \$5 fee retained under this paragraph to develop and maintain a computerized indexing of the county’s land information records relating to housing, including the housing element of the county’s land use plan under s. 66.1001 (2) (b), in a manner that would allow for greater public access via the Internet.”

#### Overall Purpose:

Funds supporting this business unit are available for land records modernization activities with respect to developing and maintaining computerized housing information, including data related to the housing element of the county’s land use plan, and making that data accessible to the public via the Internet. These funds are used to support imaging projects (real estate documents and historical maps and aerial photographs), software maintenance and temporary staff.

#### Budget Requests:

5119 Wages-Temporary: \$4,000 This account supports interns to assist in imaging of real estate document using the large format copy/plot/scan equipment. This reflects a \$4,440 decrease as only one intern will be hired.

5131- Benefits: \$310 These accounts reflect staff fringe benefits for  
5149 temporary staff hired to image real estate documents and this amount represents an \$888 decrease.

5219 Other Professional Services: \$5,000 This is a \$1,500 increase. This account will provides support for maintenance of all land records-related applications available via the Internet to both public and county users, web site maintenance and external support for enhancement of the county’s web-based Land Records Search Tool.

**LAND RESOURCES AND PARKS DEPARTMENT**  
**Business Unit 100-813**

5249 Computer Maintenance and Repair: \$15,000 This account is increased \$2,500 from the 2008 request due to increases in annual software maintenance agreements. This account covers the cost of annual software maintenance/automatic upgrade agreements for GIS and CAD software that are used to create, maintain and automate data which will be available via the Internet. This account also funds several other maintenance/technical support agreements for

equipment shared by member departments of the Land Information Advisory Committee.

5314 Computer Software and Supplies: No 2009 request is being made.

5818 Computer Equipment: No 2009 request is being made.

**Summary of Revenue:**

Revenues for Business Unit 813 will be obtained from funds generated by the additional \$1 Real Estate Recording Fee collected by the Register of Deeds Office under the Authority of the Wisconsin Land Information Program and fund balance applied from this non-lapsing account which have not yet been applied. The expenditures requested fully satisfy the intent of the legislation providing funding for this account.

**Summary of Budget Request:**

In Year 2009, no appropriation for this Business Unit is requested as all expenses will be covered by accumulated revenue and Year 2009-generated revenue obtained from the additional \$1 Real Estate Recording Fee collected by the Register of Deeds Office under the Statutory Authority of the Wisconsin Land Information Program (WLIP).

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-814

### **BUSINESS UNIT 814- COPIER/SCANNER**

#### Authority and Establishment:

This account was established by the County Auditor in March 2002 to fund the annual equipment and operational costs and replacement of a large format Copy/Plot/Scan system for use primarily by land records departments producing, copying, and archiving large format documents. The Director administers this account and this equipment. In March 2002, the Land Information Committee authorized the subsidization of this equipment using Real Estate Recording Fees. These fees are collected by the Register of Deeds Office according to language in the 2001-2003 Wisconsin State Budget. The 2001-2003 Wisconsin State Budget, 2001 Wisconsin Act 16, enacted legislation relating to the recording fees retained by the county, specifically, s. 59.72 (5) (b) 3., Wis. Stats., which increased the Register of Deeds' filing and recording fees by \$1. Collection of these funds was again supported in subsequent state budgets. These funds are available for land records modernization activities with respect to developing and maintaining computerized housing information, including data related to the housing element of the county's land use plan, and making that data accessible to the public via the Internet. Critical to this intent is getting current and historical real estate documents into electronic format for availability on the Internet. This equipment allows in-house processing of large format document volumes.

#### Overall Purpose:

This equipment fulfills multiple uses of Dodge County's land records-related and other departments with benefits including increased efficiency and improved quality of output for existing multi-departmental requirements to copy, plot and scan other large format files and documents. The scanning function allows for the safe archival, storage, retrieval and hardcopy output of irreplaceable original documents, paper maps and older versions of aerial photography. The ability to archive large format documents in digital format and improved public access to land records is consistent with the intent of the Wisconsin Land Information Program, use of the additional \$1 collected as stated in the aforementioned State Statutes, and the Dodge County Modernization and Integration Plan. The County has saved considerable resources by doing this work in-house rather than contracting an outside vendor to do this work.

#### Budget Requests:

5242 Machinery and Equipment Maintenance: There is no budget request for this account as IT has assumed responsibility for the annual maintenance agreement.

5371 Copier/Scanner Supplies: \$500 This account covers the costs of roll-stock paper and toner supplies for this equipment. This is a \$150 increase due to increased supply costs.

#### Summary of Revenue:

The majority of Revenue for Business Unit 814 in Year 2009 is obtained from retained Real Estate Recording Fees. The remainder is derived from department charge-backs for paper and toner supplies on a square footage basis as used. Revenues collected above the amount necessary to support Account 814.5371 will be deposited into Account 814.4931- Fund Balance Applied, to accrue funds necessary to replace this equipment.

#### Summary of Budget Request:

In Year 2009, as has been the case since this Business Unit was established in 2002, no appropriation for this Business Unit is requested.

## **LAND RESOURCES AND PARKS DEPARTMENT**

### **Business Unit 100-1004**

#### **BUSINESS UNIT 1004- REAL ESTATE DESCRIPTION**

##### **Organizational Structure:**

- 1 - Director (14%)
- 1 - Sr. Land Information Specialist (100%)
- 1 - Land Describer (100%)
- 1 - Property Listing Assistant (100%)
- 1 – Part-Time Clerk (<50%) (vacant- position cut in 2008)

##### **Authority and Establishment:**

The duties and responsibilities of the real property lister are outlined in Chapter 70.09 of the Wisconsin Statutes. During the September 1980 session of the County Board, Resolution 80.78 was adopted creating the Survey and Description Department. On December 17, 1996, the Dodge County Board passed Resolution No. 96-49 transferring the responsibility for real estate description functions and positions relating thereto to the office of the Dodge County Register of Deeds. This office became part of the Land Resources and Parks Department, Land Information Division, effective May 2, 2006 by authority of County Board Resolution 05-97 signed March 21, 2006.

##### **Departmental Responsibilities:**

##### **Overall Purpose:**

Municipal assessors are charged to perform the on-going assessment of real and personal property located within their jurisdiction so that the assessment rolls are accurate. This accurate information supports their individual board of review(s) and the resulting November print of tax bills that reflect current information. To maintain this vital information, assessors are dependent upon information provided by the county for property ownership transfers that occur in their jurisdictions during the fiscal year.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-1004

### Specific Functions to support the above purpose:

- Performing data entry and verification of ownership and boundary change information as per documents recorded in the Register of Deeds' Office;
- Making and keeping accurate lists and descriptions of all parcels of real estate in the county which are subject to tax and also those which are exempt from such tax;
- Providing ownership change, accurate tax parcel description information to other county departments and local assessors for the purposes of assessment and taxation;
- Providing information and rendering assistance to all county, local, state and federal officials, professionals and the general public;
- Producing for local assessors up-to-date assessment rolls, reports, forms and parcel split information;
- Providing information and performing data entry for Department of Revenue on state manufacturing;
- Maintaining copies of documents that have been recorded by the Register of Deeds in a historic file.

To accomplish these service objectives, this office provides the following assistance:

- Printing and distributing monthly address labels to notify assessors of ownership changes;
- Provides local assessors an assessment roll work copy report for local annotation, notices of assessment and total sheets as well as the final assessment rolls.
- Coordinates parcel boundary changes with survey and mapping staff for the purpose of updating maps;
- Performs technical review of Certified Survey Maps in conjunction with survey, mapping, highway and code staff reviews prior to recording;
- Accommodates telephone and walk-in inquiries from various professionals and general public;
- Produces specialized reports for general public and professionals through the use of the AS/400 query tools.

### Summary of Budget Requests:

- 5111 Salaries-Permanent-Regular: \$11,878 This account provides for part of the Land Resources and Parks Director's salary.
- 5119 Wages-Temporary: This account has supported the wages of the part-time Clerk position which will not be filled in 2009.
- 5121 Wages- Permanent- Regular: \$130,897 This account provides wages of the Sr. Land Information Specialist, Land Describer and Property Listing Assistant.

5122 Wages- Permanent- Overtime: There is no request for this account in 2009 due to automation of office functions and the streamlining of processes. This represents a \$1000 decrease.

5133- Benefits: \$63,169 These accounts provide staff fringe  
5149 benefits for Permanent-Regular staff and Director (14%).

5214 Data Processing Services: \$100 This is a \$100 decrease for 2009. This will cover maintenance of Property Description's home page and custom programming services.



## LAND RESOURCES AND PARKS DEPARTMENT

### Business Unit 100-1004

- 5242 Machinery & Equipment Maintenance & Repair: \$100 This account covers the cost of the maintenance agreements for two office typewriters required for completion of paper forms. A \$50 decrease.
- 5249 Computer Maintenance & Repair: No 2009 request. This account covered the cost of the annual maintenance agreement for the document imaging application which has been transferred to County Clerk's Office. This is a \$2,300 decrease.
- 5312 Office Supplies and Small Equipment: \$750 \$650 decrease for 2009 budget.
- 5314 Computer Software & Supplies: \$500 This represents a \$500 decrease for 2009 budget. This request covers computer expenses (computer assessment forms, computer paper, ribbons, disks, etc.).
- 5317 Assessment Roll Supplies: \$1,700 No budget change for 2009. This account covers the cost of indexes, binders, etc. for the assessment rolls.
- 5323 Books, Films, Tapes & Disks: No budget request for 2009. This represents a \$200 decrease.
- 5324 Membership Dues: \$125 This account covers membership dues for the Wisconsin Real Property Listers Association (WRPLA) and is a \$25 reduction.
- 5325 Registration Fees and Tuition: \$300 This account covers expenses for seminar and workshops furnished by the Wisconsin Real Property Association. No change in 2009.
- 5327 Map and Plat Books: \$16 This account covers the cost of county plat books for office staff. New Plat Book in 2009.
- 5332 Automobile Allowance: \$400 This account covers expenses for staff to participate in professional meetings and training. No budget change for 2009.
- 5335 Meals: \$100 This account covers expenses for more staff to participate in professional meetings and training. No budget increase for 2009.
- 5336 Lodging: \$250 This account covers expenses for staff to participate in professional meetings and training. No budget increase for 2009.
- 5471 County Mail Services: \$903 Slight reduction for 2009.
- 5472 County Parcel Delivery Services: No budget request for 2009.
- 5473 County Reproduction Services: \$1,450 \$50 budget reduction for 2009. The County Central Services department prints some of the assessment forms used to produce the assessment rolls, provides folding and hole punching services.
- 5475 County Telephone Services: \$400 This account covers costs associated with telephone use. This reflects a \$300 decrease.
- 5476 County Fax Machine Services: \$10 This amount reflects a \$115 decrease. This account covers use & supplies for the fax machine.
- 5478 County LIO Copier/Scanner: \$50 This amount reflects a \$250 decrease. This account covers the cost of copying and plotting large format documents (parcel maps, plats, etc.) using the large format scanner/copier/printer.
- 5818 Computer Equipment: \$0 No computer equipment is anticipated for 2009.

# **LAND RESOURCES AND PARKS DEPARTMENT**

## **Business Unit 100-1004**

### **Summary of Revenue:**

The Property Description Office provides property description services and is not self-supporting. The services provided by this office support tax parcel mapping, maintenance of the assessment database used by the County Treasurer to issue tax bills and local assessors, and all GIS functions which rely on the information maintained in the tax assessment database. Additional support beyond the tax levy is provided from the limited sale of copies of municipal maps and records. The revenue for 2009 is estimated at \$1,500; \$2,350 less than in 2008. This is due to a Corporation Counsel opinion regarding open records requests and the availability of more information on the internet.

### **Summary of Budget Request:**

Estimated total expenditures for 2009 are \$214,195 or a 1.1% decrease which counterbalances the decrease in revenues, thereby meeting the 2009 zero percent levy increase directive from the County Coordinator. As a result, the 2009 appropriation request represents no increase in the 2008 levy request. However, the critical support activities of this office to local municipalities, County Treasurer and other departments will be severely hampered if this directive is continued in future budget years.

# **LAND RESOURCES AND PARKS DEPARTMENT**

## **Business Unit 1101**

### **BUSINESS UNIT 1101- SURVEY**

#### **Organizational Structure:**

- 1 - Director (14%)
- 1 – Sr. Land Surveyor (100%)
- 1 – Survey and Mapping Specialist (50%)

#### **Authority and Establishment:**

On March 17, 1998, the Dodge County Board of Supervisors adopted Resolution 97-111, creating the Land Information Department to perform the functions and duties of the Land Information Office. In addition, Resolution 97-111 created the Dodge County Land Information Committee to be “responsible for land records modernization, to promote and facilitate timely access to information, decisions based upon accurate information, and efficiency in government with the goal of establishment of an integrated, technologically sound, county-wide land information system”.

On April 20, 2004, the Dodge County Board of Supervisors adopted Resolution 04-4. This resolution created in the Dodge County Land Information Department, a Survey Division for survey and mapping functions and the positions related thereto, namely Senior Land Surveyor, Senior Cartographer and Survey and Mapping Technician. The position of County Surveyor and the Dodge County Survey Department were abolished and the Land Information Committee was delegated the authority and duty to select which registered land surveyor employed by the County should perform the duties under Sections 59.45(1) and 59.74(2) of the Wisconsin Statutes. The statutory functions of the County Surveyor were assigned to the Senior Land Surveyor and the position was reclassified.

On March 21, 2006, the Dodge County Board of Supervisors adopted Resolution 05-97, establishing the Land Resources and Parks Department. Effective May 02, 2006, the Dodge County Land Information Department and the Dodge County Planning, Development and Parks Department and the Real Estate Description Division of the Office of the Register of Deeds were combined into one Dodge County Department which is known as the Dodge County Land Resources and Parks Department. Surveying activities are placed within the Land Information Division of the new department. In August 2008, the position of Survey and Mapping Specialist was created to better fit the needs of the department.

#### **Departmental Responsibilities:**

#### **Overall Purpose:**

The Dodge County Land Resources and Parks Department, Land Information Division, Surveying Services, is responsible for the remonumentation and maintenance of the public land survey (PLS) corners in the county, creation and maintenance of public records, provision of centerline control and right-of-way survey control to the Highway Commission and WI-DOT as requested and maintenance of the County high accuracy reference network (HARN) or user densified network (UDN). Assistance in resolving issues associated with recorded documents pertaining to surveying is provided to county departments, private surveyors, local municipalities, state agencies and the public. All activities are consistent with goals and objectives outlined in the Dodge County Land Information Plan approved by the Dodge County Board of Supervisors, and of the Wisconsin Land Information Program.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 1101

### Summary of Budget Requests:

In Year 2009, requested appropriations for salary, wages and related benefits for department employees reflect cost-of-living increases as allowed by the Human Resources and Labor Negotiations Committee for budgeting purposes.

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|---|--|
| <p>5111 <u>Salaries-Permanent-Regular:</u> \$11,878 This account provides for 14% of the Director's salary.</p> <p>5121 <u>Wages- Permanent- Regular:</u> \$84,409 This account provides wages of the full-time Sr. Land Surveyor and Survey and Mapping Specialist (50%).</p> <p>5133- <u>Benefits:</u> \$38, 819 These accounts provide staff fringe benefits for<br/>5149 the Sr. Land Surveyor, Survey and Mapping Specialist (50%) and Director (14%).</p> <p>5179 <u>License and Certifications:</u> \$75 This account supports the professional licenses of Survey staff. This represents a \$75 decrease.</p> <p>5219 <u>Other Professional Services:</u> \$1,200 This account supports the development of an integrated imaging solution for archival and electronic access to critical survey records and documents associated with the PLSS and HARN. This account will provide qualified technical support and services to facilitate delivery of more effective and efficient Dodge County Survey services without the need to hire additional staff. This reflects a \$1,800 decrease.</p> <p>5241 <u>Motor Vehicles:</u> \$1,000 The Survey Division has a survey truck that needs to be maintained. No budget change for 2009.</p> <p>5242 <u>Machinery and Equipment Maintenance and Repair:</u> \$1,500 The Survey Division uses highly sophisticated GPS equipment and total station to do its work. This equipment needs to be maintained. The information generated and verified by this equipment is the cornerstone of the PLS and if accuracy is not maintained, land</p> | <p>surveys produced based on our results will be in error. No budget change in 2009.</p> <p>5249 <u>Computer Maintenance and Repair:</u> \$2,500 This supports the transfer of computer software maintenance agreements to individual departments. This covers the GPS and total station maintenance and support for the hardware and software of the shared scanning station. No budget change in 2009.</p> <p>5312 <u>Office Supplies and Small Equipment:</u> \$500 This account covers day to day office support of operations and represents no budget change for 2009.</p> <p>5314 <u>Computer Software and Supplies:</u> \$500 This covers upgrades to surveying software applications which were transferred from IT to departments. This represents a \$500 decrease.</p> <p>5323 <u>Books, Films, Tapes, Disks:</u> This account would support acquisition of manuals and other media to allow in-house training professional and technical development. No request being made in 2009.</p> <p>5324 <u>Membership Dues:</u> \$200 This account supports membership of staff in professional organizations. Supporting this is critical in allowing staff to network and stay current with technology and policy changes in their profession. A \$50 increase in 2009.</p> <p>5325 <u>Registration Fees and Tuition:</u> \$500 This account supports costs of tuition for professional staff. This request will also cover the cost of staff attendance at survey-related meetings, conferences, and workshops. Continuing education is beneficial for the County and the employee. No budget change in 2009.</p> |
|---|--|

## LAND RESOURCES AND PARKS DEPARTMENT

### Business Unit 1101

- 5327 Map and Plat Books: \$10 This \$10 increase is due to the publication of a new Dodge County Plat Books in 2009. Plat Books are heavily utilized for field work.
- 5332 Automobile Allowance: \$300 This account supports the expanded job duties and responsibilities of the Sr. Land Surveyor. This request will cover travel-related expenses for professional staff to attend training courses and professional meetings. Due to higher fuel costs this account increased \$50 in 2009.
- 5335 Meals: \$125 No budget change for 2009. This amount supports the Sr. Land Surveyor and Survey & Mapping Specialist. The request covers travel-related expenses for full-time professional staff to attend training courses and professional meetings.
- 5336 Lodging: \$300 A \$50 increase in 2009. This request supports the duties and responsibilities of staff. The request covers travel-related expenses for full-time professional staff to attend training courses and professional meetings.
- 5346 Clothing and Uniforms: \$100 No budget change in 2009. The type of field work performed by staff necessitates this line item. This includes waders, gloves and reflective vests for safety.
- 5349 Other Operating Supplies: \$3,039 This account supports the acquisition of PLSS monuments and supplies. It is critical to fund the purchase of these supplies to ensure compliance with State Statutes for maintenance of the PLSS. This amount is based on expenditures over the past several years. A \$39 increase for 2009.
- 5352 Motor Vehicle Parts: \$500 A \$300 increase in 2009 to support an aging survey support truck.
- 5431 Highway Dept Services and Supplies: \$650 This account covers services provided by the Highway Department in 2009 although increased collaboration and cooperation between the Highway Department and Land Resources continues to reduce this request. A \$350 decrease in 2009.
- 5432 Co. Vehicle Fuel Service: \$1,200 No change for 2009. This account covers fuel costs and additional mileage from surveying services provided to other county departments and committees.
- 5471 County Mail Service: \$100 No budget change in 2009.
- 5472 County Parcel Delivery Service: \$50 A \$50 decrease in 2009.
- 5473 County Reproduction Service: \$50 A \$50 decrease in 2009.
- 5475 County Telephone Services: \$300 A \$100 decrease in 2009.
- 5476 County Fax Machine Services: \$25 No budget change in 2009.
- 5478 County LIO Copier/Scanner: \$50 This represents a \$100 decrease in 2009. This account covers the costs associated with large format copies of orthophotography for field work and real estate documents.
- 5512 Vehicles and Equipment Liability: \$218 This account covers insurance for the survey truck. No budget change in 2009.
- 5517 Equipment and Vehicles: \$40 This account covers miscellaneous expenses for survey equipment and vehicles. No budget change in 2009.
- 5818 Computer Equipment: \$0 No budget request in 2009.

## **LAND RESOURCES AND PARKS DEPARTMENT**

### **Business Unit 100-1101**

#### **Summary of Revenue:**

Land Resources and Parks Department- Land Information Division- Surveying Services is a service provider. The only revenue generated is from the following limited sources: limited surveying services to WI-DOT and other state agencies and local municipalities requesting assistance under special circumstances with approval of the Land Information Committee, and sale of copies of section corner monument records to surveyors and the public. The reduction of revenue from data sales is due to a Corporation Counsel opinion regarding open records requests and the availability of more information on the internet.

#### **Summary of Budget Request:**

Estimated total expenditures for 2009 are \$150,346 representing a 1.8% decrease from 2008. Cuts were made to counter increased personnel costs and to meet the zero percent levy increase directive, so the proposed 2009 appropriation represents a 1.9% decrease from the Year 2008 Budget appropriation.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 1104

### **BUSINESS UNIT 1104- MAPPING**

#### Organizational Structure:

- 1 - Director (10%)
- 1 – Sr. Cartographer (100%)
- 1 – Survey and Mapping Specialist (50%)

#### Authority and Establishment:

On March 17, 1998, the Dodge County Board of Supervisors adopted Resolution 97-111, creating the Land Information Department to perform the functions and duties of the Land Information Office. In addition, Resolution 97-111 created the Dodge County Land Information Committee to be “responsible for land records modernization, to promote and facilitate timely access to information, decisions based upon accurate information, and efficiency in government with the goal of establishment of an integrated, technologically sound, county-wide land information system”.

On April 20, 2004, the Dodge County Board of Supervisors adopted Resolution 04-4. This resolution created in the Dodge County Land Information Department, a Survey and Mapping Division for survey and mapping functions and the positions related thereto, including Senior Land Surveyor, Senior Cartographer and Survey and Mapping Technician.

On March 21, 2006, the Dodge County Board of Supervisors adopted Resolution 05-97, establishing the Land Resources and Parks Department. Effective May 02, 2006, the Dodge County Land Information Department and the Dodge County Planning, Development and Parks Department and the Real Estate Description Division of the Office of the Register of Deeds were combined into one Dodge County Department which is known as the Dodge County Land Resources and Parks Department. Tax mapping activities were placed within the Land Information Division of the new department. In August 2008, the position of Survey and Mapping Specialist was created to better fit the needs of the department.

#### Departmental Responsibilities:

##### Overall Purpose:

The Dodge County Land Resources and Parks Department, Land Information Division, Tax Parcel Mapping Services, is responsible for providing tax parcel mapping to support the tax assessment function performed by the Property Description Office. This mapping is distributed to assessors for every city, village and town in the County. In 2008, a mapping project was completed for the City of Watertown and the department will continue to maintain the City’s parcel mapping. The tax parcel maps are imported by the Dodge County GIS/LIS for wider distribution to other county departments (including Land Conservation, Planning and Development, Highway, Sheriff, Emergency Management, District Attorney, Corporation Counsel and others), state and local government, private enterprise and the public. This office provides assistance in resolving issues associated with recorded documents and performs CSM reviews to ensure quality of data entered

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 1104

into the land information system. All activities are consistent with goals and objectives outlined in the Dodge County Land Information Plan, approved by the Dodge County Board of Supervisors, and of the Wisconsin Land Information Program.

### Summary of Budget Requests:

In Year 2009, requested appropriations for salary, wages and related benefits for department employees reflect cost-of-living increases as allowed by the Human Resources and Labor Negotiations Committee for budgeting purposes.

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| <p>5111 <u>Salaries-Permanent-Regular:</u> \$8,484 This account provides for 10% of the Director's salary.</p> <p>5121 <u>Wages- Permanent- Regular:</u> \$80,045 This account provides wages of the full-time Sr. Cartographer and 50% of wages for the Survey and Mapping Specialist.</p> <p>5133- <u>Benefits:</u> \$35,158 These accounts provide staff fringe benefits for<br/>5149 the Director (10%), Sr. Cartographer (100%), Survey and Mapping Specialist (50%).</p> <p>5312 <u>Office Supplies and Small Equipment:</u> \$225 This account covers day to day support of office operations and paper for the plotter. This amount represents a \$275 decrease in 2009.</p> <p>5314 <u>Computer Software and Supplies:</u> \$150 This will support purchase of software which will be used by the Sr. Cartographer and covers supplies to support the distribution and backup of tax mapping and other related data. \$350 decrease in 2009.</p> <p>5324 <u>Membership Dues:</u> \$75 This account supports membership of staff in professional organizations. A \$45 decrease in 2009.</p> <p>5325 <u>Registration Fees and Tuition:</u> \$500 \$1,000 decrease in 2009. This account covers costs of tuition for training of professional staff. This request will also cover the cost of staff attendance at mapping-related meetings, conferences, and workshops.</p> | <p>5327 <u>Map and Plat Books:</u> \$5 This account covers the purchase of the new Dodge County Plat Book in 2009. They are frequently used as a mapping reference.</p> <p>5332 <u>Automobile Allowance:</u> \$200 No budget change in 2009. This covers travel-related expenses for professional staff to attend training courses and professional meetings.</p> <p>5335 <u>Meals:</u> \$50 This covers travel-related expenses for full-time professional staff to attend training courses and professional meetings. A \$50 decrease in 2009.</p> <p>5336 <u>Lodging:</u> \$100 The request covers travel-related expenses for full-time professional staff to attend training courses and professional meetings. A \$100 decrease in 2009.</p> <p>5471 <u>County Mail Service:</u> \$25 No budget change for 2009.</p> <p>5473 <u>County Reproduction Service:</u> \$24 A \$26 decrease for 2009.</p> <p>5475 <u>County Telephone Services:</u> \$100 No budget change for 2009.</p> |
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## **LAND RESOURCES AND PARKS DEPARTMENT**

### **Business Unit 100-1104**

#### **Summary of Revenue:**

Land Resources and Parks Department- Land Information Division- Mapping Services is a service provider, performing tax parcel and survey mapping needs to support Survey, Property Description, Code Administration, Treasurer, GIS and all departments and committees served by the Land Resources and Parks Department. The only revenue is generated from the following sources: data sales, limited mapping services to WI-DOT, local municipalities and the public requesting assistance.

#### **Summary of Budget Request:**

Estimated total expenditures for 2009 are \$125,521 and represent a 2.2% decrease. Due to the combination of reduced revenue and increases in personnel costs, the proposed 2009 Budget appropriation of \$125,371 represents a decrease of \$2,780 (2.2%) from the Year 2008 Budget appropriation.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7801

### **BUSINESS UNIT 7801- PLANNING AND DEVELOPMENT**

#### Organization and Purpose

The functions of the Planning and Economic Development and Code Administration Divisions of the Land Resources and Parks Department were originally created in 1968 to promote the orderly and sound development of Dodge County. Continued as part of the 2006 department reorganization, they continue to provide consultation and recommendations on planning matters, carry out plans and enforce ordinances adopted by the Board of Supervisors and manage the County's parks and trails system. General planning services are provided on request, and several development programs are also managed from these units.

The Planning, Development and Parks Committee is organized under Section 59.97(2) of the Wisconsin Statutes which state that it is the Committee's responsibility, "...to act in all matters pertaining to County planning and zoning."

#### Organizational Structure:

1- Director (30%)	1 - Office Manager (73%)	1 - Senior Planner (100%)
1 - Manager Code Administration (66%)	1 - Senior Cartographer (100%)	1 - Clerk Typist III (34%)
1 - Manager of Planning & Econ Dev (65%)	1 - Senior GIS Specialist (80%)	1 - Clerk Typist III (67%)
1 - Manager of Parks and Trails (10%)	2 - Sr. Land Use/Sanitation Specialist (90%)	1 - LTE- GIS Specialist (vacant)
0 - Assistant Code Administrator (vacant)	1 - Sr. Land Use/Sanitation Specialist (90%)- vacancy to be refilled May 15, 2009	

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$720,097	\$230,490	\$489,607

### AREAS OF DEPARTMENT RESPONSIBILITY

#### General Responsibilities

- Technical advisor on planning and development matters.
- Respond to general public on planning and development matters.
- Cooperate with other County departments and agencies.
- Prepare and maintain files, records, accounts, maps and other information.
- Monitor state and federal legislation.
- Develop and maintain public relations and public assistance policies.
- Appear at hearings, public meetings or in court on department matters.

#### Planning Responsibilities

- Recommend updates and amendments to County Land Use Code.
- Develop planning studies and guides.
- Develop the annual capital improvement program.
- Provide planning services to municipalities as requested.
- Monitor, update and revise the information base for department programs.
- Assist intergovernmental coordination and grant-in-aid efforts.
- Assist municipalities adopting plans or ordinances.
- Develop, maintain and implement a County Comprehensive Plan.
- Assist municipalities in implementing plans, obtaining grants, and with development.
- Administer Agricultural Land Preservation Program.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7801

### Code Administration Responsibilities

- Administer the County Land Use Code.
- Process and issue permits.
- Advise and assist people inquiring about the Code.
- Investigate and resolve complaints on Code violations.
- Cooperate with Corporation Counsel to resolve Code violations.
- Investigate complaints of malfunctioning septic systems and contamination of private water systems.
- Coordinate with State and federal regulatory agencies as required.
- Inspect and verify soil borings, and counsel on septic system design, maintenance and installation.
- Review preliminary and final plats, letters of intent and certified survey maps.
- Administer Wisconsin Fund Aid Program for sanitary waste disposal systems.
- Administer sanitary waste disposal maintenance monitoring program.

### Summary of Budget Requests

- 5111 Salaries-Permanent-Regular: This account provides for 30% of the Director's salary.
- 5121 Wages--Permanent-Regular: This account provides funds for staff wages.
- 5119 Wages-Temporary: This account provides funds for summer interns to assist staff in general duties and assist GIS mapping staff. No request is being made in 2009.
- 5131-5149 Benefits: These accounts reflect the staff fringe benefits and are dependent on staffing levels.
- 5197 License and Certifications: Supports Code Administration staff members in renewing mandated state licenses in 2009.

- 5215 Environmental Engineer: County staff assumed administration of the non-metallic mining portion of the Land Use Code which is required by State Statute. This resulted in the reduction of these expenses by \$900.
- 5219 Other Professional Services: No budget request is being made for this account in 2009.
- 5249 Computer Maintenance and Repair: Annual hardware and software maintenance costs associated with the document imaging project are contained in this account. No budget change in 2009.
- 5299 Sundry Contractual Service: No budget request in 2009.
- 5312 Office Supplies and Small Equipment: This account covers equipment for expanded code staff. No budget change.
- 5314 Computer Software and Supplies: This account absorbs the cost of computer supplies previously funded by IT. No budget change.
- 5321 Publication of Legal Notices: Legal notices are required by state statutes. \$500 increase for 2009.
- 5322 Newspapers & Periodicals: Purchase of papers and magazines has been eliminated to save resources as more information is located on-line.
- 5323 Books, Films, Tapes Disks: Staff requires educational materials to remain current with trends in their professions. No budget change for 2009.
- 5324 Membership Dues: This account covers the cost of membership for staff in their respective professional organization. No change in 2009.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7801

- 5325 Registration Fees and Tuition: This account supports costs associated with training required for code employee, professional planning and support staff. Other smaller training costs have been transferred to HR training account.
- 5327 Maps and Plat Books: No change for 2009.
- 5332 Automobile Allowance: Costs of mileage reimbursement are expected to increase in 2009 (\$1,000 increase).
- 5413-5484 County Services Charge-backs: These accounts cover costs charged back by other departments for services rendered. This account includes support of cell phones for code staff to stay in contact with the office from the field for safety reasons. Budget represents a \$1,355 decrease overall in these accounts for 2009.
- 5818 Computer Equipment: No request is being made in 2009.
- 5819 Other Capital Equipment: No request is being made in 2009.

### SUMMARY OF REVENUE

In 2009, overall revenues are expected to decrease \$54,420 (23.6%) due to expiration of PSC Wireless 911 grant funds for support of GIS mapping services for Dispatch. Additionally, continued efforts to streamline operations to improve efficiencies and a continued slow economy, will result in the continued decline of some revenue accounts. Every effort to estimate these revenues realistically has been made.

### GENERAL SUMMARY

The proposed 2009 appropriation will be supported by realistically projected revenue amounts and the delay in filling one vacancy of Land Use/Sanitarian Specialist until May 15, 2009. The proposed tax levy increase of \$25,564 to \$489,607 (5.2% increase) is chiefly due to increases in personnel costs coupled with reduced revenues.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7802

<u>Appropriation</u>	<u>Revenue Other Than</u>	
\$11,310	<u>County Tax Levy</u>	<u>Tax Levy</u>
	\$11,310	-0-

Organization and Purpose:

This account administers the Nonmetallic Mining Reclamation Program. Prior to January 01, 2008, administration of this program was contracted to a private engineering consultant. The Land Resources and Parks staff determined that the program could be effectively and more economically administered in-house.

Reclamation of nonmetallic mining sites is a state requirement mandated by subchapter I of Chapter 295, Wisconsin Statutes and Chapter NR 135, Wisconsin Administrative Code, effective in Year 2000.

Summary of Budget Requests

- 5215     Environmental Engineering: This account provides for outside engineering assistance in the review of nonmetallic mining plans. No budget request in 2009.
  
- 5312     Office Supplies and Small Equipment: This account supports needed office supplies and equipment to administer the program. No request in 2009.
  
- 5314     Computer Software and Supplies: No budget request in 2009.
  
- 5325     Registration Fees and Tuition: No budget request in 2009.
  
- 5332     Automobile Allowance: No budget request in 2009. Expenses will be covered in account in BU 7801.
  
- 5402     County Administrative Services: \$11,235 This account covers costs associated with administration of the program based on the hourly productive rate of professional county staff.

- 5471     County Mail Service: \$50 This account covers mailing expenses associated with administration of the program. No change in 2009.
  
- 5473     County Reproduction Service: \$25 Account covers copying costs.
  
- 5819     Other Capital Equipment: No request is being made for 2009.

### PROGRAM FUNDING

Dodge County receives funds from annual inspection fees for each active mine and the review of reclamation plans for new mines as prescribed in Chapter NR 135, Wisconsin Administrative Code. Applicants pay a fee relative to the size of the operation to reimburse the County for the annual review of their plan. A percentage of the review fee is returned to the state based on size of the operation.

### BUDGET REQUEST

The Land Resources and Parks Department estimates that \$11,310 will be the program expenditure level in 2009. Since the program receives funds from applicants requesting new mines and annual review fees to offset expenditures, the net County levy is zero dollars.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7812

### BUSINESS UNIT 7812- BOARD OF ADJUSTMENT

#### Organization and Purpose

The Dodge County Board of Adjustment was created in 1952 when the Setback Ordinance was adopted. The Board is quasi-judicial and decides appeals and applications under Zoning, Setback and Airport Ordinances. Its five members are appointed by the County Board Chairman with confirmation by the Dodge County Board of Supervisors. The Board operates under the authorities provided in the Land Use Code and Section 59.99 of the Wisconsin Statutes. The Code Administration Division of the Land Resources and Parks Department provides assistance to the Board.

#### Areas of Board Responsibility

- Decide appeals for variance to the County Land Use Code.
- Hear and decide appeals from decisions of the Planning, Development and Parks Committee and the Land Use Administrator.
- Interpret zoning regulations and zoning district boundaries, substitution of nonconforming uses and unclassified uses.
- Conduct inspections.
- Conduct public hearings and document findings and determinations.

Manager Code Administration (34%)	Land Use/Sanitation Specialist (10%)	Clerk Typist III (33%)
Assistant Code Administrator (vacant)	Land Use/Sanitation Specialist (10%)	Senior Cartographer (12%)
	Land Use/Sanitation Specialist (10%)- vacancy to be refilled May 15, 2009	

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$90,842	\$11,600	\$79,242

#### Summary of Budget Requests

<p>5111     <u>Salaries Permanent Regular:</u> This account includes 34% of the salary of the Manager Code Administration.</p> <p>5121     <u>Wages Permanent Regular:</u> Percentages of time for the Land Use/Sanitarian Specialists (3), Senior Cartographer and Clerk Typist III are included in this account.</p> <p>5131-5149 <u>Employee Benefits:</u> These accounts support employee benefits.</p>		<p>5151     <u>Meeting Pay and Expenses:</u> This account is decreased \$1,200 because the number of meetings has been reduced.</p> <p>5321     <u>Publication of Legal Notices:</u> This account is decreased \$1,000 because the number of meetings has been reduced as attempts to control activities requiring legal notices have been successful.</p> <p>5327     <u>Maps and Plat Books:</u> Plat books will be updated in 2009.</p>
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## LAND RESOURCES AND PARKS DEPARTMENT

### Business Unit 100-7812

5338 Committee Board Travel: This request is reduced \$400. This account covers reduced travel related costs for Board members as the result of fewer meetings.

5413-5476 County Services: Slight increase requested in 2009.

#### SUMMARY OF REVENUES

Revenue from Board of Adjustment fees is projected to decrease \$3,000 as revenues from fees are expected to be reduced due to modifications in the Land Use Code. Revenues are affected dramatically by changes in the Land Use Code. Permitting activity is expected to continue decreasing slightly in 2009 if the economy continues to slow.

#### GENERAL SUMMARY

Expenditures are projected to decrease by \$3,861 in 2009 with expected revenues from fees estimated realistically. Expenditures may be reduced further if other proposed changes are implemented to reduce the number of hearings and meetings. Additionally, one of the Land Use/Sanitarian Specialist positions (now vacant) will not be filled until May 15, 2009. Proposed 2009 Board of Adjustment expenses of \$90,842 would be partially offset by projected revenues of \$11,600, leaving a tax levy request of \$79,242, a decrease of \$861 over 2008 amounts.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7841

### **BUSINESS UNIT 7841- WISCONSIN FUND SEPTIC SYSTEM IMPROVEMENT**

#### Organization and Purpose

Section 144.245 of the Wisconsin Statutes and Chapter NR 124 of the Wisconsin Administrative Code establish a grant program for the repair or replacement of failed septic systems. Counties may apply for grant funds.

On June 24, 1980, the Board of Supervisors passed Resolution No. 80-20 authorizing Dodge County's participation in the program. Responsibility for administering the program was given to the Planning, Development and Parks Committee by Resolution No. 80-47.

Property owners apply for assistance through the Land Resources and Parks Department. Grant awards reimburse the applicant at a flat rate or a maximum of \$7,000 whichever is less for repair or replacement of their septic system.

<u>Appropriation</u>	Revenue Other Than	
\$20,000	<u>County Tax Levy</u>	<u>Tax Levy</u>
	\$20,000	-0-

#### Program Funding

Dodge County receives grant funds from the Department of Commerce and reimburses eligible applicants after the funds are received; therefore, no tax levy is required for this program. Applicants pay a \$120 fee to reimburse the County for administrative costs.

#### Budget Request

The Land Resources and Parks Department estimates that \$20,000 will be the program expenditure level in 2009. Since the program receives funds from the State prior to payout by the County, there is no State reimbursement involved and the net County levy is zero dollars. The possibility exists that this program may at some point in the future become a casualty of the state's biennial budget but the department will continue to assist Dodge County citizens requesting assistance through this program.



# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7860

### BUSINESS UNIT 7860- RECREATION ADMINISTRATION

#### Purpose and Responsibility

In January, 1996, responsibility for the Dodge County park system was transferred from the Park Commission to the Planning, Development and Parks Department which is now the Parks and Trails Division of the Land Resources and Parks Department effective May 2, 2006. At the time, the PD&P Department already administered the County snowmobile and A.T.V. trails and the Wild Goose State Trail. All recreational programs are assigned to the Manager of Parks and Trails. A Parks Foreman oversees the operation of all parks and the Wild Goose Trail, and delivers supplies and equipment to the parks as needed. Expenses for equipment and supplies needed in more than one park are included in this business unit.

Persons assigned to Recreation Administration are responsible for the Dodge County Parks and Trails system. This includes responsibility for operations, planning, acquisition, development and maintenance of the system.

Director (7%)	Office Manager (21%)	Parks Foreman (100%)	Parks Intern (100%-vacant)
Manager, Parks and Trails (58%)	Senior Cartographer (8%)	Clerk Typist III (17%)	

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$118,379	\$50	\$118,329

#### Summary of Budget Requests

5111 Salaries-Permanent-Regular: This account supports part of the salaries for the Department Director, Manager- Parks and Trails, Office Manager and Parks Foreman.

5119 Wages- Temporary: This account supports wages for a summer intern to assist in the parks system.

5121 Wages Permanent Regular: This account supports part of the wages for the Clerk Typist III and Senior Cartographer.

5131-5149 Benefits: The benefits in this account reflect the staff time assigned to this unit.

5242 Machinery and Equipment Maintenance and Repair: This account provides funds to service and repair park equipment used in all the parks, including the parks van purchased in 2004. Van is due for 50,000 mile services thus a \$300 increase.

5299 Sundry Contractual Services: Attempts have been made in 2007 and 2008 to contract with Sheriff's Department for security patrols in the parks at key times. Due to higher than expected charge backs and inability to finalize a workable arrangement in 2008, other options will be explored for 2009. No change in funds requested.

5314 Computer Software and Supplies: Funds to support facility registration software to electronically track campsite, shelter and other reservations at all the parks. Updates are expected in 2009 for the facilities reservation software. A \$400 increase requested.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7860

- 5324 Membership Dues: This account is for Wisconsin Park and Recreation Association membership which provides access to training, information and networking for staff. No change requested.
- 5325 Registration Fees and Tuition: This account allows the Parks Manager to attend the statewide annual conference and other park personnel to attend training workshops. No change requested.
- 5326 Advertising: These funds are used to purchase advertising in appropriate publications to promote the parks, camping, canoe rentals, events, etc. Reduced \$150 in 2009.
- 5332 Automobile Allowance: These funds mostly used to reimburse staff for transport of Huber inmates for work in the parks and travel to meetings and training. No change requested.
- 5335-5336 Meals and Lodging: Funding of these accounts covers for expenses associated with attending conferences and training.
- 5349 Other Operating Supplies: Funds in this account to provide the essential supplies needed in the parks such as cleaning supplies, toilet deodorizers, garbage bags, toilet paper, etc. No change for 2009.
- 5351 Fuel: No request for 2009.
- 5353 Machinery, Equipment and Repairs: This account covers parts needed to maintain van and other general equipment. Funds decreased \$400.
- 5432 County Vehicle Fuel Service: Fuel for Astico, Derge, Ledge, Nitschke Mounds, Wild Goose Trail and Parks Van are covered under this account for the Highway Department's FuelMaster System. Although consumption is being reduced, higher costs require a \$1,300 increase.

- 5471 County Mail Service: This account covers mailings for parks business. Implementation of computer registration system and other procedures have reduced mailing costs. Funds decreased by \$200.
- 5473 County Reproduction Service: This account provides for updating and printing of the parks brochure and material to promote park offerings. Funds decreased by \$100.
- 5475 County Telephone Services: This account covers cell phone usage costs for Manager, Foreman and Trails Caretaker. Increase of \$650 in 2009.
- 5513 General Liability Insurance: This insurance for park facilities is provided through Dodge County's insurance program. No increase.
- 5517 Equipment and Vehicles: This account provides insurance for vehicles and equipment including the parks van. No increase.
- 5819 Other Capital Equipment: This account will provide funding for a generator to support repairs and construction in remote park areas without electricity. Funds increased by \$240.

### SUMMARY OF REVENUES

Revenue to this business unit consists of Co-op patronage dividends. Periodic grants and individual contributions can also be included. Contributions are possible from the Friends of Dodge County Parks group as specific projects are implemented. 2009 revenue is expected to be similar to 2008.

### GENERAL SUMMARY

Expenditures and the overall levy request in this business unit are projected to increase by \$3,622 (3.1%) in 2009 due to increased personnel costs, fuel costs, and equipment needs.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7861

### **BUSINESS UNIT 7861- SNOWMOBILE TRAIL PROGRAM**

#### Organization and Purpose

Section 350 of the Wisconsin Statutes and Chapter NR 50.09 of the Wisconsin Administrative Code provide for a system of publicly funded snowmobile trails. Under this program, counties are eligible for reimbursement of all approved expenses incurred in the development, maintenance and acquisition of a public trail system. Funds for this program come from registration fees for snowmobiles and a portion of the gasoline taxes paid in the State based on the number of snowmobiles registered.

The 320 mile Dodge County Public Snowmobile Trail has developed incrementally over the past 20 years. Links have been developed with Columbia, Green Lake, Fond du Lac, Washington, Waukesha, and Jefferson Counties. Staff for the administration of this program is provided by the Parks and Trails Division of the Land Resources and Parks Department as directed by County Board Resolution No. 74-25.

Manager, Parks and Trails (6%)

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$115,125	\$115,125	\$0

#### Summary of Budget Requests

The 2009 budget request reflects costs for the existing trail and for program administration.

- 5111 Salaries Permanent Regular: This account reflects 6% of the salary of the Manager of Parks and Trails.
- 5131-5149 Benefits: Overall, benefit costs reflect the personnel assigned to the project.
- 5234 Trail Maintenance: A slight decrease for 2009.
- 5363 Sign Parts: This request is slightly increased.
- 5531 Land Rental: No change.
- 5828 Trails: This account covers trail development and infrastructure. A bridge replacement is expected.

#### PROGRAM FUNDING

The County is reimbursed by the Department of Natural Resources for all approved costs involved in the operation of a public trail system. Reimbursable costs include: administration of the program by department staff, trail maintenance preparation in the fall, signing, grooming, spring cleanup, parking lot plowing, maintenance materials, liability insurance and land rental payments for permission to cross privately owned lands. The County is reimbursed at a rate of \$250 per mile for eligible costs. Development of new trails is only funded when the Department of Natural Resources has funds remaining after allocations are made for the other elements. Bridge grants are also available to cover new and replacement bridges on the trail.

#### GENERAL SUMMARY

The total request is \$115,125 for 2009 but the Wisconsin Department of Natural Resources will reimburse 100% of the request so there will be a net County levy of zero dollars (\$0). \$115,125 is the amount of the annual grant for trail maintenance.

**LAND RESOURCES AND PARKS DEPARTMENT**

**Business Unit 100-7862**

**BUSINESS UNIT 7862 – ALL TERRAIN VEHICLE TRAIL**

Organization and Purpose

Section 23.33 of the Wisconsin Statutes and Chapter NR 64.14 of the Wisconsin Administrative Code provide for funding of All Terrain Vehicle Trails. Counties are eligible for reimbursement of all approved expenses incurred in the development and maintenance of a public trail system up to a maximum of \$100 per mile. Dodge County operates 20 miles of ATV trail. Funds for this program come from registration fees for all terrain vehicles and a portion of the gasoline taxes paid in the State based on the number of all terrain vehicles registered.

The all terrain vehicle program has existed in Dodge County since 1990. Staff for the administration of this program is provided by the Parks and Trails Division of the Land Resources and Parks Department in accordance with County Board Resolution No. 89-85. The entire 20 mile trail is located on the Wild Goose State Trail.

Manager of Parks and Trails (1%)

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$2,000	\$2,000	\$0

Summary of Budget Requests

The 2009 budget request reflects maintenance for the 20 miles of trail.

- 5111 Salaries – Permanent – Regular: One percent of the Park Manager’s compensation is allocated to this account.
- 5141-5149 Fringe Benefits: Benefits associated with the share of the Park Manager’s time are provided for in these accounts.
- 5234 Trail Maintenance: A slight increase is proposed in this account.
- 5363 Sign Parts and Supplies: No change in funds.

**PROGRAM FUNDING**

The County is reimbursed by the Wisconsin Department of Natural Resources (DNR) for all approved costs involved in the operation of a public trail system. Reimbursable costs include development, maintenance, fall signage, spring signage removal, administration of program, grooming of trail, liability insurance, signs, parking lot plowing and maintenance, labor and equipment for trail maintenance.

**GENERAL SUMMARY**

The total request is \$2,000 for 2009 and the Department of Natural Resources will reimburse 100% of the request so there will be a net County levy of \$0.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7863

### BUSINESS UNIT 7863 – HARNISCHFEGER PARK

#### Background

Harnischfeger County Park was purchased in March, 2004. The property consists of 132 acres in the Town of Lebanon with about a mile of frontage on the Rock River. Prior to County purchase in 2004, the park was used as a private park since the 1960's. It offers a clubhouse, picnic shelters, miniature golf, disc golf, volleyball, softball, basketball court, hiking & horse trails, fishing, canoeing/kayaking (including rentals), playground and more. A volunteer camp host provides staff assistance through the season in exchange for a campsite which was new for 2007.

- 1 - Park Attendant (1258 hours- seasonal)
- 1 - Park Caretaker (1258 hours- seasonal)

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$95,279	\$30,925	\$64,354

#### Summary of Budget Requests

- 5119 Wages - Temporary: Two seasonal employees are paid from this account.
- 5148 Unemployment Compensation: This account covers unemployment costs for seasonal employees.
- 5222-5224 Electricity Services-LP Gas Services: No change for 2009.
- 5226 Internet Services: This account covers the satellite internet connection for this park in order to operate the facility reservation software and provide an email connection with the other parks, the central office and the public. No change for 2009.
- 5231 Paving: This account covers asphalt paving of park roads, parking areas and paths. The park has received \$6,000 - \$10,000 of paving services donated annually since 2004. No County funds are requested.

- 5233 Grounds Maintenance and Repair: Funds in this account are needed to provide normal maintenance and repair of the park grounds and buildings. Additional funds for 2009 are needed for roofing of the north pavilion, south pavilion and barbeque shelter and painting of exterior trim on the clubhouse. This account is increased by \$8,250 for 2009.
- 5235 Tree and Weed Control: Funds are needed to plant trees and do landscaping primarily in the campsite area, disc golf course area and along property lines on the north end of the property to better buffer from the adjacent properties. This account also provides funds for tree maintenance. Dead trees and limbs could be dangerous if allowed to fall. Hiring a crew with a bucket truck is sometimes necessary. A decrease of \$550 for 2009.
- 5239 Well Water Testing: This is an annual state requirement. All wells need to be tested for bacteria and nitrate. Additional costs are incurred if an unsafe sample is found. A \$15 increase is expected.

## LAND RESOURCES AND PARKS DEPARTMENT

### Business Unit 100-7863

5242 Machinery and Equipment Maintenance and Repair: Funds in this account are used for equipment repairs as needed. No change for 2009.

5295-5297 Septic Service-Refuse Collection: Pumping of septic system done every other year. An overall decrease in request of \$200.

5299 Sundry Contractual: Funds are needed to research the home restoration located at the north end of the park. A \$3,000 increase for 2009.

5332 Automobile Allowance: This account covers mileage by staff to transport Huber inmates to work sites and other transport needs using personal vehicles. A decrease of \$200.

5351 Fuel: This account covers fuel costs for equipment and vehicles used in the park. No change in 2009.

5353 Machinery and Equipment Parts: Mower blades and parts to keep equipment operating are funded in this account. No change in 2009.

5363 Sign Parts and Supplies: Funds new and replacement signs in park for trails, roads campsites, pavilions, etc. A \$100 decrease.

5366 Building Repair Supplies: Funds from this account also are needed for normal wear and tear items on or in buildings that need fixing and/or replacing during the season. A new storm door is needed on the office. An \$800 decrease.

5475 County Telephone Services: Funds for phone service increased \$400 to better reflect costs.

5533 Equipment Rental: Funds are needed for continued portable toilet rental, water softener rental, bobcat and other equipment rental for maintenance and development work. No change in funds.

5594 License and Permits: Campground operating license fees and town building permit fees are paid from this account. No change in funds.

5814 Motorized Equipment: A leaf blower is needed to better maintain grounds. An increase of \$200.

5815 Shop Equipment: Funds in this account are used to replace or add needed small hand tools. A 15 gallon tank sprayer needed for efficient roundup applications over large areas used in the other parks. Other items needed include a step ladder, two wheel hand cart, shop vise and other hand tools. An increase of \$500.

5819 Other Capital Equipment: Annual funds are needed to replace and/or repair picnic tables (boards, frames and new tables). A reduction of \$250.

5829 Other Capital Improvement: A new furnace and air conditioning at the cost of \$12,000 which the Friends of Dodge County Parks will be pay \$6,000.

### SUMMARY OF REVENUES

Revenues will come from grant funds, donations from Friends of Dodge County Parks and fees for facilities use (camping, canoes, clubhouse, etc.). Cropland leases will continue to provide additional revenue. Operating revenues are expected to continue to increase as the park becomes better known.

### GENERAL SUMMARY

Donations toward the development of the park will continue to be received in 2009. New sources of revenue such as disc golf and equipment rental for canoeing and kayaking are expected to expand and current revenue sources, such as camping and facility rentals, will be increasingly promoted.

Expenditures have decreased from 2008 levels and the levy request is reduced from 2008 to 2009 for this business unit as no matching funds were received for the boardwalk project which was funded with sales tax revenue.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7864

### BUSINESS UNIT 7864 – NITSCHKE MOUNDS PARK

#### Background

Nitschke Mounds County Park, in the Town of Burnett, was purchased in February, 2003. It is a 54 acre park containing one of the finest remaining groups of Effigy Mounds in the world. An interpretive walking trail serviced with benches and signage has been extended into the park. Staff time began being allocated to the park in 2004 but most of the work has been done by volunteers. Huber inmates have also been utilized.

Manager of Parks and Trails (14%)

Parks Foreman (18%)

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$28,026	\$2,210	\$25,816

#### Summary of Budget Requests

- 5111 Salaries – Permanent- Regular: Fourteen percent of the time of the Manager of Parks and Trails and 18% of the Parks Foreman has been allocated to this account.
- 5141-5149 Benefits: These accounts reflect fringes paid to personnel assigned to the park.
- 5233 Grounds Maintenance and Repairs: Funds are needed to continue prairie restoration efforts and several grounds maintenance. This reflects a \$200 reduction in 2009.
- 5235 Tree and Weed Control: Funds are needed to continue proper clearing of trees from the mounds and tree and hedge planting primarily along the borders of the mound trails and property lines. A \$100 decrease.
- 5299 Sundry Contractual Services: This account would cover preparation of a master park plan to guide development and maintenance and to identify destroyed mound locations. Discussion is underway to do the master plan in-house. No funds requested.

- 5363 Sign Parts and Supplies: Funds are needed for new and replacement signs including interpretive signage along the mound trails. A \$350 decrease.
- 5431 Highway Department Services: An increase of \$500 for use of wood chipper to chip brush for trails.
- 5533 Equipment Rental: Funds are needed to keep a portable toilet in the park. No change in funds.
- 5819 Other Capital Equipment: Reduction of \$350. Two picnic tables needed to further stock the picnic shelter.

#### SUMMARY OF REVENUES

Land rental income is projected to end after the 2009 season.

#### GENERAL SUMMARY

In order to continue integrating this park into the Dodge County Parks System, some costs must be expected and incurred. Development activities began in 2005 and will continue on a modest scale until more private contributions are received. The Department finalized the consultation with the Ho-Chunk Nation and DNR to identify direction of management activities. Minimal maintenance and operating costs are proposed for 2009, representing an increase of \$801 over the 2008 request.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7865

### BUSINESS UNIT 7865 – ASTICO PARK

#### Background

The original Astico County Park, consisting of 68 acres, was purchased in September, 1948. An additional seven acres was added in 1996 and thirty-nine acres in 1998. The park consists of woods and prairie on a peninsula bounded by the Danville Mill Pond and Crawfish River. Large open playfields, playgrounds, picnic areas and group shelters are available along with 70 campsites. The riverfront provides fishing and canoeing opportunities. Interior trails accommodate hiking, biking and cross-country skiing. The steep hillsides are used for sledding in winter. The campsites include shower and restroom facilities and a dump station. Camping is available year around at Astico Park. Canoe and kayak rentals were made available in late summer 2007. A volunteer camp host provides staff assistance through the season in exchange for a campsite.

Park s Foreman 18%)  
 Park Attendant (1258 hours - seasonal)  
 Clerk Typist III (13%)

<u>Appropriation</u>	Revenue Other Than <u>County Tax Levy</u>	<u>Tax Levy</u>
\$118,602	\$44,900	\$73,702

#### Summary of Budget Requests

- 5111 Salaries-Permanent- Regular: 18% of the Parks Foreman’s time has been allocated to this account.
- 5119 Wages - Temporary: One seasonal employee is paid from this account. Additional help is needed to better maintain the park. The part-time Wild Goose Trail Caretaker is needed for about eight hours per week resulting in a \$2,000 increase to this account.
- 5121 Wages-Permanent-Regular: The Clerk Typist III provides 13% time to this park to schedule campsites and respond to customer inquiries.
- 5141-5149 Benefits: These accounts reflect staff benefits and are dependent on staffing levels.

- 5148 Unemployment Compensation: This account covers unemployment for seasonal employee during off-season.
- 5222-5224 Electricity Services- LP Gas Services: No change for 2009.
- 5226 Internet Services: This account covers satellite internet connection for this park to operate the facility reservation system. No change for 2009.
- 5233 Grounds Maintenance and Repair: Funds in this account are needed to provide normal maintenance and repair of the park grounds. Additional funds are needed to re-shingle shelter #2, paint the shelters, cold patching, and add playground safety surfacing. A \$7,200 increase.
- 5235 Tree and Weed Control: This account provides for tree maintenance. Dead trees and limbs could be dangerous if they are



## LAND RESOURCES AND PARKS DEPARTMENT

### Business Unit 100-7865

- allowed to fall. Some trees and shrubs as well as wild flowers will be replaced from this account. \$150 reduction.
- 5239 Well Water Testing: This is an annual state requirement. All wells need to be tested for bacteria and nitrate. Additional costs are incurred if an unsafe sample is found. A slight cost increase is expected (\$20).
- 5242 Machinery and Equipment Maintenance and Repair: An increase of \$600 to cover the Gator dump bed repair, scheduled maintenance service for tractor and gator and service on water softener.
- 5295 Septic Service: Septic tank pumping is needed every other year and pit toilet pumping is typically done in the opposite years. Increase of \$1,050.
- 5297 Refuse Collection: No change.
- 5351 Fuel: Fuel costs eliminated due to cooperation and use of Highway Department FuelMaster system. A \$100 reduction.
- 5353 Machinery and Equipment Parts: Funds normal equipment repair parts. No change.
- 5363 Sign Parts and Supplies: Funds are needed to upgrade/replace worn signs and miscellaneous park signage. A \$200 decrease.
- 5366 Building Repair Supplies: Funds from this account are needed for normal wear and tear items on or in buildings that need fixing and/or replacing during the season. Additional funds are needed to replace bad doors on the house exterior, provide paint for shower building, replace worn out circuit breakers in campsite pedestals and replace failing shower control valves. A \$100 reduction.

- 5475 County Telephone Service: This account provides funds for phone service in the park. Computer reservation system has reduced this cost. A \$500 reduction.
- 5594 License and Permits: Campground operating license fees are paid from this account. No change in 2009.
- 5815 Shop Equipment: Funds in this account are used to replace or add needed small hand tools. No change in 2009.
- 5819 Other Capital Equipment: Annual funds are needed to replace and repair fire rings, grills and picnic tables (boards, frames and new tables). Additional funds needed to replace the mower deck and replace the gator utility vehicle which is wearing down. The gator utility vehicle will then be moved to the Wild Goose Trail and Nitschke Mounds Park for lighter duty. An increase of \$10,000.
- 5829 Funds are needed to install a wood lot fence and remodel house. A \$3,850 increase.

### SUMMARY OF REVENUES

Revenue generated from park user fees should continue to improve with completion of the foot bridge access, canoe and kayak rental and expanded electrical camping facilities. Canoe and kayak rentals started in late summer 2007 and we are seeing a revenue increase. Camping and other fee increases are scheduled to take effect in 2009 which is expected to increase revenues.

### GENERAL SUMMARY

The proposed 2009 tax levy request for Astico Park is \$73,702. This includes a \$29,000 road paving project to be funded with sales tax revenue.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7866

### BUSINESS UNIT 7866 – DERGE PARK

#### Background

Derge County Park, located on the shores of Beaver Dam Lake, was purchased in July, 1952. It is a 14 acre park offering a boat ramp and ample shoreline for fishing. Its enclosed group shelter makes it an excellent location for picnics, family events and other large group gatherings. The park also offers a playground and camping area with a shower and restroom building and dump station. A volunteer camp host provides staff assistance through the season in exchange for a campsite.

Parks Foreman (18%)                      Park Caretaker (100%-seasonal)  
 Park Attendant (100%- seasonal)      Clerk Typist III (12%)

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$48,632	\$25,475	\$23,157

#### Summary of Budget Requests

- 5111      Salaries-Permanent- Regular: Eighteen percent of the Parks Foreman’s time has been allocated to this account.
- 5119      Wages - Temporary: This account provides for two part-time seasonal workers.
- 5121      Wages – Permanent – Regular: Twelve percent of the Clerk Typist III’s time has been assigned to this account for the time spent scheduling campsites and facilities.
- 5141-5149 Benefits: Funds in these accounts reflect the staff time allocated to this park.
- 5148      Unemployment Compensation: This account covers unemployment for seasonal employee during off-season.
- 5222      Electrical Services: No change for 2009.

- 5226      Internet Services: This account covers satellite internet connection for this park to operate the facility reservation system. No change.
- 5233      Grounds Maintenance and Repair: This account is needed to provide normal maintenance and repair of the park grounds. A decrease of \$3,460.
- 5236      Tree and Weed Control: This account provides funds for tree maintenance. Dead trees and limbs could be dangerous if allowed to fall. Hiring a crew with a bucket truck is sometimes necessary. Some tree planting is also included in this account. No change.
- 5239      Well Water Testing: This is an annual state requirement. All wells need to be tested for bacteria and nitrate. Additional costs are incurred if an unsafe sample is found. A slight cost increase is expected. An increase of \$10.
- 5242      Machinery and Equipment Maintenance and Repair: Funds in this account will be used to repair equipment as needed throughout the year. No change.

## LAND RESOURCES AND PARKS DEPARTMENT

### Business Unit 100-7866

- 5295 Septic Service: Full system pumping is done every two years and needs to be done in 2009. A \$700 increase.
- 5351 Fuel: Funds for fuel. No change in 2009.
- 5353 Machinery and Equipment Parts: Experience suggests that his account be maintained. Additional funds needed for tire replacements on the mower. A \$600 increase.
- 5363 Sign Parts and Supplies: Signage in the park will be maintained and replaced with funds in this account. Additional funds are needed to install a reservation display board.
- 5366 Building Repair Supplies: Funds from this account are needed for normal wear and tear items on or in buildings that need fixing and/or replacing during the season. No change.
- 5475 County Telephone Services: This account provides funds for phone service in the park. Computer reservation system has reduced this cost. A \$400 reduction.
- 5815 Shop Equipment: Funds in this account are used to replace or add needed small hand tools. No change.
- 5829 Other Capital Improvements: No funds requested. A \$300 decrease.

### SUMMARY OF REVENUES

Derge is now experiencing over 80% camping occupancy rates on weekends in the summer with several weekends reaching maximum capacity. Without expansion, increased fees or increased occupancy in the off season or during the week, camping revenues are expected to remain steady from year to year. Camping fees are the primary revenue source. Camping and other fee increases are scheduled to take effect in 2009 which is expected to increase revenues.

### GENERAL SUMMARY

The proposed 2009 tax levy request for Derge Park is \$25,157, a \$3,413 reduction from 2008 (down 14.7%).

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7867

### **BUSINESS UNIT 7867 – LEDGE PARK**

#### Background

Ledge County Park was purchased in June, 1956. It is an 83 acre facility containing an impressive segment of the Niagara Escarpment which separates the park into upper and lower sections. The upper portion offers picnicking and a playground, hiking trails with views of the Horicon Marsh, and extensive camping areas. The lower portion offers picnicking, hiking and group camping along with another playground and open playfield. Camping is available from April through October. A volunteer camp host provides staff assistance through the season in exchange for a campsite which was new for 2007.

Parks Foreman (18%)

Park Attendant (100%-seasonal)

Park Caretaker (100%-seasonal)

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$152,943	\$42,550	\$110,393

#### Summary of Budget Requests

5111 Salaries-Permanent- Regular: Eighteen percent of the Parks Foreman's time has been allocated to this account.

5119 Wages - Temporary: Hours in this account provide compensation for two seasonal employees.

5141-5149 Benefits: Funds included in these accounts depend upon the staff time assigned to this park.

5148 Unemployment Compensation: This account covers unemployment for seasonal employee during off-season.

5222- 5224 Electricity Services-LP Gas Service: No change for electricity services or LP gas.

5226 Internet Services: This account covers satellite internet connection for this park to operate the facility reservation system. No change.

5233 Grounds Maintenance and Repair: Funds in this account are needed to provide normal maintenance and repair of the park grounds. Additional funds are needed to replace bad roofs on the ranger station and one vault toilet building and paint and repair vault toilet. An increase of \$7,400.

5235 Tree and Weed Control: This account provides funds for tree maintenance. Dead trees and limbs could be dangerous if allowed to fall. Hiring a crew with a bucket truck is sometimes necessary for safety of staff in removing them. Some tree planting is also included in this account. A \$300 decrease.

## LAND RESOURCES AND PARKS DEPARTMENT

### Business Unit 100-7867

- 5238 Snow Removal: It is necessary to provide for snow removal for winter access. A \$200 increase to better reflect costs.
- 5239 Well Water Testing: This is an annual state requirement. All wells need to be tested for bacteria and nitrate. Additional costs are incurred if an unsafe sample is found. No change.
- 5242 Machinery and Equipment Maintenance: These funds would be used to keep equipment functioning if break downs occur. Additional funds needed for scheduled maintenance on the gator utility vehicle. A \$200 increase.
- 5295-5297 Septic Service and Refuse Collection: Shower building mound system needs pumping in 2009. A \$250 increase.
- 5299 Sundry Contractual Services: Funds in this account are for water softener service. A \$100 decrease.
- 5351 Fuel: Reduction of \$100 for fuel to operate equipment as bulk fuel is being delivered from Highway FuelMaster system.
- 5353 Machinery and Equipment Parts: Funds are needed in this account to repair equipment as needed. New tires needed on mower. No change.
- 5363 Sign Parts and Supplies: Funds are needed to replace signs throughout the park, directional and interpretive. A \$200 decrease.
- 5367 Building Repair Supplies: Funds from this account are needed for normal wear and tear items on or in buildings that need fixing and/or replacing during the season. Additional funds needed to reface worn out circuit breakers and paint for picnic tables. A \$300 increase.

- 5475 County Telephone Service: This account provides funds for phone service in the park. Computer reservation system has reduced this cost. A \$350 decrease.
- 5533 Equipment Rental: No change.
- 5814 Motorized Equipment: A new chain saw and wood splitter are needed to keep up with increased firewood demand. A \$19,500 decrease as the 2008 request included purchase of a tractor.
- 5815 Shop Equipment: Small tool replacements will be purchased from these funds. No change.
- 5819 Other Capital Equipment: Picnic table frames and replacement boards. Additional funding is needed to replace the hot water heater in ranger station and cook grills. An increase of \$1,025.
- 5829 Other Capital Improvements: Reconstruct (widen and gravel) road from ranger station to shower building to be funded with sales tax revenue.

### SUMMARY OF REVENUES

Revenue generated from park user fees should continue to improve with completion of the access road. Camping and other fee increases are scheduled to take effect in 2009 which is expected to increase revenues.

### GENERAL SUMMARY

The proposed 2009 tax levy request for Ledge Park is \$110,393, an increase over the 2008 request. This includes \$68,000 for a sales tax funded project to widen and pave the upper access road (Phase Two).

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7868

### **BUSINESS UNIT 7868 – WILD GOOSE STATE TRAIL**

#### Background

With the adoption of Resolution 85-48 by the Dodge County Board on October 15, 1985, Dodge County became a partner with Fond du Lac County and the Wisconsin Department of Natural Resources in developing and maintaining the Wild Goose State Trail. Development of the trail began in 1989.

This 34 mile multi-use trail extends from STH 60 on the south to Fond du Lac. The main trail provides a compacted limestone surface on an abandoned railroad. It provides hiking, biking, and bird watching in the warm months and accommodates snowmobiles, all-terrain vehicles and cross-country skiing in winter. There is a nine mile horse trail adjacent to the main trail.

Manager of Parks and Recreation (11%)  
Parks Foreman (18%)  
Trail Caretaker (419 hours)

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$33,103	\$75	\$33,028

#### Summary of Budget Requests

5111 Salaries – Permanent – Regular: The Manager of Parks and Trails is expected to spend 11 percent of his time on trail matters and the Parks Foreman spending 18% on this activity.

5119 Wages – Temporary: The Trail Caretaker is proposed for 24 percent time.

5133-5149 Benefits: Benefit costs reflect the staff time allocated to this business unit.

5231 Paving - Resurfacing: This account is used to cover major trail surface repairs to maintain safe conditions on the main trail. No funds requested in 2009.

5233 Grounds Maintenance and Repair: No change in 2009.

5235 Tree Brush and Weed Control: This account provides for weed spraying and chipping branches. No change.

5242 Machinery and Equipment Maintenance: This account provides for tractor/mower repairs. Scheduled maintenance for tractor requires additional funds. A \$200 increase.

5351 Fuel: A \$250 decrease for fuel due to use of FuelMaster system at Highway Department.

5353 Machinery and Equipment Parts: Funds in this account are to provide parts for the tractor as needed. No change.

5363 Sign Parts and Supplies: This account replaces signs along the trail. A \$100 increase.

**LAND RESOURCES AND PARKS DEPARTMENT**

**Business Unit 100-7868**

5431 Highway Department Services and Supplies: The Highway Department provides tractor/mower parts and minor repairs on the tractor when needed. No change in 2009.

5533 Equipment Rental: This account pays the rental of a portable toilet and Bobcat and other equipment rental to complete general maintenance and development work. No change in 2009.

5814 Motorized Equipment: Increase of \$1,000 to fund equipment to help maintain the trail.

**SUMMARY OF REVENUES**

No revenues are expected in 2009.

**GENERAL SUMMARY**

The proposed 2009 tax levy request for The Wild Goose State Trail is \$33,028, an increase of \$4,362 over the 2008 request.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7869

### **BUSINESS UNIT 7869 – FUTURE PARK**

#### Background

The Dodge County park system was not expanded from 1957 until Astico Park was expanded in 1996. Nitschke Mounds County Park was added to the park system in February, 2003, the first new county park since 1957. Harnischfeger Park was purchased as a County Park in March, 2004. The County Board used funds from the Parks and Recreation Fund (park dedication fees) to help offset some of the park purchases in 2003 and 2004.

<u>Appropriation</u>	Revenue Other Than <u>County Tax Levy</u>	<u>Tax Levy</u>
-0-	-0-	-0-

#### GENERAL SUMMARY

In mid-2006, collection of the user fee was discontinued due to changes at the state level. Funds remaining in Account 4511.786 were used to satisfy the remaining debt associated with all parkland acquisition and the balance used for purchase of facilities reservation software in 2006 and a project yet to be determined. It is not expected that the Park and Recreation Fund will be revived.



# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7871

### **BUSINESS UNIT 7871 – REVOLVING LOAN FUND**

#### Organization and Purpose

This account provides loans to manufacturers or businesses in exchange for the creation of jobs in Dodge County. Loans of up to 50% of project cost can be made up to a maximum of \$1,000,000. Loan applications are subject to approval by the Loan Advisory Committee, Planning, Development and Parks Committee and County Board of Supervisors, and review by the Finance Committee.

The Revolving Loan Fund was created on November 12, 1991 by County Board Resolution 91-39. It was funded by Community Development Block Grants (C.D.B.G.) provided through the Wisconsin Department of Commerce.

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$93,322	\$93,322	-0-

#### Summary of Budget Requests

<p>5212     <u>Legal Services:</u> Outside services are occasionally needed to manage this project. A request of \$800 is made in 2009.</p>	<p>5403     <u>County Accounting Services:</u> This account reflects the time of the County Auditor in monitoring loan accounts quarterly and conducting an annual audit of the program. This is an \$800 increase in 2009.</p>
<p>5219     <u>Other Professional Services:</u> The Department began using an outside consultant in 1997 to assist staff with the administration of this program. A reduction of \$500.</p>	<p>5404     <u>County Legal Services:</u> This account reflects the time of the County Corporation Counsel in loan closings or irregularities occurring in the program. This is an \$800 decrease in 2009.</p>
<p>5314     <u>Computer Software and Supplies:</u> No budget request in 2009.</p>	<p>5405     <u>County Financial Services:</u> This account provides funds to pay the County Treasurer for processing repayment checks. This reflects a \$50 increase in 2009.</p>
<p>5325     <u>Registration Fees and Tuition:</u> No budget request in 2009.</p>	<p>5618     <u>Economic Development Loan Payments:</u> All revenues entering this program through grants or loan repayments which are not required for administration or return to the Wisconsin Department of Commerce are available for new loans through this account.</p>
<p>5383     <u>Recording Fee:</u> This account will provide funds for recording documents associated with new loans. No change in 2009.</p>	
<p>5402     <u>County Administrative Services:</u> The professional staff including Manager of Planning and Economic Development, Director, and clerical support administer this program with time and expenses billed to this account. This represents a \$250 increase in 2009.</p>	

## LAND RESOURCES AND PARKS DEPARTMENT

### Business Unit 100-7871

#### SUMMARY OF REVENUE

While several new loans are anticipated, several loan recipients are making reduced payments. Projections of interest and loan repayments in 2009 are compared with 2008 in the following table.

	<u>2008</u>	<u>2009</u>
Don Cigelski Transmissions	408	194
Quality Fabricators Group	0	0
Vic's Auto Body	7	0
NorthwoodsPaper Converting (2)	4,672	2,113
Jor-Mac	0	0
Pierce's Supermarkets	0	0
Specialty Cheese	9,447	18,000
ARK Plastics	0	0
Widmer Cheese	1,326	1,116
Moss Flower Harbour	2,603	2,185
T&T Pools	3,620	3,345
Bouquet Shoppe	0	0
Christian Bros (Piggly Wiggly)	15,159	15,364
Interest Allocation	<u>13,163</u>	<u>11,097</u>
Totals	\$50,405	\$53,414

#### GENERAL SUMMARY

There are three uses to which loan repayments can be allocated. These are the Revolving Loan Fund for future loans, project administration, and funds returned to the Wisconsin Department of Commerce. Funds need to be returned when loan repayments reach their cap. The administration account cannot exceed 15% of repaid funds.

This account is funded entirely from grants and loan repayments. No County tax levy is needed.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7877

### **BUSINESS UNIT 7877 –ECONOMIC DEVELOPMENT ASSISTANCE**

#### Organization and Purpose:

The Planning, Development and Parks Committee is concerned about the severe reduction in any economic development activities on behalf of the County and recommends allocation of county resources to restore the ability to continue this important function

This business unit provides funds for economic development activities of the Advisory Committee on Economic Development (ACED). ACED, created in 1987 by Resolution 87-75, is a standing advisory committee to the Planning, Development and Parks Committee. The Planning and Economic Development Division prepares and maintains information for industrial and business recruitment/retention. Economic profiles and information about available industrial sites and buildings around the county and in local communities are posted on the department website and informational materials and assistance are available upon request. In 2008, funds were approved in the budget to evaluate the interest from local municipalities in establishing an economic development organization to promote and support the county. A carryover of that amount is being requested in the 2009 budget to support several projects.

Director (2%)

Manager of Planning and Economic Development (15%)

Clerk Typist III (4%)

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$42,455	\$27,970	\$14,485

#### Summary of Budget Requests

- 5111 Salaries Permanent Regular: Portions of the salary of the Manager of Planning and Economic Development and Director has been allocated to this business unit to manage the revolving loan program and administer several economic development activities.
  
- 5121 Wages – Permanent – Regular: Staff time to support contact with the ACED and file maintenance is supported by this account.
  
- 5141-5149 Benefits: Employee benefits reflect the staff time allocated.
  
- 5299 Sundry Contractual Services: A budget request of \$8,470 is requested for 2009 to continue several economic development activities.

5471-5476 County Services: These accounts cover amounts that will be charged back by other departments. A \$50 decrease in 2009.

#### SUMMARY OF REVENUE

Revenue for administering the revolving loan program earned is transferred to this business unit to cover expenses associated with administering economic development activities.

#### GENERAL SUMMARY

The proposed levy request for 2009 is \$1,035 over the 2008 request.

# LAND RESOURCES AND PARKS DEPARTMENT

## Business Unit 100-7879

### **BUSINESS UNIT 7879 – TOURISM DEVELOPMENT**

Organization and Purpose:

This account supplements the tourism development activities of the Dodge County Tourism Association. The Association, created in the late 1980's to promote tourism in Dodge County, is a volunteer organization created out of the County's Economic Development efforts. Association membership averages around 65 individuals, chambers of commerce and business owners. Land Resources and Parks department staff assist the Association. About 50,000 copies of the Visitors Guide will be published and distributed.

The Association, in order to be effective in an increasingly competitive tourism industry, anticipates instituting some new initiatives and expanding past efforts. Membership dues alone cannot fund these activities. Therefore, county funds are requested to supplement dues and other income sources.

Manager of Planning and Economic Development (5%)  
 Office Manager (6%)  
 Clerk Typist III (20%)

<u>Appropriation</u>	<u>Revenue Other Than County Tax Levy</u>	<u>Tax Levy</u>
\$34,081	-0-	\$34,081

Summary of Budget Requests

5111 Salaries – Permanent – Regular: This account recognizes the time of the Office Manager in maintaining the office website and assistance from the Manager of Planning and Economic Development.

5121 Wages-Permanent-Regular: The Association uses 20 percent of the time of the Clerk Typist III for telephone coverage, mailings and assistance with some organizational activities.

5131-5149 Benefits: These accounts accommodate the cost of assigned employee benefits.

5299 Sundry Contractual Services: Outside public relations and advertising services are used to supplement the work of volunteers on a variety of projects. These additional funds help to maintain an aggressive advertising campaign. This is an \$1,100 increase with funds from account 5326.02 redirected to this account.

5326.02 Visitors Guide: The Tourism Association published and distributed 50,000 copies of the Guide in 2006 and intends to distribute a similar number in 2009. This is a \$1,600 decrease.

5326.03 Other Advertising: Several activities are funded from this account including TV advertising and Internet web site maintenance. The web site is becoming an increasingly good way to quickly update information. No budget increase is requested in 2009.

## LAND RESOURCES AND PARKS DEPARTMENT

### Business Unit 100-7879

5471-5476 County Services: Use of other County services will be minimized to the extent possible. However, the Tourism Association relies heavily on the County Mail Service to respond to requests for information about recreation and tourism in Dodge County. This account remains unchanged in 2009.

7879.5729 Contributions- Marsh Ed Center: This account provided a one-time contribution to the Horicon Marsh International Education Center in 2008. There is no request for 2009.

### SUMMARY OF REVENUE

The Dodge County Tourism Association obtains revenue from three sources: membership dues, the sale of advertising, and revenue provided by Dodge County. Dodge County funds the Land Resources and Parks Department's tourism promotion activities which assist and support the Dodge County Tourism Association.

### GENERAL SUMMARY

The 2009 request will be used to maintain all of the programs supported from this business unit and represents no increase in the levy request. The 2008 budget request provided \$54,081 for tourism development and included a one-time \$20,000 contribution to the Horicon Marsh International Education Center.

# LAND RESOURCES AND PARKS DEPARTMENT

## Land Resources and Parks Department

### 2009 Budget Overview

#### OVERALL DEPARTMENT AUTHORITY AND ESTABLISHMENT:

On March 21, 2006, the Dodge County Board of Supervisors adopted Resolution 05-97, establishing the Land Resources and Parks Department to allow for more effective and efficient use of county resources, including human resources. Effective May 02, 2006, the Dodge County Land Information Department and the Dodge County Planning, Development and Parks Department and the Real Estate Description Division of the Office of the Register of Deeds were combined into one Dodge County Department which is known as the Dodge County Land Resources and Parks Department. The department is made up of four (4) divisions: *Land Information* (BU 811, 813, 814, 1004, 1101, 1104), *Code Administration* and *Planning and Economic Development* (BU 7801, 7802, 7812, 7841, 7871, 7879, 7877), and *Parks and Trails* (BU 7860-7869). Budgets for the twenty three business units managed by the department, organizational structure, authority and establishment, and departmental responsibilities for each are presented below.

#### GENERAL 2009 BUDGET SUMMARY:

The total Land Resources and Parks Department request for 2009 is \$1,628,781. The request represents a property tax levy of \$1,456,781 and a sales tax levy of \$172,000 (sales tax levy decrease of \$10,000 from the 2008 request of \$182,000) for capital improvement projects in the parks and accrual for orthophotography acquisition in 2011. This compares to the 2008 adopted request of \$1,610,782.

DODGE COUNTY, WISCONSIN  
2009 Department Budget Summary Analysis  
Summary Revenues & Expenditures  
For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
03 COURTS							
301 CIRCUIT COURT							
4200 INTERGOVERNMENTAL REVENU	274,950-	275,170-	137,364-	293,403-	312,078-	312,078-	
4500 PUBLIC CHARGES FOR SERVI	2,700-	2,500-	1,025-	2,100-	2,500-	2,500-	
4700 INTERGOVERNMENTAL CHARGE	622	100-	74-	100-	100-	100-	
4000 B. U. TOTAL REVENUES	277,028-	277,770-	138,463-	295,603-	314,678-	314,678-	
5100 PERSONAL SERVICES	259,991	274,094	133,886	292,671	309,480	309,480	
5200 SERVICES and CHARGES	9,794	6,800	6,128	10,925	18,300	18,300	
5300 SUPPLIES and EXPENSES	5,515	5,900	5,813	8,748	6,700	6,700	
5400 INTERDEPARTMENT CHARGES	8,663	8,012	4,777	8,605	9,910	9,910	
5800 CAPITAL OUTLAY	287	6,000	6,081	15,826	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	284,250	300,806	156,685	336,775	344,390	344,390	
301 CIRCUIT COURT	7,222	23,036	18,222	41,172	29,712	29,712	
305 STATE INMATE PRO S							
4700 INTERGOVERNMENTAL CHARGE	335-	1,000-	77-	200-	200-	200-	
4000 B. U. TOTAL REVENUES	335-	1,000-	77-	200-	200-	200-	
5100 PERSONAL SERVICES	4,050	4,000	1,375	1,560	0	0	
5300 SUPPLIES and EXPENSES	0	10	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	84	250	23	60	60	60	
5000 B.U. TOTAL EXPEND./EXPENS	4,134	4,260	1,398	1,620	60	60	
305 STATE INMATE PRO S	3,799	3,260	1,321	1,420	140-	140-	
306 LAW LIBRARY							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	2,650	3,000	1,326	2,660	3,000	3,000	
5300 SUPPLIES and EXPENSES	1,495	1,500	694	1,500	1,500	1,500	
5400 INTERDEPARTMENT CHARGES	340	100	183	360	360	360	
5000 B.U. TOTAL EXPEND./EXPENS	4,485	4,600	2,203	4,520	4,860	4,860	
306 LAW LIBRARY	4,485	4,600	2,203	4,520	4,860	4,860	
307 INDIGENT COUNSELOR							
4500 PUBLIC CHARGES FOR SERVI	66,397-	73,000-	34,991-	74,000-	73,500-	73,500-	
4700 INTERGOVERNMENTAL CHARGE	23,417-	25,000-	16,726-	31,000-	31,000-	31,000-	
4000 B. U. TOTAL REVENUES	89,814-	98,000-	51,717-	105,000-	104,500-	104,500-	
5100 PERSONAL SERVICES	7,088	12,000	4,807	10,000	10,000	10,000	
5200 SERVICES and CHARGES	187,860	170,500	96,549	181,500	181,500	181,500	

DODGE COUNTY, WISCONSIN  
2009 Department Budget Summary Analysis  
Summary Revenues & Expenditures  
For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
03 COURTS							
307 INDIGENT COUNSELOR							
5000 B.U. TOTAL EXPEND./EXPENS	194,948	182,500	101,356	191,500	191,500	191,500	
307 INDIGENT COUNSELOR	105,134	84,500	49,639	86,500	87,000	87,000	
308 GUARDIAN AD LITEMS							
4200 INTERGOVERNMENTAL REVENU	72,410-	70,000-	36,815-	76,715-	79,800-	79,800-	
4500 PUBLIC CHARGES FOR SERVI	77,426-	70,000-	29,294-	60,000-	70,000-	70,000-	
4000 B. U. TOTAL REVENUES	149,836-	140,000-	66,109-	136,715-	149,800-	149,800-	
5200 SERVICES and CHARGES	140,484	141,800	69,115	138,800	151,400	151,400	
5300 SUPPLIES and EXPENSES	113	100	0	100	100	100	
5000 B.U. TOTAL EXPEND./EXPENS	140,597	141,900	69,115	138,900	151,500	151,500	
308 GUARDIAN AD LITEMS	9,239-	1,900	3,006	2,185	1,700	1,700	
309 RESTORATIVE JUSTIC							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5700 GRANTS and CONTRIBUTIONS	15,000	15,000	15,000	15,000	15,000	15,000	
5000 B.U. TOTAL EXPEND./EXPENS	15,000	15,000	15,000	15,000	15,000	15,000	
309 RESTORATIVE JUSTIC	15,000	15,000	15,000	15,000	15,000	15,000	
370 FARM DRAINAGE BOAR							
5100 PERSONAL SERVICES	2,088	2,153	780	2,087	2,153	2,153	
5200 SERVICES and CHARGES	504	750	0	670	750	750	
5300 SUPPLIES and EXPENSES	826	795	261	867	795	795	
5400 INTERDEPARTMENT CHARGES	30	90	16	40	90	90	
5500 FIXED CHARGES	592	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	4,040	3,788	1,057	3,664	3,788	3,788	
370 FARM DRAINAGE BOAR	4,040	3,788	1,057	3,664	3,788	3,788	
401 REGISTER IN PROBAT							
4500 PUBLIC CHARGES FOR SERVI	38,445-	43,300-	21,577-	43,600-	43,400-	43,400-	
4000 B. U. TOTAL REVENUES	38,445-	43,300-	21,577-	43,600-	43,400-	43,400-	
5100 PERSONAL SERVICES	137,258	144,290	70,047	141,555	146,741	146,741	
5200 SERVICES and CHARGES	32	100	34	34	34	34	
5300 SUPPLIES and EXPENSES	968	1,365	698	1,161	1,365	1,365	
5400 INTERDEPARTMENT CHARGES	3,257	1,800	1,673	3,254	3,150	3,150	



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DODGE COUNTY, WISCONSIN  
2009 Department Budget Summary Analysis  
Summary Revenues & Expenditures  
For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHR 2009	CO BOARD 2009
03 COURTS							
401 REGISTER IN PROBAT							
5000 B.U. TOTAL EXPEND./EXPENS	141,515	147,555	72,452	146,004	151,290	151,290	
401 REGISTER IN PROBAT	103,070	104,255	50,875	102,404	107,890	107,890	
601 FAMILY COURT COMMI							
4200 INTERGOVERNMENTAL REVENU	30,379-	31,500-	6,953-	14,000-	13,300-	13,300-	
4500 PUBLIC CHARGES FOR SERVI	1,801-	500-	852-	1,700-	1,700-	1,700-	
4000 B. U. TOTAL REVENUES	32,180-	32,000-	7,805-	15,700-	15,000-	15,000-	
5100 PERSONAL SERVICES	166,074	126,841	60,510	125,204	107,845	107,845	
5200 SERVICES and CHARGES	63	75	34	75	75	75	
5300 SUPPLIES and EXPENSES	812	1,750	458	1,750	2,400	2,400	
5400 INTERDEPARTMENT CHARGES	5,324	5,215	1,089	2,736	3,615	3,615	
5000 B.U. TOTAL EXPEND./EXPENS	172,273	133,881	62,091	129,765	113,935	113,935	
601 FAMILY COURT COMMI	140,093	101,881	54,286	114,065	98,935	98,935	
5201 FAMILY COURT COUNS							
4300 LICENSES AND PERMITS	10,700-	10,500-	4,480-	10,500-	10,500-	10,500-	
4500 PUBLIC CHARGES FOR SERVI	28,495-	30,000-	17,960-	34,000-	34,500-	32,000-	
4000 B. U. TOTAL REVENUES	39,195-	40,500-	22,440-	44,500-	45,000-	42,500-	
5100 PERSONAL SERVICES	173,973	185,041	88,716	181,190	185,375	185,375	
5200 SERVICES and CHARGES	0	300	0	300	200	200	
5300 SUPPLIES and EXPENSES	2,820	3,344	1,575	3,284	3,500	3,500	
5400 INTERDEPARTMENT CHARGES	3,266	2,485	1,581	2,941	2,585	2,585	
5800 CAPITAL OUTLAY	102	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	180,161	191,170	91,872	187,715	191,660	191,660	
5201 FAMILY COURT COUNS	140,966	150,670	69,432	143,215	146,660	149,160	
03 COURTS	514,570	492,890	265,041	514,145	495,405	497,905	



**CIRCUIT COURTS**  
**BRANCH I-BRANCH II-BRANCH III - Branch IV**  
**301**

**ORGANIZATIONAL STRUCTURE**

- 4 - Circuit Judges
- 5 - Official Court Reporter Positions
- 1 - Full-Time Bailiff
- 3 - Full-Time Judicial Assistant
- 1 - Full-Time Court Commissioner/Staff Attorney, shared with the FCC business unit
  - Part-Time Bailiffs - As Needed

**AUTHORITY**

The Circuit Courts for Dodge County are trial courts of general jurisdiction created by the Wisconsin Constitution. The Courts have jurisdiction of all matters of litigation, both civil and criminal, together with special proceedings.

The Circuit Judges and Court Reporters (2 job sharing) are state employees. Their salaries and benefits are paid by the State of Wisconsin. The Judicial Assistants are county employees. They are responsible for the scheduling and secretarial needs of the Judges.

The Court Commissioner/Staff Attorney is appointed by the Judges. As court commissioner (s)he presides at initial appearances in traffic and criminal cases and other types of hearings as needed such as child support, small claims, and injunctions. This is now a combined position with responsibilities as a staff attorney in areas such as prisoner pro se work and also starting in 2009 working in the family law area with the Family Court Commissioner

The bailiffs enable the courts to function efficiently by gathering the participants for hearings and assisting the court during hearings.

**SUMMARY OF BUDGET REQUESTS**

The addition of a fourth judge has substantially impacted the Circuit Court budget. The major additional expense is a new Judicial Assistant (JA) for the new judge. The new JA was added 8/1/08. There are additional office supply and other expenses with a fourth judge. Additional state revenues in the approximate amount of \$46,708 and reduced court commissioner expenses have reduced the impact of the additional employee.

The increases in the personnel expenditures for salaries, estimated cost of health and dental insurance and related personnel expenses are based on figures supplied by the Accounting Department in compliance with County Board Resolution. This includes the new Judicial Assistant position for Branch IV.

Court Commissioner/ Staff Attorney - This position has been restructured effective 8/1/08. It is now a full time position with the cost of the position divided between the FCC business unit and the courts. The line item for court commissioners with the courts has been reduced by \$38,500. The new position is shared with the FCC business unit and the manner that is shared effects the budget for the two units. The cost of the shared court commissioner/law clerk has been allocated 75% to the circuit court budget and 25% to the Family Court Commissioner budget. This results in an increase in the levy for the Circuit Court business unit and a decrease in the levy for the Family Court Commissioner unit. In 2007, approximately \$40,710 was allocated to the Family Court Commissioner's budget for the Assistant Family Court Commissioner. In this budget, only \$22,077 of the shared court commissioner expense is being allocated to the Family Court Budget. With four judges, the Courts believe that more time will be needed for the law clerk duties and that therefore the 75%/25%

split is realistic. This sharing of the cost will be reviewed in future budgets.

There is an additional \$2,500 budgeted for transcripts, and \$500 for mail services based on actual expenses through 6/08. Office supplies have increased by \$500 due to the additional Branch.

The budget includes a request for \$7500 for repairs and necessary upgrades for the court room electronics that have been approved by the IT department. Without these repairs and upgrades the videoconferencing from the jail will not comply with a new Supreme Court rule and the jail will incur the expense of bringing the inmates to court from the jail. This is an essential part of the budget this year.

\$1,000 is anticipated for cost of annual repairs for equipment maintenance, as previously budgeted.

Despite the addition of a fourth judge and additional JA the entire Circuit Court 2009 budget levy (including the accounts for Family Court Commissioner and Family Court Counseling) is up only \$2515 from 2008.

STATE PRISONER PRO SE LITIGATION

305

ORGANIZATIONAL STRUCTURE

1 - Court Commissioner

DUTIES AND FUNCTIONS

This Department reviews all complaints received from prisoners at the various institutions in Dodge County.

The cost for Court Commissioner pay has been eliminated from this budget. The Court Commissioner is now in the Circuit Court Budget (301) but will continue to charge the State for review of prisoner complaints. Therefore, the revenues will exceed any expenses.

The 2009 budget now shows an anticipated revenue of \$140 instead of the \$3,260 expense in 2008.

## LAW LIBRARY

306

### ORGANIZATIONAL STRUCTURE

§757.40 Wis. Stats., provides that any Circuit Judge may, whenever he or she deems it advisable, purchase or direct the Clerk of Circuit Court to purchase law books and subscribe for the periodical reports of any of the courts of the several states or territories, or of the United States, provided the cost of the books and reports, including pocket parts and continuing services, shall not exceed \$1,500 for any county in one year unless the Board of Supervisors of the County authorizes the expenditure of a larger sum.

### LAW LIBRARY USERS

The Law Library is used by the four Dodge County Circuit Judges, as well as the attorneys in the District Attorney's Office, Child Support, Family Court, Corporation Counsel, Court Commissioner, State Public Defender, members of the Dodge County Bar and members of the public.

The Law Library collection includes Federal Court decisions and Federal Statutes, Wisconsin court decisions, Statutes, and Administrative Code, legal encyclopedias and general legal reference and form books, publications on specialized areas of law and other legal reference materials.

### COMPUTERIZED LEGAL RESEARCH (LEXIS)

The LEXIS on-line computer based legal research system is also available in the Law Library. LEXIS provides instant access to the largest law library in the world and is used on a regular basis by the Court Commissioner and the Circuit Court Judges. LEXIS is also regularly used by attorneys in the District Attorney's Office, Child Support, Family Court and Corporation Counsel's Office.

Due to the increased use, the County is now on an unlimited use of LEXIS for a fixed monthly fee, which provides direct savings over the former pay-per use system and promotes efficient budget management. While the LEXIS service is costly, it provides access to a much larger body of legal resources than one county could ever afford or house in hard copy. It is continually up-to-date and it has saved the County funds by allowing hard-copy subscriptions to be discontinued.

### LAW LIBRARY INVENTORY/REVISION

Under the direction of the Law Enforcement Committee, with the assistance of the Circuit Judges, the Law Clerk cancelled a number of legal publications deemed to be of little or no value and those savings have been applied to meet the cost of updating essential legal references, including the County LEXIS subscription.

### SUMMARY OF BUDGET REQUEST

The appropriation for the Law Library is \$260 more than in 2008 due to the telephone service expense thru 6/08.

GUARDIAN AD LITEMS

308

ORGANIZATIONAL STRUCTURE AND BUDGET REQUESTS

This budget arises from those cases which, by statute, require appointment of a guardian ad litem.

In 1993, the County put into effect a contracted guardian ad litem system which enables budgeting for these expenses. The Courts feel it is necessary to avoid losing the contracted guardian ad litem system. There are four guardian ad litem positions and currently. The guardian ad litem regularly report their hours to the Court. In order to maintain the contracted system, the Courts have been trying to reimburse the attorneys at \$62.50 an hour, which is the rate of pay for indigent counselors. There is a request for an increase in the appropriation for this line item for 2009 totalling \$9,600. Year-to-date 2008 reports by the Guardians ad litem establish an increased number of hours worked in 2008, and an effective hourly rate earned of only \$56.32 an hour. If the same hours are worked in 2009, the \$9,600 increase in compensation would put them at \$60.23 an hour, still \$2.22 an hour less than our target rate of \$62.50 per hour.

It is anticipated that this will all be offset by the increased revenues on guardian ad litem grant and collections. The County is reimbursed for a major portion of these expenses by the State, calculated, in part, on the number of judges. Therefore, the County will be receiving an additional \$9,800 from the State in 2009 by reason of the 4<sup>th</sup> Judicial Position. A portion is also reimbursed by individuals being represented by those guardian ad litem. The Judges, judicial assistants and Corporation Counsel have improved the tracking of the Court orders for reimbursement

of guardian ad litem fees and the results show consistency in the collection of the Court ordered reimbursements.

In termination of parental rights cases, the first 5 hours are considered part of the contracted guardian ad litem work. Any additional hours in these cases are to be paid out at \$62.50 per hour.

An expense account has been created for these anticipated expenses and it has been requested that the account be funded in the amount of \$2,000 for 2009, the same as previous years.

For the expense account 5212.10, a guardian ad litem is appointed in guardianship cases where the wards are located a distance from Dodge County and it is not practical to appoint a contracted guardian ad litem to travel substantial distances to conduct an annual review of a ward's protective placement. These reviews are required by statute. The Probate Office makes every effort to collect a guardian ad litem fee from the ward's income, but there are cases where there are no funds available. The requested appropriation for 2009 remains the same.

For the expense account 5332, guardian ad litem are reimbursed for out of county mileage as provided under Resolution 97.59. There is no change in this line item for 2009.

There is no increase in the Guardian ad Litem budget.

INDIGENT COUNSELORS

307

ORGANIZATIONAL STRUCTURE

This budget arises from those cases which, by statute, require the appointment of counsel and/or medical examinations of a party to the action.

The Courts are also required to provide interpreters for a party who qualifies for that service.

SUMMARY OF BUDGET REQUESTS

Projected revenues for 2009 are up \$6,500 from 2008, based on the revenues thru 6/08. Revenues have increased for interpreters as reimbursement is being requested in more case types than in the past and collections for court appointed counsel have been more successful due to the efforts of the Court and Corporation Counsel. It is anticipated this will continue.

Witness fees - Expenses paid to witnesses in cases prosecuted by the State. The budget request for 2009 is down by \$2,000, based on expenses thru 6/08.

Psychiatric evaluations - Expenses paid to doctors in cases requiring medical or psychiatric reports. There is no requested increase for 2009

Legal Services - Fees paid to court appointed counsel in cases where a party has a statutory right to counsel and is unable to retain private counsel. It is also to be noted that the hourly fee paid to attorneys has not been increased for a

number of years. Based on expenses thru 6/08 there is no requested increase for 2009.

Interpreters - The Courts are required to furnish an interpreter for any individual appearing in Court who is not fluent in English. This has become a substantial expense for the Courts and the expense for 2009 has been increased by \$10,000. It is anticipated that additional revenues will offset most of this increase.

Transcripts are ordered by the Court in some indigent counselor cases. This line item for the 2009 budget has been increased by \$1,000, based on expenses thru 6/08.

After calculating the increased expenses, and the increased revenues, this budget is \$2,500 more than the 2008 budget.



RESTORATIVE JUSTICE

309

ORGANIZATIONAL STRUCTURE

The Dodge County Circuit Court Judges, the District Attorney's Office, the Public Defender, Dodge Co. Human Services, and several other agencies worked together in 2002 to create Restorative Justice for Dodge County, Inc., a not-for-profit corporation designed to create and administer restorative justice programs for non-violent offenders and their victims here in Dodge County. Restorative Justice programs include such things as victim offender conferencing, juvenile accountability groups, and restorative discipline in schools. The group was funded by a State grant for its operations from 2003 through 2005.

FUNCTIONS

It is believed that Restorative Justice will provide more satisfaction to victims, hold offenders more directly accountable to their victims, and reduce

recidivism. For the past three years, the group has also been running Victim Impact Panels for drunk drivers, reducing recidivism there as well.

SUMMARY OF BUDGET REQUEST

The Restorative Justice Board will solicit what funds it can from local service clubs and has applied for grants. The Board anticipates revenues of \$8,000 as individuals are ordered to pay \$35 to attend a victim impact panel. Also the program will receive \$1,500 from United Way. There is a request for an appropriation from the County for 2009 in the amount of \$15,000, the same amount as funded in previous years. This represents approximately 50% of their operational costs.

## REGISTER IN PROBATE

401

### ORGANIZATIONAL STRUCTURE

Register in Probate/Probate Registrar/Probate Court Commissioner  
Assistant Register in Probate (Legal Secretary)

### AUTHORITY

The Register in Probate is appointed by the Judges pursuant to §851.71 Wis. Stats., with appointments and removals to be with the approval of the Chief Judge.

The Probate Registrar is an officer of the Court designated by §865.065 Wis. Stats., and has quasi judicial authority.

The Probate Court Commissioner has been appointed pursuant to §757.72(2) Wis. Stats. and as such performs the duties and has the power of said Commissioner as designated in §757.72(5) Wis. Stats. and acts in that capacity.

### DUTIES AND FUNCTIONS

The Register in Probate is responsible for all probate and probate related activities in Dodge County, requiring considerable knowledge of the procedures as outlined by laws governing Probate, Guardianship, Mental and Adoption proceedings. Considerable judgment and discretion is exercised in the administration of supporting services to the Probate Court. She relieves the Judges of administrative duties in probate in addition to the following:

- Files and keeps all papers properly deposited in the office;
- Keeps a court record of every proceeding in the court under Chaps. 851 to 879;
- Reviews annual accounts/reports for guardianship, Trusts, and conservatorship cases for proper income, disbursements and investments;
- Computes and collects filing fees and other miscellaneous fees;
- Issues orders for hearing, certifies copies, administers any oaths required by law;

The Probate Registrar formulates, determines and implements management policy to carry out the duties granted by Statute for informal

probate proceedings. Considerable judgment and discretion is exercised without the continuous supervision by the Court. The Probate Registrar determines the type of probate required, appoints the personal representative, schedules and conducts informal probate hearings, ensures that required documents are filed within time limits established by law; and gives guidance on the preparation and submission of any and all documents required to be prepared and filed.

The Probate Court Commissioner performs the duties and has the powers of a Court Commissioner in all probate related matters. As such Court Commissioner, the Register has been holding all WATTS review hearings.

The Assistant Register in Probate assists in all duties performed by the Register in Probate and acts as Deputy in her absence and is in charge of all microfilming done in the office. She is the receptionist for the Courts in the Justice Facility, and is also available as a judicial assistant for the Circuit Court Judges. Without this judicial assistance, the Judges would need another judicial assistant for the Circuit Courts.

### SUMMARY OF BUDGET REQUESTS

Projected revenues for 2009 are up \$100. The source of revenues are filing fees, certified copies of records, copies and searches.

Registration and Tuition fees are requested to permit the Register to attend seminars twice a year in order to stay current with statutory changes affecting local probate practices.

The increases in this budget are in personnel expenditures for salaries, estimated cost of health and dental insurance and related personnel expenses per figures supplied by the Accounting Department in compliance with County Board Resolution.

The budget contains the following increases: \$100 for mail services, \$50 for reproduction and \$1,200 for telephone service, all based on expenses thru 6/08. It is not possible to cut expenses any further.

## FAMILY COURT COMMISSIONER

601

### ORGANIZATIONAL STRUCTURE

#### FAMILY COURT COMMISSIONER

1 - Family Court Commissioner, part-time  
1 - Ass't Family Court Commissioner, part-time, who is shared with circuit court. This individual is 75% law clerk/circuit court commissioner and 25% assistant family court commissioner  
.60 - Office Support Staff

### DEPARTMENT AUTHORITY AND ESTABLISHMENT

The Family Court Commissioner's office is established by State Statute. The Family Court Commissioner and assistants are selected by the Circuit Court Judges.

### DEPARTMENT DUTIES AND FUNCTIONS

The Family Court Commissioners during divorce actions make temporary orders concerning the care and custody of minor children, support, maintenance, payment of debts and on other issues. The Family Court Commissioner's office is required to assist attorneys and citizens in matters affecting families during and after the completion of divorce actions.

The Family Court Commissioners preside at stipulated final divorce hearings and conduct pre- and post-judgment enforcement hearings and modification of judgment hearings. They also preside over injunction hearings and handle other cases to assist the circuit court.

### 2008 CHANGES IN FCC OFFICE

In January 2008 an Audit/ Study of the Family Case Processing in the FCC office was completed by the District Court Administrator for the 6<sup>th</sup> District. Partly as the result of that study the FCC office

has undergone substantial changes/improvements including:

1. **Reduction in Support Staff and Reduced Support Staff Budget** The Family Court Commissioner (FCC) support staff was reduced from 1.6 FTE in 2007 to .6 support staff in 2008. This reduced compensation expense by approximately \$45,700.

2. **Elimination of Duplicate Files.** The keeping of duplicate files in Family Law Cases in the Clerk of Courts and the FCC offices ended in 2008 resulting in savings to the FCC.

3. **New Scheduling System.** A new notice and scheduling system has resulted in savings to the FCC.

4. **In court processing of orders.** Using in court processing for orders has resulted in savings to the FCC.

5. **Transfer of some Child Support Work.** The FCC office is reimbursed by the State for certain work done on cases concerning child support. Although the FCC staff time was reimbursed at the rate of 66% some of the work such as wage assignments for child support is more efficiently done by others. This has contributed to a loss of revenue for the FCC office. However the loss of revenue was substantially less than the cost of the employee.

6. **Restructuring of Court Commissioners to take effect in 2009.** With the fourth judge the court commissioner system is in the process of being restructured. Henry Conti will end his term as Asst. FCC this year. Steven Seim will be dividing his time between support to the FCC office, as circuit court commissioner, and as a staff attorney. The extra cost of training and memberships is so that Steven Seim can receive training as an Assistant FCC.

7. **Revenue.** The projected revenue has been reduced for several reasons. First, the rate for reimbursement for overhead was reduced from 70% to

35% of the office overhead. Second, some reimbursable work was transferred to the Clerk of Courts or Child Support office. Revenue will increase in 2009 because the rate for reimbursement for the court commissioners was recently reviewed and increased.

**8. Court Commissioner Allocation.** The cost of the shared court commissioner/law clerk has been allocated 75% to the circuit court budget and 25% to the Family Court Commissioner budget. This results in an increase in the levy for the Circuit Court business unit and a decrease in the levy for the Family Court Commissioner unit. In 2007, approximately \$40,710 was allocated to the Family Court Commissioner's budget for the Assistant Family Court Commissioner. In this budget, only \$22,077 of the shared court commissioner expense is being allocated to the Family Court Budget. The 75%/25% split of cost will be reviewed in future budgets to determine if it is realistic. The reduction in the court commissioner expense more than offsets the loss of revenue resulting in a reduction in the levy in this business unit.

## FAMILY COURT COUNSELING

5201

### FAMILY COURT COUNSELING STAFF

Director/Family Court Counselor  
1 Family Court Counselor, Full-time  
1 Administrative Assistant, Part-time

### DEPARTMENT AUTHORITY AND ESTABLISHMENT

1987 Wisconsin Act 355 required all counties to establish mediation services and required the Court to appoint a Director of Family Court Counseling. This office and the duties of the Director were made effective in Dodge County by Resolution No. 88-23, adopted on 8/16/88.

### DEPARTMENT DUTIES AND FUNCTIONS

The department provides mediation services, custody evaluations and parent education classes for parents in conflict who are divorcing, divorced, or never married. We also conduct step-parent adoption screenings for the Court. All referrals are made upon order from the Court or Family Court Commissioner and no voluntary referrals are accepted.

### BUDGET INCREASES:

#### 5111-5149. Salaries, Wages, Etc.

This reflects increases in the budget as determined by union contract and County Board Resolution. This also accounts for increases in Social Security, retirement, workmen's compensation and insurance.

#### 5197. License & Certifications

The Social Worker certification renewal process happens in odd numbered years.

#### 5314. Computer Software and Supplies

More computer printer supplies have been needed to keep up with the increase in printed documents.

#### 5332. Automobile Allowance

The federal rate for mileage reimbursement has increased as well as our travel for related casework.

#### 5473. Co. Reproduction Services

This reflects an increase in the amount of reproduced forms and documents necessary to the daily function of this department and services that we provide.

#### 5475. Co. Telephone Services

This reflects an increase for the new telephone system and the actual costs charged to each department.

### BUDGET DECREASES:

#### 5206. Interpreter Services

It is not anticipated that there will be as great a need and cost for Interpreter services.

#### 5336. Lodging

It is anticipated that the lodging costs for our annual conference will be reduced thus reflecting the projected decrease.

#### 5818. Computer Equipment

It is not anticipated that any computer equipment will need to be replaced in 2009.

### REVENUES

These continue to be \$20.00 designated from each marriage license filed, \$20.00 from each new divorce filed, and fees paid by clients for mediation services, custody evaluations, and adoption screenings.

**FARM DRAINAGE BOARD**

**370**

**AUTHORITY**

Chapter 88 of the Wisconsin Statutes provides for Wisconsin Law of Drainage Lands.

**ORGANIZATION**

Dodge County's Drainage Board is established under the appointment method as provided under §88.17(1) Wis. Stats. Under these provisions, three competent resident landowners of the County are appointed by the Circuit Court (Branch II).

**GENERAL POWERS**

General powers of the drainage board are listed under §88.21 of the Wisconsin Statutes.

**DUTIES AND RESPONSIBILITIES**

**Board Secretary - §88.19 Wis. Stats.**

- (1) Record all board proceedings
- (2) Maintain minute book of board meetings
- (3) Maintain record of assessed lands in each district and installment payments.
- (4) File all drainage records in the office of the Clerk of Courts.

**Board - §88.24 Wis. Stats.**

File annual report on or before December 1 of each year with the Clerk of Courts for fiscal year ending August 31.

(a) Itemized statement of receipts and expenditures for each district and the balance on hand at the beginning and ending of the fiscal year.

(b) A statement of all work done during the preceding year and the cost thereof.

**LINE ITEM APPROPRIATION DISCUSSION**

5151 Board Per Diem: The Drainage Board Chairman is compensated a per diem of \$40, and the Drainage Board members are compensated a per diem not to exceed \$40 pursuant to Sec. 88.17(7) for meetings to prepare the annual report and to reconcile the Board's records with the County Clerk's and County Treasurer's records.

5212 Occasional legal counsel may have to be retained for advisement or for other matters of a general nature not specifically related to a given drainage district or districts.

5324 Membership Dues: The annual membership dues are to the Wisconsin Association of Drainage Districts.

5338 Board Travel: Drainage Board members are reimbursed necessary mileage, meal and other out-of-pocket expenses in the performance of their duties. They are reimbursed under the same limitations as are placed on County Board Supervisors, committee and commission members and county employees as provided under Resolution 97.59, 9-23-97, the allowable Internal Revenue Service rate.

**SUMMARY OF BUDGET REQUEST**

The 2009 levy request is unchanged from the 2008 adopted levy amount.

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DODGE COUNTY, WISCONSIN  
2009 Department Budget Summary Analysis  
Summary Revenues & Expenditures  
For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
07 CLERK OF COURTS							
701 CLERK OF COURTS							
4200 INTERGOVERNMENTAL REVENU	50,600-	40,000-	29,596-	59,192-	60,000-	60,000-	
4400 FINES, FORFEITS & PENALT	472,052-	495,000-	250,255-	500,520-	510,000-	510,000-	
4500 PUBLIC CHARGES FOR SERVI	232,590-	235,200-	126,945-	253,704-	254,376-	254,976-	
4700 INTERGOVERNMENTAL CHARGE	1,052-	1,000-	331-	660-	700-	700-	
4800 MISCELLANEOUS REVENUES	11,107-	10,000-	11,363-	22,728-	12,380-	12,380-	
4000 B. U. TOTAL REVENUES	767,401-	781,200-	418,490-	836,804-	837,456-	838,056-	
5100 PERSONAL SERVICES	847,100	942,803	453,300	936,962	1,001,290	1,001,290	
5200 SERVICES and CHARGES	0	0	0	0	0	600	
5300 SUPPLIES and EXPENSES	11,655	13,450	4,568	13,450	13,450	13,450	
5400 INTERDEPARTMENT CHARGES	30,287	32,300	20,244	35,516	36,100	36,100	
5800 CAPITAL OUTLAY	0	0	327	327	500	500	
5000 B.U. TOTAL EXPEND./EXPENS	889,042	988,553	478,439	986,255	1,051,340	1,051,940	
701 CLERK OF COURTS	121,641	207,353	59,949	149,451	213,884	213,884	
702 JURY							
4700 INTERGOVERNMENTAL CHARGE	1,580-	3,000-	0	1,500-	1,500-	1,500-	
4000 B. U. TOTAL REVENUES	1,580-	3,000-	0	1,500-	1,500-	1,500-	
5100 PERSONAL SERVICES	42,760	62,153	26,134	50,833	51,172	51,172	
5300 SUPPLIES and EXPENSES	16,513	18,000	10,235	20,662	20,500	20,500	
5400 INTERDEPARTMENT CHARGES	4,906	5,500	2,954	5,908	5,950	5,950	
5000 B.U. TOTAL EXPEND./EXPENS	64,179	85,653	39,323	77,403	77,622	77,622	
702 JURY	62,599	82,653	39,323	75,903	76,122	76,122	
07 CLERK OF COURTS	184,240	290,006	99,272	225,354	290,006	290,006	





## CLERK OF COURTS

701

### ORGANIZATION

- 1 – Clerk of Circuit Court
- 1 – Office Manager
- 1 – Chief Deputy Clerk of Court
- 11 – Full-Time Deputy Clerk of Courts
- 1 – Account Clerk
- 1 – Receptionist II
- 1 – Typist II
- 1 – Part-Time Deputy Clerk of Court

### AUTHORITY

The Clerk of Courts is an elected position provided for under Article VII, Section 12 of the Wisconsin Constitution. The term of office is four years. The duties of the Clerk of Courts are specified by Wisconsin Statutes.

### DUTIES AND RESPONSIBILITIES

The Clerk of Courts, with the aid of the deputies, performs the duties outlined in the appropriate chapter of the Wisconsin Statutes, including, but not limited to, the following areas:

- File and keep all papers properly deposited in every action or proceeding.
- Attend all court sessions, keep minutes of court proceedings, administer oaths to witnesses, jurors, and bailiffs, maintain exhibits.
- Docket judgments, liens, transcripts, warrants.
- Collect for and receipt money for fines and forfeitures.
- Follow record retention schedules.
- Report traffic convictions to the Wisconsin Dept. of Transportation.
- Maintain jury panels.
- Prepare appeals.
- Prepare bonds and process judgments.
- Prepare reports to the county and state.
- Report cases to the Wisconsin Court Information System
- Prepare orders for payment of transcription fees, etc.
- Process warrants.
- Process passports.
- Handle correspondence sent to the court, both by the public and inmates.
- Provide the judges with assistance to guarantee the orderly flow of daily business of the Court system.

SUMMARY OF BUDGET REQUEST

5111 - Salaries Permanent Regular, Clerk of Court salary and Office Manager salary

5121 – Wages-Permanent Regular, Wages for 15 employees

5131-5149 – Benefits, Employee benefit costs

5312 – Office Supplies/Small Equipment, Same amount as 2008 budget

5471-5476 – County Services Chargebacks, Estimation of the amounts charged back by other departments.

GENERAL SUMMARY

The largest share of the budget in the Clerk of Courts Office is for wages and benefits.

Revenues again remain steady in fines, forfeitures, and fees being collected.

The Clerk of Courts Office continues to work on the collection of past due fines and forfeitures. In 2008 a collection agency was contracted with. That has resulted in the payment of some old fines which had been considered uncollectable. Before turning over any accounts to the collection agency, considerable attempts are made to collect these fines, including intercepting income taxes on many cases.

This budget includes 2 additional staff members, one that had previously been in the Family Court Office and was transferred to the Clerk of Courts in 2008 and another that had been approved with the addition of a fourth judge effective August 1, 2008. With the transfer of the employee from Family Court more revenues in reimbursement from Child Support resulted.

Other than the raise for wages and benefits and funds to contract with a shredding company, this budget does not reflect any substantial increases.

CLERK OF COURTS

702 – JURY

ORGANIZATION

Part-Time Bailiffs as Needed

AUTHORITY/DUTIES AND RESPONSIBILITIES

The bailiffs enable the courts to function efficiently by assisting and escorting members of jury panels. They are responsible for the welfare of the jurors.

This business unit accounts for jury-related bailiffs, jury per diem and expenses, and jury phones and other notification expense.

SUMMARY OF BUDGET REQUEST

5119 – Wages Temporary, Wages of the bailiffs for jury trials

5141-5146 – Benefits, Jury bailiff benefits

5152 – Jury Compensation, Amount paid to the jurors to serve for jury duty

5312 – Office Supplies, Same as the 2008 budget

5331 – Mileage Allowance, Reimbursement to jurors for their mileage

5335 – Meals, Slight increase from the 2008 budget

5471-5475 – County Services Chargebacks, Estimation of the amounts charged back by other departments. The increase for mail service is a result of the postage increase.

GENERAL SUMMARY

The Clerk of Courts is required to provide a jury for the Dodge County Judicial System.

Jury compensation, including mileage, is the largest portion of the budget followed by wages of the jury bailiffs.

Mileage and meals are anticipated to have a higher cost in 2009. The meals are kept as economical as possible while still providing jurors with good food.

Jury trials are unpredictable with no real way of determining how many there will be in a year and how much it will cost Dodge County for jurors and bailiffs.



DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
 For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
08 ADMINISTRATOR							
801 ADMINISTRATOR							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5100 PERSONAL SERVICES	154,269	160,611	78,470	238,702	199,203	199,203	
5200 SERVICES and CHARGES	32	100	34	100	200	200	
5300 SUPPLIES and EXPENSES	868	1,600	391	1,550	9,500	9,500	
5400 INTERDEPARTMENT CHARGES	918	1,400	364	1,132	2,150	2,150	
5000 B.U. TOTAL EXPEND./EXPENS	156,087	163,711	79,259	241,484	211,053	211,053	
801 ADMINISTRATOR	156,087	163,711	79,259	241,484	211,053	211,053	
804 RISK MANAGEMENT							
5200 SERVICES and CHARGES	0	6,000	0	0	6,000	6,000	
5300 SUPPLIES and EXPENSES	360	650	400	400	650	650	
5000 B.U. TOTAL EXPEND./EXPENS	360	6,650	400	400	6,650	6,650	
804 RISK MANAGEMENT	360	6,650	400	400	6,650	6,650	
805 PROPERTY & LIABILI							
5500 FIXED CHARGES	34,762	46,800	37,694	37,694	46,800	46,800	
5000 B.U. TOTAL EXPEND./EXPENS	34,762	46,800	37,694	37,694	46,800	46,800	
805 PROPERTY & LIABILI	34,762	46,800	37,694	37,694	46,800	46,800	
806 GENERAL LIABILITY-							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	0	110,000	0	100,000	110,000	110,000	
5400 INTERDEPARTMENT CHARGES	202,866-	210,000-	227,535-	230,535-	210,000-	210,000-	
5500 FIXED CHARGES	21,326-	100,000	23,231	100,000	100,000	100,000	
5000 B.U. TOTAL EXPEND./EXPENS	224,192-	0	204,304-	30,535-	0	0	
806 GENERAL LIABILITY-	224,192-	0	204,304-	30,535-	0	0	
808 WMMIC LIABILITY IN							
4700 INTERGOVERNMENTAL CHARGE	140,226-	160,000-	143,862-	143,862-	180,000-	180,000-	
4800 MISCELLANEOUS REVENUES	72,805-	80,000-	0	70,000-	60,000-	60,000-	
4000 B. U. TOTAL REVENUES	213,031-	240,000-	143,862-	213,862-	240,000-	240,000-	
5500 FIXED CHARGES	220,226	240,000	213,862	213,862	240,000	240,000	
5000 B.U. TOTAL EXPEND./EXPENS	220,226	240,000	213,862	213,862	240,000	240,000	

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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
 For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
08 ADMINISTRATOR							
808 WMMIC LIABILITY IN							
808 WMMIC LIABILITY IN	7,195	0	70,000	0	0	0	
809 WORKERS COMPENSATI							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5100 PERSONAL SERVICES	14,538	15,597	7,565	15,361	16,193	16,193	
5200 SERVICES and CHARGES	29,212	46,000	10,433	21,708	46,000	46,000	
5300 SUPPLIES and EXPENSES	0	1,500	0	0	1,500	1,500	
5400 INTERDEPARTMENT CHARGES	911,376-	1,098,097-	616,840-	1,147,808-	1,098,693-	1,098,693-	
5500 FIXED CHARGES	613,412	1,035,000	286,640	624,343	1,035,000	1,035,000	
5000 B.U. TOTAL EXPEND./EXPENS	254,214-	0	312,202-	486,396-	0	0	
809 WORKERS COMPENSATI	254,214-	0	312,202-	486,396-	0	0	
08 ADMINISTRATOR	280,002-	217,161	329,153-	237,353-	264,503	264,503	

## ADMINISTRATOR

801

### Department Organization

- 1 – Administrator
- 1 – Administrative Secretary

### Duties and Responsibilities

The position of County Administrator was created by County Board Resolution 07-80 on January 15, 2008. The position of County Administrator is statutory. The duties and powers of a County Administrator are enumerated in Wisconsin Statute 59.18 (2).

The County Administrator shall be the chief administrative officer of the county. The County Administrator shall take care that every county ordinance and state or federal law is observed, enforced and administered within his or her county if the ordinance or law is subject to enforcement by the County Administrator or any other person supervised by the County Administrator. The duties and powers of the County Administrator shall be, without limitation because of enumeration, to:

1. Coordinate and direct all administrative and management functions of the county government not otherwise vested by law in boards or commissions, or in other elected officers.
2. Appoint and supervise the heads of all departments of the county except those elected by the people and except where the statutes provide that the appointment shall be made by elected

officers; but the County Administrator shall also appoint and supervise all department heads where the law provides that the appointment shall be made by a board or commission, by the chairperson of the county board or by the county board. Notwithstanding any statutory provision that a board or commission supervise the administration of a department, the department head shall supervise the administration of the department and the board or commission shall perform any advisory or policy-making function authorized by statute. Any appointment by the County Administrator under this paragraph requires the confirmation of the county board unless the board, by ordinance, elects to waive confirmation or unless the appointment is made under a civil service system competitive examination procedure established under s.59.52 (8) or ch. 63. Any department head appointed by a County Administrator under this paragraph may be removed at the pleasure of the County Administrator unless the department head is appointed under civil service system competitive examination procedure established under s.59.52 (8) or ch. 63.

3. Appoint the members of all boards and commissions where the statutes provide that such appointment shall be made by the county board or by the chairperson of the county board. All appointment to boards and commissions by the County Administrator shall be subject to the confirmation of the county board.

The risk management and purchasing functions of the County are presently assigned to this department.

#### Summary of Budget Request

A budget of \$211,053 is provided for Business Unit 801 to cover the salary, fringe benefits and other expenses for the County Administrator and a professional level assistant.



## **RISK MANAGEMENT**

**804**

### **Organization**

The Insurance, Inventory and Purchasing Committee has used the services of risk management consultants on as-needed basis to assist in placing coverage and for advice on insurance-related matters.

## **PROPERTY & LIABILITY INSURANCE**

**805**

### **Organization**

The Insurance, Inventory and Purchasing Committee has the duty to investigate, analyze and place insurance needs of the County and to provide payment of insurance premiums. The administration of the County insurance policies is placed under the responsibility of the County Administrator. County Board Resolution No. 22 adopted November 7, 1968 authorized the Insurance Committee "...to become self-insured with respect to whatever hazards it may determine with the consent of the Executive Committee of the Dodge County Board of Supervisors effective January 1, 1969".

Premiums not charged to individual departments will be paid from this Business Unit.

With the approval of the County Board, the Insurance, Inventory and Purchasing Committee will only be purchasing liability and casualty insurance when it feels that insurance is available at a price which makes it to the County's best interest to purchase rather than to self-insure. A separate Business Unit 806 has been set up to operate those programs which the County decides to self-insure.

## **GENERAL LIABILITY SELF-INSURED**

### **806**

#### **Organization**

County Board Resolution No. 22 adopted November 7, 1968 authorized the Insurance Committee "... to become self-insured with respect to whatever hazards it may determine with the consent of the Executive Committee of the Dodge County Board of Supervisors effective January 1, 1969".

Business Unit 806 is used to operate self-insured liability programs.

#### **Summary of Budget Request**

There is no levy request for these programs as premiums are charged to departments or Business Unit 805 to cover costs.

## **SELF-INSURED WORKERS' COMPENSATION INSURANCE**

### **809**

The County would prefer to self-insure Workers' Compensation because of lower cost and cash flow advantages. In 1987 the County self-insured for the first time.

There is no levy request as premiums are charged to departments.

## WMMIC – LIABILITY INSURANCE

807

### Organization

On August 18, 1989 the Dodge County Board of Supervisors adopted Resolution No. 87-34 thereby becoming a charter member of the Wisconsin Municipal Mutual Insurance Company, an intergovernmental cooperative commission organized under Wisconsin Statute 66.30 for the purpose of providing General, Auto and Public Officials Liability Insurance to its members. On November 12, 1988 the Dodge County Board of Supervisors adopted Resolution No. 87-66A authorizing and providing for the issuance of \$788,521.73 General Obligation Municipal Insurance Mutual Promissory Notes for the purpose of funding the necessary Surplus of the Wisconsin Municipal Mutual Insurance Company.

### Budget Explanation

Line Item 5527 is used to pay the annual insurance premium to the Wisconsin Municipal Mutual Insurance Company.

Dodge County's outstanding obligation for Promissory Notes was paid in 1997. We will, however, continue to receive interest income from WMMIC on invested funds. In addition WMMIC can declare premium dividends

### Summary of Budget Request

The difference between WMMIC premiums and the WMMIC interest income and premium dividends is charged to departments or the Property and Liability Insurance Business Unit so there is no anticipated levy.



DODGE COUNTY, WISCONSIN  
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For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
09 HUMAN RESOURCES							
901 HUMAN RESOURCES							
4500 PUBLIC CHARGES FOR SERVI	142-	0	40-	40-	0	0	
4000 B. U. TOTAL REVENUES	142-	0	40-	40-	0	0	
5100 PERSONAL SERVICES	282,946	403,976	197,496	400,396	415,229	415,229	
5200 SERVICES and CHARGES	6,323	22,300	4,810	33,825	9,825	9,825	
5300 SUPPLIES and EXPENSES	20,165	18,440	8,096	19,120	18,090	18,090	
5400 INTERDEPARTMENT CHARGES	4,780	6,900	2,865	7,360	7,300	7,300	
5800 CAPITAL OUTLAY	1,350	0	0	0	1,171	1,171	
5000 B.U. TOTAL EXPEND./EXPENS	315,564	451,616	213,267	460,701	451,615	451,615	
901 HUMAN RESOURCES	315,422	451,616	213,227	460,661	451,615	451,615	
904 EMPLOYEE EDUCATION							
5100 PERSONAL SERVICES	6,077	8,000	3,472	8,000	8,000	8,000	
5000 B.U. TOTAL EXPEND./EXPENS	6,077	8,000	3,472	8,000	8,000	8,000	
904 EMPLOYEE EDUCATION	6,077	8,000	3,472	8,000	8,000	8,000	
913 HEALTH INSURANCE-C							
4900 OTHER FINANCING SOURCES	0	32,237-	0	0	33,286-	33,286-	
4000 B. U. TOTAL REVENUES	0	32,237-	0	0	33,286-	33,286-	
5100 PERSONAL SERVICES	29,077	31,192	15,130	30,722	32,386	32,386	
5300 SUPPLIES and EXPENSES	4	260	0	260	260	260	
5400 INTERDEPARTMENT CHARGES	559	785	225	666	640	640	
5500 FIXED CHARGES	1,199-	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	28,441	32,237	15,355	31,648	33,286	33,286	
913 HEALTH INSURANCE-C	28,441	0	15,355	31,648	0	0	
915 DENTAL INSURANCE-C							
4500 PUBLIC CHARGES FOR SERVI	100-	0	33-	33-	0	0	
4900 OTHER FINANCING SOURCES	0	15,736-	0	0	16,332-	16,332-	
4000 B. U. TOTAL REVENUES	100-	15,736-	33-	33-	16,332-	16,332-	
5100 PERSONAL SERVICES	14,540	15,596	7,565	15,360	16,192	16,192	
5200 SERVICES and CHARGES	38,549	42,112	18,888	37,776	37,776	37,776	
5300 SUPPLIES and EXPENSES	6	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	645,022-	665,705-	317,896-	635,792-	661,369-	661,369-	
5500 FIXED CHARGES	591,865	623,733	305,736	611,472	623,733	623,733	
5000 B.U. TOTAL EXPEND./EXPENS	62-	15,736	14,293	28,816	16,332	16,332	

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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
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 For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
09 HUMAN RESOURCES							
915 DENTAL INSURANCE-C							
915 DENTAL INSURANCE-C	162-	0	14,260	28,783	0	0	
921 CIVIL SERVICE COMM							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5100 PERSONAL SERVICES	2,788	7,304	1,138	7,305	7,367	7,367	
5200 SERVICES and CHARGES	4,187	4,100	241	4,000	4,100	4,100	
5300 SUPPLIES and EXPENSES	5,578	5,000	234	5,000	5,000	5,000	
5400 INTERDEPARTMENT CHARGES	1,095	1,400	131	1,400	1,337	1,337	
5000 B.U. TOTAL EXPEND./EXPENS	13,648	17,804	1,744	17,705	17,804	17,804	
921 CIVIL SERVICE COMM	13,648	17,804	1,744	17,705	17,804	17,804	
09 HUMAN RESOURCES	363,426	477,420	248,058	546,797	477,419	477,419	

## HUMAN RESOURCES DEPARTMENT

1 - Human Resources Director  
1 - Insurance & Benefits Coordinator  
1 - Human Resources Secretary

1 - Human Resources Analyst  
1 - Human Resources Assistant II  
1 - Part-time Typist

1 – Human Resources Specialist (Clearview)  
1 – Human Resources Assistant I (Clearview)

### Organization

County Board Resolution 87-24 authorizing the creation of a Personnel Department including three full time staff members was adopted on July 27, 1987. County Board Resolution 90-62 amending the duties and functions of the Personnel Department, including the transfer of a full-time Insurance & Benefits Coordinator to the Personnel Department from the Accounting Department was adopted on November 14, 1990. The Personnel Clerk position was added through the year 2001 budget process. County Board Resolution 06-44 changing the name of the department to Human Resources, re-titling positions in the department, and changing the name of committee of jurisdiction to Human Resources and Labor Relations Committee was adopted on September 19, 2006. County Board Resolution 07-08 created the position of Human Resource Specialist at Clearview and placed that position and the HR Assistant I position under the Human Resources Director effective May 1, 2007. County Board Resolution 90-62 states that the duties and functions of the Personnel Department shall include:

1. Administer personnel policies and procedures adopted by the County Board.
2. Negotiate all labor agreements.
3. Annually and in conjunction with the formulation of the County Budget for each coming fiscal year, and on an emergency basis during the budget year, reviews any request made by a Department Head and his/her supervising committee, to create new positions and make recommendations to the Personnel and Labor Negotiations Committee and the Finance Committee regarding the legitimacy of such requests and the fiscal impact to that Department and Dodge County.
4. Review requests by Department Heads to fill vacancies created by terminations and transfers and make recommendations to the Personnel and Labor Negotiations Committee regarding the classification and compensation, duties and responsibilities, hours of work, and the employment status of the position.
5. Manage and perform all recruitment activities and in consultation with management committees, department heads and elected officials; select, place, and transfer personnel.
6. Maintain complete employment and performance records of all County employees.
7. Maintain a roster of all employees in the County service which shall include the class title, pay status, emergency information, and other pertinent data.
8. Develop and coordinate training programs to improve employee effectiveness.
9. Serve as Affirmative Action Officer for the County and regularly review and administer the program.
10. Administer employee fringe benefit program including any self-funded employee welfare programs, insurance, deferred compensation, retirement, and other programs and disseminate information as required to all County employees and departments.

## HUMAN RESOURCES DEPARTMENT

### Organization (cont.)

11. Advise County Personnel and Labor Negotiations Committee, County Board Supervisors, Department Heads, and employees on personnel matters as required.
12. Maintain standards and procedures to insure uniformity in the application of discipline and processing of employee grievances.
13. Conduct third step grievance procedures.
14. Prepare and implement such forms, reports, and procedures necessary to carry out the personnel programs.
15. Investigate unemployment compensation claims and provide for the County to be represented at unemployment compensation hearings.
16. Coordinate a safety program for all employees of the County and keep records as required by state regulations.
17. Administer temporary and emergency appointments that may be required under any Federal or State programs.
18. Keep current on State and Federal laws and regulations relating to personnel policies and properly post informational posters required by Federal or State laws.
19. Administer rules and regulations relative to political activity.

## HUMAN RESOURCES DEPARTMENT

### Business Unit 901

### Expenditures

- 5100 - Personal Services The requested amount for personal services reflects the Human Resource Committee's recommended salary and wage guidelines for year 2009.
- 5212 - Legal Services Outside legal counsel continues to be used as a resource for accurate, up-to-date interpretation of complex labor relations matters as well as arbitrations. The amount requested also reflects anticipated expenses related to labor negotiations.
- 5214 - Data Processing Services Departments are now directly charged for some services such as computer training.
- 5219 - Other Professional Service This requested amount will be used to continue the review and updating of management and non-represented job classifications.



**HUMAN RESOURCES DEPARTMENT**  
**BUSINESS UNIT 901 (CONT.)**

- 5322 - Newspapers and Periodicals and  
5323 - Books, Films, Tapes, Disks Costs associated with maintaining subscriptions to services and publications which enable personnel to remain current with legislation, codes, regulations, etc. in the areas of human resources, labor relations, safety, and benefits. Individual subscription costs have increased in recent years. Without access to this resource material, dramatic increases in costs would likely be incurred in other areas, such as 5212 - Legal Services.
- 5326 - Advertising Employment recruitment efforts are realized significantly through these notifications to the public of position openings. While efforts are made to minimize costs without jeopardizing recruitment, these funds are necessary to attract candidates.
- 5328 - Recruiting Expense The department is responsible for conducting background checks on candidates for certain positions as required by 1997 Wisconsin Act 27. The amount requested includes anticipated fees charged by the Department of Justice and the Department of Health and Family Services.
- 5336 - Lodging Funds in this account are used for lodging associated with conferences, seminars, etc. The amount requested for 2009 includes lodging for one out-of-state conference.
- 5348 - Educational Supplies Funds have been requested to allow the department to develop and maintain a library of training films and other training materials for the specific purposes of new employee orientation and supervisory training programs.
- 5373 - Photo ID Supplies Funds requested are to maintain supplies for the photo ID system implemented in 2006.
- 5471 - Co. Mail Services Amount requested reflects internal county charges at the same amount as budgeted for 2008.
- 5473 - Co. Reproduction Services Amount requested reflects internal county charges for printing at the same amount as budgeted for 2008.
- 5475 - Co. Telephone Services Amount requested reflects an increase over 2008 budgeted amount based on estimated actual internal county charges for 2008.
- 5476 - Co. Fax Machine Services Internal county charges for operation of a fax machine in the department. Amount requested reflects internal county charges at the same amount as budgeted for 2008.
- 5818 - Computer Equipment Amount requested reflects computer equipment needed (a printer and a monitor) that is charged to the department.

**EMPLOYEE EDUCATION AND TRAINING**  
**BUSINESS UNIT 904**

The projected expenditures in this account will be utilized to provide training related to negotiated educational benefits, basic skills development, statutory and regulatory compliance, remedial training, etc. The establishment of well-developed continuing education and training programs remains in the County's best interest.

**HEALTH INSURANCE**  
**BUSINESS UNIT 913**

**Organization**

In previous years the health insurance account was used primarily as a clearing account. It was used to account for the total cost of this fringe benefit while it was self-funded. The self-funded benefit was replaced in 2003 by participation in the Wisconsin Public Employers Group Health Insurance.

**Summary of Budget Request**

Amounts requested since 2003 are significantly reduced due to participation in the Wisconsin Public Employers Group Health Insurance. Internal administration costs associated with the health plan benefit are reflected in this account.

**DENTAL INSURANCE CLEARING ACCOUNT**  
**BUSINESS UNIT 915**

**Organization**

The dental insurance account is primarily a clearing account. It is used to account for the total cost of this fringe benefit. The amount of this fringe benefit cost is budgeted for in each of the County's department budgets.

The dental insurance employee fringe benefit is a self-funded plan. Delta Dental is the administrator of the dental plan.

Monthly deposit rates are established by the Human Resources and Labor Negotiations Committee to cover estimated claims and administration expenses.

**Summary of Budget Request**

The cost of the employee dental insurance is anticipated to remain stable in year 2009. Contribution levels are budgeted at the same level as was set for 2008.

5111 - Salaries Permanent Regular The requested amount for salaries reflects the County Board Chair's recommended salary and wage guidelines for year 2009 to be used for budgeting purposes. Includes salary for the Insurance and Benefits Coordinator.

**CIVIL SERVICE COMMISSION**  
**BUSINESS UNIT 921**

**Organization**

The Dodge County Civil Service Commission was created by Ordinance No. 186 in January, 1980.

The purpose of the Commission is to bring qualified persons into county law enforcement work by a system designed by Statute as set forth by Wisconsin State Statute 59.21 and 63, and by County Board Resolution.

**Summary of Budget Request**

This budget reflects the direct and indirect costs to support the activities of the Civil Service Commission. Recent years have shown increased numbers of applicants for covered positions. The amount requested for year 2009 reflects anticipated costs for establishing eligibility lists for positions in the Sheriff's Department.



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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
 For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
10 REGISTER OF DEEDS							
1001 REGISTER OF DEEDS							
4100 TAXES	174,697-	130,000-	71,578-	130,000-	130,000-	130,000-	
4500 PUBLIC CHARGES FOR SERVI	304,154-	277,150-	156,456-	277,567-	284,000-	284,000-	
4000 B. U. TOTAL REVENUES	478,851-	407,150-	228,034-	407,567-	414,000-	414,000-	
5100 PERSONAL SERVICES	270,283	287,848	137,952	281,649	292,447	292,447	
5200 SERVICES and CHARGES	23,593	24,350	23,593	24,348	24,880	24,880	
5300 SUPPLIES and EXPENSES	7,031	8,280	5,478	8,280	10,710	10,710	
5400 INTERDEPARTMENT CHARGES	13,046	15,525	6,605	15,681	17,225	17,225	
5800 CAPITAL OUTLAY	2,274	2,900	2,612	2,900	490	490	
5000 B.U. TOTAL EXPEND./EXPENS	316,227	338,903	176,240	332,858	345,752	345,752	
1001 REGISTER OF DEEDS	162,624-	68,247-	51,794-	74,709-	68,248-	68,248-	
10 REGISTER OF DEEDS	162,624-	68,247-	51,794-	74,709-	68,248-	68,248-	



**REGISTER OF DEEDS**  
**BUSINESS UNIT NO. 1001**

**ORGANIZATIONAL STRUCTURE**

- 1 - Register of Deeds
- 1 - Chief Deputy Register of Deeds
- 2 - Deputy Register of Deeds
- 1 - part-time Deputy Register of Deeds
- 1 - part-time Clerk

**AUTHORITY**

Article VI, Section 4, of the Constitution of the State of Wisconsin, established the office of Register of Deeds as an elected official on a partisan ballot for a two-year term. Wisconsin Statutes structure the duties, responsibilities and services offered by the Department.

**DEPARTMENTAL DUTIES AND FUNCTIONS**

Basically, the duties of the Register of Deeds are defined in Wisconsin Statutes, Chapters 59 and 69. The Register of Deeds shall record, file and index real estate documents, plats, certified surveys, chattel documents and court records that pertain to properties located in Dodge County; shall collect fees and issue copies; and collect, review and register all birth, death and marriage records within the county.

In addition, and more specifically, this office:

- Collects real estate transfer fees and forms as required in Chapter 77, Subchapter II, Wis. Stats.;
- Furnishes forms and assists the public in administrative termination of decedent's property interest as required in Sec. 867.045 and 867.046;
- Collects the additional recording fee on each applicable recorded document to fund the Wisconsin Land Information Board and the County Land Information Office as directed in Sec. 59.88(5) Wis. Stats.;
- The Register of Deeds acts as agent for the Rental Weatherization Program per Sec. 101.122 Wis. Stats.;
- The Register of Deeds serves as one of the seven member Dodge County Land Information Board;
- Assists abstractors, attorneys, bankers, genealogists and the general public in using the records and maintaining their archival quality.

The Register of Deeds submits all fees (\$4,839 per day - average for the first 6 months of 2008) and an accounting thereof to the County Treasurer daily. This includes funds that this office collects for the State Child Abuse Fund on the sale of each certified birth certificate, the Wisconsin Department of Revenue's share of the real estate transfer tax and the fees for the Wisconsin Land Information Board. Approximately 55% of the money collected is sent to the State of Wisconsin. An additional 6% is transferred to the Dodge County Land Information Account, 2% is transferred to the Public Access of Land Records Account (established Sept. 1, 2001), leaving 37% of the money collected to be used for office budget purposes.

## SUMMARY

**Revenue** - The revenue in this department is dependent on the volume of real estate sales and recordings in the county. The workload and budget in this office are greatly affected by the volume of real estate activity in the county. The number of recordings for the first six-months of 2008 increased by only 16 documents from the same period in 2007. Total revenue for the first six-months of 2008 is down 2.0% from the same period in 2007. This is due to fewer & smaller values of property being transferred in 2008.

It is very difficult to predict what the volume will be for the remainder of the year or next year. The revenue for 2009 is estimated at \$414,000.

**Expenses** - Most expenditures (postage, office supplies, printing and duplication and part time help) are also dependent upon volume of recordings and for budget purposes are based primarily on 2008 experience to date. Total expenditures for 2009 are estimated at \$345,752. Budgeted account changes are as follows:

- 5111- Salaries and Wages: \$199,118 These accounts provide for salaries and wages for the staff of the Register of Deeds office.
- 5124 Salaries and wages are increased per figures supplied by the Accounting Department.
- 5131- Benefits: \$93,329 These accounts reflect employee fringe benefits.
- 5149 Levels have increased relative to wage, salary, and insurance changes supplied by the Accounting Dept.
- 5214 Data Processing Services: \$200 No budget change for 2009. This covers maintenance for the department Web Site home page and other D.P. services.
- 5242 Machinery and Equipment Repair: \$1,080 This request is increased \$30 from the 2008 Budget. The largest portion of this account covers the maintenance agreement for the microfilm reader/scanner.
- 5249 Computer Maintenance & Repair: \$23,600 This request is increased \$500 from the 2008 Budget. This account covers the maintenance agreements for the TriMin Land Records Management System (\$6,000) and LandShark module (\$3,000). This account also covers the cost of the annual maintenance agreement for the document imaging application and equipment (\$13,500).
- 5312 Office Supplies & Small Equipment: \$3,000 This request is increased \$600 from the 2008 Budget. The bulk of this account covers certificate paper for reproducing vital records (birth, death, marriage certificates) and office supplies for daily operations.
- 5314 Computer Supplies: \$815 This is a decrease of \$300 from the 2008 Budget. This account covers computer supplies (printer toner cartridges and ribbons, disks, etc.).
- 5319 Records and Volumes: \$4,900 This request is increased \$1,900 from the 2008 Budget. This account covers the cost of storage binders for certified survey maps and vital records (birth, death, marriage certificates) and also the cost of repairing historical record books. The increase is due to the fact that there are quite a few vital records books that need to be repaired.
- 5323 Books, Films, Tapes, Disks: \$65 No budget change for 2009. This account covers the cost of Wisconsin Legal Directories.
- 5324 Membership Dues: \$100 No budget change for 2009. This account covers WI Register of Deeds Association annual dues.



- 5325 Registration Fees & Tuition: \$500 No budget change for 2009. This account covers annual conference registration and tuition fees.
- 5327 Maps and Plat Books: \$50 This request is increased from the 2008 Budget. This account covers the cost of county plat books for office staff. It's a biannual expense.
- 5332 Auto allowance: \$560 This request is increased \$80 from the 2008 Budget due to an increase in the mileage reimbursement rate and the distance to travel for seminars and meetings. This account covers travel expense to Register of Deeds seminars and the joint county officer's seminars as well as quarterly ROD district meetings and training sessions.
- 5335 Meals: \$50 This is a decrease of \$30 from the 2008 Budget.
- 5336 Lodging: \$630 This request is increased \$130 from the 2008 Budget due to an increase in the government lodging rate. This account covers travel related expenses for professional meetings.
- 5384 Returned Check Fee: \$40 No budget change for 2009. This account covers the treasurer's fees for NSF checks.
- 5471 County Mail Services: \$13,500 This request is increased \$2,000 from the 2008 Budget to cover the increase in postage. This account covers the postage expense for returning recorded real estate documents.
- 5473 County Reproduction Services: \$2,200 This is a decrease of \$300 from the 2008 Budget. This account is dependent on the volume of recordings and vital record requests. Also, there is an ongoing project of removing confidential information from the vital records that involves the recopying of records.
- 5475 County Telephone Services: \$1,000 No budget change for 2009. This account covers the cost of department telephone services.
- 5476 County Fax Machine Services: \$325 No budget change for 2009. This account covers use & supplies for the office fax machine.
- 5478 County LIO Copier/Scanner: \$200 No budget change for 2009. This account covers the cost of copying large format documents (parcel maps, plats, etc.) by use of the large format scanner/copier/printer.
- 5812 Furniture & Furnishings: \$0 No request for 2009. No new office furniture is anticipated.
- 5818 Computer Equipment: \$490 This request is decreased \$2,410 from the 2008 budget to cover the expense of 19" monitors for 7 public and office computers. The Register of Deeds scan computer and public computers are scheduled for replacement in 2009. Currently these computers have 21" View Sonic monitors. The current county/IT standard computer configuration allows for 17" LCD monitors. Due to the amount of images and other records that are viewed throughout the day, larger monitors (19" LCD) are needed.





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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
 For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
12 CLERK							
1261 HISTORICAL SOCIETI							
1261 HISTORICAL SOCIETI	7,800	7,800	7,800	7,800	7,800	7,800	
12 CLERK	183,989	255,899	110,819	252,221	200,976	200,976	

## COUNTY CLERK

### 100.1201

#### ORGANIZATIONAL STRUCTURE

County Clerk

1 Chief Deputy – full time

1 Deputy Clerk – part time

#### ORGANIZATION

The County Clerk is elected on a partisan ballot for a four-year term. The County Clerk acts as Clerk of the County Board and keeps minutes of all County Board proceedings.

#### SPECIFIC AREAS OF RESPONSIBILITY

Acts as Clerk to the County Board of Supervisors at all meetings, keeps any records and true minutes of all Board Proceedings, and records at length every resolution, order or ordinance adopted by the County Board.

Promptly notifies the Corporation Counsel of every appeal from the action of the County Board.

Provides certified copies of transcripts of any book, record or account on file in the office.

Receives and files the official oaths and bonds of all county officers. Files official signatures and impressions of official seal in the office of the Secretary of State upon the commencement of each term.

By statute performs all duties imposed in relation to the preparation and distribution of ballots, and the canvass and return of votes at all elections. The County Clerk's Office provides for 37 municipalities in Dodge County for the Statewide Voter Registration System. The office is a clearing house for local clerks on election questions and related matters, plus many other functions too numerous to mention. The Clerk and staff also attend training sessions regarding election laws.

Annually prepares a directory showing the name and post office address of each town, city and village officer within the county, County Board of Supervisors and county employees. A copy of this directory is sent to the Secretary of State per Wisconsin Statutes.

Performs all other duties required by law such as: receive marriage license applications, sell fish and game licenses, distributes dog licenses and tags to local treasurers and keep records thereof in detail.

The County Clerk's Office acts as liaison office with the general public and all departments. It is located on the first floor of the Administration Building inside the main entrance and receives heavy

traffic in communications because of the telephone switchboard and information center.

By County Board order, the County Clerk has been designated as legal custodian of the records of the County Board and several of its committees.

The County Clerk's Office operates with two full-time employees (including the County Clerk) and one part-time employee. The part-time employee works on licenses, County Board minutes, switchboard relief and handles a majority of the Statewide Voter Registration System. The switchboard and general information to the public demands a great deal of time each day of the week.

#### **SUMMARY OF BUDGET CHANGES**

The largest share of the budget in the County Clerk's Office is wages and benefits, although the health and dental insurance accounts for 2009 are lower because the part-time employee only takes single coverage.

Item 5144 Hospital/Health Insurance – has decreased \$8,000 due to employee taking single coverage versus family.

Item 5149 Dental Insurance – has decreased \$450 due to employee taking single coverage versus family.

Item 5242 Machinery and Equipment Maintenance and Repair – has increased \$2,325 due to the cost of the software and scanner

maintenance agreements for an imaging project. Imaging Solutions will be used to maintain the software and scanner; however the Information Technology Department will build the database needed to begin imaging County Board documents, minutes, agendas and election records at no cost to the County Clerk's budget.

Item 5312 Office Supplies and Small Equipment - has increased \$600 due to the need for more supplies.

Item 5321 Publication of Legal Notices has increased \$475 due to increase in publishing County Board Proceedings.

Item 5325 Registration Fees and Tuition has increased \$55 due to the cost of the cassette tapes from WisLine Programs has increased.

Item 5328 County Directory has decreased \$150 due to printing fewer books.

Item 5332 Automobile Allowance has increased \$150 due to mileage rate increase and conferences in LaCrosse and Prairie du Chien in 2009.

Item 5471 County Mail Services has decreased \$400.

Item 5475 County Telephone Services has decreased \$120 due to the new phone system.

## ELECTIONS

### 100.1204

The County Clerk is responsible for printing election notices in newspapers, preparing, proofing, and distributing all ballots and canvassing the results at all elections. The County Clerk provides ballots to all municipalities for every election in the county. The Clerk also supplies sufficient forms and other necessary election supplies to municipalities. The County Clerk prepares the official ballot immediately upon receipt of the certified list of candidates' names from the State Elections Board, local clerks and school districts.

On election night the County Clerk receives and tallies returns from all municipalities in Dodge County. Dodge County has been utilizing the Accu-Vote Election System since 2000 and that has meant a change in the way results are received. Each municipality modems their election results to Dodge County on election night. Those results are tallied and posted to the County's website, therefore giving anyone with a computer the chance to view the results. The number of phone calls and personal appearances by candidates, public and the press has gone down considerably because the results are on the website. For this reason the number of workers on election night has also gone down.

The County Clerk and two reputable citizens previously chosen by the Clerk constitute the County Board of Canvassers who officially canvass the election. One member of the Board shall belong to a political party other than the Clerk. The County Clerk and Canvass Board canvass all returns for the state and county.

### **SUMMARY OF BUDGET CHANGES**

The elections budget has a decrease because it is an odd number year and there are only two scheduled elections with both elections having low voter turnout. The number of ballots needed will be considerably

less than what was used in 2008; however programming costs continue to increase.

Revenue Account 1204.4731.121 Municipal Election has increased \$3,000 due to the fact that all municipalities within Dodge County have races on the April ballot and they will pay a portion of the programming costs.

Revenue Account 1204.4731.124 Voter Registration has decreased \$625 as the City of Horicon is now a self provider for the Statewide Voter Registration System.

1204.5249 Computer Maintenance and Repair has increased \$1,900 due to the fact that all touch screen voting machines and the election computer will need to have an updated digital certificate installed on them. The election company charges \$1,200 to come to the county plus port to port expenses.

1204.5313 Printing & Duplication has a \$52,000 decrease due to the fact that there are only two elections in 2009.

1204.5315 Election Supplies has decreased \$1,350 due to the decrease in supplies needed for elections in 2009.

1204.5321 Publication of Legal Notices has decreased \$3,800 due to the fact that there are only two elections in 2009.

1204.5332 Automobile Allowance has decreased \$230 due to the fact that election materials are no longer delivered to local municipalities.

## MAPS AND PLATBOOKS

### BUSINESS UNIT 1217

#### MAPS

Dodge County provides a supply of county maps for distribution through the clerk's office and other county departments at no charge. New maps were printed in 2006 and should be available through 2009.

#### PLATBOOKS

The 2007 plat book will be sold through mid 2009. Once again the 2009 plat book will be produced in house with only a fee for printing. The cost of the 2009 plat book will be \$27, an increase of \$2. A \$3 fee will continue to be charged for mailing the book.



## **HISTORICAL SOCIETY**

### **100.1261**

#### NATURE OF APPROPRIATION

Section 59.56(5) of the Wisconsin Statutes authorizes the County Board of each county to appropriate money for any local historical society duly incorporated under Section 44.03, located in such county for the purpose of collecting and preserving the records of the early pioneers, Indians, military men and the salient historic features of the county. Each of the following historical societies receives \$600 per year for a total of \$7,800.

1. Dodge County Historical Society
2. The Mayville Historical Society
3. The Horicon Historical Society
4. The Hustisford Historical Society
5. The Waupun Historical Society
6. The Fox Lake Historical Society
7. The Neosho Historical Society
8. The Theresa Historical Society
9. Dodge Centre Historical Society
10. Lebanon Historical Society
11. Mayville White Limestone School Restoration Corp.
12. Lomira Historical Society
13. Lost Lake – Randolph Historical Society



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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
 For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
13 ACCOUNTING & AUDITING							
1301 ACCOUNTING							
4500 PUBLIC CHARGES FOR SERVI	1,239-	1,200-	690-	1,380-	1,300-	1,300-	
4700 INTERGOVERNMENTAL CHARGE	12,000-	10,000-	9,311-	9,884-	10,000-	10,000-	
4000 B. U. TOTAL REVENUES	13,239-	11,200-	10,001-	11,264-	11,300-	11,300-	
5100 PERSONAL SERVICES	397,835	423,710	198,146	403,810	417,585	417,585	
5200 SERVICES and CHARGES	3,112	10,875	3,209	10,709	13,450	13,450	
5300 SUPPLIES and EXPENSES	5,576	8,535	2,670	7,747	8,645	8,645	
5400 INTERDEPARTMENT CHARGES	6,797	7,025	2,955	6,679	6,825	6,825	
5800 CAPITAL OUTLAY	1,731	2,925	1,295	2,925	2,125	2,125	
5000 B.U. TOTAL EXPEND./EXPENS	415,051	453,070	208,275	431,870	448,630	448,630	
1301 ACCOUNTING	401,812	441,870	198,274	420,606	437,330	437,330	
1305 INDEPENDENT AUDITI							
5200 SERVICES and CHARGES	33,603	27,900	23,998	27,900	29,480	29,480	
5300 SUPPLIES and EXPENSES	63	115	0	115	115	115	
5400 INTERDEPARTMENT CHARGES	234	325	0	300	325	325	
5000 B.U. TOTAL EXPEND./EXPENS	33,900	28,340	23,998	28,315	29,920	29,920	
1305 INDEPENDENT AUDITI	33,900	28,340	23,998	28,315	29,920	29,920	
1326 JAIL IMPROVEMENTS							
4500 PUBLIC CHARGES FOR SERVI	138,028-	132,100-	74,591-	148,317-	136,500-	136,500-	
4800 MISCELLANEOUS REVENUES	0	0	7,497-	7,497-	0	0	
4900 OTHER FINANCING SOURCES	0	0	0	0	152,614-	152,614-	
4000 B. U. TOTAL REVENUES	138,028-	132,100-	82,088-	155,814-	289,114-	289,114-	
5200 SERVICES and CHARGES	0	0	5,195	9,140	5,400	5,400	
5800 CAPITAL OUTLAY	81,125	132,100	86,130	88,902	283,714	283,714	
5000 B.U. TOTAL EXPEND./EXPENS	81,125	132,100	91,325	98,042	289,114	289,114	
1326 JAIL IMPROVEMENTS	56,903-	0	9,237	57,772-	0	0	
1340 COUNTY PATIENT-OTH							
5700 GRANTS and CONTRIBUTIONS	4,039	3,858	3,858	3,858	5,977	5,977	
5000 B.U. TOTAL EXPEND./EXPENS	4,039	3,858	3,858	3,858	5,977	5,977	
1340 COUNTY PATIENT-OTH	4,039	3,858	3,858	3,858	5,977	5,977	
1390 CONTINGENT APPROPR							
5900 OTHER FINANCING USES	0	300,000	0	300,000	300,000	300,000	
5000 B.U. TOTAL EXPEND./EXPENS	0	300,000	0	300,000	300,000	300,000	

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DODGE COUNTY, WISCONSIN  
2009 Department Budget Summary Analysis  
Summary Revenues & Expenditures  
For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
1390 CONTINGENT APPROPR	0	300,000	0	300,000	300,000	300,000	
13 ACCOUNTING & AUDITING	382,848	774,068	235,367	695,007	773,227	773,227	

# ACCOUNTING AND AUDITING

## BUSINESS UNIT 1301

### DEPARTMENT ORGANIZATION

1-County Auditor  
1-Assistant County Auditor  
1-Accounting Technician II  
2-Administrative Assistant Payroll  
1-Account Clerk II

### DUTIES AND RESPONSIBILITIES

Adoption of Resolution 78-69 established the position of County Auditor effective January 1, 1979. That position was filled commencing on June 1, 1979. Power and duties of the County Auditor are provided under Section 59.72 (1) of the Wisconsin Statutes. Additional duties conferred on the County Auditor by the above resolution are as follows:

1. "Direct the maintenance of a central accounting system for the county and its departments . . . consistent with the established and accepted municipal accounting principles."
2. "Assist the Finance Committee. . . in the development of the county budget and reports at least annually to the County Board on all monies received and disbursed by the County."
3. "Assist the Finance Committee. . . in the development of long-range fiscal programs and financial systems to meet future county needs."
4. "On an on-going basis/plan, develop and carry out special financial projects designed to improve the County's financial recording and accounting systems."
5. "Provide advice and counsel to all department heads regarding accounting policies and procedures. . ."
6. "Analyze significant budget variations. . . and advise the Finance Committee. . . on the financial impact. . ."

7. "Provide periodic financial reports to the Finance Committee summarizing the County's financial condition regarding department's budgets, operating funds, special grants, etc."
8. "When directed by the Finance Committee. . . or by resolution of the County Board, examines the books and accounts of any county officer, board, commission, committee or other officer or employee interested with the receipt, custody or expenditure of money, or by or on whose certificate any funds appropriated by the County Board are authorized to be expended. . . he shall have free access to such books, accounts, bills, vouchers, and receipts as often as may be necessary to perform the duties. . . and he shall report in writing the results of the examination to the County Board."

### Activities of Accounting Department

- Maintains double-entry accounting records for the county.
- Prepares county expense checks for authorized voucher payment.
- Images accounts payable vouchered documents, employee timesheets and journalized supporting documents.
- Reviews receipted collections entered by the county treasurer (general tax, tax settlement and tax redemption).
- Prints, distributes, audits and processes employee timesheets.
- Processes payroll checks and/or direct deposits for all county employees.
- Maintains employee payroll files.
- Compiles payroll withholding and deduction reports (social security, Wisconsin Retirements, Federal tax, State tax, life insurance, credit union, employee union, garnishment and child support, deferred compensation, flexible spending plans, United Fund donations and health and dental insurance), and prepares payment checks to respective agencies.
- Processes unemployment compensation claims to the state.

# ACCOUNTING AND AUDITING

## BUSINESS UNIT 1301

- Processes necessary forms for applications for Wisconsin Retirement, life insurance and health and dental insurance.
- Audits county board, committee, commission and employee compensation and expense claims and voucher expenditure claims and prepares them for Audit Committee review and payment authorization.
- Processes and distributes monthly financial reports to departments.
- Formulates, disseminates, organizes and distributes the annual county budget.
- Prepares the annual financial report to the State of Wisconsin.
- Designs financial accounting and reporting systems.
- Auditor prepares annual financial report for the East Wisconsin Railroad Consortium.
- Auditor prepares annual county indirect cost allocation plan.
- Prepares annual claims to Department of Correction for State inmate court proceeding, prosecution and prisoner complaint review costs.
- Prepares account analysis schedules and reports for the county's independent auditors.
- Apportions taxes to the 43 taxing districts.
- Maintains necessary records under the COBRA Act (health and dental insurance continuance under the county's group insurance plans after leaving county employment or to spouses of former county employees).

### Discussion of Significant Revenue and Expenditure Changes

#### Public Charges for Service Revenues:

One source of departmental revenue is derived by a statutory fee allowed to be deducted from county employee payroll checks for processing court ordered child support and other payment withholdings at a rate of \$3.00 per employee per payroll withholding.

#### Intergovernmental Charges for Services:

Accounting Department staff maintains a separate general ledger for the East Wisconsin Counties Railroad Consortium and make its financial statements available to the Consortium's independent auditors for a financial audit and report presentation to this organizations officers and representatives. Accounting Department staff time costs are recovered from the Consortium for these services.

Revenues generated for interdepartmental services consist of those provided to the county are Nutrition Program and also services provided to the Economic Development Revolving Loan Program. Administrative funds are available for such service cost reimbursement and the amount realized is directly related to their activity level.

# ACCOUNTING AND AUDITING

## BUSINESS UNIT 1301

### Expenditures:

#### Personal Services – (5100):

Personal service costs budgeted for 2009 reflect the same current level of personnel staffing as was budgeted for in 2008. Both regular earnings and health insurance do reflect rate increases recommended by the Human Resources.

Since 2003, the Accounting Dept. processes Accounting and Payroll transactions using the JD Edwards Financial and Payroll System. A document imaging system is implemented for archiving voucher payments, employee time sheets and general journal documentation.

#### Data Processing Service – (5214):

The Information Technology Department implemented a new policy, whereby, user departments are responsible for funding custom programming and other technical consulting services needed. Appropriations of such nature continue to be provided for existing program changes and enhancements to newly developed ones, such as procurement and accounts receivable.

#### Computer Maintenance & Support – (5249):

Likewise, a new policy makes user departments responsible for directly benefited computer related hardware and software repair, maintenance and support services. Appropriations for this line cover annual software support costs of Optika Core software components of the document imaging system and the annual support cost for related scanner components.

#### Office Supplies & Small Equipment – (5312):

The appropriation change reflects the change in paper usage, especially for payroll related reports. With the implementation of the JD Edwards payroll system, reports are more suited for printing via a laser printer. Previously, such reports were printed on continuous form computer paper. Copier paper is used for laser printed reports is charged out as office supply.

#### Computer Software & Supplies – (5314):

Computer supply needs have reduced with fewer reports printed on continuous computer forms paper.

#### Office Equipment – (5813):

This appropriation is for recurring replacement of departmental calculators, averaging two per year and for a paper shredder replacement.

#### Computer Equipment – (5818):

This appropriation is to acquire additional monitors for dual monitor users.

Other interests for County development and implementation is the JD Edwards purchasing module and accounts receivable module. Another goal for the Accounting Department is to work with Information Technology Department to further expose county departments to JD Edwards System modules and report writing capabilities; all made possible through user-customized menus and establishment of security levels.

# ACCOUNTING AND AUDITING

## INDEPENDENT AUDITING

### BUSINESS UNIT 1305

#### NATURE OF APPROPRIATION

This appropriation is to finance an annual financial and compliance audit of all county funds. A financial audit is performed in accordance with generally accepted auditing standards. The end result is to obtain an unqualified opinion that the county's financial records are maintained and reported in accordance with generally accepted accounting principles (GAAP). Wisconsin Department of Revenue requires that an annual financial report be prepared and filed with the state and that amounts in it agree to those reported in the county's certified financial audit report.

In addition to contracting for an independent financial audit, the county also contracts to have a compliance audit performed on programs funded with certain federal and state funds that guidelines established by respective agencies.

The combination of a financial audit and a compliance audit performed by the same independent auditor is known as a "single audit". Single audits have replaced individual audits of certain county departments by state agencies. Such independent single audits are mandatory by state statute and federal regulation. Without one, the county would not be eligible for all of the state and federal grant-in-aids it now receives.

Accounting and Auditing Service – (5213):

Retained Johnson & Block, Inc. (CPA's) to perform the annual Single Audit covering calendar years 2006, 2007 and 2008, with an option to extend the agreement for years 2009 and 2010.

The net 2008 audit fee appropriation of \$29,920 budgeted in this business unit account reflects the undistributed portion of the total annual audit fee and printing charges. The remaining amount is budgeted in respective business unit accounts of Clearview, and Human Services and Health-Nutrition. These amounts are allowable costs for reimbursement through resident care charges or applicable state grant agreements.

Actuarial Services – (5218):

GASB Statements 43 & 45, accounting, reporting and disclosure requirements for government OPEBs, which pertain to post employment benefits other than pensions. To comply with reporting requirements of the County's revenue size, an actuary need to be retained to conduct a study to determine if and how much expense and unfunded liability the County may have with post employment benefits availed to its former and future employees. The County needs this information for its 2008 reporting year and needs this service to update this information at least two years thereafter. Milliman Consultants performed a study in 2007, issuing their opinion that the county incurs neither post employment accrued benefit costs nor unfunded liabilities. This opinion is serviceable as long as the county engages in no new practices and a current exception to GASB 45 is not changed.



# ACCOUNTING AND AUDITING

## JAIL IMPROVEMENTS BUSINESS UNIT 1326

### BACKGROUND

Section 302.46 (1) (a) of the Wisconsin Statutes provides for the source of revenues from which jail improvement expenditures are made. Starting on and after October 1, 1987, a jail assessment fee is added on to any court imposed fine or forfeiture for a violation of state law, municipal law or county ordinance; except for those involving non-moving traffic violations. The assessment shall amount to one percent of the fine or forfeiture or \$10, whichever is greater. According to Section 302.46 (1) (c), "The county treasurer shall place the amount in the county jail fund as provided in Section 59.25 (3) (g)". Expenditures from the fund are provided for under Section 346.46 (2), "Counties may make payments for construction, remodeling, repair or improvement of county jails, from county jail funds".

### REVENUES

Revenues generated from the jail assessment fee in 2009 are estimated at \$136,500. Sources for this revenue are the county circuit court and four municipal courts: Town of Fox Lake, City of Beaver Dam, City of Fox Lake, City of Horicon and City of Watertown. In addition, the City of Waupun opted to have all of their cases tried in Dodge County Circuit Court, rather than going to both Dodge County and Fond du Lac County Circuit Court. Approximately, three-quarters of the revenues are derived through the county circuit court and one-quarter from the five municipal courts.

### EXPENDITURES

The Sheriff and Physical Facilities Departments propose that these expenditure needs be funded from budgeted revenues and applied designated fund balance:

Detention Center carpet and toilets	\$ 73,004
Data drop outlets and switch	33,665
144-Video recording cameras	163,445
Other equipment	<u>19,000</u>
	\$289,114
Estimated revenues	<u>136,500</u>
Fund balance applied	<u>\$152,614</u>

### Continuing Appropriation Fund Balance:

Balance 01-01-08		\$268,362
2008 Estimated Revenues		155,814
2008 Estimated Expenditures	126,292	
Estimated Balance 12-31-08	<u>297,884</u>	
	<u>\$424,176</u>	<u>\$424,176</u>

# ACCOUNTING AND AUDITING

## STATE SPECIAL CHARGES FOR PATIENTS IN OTHER COUNTY INSTITUTIONS

### BUSINESS UNIT 1340

#### NATURE OF APPROPRIATION

Occasionally, county residents receive treatment at another Wisconsin county mental hospital. The resident may not be a referral by the county's 51.42 board, thereby, not making that department responsible for the patient care claim. In these situations, the county clerk of the county providing the care files a claim with Wisconsin Department of Administration. In August, this department notifies and bills the county of legal residence, along with state forestry taxes, state special charges and other special charges. By the following March, the county pays the department for all of these charges, which in turn, the state pays the appropriate county that filed the claim, as well as, the appropriate state agencies for the forestry tax and other special charges.

For 2009, state certified credits and charges result in a net charge, comprised from the following:

County resident in state institutions, net	\$4,151.36
County resident in other county institutions, net	<u>\$1,825.54</u>
Net charges for charitable and penal purposes	<u>\$5,976.90</u>

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
14 TREASURER							
1401 TREASURER							
4500 PUBLIC CHARGES FOR SERVI	10,584-	6,750-	3,108-	6,950-	7,750-	7,750-	
4700 INTERGOVERNMENTAL CHARGE	451-	475-	225-	450-	450-	450-	
4000 B. U. TOTAL REVENUES	11,035-	7,225-	3,333-	7,400-	8,200-	8,200-	
5100 PERSONAL SERVICES	245,008	258,656	122,337	258,181	265,315	265,315	
5200 SERVICES and CHARGES	63	800	68	68	100	100	
5300 SUPPLIES and EXPENSES	6,263	8,240	4,138	8,515	7,775	7,775	
5400 INTERDEPARTMENT CHARGES	13,627	11,440	3,007	11,490	7,300	10,300	
5500 FIXED CHARGES	667	667	667	667	667	667	
5800 CAPITAL OUTLAY	0	420	144	144	41	41	
5000 B.U. TOTAL EXPEND./EXPENS	265,628	280,223	130,361	279,065	281,198	284,198	
1401 TREASURER	254,593	272,998	127,028	271,665	272,998	275,998	
1415 TAX DEED PROPERTY							
4500 PUBLIC CHARGES FOR SERVI	3,755-	3,000-	1,740-	3,875-	2,500-	2,500-	
4800 MISCELLANEOUS REVENUES	3,277-	0	12,089-	13,024-	0	0	
4000 B. U. TOTAL REVENUES	7,032-	3,000-	13,829-	16,899-	2,500-	2,500-	
5200 SERVICES and CHARGES	7,770	8,850	1,595	6,250	5,500	5,500	
5300 SUPPLIES and EXPENSES	3,739	3,200	260	3,106	3,100	3,100	
5400 INTERDEPARTMENT CHARGES	70	0	850	850	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	11,579	12,050	2,705	10,206	8,600	8,600	
1415 TAX DEED PROPERTY	4,547	9,050	11,124-	6,693-	6,100	6,100	
1416 TAX DEED PROPERTY							
4800 MISCELLANEOUS REVENUES	72,000-	72,000-	36,000-	72,000-	72,000-	72,000-	
4000 B. U. TOTAL REVENUES	72,000-	72,000-	36,000-	72,000-	72,000-	72,000-	
5000 B.U. TOTAL EXPEND./EXPENS	0	0	0	0	0	0	
1416 TAX DEED PROPERTY	72,000-	72,000-	36,000-	72,000-	72,000-	72,000-	
1419 PRIOR YEAR PROPERT							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5500 FIXED CHARGES	11,756	18,146	18,854	18,854	1,177	1,177	
5000 B.U. TOTAL EXPEND./EXPENS	11,756	18,146	18,854	18,854	1,177	1,177	
1419 PRIOR YEAR PROPERT	11,756	18,146	18,854	18,854	1,177	1,177	

DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
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 For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
1446 METALFAB SITE CLEA							
4200 INTERGOVERNMENTAL REVENU	27,307-	21,563-	0	0	0	0	
4900 OTHER FINANCING SOURCES	0	26,751-	0	0	27,340-	27,340-	
4000 B. U. TOTAL REVENUES	27,307-	48,314-	0	0	27,340-	27,340-	
5200 SERVICES and CHARGES	43,964	48,314	0	0	27,340	27,340	
5000 B.U. TOTAL EXPEND./EXPENS	43,964	48,314	0	0	27,340	27,340	
1446 METALFAB SITE CLEA	16,657	0	0	0	0	0	
1448 MONARCH PROPERTY S							
4900 OTHER FINANCING SOURCES	0	174,703-	0	0	173,639-	173,639-	
4000 B. U. TOTAL REVENUES	0	174,703-	0	0	173,639-	173,639-	
5200 SERVICES and CHARGES	35,102	174,703	3,231	3,231	173,639	173,639	
5300 SUPPLIES and EXPENSES	1,218	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	36,320	174,703	3,231	3,231	173,639	173,639	
1448 MONARCH PROPERTY S	36,320	0	3,231	3,231	0	0	
1491 TAXES, TAXES INT &							
4100 TAXES	30,022,681-	35,725,454-	33,188,726-	35,863,200-	36,642,529-	36,547,435-	
4200 INTERGOVERNMENTAL REVENU	33,642-	33,000-	40,297-	53,994-	51,200-	51,200-	
4900 OTHER FINANCING SOURCES	0	1,290,297	0	0	1,549,518	1,549,518	
4000 B. U. TOTAL REVENUES	30,056,323-	34,468,157-	33,229,023-	35,917,194-	35,144,211-	35,049,117-	
1491 TAXES, TAXES INT &	30,056,323-	34,468,157-	33,229,023-	35,917,194-	35,144,211-	35,049,117-	
1492 COUNTY AID-SHARED							
4200 INTERGOVERNMENTAL REVENU	3,363,010-	3,337,000-	1,974,000-	3,377,105-	3,359,390-	3,570,835-	
4000 B. U. TOTAL REVENUES	3,363,010-	3,337,000-	1,974,000-	3,377,105-	3,359,390-	3,570,835-	
1492 COUNTY AID-SHARED	3,363,010-	3,337,000-	1,974,000-	3,377,105-	3,359,390-	3,570,835-	
1493 INVESTMENT EARNING							
4800 MISCELLANEOUS REVENUES	1,852,412-	1,973,600-	729,178-	1,500,400-	1,473,600-	1,473,600-	
4000 B. U. TOTAL REVENUES	1,852,412-	1,973,600-	729,178-	1,500,400-	1,473,600-	1,473,600-	
1493 INVESTMENT EARNING	1,852,412-	1,973,600-	729,178-	1,500,400-	1,473,600-	1,473,600-	
1494 OTHER GEN REVENUES							

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
4200 INTERGOVERNMENTAL REVENU	278,372-	163,368-	81,684-	163,368-	200,230-	200,230-	
4800 MISCELLANEOUS REVENUES	5,734-	1,000-	11,914-	12,113-	500-	500-	
4000 B. U. TOTAL REVENUES	284,106-	164,368-	93,598-	175,481-	200,730-	200,730-	
5500 FIXED CHARGES	92,714	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	92,714	0	0	0	0	0	
1494 OTHER GEN REVENUES	191,392-	164,368-	93,598-	175,481-	200,730-	200,730-	
1498 GENERAL FUNDS APPL							
4900 OTHER FINANCING SOURCES	0	203,351-	0	0	0	1,207,213-	
4000 B. U. TOTAL REVENUES	0	203,351-	0	0	0	1,207,213-	
1498 GENERAL FUNDS APPL	0	203,351-	0	0	0	1,207,213-	
1499 TRANSFERS FROM/TO							
4900 OTHER FINANCING SOURCES	302,044-	0	690,134-	690,134-	0	0	
4000 B. U. TOTAL REVENUES	302,044-	0	690,134-	690,134-	0	0	
5900 OTHER FINANCING USES	19,099,028	21,584,360	21,663,743	21,584,360	19,921,144	21,705,144	
5000 B.U. TOTAL EXPEND./EXPENS	19,099,028	21,584,360	21,663,743	21,584,360	19,921,144	21,705,144	
1499 TRANSFERS FROM/TO	18,796,984	21,584,360	20,973,609	20,894,226	19,921,144	21,705,144	
14 TREASURER	16,414,280-	18,333,922-	14,950,201-	19,860,897-	20,048,512-	19,585,076-	



**COUNTY TREASURER**

**BUSINESS UNIT 1401**

**ORGANIZATIONAL STRUCTURE**

- 1 County Treasurer
- 1 Chief Deputy Treasurer
- 2 Deputy County Treasurers
- 1 Part time
- 1 Seasonal

**AUTHORITY**

The County Treasurer is elected for a two-year term of office. The duties and responsibilities and services provided by this department are set forth in Wisconsin State Statutes, Section 59.20.

**SPECIFIC AREAS OF RESPONSIBILITY**

Receive all monies from all sources belonging to the County and all other monies ordered by Statutes or County Ordinance.

Keep a true and accurate account of the receipt and expenditure of all monies.

Pay out all monies belonging to the County, only by order of the County Board, signed by the County Clerk and countersigned by the County Board Chairman.

Maintain records for professionals and the general public on prior and current taxes.

Do foreclosure according to In Rem procedure of tax delinquent property.

Compile, print and post all tax statements for Local Municipalities and Dodge County.

Perform all other duties required by law.

**SUMMARY OF BUDGET REQUESTS**

4511.141 Tax Search \$1,100  
Income for doing tax searches for banks and lending institutions.

4511.142 Special Assessments - \$2,000  
Income for special assessment letters.

4513.041 Certifications- \$1,300  
Income from certified copies of tax receipts.

4521.141	<u>In Rem Cost Recovery</u> – \$2,000 Income from delinquent taxpayers during County foreclosure proceedings to recover postage, filing costs, and publication costs.	5324	<u>Membership Fees</u> - \$200 No change for 2009.
4521.142	<u>NSF Check Fees</u> - \$200 Income for returned non-sufficient funds checks.	5325	<u>Registration Fees &amp; Tuition</u> - \$440 Increase of \$90 due to increases in registration fees for professional meetings and seminars.
4531.141	<u>Tax Record Info</u> - \$1,000 Sale of Tax Rolls and Delinquent Reports.	5327	<u>Maps &amp; Plat Books</u> - \$10 Decreased \$15 – only pay departmental charge.
4541	<u>Fax Document Charges</u> - \$150 Income for faxing documents.	5332	<u>Automobile Allowance</u> - \$600 Increase of \$200 – mileage for required committee meetings and increased mileage allowances.
5111-5149	<u>Salary, Wages and Fringe Benefits</u> Reflect increases per Union Contract.	5335	<u>Meals</u> - \$25 Decrease of \$50.
5242	<u>Machinery &amp; Equip. Maint. &amp; Repairs</u> - \$100 Service contract for typewriters. No change.	5336	<u>Lodging</u> - \$700 Increase of \$200 due to location of 2009 seminars and meetings and increase of state lodging rates.
5249	<u>Computer Maint. &amp; Repairs</u> – \$0 Moved maint. contract for imaging to 5314.	5413	<u>Co. Flex Spending Allocation</u> - \$0 In house charges for flex spending costs.
5312	<u>Office Supplies &amp; Small Equipment</u> - \$1,300 Decreased \$100. Departmental charge for supplies.	5471	<u>Co. Mail Services</u> - \$9,000 Decreased \$1,000. Notices will be enclosed with tax bills in December requesting self-addressed, stamped envelope for second half payments.
5314	<u>Computer Software &amp; Supplies</u> - \$1,500 Maint. contract for imaging and supplies. No change.	5473	<u>Co. Reproduction Services</u> - \$500 Decreased \$200 to reflect estimated copy costs.
5318	<u>Tax Supplies</u> - \$3,000 Decreased \$1,200 due to receipts being printed in house.		



5475	<u>Co. Telephone Services</u> - \$700 No change for 2009.	5524	<u>Money &amp; Securities</u> - \$80 Treasurer's share of property insurance. No change.
5476	<u>Co. Fax Machine Services</u> - \$100 Increased \$5 to reflect increased estimated costs.	5818	<u>Computer Equipment</u> - \$41 Decreased \$379 for 2009. New monitors in 2008.
5521	<u>Officials &amp; Agents Bonds</u> - \$587 Costs of bonding Treasurer & Deputy Treasurers. Required by State Statutes. No change.		

**TAX DEED PROPERTY**

**BUSINESS UNIT 1415**

**NATURE OF APPROPRIATION**

Real estate Dodge County has acquired by In Rem (delinquent tax) foreclosure proceedings pursuant to Section 75.521 of the Wisconsin State Statutes. The County is responsible for certain expenses against the property such as lawn mowing, snow removal, repair to buildings, legal costs, title searches, and publication of tax deeded lands.

5217 Survey, Abstract & Appraisals - \$3,500  
Decreased \$1,000 due to decrease in cost of title searches.

5233 Grounds Maint. & Repairs - \$2,000  
Decreased \$1,000 due to lack of county-owned properties needing maintenance.

5292 Paper Serving Service - \$0  
No anticipated costs for 2009.

5326 Advertising - \$2,500  
Decreased \$100 due to anticipated number of properties being advertised being less.

5381 Court Filing Fee - \$300  
Increased \$100 due to increase of properties "taken" by Dodge County.

5383 Recording Fee - \$300  
Decreased \$100 due to number of properties anticipated to be sold.

## **TAX DEED PROPERTY RENTAL**

### **BUSINESS UNIT – 1416**

#### **NATURE OF BUSINESS UNIT**

Pursuant to Resolution No. 95-51, which was adopted by the Dodge County Board of Supervisors on October 17, 1995, Dodge County acquired the MetalFab, Inc., property on November 31, 1995, by means of a proceeding in rem to foreclose tax liens. Dodge County has leased the former MetalFab property continuously, since January 1, 1996, up to

the present time, to businesses which manufacture metal products. The most recent lease agreement, dated January 12, 2006, is between Dodge County and MacFab Metal Products, LLC. The term of the lease agreement is month-to-month. The rent is \$6,000 per month.

## **PRIOR YEAR PROPERTY TAXES**

### **BUSINESS UNIT 1419**

#### **BACKGROUND**

This account appropriates funds to pay back municipalities for improper assessments and uncollected personal property taxes returned to the County. Sections 70.511 and 74.41 of Wisconsin Statutes describe the law and the procedures to be followed by municipalities and the County Treasurer in refunding such property taxes. Section 74.42 provides for the law and procedures in handling personal property taxes charged back.

#### **APPROPRIATION EXPLANATION**

In 1991 municipalities were able to charge back to the County their share of delinquent personal property. Any uncollected taxes are made part of the budget appropriation in this account. Any taxes over 11 years old must be written off as an Outlawed Tax. As of August 31, 2008, the uncollected balance of delinquent personal property taxes from 2007 amounts to \$1,171.80. Assessor's Errors in 2007 charged back to Dodge County amounted to \$0. Uncollected property tax for 1996 for Oconomowoc Electroplating amounts to \$5.12. 2007 property tax charged on County owned In Rem properties amounted to \$0.00.

## **METALFAB SITE CLEANUP**

### **BUSINESS UNIT – 1446**

#### **BACKGROUND**

Pursuant to Resolution No. 95-51, which was adopted by the Dodge County Board of Supervisors on October 17, 1995, Dodge County acquired the MetalFab, Inc., property on November 31, 1995, by means of a proceeding in rem to foreclose tax liens. Dodge County was awarded a Brownfields Grant by the Wisconsin Department of Commerce in 1999. Brownfields Grant funds in the amount of \$550,000 and Dodge County match funds in the amount of \$473,215 were used at the site for the following purposes: building demolition; environmental site investigation and remediation; asbestos removal; and building repair. One large building remains on site. The site, including this large building, has been leased by Dodge County to MacFab Metal Products, LLC. Dodge County was awarded a Site Assessment Grant for the site by the Wisconsin Department of Natural

Resources in 2006. The grant amount was \$93,000 and the Dodge County match amount was \$57,000, for a total of \$150,000. The grant period was from March 8, 2006, to March 8, 2008. The grant funds and match funds were used to conduct a Phase II Environmental Assessment of the site. Groundwater and soils were investigated and tested for petroleum and non-petroleum-related compounds. The results of the investigations and testing were analyzed. A Site Investigation Report was prepared and submitted to Dodge County and to the Wisconsin Department of Natural Resources. The Site Investigation Report describes the environmental status of the site, based upon analyses of the results of the investigation and testing of the groundwater and soils at the site.

## MONARCH PROPERTY SITE CLEANUP

### BUSINESS UNIT – 1448

#### BACKGROUND

The Malleable Iron Range Company filed for bankruptcy in March of 1985. Dodge County acquired the Malleable Iron Range property on July 18, 1988, by a deed from the Malleable Iron Range Company pursuant to an Order that was issued by The Honorable James E. Shapiro, United States Bankruptcy Court, Eastern District of Wisconsin. An arsonist destroyed several of the on-site buildings in 1990. Dodge County subsequently demolished and removed the remaining buildings. Dodge County hired an environmental consulting firm, Fluid Management, Inc., now Shaw Environmental & Infrastructure, Inc., in 1992, to complete site investigation activities and to design a remedial system for cleanup of the former MIR property. Numerous soil borings were made at the site for collection and laboratory analysis of soil samples. Groundwater monitoring wells and piezometers were installed to facilitate collection of groundwater samples for laboratory analysis of petroleum and non-petroleum-related compounds. Shaw worked closely with Wisconsin Department of Natural Resources personnel and devised a plan to remediate the site. Approximately 20,000 tons of contaminated soil were excavated and removed from the site. The remaining soil and groundwater contamination was treated by means of a remedial system that included in-situ groundwater extraction, soil vapor extraction, and air sparging. Shaw successfully operated the remedial system for several years, and achieved optimal environmental remediation results.

Shaw then shut down the remedial system. Shaw performed groundwater monitoring after Shaw had shut down the remedial system. The purpose of the groundwater monitoring was to evaluate trends of minor residual groundwater contamination. When Shaw determined that stable to decreasing groundwater contaminant trends were consistent throughout the site, Shaw, on behalf of Dodge County, requested site closure from the Wisconsin Department of Natural Resources. On April 1, 2008, the Wisconsin Department of Natural Resources granted final site closure. The final tasks in closing the site included Shaw oversight of the abandonment of the monitoring well network, piezometers, and extraction wells and Shaw oversight of the removal and disposal of the remedial system equipment and the remedial system equipment building. Dodge County subdivided the former MIR property into 11 lots on October 20, 1995. Six of these lots have been sold. The net proceeds of the sale of these lots have been appropriated to this Business Unit. Dodge County has used some of these net proceeds of sale to pay for professional fees and expenses which Shaw has charged for professional services which Shaw has performed at the site, such as groundwater monitoring, preparation of written reports, and submittal of written reports to the Wisconsin Department of Natural Resources. The remaining five lots are currently for sale.

## **TAXES - TAXES INTEREST AND PENALTY**

### **BUSINESS UNIT 1491**

This account generates revenue from current year property taxes, delinquent property taxes, forest crop, managed forest, net county sales tax remittances from Wisconsin Department of Revenue and the County's discount on Wisconsin/county sales tax collected. Commencing in 2008, the County accounts for State remittances of county sales tax collections within this business unit. Gross monthly remittances are credited to revenue object account 1491.4121-County Sales and Use Taxes. Prior years over remittance of county sales tax is

retained by the State in monthly increments until recovered, with that amount debited to 1491-1421.1317-DOR-Overpaid Sales. Gross county sales tax remittances are planned as funding for county capital projects by adoption of a Resolution at the July County Board Session each year, since its initial planned appropriation in the 2008 county budget. Unexpended county sales tax appropriations of planned projects are returned to the designated County Sales Tax fund for redesignation of them in a subsequent year's plan.

## **STATE SHARED REVENUES**

### **[ Municipal and County Aid ]**

### **BUSINESS UNIT 1492**

Since 2003, the State has provided a designated amount of funds for distribution to Wisconsin Municipalities and Counties. In that amount, distribution payments of these funds are based on three amounts; utility, base amount and a DHFS reduction adjustment. The utility amount can vary. But, the base amount is a fixed amount, initially established in 2004 and remains the same amount for 2005 and 2006. The DHFS reduction amount was fixed at \$10 million, but it may change due to the State's difficulty in meeting that amount. The method of distribution of the municipal and county aid (State Shared Revenues) was based in 2004 and that base is also used for 2005 and 2006 distribution payments. Factors used for the base allocation are

not explained. With a fixed base appropriation and fixed base method of allocation, one can only estimate the amount to be received in this type of revenue as a similar amount remitted in 2004, varied by the amount of utility aid.

Estimated municipal and county aid for 2009 will be provided to the county by the Wisconsin Department of Revenue by September 15, 2008. In past budgets, that is the amount which is budgeted.

**INVESTMENT EARNINGS**

**BUSINESS UNIT 1493**

4811.02- Anticipated decreased interest rates for 2009.  
4811.06

**OTHER GENERAL COUNTY REVENUE**

**BUSINESS UNIT 1494**

The JD Edwards financial system organizes accounts by business unit, an activity or program. Assigned to that business unit are related activity revenues, other financing resources and expenditures. But, there may be certain types of situations where there are no expenditures involved with the generation of revenues, or that revenue generation relates to various business units and distribution of them is difficult to make. Thus, in these situations, a revenue business unit general in nature is created. Under this business unit the major revenue account here is indirect cost recovery from state child support funding sources. The accumulation of this amount is derived from building and equipment use, and from various departments' costs that provide indirect services to the child support program. Annually, a central service indirect cost plan is prepared by the county auditor. Prior year actual costs and roll forward adjustments are used to determine indirect

costs attributed to the child support program as well as other federally funded programs. Such costs are claimed in the following year at the allowable reimbursement rate.

Depending on actual experiences resulting from the county's self-insurance funds, recovery of indirect costs can vary tremendously. If there are significant gains or losses in these funds, they will have relative impacts on the indirect cost plan and thus on the amounts that can be reported for reimbursement.

Other revenues under this business unit bear no related costs in receiving them. Vending machines are allowed in county buildings, which the vendor pays the county a commission for their location.

## **GENERAL FUNDS APPLIED**

### **BUSINESS UNIT 1498**

By analyzing past fund balance trends, the County Board Chairman has recommended an amount of undesignated general fund balance to be applied toward financing 2009 appropriations. An analysis of

estimated county funds for 2008 is presented in a separate schedule following the summary budget in that section of this budget book.

## **TRANSFERS FROM/TO GENERAL FUND**

### **BUSINESS UNIT 1499**

#### **BACKGROUND**

The county's general fund is the main funding vehicle to provide other financing sources to other county funds, or to which other funds return unexpended funds. Within Fund 100 General Fund, Business Unit 1491, accounts for the total property tax levy adopted for the county. Property tax funds levied and attributed to other county funds, such as funds for human services and health, Clearview-North and Clearview-South and highway and airport purposes are transferred from the general fund to those funds. In turn, those respective funds are assigned transfer from general fund accounts. In addition to transferring property tax funds adopted in the annual budget, the county board by adoption of a resolution, with two-thirds majority, may transfer from the general fund, undesignated funds to supplement

budgeted moneys in other county funds. "Transfer to" accounts would also reflect such transactions .

Commencing in 2008, county sales tax funds applied to other than general fund appropriations are also reflected in this business units "Transfer To" accounts.

The general fund may also receive funds from other county funds. For instance, some funds provided to human services funds are not continuous from one calendar year to the next. Therefore, at year-end such unexpended funds are returned or transferred from that particular fund to the general fund. Revenue type accounts are assigned to this business unit for those transactions.





DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
 For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
15 SERVICES							
1501 REPRODUCTION SERVI							
4500 PUBLIC CHARGES FOR SERVI	2,454-	3,000-	1,545-	2,500-	3,000-	3,000-	
4700 INTERGOVERNMENTAL CHARGE	154,514-	157,700-	75,038-	152,200-	155,700-	155,700-	
4800 MISCELLANEOUS REVENUES	5-	0	19-	19-	0	0	
4900 OTHER FINANCING SOURCES	0	39,536-	0	0	29,375-	29,375-	
4000 B. U. TOTAL REVENUES	156,973-	200,236-	76,602-	154,719-	188,075-	188,075-	
5100 PERSONAL SERVICES	119,779	132,146	67,218	133,068	134,985	134,985	
5200 SERVICES and CHARGES	14,166	20,000	6,690	14,000	18,000	18,000	
5300 SUPPLIES and EXPENSES	10,486	12,800	6,514	11,900	12,800	12,800	
5400 INTERDEPARTMENT CHARGES	161	290	94	232	290	290	
5800 CAPITAL OUTLAY	12,600	35,000	30,100	30,100	22,000	22,000	
5000 B.U. TOTAL EXPEND./EXPENS	157,192	200,236	110,616	189,300	188,075	188,075	
1501 REPRODUCTION SERVI	219	0	34,014	34,581	0	0	
1505 MAIL SERVICE							
4700 INTERGOVERNMENTAL CHARGE	201,189-	204,623-	104,178-	208,357-	210,817-	210,817-	
4900 OTHER FINANCING SOURCES	0	1,981	0	0	2,966	2,966	
4000 B. U. TOTAL REVENUES	201,189-	202,642-	104,178-	208,357-	207,851-	207,851-	
5100 PERSONAL SERVICES	54,678	58,632	28,440	57,621	59,766	59,766	
5200 SERVICES and CHARGES	2,104	2,900	2,101	2,151	2,900	2,900	
5300 SUPPLIES and EXPENSES	140,692	139,045	72,397	141,045	143,045	143,045	
5400 INTERDEPARTMENT CHARGES	584	575	216	664	650	650	
5500 FIXED CHARGES	1,150	1,490	1,150	1,459	1,490	1,490	
5800 CAPITAL OUTLAY	3,612	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	202,820	202,642	104,304	202,940	207,851	207,851	
1505 MAIL SERVICE	1,631	0	126	5,417-	0	0	
15 SERVICES	1,850	0	34,140	29,164	0	0	



## SERVICE DEPARTMENT

### 100-1501

#### ORGANIZATION

- 1 - Service Department Director
- 2 - Print Shop Technicians

#### DEPARTMENT ESTABLISHMENT AND AUTHORITY

The Dodge County Service Department was created by adoption of Resolution No. 8380 on March 20, 1984. It operates under the Finance Committee's charge.

#### SPECIFIC AREAS OF RESPONSIBILITY

The Service Department is an internal service fund type of operation. It provides photocopying, offset printing and mail services to all County departments. Service costs are recovered through charges to both user departments and to the general public.

Photocopying equipment is purchased and placed in each of these buildings: Administration Building (10), Office Building (4), and Justice Facility (5). All digital copy machines have paper collating ability.

Offset printing services are also provided by this department. Such services are provided to all County departments and to the public upon request. Printing press services are limited to those that can be made on a platemaker. Typesetting is not provided by this Department. Press printing single color is available on a limited basis. Extensive color copying and printing services are now provided with a networked Canon C3220 color copier. Printing can now be sent directly from the workstations.

In connection with printing, this department does collating, binding, padding, stitching, trimming, gluing, drilling, folding, perforating and numbering.

Mail services, pick up and sorting is provided to departments by the Service Department.

#### SIGNIFICANT CHANGES IN THE BUDGET

##### Wages Permanent Regular:

This account increases as a result of an anticipated wage increase.

##### Benefits:

These accounts reflect the staff fringe benefits and are dependent on staffing levels.

##### Photocopying and Printing:

An analysis for 2008 of photocopying and printing operations of the Services Department was made. It indicates there will not be a need to change the photocopying and printing rates for 2009.

##### Basic Printing and Duplicating Rates

	<u>2008</u>	<u>2009</u>
Masters	\$0.89/Page	\$0.89/Page
Printing	\$0.023/Page	\$0.023/Page
All Bindery Operations	\$19.36/Hour	\$19.36/Hour
Photocopying	\$0.049/Page	\$0.049/Page
Single Color (Press)	Special Charge	Special Charge
Canon C3220 Color Copying		
8 ½ x 11/side	\$0.20/Page	\$0.20/Page
11 x 17/side	\$0.40/Page	\$0.40/Page
Black Copy		
8 ½ x 11/side	\$0.03/Page	\$0.03/Page

The Service Department is an internal service fund, all equipment replacements are funded from charges for services and recovery of depreciation expenses.

##### Mail Service:

Budgeted revenues for 2009 are similar to those budgeted for 2008. Mail service revenues equal anticipated mail service expenses, as costs are distributed to user County departments.

**Reproduction**  
**1501**

Reproduction labor costs consist of Director (80%) and Print Shop Technicians (75%) and (50%), respectively.

Operation and maintenance costs for 2009 are generally budgeted at a similar amount to those of 2008.

- |               |  |
|---------------|--|
| 4721.151      | Revenues lost to District Attorney self billing of public defender copies.   |
| 4731.151      | Revenues reflect increase of outside printing demands.   |
| 4787.73       | Revenues lowered due to email and printer usage.   |
| 5251/<br>5252 | Adjusted to reflect decrease in copying volume.  |
| 5312          | Office supplies are up due to accounting of outside printing supplies. Costs will be reimbursed through outside charge backs.  |
| 5817          | At the start of 2008, nineteen (19) photocopy machines were in place in various departments. Three replacement copy machines and one high speed service department copier were purchased in 2008. Four replacement copy machines are scheduled for purchase in 2009, four at \$5,500 (\$22,000). |

**Mail Services**  
**1505**

Mail service labor costs consist of Director (20%), two Print Shop Technicians (one Print Shop Technician at 25% and one Print Shop Technician at 50%).

- |      |  |
|------|--|
| 5311 | Anticipated 1¢ postage adjustment in 2009. |
|------|--|

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
16 DISTRICT ATTORNEY							
1601 DISTRICT ATTORNEY							
4200 INTERGOVERNMENTAL REVENU	2,479-	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERVI	37,875-	31,000-	19,833-	34,882-	31,000-	31,000-	
4700 INTERGOVERNMENTAL CHARGE	6,475-	5,000-	1,920-	4,000-	5,000-	5,000-	
4000 B. U. TOTAL REVENUES	46,829-	36,000-	21,753-	38,882-	36,000-	36,000-	
5100 PERSONAL SERVICES	312,019	349,497	164,341	338,740	348,966	348,966	
5200 SERVICES and CHARGES	7,587	8,600	5,379	6,851	11,497	11,497	
5300 SUPPLIES and EXPENSES	14,952	11,925	4,349	7,365	11,525	11,525	
5400 INTERDEPARTMENT CHARGES	23,311	21,900	10,576	18,560	21,306	21,306	
5500 FIXED CHARGES	310	400	310	310	400	400	
5800 CAPITAL OUTLAY	2,824	1,000	12	1,000	2,000	2,000	
5000 B.U. TOTAL EXPEND./EXPENS	361,003	393,322	184,967	372,826	395,694	395,694	
1601 DISTRICT ATTORNEY	314,174	357,322	163,214	333,944	359,694	359,694	
1612 VICTIM WITNESS PRO							
4200 INTERGOVERNMENTAL REVENU	59,575-	69,747-	32,023-	67,639-	65,445-	65,445-	
4000 B. U. TOTAL REVENUES	59,575-	69,747-	32,023-	67,639-	65,445-	65,445-	
5100 PERSONAL SERVICES	118,263	121,981	58,429	99,791	114,014	114,014	
5200 SERVICES and CHARGES	0	30	0	30	30	30	
5300 SUPPLIES and EXPENSES	845	1,900	847	1,900	1,900	1,900	
5400 INTERDEPARTMENT CHARGES	5,017	5,250	3,054	5,000	5,250	5,250	
5000 B.U. TOTAL EXPEND./EXPENS	124,125	129,161	62,330	106,721	121,194	121,194	
1612 VICTIM WITNESS PRO	64,550	59,414	30,307	39,082	55,749	55,749	
1652 COUNTY INVESTIGATO							
4700 INTERGOVERNMENTAL CHARGE	5,196-	4,600-	0	4,600-	4,600-	4,600-	
4000 B. U. TOTAL REVENUES	5,196-	4,600-	0	4,600-	4,600-	4,600-	
5100 PERSONAL SERVICES	37,012	38,813	18,411	38,435	40,030	40,030	
5200 SERVICES and CHARGES	0	50	0	50	50	50	
5300 SUPPLIES and EXPENSES	0	825	0	825	825	825	
5400 INTERDEPARTMENT CHARGES	238	400	199	400	400	400	
5000 B.U. TOTAL EXPEND./EXPENS	37,250	40,088	18,610	39,710	41,305	41,305	
1652 COUNTY INVESTIGATO	32,054	35,488	18,610	35,110	36,705	36,705	
16 DISTRICT ATTORNEY	410,778	452,224	212,131	408,136	452,148	452,148	



## DISTRICT ATTORNEY

### ORGANIZATIONAL STRUCTURE

1	District Attorney
3	Assistant District Attorneys - Full Time
1	Office Manager/Litigation Support Specialist - Full Time
1	Investigator - Half Time
1	Victim Witness Coordinator - Full Time
1	Victim Witness Coordinator - Part Time
3	Legal Assistants - Full Time
2	Legal Assistants – Part Time
1	Typist 3 - Full Time
1	Legal Intern – Part Time

### DEPARTMENT AUTHORITY & ESTABLISHMENT

The office of the District Attorney is authorized by the Article IV Section 4 of the Wisconsin Constitution and is governed by Chapter 978 of the Wisconsin Statutes and is filled by election every four years.

### DEPARTMENTAL DUTIES AND FUNCTIONS

The District Attorney is responsible for prosecuting all crimes - violations of law which could result in the imposition of a jail or prison sentence - occurring within Dodge County. The District Attorney also prosecutes non-criminal traffic violations on behalf of the Wisconsin State Patrol. Additional duties include prosecuting miscellaneous civil matters on behalf of the State of Wisconsin as assigned by statutes and representing the State in appeals of misdemeanor convictions. Prosecution of juvenile delinquency cases is also conducted by the District Attorney's office. In addition to the routine duties of a District Attorney's office, this office is responsible for prosecuting all criminal offenses occurring within the four correctional facilities in Dodge County. The prisons also provide the office with a significant amount of extradition and habeas corpus litigation.

Finally, the District Attorney's office is responsible for assisting law enforcement agencies in the investigation of criminal conduct. Such assistance includes consulting with law enforcement officers, preparation of search warrants, requests for records, and obtaining information through the use of John Doe proceedings.

### NATURE OF REQUEST AND SUMMARY OF CHANGES

The District Attorney's budget has been set at a the lowest level to accomplish the constitutional and statutory tasks of the office and to provide the level of community safety that the citizens of Dodge County require.

**Personnel** – This past year has been one of transition in the District Attorney's office, as Steven Bauer was elected and assumed the office of Circuit Court Judge and William Bedker was appointed by the Governor to

fill Judge Bauer's term as District Attorney. Consequently, some budget items such as training and conferences were below historical levels because the office was short-staffed for much of the year. The year was also an anomaly in that there were no complicated cases that went to trial requiring expert testimony and related extra costs. The 2009 calendar already includes cases which will require such expenses. On the other hand, projected revenue is much less than that actually realized in 2008. The increased copy income in 2008 was the result of a very unusual trial with many defendants and complicated discovery. Providing the discovery to multiple attorneys overstates what can generally be generated. Potential increases in our personnel costs, particularly with regard to health insurance, have been offset by replacing a veteran Victim/Witness coordinator with a new hire and by one employee leaving our health and dental insurance pool.

Computer equipment reflects lifecycle replacement of printers for the legal assistants.

The increase in computer maintenance and repair reflects county-required maintenance and software contracts for the Stellant scanning system.

Registration fees and tuition reflect costs for seminars and the requirement for the litigation support specialist to remain certified.

There were minor changes within line items to more accurately reflect actual costs.

### VICTIM WITNESS PROGRAM

1	Full time Victim/Witness Coordinator
1	Part-time Victim/Witness Coordinator

### DEPARTMENTAL DUTIES AND FUNCTIONS

The responsibility for providing victim and witness services is found in Article One Section 9m of the Wisconsin Constitution and Chapter 950 of the Wisconsin Statutes which gives crime victims and witness numerous rights. It further provides that counties providing services to enforce these rights are eligible to receive reimbursement from the State for costs of these services.

The Victim/Witness Coordinator will notify the victims and witnesses of the scheduled court dates and cancellations of court dates. Information on final disposition and current status of cases is also provided to victims and witnesses of crimes.

The Coordinator is also responsible for gathering information from crime victims regarding restitution and providing victims with information on Wisconsin Crime Victim Compensation. Other duties include employer intercession, assisting in

applications for witness fees and facilitating the return of victim's property held by law enforcement.

#### **NATURE OF REQUESTS AND SUMMARY OF CHANGES**

The amount requested in this business unit is lower this year because of personnel changes that have resulted in lower costs in salary, insurance and longevity pay.

The State's reimbursement for these positions continues to fluctuate. The 2007 reimbursement budget rate was projected at 52% and the 2008 budget reimbursement is projected at 52%. This is down from 56% three years ago. The latest 2008 reimbursement (received August, 2008) was just over 58%.

There were minor changes within line items to more accurately reflect actual costs.

#### **INVESTIGATOR/ DETECTIVE**

The total costs for this position are divided equally between the District Attorney's Office and the Sheriff's Department. This position provides critical, time sensitive investigation needs that cannot be met by the investigating law enforcement agency. This position has changed this year to a contract position with the sheriff's department with no one person assigned to the position. The sheriff's department provides a detective at our request on an ad hoc basis. This maximizes the efficiency of this position and increases the speed in which we can get needed investigation services.

Projected increases are all in the area of personnel costs.



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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
17 CORPORATION COUNSEL							
1701 CORPORATION COUNSEL							
4500 PUBLIC CHARGES FOR SERVI	14,390-	6,050-	7,892-	11,408-	11,050-	11,050-	
4700 INTERGOVERNMENTAL CHARGE	18,560-	5,300-	62-	5,300-	6,400-	6,400-	
4000 B. U. TOTAL REVENUES	32,950-	11,350-	7,954-	16,708-	17,450-	17,450-	
5100 PERSONAL SERVICES	388,240	413,748	200,563	409,279	418,087	424,612	
5200 SERVICES and CHARGES	6,545	7,850	3,391	7,850	8,450	8,450	
5300 SUPPLIES and EXPENSES	9,393	8,170	3,993	8,528	8,890	8,890	
5400 INTERDEPARTMENT CHARGES	11,538	11,950	6,541	12,454	12,391	12,391	
5800 CAPITAL OUTLAY	0	0	1,350	1,350	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	415,716	441,718	215,838	439,461	447,818	454,343	
1701 CORPORATION COUNSEL	382,766	430,368	207,884	422,753	430,368	436,893	
1711 SPECIAL LEGAL COUN							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	41,719	35,000	22,055	35,000	35,000	35,000	
5000 B.U. TOTAL EXPEND./EXPENS	41,719	35,000	22,055	35,000	35,000	35,000	
1711 SPECIAL LEGAL COUN	41,719	35,000	22,055	35,000	35,000	35,000	
1719 COUNTY ORDINANCE C							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	4,400	3,000	0	3,000	3,000	3,000	
5000 B.U. TOTAL EXPEND./EXPENS	4,400	3,000	0	3,000	3,000	3,000	
1719 COUNTY ORDINANCE C	4,400	3,000	0	3,000	3,000	3,000	
17 CORPORATION COUNSEL	428,885	468,368	229,939	460,753	468,368	474,893	



CORPORATION COUNSEL

BUSINESS UNIT 1701

CORPORATION COUNSEL

- 1 - Corporation Counsel
- 2 - Assistants Corporation Counsel
- 1 - Secretary to Corporation Counsel
- 1 - Administrative Assistant
- 1 - Legal Secretary I

HISTORY

The Dodge County Corporation Counsel position was created by County Board Resolution No. 26, effective January 1, 1957. The statutory authority is §59.42(1) of the Wisconsin Statutes. The position was originally created as a part-time position. It was made full-time by County Board Resolution No. 78-29, effective January 26, 1979. The first full-time Assistant Corporation Counsel position was established in February of 1976. The second full-time Assistant Corporation Counsel position was established by Resolution No. 93-8, on April 20, 1993. A Legal Secretary position was also established by Resolution No. 93-8, on April 20, 1993. The Legal Secretary position was changed, in the interest of economy, to a Typist II position, at a Budget Hearing for 1999. The Typist II position was filled for the first time on January 6, 1999. The Typist II position was abolished and a Legal Secretary I position was created, effective October 1, 2004, by Resolution No. 04-47, on September 21, 2004. The Corporation Counsel Office represents all departments of Dodge County Government. The Executive Committee of the Dodge County Board of Supervisors acts as an advisory and policy-making body for the Office of Corporation Counsel. Legal services by the Corporation Counsel Office are limited to governmental matters and do not extend to personal legal matters. The functions of the Corporation Counsel Office for 2009 will remain basically the same as in previous years.

DUTIES AND RESPONSIBILITIES

Attend all meetings of the Dodge County Board of Supervisors and act as parliamentarian for such meetings.

Upon request, provide legal opinions to the Dodge County Board of Supervisors and its committees, and interpret the powers and duties of the Board, county officers and department heads.

Collect, by appropriate legal actions, amounts due Clearview Long Term Care & Rehabilitation and other county departments.

Serve as attorney for the Human Services & Health Department, in connection with the following matters:

- a. Guardianships pursuant to Ch. 54, Wis. Stats.;
- b. Protective Placements pursuant to Ch. 55, Wis. Stats.;
- c. Civil commitments for mental illness, drug dependency, and alcoholism, pursuant to Ch. 51, Wis. Stats.;
- d. Actions against relatives for support of indigents pursuant to §49.90, Wis. Stats.;
- e. Hearings pursuant to §49.453, Wis. Stats., concerning divestment of property by persons applying for medical assistance; and,
- f. Legal questions arising pursuant to §46.27, Wis. Stats., Long-Term Support Community Options Program.

Participate in the defense of State and Federal civil actions brought against Dodge County or its officers or employees for damages.

Collection of delinquent taxes owed Dodge County and foreclosure of tax liens by legal actions in rem, pursuant to §75.521, Wis. Stats.

Draft ordinances and resolutions for various committees of Dodge County for presentation to the County Board of Supervisors at the regular meetings.

Enforce the Dodge County, Wisconsin, Land Use Code, pursuant to §59.69 and §59.692, Wis. Stats.

Represent the Dodge County Board of Adjustment pursuant to §59.694, Wis. Stats.

CORPORATION COUNSEL

BUSINESS UNIT 1701 (Cont.)

Probate estates against which Dodge County, the Human Services & Health Department, or any other department has a lien pursuant to §49.08, Wis. Stats.

Represent the Dodge County Human Services & Health Department in matters arising under the Children's Code, Ch. 48, Wis. Stats., involving children in need of protection or services (CHIPS).

Represent the Dodge County Human Services & Health Department in matters arising under the Juvenile Justice Code, Ch. 938, Wis. Stats., involving juveniles in need of protection or services (JIPS).

Prosecute Dodge County Municipal Citations pertaining to juveniles.

Provide training to staff of Dodge County Human Services & Health Department and to Dodge County foster parents.

Enforce juvenile court dispositional orders by prosecution of civil contempt proceedings.

Pursue immunization compliance for all schools, both elementary and secondary, in Dodge County, by sending final notice to parent or guardian, and if no compliance after final notice, set for court hearing, and take successive steps following court hearing, to effect compliance.

Keep track of and collect guardian ad litem fees, custody study fees, mediation fees, court-appointed legal counsel fees, and attorney services fees, ordered reimbursed to Dodge County by the courts.

Central location site for Dodge County collection program involving delinquent guardian ad litem fees, custody study fees, mediation fees, court-appointed legal counsel fees, attorney services fees, installment plan payments of filing fees due the Office of Clerk of Courts, money damages due the Highway Department, monies owing to the Sheriff's Department, and other county departments that have collection problems.

Represent Dodge County Human Services & Health Department pursuant to §49.89, Wis. Stats., in Third Party Liability actions, subrogation.

Represent Dodge County in actions brought before the Wisconsin Employment Relations Commission concerning labor disputes pursuant to §111.70, Wis. Stats.

Provide legal advice to Dodge County Civil Service Commission pursuant to §59.52(8)(a), Wis. Stats., and to serve as the attorney for the Grievance Committee established pursuant to §59.52(8)(b), Wis. Stats.

Serve as attorney for the Housing Authority of Dodge County pursuant to Resolution No. 78-104.

Serve as attorney for the East Wisconsin Counties Railroad Consortium and handle duties of recording secretary for said Consortium, pursuant to §59.58 and §66.0301, Wis. Stats.

Advise the Dodge County Highway Department on various legal matters, including the Dodge County Airport.

Represent Dodge County in all real estate purchases and sales, including, but not limited to, rendering preliminary and final title opinions.

Represent the Local Waste Siting Committee established pursuant to §289.33, Wis. Stats.

Serve as attorney for the Land Conservation Committee pursuant to Ch. 92, Wis. Stats.

Act as coordinator and contact person in service to the Taxation Committee in connection with the transfer of tax-deeded properties.

Serve as attorney for the Economic Development activities of the Dodge County Land Resources and Parks Department by drafting and enforcing contracts in connection with such activities.

CORPORATION COUNSEL

BUSINESS UNIT 1701 (Cont.)

Handle and defend "recreational" litigation by inmates of the State Correctional Institutions located in Dodge County and elsewhere.

Coordinate information for the initial codification of Dodge County Ordinances, render any opinions necessary with respect to the codification, and provide on-going supervision to keep Ordinances and information pertaining to them, up to date.

Prosecute citations issued by the Dodge County Sheriff's Department which allege violation of a county ordinance, except for those citations which allege a violation of a county ordinance which has adopted Section 346.63(1)(a), or Section 346.63(1)(b), of the Wisconsin Statutes.

SUMMARY OF BUDGET REQUESTS

5111 Salaries-Permanent-Regular. This account increases as a result of step increases, increases in salaries, and increases in longevity payments.

5121 Wages-Permanent-Regular. This account increases as a result of step increases, increases in wages, and increases in longevity payments.

5141 Social Security/Medicare. This account increases as a result of increases in Salaries-Permanent-Regular and in Wages-Permanent-Regular.

5142 WI Retirement-Employer S. This account increases as a result of increases in Salaries-Permanent-Regular and in Wages-Permanent-Regular.

5143 WI Retirement-Employee S. This account increases as a result of increases in Salaries-Permanent-Regular and in Wages-Permanent-Regular.

5144 Hospital/Health Insurance. This account increases as a result of an increase in rate.

5146 Worker's Compensation In. This account decreases as a result of a decrease in rate and as a result of county experience.

SUMMARY OF REVENUE

Total revenue in 2009 is projected at \$17,450, which is \$6,100, or 53.7% above the 2008 budgeted amount of \$11,350.

GENERAL SUMMARY

The proposed 2009 net levy of \$436,893 is \$6,525, or 1.5% above the 2008 net levy of \$430,368.

SPECIAL LEGAL COUNSEL

BUSINESS UNIT 1711

This business unit exists to meet the need for Corporation Counsel to engage special legal counsel on a case-by-case basis to effectively deal with the increase in legal problems and activities in such specialized areas as environmental law, bankruptcy law, employment and discrimination law, and various other civil litigation matters, that require much more time for preparation, resolution, and/or trial, than is available to Corporation Counsel personnel.

SUMMARY OF BUDGET REQUEST

5212 Legal Services. There is no change in this account for 2009.

COUNTY ORDINANCE CODIFICATION

BUSINESS UNIT 1719

This business unit exists to meet the need of the Corporation Counsel to keep the codification of Dodge County Ordinances up to date, and consistent with County Board actions. Dodge County will contract with a specialized municipal ordinance codification service to provide updated ordinance codification.

SUMMARY OF BUDGET REQUEST

5219 Other Professional Services. There is no change in this account for 2009.

DODGE COUNTY, WISCONSIN  
2009 Department Budget Summary Analysis  
Summary Revenues & Expenditures  
For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
18 INFORMATION TECHNOLOGY							
1801 INFORMATION TECHNO							
4700 INTERGOVERNMENTAL CHARGE	14,450-	14,450-	8,450-	14,450-	14,450-	14,450-	
4000 B. U. TOTAL REVENUES	14,450-	14,450-	8,450-	14,450-	14,450-	14,450-	
5100 PERSONAL SERVICES	844,203	935,968	442,792	931,759	969,600	969,600	
5200 SERVICES and CHARGES	44,109	25,000	5,075	25,000	45,250	45,250	
5300 SUPPLIES and EXPENSES	20,096	14,300	2,300	11,480	3,353	18,353	
5400 INTERDEPARTMENT CHARGES	6,001	6,000	5,727	10,870	8,935	8,935	
5800 CAPITAL OUTLAY	38,540	500	351	675	800	800	
5000 B.U. TOTAL EXPEND./EXPENS	952,949	981,768	456,245	979,784	1,027,938	1,042,938	
1801 INFORMATION TECHNO	938,499	967,318	447,795	965,334	1,013,488	1,028,488	
1811 NETWORK INFRASTRUC							
4900 OTHER FINANCING SOURCES	0	0	0	0	315,740-	315,740-	
4000 B. U. TOTAL REVENUES	0	0	0	0	315,740-	315,740-	
5200 SERVICES and CHARGES	70,380	164,479	66,553	135,750	124,773	124,773	
5300 SUPPLIES and EXPENSES	58,465	3,500	9,211	10,009	3,600	6,350	
5800 CAPITAL OUTLAY	174,938	30,050	84,392	109,392	355,782	368,072	
5000 B.U. TOTAL EXPEND./EXPENS	303,783	198,029	160,156	255,151	484,155	499,195	
1811 NETWORK INFRASTRUC	303,783	198,029	160,156	255,151	168,415	183,455	
1812 WORKSTATION							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	13,244	800	421	1,200	823	823	
5300 SUPPLIES and EXPENSES	7,238	2,200	204	7,700	1,700	1,700	
5800 CAPITAL OUTLAY	21,257	72,682	4,221	119,954	57,463	97,463	
5000 B.U. TOTAL EXPEND./EXPENS	41,739	75,682	4,846	128,854	59,986	99,986	
1812 WORKSTATION	41,739	75,682	4,846	128,854	59,986	99,986	
1813 IMAGING							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	9,520	15,685	11,160	23,400	12,108	12,108	
5300 SUPPLIES and EXPENSES	1,180	1,400	0	1,400	1,400	1,400	
5800 CAPITAL OUTLAY	8,710	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	19,410	17,085	11,160	24,800	13,508	13,508	

DODGE COUNTY, WISCONSIN  
2009 Department Budget Summary Analysis  
Summary Revenues & Expenditures  
For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
18 INFORMATION TECHNOLOGY							
1813 IMAGING							
1813 IMAGING	19,410	17,085	11,160	24,800	13,508	13,508	
1814 AS400 PLATFORM							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	48,925	47,754	44,233	58,100	54,745	54,745	
5300 SUPPLIES and EXPENSES	1,478	800	1,757	1,757	1,600	1,600	
5000 B.U. TOTAL EXPEND./EXPENS	50,403	48,554	45,990	59,857	56,345	56,345	
1814 AS400 PLATFORM	50,403	48,554	45,990	59,857	56,345	56,345	
1816 INTERNET							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	7,158	11,200	4,454	17,530	17,126	17,126	
5800 CAPITAL OUTLAY	10,000	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	17,158	11,200	4,454	17,530	17,126	17,126	
1816 INTERNET	17,158	11,200	4,454	17,530	17,126	17,126	
1817 VIDEO SYSTEMS							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	170	1,000	0	700	0	0	
5300 SUPPLIES and EXPENSES	96	200	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	266	1,200	0	700	0	0	
1817 VIDEO SYSTEMS	266	1,200	0	700	0	0	
1819 DEPARTMENTAL SYSTE							
4900 OTHER FINANCING SOURCES	0	0	0	0	9,805-	9,805-	
4000 B. U. TOTAL REVENUES	0	0	0	0	9,805-	9,805-	
5200 SERVICES and CHARGES	11,243	8,800	4,643	8,800	0	21,100	
5300 SUPPLIES and EXPENSES	77	0	0	0	0	0	
5800 CAPITAL OUTLAY	7,381	1,000	0	1,000	9,805	9,805	
5000 B.U. TOTAL EXPEND./EXPENS	18,701	9,800	4,643	9,800	9,805	30,905	
1819 DEPARTMENTAL SYSTE	18,701	9,800	4,643	9,800	0	21,100	



DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
 For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
18 INFORMATION TECHNOLOGY							
1821 TELECOMMUNICATION							
4500 PUBLIC CHARGES FOR SERVI	843-	1,500-	367-	734-	800-	800-	
4700 INTERGOVERNMENTAL CHARGE	190,312-	273,552-	119,370-	230,702-	263,507-	263,507-	
4800 MISCELLANEOUS REVENUES	0	0	0	3,258-	0	0	
4900 OTHER FINANCING SOURCES	0	0	0	0	56,368-	56,368-	
4000 B. U. TOTAL REVENUES	191,155-	275,052-	119,737-	234,694-	320,675-	320,675-	
5200 SERVICES and CHARGES	181,029	256,712	119,768	219,061	228,655	228,655	
5300 SUPPLIES and EXPENSES	3,847	5,840	1,811	3,960	5,500	5,500	
5400 INTERDEPARTMENT CHARGES	12,000	12,000	6,000	12,000	12,000	12,000	
5800 CAPITAL OUTLAY	348,010	500	928	601	74,520	74,520	
5000 B.U. TOTAL EXPEND./EXPENS	544,886	275,052	128,507	235,622	320,675	320,675	
1821 TELECOMMUNICATION	353,731	0	8,770	928	0	0	
1827 FAX MACHINE SERVIC							
4700 INTERGOVERNMENTAL CHARGE	4,673-	7,330-	2,749-	5,484-	5,800-	5,800-	
4000 B. U. TOTAL REVENUES	4,673-	7,330-	2,749-	5,484-	5,800-	5,800-	
5300 SUPPLIES and EXPENSES	2,410	2,330	1,475	2,940	3,110	3,110	
5400 INTERDEPARTMENT CHARGES	2,263	5,000	1,274	2,544	2,690	2,690	
5000 B.U. TOTAL EXPEND./EXPENS	4,673	7,330	2,749	5,484	5,800	5,800	
1827 FAX MACHINE SERVIC	0	0	0	0	0	0	
18 INFORMATION TECHNOLOGY	1,743,690	1,328,868	687,814	1,462,954	1,328,868	1,420,008	



## INFORMATION TECHNOLOGY (IT) BUSINESS UNIT 1801

With the continued mandate from the Dodge County Information Technology (IT) Committee, the IT Department professional team will continue with best efforts to provide a reliable Dodge County network enterprise through technological standards and consistency within all IT supported environments. The entire staff is committed to providing the very highest level of service to all departments and employees. This, the IT staff takes great pride is accomplishing. An integral part of this objective is to apply annual ZERO based budgeting with stringent cost saving analysis to all funding requests, without forfeiting the current and future needs of Dodge County's information technology requirements. This continues to be very difficult to achieve in 2009 with directives to maintain the same levy as in 2008. 2008 budget levy was \$1,328,868.00 and 2009 requests totaled \$1,846,378.00. IT management with assistance of all IT staff reviewed programs and services and reduced requests by \$517,510.00 to meet directed levy amount. These cuts were accomplished as directed but at some risk to programs and equipment systems in the county. A priority list of cuts including ten items were prepared and submitted for consideration. Subsequently the 2009 IT budget was approved to be increased \$91,140.00 over 2008 levy limit.

IT Department can guarantee that available budgetary dollars will be utilized in the most cost effective manner through bidding of products and services where applicable. The management monitoring groups and tools in place to assure this include the Information Technology Committee, Information Technology Advisory Committee, Management Council, project management on major projects and the three (3) year Technology Roadmap for the county.

All of the funding request allocations reflect Information Technology's objective to provide services to all departments, to continue with network stability and growth, provide standardization within the network environment and beginning the process to deploying a thin client (Citrix) solution for most desktop computers and continuing with end user applications training for all county employees.

One of the business tools by which standardization will continue is within the IT business units themselves. Business units 1811 through 1821 respectively provide complete identification of all budget activity within the department. These accounts reflect multiple levels within each key support environment for Dodge County's IT operational accounts.

Information Technology Business Unit 1801, 1812, 1814, 1816, and 1819 increased as compared to 2008.

Business Units 1811, 1813, and 1817 decreased as compared to 2008.

Under the business unit 1801.5111 through 5149 identified as personnel expenses, the 2009 costs have increased due to increased labor and benefit rates as compared to 2008.

Under business unit 1801.5214 through 1801.5819 respectively, budget amounts have increased a total of \$27,538 as compared to 2008 due to added contracted vendor services, telephone use costs and professional IT staff development training.

Business unit 1811 Network Infrastructure budget amount has been decreased a total of \$14,574 as compared to 2008 because of cuts. Majority of the remaining budget dollars are dedicated to software and hardware maintenance agreements and replacement of network printers.

Business unit 1812 PC Workstation budget amount has increased a total of \$24,304 compared to 2008 as additional will be allocated toward Citrix workstations will begin to take of place desk PCs.

Business unit 1813 Imaging budget amount has been decreased a total of \$3,577 as compared to 2008 because of cuts. Majority of budget dollars are dedicated to software maintenance agreements with a few dollars for optical data storage disks.

Business unit 1814 AS400 budget amount has increased a total of \$7,791 as compared to 2008 due to increase hardware and software maintenance cost and increased cost for data tape cartridges.

Business unit 1815 E-Mail has no budget request.

Business unit 1816 Internet service provider budget amount has increased a total of \$5,926 as compared to 2008 due to cost of additional purchased faster internet service. In 2008 service was increased from one T1 to four T1s.

Business unit 1817 Video Systems has no budget request.

Business unit 1819 Departmental Systems budget amount has increased a total of \$11,300 as compared to 2008. Additional funding was granted to support user technology application training. Course offerings will require a minimum class size of four to be offered.

**Business Unit Organizational Staffing Structure**

- 1 Position- Director of Information Technology: Administration, Management, Budget & Supervision
- 1 Position- Information Technology Support Manager: Help Desk Call Center Management & Project Management
- 2 Positions- Information Technology Systems Analyst: AS400 Mainframe
- 1 Position- Information Technology Systems Programmer: AS400 Mainframe Part-time
- 1 Position- Information Technology Network Administrator: Networks
- 2 Positions- Information Technology Network Technician: Networks, Printers, Telecom & Video
- 1 Position- Information Technology Network Analyst: Workstations
- 1 Position- Information Technology Network Analyst: Workstations, Wireless Access & Mobile Systems
- 1 Position- Information Technology Support Specialist: Help Desk and User Technical Support

**INFORMATION TECHNOLOGY (IT)  
DATA PROCESSING  
BUSINESS UNITS 1811-1821**

These business units allow the Information Technology Department to oversee and coordinate all data processing and information technology management functions of Dodge County, including equipment selection and purchase for all departments under the Rules Governing the Dodge County Board of Supervisors and as authorized by the Information Technology Committee.

Business Unit Name	Unit #	Description	Amount
<b>Network Infrastructure</b>			<b>\$499,195.00</b>
	<b>1811</b>	<b>All Physical Components in relation to the existing Network Infrastructure (This business unit encompasses all network items necessary to maintain our enterprise for connectivity, data storage and transfer in relation to all existing systems including Novell, email, internet, multiple application environments)</b>	
Contracted Services	5214	All Contracted Services (Technical support in relation to network infrastructure)	\$0
Maintenance	5249	All Maintenance Related Items Including Support (Support and maintenance to InFra Call Center, Backups, Windows server licenses, and Cisco Switches & parts for printers)	\$124,773.00
Computer Software & Supplies	5314	All Supplies and related items for network environment.	\$1,000.00
Hardware Components	5341	All Physical Components in relation to existing Hardware devices (Memory, cabling, server replacement and switch components.)	\$2,500.00
Software Components	5342	All Software Components relating to system network environment.	\$2,850.00
Capital Outlay	5818	All Initial Investment Related to network environment (replacement network printers, additional wireless access points and email server upgrades.)	\$52,332.00
Other Capital Equipment	5819	None	\$0
Other Capital Improvement	5829	Balance Forwarded-Fiber Optic Ring construction and VoIP at Clearview and Home Road.	\$315,740.00
<b>Workstation</b>			<b>\$99,986.00</b>
	<b>1812</b>	<b>All units involved in relation to deployment of a computer workstation</b>	
Contracted Services	5214	All Contracted Services (Technical support in relation to the workstation environment)	\$0
Maintenance	5249	All Maintenance Related Items (Recycling fees for e-waste.)	\$823.00
Computer Software & Supplies	5314	All Supplies and related items for work station environment (miscellaneous supplies.)	\$1,000.00
Hardware Components	5341	All Physical Components in relation to existing Hardware devices (Computers(CPU), Monitors, Printers, Keyboards, Mice)	\$700.00
Software Components	5342	All Software Components in relation to PCs.	\$0
Capital Outlay	5818	All Initial Investment Related (Some replacement cycle PC systems and deployment of Citrix county wide.	\$97,463.00
<b>Imaging</b>			<b>\$13,508.00</b>
	<b>1813</b>	<b>All units involved with county wide imaging implementation, processing, storage and its operation</b>	
Contracted Services	5214	All Contracted Services (Technical support in relation to the imaging environment)	\$0
Maintenance	5249	All Maintenance Related Items (Stellant imaging solution-IT Dept portion support contract.)	\$12,108.00
Computer Software & Supplies	5314	All supplies in relation to imaging (Additional optical disks.)	\$1,400.00

Hardware Components	5341	All Physical Components in relation to existing Hardware devices.	\$0
Software Components	5342	All Software Components in relation to existing Software.	\$0
Capital Outlay	5818	All Initial Investment Related	\$0
<b>AS400 Platform</b>			<b>\$56,345.00</b>
Contracted Services	5214	All Contracted Services (Technical support in relation to AS400 environment.)	\$0
Maintenance	5249	All Maintenance Related Items (Includes H/W & S/W support contracts.)	\$54,745.00
Computer Software & Supplies	5314	All software & supplies for AS400environment (Data cartridges.)	\$1600.00
Hardware Components	5341	All Physical Components in relation to existing Hardware devices (Memory, hard and tape drive enhancements)	\$0
Software Components	5342	All Software Components in relation to existing AS400.	\$0
Capital Outlay	5818	All Initial Investment Related	\$0
<b>Email</b>			<b>\$0</b>
Contracted Services	5214	All Contracted Services (Technical support in relation to the email environment)	\$0
Maintenance	5249	All Maintenance Related Items, Including Support Contracts	\$0
Hardware Components	5341	All Physical Components in relation to existing Hardware devices (Memory, hard drives, tapes)	\$0
Software Components	5342	All Software Components in relation to existing Software Upgrades, Etc.	\$0
Capital Outlay	5818	All Initial Investment Related	\$0
<b>Internet</b>			<b>\$17,126.00</b>
Contracted Services	5214	All Contracted Services (Technical support in relation to the internet/firewall environment, county wide web page enhancements)	\$0
Provider Services (Non-Contracted)	5226	All Internet Provider Services Related (AT&T as internet provider, increased bandwidth.)	\$17,126.00
Maintenance	5249	All Maintenance Related Items, Including Support, Contracts, Etc.	\$0
Hardware Components	5341	All Physical Components in relation to existing Hardware devices (Memory, patch cables)	\$0
Software Components	5342	All Software Components in relation to existing Software Upgrades, Etc.	\$0
Capital Outlay	5818	All Initial Investment Related	\$0
<b>Video Systems</b>			<b>\$0</b>
Contracted Services	5214	All Contracted Services (Technical support in relation to the video/teleconferencing environment)	\$0
Maintenance	5249	All Maintenance Related Items, Including Support Contracts.	\$0
Computer Software & Supplies	5314	All software & supplies for video and audiovisual systems.	\$0
Hardware Components	5341	All Physical Components in relation to existing Hardware devices (Replacements parts for cameras, video drivers, connections, lamps)	\$0
Software Components	5342	All Software Components in relation to existing Software Upgrades, Etc.	\$0
Capital Outlay	5818	All Initial Investment Related	\$0

<b>Departmental Systems (Non-IT Centrally Located)</b>	<b>1819</b>	<b>All related systems that DO NOT reside specifically within the IT department's environment but are part of the Dodge County environment.</b>	<b>\$30,905.00</b>
Contracted Services	5214	All Contracted Services (All contracted services outside of IT Department to assist with non-IT departments)	\$0
Maintenance	5249	All Maintenance Related Items, Including Support Contracts	\$1900.00
Training	5274	County wide staff development training for all Dodge County employees which include productivity courses in (MS Office Suite, Outlook, FrontPage, AS400 platform-includes all IT supported environments)	\$19,200.00
Computer Software & Supplies	5314	All software & supplies for systems	\$0
Hardware Components	5341	All Physical Components in relation to existing Hardware devices (Hardware items not specific to other business units that are within non-IT departments)	\$0
Software Components	5342	All Software Components in relation to existing Software Upgrades, Etc. (Software Items not specific to other business units that are within non-IT departments)	\$0
Capital Outlay	5818	All Initial Investment Related	\$9,805.00
<b>Telephone Systems</b>	<b>1821</b>	<b>All units involved with the telecommunication system and its operation</b>	<b>\$98,170.00</b>
Contracted Services	5214	All Contracted Services (All contracted services from outside vendor)	\$0
Maintenance	5249	All Maintenance Related Items ( Infortel Call accounting software, Cisco VoIP Smart Net support.)	\$21,450.00
Computer Software & Supplies	5314	All software & supplies for telephone systems	\$1,200.00
Hardware Components	5341	All Physical Components in relation to existing Hardware devices (Power Supplies for switches, replacement circuit boards, etc.)	\$0
Software Components	5342	All Software Components in relation to existing Software Upgrades, Etc.	\$0
Telephone Parts & Supplies	5369	All item relating to desk phone repairs (cords, headphones etc.)	\$1000.00
Capital Outlay	5818	All Initial Investment Related (VoIP deployment for Clearview and Home Road.)	\$74,520.00
Telecom Equipment	5819	All New Telecom Equipment	\$0

**INFORMATION TECHNOLOGY (IT)  
TELECOMMUNICATIONS  
BUSINESS UNIT 1821**

Since June 1990, the county has been utilizing a telephone cost accounting system which consolidated all county departments under one system. This account is charged for all county telephone service bills and toll charges as they are paid. It also accounts for new telephone equipment purchases and for maintenance and repairs to the system. At month end, departments are charged directly for identified telephone costs, and they are distributed a proportionate share of unidentified costs based on a percentage of telephone system time used for that month. Periodically, departments are charged for new telephone equipment acquired by them and for related installation costs.

4787.75 County Telephone Service Charge The credit amount in this object account represents the telephone expenditure offset to costs in the previous object accounts. These costs are distributed to the various county user departments. All costs specifically related to a given county department are directly distributed to that department on a monthly basis. All other non-specific telephone costs are allocated monthly to county departments based on the percentage of time that they use the telephone system.

5225 Telephone Services Telephone costs budgeted under this object account include basic monthly telephone service charges on the consolidated telephone systems, calling card charges, long-distance calling charges and cellular phone charges. Budgeted costs in 2009 are estimated to be approximately \$320,675.00.

5818 Computer Equipment In 2007 this specific business unit included the new Voice Over IP (VoIP) telephone system for the remainder of county buildings. In June and July, 2007, VoIP telephones were successfully deployed in the Administration, Office and Highway Buildings. New VoIP telephones for Clearview Health Facility and Unified will not be installed until the Fiber Optic Ring Project is re-bid following final Right of Way agreement with the City of Juneau and construction is completed.

5819 Other Telecom Equipment This specific business unit is reduced to zero.



**INFORMATION TECHNOLOGY (IT)**

**FAX MACHINE SERVICES  
BUSINESS UNIT 1827**

The county provides fax machines in various departmental locations for their use. The Information Technology Committee considers requests for fax machine purchases and their placement in county buildings. Initial purchase costs of equipment are funded by appropriation, but departments are charged-back telephone service, paper supplies, and maintenance and repair costs where appropriate. Presently, fax machines provided are located in the following county buildings and departments:

<b>Building</b>	<b>Floor</b>	<b>Department</b>	
Administration	Fourth	Personnel	
	Third	Corporation Counsel	
		Register of Deeds	
		Property Description	
	Second	Planning & Development	
		Human Services, Aging & Disabilities Res Center	
Office Building Unified/Home Road Highway	Veterans		
	First	Medical Examiner	
	Ground	UW Extension	
	First, Second, Third & Fourth	Maintenance	
		Human Services	
	Administration	Administration	
	Administration	Administration	
	Shop	Dispatch	
	Justice	First	Clerk of Courts
		Second	Law Library
Third		Child Support	
Sheriff	Upper Level	District Attorney	
		Communication Center	
	Upper Level	Emergency Management	
	Upper Level	Administration	
Detention	Lower Level	Patrol	
	Administration	Administration	
	Intake	Intake	
	Medical	Nurses Station	
	Programs	Administration	
	Pod J	Administration	
	Video Conference Room	Administration	
	Clearview	North	Copy/Work Room
South		Financial	



DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
 For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
19 PHYSICAL FACILITIES							
1901 COUNTY BUILDINGS							
4500 PUBLIC CHARGES FOR SERVI	0	0	1,566-	1,566-	0	0	
4700 INTERGOVERNMENTAL CHARGE	100,558-	102,500-	53,474-	125,950-	146,061-	146,061-	
4800 MISCELLANEOUS REVENUES	40,623-	1,025-	2,903-	3,238-	1,035-	1,035-	
4000 B. U. TOTAL REVENUES	141,181-	103,525-	57,943-	130,754-	147,096-	147,096-	
5100 PERSONAL SERVICES	483,195	513,579	212,837	306,447	309,545	309,545	
5200 SERVICES and CHARGES	200,524	201,664	116,583	203,274	307,461	307,461	
5300 SUPPLIES and EXPENSES	22,137	21,580	11,177	19,817	23,655	23,655	
5400 INTERDEPARTMENT CHARGES	14,248	13,304	12,443	14,191	15,734	15,734	
5500 FIXED CHARGES	448	1,448	454	1,454	1,454	1,454	
5800 CAPITAL OUTLAY	68,260	33,550	52,277	53,860	8,400	8,400	
5000 B.U. TOTAL EXPEND./EXPENS	788,812	785,125	405,771	599,043	666,249	666,249	
1901 COUNTY BUILDINGS	647,631	681,600	347,828	468,289	519,153	519,153	
1902 LAW ENFORCEMENT CE							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5100 PERSONAL SERVICES	112,993	111,238	57,174	155,369	173,860	173,860	
5200 SERVICES and CHARGES	87,066	85,071	58,149	97,848	112,367	112,367	
5300 SUPPLIES and EXPENSES	11,389	13,687	4,213	13,687	14,290	14,290	
5400 INTERDEPARTMENT CHARGES	505	1,409	220	1,547	1,569	1,569	
5500 FIXED CHARGES	2,615	2,615	2,819	2,819	2,819	2,819	
5800 CAPITAL OUTLAY	1,005	1,625	1,100	1,725	1,500	1,500	
5000 B.U. TOTAL EXPEND./EXPENS	215,573	215,645	123,675	272,995	306,405	306,405	
1902 LAW ENFORCEMENT CE	215,573	215,645	123,675	272,995	306,405	306,405	
2901 COURTS BLDG MAINTE							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5100 PERSONAL SERVICES	127,174	134,857	92,168	185,580	197,822	197,822	
5200 SERVICES and CHARGES	316,813	286,877	166,252	332,362	357,166	357,166	
5300 SUPPLIES and EXPENSES	17,074	19,360	10,885	19,360	19,960	19,960	
5400 INTERDEPARTMENT CHARGES	731	927	582	919	876	876	
5500 FIXED CHARGES	10,126	10,126	9,339	9,339	9,339	9,339	
5800 CAPITAL OUTLAY	6,798	3,025	2,196	3,325	2,185	2,185	
5000 B.U. TOTAL EXPEND./EXPENS	478,716	455,172	281,422	550,885	587,348	587,348	
2901 COURTS BLDG MAINTE	478,716	455,172	281,422	550,885	587,348	587,348	
2902 CORRECTIONS BLDG M							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	

DODGE COUNTY, WISCONSIN  
2009 Department Budget Summary Analysis  
Summary Revenues & Expenditures  
For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
5100 PERSONAL SERVICES	326,849	337,264	174,189	438,914	411,692	411,692	
5200 SERVICES and CHARGES	559,023	515,926	296,850	587,680	620,119	620,119	
5300 SUPPLIES and EXPENSES	39,621	38,110	19,282	38,126	39,710	39,710	
5400 INTERDEPARTMENT CHARGES	1,867	2,233	3,628	4,468	3,038	3,038	
5500 FIXED CHARGES	15,189	15,189	14,008	14,008	14,008	14,008	
5800 CAPITAL OUTLAY	18,026	27,120	13,519	27,420	2,760	2,760	
5000 B.U. TOTAL EXPEND./EXPENS	960,575	935,842	521,476	1,110,616	1,091,327	1,091,327	
2902 CORRECTIONS BLDG M	960,575	935,842	521,476	1,110,616	1,091,327	1,091,327	
2903 LEGAL SERVICES BUI							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5100 PERSONAL SERVICES	108,963	113,429	57,984	137,176	168,737	168,737	
5200 SERVICES and CHARGES	78,930	74,682	46,849	85,467	93,146	93,146	
5300 SUPPLIES and EXPENSES	4,182	5,220	1,124	5,220	5,820	5,820	
5400 INTERDEPARTMENT CHARGES	195	1,205	138	1,181	1,195	1,195	
5800 CAPITAL OUTLAY	978	1,625	902	1,625	1,500	1,500	
5000 B.U. TOTAL EXPEND./EXPENS	193,248	196,161	106,997	230,669	270,398	270,398	
2903 LEGAL SERVICES BUI	193,248	196,161	106,997	230,669	270,398	270,398	
19 PHYSICAL FACILITIES	2,495,743	2,484,420	1,381,398	2,633,454	2,774,631	2,774,631	

## 2009 COUNTY BUILDINGS

### BUSINESS UNITS 1901, 1902, 2901, 2902, 2903

#### DEPARTMENT ORGANIZATION (21)

- 1 – Physical Facilities Director
- 1 – Assistant Physical Facilities Director
- 2 – Mechanic III Lead
- 6 – Maintenance Mechanics
- 2 – Maintenance II
- 1 – Maintenance I
- 5 – Custodian II
- 2 – Custodian I
- 1 – Typist II (80%)

#### DEPARTMENT DUTIES AND FUNCTION

This department is responsible for the operation, care, and maintenance of the Administration Building, Office Building, Law Enforcement Center, Legal Services Building, Justice Facility, and Equipment Shed. Resolution 86-1 adopted by the Dodge County Board of Supervisors on April 15, 1986 also added the Dodge County Youth Building at the Dodge County Fair Grounds.

This department is also responsible for the operation, maintenance, and repair of mechanical systems providing heating, cooling, electrical, plumbing, as well as voice and data cable routing and various types of services to the buildings and occupants.

Provide janitorial and housekeeping services, interior and exterior painting, and provide backup for UPS and freight delivery.

Maintain the grounds, including complete lawn care and snow removal from sidewalks, driveways, and some parking areas of all assigned buildings.

Provide and maintain records of pertinent information for the operation of all of the assigned buildings.

Budget year 2009 will represent full housing of inmates. In addition, meal and laundry services for the Huber inmates in the Law Enforcement Center will continue to be provided from the Justice

Facility. Contracted preventative maintenance will continue to replace warranty obligations. This will include such items as elevators, building automation systems, emergency generator and fire suppression systems.

#### SUMMARY OF BUDGET REQUEST:

##### B.U. 1901-Administration Building, Office Building, Shed, and Youth Building:

##### Revenue:

**4781.19 County Building Use Services:** This is based on man-hours for janitorial services and actual utility bills for water, sewer, electric, and natural gas charges as well as janitorial supplies. These services are all related to the operation of the Human Services & Health Department located in the Office Building and the Aging and Disabilities Resource Center (ADRC) located in the Administration Building. This account shows an increase of \$43,561 due to the addition of the A.D.R.C. Department and an increase in janitorial supplies and utilities.

##### Expenditures:

**5111-5149 Salaries & Fringe Benefits:** The budget request for 2009 is based on information received from the Accounting Department. Personnel expenses are distributed by ratio of work performed in the responsible business unit.

**5221-5228 Utilities:** The request for water, sewer, natural gas and fire protection remain the same. The request for electricity is increased \$5,825 due to price increases.

**5233 Grounds Maintenance & Repair:** The request has been increased \$8,800 for lawn services and grounds maintenance.

**5246 Building Service Equip. Maint. & Repair:** The request has been increased \$3,823 due to an increase in service contract costs.

## 2009 COUNTY BUILDINGS

### BUSINESS UNITS 1901, 1902, 2901, 2902, 2903

#### B.U. 1901 Continued:

**5247 Buildings Maintenance & Repair:** The request has been increased \$87,449 to cover asbestos abatement, new flooring, new door knobs and locks in the Office Building and exterior stone repair work to the Administration Building.

**5314 Computer Software & Support:** The request is increased \$600 for a portion of the cost of software to develop a maintenance work order program.

**5352 Motor Vehicle Parts:** The request is increased \$1,000 due to the increase of an additional vehicle.

**5353 Machinery & Equip. Parts:** The request is increased \$200 due to the increase in the cost of parts.

**5365 Grounds Supplies:** The request is increased \$500 for the maintenance and care of the grounds.

**5431 Hwy. Dept. Services & Support:** The request is increased \$1,500 for snow removal and department services.

**5432 Co. Vehicle Fuel Service:** The request is increased \$500 due to the addition of another vehicle.

**5475 Co. Telephone Services:** The request is increased \$430 due to the addition in 2008 of two BlackBerry phones.

**5812 Furniture & Furnishings:** The request is \$3,300 and remains the same. This line item covers the cost of replacement furnishings such as carpeting and tile in the various buildings as needed. This also covers the cost of any signage in the buildings that may need updating or replacing.

**5815 Shop Equipment:** The request is reduced from \$1,050 to \$500. This line item is used for the purchase and replacement of tools and equipment that wear out during the year.

**5818 Computer Equipment:** The request is \$900 to cover a portion of the cost of a lap top computer.

**5819 Other Capital Equipment:** The request is reduced from \$19,200 to \$3,700. \$2,000 is requested for a new brush for the tractor, \$1,000 is requested for a new portable radio and \$700 is requested for three new vacuum cleaners.

#### Business Unit 1902-Law Enforcement Center:

##### Expenditures:

**5111-5149 Salaries & Fringe Benefits:** The budget request for 2009 is based on information received from the Accounting Department. Personnel expenses are distributed by ratio of work performed in the responsible business unit.

**5221-5228 Utilities:** The request for water, electric and sewer is increased \$4,297 due to an increase in population. The request for natural gas has been increased \$16,661 due to rising prices and an increase in population. The fire protection request stays the same.

**5233 Grounds Maintenance & Repair:** The request is \$1,100 for lawn services and grounds maintenance.

**5246 Building Service Equip. Maintenance & Repair:** The request is increased \$3,179 to cover maintenance and repair contracts on elevators, building maintenance, pest control, licenses, permits, and to cover equipment when the warranty expires.

**5247 Buildings Maint. & Repair:** The request is increased \$2,000 for asbestos abatement.

**5297 Refuse Collection:** This request covers estimated hauling and dumping fees plus compactor rental. A 3% increase in rates is expected for 2009.

## 2009 COUNTY BUILDINGS

### BUSINESS UNITS 1901, 1902, 2901, 2902, 2903

#### B.U. 1902 Continued:

**5314 Computer Software & Supplies:** The request is increased \$600 for a portion of the cost of software to develop a maintenance work order program.

**5475 Co. Telephone Services:** The request is increased due to the addition in 2008 of two BlackBerry phones.

**5815 Shop Equipment:** The request is reduced from \$625 to \$500 for the purchase and replacement of tools and equipment that wear out during the year.

**5819 Other Capital Equipment:** The request is \$1,000 for a new portable radio.

#### B.U. 2901- Courts Building/Justice Facility:

##### Expenditures:

**5111-5149 Salaries & Fringe Benefits:** The budget request for 2009 is based on information received from the Accounting Department. Personnel expenses are distributed by ratio of work performed in the responsible business unit.

**5221-5228 Utilities:** The request for water and sewer are reduced \$2,749 based on percentage of use. The request for electricity is increased \$19,026 and natural gas is increased \$24,832 due to the increase in price and usage. The request for fire protection remains the same.

**5231 Paving:** The request is \$23,500 for repairs to the parking lots.

**5233 Grounds Maintenance & Repair:** The request is \$2,600 for lawn mowing services and grounds maintenance.

**5246 Building Service Equip. Maintenance & Repair:** The request is increased \$2,453 to cover the maintenance and repair service contracts.

**5297 Refuse Collection:** The request is increased \$627 to cover a 3% increase in rates expected for 2009.

**5314 Computer Software & Support:** The request is increased \$600 for a portion of the cost of software to develop a maintenance work order program.

**5815 Shop Equipment:** The request is \$625 for the purchase and replacement of tools and equipment that wear out during the year.

**5818 Computer Equipment:** The request is \$560 to cover a portion of the cost of a lap top computer.

**5819 Other Capital Equipment:** The request is reduced from \$2,400 to \$1,000 to replace a portable radio.

#### B.U. 2902-Corrections Bldg./Justice Facility:

##### Expenditures:

**5111-5149 Salaries & Fringe Benefits:** The budget request for 2009 is based on information received from the Accounting Department. Personnel expenses are distributed by ratio of work performed in the responsible business unit.

**5221-5228 Utilities:** The request for water and sewer are increased \$13,598 due to change in percentage of use. The request for electricity is increased \$28,538 and natural gas is increased \$37,249 due to price increases and usage. The request for fire protection remains the same.

**5231 Paving:** The request is \$24,500 for repairs to the parking lot.

**5233 Grounds Maintenance & Repair:** The request is \$3,700 for lawn mowing services and grounds maintenance.

**5246 Building Service Equip. Maint. & Repair:** The request is reduced \$4,192 based on reduced costs of the annual fire alarm inspection.

## 2009 COUNTY BUILDINGS

### BUSINESS UNITS 1901, 1902, 2901, 2902, 2903

#### B.U. 2902 Continued:

**5297 Refuse Collection:** The request is increased \$800 due to a 3% increase in rates expected for 2009.

**5314 Computer Software & Support:** The request is increased \$600 for a portion of the cost of software to develop a maintenance work order program.

**5353 Machinery & Equipment Parts:** The request is increased \$1,000 due to an increase in the cost of parts.

**5431 Hwy. Dept. Services & Supplies:** The request is increased \$250 to cover supplies and diesel fuel for emergency generators.

**5475 Co. Telephone Services:** The request is increased \$555 due to the addition in 2008 of two BlackBerry phones.

**5815 Shop Equipment:** The request is reduced from \$625 to \$600 for the purchase and replacement of tools and equipment that wear out during the year.

**5818 Computer Equipment:** The request is \$560 to cover a portion of the cost of a lap top computer.

**5819 Other Capital Equipment:** The request is reduced from \$1,800 to \$1,600 to cover the cost of three vacuum cleaners and a portable radio.

#### B.U. 2903-Legal Services Building:

##### Expenditures:

**5111-5149 Salaries & Fringe Benefits:** The budget request for 2009 is based on information received from the Accounting Department. Personnel expenses are distributed by ratio of work performed in the responsible business unit.

**5221-5228 Utilities:** The request for water and fire protection remains the same and the request for sewer services has been reduced. The request for electricity is increased \$6,551 and natural gas is increased \$7,608 due to an increase in cost and usage.

**5246 Building Service Equip. Maint. & Repair:** The request is increased \$3,904 to cover service contract costs.

**5297 Refuse Collection:** The request is increased \$474 due to a 3% increase in rates expected for 2009.

**5314 Computer Software & Support:** The request is increased \$600 for a portion of the cost of software to develop a maintenance work order program.

**5815 Shop Equipment:** The request is reduced from \$625 to \$500 for the purchase and replacement of tools and equipment that wear out during the year.

**5819 Other Capital Equipment:** The request is \$1,000 to replace a portable radio.



DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
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 For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
20 SHERIFF							
2001 SHERIFF ADMINISTRA							
4200 INTERGOVERNMENTAL REVENU	3,082-	800-	2,000-	2,000-	1,000-	1,000-	
4500 PUBLIC CHARGES FOR SERVI	8-	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	19-	4,000-	453-	4,453-	2,000-	2,000-	
4000 B. U. TOTAL REVENUES	3,109-	4,800-	2,453-	6,453-	3,000-	3,000-	
5100 PERSONAL SERVICES	480,121	503,178	258,001	521,614	538,114	538,114	
5200 SERVICES and CHARGES	25,457	25,845	21,614	25,881	28,306	28,306	
5300 SUPPLIES and EXPENSES	5,537	8,900	5,151	9,045	9,900	9,900	
5400 INTERDEPARTMENT CHARGES	22,236	24,682	15,524	29,724	30,265	30,265	
5500 FIXED CHARGES	10,777	10,777	11,302	11,302	11,302	11,302	
5800 CAPITAL OUTLAY	356,137	70,000	39,833	72,350	37,000	37,000	
5000 B.U. TOTAL EXPEND./EXPENS	900,265	643,382	351,425	669,916	654,887	654,887	
2001 SHERIFF ADMINISTRA	897,156	638,582	348,972	663,463	651,887	651,887	
2021 TRAFFIC PATROL							
4200 INTERGOVERNMENTAL REVENU	9,786-	5,600-	21,493-	21,493-	5,600-	5,600-	
4500 PUBLIC CHARGES FOR SERVI	22,976-	20,000-	16,376-	29,004-	35,000-	35,000-	
4700 INTERGOVERNMENTAL CHARGE	1,500-	0	375-	750-	0	0	
4800 MISCELLANEOUS REVENUES	15,139-	21,000-	5,254-	26,254-	15,000-	15,000-	
4000 B. U. TOTAL REVENUES	49,401-	46,600-	43,498-	77,501-	55,600-	55,600-	
5100 PERSONAL SERVICES	2,230,295	2,376,930	1,153,436	2,369,738	2,514,783	2,441,022	
5200 SERVICES and CHARGES	81,605	100,630	41,925	103,072	116,506	116,506	
5300 SUPPLIES and EXPENSES	27,562	35,565	18,136	36,134	45,865	45,865	
5400 INTERDEPARTMENT CHARGES	160,137	183,650	112,409	208,886	208,450	208,450	
5500 FIXED CHARGES	36,158	36,158	38,309	38,309	38,309	38,309	
5800 CAPITAL OUTLAY	596,558	272,980	124,174	272,980	298,984	263,247	
5000 B.U. TOTAL EXPEND./EXPENS	3,132,315	3,005,913	1,488,389	3,029,119	3,222,897	3,113,399	
2021 TRAFFIC PATROL	3,082,914	2,959,313	1,444,891	2,951,618	3,167,297	3,057,799	
2022 COURTHOUSE SECURIT							
5100 PERSONAL SERVICES	449,782	494,261	204,137	502,174	538,278	538,278	
5200 SERVICES and CHARGES	60	150	54	150	16,778	16,778	
5300 SUPPLIES and EXPENSES	805	1,050	125	1,050	1,775	1,775	
5400 INTERDEPARTMENT CHARGES	808	300	1,183	1,483	2,300	2,300	
5500 FIXED CHARGES	3,238	3,238	3,228	3,328	3,328	3,328	
5800 CAPITAL OUTLAY	5,540	3,400	2,834	3,400	1,100	1,100	
5000 B.U. TOTAL EXPEND./EXPENS	460,233	502,399	211,561	511,585	563,559	563,559	
2022 COURTHOUSE SECURIT	460,233	502,399	211,561	511,585	563,559	563,559	
2023 SNOWMOBILE LAW ENF							

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
4200 INTERGOVERNMENTAL REVENU	4,429-	5,000-	0	5,000-	13,000-	13,000-	
4000 B. U. TOTAL REVENUES	4,429-	5,000-	0	5,000-	13,000-	13,000-	
5100 PERSONAL SERVICES	11,076	14,628	9,571	14,453	15,046	15,046	
5300 SUPPLIES and EXPENSES	1,310	700	269	700	700	700	
5400 INTERDEPARTMENT CHARGES	0	1,000	0	500	1,000	1,000	
5500 FIXED CHARGES	2,000	2,400	2,200	2,200	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	16,000	16,000	
5000 B.U. TOTAL EXPEND./EXPENS	14,386	18,728	12,040	17,853	32,746	32,746	
2023 SNOWMOBILE LAW ENF	9,957	13,728	12,040	12,853	19,746	19,746	
2024 WATER PATROL							
4200 INTERGOVERNMENTAL REVENU	2,297-	10,000-	11,381-	11,381-	11,000-	11,000-	
4500 PUBLIC CHARGES FOR SERVI	55-	0	160-	160-	0	0	
4000 B. U. TOTAL REVENUES	2,352-	10,000-	11,541-	11,541-	11,000-	11,000-	
5100 PERSONAL SERVICES	17,523	26,071	14,917	25,796	26,822	26,822	
5200 SERVICES and CHARGES	0	0	0	0	1,000	1,000	
5300 SUPPLIES and EXPENSES	1,583	640	0	640	640	640	
5400 INTERDEPARTMENT CHARGES	0	1,000	1	1,000	1,000	1,000	
5800 CAPITAL OUTLAY	0	400	0	400	600	600	
5000 B.U. TOTAL EXPEND./EXPENS	19,106	28,111	14,918	27,836	30,062	30,062	
2024 WATER PATROL	16,754	18,111	3,377	16,295	19,062	19,062	
2025 ATV PATROL							
4200 INTERGOVERNMENTAL REVENU	1,473-	6,000-	903-	6,000-	6,000-	6,000-	
4000 B. U. TOTAL REVENUES	1,473-	6,000-	903-	6,000-	6,000-	6,000-	
5100 PERSONAL SERVICES	13,518	24,360	11,712	24,068	25,060	25,060	
5300 SUPPLIES and EXPENSES	531	1,190	0	1,190	1,190	1,190	
5400 INTERDEPARTMENT CHARGES	0	2,000	0	1,000	2,000	2,000	
5500 FIXED CHARGES	0	17	0	17	17	17	
5800 CAPITAL OUTLAY	0	0	0	0	2,119	2,119	
5000 B.U. TOTAL EXPEND./EXPENS	14,049	27,567	11,712	26,275	30,386	30,386	
2025 ATV PATROL	12,576	21,567	10,809	20,275	24,386	24,386	
2031 CRIMINAL INVESTIGA							
4200 INTERGOVERNMENTAL REVENU	1,200-	1,200-	1,400-	1,400-	1,400-	1,400-	
4500 PUBLIC CHARGES FOR SERVI	271-	0	847-	847-	0	0	
4700 INTERGOVERNMENTAL CHARGE	73,143-	65,000-	42,535-	76,711-	75,000-	75,000-	
4000 B. U. TOTAL REVENUES	74,614-	66,200-	44,782-	78,958-	76,400-	76,400-	

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DODGE COUNTY, WISCONSIN  
2009 Department Budget Summary Analysis  
Summary Revenues & Expenditures  
For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
20 SHERIFF							
2031 CRIMINAL INVESTIGA							
5100 PERSONAL SERVICES	730,862	848,774	341,319	790,662	880,385	813,092	
5200 SERVICES and CHARGES	23,335	60,966	18,326	28,455	32,015	32,015	
5300 SUPPLIES and EXPENSES	19,717	24,770	12,681	25,409	26,370	26,370	
5400 INTERDEPARTMENT CHARGES	20,889	28,500	14,263	33,604	29,100	29,100	
5500 FIXED CHARGES	24,697	27,197	20,366	28,366	28,148	28,148	
5700 GRANTS and CONTRIBUTIONS	33,314	0	0	0	0	0	
5800 CAPITAL OUTLAY	51,979	2,100	33,515	33,514	8,892	1,440	
5000 B.U. TOTAL EXPEND./EXPENS	904,793	992,307	440,470	940,010	1,004,910	930,165	
2031 CRIMINAL INVESTIGA	830,179	926,107	395,688	861,052	928,510	853,765	
2033 DRUG INVESTIGATION							
4200 INTERGOVERNMENTAL REVENU	2,481-	500-	607-	607-	500-	500-	
4500 PUBLIC CHARGES FOR SERVI	1,467-	0	48-	48-	0	0	
4000 B. U. TOTAL REVENUES	3,948-	500-	655-	655-	500-	500-	
5100 PERSONAL SERVICES	20,863	47,488	9,597	47,577	48,725	48,725	
5200 SERVICES and CHARGES	3,619	7,800	3,096	8,028	8,300	8,300	
5300 SUPPLIES and EXPENSES	1,559	1,850	608	1,850	1,850	1,850	
5400 INTERDEPARTMENT CHARGES	3,059	2,000	2,246	4,000	4,000	4,000	
5500 FIXED CHARGES	7,200	6,600	3,600	6,600	7,200	7,200	
5800 CAPITAL OUTLAY	70	2,190	377	2,190	4,991	4,991	
5000 B.U. TOTAL EXPEND./EXPENS	36,370	67,928	19,524	70,245	75,066	75,066	
2033 DRUG INVESTIGATION	32,422	67,428	18,869	69,590	74,566	74,566	
2034 FED FORF ASSET LAW							
4800 MISCELLANEOUS REVENUES	5,390-	0	1,662-	1,662-	0	0	
4000 B. U. TOTAL REVENUES	5,390-	0	1,662-	1,662-	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	0	0	0	0	0	0	
2034 FED FORF ASSET LAW	5,390-	0	1,662-	1,662-	0	0	
2035 CRIME PREVENTION							
4400 FINES, FORFEITS & PENALT	5,900-	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	8,339-	0	2,505-	2,505-	0	0	
4000 B. U. TOTAL REVENUES	14,239-	0	2,505-	2,505-	0	0	
5200 SERVICES and CHARGES	0	0	1,770	1,770	0	0	
5300 SUPPLIES and EXPENSES	1,339	0	1,222	1,222	0	0	
5800 CAPITAL OUTLAY	3,700	0	0	3,700	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	5,039	0	2,992	6,692	0	0	

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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
 For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
2035 CRIME PREVENTION	9,200-	0	487	4,187	0	0	
2036 METRO DRUG INVESTI							
4200 INTERGOVERNMENTAL REVENU	26,515-	0	22,788-	28,008-	0	0	
4800 MISCELLANEOUS REVENUES	401-	0	105-	105-	0	0	
4000 B. U. TOTAL REVENUES	26,916-	0	22,893-	28,113-	0	0	
5100 PERSONAL SERVICES	99,791	0	51,840	51,840	0	0	
5400 INTERDEPARTMENT CHARGES	2,338	0	1,014	1,028	0	0	
5800 CAPITAL OUTLAY	3,625	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	105,754	0	52,854	52,868	0	0	
2036 METRO DRUG INVESTI	78,838	0	29,961	24,755	0	0	
2037 FOX LAKE SUB-STATI							
4800 MISCELLANEOUS REVENUES	1,800-	1,800-	900-	1,800-	1,800-	1,800-	
4000 B. U. TOTAL REVENUES	1,800-	1,800-	900-	1,800-	1,800-	1,800-	
5200 SERVICES and CHARGES	6,151	9,500	3,858	9,500	9,500	9,500	
5500 FIXED CHARGES	373	373	458	458	458	458	
5800 CAPITAL OUTLAY	14,098	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	20,622	9,873	4,316	9,958	9,958	9,958	
2037 FOX LAKE SUB-STATI	18,822	8,073	3,416	8,158	8,158	8,158	
2041 S W A T TEAM							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5100 PERSONAL SERVICES	11,851	12,287	1,389	12,396	17,000	17,000	
5300 SUPPLIES and EXPENSES	7,655	7,500	1,539	7,500	7,600	7,600	
5400 INTERDEPARTMENT CHARGES	641	0	276	552	0	0	
5800 CAPITAL OUTLAY	14,999	14,670	0	14,670	10,980	10,980	
5000 B.U. TOTAL EXPEND./EXPENS	35,146	34,457	3,204	35,118	35,580	35,580	
2041 S W A T TEAM	35,146	34,457	3,204	35,118	35,580	35,580	
2051 CIVIL PROC/TRANSP							
4200 INTERGOVERNMENTAL REVENU	600-	600-	600-	600-	600-	600-	
4500 PUBLIC CHARGES FOR SERVI	125,895-	133,000-	69,352-	133,000-	133,000-	133,000-	
4700 INTERGOVERNMENTAL CHARGE	5,363-	3,000-	2,184-	3,000-	3,000-	3,000-	
4000 B. U. TOTAL REVENUES	131,858-	136,600-	72,136-	136,600-	136,600-	136,600-	

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
20 SHERIFF							
2051 CIVIL PROC/TRANSP							
5100 PERSONAL SERVICES	305,142	313,319	149,405	309,701	318,426	318,426	
5200 SERVICES and CHARGES	21,400	17,195	13,841	17,231	19,530	19,530	
5300 SUPPLIES and EXPENSES	5,839	6,130	2,114	6,630	7,130	7,130	
5400 INTERDEPARTMENT CHARGES	23,699	25,400	14,520	24,400	24,400	24,400	
5500 FIXED CHARGES	4,449	4,449	4,906	4,906	4,906	4,906	
5000 B.U. TOTAL EXPEND./EXPENS	360,529	366,493	184,786	362,868	374,392	374,392	
2051 CIVIL PROC/TRANSP	228,671	229,893	112,650	226,268	237,792	237,792	
2056 RADIO COMMUNICATIO							
4200 INTERGOVERNMENTAL REVENU	130,803-	123,656-	83,758-	128,656-	25,200-	25,200-	
4500 PUBLIC CHARGES FOR SERVI	1,435-	1,000-	770-	1,000-	1,000-	1,000-	
4700 INTERGOVERNMENTAL CHARGE	53,739-	28,000-	33,005-	33,005-	40,000-	40,000-	
4000 B. U. TOTAL REVENUES	185,977-	152,656-	117,533-	162,661-	66,200-	66,200-	
5100 PERSONAL SERVICES	1,076,259	1,340,563	627,549	1,308,983	1,479,140	1,414,668	
5200 SERVICES and CHARGES	89,613	112,227	64,961	110,513	114,146	114,146	
5300 SUPPLIES and EXPENSES	13,409	16,203	5,280	16,227	16,203	16,203	
5400 INTERDEPARTMENT CHARGES	38,882	58,600	32,762	58,819	64,056	11,406	
5500 FIXED CHARGES	12,317	12,317	12,877	12,877	12,877	12,877	
5800 CAPITAL OUTLAY	26,373	3,742	1,464	3,954	6,483	6,483	
5000 B.U. TOTAL EXPEND./EXPENS	1,256,853	1,543,652	744,893	1,511,373	1,692,905	1,575,783	
2056 RADIO COMMUNICATIO	1,070,876	1,390,996	627,360	1,348,712	1,626,705	1,509,583	
2061 JAIL							
4200 INTERGOVERNMENTAL REVENU	32,803-	23,460-	23,260-	23,460-	23,460-	23,460-	
4500 PUBLIC CHARGES FOR SERVI	323,000-	324,000-	223,725-	408,375-	405,000-	405,000-	
4700 INTERGOVERNMENTAL CHARGE	8,108,163-	7,843,619-	3,941,383-	7,868,371-	7,754,918-	7,754,918-	
4000 B. U. TOTAL REVENUES	8,463,966-	8,191,079-	4,188,368-	8,300,206-	8,183,378-	8,183,378-	
5100 PERSONAL SERVICES	6,787,984	7,091,771	3,590,576	7,111,853	7,631,516	7,271,558	
5200 SERVICES and CHARGES	896,971	1,016,176	460,867	987,203	1,005,863	1,005,863	
5300 SUPPLIES and EXPENSES	84,449	78,037	38,532	80,195	81,037	81,037	
5400 INTERDEPARTMENT CHARGES	97,641	86,300	61,192	108,100	82,300	82,300	
5500 FIXED CHARGES	96,239	96,239	98,627	98,327	98,327	98,327	
5800 CAPITAL OUTLAY	14,241	12,850	227,469	230,619	64,474	60,224	
5000 B.U. TOTAL EXPEND./EXPENS	7,977,525	8,381,373	4,477,263	8,616,297	8,963,517	8,599,309	
2061 JAIL	486,441-	190,294	288,895	316,091	780,139	415,931	
2062 WORK RELEASE							
4200 INTERGOVERNMENTAL REVENU	1,540-	1,540-	1,540-	1,540-	1,540-	1,540-	
4500 PUBLIC CHARGES FOR SERVI	382,494-	435,000-	169,803-	435,000-	435,000-	435,000-	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
20 SHERIFF							
2062 WORK RELEASE							
4700 INTERGOVERNMENTAL CHARGE	0	2,000-	0	2,000-	2,000-	2,000-	
4800 MISCELLANEOUS REVENUES	0	2,000-	0	0	0	0	
4000 B. U. TOTAL REVENUES	384,034-	440,540-	171,343-	438,540-	438,540-	438,540-	
5100 PERSONAL SERVICES	300,589	341,779	159,895	315,166	301,118	301,118	
5200 SERVICES and CHARGES	250,200	266,610	130,844	266,788	267,346	267,346	
5300 SUPPLIES and EXPENSES	5,367	7,200	2,438	7,200	7,200	7,200	
5400 INTERDEPARTMENT CHARGES	188	1,700	26	1,752	1,700	1,700	
5800 CAPITAL OUTLAY	540	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	556,884	617,289	293,203	590,906	577,364	577,364	
2062 WORK RELEASE	172,850	176,749	121,860	152,366	138,824	138,824	
20 SHERIFF	6,446,363	7,177,697	3,632,378	7,220,724	8,276,211	7,610,638	

## SHERIFF ADMINISTRATION

### BUSINESS UNIT 2001

- Sheriff
- Chief Deputy
- Patrol Captain
- Two Patrol Lieutenants

#### AREAS OF RESPONSIBILITY

The Dodge County Sheriff is elected on a partisan ballot for a four-year term. The duties and responsibilities of the Dodge County Sheriff are identified and regulated by state statutes. The Sheriff and the Administration Division of the Dodge County Sheriff's Department have overall responsibility of the administration of the Sheriff's Department.

5833.01	Vehicle Sales	\$2,000	The Sheriff's Department will be selling one (1) squad car in this division.
5100	Personnel Services	\$538,114	The cost of wages and benefits. This line is reflective of all the personnel costs within this business unit which are projected to rise by \$34,936 in 2009.
5194	Education and Training	\$5,000	The total cost for this object line is \$5,000. Funds on this line are used for mandatory training of the personnel in this business unit.
5249.2	Tiburon Software	\$12,415	Funds on this line are for annual support of the Sheriff's Department management information system, Tiburon.
5432	Dodge County Fuel Service	\$18,000	This line represents the cost of automobile fuel. With the rising costs of fuel, line 5432 is being budgeted \$4,000 higher than 2009 based on 2008 estimated actual costs.

SHERIFF ADMINISTRATION

BUSINESS UNIT 2001 (Continued)

5811 Automotive Equipment

\$37,000

The costs in this line represent the costs of one (1) squad car with police radio, siren and other emergency equipment.



## TRAFFIC PATROL

### BUSINESS UNIT 2021

- 6 Sergeants
- 24 Deputy Sheriffs
- 2 Deputy Secretaries
- 1 Recreation Officer

#### AREAS OF RESPONSIBILITY

The Dodge County Sheriff's Department Traffic Patrol is primarily responsible for the enforcement of motor vehicle laws on Dodge County Highways created by Wisconsin Statute and ordinance developed and approved by the Dodge County Board of Supervisors. This division also delivers law enforcement services primarily while in uniform and in a marked patrol vehicle. They are responsible for preliminary criminal investigations that are reported to the Dodge County Sheriff's Department.

4552.203	Salvage Vehicle	\$30,000	Projected revenues in this line are \$15,000 higher than budgeted in 2008 based on estimated additional revenues with owning our own car lift and the additional charges associated with the additional service.
4833.01	Vehicle sales	\$15,000	Sale of five (5) used squad cars.
5100	Personnel Services	\$ 2,441,022	An increase of \$64,092 is due primarily to increases in wages and benefits.
5249.03	Other System Software	\$6,525	The costs in this line are used for software support of various software programs used by this division.
5249.04	Computer Hardware Maint.	\$3,246	An increase of \$3,246 is due to our hardware being out of the warranty period.
5249.20	Tiburon Software	\$18,235	The cost in this line is for the support of the Dodge County Sheriff's Department's management information system.
5299	Sundry Contractual Services	\$8,850	This cost represents the costs for Highway Safety Coordinator of \$7,000; the department's chaplain at \$1,500 and \$350 for contracting paper shredding for this business unit.

TRAFFIC PATROL

BUSINESS UNIT 2021 (Continued)

5349 Other Operating supplies	\$20,500	Funds for this line are used for misc. operating supplies such as batteries, road flares etc. The increase in this line by \$8,500 is for replacing AED pads and batteries.
5475 Co. Telephone Services	\$54,800	Funds in this line are used for required cellular connection costs for the mobile data computers in the squad cars, as well as other department phone costs.
5811 Automotive Equipment	\$180,000	Purchase of five (5) replacement squad cars equipped with police radio, lights and siren at \$36,000 each.
5818 Computer Equipment	\$16,220	The costs in this line are for the purchase of badger traCs interface with our current management information system. This system will allow citations and accident reports to be completed and transmitted to the proper government recipients from the squad car. This process will eliminate the need to key punch the same information as many as two times.
5819 Other Capital Equipment	\$67,027	PBT units 10 @ \$410 = \$4,100 P-25 Compatible portable radios 36 @ \$1287.47 = \$46,347 Item units Cost Total 1-Car lift for vehicle inspections \$5,500 One overhead door to replace garage door #7 so car lift can be utilized \$2,760 2 Glock Firearms \$1,200 2 Tac lights \$300, 2Holsters \$240 2 Magazines \$50 Misc. vehicle inspection tools \$910 Taser batteries 20 @ \$35 = \$700 Taser cartridges 20 @ \$25 = \$500 Tasers 3 @ \$825 = \$2,420 Taser holster 40 @ \$50 = \$2,000

## COURT HOUSE SECURITY

### BUSINESS UNIT 2022

- 1 Lieutenant
- 4 Deputy Sheriffs
- 5 Part-Time Deputy Sheriffs

#### AREAS OF RESPONSIBILITY

The Dodge County Sheriff is responsible for the security of the Dodge County Court Building in compliance with the State Supreme Court guidelines. The security includes both the security in the courts, as well as manning and monitoring the public entrance as users of the building enter and exit.

5100	Personnel Services	\$538,278	This area of the budget represents an increase of \$44,017, which is due to increases in wages and benefits and a number of hours needed by part-time deputies to provide the level of security needed for our court system.
5249.03	Other system Software	\$3166	Computer software annual support.
5249.20	Tiburon Software	\$12,416	This is this B.U cost for annual support for the department's management information system.
5819	Other Capital Equipment	\$1,100	The requested funds in this line are for the purchase of one (1) portable radio @ \$800 and two lapel Mics @ \$150 each

## SNOWMOBILE LAW ENFORCEMENT

### BUSINESS UNIT 2023

Staffing in this business unit consists of a rec officer who is a full-time employee of the Dodge County Sheriff's Department, splitting that person's time between snowmobile patrol, ATV patrol, water patrol, and other routine law enforcement services.

#### AUTHORITY

Created by Wisconsin State Statute 350.17.

#### AREAS OF RESPONSIBILITY

The Dodge County Sheriff's Department snowmobile patrol was established for the enforcement of Wisconsin Statutes administrative rules pertaining to the operation of snowmobiles in Dodge County. This unit of enforcement is primarily responsible for assuring and providing for the safe operation of snowmobiles on Dodge County public trails. They additionally enforce criminal statutes and motor vehicle statutes relating to the operation of this equipment. They provide for preventative patrol and security checks to cottages, buildings, and facilities that would not normally be accessible during the winter months.

#### FUNDING

The Dodge County Sheriff's Department snowmobile patrol is funded to a maximum of 65 percent by the State of Wisconsin.

4222.204 Snowmobile Law Enforcement	\$13,000
5534 Machinery Rental	\$0
5800 Other capital equipment	\$16,000

Anticipated Revenues from the DNR

The Sheriff's department will be purchasing two Snowmobiles this year as the total cost of the machines will be reimbursed by the DNR over the course of 5 years.

This is the cost of two snowmobiles which will be reimbursed by the DNR over 5 years.

WATER PATROL

BUSINESS UNIT 2024

Staffing in this business unit consists of one (1) full-time officer who splits the time between snowmobile, ATV, and traffic patrol.

AUTHORITY

Created by Wisconsin State Statutes.

AREAS OF RESPONSIBILITY

The Dodge County Sheriff's Department water patrol was established in 2004 to enforce Wisconsin State Statutes and ordinances on Dodge County inland waters. This unit of enforcement is primarily responsible for assuring and providing for safe operation of boats and other water vessels on our inland waters. They also provide a resource on our inland waters as well as property checks for cottages and buildings and other facilities that border our inland waters.

4222.207 Water Patrol Enforcement      \$11,000

The Dodge County Sheriff's Department anticipates revenues of \$11,000 primarily from the DNR who funds 65% of the personnel and equipment costs for running this program.

5819 Other capital Expenses              \$400

This request is the cost of one cost of one propeller wrench, marker buoys, LED lights and skew repair. Sixty-five percent (65%) of this cost is reimbursed by the DNR

## ATV PATROL

### BUSINESS UNIT 2025

Staffing in this business unit consists of one (1) full-time officer assigned to the ATV patrol as well as water patrol, snowmobile patrol, and general patrol for our highways.

#### AUTHORITY

Created by Wisconsin State Statutes.

#### AREAS OF RESPONSIBILITY

The Dodge County Sheriff's Department ATV patrol was established in 2003 to enforce Wisconsin State Statute Administrative Code and county ordinances pertaining to the operation of ATVs in Dodge County. This unit of enforcement is primarily responsible for assuring and providing for safe operation of ATVs where such operation is permitted. This enforcement is also responsible for education of public and safe operation of ATVs, as well as laws pertaining to their operation.

4222.208 ATV Patrol Enforcement      \$6,000

Anticipated revenues for this business unit are based on the reimbursements from the DNR for personnel and allowable equipment costs.

5819 Other Capital equipment      \$2,119

Police bikes (2) @ \$900; bike lights; bike helmet \$120; bike rack for transport \$200.  
Used for patrolling Dodge county trails and parks.

## CRIMINAL INVESTIGATION

### BUSINESS UNIT 2031

- 6 Detectives
- 1 Detective Institutional Investigator
- 3 Deputy Secretaries

#### AREAS OF RESPONSIBILITY

The Criminal Investigative Division of the Dodge County Sheriff's Department is primarily responsible for the investigation of serious misdemeanors and felony crimes that require follow-up beyond the initial contact with the incident. This division is also responsible for follow-up investigations requested by the Dodge County District Attorney, the Dodge County Sheriff's Department, and the Institutional Investigator handles all criminal matters that arise within the four state institutions that are located in Dodge County. The State Department of Corrections reimburses the county for costs associated with the investigation of crimes that take place within the prison.

4722.020 State Correc. Investigation      \$75,000

An increase in this line of \$10,000 is budgeted for 2009 based on 2008 estimated actual revenues.

5100      Personnel Services      \$813,092

A \$35,682 decrease is projected for personnel costs because in this business unit we will not be funding one detective position.

5249.03      Other Software      \$9,454

Annual Support - Accurint \$100 monthly = \$1,200  
Annual Support - Evidence On Q = \$2,832 Annual Support - updates for Worldwide Dispatch Information = \$234 Annual Support - Schedule Soft Scheduling Software = \$400 Annual Support - Integrated Imaging Solutions with scanner support for three scanners and PCs = \$985 Annual Support NetMotion product \$1,547  
Annual Support - WinScribe Transcription System - Word Systems = \$756  
LVA License fee = \$1,500

CRIMINAL INVESTIGATION

BUSINESS UNIT 2031 (Continued)

5249.04	Hardware Maintenance	\$1,046	Hardware service agreements for management information systems.
5249.20	Tiburon Software	\$12,415	This cost represents the costs for support in our management information system associated with this business unit.
5432	Dodge County Fuel Service	\$17,000	This cost is based on the 2008 estimated actual county fuel cost for this business unit.
5475	Co. Telephone Services	\$11,000	This line has decreased by \$4,400 based on 2008 estimates.
5811	Automotive Equipment	\$0	There is no anticipated cost in this line for 2009.
5818	Computer Equipment	\$750	Misc. Computer supplies
5819	Other capital equipment	\$690	1 Glock 30 \$600 1 Holster \$50 1 Handcuff Holster \$40



ANTI-DRUG PROGRAM  
DRUG INVESTIGATIONS

BUSINESS UNIT 2033

- 4 Part-Time Investigators

BACKGROUND

This budget category was created during 1992. At that time funds were taken from the criminal investigation account. Since that time, the Dodge County Board of Supervisors has approved funding to allow the Dodge County Sheriff's Department to conduct and maintain a reasonable level of investigations into illegal drug trafficking in Dodge County. The funds basically cover costs incurred as a direct result of four employees working in this capacity during their normal off-duty times.

5819 Other capital Equipment            \$4,991

| Data Forensic System phones and pads

## FEDERAL FORFEITURE ASSET LAW

### BUSINESS UNIT 2034

#### AREAS OF RESPONSIBILITY

This business unit was established for the purpose of receiving and expending federal forfeitures as a result of drug convictions that the Sheriff's Department is involved in. This business unit was set up to track revenues and expenditures in compliance with the federal guidelines that have been established for such funds.

CRIME PREVENTION FUND

BUSINESS UNIT 2035

AREAS OF RESPONSIBILITY

This business unit was established for the purpose of receiving and expending court ordered contributions imposed on defendants in criminal actions and certain forfeiture actions. The funds are required to be used for crime prevention purposes.

AUTHORITY

Wisconsin Statute 753.40, 755.20, 973.06(1) and 973.09(1x)

## METRO DRUG INVESTIGATION

### BUSINESS UNIT 2036

#### AREAS OF RESPONSIBILITY

This business unit was established in 2005 for the purpose of tracking grant revenues and expenses for a multi-county metro drug task force. The task force was established as a result of philosophical changes by the office of Justice Assistance in the allocation of grant resources to local governments for the purpose of drug investigations. The awarding of grants for this purpose are not known until well after the Dodge County budgeting process is complete, therefore, budgeting for this business unit is not complete until well after the county budget is established.

## FOX LAKE SUBSTATION

### BUSINESS UNIT 2037

#### AREAS OF RESPONSIBILITY

The Dodge County Sheriff's Department has acquired Fox Lake Highway Shop buildings from the Dodge County Highway Department for the purpose of storage of vehicles, processing of vehicles and office space available for officers working in the Fox Lake area. The funds found in this business unit are the funds necessary for basic utilities to maintain this building.

S.W.A.T. TEAM

BUSINESS UNIT 2041

- 16 Deputy Sheriff Team Members

AREAS OF RESPONSIBILITY

This unit within the Dodge County Sheriff's Department was created to provide services to law enforcement within Dodge County in the event of encountering hostage and barricade person situations. This unit trains as a team on a monthly basis and are subject to callout.

5194 Education & Training \$11,480

The costs in this line are primarily used for the necessary training of additional S.W.A.T. team members and basic S.W.A.T. and attendance of members to the Midwest Tactical Conference.

5819 Other Capital Equipment \$14,670

Swat Equipment Purchase:  
40 mm gas gun second chemical specialist \$1,000  
Benelli shotgun second chemical specialist \$1,000  
Gas equipment \$1,000  
Molle vest gear pockets \$600  
Smoke grenades \$500  
Soft shield \$700  
Ballistic blanket Team movement/hostage rescue \$3,500  
Laser sights for shields 4 @ \$300 = \$1,200  
Range finder counter sniper \$500  
Spotting scope \$500  
Flashlights 6 @ \$55 = \$330  
Holsters/mounts 2 @ \$75 = \$150

CIVIL PROCESS AND TRANSPORT

BUSINESS UNIT 2051

- 3 Deputy Sheriff
- 1 Deputy Secretary

AREAS OF RESPONSIBILITY

Wisconsin State Statutes require that the Sheriff serve all summons and subpoenas and all other legal process delivered to him. The Dodge County Sheriff's Department carries out this statutory responsibility. One (1) person within this division has the primary responsibility of handling all legal process required of the Sheriff. Two (2) people within the division their division's primary responsibility is the service of writs, warrants, and commitment processes. When the two transport personnel are not actively involved in the transport of prisoners, they supply support in the service of civil process within this division.

5100	Personnel Services	\$318,426	An increase of \$7,899 over the 2008 budget. This increase is due to an increase of wages and benefits within this business unit.
5249.03	Other Software	\$1,619	Costs on this line have decreased by \$126. Funds in this line are used for funding annual support of software within this business unit.
5249.20	Tiburon Software	\$12,415	These costs are for the annual support for our management information system for the Sheriff's Department.

## RADIO COMMUNICATIONS

### BUSINESS UNIT 2056

- 1 Director
- 2 Sergeant
- 16 Dispatchers
- 1 Warrants/Dispatcher
- 1 Computer and Information Specialist
- 1 Radio Technician

#### AREAS OF RESPONSIBILITY

The Dodge County Sheriff's Department Radio Communications Division provides for police radio communications within Dodge County. This business unit provides dispatch services to all municipalities with the exception of the City of Watertown and the City of Waupun. All emergency 911 calls placed within Dodge County are received and dispatched by the Dodge County Communications Division. In addition to police dispatching, this division is also responsible for dispatching emergency medical services and fire departments within Dodge County.

5100 Personnel Services \$1,475,668

Personnel services within this business unit rose over expenditures in 2008. This rise in cost is primarily due to increases in wages and benefits for this business unit.

5227 Teletype Services \$15,000

The funds in this line are used for the annual service cost for our state teletype service.

5249 Other Software \$76,782

Annual Support - NICE Voice Logging (CENTRAL COMMUNICATIONS COSTS) \$8,900  
Annual Support - Accurint \$100 Monthly \$1,200  
Annual Support - SBC 911 Phone System (CENTRAL COMMUNICATIONS COSTS) \$29,715.00  
Annual Support - Motorola \$8,550  
Annual Support - AT&T Wireless Connection \$19,640  
Annual Support - Dispatch Assessment Software \$308  
Annual Support - Intrado First Responder \$6,850  
Annual Support - updates for Worldwide Dispatch Information \$234  
Annual Support - SchedulSoft Scheduling Software \$400  
Annual Support - Integrated Imaging Solutions with scanner support for three scanners and PCs \$985



BUSINESS UNIT 2056 (continued)

5299	Sundry Contractual Serv.	\$0	These cost are found in object line 5249
5815	Shop Equipment	\$750	This line funds our radio technician's diagnostic tools and supplies.
5818	Computer Equipment	\$5,133	Two (2) PC and Monitor setup with Office Suite (Dispatch area - Warrant Secretary( Pod J Supers Office) \$1,206 One (1) Positron LCD Multi Sync non-touch screen monitor - Comm Center spare \$400 One (1) Positron LCD Multi Sync touch screen monitor - Comm Center spare \$852 One (1) Floater laptop for Communications for major events \$1,800 One (1) Motorola LCD Touch Screen Monitor - Comm Center \$875
5819	Other Capital Equipment	\$600	3 head sets \$270 Panasonic DVD Ram 10 - \$100 CS10 Batteries \$113

## JAIL

### BUSINESS UNIT 2061

- 1 Jail Administrator
- 2 Deputy Jail Administrators
- 8 Jail Supervisors
- 10 Corporals
- 5 Program Specialists
- 72 Correctional Officers
- 4 Secretaries
- 1 Training Officer

#### AREAS OF RESPONSIBILITY

The Dodge County Sheriff's Department Jail Division was created as a result of the constitutional duties of the Office of Sheriff. It is regulated by the Wisconsin State Statute and the Wisconsin Division of Corrections. The Sheriff is charged with the maintenance and upkeep of a county level detention facility. The division confines, supervises, and provides for the welfare of all individuals incarcerated within the Dodge County jail. The Dodge County jail in 2006 contracted bed space with the federal government through an inter-governmental agreement with the U.S. Marshal Service, as well as contracting beds out to other counties within the state.

4000	Business Unit Revenues	\$8,599,309	This business unit anticipates an increase of over \$217,936 in revenues for 2009 over 2008. The increase in revenue is based on the continued demand for contracted inmate bed space.
5100	Personnel Services	7,271,558	Personnel services for this business unit have increased by \$217,936. This reflects an increase in wages and benefits for personnel within this business unit
5242	Machinery and Equipment Maintenance and Repairs	\$0	Funds on this line were used for the maintenance and upkeep of our secure electronics within the Dodge County Detention Facility. These casts are now being debited out of the jail assessment B.U. 1326
5249.03	Other Software	\$15,809	The costs in this line represent the cost for service agreements for computer based equipment within the jail, which includes our digital archiving equipment, our scheduling software support, our fast track ID support, our mug shot system support, and our fingerprint machine support.

JAIL

BUSINESS UNIT 2061 (Continued)

5249.20	Tiburon Software	\$12,415	This reflects the support for the Dodge County Sheriff's Department management information systems support agreement.
5275	Dietary Services	\$532,510	This line has not changed for 2009.
5291.02	Outpatient Clinical Serv.	\$400,000	The funds in this line are paid to our inmate health care provider, HPL, which provides nursing and doctor services, along with mental health services to our inmates. We do not anticipate an increase in this line over what was budgeted for 2008.
5346	Clothing and Uniforms	\$24,762	There has been no change in this line from 2008.
5432	County Vehicle Fuel Services	\$55,000	Funds in this line are up \$10,000 based on estimated actuals for 2008.
5811	Automotive Equipment	\$38,000	The funds in this line will be used to replace one (1) transport van used to transport contracted inmates.
5819	Other Capital Equipment	\$21,704	Guns - Ammo Pouches 2 @ \$27 = \$54 Guns - Holsters Right 1 \$85 Guns - Transport 3 @ \$800 = \$2,400 Helmets - CERT 3 @ \$325 = \$975 Letter Opening Machine 1 @ \$1,500 Pipe 1 \$600 Radio batteries (extra) 10 @ \$74 = \$740 Radio Belt Clips 6 @ \$5 = \$30 Radio Portables 6 @ \$800 = \$4,800 Radio Shoulder Mics 6 @ \$70 = \$420 Red Man Suit 1 \$1,100 5 Defibulators @ \$1,800 = \$9000

## WORK RELEASE

### BUSINESS UNIT 2062

- 6 Correctional Officers
- 1 Corporal

#### AREAS OF RESPONSIBILITY

The Dodge County Sheriff's Department Jail Division was created as a result of the constitutional duties of the Office of Sheriff. It is regulated by the Wisconsin State Statutes and by the Wisconsin Division of Corrections. The Sheriff is charged with the maintenance and upkeep of the Dodge County Detention Facility. The division confines, supervises, and provides for the welfare of all individuals incarcerated within the Dodge County Jail. This business unit was created in 2004 for better tracking of costs by classification of inmates. The inmates that are covered under this business unit are ones that have been sentenced and given the work release privilege.

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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
25 MEDICAL EXAMINER							
2501 MEDICAL EXAMINER							
4500 PUBLIC CHARGES FOR SERVI	101,476-	76,610-	42,322-	87,824-	97,450-	97,450-	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	3,000-	
4000 B. U. TOTAL REVENUES	101,476-	76,610-	42,322-	87,824-	97,450-	100,450-	
5100 PERSONAL SERVICES	133,714	138,510	63,100	138,599	149,004	149,004	
5200 SERVICES and CHARGES	142,653	87,880	66,833	138,959	97,144	130,144	
5300 SUPPLIES and EXPENSES	4,708	13,262	3,194	11,972	13,250	13,250	
5400 INTERDEPARTMENT CHARGES	5,439	8,700	3,502	7,826	9,445	9,445	
5500 FIXED CHARGES	601	601	600	600	600	600	
5800 CAPITAL OUTLAY	0	0	151	228	350	21,350	
5000 B.U. TOTAL EXPEND./EXPENS	287,115	248,953	137,380	298,184	269,793	323,793	
2501 MEDICAL EXAMINER	185,639	172,343	95,058	210,360	172,343	223,343	
25 MEDICAL EXAMINER	185,639	172,343	95,058	210,360	172,343	223,343	



## **MEDICAL EXAMINER BUSINESS UNIT 2501**

### **ORGANIZATIONAL STRUCTURE**

1	Medical Examiner	(Full Time)
1	Chief Deputy Medical Examiner	(Part Time)
4	Deputy Medical Examiners	(Part Time)
1	Secretary	(Part Time)

### **AUTHORITY & DUTIES**

Section 59.34 of the Wisconsin Statutes establishes the Medical Examiner's authority and duties.

### **AREAS OF RESPONSIBILITY**

The Medical Examiner's Office is responsible for conducting medicolegal death investigations as indicated by Wisconsin State Statute 979. Staff members routinely perform postmortem body examinations, collect & preserve evidence, conduct interviews, review pertinent documents, transport bodies, notify next of kin, ensure that the deceased is positively identified, and attend and witness autopsies. Wisconsin State Statute 157.06 also defines those circumstances in which it may be necessary for a member of the Medical Examiner's Office to attend and witness organ donation.

The Medical Examiner's Office also is responsible for issuing Cremation or Disinterment Permits. Prior to issuing a Cremation Permit, a Medical Examiner staff member must conduct a thorough physical examination of the deceased and review of all relevant documents, including a completed death certificate and/or medical records.

There may be circumstances in which it is necessary for the Medical Examiner's Office to sign a death certificate. The Medical Examiner's Office does not issue death certificates, however.

In addition, the Medical Examiner's Office works closely with local, State, and Federal agencies. In those cases where it is appropriate, the Medical Examiner's Office may be required to file reports with these agencies.

### **NATURE OF APPROPRIATIONS**

#### **Personal Services (5100)**

This category of expenditures reports appropriations for the Medical Examiner's salary, clerical wages, Deputy Medical Examiners, and related fringe benefit costs. Occasionally, the Medical Examiner may employ other forensic specialists.

#### **(Officers Fees 5154)**

This line item reflects the Chief Deputy and Deputy Medical Examiner pay rate. The increase reflects increased personnel costs associated with increased pay rates and an increased caseload over the last several years.

#### **Services and Charges (5200)**

This category of expenditures reflects contracted services. The services include autopsies, burials of unclaimed bodies, pager service cost & blood testing costs.

## **MEDICAL EXAMINER BUSINESS UNIT 2501**

### **(Autopsy Services 5211.01)**

Expenditures from this line cover autopsy services fees, excluding specialized testing. Two main factors affect the increase in this line item. The first is that over the past several years the number of forensic autopsies which the Medical Examiner's Office must perform has increased. The second is that in 2009 autopsy associated costs will increase.

### **(Burial/Cremations/Undertaker Services 5211.02)**

The category covers the cost of disposition of unclaimed bodies or other funeral director services.

### **(Pager Services 5225)**

This category covers the cost of the pager service.

### **(Motor Vehicles 5241)**

**(Blood Testing 5291.07)** Toxicology, histology, cultures, and other associated medical tests. As the number of autopsies has increased, Blood Testing, which is the associated testing, must increase.

### **Operating Expenses (5300 & 5400)**

#### **(Office Supplies & Small Equipment 5312; Printing & Duplication 5313)**

These categories cover the expenses for postage, office supplies, printing, and duplication.

#### **(Computer Software and Supplies 5314)**

### **(Registration Fees & Tuition 5325)**

The Medical Examiner and Deputy Medical Examiners attend conferences and training throughout the year.

### **(Automobile Allowance 5332)**

Per diem mileage for Deputy Medical Examiners.

### **(Meals 5335; Lodging 5336)**

These categories are for lodging costs for the conferences the deputies attend to update their credentials. Occasionally deputies may need to purchase a meal while on call.

### **(Other Operating Supplies 5349)**

This category is used for the purchase of medical supplies and equipment, including body bags, gloves, and hazardous waste supplies.

### **(Body Removal Expenses 5391)**

This category is for the equipment needed for body removals such as stretchers, backboards, etc.

### **(County Radio Maintenance & Repair 5421)**

### **(Highway Dept. Services & Supplies 5431)**

### **(County Vehicle Fuel Service 5432)**

This category is for the fuel used in the Medical Examiner's van.



**MEDICAL EXAMINER  
BUSINESS UNIT 2501**

**(County Mail Services 5471; Reproduction Services 5473;  
Telephone Services 5475; & Fax Machine Services 5476)**

These categories cover the expenses to run an office, such as mail services, reproduction (copy machine), telephone and fax services.

**Fixed Charges (5500)**

**(Vehicles & Equipment Liability 5512; 5517)**

**(Officials and Agents Bonds 5521)**

**Capital Outlay (5800)**

**(Automotive Equipment 5811)**

This category is for the purchase of a replacement Medical Examiner's van.

**(Computer Equipment 5818)**

This category is for the purchase of a new digital camera, an item which is necessary to complete medicolegal death investigations.

**REVENUE**

**(Cremation Authorizations 4511.251)**

Fees received from the issuance of Cremation Authorizations.

**(Disinterment Permits 4511.252)**

Fees received from the issuance of Disinterment Permits.

**(Body Removal Fees 4511.253)**

Fees received when the Medical Examiner's Office is required to transport an individual for autopsy or storage.

**(Death Certificates 4513.251)**

Fees received when the Medical Examiner's Office is required to sign a death certificate.

**(Autopsy Recoupment 4521.251)**

This category is for the recoupment of autopsy-associated costs. Examples include State or Federal agencies which require an autopsy for completion of their investigations. The Medical Examiner's Office does not order or bill for non-forensic autopsies.

**(Record Copying 4542)**

Fees received from the copying of Medical Examiner's Office generated documents.

**(Vehicle Sales 4833.01)**

Fees received from sales of the Medical Examiner's Van at auction.



DODGE COUNTY, WISCONSIN  
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 Summary Revenues & Expenditures  
 For Fund 100 - General Fund

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
28 EMERGENCY MANAGEMENT							
2801 CENTRAL COMMUNICAT							
4200 INTERGOVERNMENTAL REVENU	144,428-	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	1,745-	0	0	0	0	0	
4900 OTHER FINANCING SOURCES	0	10,000-	0	0	111,000-	111,000-	
4000 B. U. TOTAL REVENUES	146,173-	10,000-	0	0	111,000-	111,000-	
5200 SERVICES and CHARGES	27,494	15,950	9,871	15,500	21,500	30,850	
5300 SUPPLIES and EXPENSES	1,372	4,950	875	3,950	5,000	5,000	
5400 INTERDEPARTMENT CHARGES	9,876	13,600	6,828	11,100	13,000	13,000	
5500 FIXED CHARGES	1,632	3,432	1,484	1,484	3,483	3,483	
5800 CAPITAL OUTLAY	578,212	103,000	265	3,000	532,000	532,000	
5000 B.U. TOTAL EXPEND./EXPENS	618,586	140,932	19,323	35,034	574,983	584,333	
2801 CENTRAL COMMUNICAT	472,413	130,932	19,323	35,034	463,983	473,333	
2811 EMERGENCY MANAGEME							
4200 INTERGOVERNMENTAL REVENU	42,746-	40,036-	62,376-	94,296-	54,428-	54,428-	
4000 B. U. TOTAL REVENUES	42,746-	40,036-	62,376-	94,296-	54,428-	54,428-	
5100 PERSONAL SERVICES	70,822	74,222	36,242	73,563	77,100	77,100	
5200 SERVICES and CHARGES	188	750	512	962	750	750	
5300 SUPPLIES and EXPENSES	3,836	2,940	1,643	2,725	2,290	2,290	
5400 INTERDEPARTMENT CHARGES	6,137	5,300	5,372	7,846	10,030	10,030	
5500 FIXED CHARGES	2,495	3,105	1,285	2,485	2,505	2,505	
5800 CAPITAL OUTLAY	2,123	3,275	472	3,275	11,300	11,300	
5000 B.U. TOTAL EXPEND./EXPENS	85,601	89,592	45,526	90,856	103,975	103,975	
2811 EMERGENCY MANAGEME	42,855	49,556	16,850-	3,440-	49,547	49,547	
2812 CITIZENS CORPS PRO							
4200 INTERGOVERNMENTAL REVENU	8,533-	20,489-	19,714-	19,714-	0	0	
4000 B. U. TOTAL REVENUES	8,533-	20,489-	19,714-	19,714-	0	0	
5200 SERVICES and CHARGES	0	1,745	1,495	1,495	0	0	
5300 SUPPLIES and EXPENSES	220	5,635	4,875	4,875	0	0	
5800 CAPITAL OUTLAY	13,045	13,109	9,245	9,245	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	13,265	20,489	15,615	15,615	0	0	
2812 CITIZENS CORPS PRO	4,732	0	4,099-	4,099-	0	0	
2813 HAZARD MITIGATION							
4200 INTERGOVERNMENTAL REVENU	2,398-	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	2,398-	0	0	0	0	0	

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
28 EMERGENCY MANAGEMENT							
2813 HAZARD MITIGATION							
5300 SUPPLIES and EXPENSES	598	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	2,318	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	2,916	0	0	0	0	0	
2813 HAZARD MITIGATION	518	0	0	0	0	0	
2819 EMERGENCY DISASTER							
4200 INTERGOVERNMENTAL REVENU	25,000-	0	0	2,737-	0	0	
4900 OTHER FINANCING SOURCES	0	5,000-	0	0	5,000-	5,000-	
4000 B. U. TOTAL REVENUES	25,000-	5,000-	0	2,737-	5,000-	5,000-	
5300 SUPPLIES and EXPENSES	0	5,000	969	969	5,000	5,000	
5400 INTERDEPARTMENT CHARGES	0	0	1,211	1,211	0	0	
5500 FIXED CHARGES	0	0	300	300	0	0	
5800 CAPITAL OUTLAY	0	0	257	257	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	0	5,000	2,737	2,737	5,000	5,000	
2819 EMERGENCY DISASTER	25,000-	0	2,737	0	0	0	
2821 LOCAL EMERG PLANNI							
4200 INTERGOVERNMENTAL REVENU	34,557-	37,521-	13,537-	36,261-	38,551-	38,551-	
4500 PUBLIC CHARGES FOR SERVI	0	0	2,356-	2,356-	4,375-	4,375-	
4000 B. U. TOTAL REVENUES	34,557-	37,521-	15,893-	38,617-	42,926-	42,926-	
5100 PERSONAL SERVICES	69,710	74,227	35,892	73,322	77,055	77,055	
5200 SERVICES and CHARGES	8,155	10,350	198	9,500	10,600	10,600	
5300 SUPPLIES and EXPENSES	2,448	2,450	546	1,462	1,950	1,950	
5400 INTERDEPARTMENT CHARGES	985	4,425	1,254	4,926	5,725	5,725	
5500 FIXED CHARGES	1,488	1,518	1,500	1,500	2,038	2,038	
5800 CAPITAL OUTLAY	5,370	1,000	400	1,000	1,000	1,000	
5000 B.U. TOTAL EXPEND./EXPENS	88,156	93,970	39,790	91,710	98,368	98,368	
2821 LOCAL EMERG PLANNI	53,599	56,449	23,897	53,093	55,442	55,442	
2823 HOMELAND SECURITY							
4200 INTERGOVERNMENTAL REVENU	268,594-	119,500-	48,999-	192,499-	143,500-	143,500-	
4700 INTERGOVERNMENTAL CHARGE	71,838-	52,056-	16,724-	101,301-	84,577-	84,577-	
4000 B. U. TOTAL REVENUES	340,432-	171,556-	65,723-	293,800-	228,077-	228,077-	
5200 SERVICES and CHARGES	9,514	0	0	0	0	0	
5700 GRANTS and CONTRIBUTIONS	274,061	156,806	65,727	250,205	184,482	184,482	
5800 CAPITAL OUTLAY	57,746	14,750	0	43,595	43,595	43,595	
5000 B.U. TOTAL EXPEND./EXPENS	341,321	171,556	65,727	293,800	228,077	228,077	

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DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
2823 HOMELAND SECURITY	889	0	4	0	0	0	
2824 EXERCISE AND TRAIN							
4200 INTERGOVERNMENTAL REVENU	11,435-	12,000-	0	3,000-	12,000-	12,000-	
4000 B. U. TOTAL REVENUES	11,435-	12,000-	0	3,000-	12,000-	12,000-	
5200 SERVICES and CHARGES	11,435	12,000	0	3,000	12,000	12,000	
5000 B.U. TOTAL EXPEND./EXPENS	11,435	12,000	0	3,000	12,000	12,000	
2824 EXERCISE AND TRAIN	0	0	0	0	0	0	
2825 HAZMAT							
4200 INTERGOVERNMENTAL REVENU	10,945-	10,000-	0	10,000-	10,000-	10,000-	
4800 MISCELLANEOUS REVENUES	0	0	1,500-	1,500-	0	0	
4000 B. U. TOTAL REVENUES	10,945-	10,000-	1,500-	11,500-	10,000-	10,000-	
5100 PERSONAL SERVICES	2,361	7,000	120	5,000	7,000	7,000	
5200 SERVICES and CHARGES	967	1,200	5,288	6,288	1,250	1,250	
5300 SUPPLIES and EXPENSES	909	2,150	743	1,240	2,050	2,050	
5400 INTERDEPARTMENT CHARGES	2,050	650	89	350	650	650	
5500 FIXED CHARGES	23	23	25	25	25	25	
5800 CAPITAL OUTLAY	12,446	10,000	400	10,400	10,000	10,000	
5000 B.U. TOTAL EXPEND./EXPENS	18,756	21,023	6,665	23,303	20,975	20,975	
2825 HAZMAT	7,811	11,023	5,165	11,803	10,975	10,975	
28 EMERGENCY MANAGEMENT	557,817	247,960	30,177	92,391	579,947	589,297	



# **EMERGENCY MANAGEMENT**

Business Units 2801, 2811, 2812, 2813, 2819, 2821, 2822, 2823, 2824, & 2825

## **ORGANIZATIONAL STRUCTURE**

- 1 - Emergency Management Director (1.0 FTE)
- 1 - Deputy Director (1.0 FTE)
- 1 - Typist III (Part-time/Non-Benefited)

## **REPORTING COMMITTEE** S. 166.03 (4) (C)

Executive Committee

## **POWERS AND DUTIES**

### **Wisconsin Statutes**

**166.01 Declaration of policy.** To prepare the state and its subdivisions to cope with emergencies resulting from enemy action and natural or man-made disasters, it is declared to be necessary to establish an organization for emergency management, conferring upon the governor and others specified the powers and duties provided by this chapter. **History:** 1979 c.361 s.52; 1995 a. 247.

**166.02 Definitions. (4)** "Emergency management" includes "civil defense" and means all measures undertaken by or on behalf of the state and its subdivisions:

- (a) To prepare for and minimize the effect of enemy action and natural or man-made disaster upon the civilian population.
- (b) To effectuate emergency repairs to, or the emergency restoration of, vital public utilities and facilities destroyed or damaged by such a disaster.

**166.03 Emergency Management. (4)** The governing body of each county shall adopt an effective program of emergency management consistent with the state plan of emergency management and shall appoint a head of emergency management services. Each such governing body may appropriate funds and levy taxes for this program.

### **MISSION**

The Dodge County Office of Emergency Management coordinates effective disaster response and recovery efforts caused by natural or manmade disasters and terrorist attacks in support of Dodge County and surrounding communities. Through planning, training, and exercising we prepare ourselves, citizens, and response personnel to minimize the loss of lives and property.

CENTRAL COMMUNICATIONS  
BUSINESS UNIT 2801

**Background**

This account was created in 1981. The purpose of this account is to build upon and support the current infrastructure for critical emergency 911 and public safety communications in the county. The purpose of this business unit was to cover the cost of implementation of a five-year communications plan. In 2007, part of the plan was implemented by erecting 3 new tower locations in Fox Lake, Rubicon, and Knowles. The study suggested the implementation of an emergency management / fifth frequency to support a communications system that is overloaded. Also the installation of a fiber ring would assist in supporting the aged and overloaded communications system; the fiber ring will be installed in 2009. Also in 2009, the primary tower, St. Helena, will be upgraded, in order to remove the current overload on it.

Summary of Noteworthy Budget Increases and Additions

5299 – Sundry Contractual \$17,850

This account has been increased to reflect the cost of a communications consultant needed to assist with specifications for the equipment needed for the communications aspect of the fiber ring project. This cost will be partially offset by applying a fund balance from the previous year.

5314 – Computer Software & Supplies \$350

This account has been increased to \$350 to reflect the cost of yearly software upgrades used for radio programming.

5421 – Co. Radio Maintenance Repair \$13,000

This account reflects an increase for the cost of the Sheriff's Department Communications Technician maintaining the counties communications towers and equipment.

5819 – Other Capital Equipment \$100,000

This account reflects the cost of installing the fiber ring, which includes the cost of modems, multiplexers, and interconnectivity. This cost will be offset by applying a fund balance from the previous year.

5829 – Other Capital Improvements \$432,000

This account reflects the cost of upgrading the St. Helena Tower, which is the primary communications tower in the county. This cost will be offset by applying capital improvements funds.

Summary of Revenue:

No revenue in the form of grants is expected for 2008.

Summary of Budge Request:

The estimated total expenditures for 2009 are \$41,333. The main increases are reflected to be sure there are proper monies to maintain the towers and the equipment housed there, as most of the equipment is no longer covered by warranties. Other funds requested, will be partially or fully offset by applying fund balances from the previous year or for capital improvements, will be used for the fiber ring and St. Helena Tower projects.



EMERGENCY MANAGEMENT  
BUSINESS UNIT 2811

This business unit receives revenue from the Emergency Management Performance Grant (EMPG). Grant funds are provided for the reimbursement of salary and fringe benefits for the County Emergency Management Director and those in direct support of the County Emergency Management Program. EMPG funding is limited to 50% of eligible salary and fringe benefits as well as related expenses. A 50 % match is required by the county.

Salaries

Emergency Management Director – 50% paid by EMPG grant

Deputy Director – 50% paid by EMPG grant

Typist III - vacant

Summary of Noteworthy Budget Increases and Additions

4222.281 – EMPG Grant Funds \$54,428

This revenue account has increased approximately \$14,000 to reflect an increase in the state's grant award from DHS. The increase of award monies is passed on to the counties to bring the formula of payment closer to the 50% eligibility amount

5249 – Computer/Maintenance Repair \$250

This account has been added to reflect the yearly maintenance costs of the CARDSMART software, the program used to identify and track county emergency response personnel.

5332 – Automobile Allowance \$0

This account has been decrease to \$0 as there is no need to use personal vehicles, due to the addition of another department vehicle.

5421 – Co. Radio Maint. & Repair \$2,000

This account reflects the Sheriff's Dept. Communication Technician costs for programming of Dodge County first responder radios which continue to be awarded and purchased through Homeland Security Communications

Interoperability Grant monies. These costs are reflected as revenue in the Sheriff's Dept. budget and are a zero dollar increase in the tax levy.

5431 – Hwy Dept Services & Supplies \$500

This account was added to reflect the cost of using highway employees and resources to assist with maintenance on Emergency Management equipment such as the mobile command trailer, the mule, etc.

5432 – Co. Vehicle Fuel Services \$5600

This account was raised to reflect the rise in gasoline prices and to reflect the additional fuel needed for the additional department vehicle.

5475 – Co. Telephone Services \$1500

This account was increased to reflect the cost of 2 blackberry devices for the staff. These devices provide cellular phone, text messaging, and e-mail services, so the director and deputy are able to access e-mail and information and can be reached at remote locations.

5818 – Computer Equipment \$1,775

This account reflects the purchase of air cards to be used with the EM tough books and laptops, which will allow for mobile computing of data at any emergency.

5819 – Other Capital Equipment \$9,525

This account reflects the purchase of 2 mobile radios needed for communications with Emergency Management. Also to upgrade several radios in the mobile command center to have P25 encryption channels for

use with highly sensitive information that should not be broadcast over normal radio channels.

Summary of Revenue:

Revenue is received in the form of grant funds for EMPG (Emergency Management Performance Grant).

Summary of Budget Request:

The estimated total expenditures for 2009 are \$49,547, which is similar to last year's expenditures.

CITIZEN CORPS  
BUSINESS UNIT 2812

This business unit receives revenue from the Citizens Corps Grant. Citizen Corps is the component of USA Freedom Corps that creates opportunities for individuals to volunteer to help their communities prepare for and respond to emergencies by bringing together local leaders, citizen volunteers and the network of first responders organizations, such as fire departments, police departments, and emergency medical personnel. The goal is to have all participate in making their communities safer, stronger, and better prepared for preventing and handling threats of terrorism, crime, and disasters of all kinds.

Summary of Revenue:

Revenue is received in the form of Citizen Corps. Program Grants.

Summary of Budget Request:

Currently there are no grant awards for Dodge County under the Citizen Corp. Grant program. If grant dollars are awarded to Dodge County Citizen Corps, all costs are fully funded by the grant.

HAZARD MITIGATION PROGRAM  
BUSINESS UNIT 2813

This business unit receives revenue from the FEMA Mitigation Grant. Hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risk to people and property from hazards and their effects. Mitigation should be the cornerstone of local community planning – a necessary means of making our community a safer place in which to live, work and play and making it a more viable and sustainable environment for generations to come. Activities to be handled through this account are the County-wide All Hazards Mitigation Plan and the purchase and distribution of NOAA Weather Radios to local government entities, high population areas, extremely hazardous chemical facilities, and special needs population which includes schools, hospitals, nursing homes, and daycare facilities. FEMA approved the county-wide All Hazard Mitigation plan in 2007, and copies of the plan were distributed to all participating municipalities.

Summary of Revenue:

75% of all costs are refundable through these grants. The county provides a 25% match-in-kind.

Summary of Budget Request:

In 2008, this business unit will have no activity. The All Hazard Mitigation plan is updated on a 5 year cycle, so budgeting and preparation for plan changes will begin in 3 - 4 years.

EMERGENCY DISASTER FUND  
BUSINESS UNIT 2819

This business unit was created by the Dodge County Board of Supervisors to provide an on-going fund that would be available for use in the event of a disaster or disasters in Dodge County. That resolution established a fund in the amount of \$5,000 that would be restored on an annual basis.

Over the past fifteen years, this account has been utilized five times. The most recent use of this fund was the flooding of June 2008. Funds were used to fund sandbagging operations for infrastructure throughout Dodge County, and for the costs associated with running the county Emergency Operations Center, which was opened for the first time in the county's history.

Summary of Revenue:

A yearly fund balance of \$5,000 is restored to this business unit.

Summary of Budget Request:

In the event of a disaster, monies will be pulled from this emergency account to pay for response and recovery operations.

LOCAL EMERGENCY PLANNING  
BUSINESS UNIT 2821

This business unit receives revenue from the Emergency Planning Community Right-to-Know Act (EPCRA) Planning and Administration Grant. EPCRA was created in 1986 by Congress to initiate local emergency planning for accidental chemical releases. It is also known as Title III of SARA (Superfund Amendments and Reauthorization Act). WI ACT 342 (the Hazardous Substance Information and Emergency Planning Act) became state law in April 1988, and implemented EPCRA in Wisconsin. The requirements are stated at s. 1666.20, Wis. Stats. Each county has a Local Emergency Planning Committee (LEPC) consisting of local elected officials, emergency response personnel (fire, police, EMS, etc.) the media, the public, and industry. The purpose of the LEPC is the development of emergency plans that provide reasonable population protection in the event of a hazardous material incident occurring in Dodge County and the surrounding communities

Salaries

Emergency Management Director – 50% paid by EPCRA grant

Deputy Director – 50% paid by EPCRA grant

Typist III - vacant

granted and purchased through a Homeland Security Communications Interoperability Grant. These costs are reflected as revenue in the Sheriff's Dept. budget and are a zero dollar increase in the tax levy.

Summary of Noteworthy Budget Increases and Additions

4222.081 EPCRA Grant Funds - \$28,451

This account shows an increase of funds of about \$1025, which reflects an increase in the number of planning facilities in Dodge County.

5432 – Co. Vehicle Fuel Services \$1600

This account was raised to reflect the rise in gasoline prices and to reflect the additional fuel needed for the additional department vehicle.

5241 – Motor Vehicles \$500

This account was raised \$500 to reflect the need to maintain the Emergency Management vehicles, which includes the cost of regular oil changes and vehicle maintenance.

5475 – Co. Telephone Services \$1400

This account was increased to reflect the cost of 2 blackberry devices for the staff. These devices provide cellular phone, text messaging, and e-mail services, so the director and deputy are able to access e-mail and information and can be reached, at remote locations.

5332 – Automobile Allowance \$0

This account has been decrease to \$0 as there is no need to use personal vehicles, due to the addition of another department vehicle.

5512 – Vehicle & Equipment Liability \$1,500

This account was increased to be more accurate in the expense of insuring the department vehicles.

5421 – Co. Radio Maint. & Repair \$2,000

This account reflects the Sheriff's Dept. Communication Technician costs for programming of Dodge County first responder radios which continue to be

5517 – Equipment & Vehicles \$500

This account was increased to be more accurate in the expense of replacement cost of the department vehicles.

5818 – Computer Equipment \$1,000

This account reflects the purchase of an air card to be used with the EM laptop, which will allow for mobile computing of data at any emergency.

Summary of Revenue:

Revenue is received in the form of grant funds for Emergency Planning Community Right-to-Know Act (EPCRA) Planning and Administration Grant.

Summary of Budget Request:

The estimated total expenditures for 2009 are \$55,442, which is a decrease from last year's budget. The changes are reflected in the increase of grant revenues.

TERRORISM PLANNING  
BUSINESS UNIT 2822

This business unit received revenue from the FY 2002 Supplemental Grant for planning work dealing with Weapons of Mass Destruction, Terrorism, Consequence Management, County Continuity of Operations, Communications Interoperability, Citizen Corps Outreach, Critical Facility Assessment and Mutual Aid Agreements.

This business unit currently has no activity.

HOMELAND SECURITY  
BUSINESS UNIT 2823

This business unit receives revenue from the Wisconsin Homeland Security Grant Program which is administered by Office of Justice Assistance. The Homeland Security Grant Program is a federal grant through the Office for Domestic Preparedness (ODP) that provides financial assistance to state and local governments for the prevention of, response to, and recovery from terrorist attacks. This business unit is mainly used to purchase equipment. Monies were made available and applied for county matching fund share for training and purchasing of communications software and equipment under a Homeland Security Communications Interoperability Grant. The Grant funds 75% (up to \$1,750 for mobiles, \$1,250 for portables), with the local municipality funding 25% or the cost over the maximum grant amount.

Summary of Noteworthy Budget Increases and Additions

5819 – Other Capital Equipment \$43,594.88

This account reflects the 75% grant portion of 36 portable radios granted to the Sheriff's Department in the Interoperability Grant – Part IV.

Summary of Revenue:

Revenue is received in the form of a Homeland Security Interoperability Grant – Part IV and V, which totals \$228,077.

Summary of Budget Request:

The total expenditures for this business unit will not affect the tax levy, as they are matched by the grant funding and municipality share.

EXERCISE AND TRAINING  
BUSINESS UNIT 2824

This business unit receives revenue from the Wisconsin Homeland Security Grant Program which is administered by Office of Justice Assistance. The Homeland Security Grant Program is a federal grant through the Office for Domestic Preparedness (ODP) that provides financial assistance to state and local governments for the prevention of, response to, and recovery from terrorist attacks.

The Exercise & Training Programs provide first responders, volunteers, elected officials, emergency managers and others a chance to develop the skills necessary to protect lives and property during a catastrophic event. This is accomplished by providing all-hazards training, including NIMS and ICS, which emphasizes the importance of preparedness, response, recovery and mitigation in emergency management. The goal of the Exercise Program is to improve the overall readiness and capabilities of emergency response by testing emergency plans and procedures to reveal strengths and weaknesses, demonstrate operational capabilities, and to prepare personnel for real events.

Summary of Revenue:

Revenue is received in the form of Homeland Security Training Grants.

Summary of Budget Request:

The cost for all training is fully refundable through the exercise and training grants.

HAZMAT  
BUSINESS UNIT 2825

In September of 1989, the LEPC made a recommendation to the Executive Committee. This recommendation resulted in the development of a Dodge County Level B HAZMAT Response Team and supported by an annual budget. In 1990, steps were taken to procure equipment to equip an emergency response unit. The HAZMAT team provides county fire and rescue departments and the citizens of Dodge County with specialized equipment, training, and personnel in the fields of Hazardous Materials Emergencies, Technical Rescue and Disaster Management. The team is made up of volunteer firefighters from Dodge County. The Dodge County Hazmat Team's trained personnel have learned advanced techniques for risk assessment and hazard management. The intent of the team is to protect the citizens of Dodge County with the highest levels of emergency preparedness and response. The Team's proactive ability to identify risks, and to command resources to safely, proficiently and efficiently deal with the incident has been integrated and coordinated in a well managed and overseen team effort. The HAZMAT team has responded to several, minor hazardous materials incidents, with the most recent being in April 2008 at a semi-truck accident on Highway 41. The cost for nearly all equipment purchased is fully refundable through the annual EPCRA Computer and HAZMAT Equipment Grant.

Summary of Noteworthy Budget Increases and Additions

5242 – Machinery & Equipment Maintenance \$250

This account was added to reflect the cost of maintaining the HAZMAT equipment, including pagers and chemical monitoring equipment.

5819 – Other Capital Equipment \$10,000

This account is reimbursed by the EPCRA Computer and HAZMAT Equipment Grant and will be used to purchase a tough book for use by the HAZMAT team for running scene scenario software. This account is often used to replace SCBA (Self Contained Breathing Apparatus).

Summary of Revenue:

Revenue is received in the form of the annual EPCRA computer and HAZMAT Equipment Grant for \$10,000.

Summary of Budget Request:

The estimated total expenditures for 2009 are \$10,975, which is comparable to last year's expenditures.





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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
 For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
51 CHILD SUPPORT							
5101 CHILD SUPPORT							
4200 INTERGOVERNMENTAL REVENU	729,100-	784,443-	287,133-	813,823-	835,934-	835,934-	
4500 PUBLIC CHARGES FOR SERVI	73,391-	70,254-	31,475-	66,047-	47,300-	47,300-	
4000 B. U. TOTAL REVENUES	802,491-	854,697-	318,608-	879,870-	883,234-	883,234-	
5100 PERSONAL SERVICES	795,611	837,405	405,985	820,630	860,879	860,879	
5200 SERVICES and CHARGES	35,677	33,860	16,208	33,770	32,102	32,102	
5300 SUPPLIES and EXPENSES	7,560	7,755	3,612	9,129	10,345	10,345	
5400 INTERDEPARTMENT CHARGES	36,473	37,100	17,987	36,100	38,800	38,800	
5500 FIXED CHARGES	2,292	2,272	2,595	2,615	2,636	2,636	
5800 CAPITAL OUTLAY	7,993	0	0	1,899	2,135	2,135	
5000 B.U. TOTAL EXPEND./EXPENS	885,606	918,392	446,387	904,143	946,897	946,897	
5101 CHILD SUPPORT	83,115	63,695	127,779	24,273	63,663	63,663	
51 CHILD SUPPORT	83,115	63,695	127,779	24,273	63,663	63,663	



## CHILD SUPPORT AGENCY

5101

### TITLE IV-D

1 Director, Full-time  
1 Child Support Attorney, Full-time  
1 Child Support Attorney, Part-time  
6 Child Support Specialist II's, Full-time  
1 Child Support Specialist I, Full-time  
1 Paralegal, Full-time  
1 Receptionist II, Full-time  
1 Account Clerk I, Part-time  
1 Account Clerk III, Full-time  
1 Typist I, Part-time

### DEPARTMENT AUTHORITY

The appointment of the Dodge County IV-D Director was established by the Congress of the United States enactment of Public Law 93-647. This is commonly known as Title IV of the Social Security Act and the part D thereof, which provides for the establishment of the IV-D Agency to determine paternity when possible and to carry out the enforcement of child support obligations.

In Resolution No. 88-23 adopted by the Dodge County Board of Supervisors on August 16, 1988, the position of Child Support Attorney was created.

### NATURE AND INTENT OF APPROPRIATIONS

The requests set forth on the 2009 budget are intended to reflect what is needed for the operation of this department for the coming year and the amount required for the general operation of this agency.

### SUMMARY

This Agency converted to the statewide computer system, KIDS, on July 1, 1996. This system is able to track every child support case in the State in regard to location efforts, support enforcement actions, establishment of paternity, collection efforts, etc.

### INCREASES:

#### 5122. Wages-Permanent Overtime

Increase in overtime as another Judge was added to the Circuit Court system which increases the amount of time the caseworkers spend in court which takes away from work time in the office. Extra hours are needed to keep production up.

#### 5278 Computer Time Share

Fees charged for 2 attorneys to access the Lexus/Nexus.

#### 5292 Paper Serving Service

Increased due to increased usage.

CHILD SUPPORT AGENCY

5101

5312. Office Supplies/Small Equipment

Account increased due to increased usage.

5314. Computer, Software & Supplies

Account represents toner cartridges for the laser printers and cartridges for the fax machine.

5324.Membership Dues

Account increased as Agency has 2 new employees and membership dues for these employees will enable them to attend conferences.

5325. Registration Fees

Account increased as Agency has 2 new employees these employees will be able to attend conferences

5471. Co. Mail Services

Account increased due to increased usage.

5818. Computer Equipment

This account is for the purchase of 5 19" monitors and 5 dual graphic cards.

DECREASES

5216.031 Interpretor

This account decreased because of decreased usage.

5216.032 Transcriber

This account was decreased as the Agency is able to obtain CD recordings from hearings in Br. 5.

5249. Computer Maint & Repair

The funds in this account represent the maintenance agreement with the vendor for scanning and indexing.

5291.07 Blood Testing

Account was decreased because of the cost of genetic testing has decreased.

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## CHILD SUPPORT AGENCY

5101

### REVENUES

#### 4225.513 Child Support Program

This account is based upon 66% reimbursement of the child support expenses.

#### 4225.515 Special Improvement

Funding for this program ended December 31, 2008.

#### 4225.518 CS performance

This revenue is based on performance of the Agency in relation to the number of paternities that are established, the number of child support orders that are established, and collections that are made on cases. This amount is provided to the Agency by the State which is currently \$153,698.00. The federal matching fund (FFP) at 66% is no longer available for amounts expended from incentive payments in 2008. However, the federal Office of Child Support Enforcement will continue to match amounts expended from state GPR and county levy. Under current law, the federal match rate for these fund remains at 66%. An additional \$5.5 million state GPR has been proposed under the Governor's budget. These GPR funds, if enacted in the SFY 2007-09 Budget Bill will draw federal 66% match. Currently

the amount allotted to Dodge County is \$66,590.00. The final allocations for CY 2009 will be increased or decreased based on actual child support incentive award for 2007 and other adjustments to the estimate. The baseline for case count allocations will be set based on September 30, 2008 data.

#### 4521.512 Bloodtest collections

This is an estimate of what the agency expects to recoup on genetic test expenses.

#### 4521.513 Non AFDC application fees

This account is based on a \$25.00 application fee that is received from clients who apply for child support services.

#### 4521.514 Civil process fees

This revenue is an estimate of service fees that may be recouped by the agency from service of summons and warrants served by law enforcement agencies and Schram Investigation.

#### 4531.511 Support payment records

This revenue is an estimate of fees that may be collected from clients requesting copies of their payment records.

51-3

## CHILD SUPPORT AGENCY

5101

### 4561.511 MSL incentive program

Effective 10/1/07 MSL incentives are based on the agency's actual amount collected in the prior month. On June 27, 2008, DWD 40 Rule was changed. With this rule change, birth costs amounts must be set according to child support guidelines that take into consideration the father's ability to pay. This will reduce the amount of birth costs that the father would have to pay back in low-income cases which would reduce the amount of reimbursement.

### 4521-516 Paternity Birth Certificate

This is the amount that is expected to be recouped from the non-custodial parent to amend a Wisconsin birth certificate.

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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
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 For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
53 VETERAN SERVICES							
5301 VETERANS RELIEF							
4900 OTHER FINANCING SOURCES	0	3,000-	0	0	3,000-	3,000-	
4000 B. U. TOTAL REVENUES	0	3,000-	0	0	3,000-	3,000-	
5100 PERSONAL SERVICES	128	145	0	145	145	145	
5300 SUPPLIES and EXPENSES	36	50	0	47	70	70	
5700 GRANTS and CONTRIBUTIONS	3,822	5,805	50	4,500	4,785	4,785	
5000 B.U. TOTAL EXPEND./EXPENS	3,986	6,000	50	4,692	5,000	5,000	
5301 VETERANS RELIEF	3,986	3,000	50	4,692	2,000	2,000	
5302 VETERANS SERVICE O							
4200 INTERGOVERNMENTAL REVENU	13,000-	13,000-	13,000-	13,000-	13,000-	13,000-	
4000 B. U. TOTAL REVENUES	13,000-	13,000-	13,000-	13,000-	13,000-	13,000-	
5100 PERSONAL SERVICES	123,193	129,989	63,177	128,162	132,022	132,022	
5300 SUPPLIES and EXPENSES	4,278	4,480	2,429	4,495	5,550	5,550	
5400 INTERDEPARTMENT CHARGES	2,734	3,105	1,343	2,925	3,400	3,400	
5700 GRANTS and CONTRIBUTIONS	3,793	4,200	3,987	3,987	1,800	4,300	
5800 CAPITAL OUTLAY	535	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	134,533	141,774	70,936	139,569	142,772	145,272	
5302 VETERANS SERVICE O	121,533	128,774	57,936	126,569	129,772	132,272	
53 VETERAN SERVICES	125,519	131,774	57,986	131,261	131,772	134,272	





# VETERANS SERVICE COMMISSION

## BUSINESS UNIT 5301

1 - Chairperson  
2 - Members

### ESTIMATED DESIGNATED FUND ANALYSIS

Balance as of 01/01/2008	\$3,597
2008 Levy	\$5,000

### SUMMARY

The fund itself is administered by a three-member commission under Wisconsin Statute 45.10. The fund provides short term temporary financial assistance to needy county veterans and dependents.

Estimated Expenditure	\$4,692	
Estimated Balance 12/31/2008	3,597	
Totals	\$8,289	\$8,597

This request for aid is to meet unforeseen financial emergencies.

The Veterans Service Commission is very much aware of their responsibility and will continue to administer the fund in an efficient and expeditious manner.

The Veterans Service Commission believes that the fund must be at least \$5,000 in order to properly meet the continuing needs of those veterans who need temporary financial aid.

Estimated 2009 Expenditures	\$5,000
Balance Applied	2,000
County Tax Levy Requested	\$3,000

The Veterans Service Commission consists of Chairperson Chester Caine and members Earl Anderson and Robert Patrouille.

# VETERANS SERVICE OFFICE

## BUSINESS UNIT 5302

1 - Service Officer  
1 - Typist II

### ORGANIZATION AND AUTHORITY

The County Veterans Service Office was established in Dodge County on January 20, 1937 to provide information and assistance to county veterans and dependents in securing state and federal benefits as outlined in Wisconsin Statute 45.43.

### SPECIFIC AREAS OF RESPONSIBILITY

Assist the some 7,692 veterans of Dodge County in applying for State benefits such as housing mortgage loans, home improvement loans and personal loans.

Administer state grant programs to all veterans and their dependents in Dodge County who are incapacitated and need assistance.

Counsel, advise and aid veterans with all necessary information concerning applications for benefits, verify same and forward this information to the appropriate areas for action.

Administer educational assistance grants to veterans in Dodge County. Complete applications for federal pension program for all qualified veterans and dependents in Dodge County.

File for service-connected disability compensation for county veterans injured while serving in the military.

Submit applications for admittance of county veterans and/or their spouses to the Wisconsin Veterans Home at King or Union Grove for nursing or domiciliary care.

Help veterans who are homeless or at risk of becoming homeless apply for entry into the Veterans Assistance Program.

Counsel dependents and submit applications for death benefits including burial benefits, grave markers, burial flags and survivor benefits.

Keep accurate records on all grave locations for deceased veterans and forward this information to the Wisconsin Department of Veterans Affairs.

The Service Officer calls on individual service organizations updating their respective memberships on available veterans' benefits. The Service Officer also uses the press, radio and TV to apprise veterans of available benefits. Outreach for this purpose has also been expanded to the Dodge County Fair through the manning of an information booth. Other community events are used to "man" an information booth.

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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
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 For Fund 100 - General Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
60 LIBRARY SYSTEM							
6001 COUNTY LIBRARY SYS							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5100 PERSONAL SERVICES	54,727	57,782	27,499	56,425	58,919	58,919	
5200 SERVICES and CHARGES	48,342	28,244	27,064	28,544	29,560	29,560	
5300 SUPPLIES and EXPENSES	36,350	50,276	32,217	51,334	55,018	55,018	
5400 INTERDEPARTMENT CHARGES	86	85	48	96	99	99	
5500 FIXED CHARGES	15,465	15,465	15,422	15,422	15,422	15,422	
5700 GRANTS and CONTRIBUTIONS	588,328	669,773	669,804	669,804	662,607	662,607	
5000 B.U. TOTAL EXPEND./EXPENS	743,298	821,625	772,054	821,625	821,625	821,625	
6001 COUNTY LIBRARY SYS	743,298	821,625	772,054	821,625	821,625	821,625	
60 LIBRARY SYSTEM	743,298	821,625	772,054	821,625	821,625	821,625	



## Dodge County Library Service (6001&6002)

### Organizational Structure

1. Library Assistant II
2. Supervision & Substitute help are provided under contract with the Beaver Dam Community Library.

### Authority and Establishment

On February 18, 1964 the Dodge County Board of Supervisors approved Resolution 64-3 which created the Dodge County Library Service Board and established the Dodge County Library System. The Dodge County Library Service Board consists of seven members appointed by the County Board Chairman with the approval of the County Board of Supervisors. The composition, powers and duties of the Library Service Board are prescribed in Wisconsin Statutes 43.57 and 43.58.

The Dodge County Library Service extends cash and services to Dodge County public libraries. In exchange for the cash distribution and services, Dodge County public libraries open their doors to the County population who live in municipalities that do not support a public library.

On September 18, 1974, The Dodge County Board approved a resolution that authorized the Dodge County Library System to join the Mid-Wisconsin Federated Library System. At that time, the name of the Dodge County Library System was changed to the Dodge County Library Service. The Mid-Wisconsin Federated Library System includes public libraries in three counties: Dodge, Jefferson and Washington.

Public library systems are organized according to Wisconsin Statutes 43.13 through 43.24. The Mid-Wisconsin Federated Library System is funded by state-aid monies.

In April 1990 a *Plan of Reorganization* for the Dodge County Library Service was approved by the Dodge County Library Service Board.

The County Board of Supervisors approved the *Plan* in July of 1990. The reorganization took effect January 1, 1991.

The Dodge County Library Service Board continues to administer the Dodge County Library Service. The Library Assistant II carries out day-to-day operations of the Dodge County Library Service. The Dodge County Library Service enters into an annual contract with the Beaver Dam Community Library for the services of Director and substitute help. The Director of the Beaver Dam Community Library serves as the Director of the Dodge County Library Service. The Dodge County Librarians meet 3-4 times a year to offer recommendations regarding services provided.

### Duties and Functions

According to the Wisconsin Statute 43.11(2)(c) "the plan of service for a county, whether for a single county or a multi-county system, shall provide for library services to residents of those municipalities in the county not maintaining a public library. The services shall include full access to public libraries in the county participating in the public library system and may include books-by-mail service, bookmobile service, the establishment of additional libraries or other services deemed appropriate by the committee."

The Dodge County Library Service provides the following services to partially reimburse the municipal libraries for their service to rural residents:

1. Interlibrary loan clearinghouse and telephone reference service.
2. Nonfiction DVD and videocassette collection available for use by member libraries to fill their residents subject requests.
3. Professional library periodical rotating collection.
4. Large print book rotations upon request.
5. Networking through County librarian meetings and toll-free number access to the Dodge County Library Service. Equipment services for repair and cleaning of disc formats, cleaning of videocassettes, laminating materials, creating stickers and display cutouts.

6. Service to Dodge County Clearview Long-term Rehabilitation Center.

The Dodge County Library Service distributes cash reimbursements to the Dodge County municipal libraries that provide service to rural residents. The amount of the distribution is based on circulation to Dodge County residents paying the County library tax.

As of the year 2001, counties within the state of Wisconsin were required to reimburse the public libraries within their boundaries in accordance with Wisconsin Statutes 43.12(1) and 43.12(2). The following calculation is utilized to determine the minimum county payments due to each library.

1. total operating expenditures
2. federal expenditures
3. total operating expenditures, less federal expenditures
4. total circulation
5. divide #3 above by #4 above to calculate expenditures per circulation
6. number of loans to residents of the county who are not residents of a library municipality
7. multiply #5 by # 6 above
8. multiply #7 by .7 (or 70 percent)

The statutory formula represents the minimum payment the County must make to each public library lying in whole or in part in a county. Under the County funding law the public library in Columbus became eligible for funding for the first time in the year 2001.

Due to a change in State Statutes, beginning in 2008 public libraries in adjacent counties requesting payment for serving Dodge County rural residents are also reimbursed at the 70% minimum level. The change in Statutes required a significant increase in the municipal library reimbursement budget line in the 2008 and subsequent budget years.

The Dodge County Library Service maintains a contract with the Juneau Public Library to provide library materials to Dodge County Clearview Long-term Rehabilitation Center.

The Dodge County Library Service provides cash reimbursement to the Neosho Outlet for the purchase of children's materials. A small sum of money is budgeted for the purchase of promotional materials for the Neosho Library Outlet summer reading program.

<u>Summary of Budget Request</u>	<u>2009</u>
5121 – <u>Wages Permanent Regular</u>	<b>\$35,151</b>
The Accounting Department provided the 2009 estimated salary for the Library Assistant II.	
5133 – <u>Longevity Pay</u>	<b>\$420</b>
The Library Assistant II is at the 30 year longevity rate.	
5141 – <u>Social Security/Medicare</u>	<b>\$2,749</b>
The Social Security rate for 2009 is 6.20% and the Medicare Health Insurance rate is 1.45% totaling 7.65%. The amount budgeted was provided by the Accounting Department.	
5142 – <u>Wisconsin Retirement-Employer Share</u>	<b>\$1,600</b>
The 2009 rate for regular employees is 4.50%. The amount budgeted was provided by the Accounting Department.	
5143 – <u>Wisconsin Retirement-Employee Share</u>	<b>\$2,063</b>
The 2009 rate for regular employees is 5.90%. The amount budgeted was provided by the Accounting Department.	
5144 – <u>Health Insurance</u>	<b>\$13,905</b>
The Library Assistant II is in the family insurance plan. The amount budgeted was provided by the Accounting Department.	
5145 – <u>Life Insurance</u>	<b>\$39</b>
The Life Insurance rate for 2009 is 20% of the premium. The amount budgeted was provided by the Accounting Department.	
5146 – <u>Worker's Compensation Insurance</u>	<b>\$60</b>
The 2009 rate for clerical employees is .00102 of earnings. The amount budgeted was provided by the Accounting Department.	

5149 – Dental Insurance **\$932**  
The Library Assistant II is in the family insurance plan. The amount budgeted was provided by the Accounting Department.

5151 – Meeting Pay and Expense **\$2,000**  
If all Board members attend the Board meetings, current per diem costs are \$300 per meeting. The amount budgeted covers bi-monthly meetings and one Finance Committee Meeting per year.

5225 – Telephone Services **\$2,000**  
The amount budgeted covers regular service, the Ameritech Services 800 toll-free number, a dial up Internet line, a percentage share of Beaver Dam Community Library's T-1 Internet access line, and fax charges. Based on 6 month actual, a \$100 increase is proposed for this line item.

5242 – Machinery & Equipment Maintenance **\$2,800**  
This line covers typewriter, photocopy machine, computer, video and disc check repair equipment, laminator and general office equipment maintenance. As the machinery and equipment have aged repair needs have increased. Based on 6 month actual, a \$400 increase is proposed for this line item.

5299 - Sundry Contractual Services **\$24,760**  
*Beaver Dam Community Library Supervision & Substitute Help Contract* – Under this contract, the Beaver Dam Community Library will provide 30 days of supervision to the Dodge County Library Service. The Beaver Dam Community Library Director will continue to assume the supervisory duties. The contract allows for 42 days of substitute help to cover the Library Assistant II's absences due to vacation, illness, etc. Beaver Dam Community Library Technical Service/Circulation Aides provide the coverage for the substitute help days. The proposed contract amount for 2009 is **\$12,920**, an increase of \$376.

*Beaver Dam Community Library County Resource Library Contract* – The Beaver Dam Community Library is the resource library for Dodge County. This contract allows for the Dodge County Library Service to use the Beaver Dam Community Library's collection as its resource collection. The contract also allows for an amount to cover the use by the Dodge County Library Service staff of a variety of library electronic Internet resources. Resources available include a Health and Wellness Center, Heritage Quest a genealogy research tool, and Morningstar a mutual and stock fund research tool. The Beaver Dam Community Library also provides large print & other book loans to Dodge County libraries upon request. Professional Librarian consultations and backup reference assistance rounds out the contract elements. The proposed contract amount for 2009 is **\$10,390**, an increase of \$390. The proposed increase is based on the 12 month ended April 2008 unadjusted Consumer Price Index (CPI) for all items.

*Juneau Public Library Contract for Services Provided to Dodge County Clearview Longterm Rehabilitation Center residents* – The proposed contract amount for 2009 is **\$1,450**, an increase of \$50.

5311 – Postage **\$500**  
Based on the 6 month actual, no change is being proposed for the postage budget line amount.

5312 – Office Supplies & Small Equipment **\$7,000**  
DVD cases, processing and office supplies are purchased from this line item. Ellison die cut, laminating, video and disc repair equipment, computer, typewriter and other small equipment supplies and the equipment itself are also purchased from this line item. A \$500 increase is being proposed based upon the 2009 actual expenditures.

- 5313 – Printing and Duplication **\$500**  
 Printing of letterhead, envelopes, mailing labels and other resources come out of this line item. \$175 is also budgeted for the Neosho Outlet summer reading program printing and public relations materials. Based on the 6 month actual, a \$200 decrease is being proposed for this line item.
- 5314 – Computer Software and Supplemental **\$2,417**  
 IT Services are charged to this line item along with necessary technology and software updates. Due to changing technology and aging computers a \$417 increase has been budgeted for this line item.
- 5322 – Newspapers and Periodicals **\$1,800**  
 This budget line covers the cost of professional library periodicals that are rotated to requesting libraries in Dodge County. Based on the 6 month actual, no increase has been budgeted for this line.
- 5323 – Books, Films, Tapes, Disks **\$40,000**  
 DVD and video non-fiction titles in a variety of subject areas, hunting, fishing, travel, craft, sports, career, television, history, etc. are purchased in this line item. Use of the nonfiction video and DVD collection located in the Dodge County Library Service has quadrupled over the past 2 years and based on 2008 statistics to date will double again from 2007 to 2008 The increase in usage can be directly attributed to all 16 public libraries in Dodge County merging into a single shared automation system that is sponsored by the Mid-Wisconsin Federated Library System. This merger makes the collection more accessible to Dodge County residents and this in turn has led to record check outs by Dodge County residents.
- The collection benefits each library in the County equally as their customers have access to a wide array of subjects in film format. Daily van delivery sponsored by the Mid-Wisconsin Federated Library System transports these items to and from requesting patrons pick up library.
- Due to the increase in cost and demand of these audiovisual formats a \$4,000 increase is being proposed.
- 5324 – Membership Dues **\$225**  
 This line item pays for Board memberships in the Wisconsin Library Association. No increase is being proposed based on 6 month actual.
- 5325 – Registration Fees & Tuition **\$500**  
 The amount budgeted covers registration fees for attendance of Library Board and staff members at meetings and conferences of the Wisconsin Library association. No increase is being proposed for this line item.
- 332 – Automobile Allowance **\$855**  
 The amount budgeted covers costs associated with travel for four librarian meetings plus mileage for the Dodge County Library Service staff to make necessary trips to the County Courthouse and to member libraries. Based on the 6 month actual, no increase is being proposed for this line item.
- 5335 – Meals **\$371**  
 Funds budgeted cover meals for Dodge County Librarians, staff and Board members attending the county Librarian and other Library related meetings and conferences. Based on the 6 month actual, no increase is being proposed for this line item.
- 5336 – Lodging **\$300**  
 The amount budgeted covers lodging expenses for Board members and staff members who attend library conferences that require an overnight stay. No increase is being proposed for this line item.
- 5338 – Committee Board Travel **\$550**  
 The amount budgeted reimburses Library Board members for their mileage to the bi-monthly Board meetings and Finance



Committee Meeting. Based on the 6 month actual, a \$25 increase is being proposed for this line item.

- 5471 Co. Mail Services **\$99**  
The amount budgeted was provided by the Accounting Department and is based on 6 months actuals.
  
- 5511 – Insurance on Buildings **\$53**  
Based on the 6 month actual this line item has been increased for 2009.
  
- 5513 – General Liability Insurance **\$353**  
Based on the 6 month actual this line item will remain the same for 2008.
  
- 5515 – Insurance on Boiler **\$16**  
Based on the 6 month actual this line item will remain the same for 2008.
  
- 5532 – Buildings & Office Rental **15,000**  
2009 will be the fifth year of the five year lease agreement with the Beaver Dam Community Library. Beaver Dam area square footage rental rates averaged \$10.00 per square foot at the end of 2004.  
  
The agreed upon five year lease agreement provides for a square footage rate of \$9.00 for years 2005 and 2006 plus a square footage rate of \$10.00 for years 2007, 2008 and 2009. The lease agreement is based on 1,500 square feet of space sharing a hallway, dumbwaiter, bathroom, elevator and both stairways.
  
- 5727 – Reimbursement to Municipal Libraries **\$662,607**  
Wisconsin Statutes 43.12(1) and 43.12(2) were followed when determining this line item of the budget. It allows for not less than full statutory reimbursement funding to all public libraries in Dodge County and adjacent Counties for access by County residents in townships and villages that do not maintain a

public library. This line item also provides \$1,500 to the Neosho Outlet.

The County funding formulas, statutorily and otherwise, utilized are outlined in the narrative portion of the budget.

Due to the passage of legislation public libraries in adjacent counties requesting payment are reimbursed at the same statutory rate as Dodge County Libraries. Public libraries from an adjacent county that request payment are reimbursed at the 70% minimum level per state law.

A breakdown of proposed 2009 Dodge County reimbursement amounts follows:

<u>Dodge County</u>	<u>2009</u>
Beaver Dam	\$194,359
Brownsville	\$ 28,690
Columbus	\$ 21,986
Fox Lake	\$ 23,404
Hartford	\$ 46,627
Horicon	\$ 22,266
Hustisford	\$ 26,808
Iron Ridge	\$ 16,893
Juneau	\$ 37,758
Lomira	\$ 5,023
Lowell	\$ 1,919
Mayville	\$ 26,181
Randolph	\$ 13,008
Reeseville	\$ 11,458
Theresa	\$ 1,695
Watertown	\$ 84,664
Waupun	\$ 29,454

A breakdown of proposed 2009 adjacent County rural reimbursement amounts follows:

<u>Adjacent County</u>	<u>2009</u>
Cambria	\$ 488
Portage	\$ 113
Deforest	\$ 11
Madison	\$ 1,241
Marshall	\$ 246
Monona	\$ 2
Sun Prairie	\$ 642
Campbellsport	\$ 65
Fond du Lac	\$ 9,435
Waterloo	\$20,514
Germantown	\$ 2,073
Slinger	\$ 1,134
Brookfield	\$ 60
Delafield	\$ 436
Eagle	\$ 15
Hartland	\$ 1,148
Menomonee Falls	\$ 280
Muskego	\$ 19
North Lake	\$ 3,323
Oconomowoc	\$26,604
Pewaukee	\$ 355
Sussex	\$ 206
Waukesha	\$ 504

**Cumulative:**

\$592,193	Dodge County
\$ 68,914	Adjacent County
<u>\$ 1,500</u>	Neosho Outlet
\$662,607	Total

**TOTAL 2009 Budget Request - \$821,625**

Per 2009 budget instructions the budget as proposed is the same as 2008's budget "presenting no greater property tax levy than 2008." The budget also complies with library funding Statutory requirement s.43.15(4)(c)5 not being lower than the average of funding received for the previous three years.

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
68 UNIVERSITY EXTENSION							
6801 UNIVERSITY EXTENSI							
4500 PUBLIC CHARGES FOR SERVI	6,333-	9,160-	893-	7,068-	8,760-	8,760-	
4700 INTERGOVERNMENTAL CHARGE	6,970-	7,088-	3,036-	6,688-	7,088-	7,088-	
4800 MISCELLANEOUS REVENUES	0	0	0	650-	500-	500-	
4000 B. U. TOTAL REVENUES	13,303-	16,248-	3,929-	14,406-	16,348-	16,348-	
5100 PERSONAL SERVICES	354,937	361,376	176,619	352,672	357,741	382,713	
5200 SERVICES and CHARGES	306	1,459	1,355	1,479	1,580	1,580	
5300 SUPPLIES and EXPENSES	31,139	33,736	19,163	36,902	36,370	36,370	
5400 INTERDEPARTMENT CHARGES	26,823	29,170	16,230	30,491	31,170	31,170	
5500 FIXED CHARGES	665	800	593	800	800	800	
5800 CAPITAL OUTLAY	0	1,100	1,440	1,440	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	413,870	427,641	215,400	423,784	427,661	452,633	
6801 UNIVERSITY EXTENSI	400,567	411,393	211,471	409,378	411,313	436,285	
6812 UNIV EDUCATIONAL A							
4500 PUBLIC CHARGES FOR SERVI	13,854-	15,250-	9,511-	19,421-	13,050-	13,050-	
4900 OTHER FINANCING SOURCES	0	2,000-	0	0	2,110-	2,110-	
4000 B. U. TOTAL REVENUES	13,854-	17,250-	9,511-	19,421-	15,160-	15,160-	
5200 SERVICES and CHARGES	0	1,000	600	700	200	200	
5300 SUPPLIES and EXPENSES	9,276	16,050	6,252	16,022	13,945	13,945	
5400 INTERDEPARTMENT CHARGES	246	200	184	490	1,015	1,015	
5500 FIXED CHARGES	196	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	9,718	17,250	7,036	17,212	15,160	15,160	
6812 UNIV EDUCATIONAL A	4,136-	0	2,475-	2,209-	0	0	
6813 SCHOOL STUDENT PEE							
4700 INTERGOVERNMENTAL CHARGE	1,905-	1,300-	1,220-	1,300-	1,500-	1,500-	
4000 B. U. TOTAL REVENUES	1,905-	1,300-	1,220-	1,300-	1,500-	1,500-	
5300 SUPPLIES and EXPENSES	2,558	1,100	737	1,100	1,300	1,300	
5400 INTERDEPARTMENT CHARGES	305	200	0	200	200	200	
5000 B.U. TOTAL EXPEND./EXPENS	2,863	1,300	737	1,300	1,500	1,500	
6813 SCHOOL STUDENT PEE	958	0	483-	0	0	0	
6814 YOUTH EDUCATIONAL							
4500 PUBLIC CHARGES FOR SERVI	27,028-	17,650-	20,758-	24,359-	19,150-	19,150-	
4000 B. U. TOTAL REVENUES	27,028-	17,650-	20,758-	24,359-	19,150-	19,150-	

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
68 UNIVERSITY EXTENSION							
6814 YOUTH EDUCATIONAL							
5300 SUPPLIES and EXPENSES	27,338	17,650	15,475	24,722	18,950	18,950	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	200	200	
5500 FIXED CHARGES	26	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	27,364	17,650	15,475	24,722	19,150	19,150	
6814 YOUTH EDUCATIONAL	336	0	5,283-	363	0	0	
6819 YOUTH FAIR BUILDIN							
4500 PUBLIC CHARGES FOR SERVI	135-	150-	0	150-	150-	150-	
4800 MISCELLANEOUS REVENUES	2,100-	3,000-	1,400-	2,500-	2,700-	2,700-	
4000 B. U. TOTAL REVENUES	2,235-	3,150-	1,400-	2,650-	2,850-	2,850-	
5200 SERVICES and CHARGES	211	1,417	0	500	500	500	
5400 INTERDEPARTMENT CHARGES	289	400	151	300	400	400	
5500 FIXED CHARGES	1,333	1,333	1,692	1,692	1,950	1,950	
5000 B.U. TOTAL EXPEND./EXPENS	1,833	3,150	1,843	2,492	2,850	2,850	
6819 YOUTH FAIR BUILDIN	402-	0	443	158-	0	0	
6842 AGRI CHEM CLEAN SW							
4200 INTERGOVERNMENTAL REVENU	0	8,000-	0	8,000-	0	0	
4800 MISCELLANEOUS REVENUES	0	1,000-	0	1,000-	0	0	
4900 OTHER FINANCING SOURCES	0	5,650-	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	14,650-	0	9,000-	0	0	
5200 SERVICES and CHARGES	0	14,650	261	14,650	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	0	14,650	261	14,650	0	0	
6842 AGRI CHEM CLEAN SW	0	0	261	5,650	0	0	
6843 HAZARDOUS WASTE CL							
4800 MISCELLANEOUS REVENUES	12,418-	0	12,927-	12,927-	0	0	
4000 B. U. TOTAL REVENUES	12,418-	0	12,927-	12,927-	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	0	0	0	0	0	0	
6843 HAZARDOUS WASTE CL	12,418-	0	12,927-	12,927-	0	0	
6844 HOUSEHOLD HAZARDOU							
4200 INTERGOVERNMENTAL REVENU	0	14,000-	0	14,000-	0	0	
4800 MISCELLANEOUS REVENUES	0	1,000-	0	1,000-	0	0	

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHR 2009	CO BOARD 2009
68 UNIVERSITY EXTENSION							
6844 HOUSEHOLD HAZARDOU							
4900 OTHER FINANCING SOURCES	0	25,350-	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	40,350-	0	15,000-	0	0	
5200 SERVICES and CHARGES	0	39,800	46	38,000	0	0	
5400 INTERDEPARTMENT CHARGES	0	550	3	550	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	0	40,350	49	38,550	0	0	
6844 HOUSEHOLD HAZARDOU	0	0	49	23,550	0	0	
6861 DODGE CO FAIR ASSO							
5700 GRANTS and CONTRIBUTIONS	23,500	24,000	12,000	24,000	24,000	24,000	
5000 B.U. TOTAL EXPEND./EXPENS	23,500	24,000	12,000	24,000	24,000	24,000	
6861 DODGE CO FAIR ASSO	23,500	24,000	12,000	24,000	24,000	24,000	
6862 TRACTOR SAFETY COU							
4500 PUBLIC CHARGES FOR SERVI	775-	900-	1,030-	1,030-	1,000-	1,000-	
4900 OTHER FINANCING SOURCES	0	340-	0	0	0	0	
4000 B. U. TOTAL REVENUES	775-	1,240-	1,030-	1,030-	1,000-	1,000-	
5300 SUPPLIES and EXPENSES	305	520	1	545	910	910	
5400 INTERDEPARTMENT CHARGES	13	50	12	50	50	50	
5500 FIXED CHARGES	0	20	0	40	40	40	
5800 CAPITAL OUTLAY	0	650	0	702	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	318	1,240	13	1,337	1,000	1,000	
6862 TRACTOR SAFETY COU	457-	0	1,017-	307	0	0	
6864 MULTI-CULTURAL COA							
4500 PUBLIC CHARGES FOR SERVI	200-	0	100-	100-	200-	200-	
4800 MISCELLANEOUS REVENUES	0	0	700-	700-	0	0	
4900 OTHER FINANCING SOURCES	0	150-	0	0	0	0	
4000 B. U. TOTAL REVENUES	200-	150-	800-	800-	200-	200-	
5200 SERVICES and CHARGES	0	0	700	700	0	0	
5300 SUPPLIES and EXPENSES	31	50	0	50	200	200	
5400 INTERDEPARTMENT CHARGES	0	100	7	100	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	31	150	707	850	200	200	
6864 MULTI-CULTURAL COA	169-	0	93-	50	0	0	

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
68 UNIVERSITY EXTENSION							
6866 CHILD CARE INITIAT							
4200 INTERGOVERNMENTAL REVENU	16,388-	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	16,388-	0	0	0	0	0	
5200 SERVICES and CHARGES	7,170	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	4,697	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	2,166	0	0	0	0	0	
5800 CAPITAL OUTLAY	2,355	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	16,388	0	0	0	0	0	
6866 CHILD CARE INITIAT	0	0	0	0	0	0	
6868 WI FARM TECHNOLOGY							
4900 OTHER FINANCING SOURCES	0	24,500-	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	24,500-	0	0	0	0	
5100 PERSONAL SERVICES	0	24,500	0	0	0	0	
5300 SUPPLIES and EXPENSES	20,000	0	24,500	24,500	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	20,000	24,500	24,500	24,500	0	0	
6868 WI FARM TECHNOLOGY	20,000	0	24,500	24,500	0	0	
6871 FISH AND GAME PROJ							
4200 INTERGOVERNMENTAL REVENU	11,749-	2,282-	880-	880-	7,966-	7,966-	
4800 MISCELLANEOUS REVENUES	9,750-	0	0	0	4,000-	4,000-	
4900 OTHER FINANCING SOURCES	0	0	0	0	1,684-	1,684-	
4000 B. U. TOTAL REVENUES	21,499-	2,282-	880-	880-	13,650-	13,650-	
5700 GRANTS and CONTRIBUTIONS	23,499	4,564	1,760	1,760	15,932	15,932	
5000 B.U. TOTAL EXPEND./EXPENS	23,499	4,564	1,760	1,760	15,932	15,932	
6871 FISH AND GAME PROJ	2,000	2,282	880	880	2,282	2,282	
6872 SOIL AND FORAGE TE							
4500 PUBLIC CHARGES FOR SERVI	411-	800-	276-	400-	800-	800-	
4000 B. U. TOTAL REVENUES	411-	800-	276-	400-	800-	800-	
5200 SERVICES and CHARGES	411	800	261	400	800	800	
5000 B.U. TOTAL EXPEND./EXPENS	411	800	261	400	800	800	
6872 SOIL AND FORAGE TE	0	0	15-	0	0	0	

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHR 2009	CO BOARD 2009
68 UNIVERSITY EXTENSION							
6873 DODGE CO D.H.I.A.							
5700 GRANTS and CONTRIBUTIONS	3,850	3,850	0	3,850	3,850	0	
5000 B.U. TOTAL EXPEND./EXPENS	3,850	3,850	0	3,850	3,850	0	
6873 DODGE CO D.H.I.A.	3,850	3,850	0	3,850	3,850	0	
6874 PESTICIDE TRAINING							
4500 PUBLIC CHARGES FOR SERVI	3,895-	7,500-	7,664-	7,664-	3,000-	3,000-	
4700 INTERGOVERNMENTAL CHARGE	407-	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	758-	758-	250-	250-	
4900 OTHER FINANCING SOURCES	0	1,238-	0	0	1,440-	1,440-	
4000 B. U. TOTAL REVENUES	4,302-	8,738-	8,422-	8,422-	4,690-	4,690-	
5200 SERVICES and CHARGES	1,335	3,750	2,340	2,500	1,500	1,500	
5300 SUPPLIES and EXPENSES	1,216	1,050	5,207	5,207	1,900	1,900	
5400 INTERDEPARTMENT CHARGES	10	200	56	85	200	200	
5500 FIXED CHARGES	115	150	110	110	190	190	
5800 CAPITAL OUTLAY	1,737	3,588	731	3,000	900	900	
5000 B.U. TOTAL EXPEND./EXPENS	4,413	8,738	8,444	10,902	4,690	4,690	
6874 PESTICIDE TRAINING	111	0	22	2,480	0	0	
6879 ROCK RIVER COALITI							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5700 GRANTS and CONTRIBUTIONS	3,000	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	3,000	0	0	0	0	0	
6879 ROCK RIVER COALITI	3,000	0	0	0	0	0	
68 UNIVERSITY EXTENSION	436,740	441,525	227,333	479,714	441,445	462,567	





## **UW-EXTENSION**

### **BUSINESS UNIT 6801**

#### **DEPARTMENT ORGANIZATION AND POSITIONS**

- 1 - Crops and Soils Agent and Co-Dept Head (1.0 FTE)
- 1 - Family Living Agent and Co-Dept Head (1.0 FTE)
- 1 - Community Development Agent (1.0 FTE)
- 1 - 4-H Youth Development Agent (1.0 FTE)
- 1 - Dairy Agent (0.6 FTE)
- 1 - Youth Dairy and Livestock Educator (0.7 FTE)
- 1 - WI Nutrition Education Program Coordinator (0.5 FTE)
- 1 - WI Nutrition Education Program Educator (0.7 FTE)
- 3 - Typist III (2.75 FTE)
- 1 - Typist I Receptionist (1.0 FTE)
- 1 - 4-H Youth Summer Intern (0.27 FTE)
- 1 - Youth Dairy and Livestock Summer Intern (0.25 FTE)
- 1 - 4-H Youth Program Assistant (0.45 FTE)

#### **DEPARTMENT AUTHORITY AND ESTABLISHMENT**

The Federal Morrill Acts of 1862 and 1890 established the Land Grant Colleges to boost higher education in America. In 1914, the Smith Lever Act was established which created a system of Cooperative Extension Services, connected to the land-grant universities, to provide outreach to the citizens of the nation. UW-Extension Dodge County operates under the direction of the Agriculture and Extension Education Committee with authority under Chapter 59.87 of Wisconsin Statutes which was passed in 1914. Cooperative Extension's current county-based Extension delivery system offers many advantages to families, youth, businesses and communities. For 90 years, UW-Extension has partnered with Dodge County government and communities to

provide valuable, accessible and responsive educational resources.

Because of the partnership with County, State and Federal government, Dodge County pays 40% of the Agents salaries and the State and Federal government provide the remaining 60%. Dodge County provides funding for the support team of staff secretaries, office space, utilities and equipment, travel, professional improvement, and educational materials.

We have two Wisconsin Nutrition Educators (1.2 FTE), whose positions are totally funded by the U.S. Department of Agriculture through the Wisconsin Department of Workforce Development. This service would not be available without the UW-Extension office in Dodge County. The educators provide community-based nutrition education to low income clients and their families. Participants learn how to choose a healthy diet, how to purchase and prepare healthy food and keep it safe to eat, and can increase their food security by developing a spending and savings plan and learning to live within that plan.

#### **BUSINESS UNIT DUTIES, FUNCTIONS AND RESPONSIBILITIES**

Our Departmental Mission is:

*We meet the diverse needs of Dodge County residents by extending the resources and knowledge of the University of Wisconsin with a smile.*

# **UW-EXTENSION**

## **BUSINESS UNIT 6801 (Cont.)**

Our educational programming is distributed across four broad program areas:

- Agriculture and Natural Resources
- Community and Economic Development
- Family Living Education
- 4-H and Youth Development

During November 2007, UW-Extension Dodge County conducted a county-wide needs assessment. Input was received from Dodge County residents during two public listening sessions and from other needs assessments and face-to-face interaction with clientele. A facilitated discussion occurred around the question: *In terms of what matters most to you, what are your hopes, and what are your concerns, for the future of Dodge County?*

Four priority questions reflected the concerns of county residents have become our goals and will direct the work of UW-Extension in the coming years:

1. How can we improve the economic opportunities in Dodge County? What can be done to help retain existing businesses?
2. How can Dodge County agricultural producers increase productivity, profitability and sustainability?
3. How can we help parents effectively choose healthy foods, select quality child care, manage their family finances, and parent with confidence?
4. How can 4-H and Youth Development Programs continue to enhance the lives of participants?

The partnerships that UW-Extension has established with local county departments and many diverse groups and organizations continue to improve the overall quality of life for Dodge County residents.

### **NATURE AND INTENT OF APPROPRIATION REQUESTS**

The appropriations under this business unit cover the basic office operating expenses including salaries and fringe benefits for administrative and professional staff, office supplies and small equipment, telephone, machinery and computer maintenance and repair, postage and parcel delivery, printing and duplication, educational supplies, professional improvement and automobile allowance.

### **GOALS TO BE MET DURING 2009**

One of our primary goals is to successfully lead the organization of the Dodge County Farm Technology Days event during July 21-23, 2009. UW-Extension is responsible for providing educational displays and presentations during the show that will be attended by approximately 80,000 people from across the nation. We will partner with other local, state and federal government agencies involved in agriculture to answer visitors' questions.

The UW-Extension team will continue to respond to the numbered goals that appear in the column to the left. We will continue to develop new partnerships and strengthen existing partnerships with county departments to improve efficiency.

# UW-EXTENSION

## BUSINESS UNIT 6801 (Cont.)

### SUMMARY OF BUDGET REQUESTS

The net levy request for this business unit for 2009 is \$436,285. A 6 percent increase from 2008. We are grateful that the County Board Chair has supported the rebuilding of time for our 4-H and Youth Program Typist III position to 75% time.

In 2009, requested appropriations for salary, wages and related fringe benefits for typists reflect increases recommended by the Accounting Department and the Finance Committee for budgeting purposes.

Most of our operating line items will remain the same compared to the 2008 budget. The line items have had the most significant changes for 2009 include:

5121 - Wages-Permanent-Regular \$128,428 A \$3,868 increase. Wages for one full-time Typist I / Receptionist and 3 full-time Typist III.

5181 - State Employee Services \$184,631 A \$17,631 increase. *Part of this substantial increase was the result of one-time salary savings from the retirement of Dave Neuendorf that provided \$13,000 savings in our 2008 budget.* This is a contractual agreement between Dodge County and UW-Extension in which Dodge County pays 40% of Extension Agent salaries and fringe benefits. Increase includes a 3% salary increase and a projected fringe benefit rate of 39% for FY2008-09.

5311 - Postage/Parcel Delivery \$4,000. A \$1,500 increase. This line item has been under budget for the past two years, plus there has been a recent postage increase. Postage expenditures will be approximately \$4000 in 2009 which will be near our actual cost in 2008. Some of this line item (approximately \$600) will be offset by revenue from other departments and users that ship parcels UPS from our office.

5332 - Automobile Allowance \$15,000. A \$1,000 increase to make up for two mileage rate increases that occurred after the 2008 budget was proposed. Mileage reimbursement increase nearly 21% (from \$0.485 to \$0.585 per mile). Even with our proposed mileage increase, Extension will attempt to reduce travel by 4000 miles in 2009 compared to 2008.

5475 - County Telephone Service \$5,000. A \$2000 increase in 2009 to meet our expected phone usage. In 2008, it was indicated that the new IP phone system would reduce costs. That hasn't been the case. Phone service is estimated to cost approximately \$2,000 more in 2009 than was budgeted in 2008. NOTE: Our department has chosen not to upgrade to the Blackberry phones to save money. There are four UW-Extension cellular phones that cost on average \$10 per month each. Four Blackberry phones would add a minimum of \$120 per month to our phone bill.

## **UW-EXTENSION**

### **UNIVERSITY EXTENSION ACTIVITY ACCOUNT**

#### **BUSINESS UNIT 6812**

This non-lapsing account was set up with the approval of the Dodge County Finance Committee in 1987. The purpose is to provide an audited account in accordance with cash handling policies established by University of Wisconsin Cooperative Extension Service.

Activities to be handled through this account will be educational meetings and activities. They will include (but not be limited to) special interest subject matter such as dairy, beef and swine producers; pesticide and fertilizer dealers, home and associated activities.

User fees collected from program participants will be deposited in Revenue Account 6812.4533. Disbursement to vendors will be made from Account 6812.5000, with various sub-categories.

### **SCHOOL STUDENT PEER COUNSELING**

#### **BUSINESS UNIT 6813**

This non-lapsing account was set up with the approval of County Auditor. The purpose is to provide an audited account that complies with cash handling policies established by University of Wisconsin Cooperative Extension Service.

User fees collected from program participants will be deposited in Revenue Account 6813.4736.681. Disbursement to vendors will be made from Account 6813.5000, with various sub-categories.

### **YOUTH EDUCATIONAL ACTIVITY ACCOUNT**

#### **BUSINESS UNIT 6814**

This non-lapsing account was set up in 1997 with the approval of the Agricultural and Extension Education Committee. The purpose is to provide an audited account that complies with cash handling policies established by University of Wisconsin Cooperative Extension Service.

Activities to be handled through this account will be educational meetings and activities by youth clientele and leaders.

User fees collected from program participants will be deposited in Revenue Account 6814.4533. Disbursement to vendors will be made from Account 6814.5000, with various sub categories.

## UW-EXTENSION

### YOUTH FAIR BUILDING

#### BUSINESS UNIT 6819

This business unit was established in 1997 by the County Auditor to provide an audited account for rental of the youth building at the county fairgrounds. The operation, care and maintenance of the physical facility are the responsibility of the maintenance department per Resolution 86-1 adopted by the County Board of Supervisors on April 15, 1986.

Rental fees collected from Profit and Non-Profit Organizations will be deposited in the Revenue Account 6819.4822.681.

4822.681 - Youth Building Rent \$2,700 Anticipated rental income from profit and nonprofit organization

4521.684 – Telephone Reimbursement \$ 150. If a vendor needs a phone, they reimburse us for all costs of connecting the phone.

5247 – Building Maintenance & Repair \$500. To apply some rental revenues to maintenance, repair, and equipment replacement.

5511 - Insurance on Buildings \$400

5513 - General Liability Insurance \$1,400

5515 - Insurance of Boiler \$ 150

## AG CHEMICAL CLEAN SWEEP

#### BUSINESS UNIT 6842

The purpose of the project is the collection and disposal of unwanted, banned or damaged pesticides in Dodge County.

This program is a regulated and organized method for environmentally safe disposal of pesticides and other agricultural chemicals. It is designed to prevent hazardous agricultural materials from contaminating the environment or causing health and safety problems.

Funding will be provided by state grants and funds received as part of the Onyx Glacier Ridge Landfill (now referred to as Veolia Environmental Services) Siting Agreement (BU 6843).

Income will be deposited into Revenue Accounts 4224.682, 4533, with sub categories and expenses will come out of Expense Accounts 5297, 5471, 5473.

## **UW-EXTENSION**

### **HAZARDOUS WASTE COLLECTION**

#### **BUSINESS UNIT 6843**

This business unit was established to deposit funds that are received from the Onyx Glacier Ridge Landfill (now referred to as Veolia Environmental Services) Expansion negotiated agreement (Resolution 97087) approved by the County Board of Supervisors on December 16, 1997.

Income will be deposited into Revenue Accounts 4851.

### **HOUSEHOLD HAZARDOUS WASTE COLLECTION**

#### **BUSINESS UNIT 6844**

The purpose of this project is the collection and disposal of unwanted household hazardous wastes in Dodge County.

This program is regulated, organized method to allow the disposal of pesticides to be done as environmentally safe as is known at the time. It is designed to prevent pesticides from being dumped, buried, or otherwise misused and getting into the ground water.

Funding will be provided by state grants and funds received as part of the Onyx Glacier Ridge (now referred to as Veolia Environmental Services) Landfill Siting Agreement (BU 6843).

Income will be deposited into Revenue Accounts 4224.681, 4533, with sub categories and expenses will come out of Expense Accounts 5297, 5312, 5471, 5473.

### **DODGE COUNTY FAIR ASSOCIATION**

#### **BUSINESS UNIT 6861**

The Dodge County Fair is held annually in August. This fair is administered and operated by the Dodge County Fair Association. This private association holds the Dodge County Junior Fair at the same time. Since Dodge County does not operate its own fair, it has contributed funds to help the Fair Association's operation of the Junior Fair.

The budget request is for \$ 24,000. No change.

## **UW-EXTENSION**

### **TRACTOR SAFETY PROGRAM**

#### **BUSINESS UNIT 6862**

A non-lapsing account established in October 1997. The purpose is to provide an audited account that complies with cash handling policies established by University of Wisconsin Cooperative Extension Service.

User fees collected from program participants will be deposited in Revenue Account 6862.4521.683. Disbursement to vendors will be made from Account 6862.5000, with various sub categories.

This is a mandated program to meet the requirements of the 1980 Federal Child Labor Law and 1996 Wisconsin State Statues. The program provides educational meetings and activities for youth working on farms.

### **MULTI-CULTURAL COALITION**

#### **BUSINESS UNIT 6864**

This business unit was set up in 2001 by the County Auditor by request of the UW-Extension Family Living Educator for managing grant funds received for the activities of a countywide multi-cultural coalition.

Income will be deposited into Revenue Account 6864.4521.685 and expenses will come out of Expense Account 6864.5000 with various subcategories.

### **WI FARM TECHNOLOGY DAYS**

#### **BUSINESS UNIT 6868**

On February 21, 2006, the Dodge County Board of Supervisors approved Resolution 05-83 authorizing Dodge County to host the 2009 Farm Technology Days, formerly called, Farm Progress Days. The Board also appropriated \$20,000 for start-up funding to be used prior to and/or during the event to support ongoing activities and functions, and appropriated \$24,500 to employ a limited-term employee in the 2008 budget year.

Income of \$44,500 was deposited into Revenue Account 4921.01 for 2006 and expenses come out of Expense Account 6868.5000, subcategories 5119 for temporary employee, 5219 other professional services, and 5349 for other operating expenses during 2008. Near the end of 2009 or early 2010, based on a successful Farm Technology Days program, we hope to refund the \$20,000 start-up money back to the county general fund using profits from the show.

## **UW-EXTENSION**

### **FISH AND GAME PROJECT**

#### **BUSINESS UNIT 6871**

On September 23, 1982, the Dodge County Board of Supervisors approved Resolution 82.43 authorizing \$2,282.00 as a 50% matching funds for the State Fish and Game Projects pursuant to Section 23.09 910) of the Wisconsin Statutes. Fish and game management projects include game food seeding; browse improvement cutting; prescribed burning for game habitat; creating game cover brush piles; game and fish habitat creation or improvement; lake, stream and spring pond rehabilitation and improvement; construction of fish shelters, impoundments, and nature trails; stream side fencing; rough fish control; and other approved Fish and Game Management Projects. The county has maintained an annual budget of \$2,282 for this program.

We are requesting applied funds of \$1,684 because of extended deadline of the contracts due to the 2008 June flooding.

The budget request is for \$ 2,282. No change.

### **SOIL AND FORAGE TESTING**

#### **BUSINESS UNIT 6872**

The Soil and Forage Testing account represents assets accumulated from county operation of a soil testing laboratory and eventual sale of the soil testing equipment. The Soil Testing Account is currently used as a revolving account for soil, plant forage testing and ration balance tests sent to a laboratory at UW-Madison. Estimated expenditure and fee revenues for soil and forage testing reflect use of these services by Dodge County farmers. Soil testing, fertilization, forage testing and ration balancing are very important management tools that help farmers maximize production and profits.

Because funds are collected to offset expenses this does not monetarily affect the county levy.

### **DAIRY HERD IMPROVEMENT ASSOCIATION**

#### **BUSINESS UNIT 6873**

Due to budget constraints, this line item was reduced to zero for the 2009 budget. A \$3,850 reduction from 2008.



## **UW-EXTENSION**

### **PESTICIDE TRAINING**

#### **BUSINESS UNIT 6874**

This account was established to administer the federally mandated Pesticide Applicator Training Program. The program provides training to farmers, pesticide dealers and applicators, and others who need certification or recertification to apply restricted use pesticides. Copying of some training materials, maintenance of equipment of originally supplied by the Federal Government, and training program costs are chargeable to this account. Participant registration fees, which cover material costs, are deposited as revenues. \$1,238 of carry-over funds will be used to purchase equipment for use by the Crops & Soils Agent. Equipment includes a computer software program, a second monitor with a dual monitor card and a camera ring light flash attachment.

Because funds are collected to offset expenses this does not monetarily affect the county levy.

Requesting applied funds of \$1,440.



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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Summary Analysis  
 Summary Revenues & Expenditures  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
70 LAND CONSERVATION							
7001 LAND CONSERVATION							
4200 INTERGOVERNMENTAL REVENU	51,833-	51,859-	61,272-	51,009-	51,662-	51,662-	
4500 PUBLIC CHARGES FOR SERVI	1,270-	1,600-	7-	600-	1,600-	1,600-	
4700 INTERGOVERNMENTAL CHARGE	10,860-	20,000-	0	20,000-	6,600-	6,600-	
4800 MISCELLANEOUS REVENUES	500-	2,000-	0	0	15,000-	15,000-	
4000 B. U. TOTAL REVENUES	64,463-	75,459-	61,279-	71,609-	74,862-	74,862-	
5100 PERSONAL SERVICES	144,143	156,364	73,606	149,321	154,053	154,053	
5200 SERVICES and CHARGES	1,560	2,892	2,238	3,250	3,312	3,312	
5300 SUPPLIES and EXPENSES	8,456	13,175	2,090	7,250	7,620	7,620	
5400 INTERDEPARTMENT CHARGES	3,596	4,410	3,296	6,415	7,135	7,135	
5500 FIXED CHARGES	778	950	818	818	1,025	1,025	
5700 GRANTS and CONTRIBUTIONS	0	200	0	0	50	50	
5800 CAPITAL OUTLAY	0	200	0	100	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	158,533	178,191	82,048	167,154	173,195	173,195	
7001 LAND CONSERVATION	94,070	102,732	20,769	95,545	98,333	98,333	
7002 LAND CONSERVATION							
4200 INTERGOVERNMENTAL REVENU	0	0	215-	215-	0	0	
4000 B. U. TOTAL REVENUES	0	0	215-	215-	0	0	
5100 PERSONAL SERVICES	430	1,500	265	750	750	750	
5000 B.U. TOTAL EXPEND./EXPENS	430	1,500	265	750	750	750	
7002 LAND CONSERVATION	430	1,500	50	535	750	750	
7004 LAND/WATER RES MGT							
4200 INTERGOVERNMENTAL REVENU	44,634-	45,903-	28,632	46,770-	47,222-	47,222-	
4800 MISCELLANEOUS REVENUES	9,766-	4,000-	4,900-	4,900-	0	0	
4000 B. U. TOTAL REVENUES	54,400-	49,903-	23,732	51,670-	47,222-	47,222-	
5100 PERSONAL SERVICES	131,734	138,659	67,719	137,295	140,900	140,900	
5300 SUPPLIES and EXPENSES	158	1,300	0	800	1,225	1,225	
5400 INTERDEPARTMENT CHARGES	266	850	162	640	800	800	
5500 FIXED CHARGES	0	50	0	25	50	50	
5000 B.U. TOTAL EXPEND./EXPENS	132,158	140,859	67,881	138,760	142,975	142,975	
7004 LAND/WATER RES MGT	77,758	90,956	91,613	87,090	95,753	95,753	
7005 LAND/WATER RES IMP							
4200 INTERGOVERNMENTAL REVENU	39,873-	20,000-	500-	20,000-	50,000-	50,000-	
4000 B. U. TOTAL REVENUES	39,873-	20,000-	500-	20,000-	50,000-	50,000-	

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
70 LAND CONSERVATION							
7005 LAND/WATER RES IMP							
5700 GRANTS and CONTRIBUTIONS	39,873	20,000	500	20,000	50,000	50,000	
5000 B.U. TOTAL EXPEND./EXPENS	39,873	20,000	500	20,000	50,000	50,000	
7005 LAND/WATER RES IMP	0	0	0	0	0	0	
7042 ANIMAL WASTE MANAG							
4200 INTERGOVERNMENTAL REVENU	25,916-	25,421-	30,947-	25,724-	26,053-	26,053-	
4300 LICENSES AND PERMITS	450-	400-	1,200-	1,200-	600-	600-	
4400 FINES, FORFEITS & PENALT	0	0	250-	250-	0	0	
4000 B. U. TOTAL REVENUES	26,366-	25,821-	32,397-	27,174-	26,653-	26,653-	
5100 PERSONAL SERVICES	72,799	76,825	37,160	75,305	77,597	77,597	
5300 SUPPLIES and EXPENSES	377	725	123	577	725	725	
5000 B.U. TOTAL EXPEND./EXPENS	73,176	77,550	37,283	75,882	78,322	78,322	
7042 ANIMAL WASTE MANAG	46,810	51,729	4,886	48,708	51,669	51,669	
7043 ANIMAL WASTE IMPRO							
4200 INTERGOVERNMENTAL REVENU	0	250,000-	0	100,000-	100,000-	100,000-	
4000 B. U. TOTAL REVENUES	0	250,000-	0	100,000-	100,000-	100,000-	
5700 GRANTS and CONTRIBUTIONS	0	250,000	0	100,000	100,000	100,000	
5000 B.U. TOTAL EXPEND./EXPENS	0	250,000	0	100,000	100,000	100,000	
7043 ANIMAL WASTE IMPRO	0	0	0	0	0	0	
7071 WILDLIFE DAMAGE AB							
4200 INTERGOVERNMENTAL REVENU	45,439-	40,410-	17,509-	40,410-	40,410-	40,410-	
4000 B. U. TOTAL REVENUES	45,439-	40,410-	17,509-	40,410-	40,410-	40,410-	
5100 PERSONAL SERVICES	0	345	0	345	345	345	
5200 SERVICES and CHARGES	43,269	35,000	6,794	35,000	35,000	35,000	
5300 SUPPLIES and EXPENSES	2,171	5,065	549	5,065	5,065	5,065	
5000 B.U. TOTAL EXPEND./EXPENS	45,440	40,410	7,343	40,410	40,410	40,410	
7071 WILDLIFE DAMAGE AB	1	0	10,166-	0	0	0	
7072 RESOURCE CONSERV &							
4500 PUBLIC CHARGES FOR SERVI	18,853-	19,000-	13,156-	19,250-	20,000-	20,000-	
4000 B. U. TOTAL REVENUES	18,853-	19,000-	13,156-	19,250-	20,000-	20,000-	

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
70 LAND CONSERVATION							
7072 RESOURCE CONSERV &							
5200 SERVICES and CHARGES	152	200	158	158	200	200	
5300 SUPPLIES and EXPENSES	14,117	14,800	11,138	14,988	15,300	15,300	
5000 B.U. TOTAL EXPEND./EXPENS	14,269	15,000	11,296	15,146	15,500	15,500	
7072 RESOURCE CONSERV &	4,584-	4,000-	1,860-	4,104-	4,500-	4,500-	
7073 REFORESTATION PROG							
4800 MISCELLANEOUS REVENUES	522-	600-	300-	300-	500-	500-	
4000 B. U. TOTAL REVENUES	522-	600-	300-	300-	500-	500-	
5200 SERVICES and CHARGES	136	500	83	83	400	400	
5300 SUPPLIES and EXPENSES	84	100	0	0	100	100	
5000 B.U. TOTAL EXPEND./EXPENS	220	600	83	83	500	500	
7073 REFORESTATION PROG	302-	0	217-	217-	0	0	
7074 FARMLAND PRESERVAT							
4200 INTERGOVERNMENTAL REVENU	21,596-	22,080-	25,837-	22,654-	23,093-	23,093-	
4400 FINES, FORFEITS & PENALT	850-	250-	0	250-	250-	250-	
4000 B. U. TOTAL REVENUES	22,446-	22,330-	25,837-	22,904-	23,343-	23,343-	
5100 PERSONAL SERVICES	62,781	66,932	32,498	66,411	68,910	68,910	
5300 SUPPLIES and EXPENSES	12	550	7	350	550	550	
5400 INTERDEPARTMENT CHARGES	200	1,000	534	900	1,000	1,000	
5000 B.U. TOTAL EXPEND./EXPENS	62,993	68,482	33,039	67,661	70,460	70,460	
7074 FARMLAND PRESERVAT	40,547	46,152	7,202	44,757	47,117	47,117	
7076 BEAVER DAM RIVER W							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	223	250	19	250	250	250	
5000 B.U. TOTAL EXPEND./EXPENS	223	250	19	250	250	250	
7076 BEAVER DAM RIVER W	223	250	19	250	250	250	
7078 CONSERVATION RESER							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	0	50	0	20	20	20	

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 2009 Department Budget Summary Analysis  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
70 LAND CONSERVATION							
7078 CONSERVATION RESER							
5400 INTERDEPARTMENT CHARGES	13	75	1	30	30	30	
5000 B.U. TOTAL EXPEND./EXPENS	13	125	1	50	50	50	
7078 CONSERVATION RESER	13	125	1	50	50	50	
70 LAND CONSERVATION	254,966	289,444	112,297	272,614	289,422	289,422	

# **LAND CONSERVATION DEPARTMENT**

## **LAND CONSERVATION**

### **BUSINESS UNIT 7001**

#### **ORGANIZATIONAL STRUCTURE**

Full-Time Positions: 1 – County Conservationist  
1 - Dept. Secretary

#### **DEPARTMENT AUTHORITY AND ESTABLISHMENT**

The Dodge County Soil and Water Conservation District (SWCD) was established on November 18, 1941 by unanimous adoption of County Board Resolution No 41-34, pursuant to Wisconsin Statutes. Chapter 346, Wisconsin Laws of 1981, abolished SWCD's and required the County Boards to create Land Conservation Committees. The Dodge County Land Conservation Committee was established on April 20, 1982, by unanimous adoption of County Board Resolution No 82-1, pursuant to Wisconsin Statutes.

#### **BUSINESS UNIT DUTIES, FUNCTIONS AND RESPONSIBILITIES**

The purpose of Land Conservation Committee (LCC) is administration of land & water conservation programs. The County Board, acting through the LCC, has a wide range of powers related to resource conservation activities, as set forth in Chapter 92, Wisconsin Statutes. Powers most commonly used include the provision of conservation planning and technical assistance to farmers and other landowners, advising landowners and local units of government on resource conservation matters and preparing annual and long range resource management plans.

The Dodge County Land Conservation Committee, through its department staff and assisting agencies, identifies conservation problems at the local level, sets priorities for conservation work to be done, and seeks, coordinates and utilizes technical and financial assistance from all available federal, state, local and private sources to carry out annual and long range programs based on local needs. The department is concerned with the conservation of land, water, forests, wildlife, and related, renewable natural resources which benefit all citizens. A long range (5-10 year) Land & Water Resource Management Work Plan was updated during calendar year 2007.

#### **NATURE AND INTENT OF APPROPRIATION REQUESTS**

The appropriation under this business unit is used for basic office operation expenses, including administrative and technical services, education and awards, and office supplies and equipment. Administrative and technical services utilize funds for personnel expenses. Included in this are the services of a full-time county conservationist and a full-time secretary. Office supplies, equipment, and general operating expenses include telephone, other machinery and equipment, postage, office supplies,

**LAND CONSERVATION DEPARTMENT**  
**LAND CONSERVATION**  
**BUSINESS UNIT 7001 (Cont.)**

printing and duplication; membership dues for support of area and state land and water conservation associations, registration fees, automobile travel, meals, lodging and other operating supplies and capital equipment.

The education and awards program appropriation is used to educate the general public encouraging increased application of resource conservation work and to give public recognition of conservation achievements by individual students, farmers, and groups. More specifically, these funds are used to publish an annual report, to purchase educational materials, to conduct tours, field days, and demonstrations and to purchase award plaques, certificates, and materials for public recognition of conservation achievements.

**SIGNIFICANT CHANGES IN BUDGET**

The overall net budget for Business Unit 7001 reflects a net decrease of \$4,399 from the adopted 2008 budget.

Expenditures are shown to be decreasing by \$4,996 in 2009 from the adopted 2008 budget. This is due to the following changes:

- 1) \$ 2,311 decrease in expenditures for salary, wage and fringe benefits for full-time employees in 2009.
- 2) \$ 2,685 decrease in anticipated expenditures for miscellaneous operating costs.

Revenues are shown to be decreasing by \$597 from the adopted 2008 budget. All State aid for staff and staff support costs is now allocated through the Wisconsin Department of Agriculture, Trade & Consumer Protection (DATCP). Total state aid available in 2009 for all business units is projected to be increasing by \$2,767 from 2008 levels. DATCP's governing administrative rule (ATCP 50) contains a reimbursement procedure which allows counties to shift where they apply state aid within their budgets. Less revenue is projected to be received under contribution agreements with the USDA-Natural Resources Conservation Service in 2009. New revenue is anticipated to be earned under a grant provided by the National Fish and Wildlife Federation.

The primary revenue account items that support this section of the budget include General Conservation state aid funds (4227.704); erosion control material sales (4533.701); general land conservation revenues (4533.702); contribution agreement Funding from USDA-Natural Resources Conservation Service (4717.701); and donation from organization (4851).



## **LAND CONSERVATION TRAINING**

### **BUSINESS UNIT 7002**

#### **ORGANIZATIONAL STRUCTURE**

Full-Time Positions:	1 County Conservationist	1 Conservation/GIS Technician
	1 Dept Secretary	1 Conservation Agronomist
	1 Conservation Engineering Technician	1 Watershed Technician

#### **NATURE AND INTENT OF APPROPRIATION**

The appropriation under this business unit is used for professional improvement training activities of the staff listed above. Funds appropriated are eligible for reimbursement by the Wisconsin Department of Agriculture, Trade and Consumer Protection.

#### **SIGNIFICANT CHANGES IN BUDGET**

Expenditures are shown to be decreasing by \$750 from the adopted 2008 budget.

## **LAND AND WATER RESOURCES MANAGEMENT OPERATIONS**

### **BUSINESS UNIT 7004**

#### **ORGANIZATIONAL STRUCTURE**

Full-time Position	1 Conservation Agronomist
	1 Watershed Technician

#### **NATURE AND INTENT OF APPROPRIATION**

The appropriation under this business unit is used to support personnel and operating expenses of the Conservation Agronomist and Watershed Technician working on various implementation activities of the Dodge County Land & Water Resources Management Plan.

# **LAND AND WATER RESOURCES MANAGEMENT OPERATIONS**

## **BUSINESS UNIT 7004 (Cont.)**

The Dodge County Land Conservation Committee prepared a county-wide land & water resources management plan in 1999. This plan was revised during calendar year 2007. The revised county plan continues to focus on work activities that will protect the quality of Dodge County's groundwater, surface waters, and protect our cropland soils from erosion and sediment delivery. The conservation agronomist working in this area of concern provides agronomic advice pertaining to nutrient management and residue management systems (no till), and will prepare soil and water conservation plans for landowners receiving cost share funding under the land and water resources management program as well as for landowners preparing nutrient management plans under grants from the Wisconsin DATCP and the Sand County Foundation/Discovery Farms activities. The Watershed Technician working in this area of concern provides technical planning, design and construction inspection assistance to landowners installing various Land & Water conservation practices needed to meet conservation compliance requirements of Wisconsin's Nonpoint Runoff Performance Standards and Animal Waste Prohibitions (NR151 Program), of the Wisconsin Farmland Preservation Program, and of Dodge County's Manure Storage & Nutrient Utilization Ordinance. Conservation planning assistance is also provided to landowners needing to meet new conservation compliance requirements under Wisconsin's Farmland Preservation Program.

### **SIGNIFICANT CHANGES IN BUDGET**

The overall net budget for Business Unit 7004 reflects an actual net increase of \$4,797 from the adopted 2008 budget.

Expenditures are shown to be increasing by \$2,116 in 2009 from the adopted 2008 budget. This is due to the following changes:

- 1) \$ 2,241 increase in expenditures for salary and fringe benefits for full-time employees in 2009.
- 2) \$ 125 decrease in anticipated expenditures for miscellaneous operating costs.

Actual revenues are expected to decrease by \$2,681 from the adopted 2008 budget.

## **LAND AND WATER RESOURCES MANAGEMENT IMPROVEMENT**

### **BUSINESS UNIT 7005**

#### **ORGANIZATIONAL STRUCTURE**

Full-Time Position:   1 Conservation Agronomist  
                              1 Conservation Engineering Technician  
                              1 Watershed Technician

#### **NATURE AND INTENT OF APPROPRIATION**

The appropriation under this business unit is used to provide cost sharing to landowners who voluntarily wish to install or are compelled to install various land & water resource management practices on their farms. Cost share funding expended by Dodge County is targeted to priority areas and priority problems on rural lands in Dodge County, and is reimbursed 100% by state aid from the Wisconsin Department of Agriculture, Trade, and Consumer Protection.

#### **SIGNIFICANT CHANGES IN BUDGET**

It is anticipated that Dodge County will receive a total of \$50,000 for land & water program cost sharing in 2009.

## **LAND CONSERVATION DEPARTMENT** **ANIMAL WASTE MANAGEMENT**

### **BUSINESS UNIT 7042**

#### **ORGANIZATIONAL STRUCTURE**

Full-Time Positions:   1 Conservation Engineering Technician

#### **NATURE AND INTENT OF APPROPRIATION REQUESTS**

The appropriation under this budget account is used to support personnel and operating expenses of the technician working on the county's animal waste management program.

**LAND CONSERVATION DEPARTMENT**  
**ANIMAL WASTE MANAGEMENT**

**BUSINESS UNIT 7042 (Cont.)**

The purpose of the animal waste management program is to help county landowners apply proper animal waste handling and run-off control methods to prevent surface and ground water pollution problems. The program was begun in April, 1988, to assist landowners that have been served a notice of discharge by the Department of Natural Resources for polluting surface or ground water with animal waste contaminants. The notice of discharge requires the landowner to clean up the problem in a specified period of time, or face stiff penalties. Staff have also been assisting landowners with animal waste handling practices under the Dodge County Manure Storage Ordinance, the Federal Environmental Quality Improvement Program, and various nutrient management plan training and cost share programs. Staff have also assisted county landowners in establishing managed intensive grazing systems on their farms. Staff are also assisting county landowners found to be in violation of Wisconsin's Nonpoint Runoff Performance Standards and Animal Waste Prohibitions (NR151).

**SIGNIFICANT CHANGES IN BUDGET**

The Animal Waste Management budget shows a net decrease of \$60 over the approved 2008 net budget. Expenditures are shown to be increasing by \$772 from the adopted 2008 budget; and revenues are shown to be increasing by \$832 over the adopted 2008 budget.

This project account continues to be absolutely essential to properly address the animal waste control problems, present and future, in Dodge County. Some of the reasons that underscore this need are the multiple groundwater and surface water pollution problems caused by manure discharges that have become common occurrences in recent years. Secondly, Dodge County adopted a manure storage ordinance in 1997, and subsequently adopted revisions to that ordinance in 2007 to undertake additional regulatory activities. A trained technician is greatly needed to administer the technical aspects of ordinance enforcement. Thirdly, public awareness of environmental pollution and landowner interest in doing environmental protection projects are both on the increase. Finally, statewide agricultural non-point pollution prohibitions and performance standards need to be implemented on all farms and cropland. Workload is increasing and, at a minimum, Dodge County must maintain existing technical staff levels to meet the workload demand.

**LAND CONSERVATION DEPARTMENT**  
**ANIMAL WASTE IMPROVEMENT**

**BUSINESS UNIT 7043**

**ORGANIZATIONAL STRUCTURE**

Full-Time Position      1 Conservation Engineering Technician

**NATURE AND INTENT OF APPROPRIATE**

The appropriation under this business unit is used to provide cost sharing to landowners who have been ordered to clean up an animal waste pollution problem. Cost sharing funding expended by Dodge County is reimbursed 100% by state aid.

**SIGNIFICANT CHANGES IN BUDGET**

Two large projects are anticipated to be implemented during 2009. Revenues and expenditures are estimated at \$100,000.

**WILDLIFE DAMAGE ABATEMENT**

**BUSINESS UNIT 7071**

**ORGANIZATIONAL STRUCTURE**

Limited time (3-5 days/year) is spent on this program by the County Conservationist. This program is contracted out to the United States Department of Agriculture-APHIS-Wildlife Service office in Waupun, Wisconsin.

**NATURE AND INTENT OF APPROPRIATION REQUEST**

The Wisconsin Wildlife Crop Damage Program includes revenues and expenditures associated with abating crop damage from deer, geese, and turkeys. All program costs are funded 100% through the Department of Natural Resources. Land Conservation Department staff time spent on administration is 100% reimbursable. The majority of office administration, abatement work in the field, and appraisal of crop damage is performed by USDA-APHIS-Wildlife Services staff.

## **WILDLIFE DAMAGE ABATEMENT**

### **BUSINESS UNIT 7071 (Cont.)**

#### **SIGNIFICANT CHANGES TO BUDGET**

There are no significant changes to the budget for 2009.

## **LAND CONSERVATION DEPARTMENT** **RESOURCE CONSERVATION AND DEVELOPMENT**

### **BUSINESS UNIT 7072**

#### **ORGANIZATIONAL STRUCTURE**

Full-Time Positions: 1 County Conservationist

#### **NATURE AND INTENT OF APPROPRIATION REQUESTS**

The appropriation under this business unit is intended to be used to pay membership dues to the Town and Country Resource Conservation & Development District.

#### **SIGNIFICANT CHANGES IN BUDGET**

The budget for Business Unit 7072 projects a net revenue of \$4,500 in 2009. A small packet tree sale program will again be conducted in 2009 to help generate revenue to compensate for annual membership dues for the Town and Country RC&D. Revenue not applied against RC&D membership dues will be used to help offset other county levy needed for operating expenses of the department.

## **REFORESTATION PRORAM**

### **BUSINESS UNIT 7073**

#### **NATURE AND INTENT OF PROGRAM**

Pursuant to action taken at the April 14, 1999 Dodge County Finance Committee Meeting, this program was initiated in the year 2000 to establish a long term method and a stable funding source to assure the effective reforestation of marginal cropland and idle lands within Dodge County. The primary purpose of the program is to emphasize the re-establishment of native oak trees and other hardwood species in Dodge County. Revenue funds received from rental of reforestation equipment will be deposited into a non-lapsing account, and drawn upon when needed to repair reforestation equipment, purchase new equipment parts, purchase other operating supplies, and in the long term replace worn out reforestation equipment.

## **LAND CONSERVATION DEPARTMENT** **FARMLAND PRESERVATION**

### **BUSINESS UNIT 7074**

#### **ORGANIZATIONAL STRUCTURE**

Full-Time Positions: 1 Conservation/GIS Technician

This land & water conservation program is one of several conservation activities mandated from state to local government. Under the direction of the Wisconsin DATCP, the Dodge County Land Conservation Department is responsible for land & water conservation planning and implementation on approximately 900 farms. Conservation compliance with Wisconsin's Non Point Runoff Performance Standards and Animal Waste Prohibitions is a new requirement for landowners to remain eligible to receive state property tax credits.

**LAND CONSERVATION DEPARTMENT**  
**FARMLAND PRESERVATION**

**BUSINESS UNIT 7074 (Cont.)**

**SIGNIFICANT CHANGES IN BUDGET**

The year 2009 Farmland Preservation Program budget shows a net increase of \$965 over the 2008 budget, again due primarily to increases in salary and fringe benefit costs. Expenditures are shown to be increasing by \$1,978 from the adopted 2008 budget; and revenues are shown to be increasing by \$1,013 from the adopted 2008 budget.

**BEAVER DAM RIVER WATERSHED OPERATIONS**

**BUSINESS UNIT 7076**

**ORGANIZATIONAL STRUCTURE**

Full-Time Positions: 1 County Conservationist

**NATURE AND INTENT OF APPROPRIATION REQUESTS**

The appropriation under this budget account is used to support operating expenses for a DNR sponsored non-point source pollution control project in the Beaver Dam River Watershed.

The Dodge County Land Conservation Committee made an application to the DNR in August, 1990 for the watershed project. A resource inventory was completed and a watershed plan prepared for all watershed land areas. Critical sources of non-point source pollutants were identified, and landowners were contacted in an attempt to gain their voluntary cooperation and participation in implementing non-point source pollution controls. This project officially ended in 2005, but unused cost share funds from 2005 were carried into 2006 to finish installation of structural conservation practices. Those structural practices were completed at the end of 2006.

Because project work is completed, all staff and most operating expenses have been shifted to Business Units 7001 & 7004. A small amount of county levy will still be needed in 2009 and for several more years beyond 2009 to pay recording fees associated with filing cost share agreement satisfaction forms at the Dodge County Register of Deeds office.



## **BEAVER DAM RIVER WATERSHED OPERATIONS**

### **BUSINESS UNIT 7076 (Cont.)**

#### **SIGNIFICANT CHANGES IN BUDGET**

There is no change in budgeted funds within this Business Unit for 2009.

## **BEAVER DAM RIVER WATERSHED IMPROVEMENT**

### **BUSINESS UNIT 7077**

#### **ORGANIZATIONAL STRUCTURE**

Full-Time Positions: 1 County Conservationist

#### **NATURE AND INTENT OF APPROPRIATION REQUEST**

The appropriation under this business unit was used between years 1992 and 2006 to provide cost sharing to landowners who had signed cost share agreements with Dodge County to install soil and water conservation practices on their land in cooperation with the Beaver Dam Watershed Project. This cost sharing helped defray 70% of the expense to the landowner for project installation. County payments to landowners were reimbursable by the state DNR.

#### **SIGNIFICANT CHANGES IN BUDGET**

Cost share funds are no longer available under this Business Unit and therefore the budget shows a net county levy of \$0.00.

**LAND CONSERVATION DEPARTMENT**  
**CONSERVATION RESERVE ENHANCEMENT PROGRAM OPERATIONS**

**BUSINESS UNIT 7078**

**ORGANIZATIONAL STRUCTURE**

Full-Time Positions:   1 County Conservationist  
                              1 Department Secretary  
                              1 Conservation/GIS Technician

**NATURE AND INTENT OF APPROPRIATION**

The appropriation under this business unit will be used to support operating expenses for implementing the Wisconsin Conservation Reserve Enhancement Program in Dodge County. This is a state sponsored conservation initiative that seeks to establish grass and wooded buffer strips on erodible cropland adjacent to rivers, streams and ditches to control delivery of sediment, nutrients and pesticides to waters of the state.

**SIGNIFICANT CHANGES IN BUDGET**

This state sponsored conservation program began in 2002 and will continue through 2009. A county levy of \$50 is budgeted.

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU							
40 PUBLIC HEALTH							
4001 PUBLIC HEALTH NUR							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	80,487-	59,774-	34,360-	55,895-	62,694-	62,694-	
4700 INTERGOVERNMENTAL CHARG	131,113-	67,374-	47,721-	71,599-	80,000-	80,000-	
4800 MISCELLANEOUS REVENUES	57-	47-	19-	38-	0	0	
4900 OTHER FINANCING SOURCES	352,110-	411,435-	411,435-	411,435-	395,989-	419,931-	
4000 B. U. TOTAL REVENUES	563,767-	538,630-	493,535-	538,967-	538,683-	562,625-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	435,099	483,691	227,147	483,771	468,441	468,441	
5200 SERVICES and CHARGES	1,094	900	236	472	900	900	
5300 SUPPLIES and EXPENSES	35,601	28,815	15,224	30,446	31,840	31,840	
5400 INTERDEPARTMENT CHARGES	4,792	6,635	2,797	5,594	6,236	6,236	
5500 FIXED CHARGES	4,180	4,180	4,528	4,528	4,432	4,432	
5800 CAPITAL OUTLAY	99	0	455	455	500	500	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	480,865	524,221	250,387	525,266	512,349	512,349	
4001 PUBLIC HEALTH NUR	82,902-	14,409-	243,148-	13,701-	26,334-	50,276-	
4002 HEALTH PREVENTION							
5000 B.U. TOTAL EXPEND./EXPEN							
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	23,942	
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	0	23,942	
4002 HEALTH PREVENTION	0	0	0	0	0	23,942	
4004 HUMAN HEALTH HAZA							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	0	6,000	0	0	0	0	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	0	6,000	0	0	0	0	
4004 HUMAN HEALTH HAZA	0	6,000	0	0	0	0	
4005 BIOTERRORISM HEAL							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	78,467-	87,350-	61,555-	114,096-	72,270-	72,270-	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU							
40 PUBLIC HEALTH							
4005 BIOTERRORISM HEAL							
4000 B. U. TOTAL REVENUES	78,467-	87,350-	61,555-	114,096-	72,270-	72,270-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	13,610	14,152	7,344	14,152	14,960	14,960	
5200 SERVICES and CHARGES	31,664	37,300	10,586	21,172	26,300	26,300	
5300 SUPPLIES and EXPENSES	19,436	16,731	12,681	25,862	20,800	20,800	
5400 INTERDEPARTMENT CHARGES	1,231	100	421	836	806	806	
5800 CAPITAL OUTLAY	18,301	2,600	2,936	2,936	3,200	3,200	
5000 B.U. TOTAL EXPEND./EXPEN	84,242	70,883	33,968	64,958	66,066	66,066	
4005 BIOTERRORISM HEAL	5,775	16,467-	27,587-	49,138-	6,204-	6,204-	
4040 GPR LEAD POISON							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	9,786-	9,930-	4,799-	9,930-	9,930-	9,930-	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	9,786-	9,930-	4,799-	9,930-	9,930-	9,930-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	9,085	9,541	4,408	9,541	9,724	9,724	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	464	925	111	422	650	650	
5400 INTERDEPARTMENT CHARGES	574	740	280	560	740	740	
5500 FIXED CHARGES	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	10,123	11,206	4,799	10,523	11,114	11,114	
4040 GPR LEAD POISON	337	1,276	0	593	1,184	1,184	
4041 TOBACCO PREVENTIO							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	47,965-	39,412-	26,818-	39,412-	39,412-	39,412-	
4000 B. U. TOTAL REVENUES	47,965-	39,412-	26,818-	39,412-	39,412-	39,412-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	13,644	14,152	7,356	14,152	14,960	14,960	
5200 SERVICES and CHARGES	24,230	20,000	13,300	20,000	20,000	20,000	
5300 SUPPLIES and EXPENSES	10,089	5,254	6,148	9,687	6,750	6,750	
5400 INTERDEPARTMENT CHARGES	2	6	14	14	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	47,965	39,412	26,818	43,853	41,710	41,710	
4041 TOBACCO PREVENTIO	0	0	0	4,441	2,298	2,298	

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DODGE COUNTY, WISCONSIN  
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 For Fund 242 - Human Services & Health

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
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4042 ADULT HEALTH SERV							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	8,843-	8,843-	3,616-	3,020-	8,666-	8,666-	
4000 B. U. TOTAL REVENUES	8,843-	8,843-	3,616-	3,020-	8,666-	8,666-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	8,191	7,515	3,459	7,515	7,657	7,657	
5200 SERVICES and CHARGES	390	428	156	312	400	400	
5300 SUPPLIES and EXPENSES	258	750	0	400	400	400	
5400 INTERDEPARTMENT CHARGES	4	150	2	150	150	150	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	8,843	8,843	3,617	8,377	8,607	8,607	
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4042 ADULT HEALTH SERV	0	0	1	5,357	59-	59-	
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4043 MATERNAL CHILD							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	25,551-	25,552-	25,552-	25,552-	25,552-	25,552-	
4000 B. U. TOTAL REVENUES	25,551-	25,552-	25,552-	25,552-	25,552-	25,552-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	47,683	51,233	27,247	51,233	54,276	54,276	
5200 SERVICES and CHARGES	0	150	0	0	150	150	
5300 SUPPLIES and EXPENSES	1,767	3,550	121	1,633	1,700	1,700	
5400 INTERDEPARTMENT CHARGES	25	122	16	16	116	116	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	49,475	55,055	27,384	52,882	56,242	56,242	
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4043 MATERNAL CHILD	23,924	29,503	1,832	27,330	30,690	30,690	
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4044 WISCONSIN WINS							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	11,304-	10,368-	0	10,368-	20,000-	20,000-	
4000 B. U. TOTAL REVENUES	11,304-	10,368-	0	10,368-	20,000-	20,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	10,368	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	10,368	0	0	0	0	0	
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4044 WISCONSIN WINS	936-	10,368-	0	10,368-	20,000-	20,000-	
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4045 WIC BREASTFEEDING							
4000 B. U. TOTAL REVENUES							

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHR 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU							
40 PUBLIC HEALTH							
4045 WIC BREASTFEEDING							
4200 INTERGOVERNMENTAL REVEN	5,998-	6,000-	4,122-	6,000-	6,000-	6,000-	
4000 B. U. TOTAL REVENUES	5,998-	6,000-	4,122-	6,000-	6,000-	6,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	111	900	66	232	850	850	
5400 INTERDEPARTMENT CHARGES	5,886	5,100	4,057	5,084	5,150	5,150	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	5,997	6,000	4,123	5,316	6,000	6,000	
4045 WIC BREASTFEEDING	1-	0	1	684-	0	0	
4047 WOMEN, INFANTS &							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	188,950-	183,771-	96,042-	183,771-	176,494-	176,494-	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	188,950-	183,771-	96,042-	183,771-	176,494-	176,494-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	172,272	163,172	93,764	163,987	172,311	172,311	
5200 SERVICES and CHARGES	0	1,000	76	152	200	200	
5300 SUPPLIES and EXPENSES	17,073	9,811	3,721	7,640	8,290	8,290	
5400 INTERDEPARTMENT CHARGES	2,406-	858-	1,519-	4,220-	2,004-	2,004-	
5800 CAPITAL OUTLAY	501	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	187,440	173,125	96,042	167,559	178,797	178,797	
4047 WOMEN, INFANTS &	1,510-	10,646-	0	16,212-	2,303	2,303	
4048 CDC BREAST & CERV							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	20,019-	17,128-	15,111-	17,128-	17,128-	17,128-	
4000 B. U. TOTAL REVENUES	20,019-	17,128-	15,111-	17,128-	17,128-	17,128-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	18,557	20,530	9,687	20,530	21,160	21,160	
5200 SERVICES and CHARGES	0	300	600	600	600	600	
5300 SUPPLIES and EXPENSES	1,161	1,675	2,245	3,001	2,030	2,030	
5400 INTERDEPARTMENT CHARGES	300	420	2,160	2,350	720	720	
5800 CAPITAL OUTLAY	0	0	419	419	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	20,018	22,925	15,111	26,900	24,510	24,510	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU							
40 PUBLIC HEALTH							
4048 CDC BREAST & CERV							
4048 CDC BREAST & CERV	1-	5,797	0	9,772	7,382	7,382	
4049 IAP LHD IMMUNIZAT							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	16,759-	16,759-	14,239-	16,759-	16,772-	16,772-	
4000 B. U. TOTAL REVENUES	16,759-	16,759-	14,239-	16,759-	16,772-	16,772-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	24,556	23,823	13,003	23,823	24,462	24,462	
5200 SERVICES and CHARGES	1,050	1,050	1,050	1,050	0	0	
5300 SUPPLIES and EXPENSES	38	625	59	430	650	650	
5400 INTERDEPARTMENT CHARGES	12	575	128	400	400	400	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	25,656	26,073	14,240	25,703	25,512	25,512	
4049 IAP LHD IMMUNIZAT	8,897	9,314	1	8,944	8,740	8,740	
40 PUBLIC HEALTH	46,417-	0	268,900-	33,666-	0	0	
48 UNIFIED SERVICES							
4801 MI-OUTPATIENT SER							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	277,340-	246,495-	212,277-	269,886-	237,000-	237,000-	
4700 INTERGOVERNMENTAL CHARG	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	400-	0	0	0	50,000-	50,000-	
4000 B. U. TOTAL REVENUES	277,740-	246,495-	212,277-	269,886-	287,000-	287,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	315,013	331,950	162,850	329,838	339,096	339,096	
5200 SERVICES and CHARGES	352,085	392,059	176,480	355,831	376,624	376,624	
5300 SUPPLIES and EXPENSES	92,838	81,575	56,699	114,095	106,405	106,405	
5400 INTERDEPARTMENT CHARGES	2,052	4,280	804	1,608	2,000	2,000	
5500 FIXED CHARGES	0	0	0	0	0	0	
5700 GRANTS and CONTRIBUTION	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	200	200	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	761,988	809,864	396,833	801,372	824,325	824,325	
4801 MI-OUTPATIENT SER	484,248	563,369	184,556	531,486	537,325	537,325	
4802 MI-CENTRAL APPROA							

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	72,149	73,556	36,891	76,332	80,603	80,603	
5300 SUPPLIES and EXPENSES	349	400	113	400	400	400	
5400 INTERDEPARTMENT CHARGES	2,674	2,200	1,121	2,242	2,300	2,300	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	75,172	76,156	38,125	78,974	83,303	83,303	
4802 MI-CENTRAL APPROA	75,172	76,156	38,125	78,974	83,303	83,303	
4804 MI-COMMUNITY SUPP							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	100,370-	74,000-	131,175-	144,149-	92,000-	92,000-	
4000 B. U. TOTAL REVENUES	100,370-	74,000-	131,175-	144,149-	92,000-	92,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	304,887	305,284	159,488	321,869	330,529	330,529	
5200 SERVICES and CHARGES	1,409	1,400	936	1,872	1,900	1,900	
5300 SUPPLIES and EXPENSES	10,816	9,150	2,811	6,038	6,800	6,800	
5800 CAPITAL OUTLAY	8,615	0	944	1,888	2,000	2,000	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	325,727	315,834	164,179	331,667	341,229	341,229	
4804 MI-COMMUNITY SUPP	225,357	241,834	33,004	187,518	249,229	249,229	
4807 MI-COMPRH COMMUN							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	50,000-	50,000-	
4700 INTERGOVERNMENTAL CHARG	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	50,000-	50,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	0	0	



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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU 48 UNIFIED SERVICES							
4807 MI-COMPRH COMMUN							
4807 MI-COMPRH COMMUN	0	0	0	0	50,000-	50,000-	
4808 MI-COMMUNITY SUPP							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	296,268-	290,000-	208,421-	301,975-	299,000-	299,000-	
4700 INTERGOVERNMENTAL CHARG	4,089-	3,000-	2,117-	4,234-	4,000-	4,000-	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	300,357-	293,000-	210,538-	306,209-	303,000-	303,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	501,468	561,436	266,781	536,299	556,446	556,446	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	32,590	30,200	18,596	37,097	38,465	38,465	
5400 INTERDEPARTMENT CHARGES	991	1,000	791	1,580	1,600	1,600	
5800 CAPITAL OUTLAY	8,490	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	543,539	592,636	286,168	574,976	596,511	596,511	
4808 MI-COMMUNITY SUPP	243,182	299,636	75,630	268,767	293,511	293,511	
4809 MI-CBRF							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	290,795-	245,000-	113,841-	227,680-	228,000-	228,000-	
4700 INTERGOVERNMENTAL CHARG	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	290,795-	245,000-	113,841-	227,680-	228,000-	228,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	1,093,321	1,279,131	481,773	979,280	1,017,313	1,017,313	
5400 INTERDEPARTMENT CHARGES	13,800-	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	1,079,521	1,279,131	481,773	979,280	1,017,313	1,017,313	
4809 MI-CBRF	788,726	1,034,131	367,932	751,600	789,313	789,313	
4811 MI-MENTAL HEALTH							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	36,769-	31,007-	14,207-	31,007-	31,007-	31,007-	
4000 B. U. TOTAL REVENUES	36,769-	31,007-	14,207-	31,007-	31,007-	31,007-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	25,313	30,007	12,910	30,007	30,007	30,007	

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00242 HUMAN SERVICES & HEALTH FU							
48 UNIFIED SERVICES							
4811 MI-MENTAL HEALTH							
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5700 GRANTS and CONTRIBUTION	994	1,000	500	1,000	1,000	1,000	
5000 B.U. TOTAL EXPEND./EXPEN	26,307	31,007	13,410	31,007	31,007	31,007	
4811 MI-MENTAL HEALTH	10,462-	0	797-	0	0	0	
4812 MI-INPATIENT INST							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	64,698-	185,000-	251,718-	203,299-	175,000-	175,000-	
4000 B. U. TOTAL REVENUES	64,698-	185,000-	251,718-	203,299-	175,000-	175,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	1,225,119	900,000	515,302	896,408	910,000	970,000	
5400 INTERDEPARTMENT CHARGES	137,225	0	184,006	368,012	380,000	380,000	
5000 B.U. TOTAL EXPEND./EXPEN	1,362,344	900,000	699,308	1,264,420	1,290,000	1,350,000	
4812 MI-INPATIENT INST	1,297,646	715,000	447,590	1,061,121	1,115,000	1,175,000	
4813 MI-SHELTER WORKSH							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	240-	300-	192-	384-	300-	300-	
4000 B. U. TOTAL REVENUES	240-	300-	192-	384-	300-	300-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	33,923	36,000	22,285	44,570	32,900	32,900	
5000 B.U. TOTAL EXPEND./EXPEN	33,923	36,000	22,285	44,570	32,900	32,900	
4813 MI-SHELTER WORKSH	33,683	35,700	22,093	44,186	32,600	32,600	
4814 MI-RESPIRE ALZHEI							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	30,380-	30,708-	19,096-	30,708-	30,708-	30,708-	
4800 MISCELLANEOUS REVENUES	6,000-	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	36,380-	30,708-	19,096-	30,708-	30,708-	30,708-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	28,394	29,000	18,798	28,180	28,118	28,118	
5300 SUPPLIES and EXPENSES	2,055	1,682	1,228	2,300	2,400	2,400	
5400 INTERDEPARTMENT CHARGES	37	26	86	180	190	190	
5900 OTHER FINANCING USES	0	0	0	0	0	0	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU 48 4814 MI-RESPITE ALZHEI							
5000 B.U. TOTAL EXPEND./EXPEN	30,486	30,708	20,112	30,660	30,708	30,708	
4814 MI-RESPITE ALZHEI	5,894-	0	1,016	48-	0	0	
4815 MI-O/P TRANSPORT- 5000 B.U. TOTAL EXPEND./EXPEN 5300 SUPPLIES and EXPENSES	85,006	70,000	39,167	78,334	80,000	80,000	
5000 B.U. TOTAL EXPEND./EXPEN	85,006	70,000	39,167	78,334	80,000	80,000	
4815 MI-O/P TRANSPORT-	85,006	70,000	39,167	78,334	80,000	80,000	
4817 MI-AUTISM-CHILD L 4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	9,743-	19,486-	20,000-	20,000-	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	9,743-	19,486-	20,000-	20,000-	
5000 B.U. TOTAL EXPEND./EXPEN 5200 SERVICES and CHARGES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	0	0	
4817 MI-AUTISM-CHILD L	0	0	9,743-	19,486-	20,000-	20,000-	
4820 DD-OUTPATIENT SER 4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	54,454-	47,000-	72,245-	76,034-	36,000-	36,000-	
4700 INTERGOVERNMENTAL CHARG	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	252,669-	252,669-	
4000 B. U. TOTAL REVENUES	54,454-	47,000-	72,245-	76,034-	288,669-	288,669-	
5000 B.U. TOTAL EXPEND./EXPEN 5100 PERSONAL SERVICES	459,202	500,812	173,886	391,676	388,745	388,745	
5200 SERVICES and CHARGES	1,140	3,000	1,058	2,116	0	0	
5300 SUPPLIES and EXPENSES	19,995	20,850	8,189	16,378	15,600	15,600	
5400 INTERDEPARTMENT CHARGES	748	1,200	159	318	400	400	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	481,085	525,862	183,292	410,488	404,745	404,745	
4820 DD-OUTPATIENT SER	426,631	478,862	111,047	334,454	116,076	116,076	

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00242 HUMAN SERVICES & HEALTH FU							
48 UNIFIED SERVICES							
4821 DD-FAMILY CARE							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	863,849-	863,849-	
4000 B. U. TOTAL REVENUES	0	0	0	0	863,849-	863,849-	
5000 B.U. TOTAL EXPEND./EXPEN							
5700 GRANTS and CONTRIBUTION	0	0	0	0	863,849	863,849	
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	863,849	863,849	
4821 DD-FAMILY CARE	0	0	0	0	0	0	
4822 DD-CBRF							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	378,242-	385,000-	188,760-	283,140-	0	0	
4700 INTERGOVERNMENTAL CHARG	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	378,242-	385,000-	188,760-	283,140-	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	1,791,150	1,806,943	718,782	1,257,870	0	0	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	1,791,150	1,806,943	718,782	1,257,870	0	0	
4822 DD-CBRF	1,412,908	1,421,943	530,022	974,730	0	0	
4823 DD-ADULT FAMILY H							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	383,954-	365,000-	202,519-	307,216-	0	0	
4000 B. U. TOTAL REVENUES	383,954-	365,000-	202,519-	307,216-	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	2,654,231	2,152,579	1,325,592	2,319,786	0	0	
5400 INTERDEPARTMENT CHARGES	171,836	0	87,906	153,836	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	2,826,067	2,152,579	1,413,498	2,473,622	0	0	
4823 DD-ADULT FAMILY H	2,442,113	1,787,579	1,210,979	2,166,406	0	0	
4824 DD-DAY SERVICES							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	13,093-	13,300-	6,915-	10,373-	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	13,093-	13,300-	6,915-	10,373-	0	0	

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5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	1,658,063	1,626,463	1,015,479	1,777,091	0	0	
5700 GRANTS and CONTRIBUTION	20,855	21,808	893	1,563	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	1,678,918	1,648,271	1,016,372	1,778,654	0	0	
4824 DD-DAY SERVICES	1,665,825	1,634,971	1,009,457	1,768,281	0	0	
4825 BIRTH TO THREE PR							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	170,091-	168,381-	148,541-	170,091-	165,000-	165,000-	
4500 PUBLIC CHARGES FOR SERV	28,471-	32,000-	14,506-	29,012-	29,000-	29,000-	
4800 MISCELLANEOUS REVENUES	9,182-	6,000-	3,675-	0	0	0	
4000 B. U. TOTAL REVENUES	207,744-	206,381-	166,722-	199,103-	194,000-	194,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	381,879	406,766	228,626	457,252	487,000	487,000	
5300 SUPPLIES and EXPENSES	240	525	39	39	0	0	
5400 INTERDEPARTMENT CHARGES	666	675	135	270	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	382,785	407,966	228,800	457,561	487,000	487,000	
4825 BIRTH TO THREE PR	175,041	201,585	62,078	258,458	293,000	293,000	
4826 DD-SHELTERED WORK							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	4,409-	1,060-	1,873-	2,810-	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	4,409-	1,060-	1,873-	2,810-	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	1,306,248	1,284,500	654,017	1,144,534	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	1,306,248	1,284,500	654,017	1,144,534	0	0	
4826 DD-SHELTERED WORK	1,301,839	1,283,440	652,144	1,141,724	0	0	
4827 DD-FAMILY SUPPORT							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	78,028-	78,028-	35,562-	78,457-	78,028-	78,028-	
4000 B. U. TOTAL REVENUES	78,028-	78,028-	35,562-	78,457-	78,028-	78,028-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	70,935	78,028	38,280	78,028	78,028	78,028	

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00242 HUMAN SERVICES & HEALTH FU 48 UNIFIED SERVICES							
4827 DD-FAMILY SUPPORT							
5000 B.U. TOTAL EXPEND./EXPEN	70,935	78,028	38,280	78,028	78,028	78,028	
4827 DD-FAMILY SUPPORT	7,093-	0	2,718	429-	0	0	
4829 DD-RESPIRE CARE							
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	131,076	150,300	48,282	84,494	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	131,076	150,300	48,282	84,494	0	0	
4829 DD-RESPIRE CARE	131,076	150,300	48,282	84,494	0	0	
4830 DD-TRANSPORTATION							
5000 B.U. TOTAL EXPEND./EXPEN							
5300 SUPPLIES and EXPENSES	21,769	22,000	21,214	37,125	22,000	22,000	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	21,769	22,000	21,214	37,125	22,000	22,000	
4830 DD-TRANSPORTATION	21,769	22,000	21,214	37,125	22,000	22,000	
4831 DD-AUTISM-CHILD L							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	457,729-	433,162-	428,489-	731,094-	588,875-	588,875-	
4500 PUBLIC CHARGES FOR SERV	6,973-	6,000-	2,779-	5,558-	4,000-	4,000-	
4000 B. U. TOTAL REVENUES	464,702-	439,162-	431,268-	736,652-	592,875-	592,875-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	408,227	400,000	248,063	482,048	496,509	496,509	
5000 B.U. TOTAL EXPEND./EXPEN	408,227	400,000	248,063	482,048	496,509	496,509	
4831 DD-AUTISM-CHILD L	56,475-	39,162-	183,205-	254,604-	96,366-	96,366-	
4840 CD-OUTPATIENT SER							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4400 FINES, FORFEITS & PENAL	122,422-	135,000-	63,438-	126,876-	125,000-	125,000-	
4500 PUBLIC CHARGES FOR SERV	186,660-	192,500-	83,760-	152,774-	156,000-	156,000-	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	309,082-	327,500-	147,198-	279,650-	281,000-	281,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	237,802	196,581	95,952	195,541	202,050	202,050	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU 48 UNIFIED SERVICES							
4840 CD-OUTPATIENT SER							
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	884	1,000	0	700	700	700	
5400 INTERDEPARTMENT CHARGES	723	600	331	662	662	662	
5500 FIXED CHARGES	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	239,409	198,181	96,283	196,903	203,412	203,412	
4840 CD-OUTPATIENT SER	69,673-	129,319-	50,915-	82,747-	77,588-	77,588-	
4842 CD-CBRF							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	111,966-	111,966-	55,984-	111,966-	111,966-	111,966-	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	111,966-	111,966-	55,984-	111,966-	111,966-	111,966-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	88,834	104,000	52,500	97,532	113,605	113,605	
5000 B.U. TOTAL EXPEND./EXPEN	88,834	104,000	52,500	97,532	113,605	113,605	
4842 CD-CBRF	23,132-	7,966-	3,484-	14,434-	1,639	1,639	
4843 CD-INPATIENT INST							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	4,119-	0	6,493-	6,493-	6,000-	6,000-	
4000 B. U. TOTAL REVENUES	4,119-	0	6,493-	6,493-	6,000-	6,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	44,530	58,000	27,852	55,704	65,590	65,590	
5000 B.U. TOTAL EXPEND./EXPEN	44,530	58,000	27,852	55,704	65,590	65,590	
4843 CD-INPATIENT INST	40,411	58,000	21,359	49,211	59,590	59,590	
4844 CD-TRANSPORTATION							
5000 B.U. TOTAL EXPEND./EXPEN							
5300 SUPPLIES and EXPENSES	5,120	5,300	2,645	5,290	5,300	5,300	
5000 B.U. TOTAL EXPEND./EXPEN	5,120	5,300	2,645	5,290	5,300	5,300	
4844 CD-TRANSPORTATION	5,120	5,300	2,645	5,290	5,300	5,300	

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00242 HUMAN SERVICES & HEALTH FU							
48 UNIFIED SERVICES							
4851 US-MEDICAL RECORD							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	3,537-	2,000-	1,464-	2,928-	2,200-	2,200-	
4000 B. U. TOTAL REVENUES	3,537-	2,000-	1,464-	2,928-	2,200-	2,200-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	255,650	258,620	125,206	254,725	222,354	265,802	
5300 SUPPLIES and EXPENSES	909	1,050	593	980	1,050	1,050	
5400 INTERDEPARTMENT CHARGES	1,432	1,050	723	1,446	1,460	1,460	
5800 CAPITAL OUTLAY	0	2,200	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	257,991	262,920	126,522	257,151	224,864	268,312	
4851 US-MEDICAL RECORD	254,454	260,920	125,058	254,223	222,664	266,112	
4852 US-FINANCIAL ADMI							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	214,032	262,581	126,631	258,512	271,215	271,215	
5300 SUPPLIES and EXPENSES	765	1,180	412	1,376	1,280	1,280	
5400 INTERDEPARTMENT CHARGES	355	210	241	482	502	502	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	215,152	263,971	127,284	260,370	272,997	272,997	
4852 US-FINANCIAL ADMI	215,152	263,971	127,284	260,370	272,997	272,997	
4855 US-ADMINISTRATION							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	12,085-	13,000-	7,013-	13,000-	13,000-	13,000-	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	12,085-	13,000-	7,013-	13,000-	13,000-	13,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	396,071	386,092	188,528	382,040	396,404	396,404	
5200 SERVICES and CHARGES	12,227	10,540	3,887	8,864	8,840	8,840	
5300 SUPPLIES and EXPENSES	15,978	17,975	7,975	16,352	23,250	23,250	
5400 INTERDEPARTMENT CHARGES	20,418	23,550	11,795	23,590	23,500	23,500	
5500 FIXED CHARGES	9,227	9,277	9,192	9,542	9,736	9,736	
5700 GRANTS and CONTRIBUTION	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	2,708	6,700	2,657	0	15,500	15,500	



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00242 HUMAN SERVICES & HEALTH FU							
48 UNIFIED SERVICES							
4855 US-ADMINISTRATION							
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	456,629	454,134	224,034	440,388	477,230	477,230	
4855 US-ADMINISTRATION	444,544	441,134	217,021	427,388	464,230	464,230	
4856 US-BUILDING USE							
5000 B.U. TOTAL EXPEND./EXPEN							
5400 INTERDEPARTMENT CHARGES	172,380	172,213	86,106	172,213	168,693	168,693	
5000 B.U. TOTAL EXPEND./EXPEN	172,380	172,213	86,106	172,213	168,693	168,693	
4856 US-BUILDING USE	172,380	172,213	86,106	172,213	168,693	168,693	
4859 US-BASIC AID REVE							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	8,488,096-	7,547,930-	4,918,636-	6,773,595-	1,124,621-	1,124,621-	
4000 B. U. TOTAL REVENUES	8,488,096-	7,547,930-	4,918,636-	6,773,595-	1,124,621-	1,124,621-	
4859 US-BASIC AID REVE	8,488,096-	7,547,930-	4,918,636-	6,773,595-	1,124,621-	1,124,621-	
4881 TRANSP-VOLUNTEER							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	197,788-	196,000-	199,946-	199,946-	196,000-	196,000-	
4500 PUBLIC CHARGES FOR SERV	28,748-	26,000-	10,730-	21,460-	22,000-	22,000-	
4700 INTERGOVERNMENTAL CHARG	21,992-	15,000-	7,612-	15,224-	15,000-	15,000-	
4800 MISCELLANEOUS REVENUES	0	0	2,973	2,973	0	0	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	248,528-	237,000-	215,315-	233,657-	233,000-	233,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	134,148	147,068	75,264	148,301	152,579	152,579	
5200 SERVICES and CHARGES	0	200	25	50	250	250	
5300 SUPPLIES and EXPENSES	16,076	10,235	6,242	11,454	12,235	12,235	
5400 INTERDEPARTMENT CHARGES	27,225	26,006	17,857	35,720	38,210	38,210	
5500 FIXED CHARGES	1,089	1,089	1,089	1,089	1,089	1,089	
5700 GRANTS and CONTRIBUTION	3,886	4,000	300	4,000	4,000	4,000	
5800 CAPITAL OUTLAY	0	0	0	0	15,000	15,000	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	182,424	188,598	100,777	200,614	223,363	223,363	
4881 TRANSP-VOLUNTEER	66,104-	48,402-	114,538-	33,043-	9,637-	9,637-	
4882 TRANSP-SOCIAL SER							

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4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARG	5,259-	8,000-	1,020-	2,040-	2,500-	2,500-	
4000 B. U. TOTAL REVENUES	5,259-	8,000-	1,020-	2,040-	2,500-	2,500-	
5000 B.U. TOTAL EXPEND./EXPEN							
5000 B.U. TOTAL EXPEND./EXPE	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	6,498	6,000	2,094	4,188	5,000	5,000	
5000 B.U. TOTAL EXPEND./EXPEN	6,498	6,000	2,094	4,188	5,000	5,000	
4882 TRANSP-SOCIAL SER	1,239	2,000-	1,074	2,148	2,500	2,500	
4883 TRANSP-MED ASST-S							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARG	72,704-	53,000-	40,405-	80,810-	70,000-	70,000-	
4000 B. U. TOTAL REVENUES	72,704-	53,000-	40,405-	80,810-	70,000-	70,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	0	0	
4883 TRANSP-MED ASST-S	72,704-	53,000-	40,405-	80,810-	70,000-	70,000-	
4884 TRANSP-ELDERLY &							
4000 B. U. TOTAL REVENUES							
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5300 SUPPLIES and EXPENSES	102,444	112,000	44,859	89,718	90,000	90,000	
5500 FIXED CHARGES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	102,444	112,000	44,859	89,718	90,000	90,000	
4884 TRANSP-ELDERLY &	102,444	112,000	44,859	89,718	90,000	90,000	
4886 TRANSPORTATION-DV							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARG	533-	1,000-	756-	756-	750-	750-	
4000 B. U. TOTAL REVENUES	533-	1,000-	756-	756-	750-	750-	
5000 B.U. TOTAL EXPEND./EXPEN							
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	0	0	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHR 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU							
48 UNIFIED SERVICES							
4886 TRANSPORTATION-DV							
4886 TRANSPORTATION-DV	533-	1,000-	756-	756-	750-	750-	
4899 TRANSFER FROM/TO							
4000 B. U. TOTAL REVENUES							
4900 OTHER FINANCING SOURCES	3,497,209-	3,501,265-	3,501,265-	3,501,265-	3,450,008-	3,553,456-	
4000 B. U. TOTAL REVENUES	3,497,209-	3,501,265-	3,501,265-	3,501,265-	3,450,008-	3,553,456-	
5000 B.U. TOTAL EXPEND./EXPEN							
5900 OTHER FINANCING USES	247,500	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	247,500	0	0	0	0	0	
4899 TRANSFER FROM/TO	3,249,709-	3,501,265-	3,501,265-	3,501,265-	3,450,008-	3,553,456-	
48 UNIFIED SERVICES	3,909-	0	3,341,284-	267,002	0	0	
50 SOCIAL SERVICES							
5001 INTAKE UNIT							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	0	0	1-	0	0	0	
4700 INTERGOVERNMENTAL CHARG	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	1-	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	514,572	549,225	265,269	554,657	558,453	580,028	
5200 SERVICES and CHARGES	410	1,200	150	300	300	300	
5300 SUPPLIES and EXPENSES	16,412	19,550	8,339	16,678	18,750	18,750	
5400 INTERDEPARTMENT CHARGES	3,992	4,740	2,351	4,702	4,450	4,450	
5800 CAPITAL OUTLAY	821	700	0	700	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	536,207	575,415	276,109	577,037	581,953	603,528	
5001 INTAKE UNIT	536,207	575,415	276,108	577,037	581,953	603,528	
5002 CHILDREN & FAMILY							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	7,115-	8,000-	3,785-	7,570-	7,000-	7,000-	
4700 INTERGOVERNMENTAL CHARG	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	7,115-	8,000-	3,785-	7,570-	7,000-	7,000-	
5000 B.U. TOTAL EXPEND./EXPEN							

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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5002 CHILDREN & FAMILY							
5100 PERSONAL SERVICES	538,068	577,849	273,181	557,006	580,235	580,235	
5200 SERVICES and CHARGES	4,757	1,300	954	1,908	2,200	2,200	
5300 SUPPLIES and EXPENSES	30,947	33,450	13,538	27,076	32,900	32,900	
5400 INTERDEPARTMENT CHARGES	4,582	3,780	3,168	6,338	6,200	6,200	
5800 CAPITAL OUTLAY	1,874	450	0	450	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	580,228	616,829	290,841	592,778	621,535	621,535	
5002 CHILDREN & FAMILY	573,113	608,829	287,056	585,208	614,535	614,535	
5003 WISACWIS							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5700 GRANTS and CONTRIBUTION	11,027	11,028	0	11,028	11,028	11,028	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	11,027	11,028	0	11,028	11,028	11,028	
5003 WISACWIS	11,027	11,028	0	11,028	11,028	11,028	
5004 CHILDREN'S SHELTE							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	22,268-	10,000-	14,396-	28,792-	25,000-	25,000-	
4700 INTERGOVERNMENTAL CHARG	33,397-	45,000-	11,738-	23,476-	24,000-	24,000-	
4000 B. U. TOTAL REVENUES	55,665-	55,000-	26,134-	52,268-	49,000-	49,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	269,323	300,788	122,027	244,052	288,954	288,954	
5000 B.U. TOTAL EXPEND./EXPEN	269,323	300,788	122,027	244,052	288,954	288,954	
5004 CHILDREN'S SHELTE	213,658	245,788	95,893	191,784	239,954	239,954	
5006 SOCIAL SERVICE UN							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4700 INTERGOVERNMENTAL CHARG	0	0	0	0	0	0	

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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5006 SOCIAL SERVICE UN							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	636,241	669,057	332,643	680,892	674,621	702,289	
5200 SERVICES and CHARGES	2,439	800	750	1,500	1,500	1,500	
5300 SUPPLIES and EXPENSES	24,899	26,675	12,880	25,758	26,925	26,925	
5400 INTERDEPARTMENT CHARGES	30,461	28,520	14,588	29,176	29,100	29,100	
5800 CAPITAL OUTLAY	841	200	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	633,959	668,212	331,685	678,974	673,946	701,614	
5006 SOCIAL SERVICE UN	633,959	668,212	331,685	678,974	673,946	701,614	
5007 YOUTH INDEPENDENT							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	25,944	36,006	12,702	29,730	29,326	29,326	
4500 PUBLIC CHARGES FOR SERV	285	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	26,229	36,006	12,702	29,730	29,326	29,326	
5000 B.U. TOTAL EXPEND./EXPEN							
5000 B.U. TOTAL EXPEND./EXPE	200	300	40	80	200	200	
5200 SERVICES and CHARGES	13,622	18,396	2,235	4,470	11,026	11,026	
5300 SUPPLIES and EXPENSES	1,096	1,000	819	1,638	1,400	1,400	
5400 INTERDEPARTMENT CHARGES	21,139	22,700	11,220	22,440	20,500	20,500	
5500 FIXED CHARGES	0	0	0	0	0	0	
5700 GRANTS and CONTRIBUTION	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	36,057	42,396	14,314	28,628	33,126	33,126	
5007 YOUTH INDEPENDENT	9,828	6,390	1,612	1,102	3,800	3,800	
5008 FOSTER HOME CARE							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	235,043	250,000	89,604	179,208	180,000	180,000	
4800 MISCELLANEOUS REVENUES	21,288	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	256,331	250,000	89,604	179,208	180,000	180,000	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	798,520	930,000	320,944	641,888	732,500	732,500	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5700 GRANTS and CONTRIBUTION	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	798,520	930,000	320,944	641,888	732,500	732,500	

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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5008 FOSTER HOME CARE							
5008 FOSTER HOME CARE	542,189	680,000	231,340	462,680	552,500	552,500	
5009 FOSTER GROUP HOME							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	8,623-	12,000-	3,578-	7,156-	8,000-	8,000-	
4000 B. U. TOTAL REVENUES	8,623-	12,000-	3,578-	7,156-	8,000-	8,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	52,984	140,000	18,554	37,108	54,000	54,000	
5000 B.U. TOTAL EXPEND./EXPEN	52,984	140,000	18,554	37,108	54,000	54,000	
5009 FOSTER GROUP HOME	44,361	128,000	14,976	29,952	46,000	46,000	
5010 CHILD CARE INSTIT							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	34,890-	63,700-	399-	33,758-	33,400-	33,400-	
4500 PUBLIC CHARGES FOR SERV	77,641-	160,000-	32,823-	65,646-	65,000-	65,000-	
4000 B. U. TOTAL REVENUES	112,531-	223,700-	33,222-	99,404-	98,400-	98,400-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	731,351	833,000	312,567	659,734	689,600	689,600	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	731,351	833,000	312,567	659,734	689,600	689,600	
5010 CHILD CARE INSTIT	618,820	609,300	279,345	560,330	591,200	591,200	
5011 YOUTH AIDS							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	160,737-	505,000-	221,034-	430,746-	413,161-	413,161-	
4500 PUBLIC CHARGES FOR SERV	72,791-	75,000-	56,159-	75,000-	75,000-	75,000-	
4000 B. U. TOTAL REVENUES	233,528-	580,000-	277,193-	505,746-	488,161-	488,161-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	573,826	631,279	289,722	564,684	604,504	604,504	
5000 B.U. TOTAL EXPEND./EXPEN	573,826	631,279	289,722	564,684	604,504	604,504	
5011 YOUTH AIDS	340,298	51,279	12,529	58,938	116,343	116,343	
5012 INTEGRATED CHILDR							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	

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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5012 INTEGRATED CHILDR							
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	56,696	59,600	33,808	69,216	53,064	53,064	
5000 B.U. TOTAL EXPEND./EXPEN	56,696	59,600	33,808	69,216	53,064	53,064	
5012 INTEGRATED CHILDR	56,696	59,600	33,808	69,216	53,064	53,064	
5013 COUNSELING							
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVCIES and CHARGES	179,007	131,885	98,619	181,968	200,107	200,107	
5000 B.U. TOTAL EXPEND./EXPEN	179,007	131,885	98,619	181,968	200,107	200,107	
5013 COUNSELING	179,007	131,885	98,619	181,968	200,107	200,107	
5015 COMM INTERVENTION							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	34,612-	32,470-	16,236-	32,472-	32,710-	32,710-	
4500 PUBLIC CHARGES FOR SERV	1,100-	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	35,712-	32,470-	16,236-	32,472-	32,710-	32,710-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	104,262	117,689	61,401	122,802	120,042	120,042	
5000 B.U. TOTAL EXPEND./EXPEN	104,262	117,689	61,401	122,802	120,042	120,042	
5015 COMM INTERVENTION	68,550	85,219	45,165	90,330	87,332	87,332	
5017 JUVENILE HOME DET							
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	53,877	45,812	27,450	54,900	55,723	55,723	
5000 B.U. TOTAL EXPEND./EXPEN	53,877	45,812	27,450	54,900	55,723	55,723	
5017 JUVENILE HOME DET	53,877	45,812	27,450	54,900	55,723	55,723	
5018 PARENTAL SUPERVIS							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	

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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5018 PARENTAL SUPERVIS							
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	14,745	17,178	6,573	13,146	17,522	17,522	
5000 B.U. TOTAL EXPEND./EXPEN	14,745	17,178	6,573	13,146	17,522	17,522	
5018 PARENTAL SUPERVIS	14,745	17,178	6,573	13,146	17,522	17,522	
5019 ELECTRONIC MONITO							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	15,535	20,986	6,946	13,892	21,395	21,395	
5500 FIXED CHARGES	4,078	7,520	655	1,310	1,400	1,400	
5000 B.U. TOTAL EXPEND./EXPEN	19,613	28,506	7,601	15,202	22,795	22,795	
5019 ELECTRONIC MONITO	19,613	28,506	7,601	15,202	22,795	22,795	
5020 JUVENILE RESTITUT							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	2,771-	3,500-	1,467-	0	0	0	
4000 B. U. TOTAL REVENUES	2,771-	3,500-	1,467-	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5300 SUPPLIES and EXPENSES	1,931	2,502	945	1,955	2,306	2,306	
5400 INTERDEPARTMENT CHARGES	298	100	0	0	100	100	
5500 FIXED CHARGES	4,860	6,500	1,883	3,766	5,000	5,000	
5000 B.U. TOTAL EXPEND./EXPEN	7,089	9,102	2,828	5,721	7,406	7,406	
5020 JUVENILE RESTITUT	4,318	5,602	1,361	5,721	7,406	7,406	
5022 RESOURCE DEV-CHIL							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	0	200	0	200	200	200	
5200 SERVICES and CHARGES	1,150	750	850	1,700	1,200	1,200	
5300 SUPPLIES and EXPENSES	2,280	2,564	806	1,548	1,464	1,464	



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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5022 RESOURCE DEV-CHIL							
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5700 GRANTS and CONTRIBUTION	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	3,430	3,514	1,656	3,448	2,864	2,864	
5022 RESOURCE DEV-CHIL	3,430	3,514	1,656	3,448	2,864	2,864	
5023 TRANSPORTATION							
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	1,025	1,000	0	500	500	500	
5400 INTERDEPARTMENT CHARGES	864	2,000	0	1,000	1,000	1,000	
5000 B.U. TOTAL EXPEND./EXPEN	1,889	3,000	0	1,500	1,500	1,500	
5023 TRANSPORTATION	1,889	3,000	0	1,500	1,500	1,500	
5024 TEMPORARY CARE OF							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	175-	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	175-	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5700 GRANTS and CONTRIBUTION	3,619	3,100	1,446	2,892	3,100	3,100	
5000 B.U. TOTAL EXPEND./EXPEN	3,619	3,100	1,446	2,892	3,100	3,100	
5024 TEMPORARY CARE OF	3,444	3,100	1,446	2,892	3,100	3,100	
5025 P.A.V.E							
5000 B.U. TOTAL EXPEND./EXPEN							
5700 GRANTS and CONTRIBUTION	25,000	20,000	10,000	20,000	25,000	25,000	
5000 B.U. TOTAL EXPEND./EXPEN	25,000	20,000	10,000	20,000	25,000	25,000	
5025 P.A.V.E	25,000	20,000	10,000	20,000	25,000	25,000	
5026 BIG BROTHERS AND							
5000 B.U. TOTAL EXPEND./EXPEN							
5700 GRANTS and CONTRIBUTION	6,000	5,000	2,500	5,000	8,000	8,000	
5000 B.U. TOTAL EXPEND./EXPEN	6,000	5,000	2,500	5,000	8,000	8,000	
5026 BIG BROTHERS AND	6,000	5,000	2,500	5,000	8,000	8,000	

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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5027 FAMILY PRESERVATI							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	48,591-	56,650-	19,785-	56,650-	56,650-	56,650-	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	48,591-	56,650-	19,785-	56,650-	56,650-	56,650-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	43,140	51,650	14,894	29,788	51,650	51,650	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	5,451	5,000	2,725	5,450	5,000	5,000	
5000 B.U. TOTAL EXPEND./EXPEN	48,591	56,650	17,619	35,238	56,650	56,650	
5027 FAMILY PRESERVATI	0	0	2,166-	21,412-	0	0	
5028 KINSHIP CARE							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	153,481-	144,100-	66,657-	144,886-	151,039-	151,039-	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	153,481-	144,100-	66,657-	144,886-	151,039-	151,039-	
5000 B.U. TOTAL EXPEND./EXPEN							
5400 INTERDEPARTMENT CHARGES	8,491	9,100	4,083	8,166	12,308	12,308	
5700 GRANTS and CONTRIBUTION	144,990	135,000	71,709	143,418	138,731	138,731	
5000 B.U. TOTAL EXPEND./EXPEN	153,481	144,100	75,792	151,584	151,039	151,039	
5028 KINSHIP CARE	0	0	9,135	6,698	0	0	
5029 CHILDREN&FAMILY I							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	152,580-	152,580-	80,311-	152,580-	109,643-	109,643-	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	152,580-	152,580-	80,311-	152,580-	109,643-	109,643-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	151,028	159,167	76,658	156,696	75,752	162,239	
5200 SERVICES and CHARGES	4,402	4,725	4,014	8,028	4,950	4,950	
5300 SUPPLIES and EXPENSES	7,275	7,275	2,717	5,434	7,175	7,175	
5400 INTERDEPARTMENT CHARGES	1,009	1,670	815	1,626	1,850	1,850	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	163,714	172,837	84,204	171,784	89,727	176,214	
5029 CHILDREN&FAMILY I	11,134	20,257	3,893	19,204	19,916-	66,571	

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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5030 JUVENILE DETENTIO							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	26,196-	8,000-	7,757-	15,514-	10,000-	10,000-	
4000 B. U. TOTAL REVENUES	26,196-	8,000-	7,757-	15,514-	10,000-	10,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	52,185	80,000	8,970	17,940	44,000	44,000	
5000 B.U. TOTAL EXPEND./EXPEN	52,185	80,000	8,970	17,940	44,000	44,000	
5030 JUVENILE DETENTIO	25,989	72,000	1,213	2,426	34,000	34,000	
5031 CHILDREN SEVERE D							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	40,562-	50,000-	30,323-	50,000-	50,000-	50,000-	
4500 PUBLIC CHARGES FOR SERV	1,200-	0	1,225-	0	0	0	
4000 B. U. TOTAL REVENUES	41,762-	50,000-	31,548-	50,000-	50,000-	50,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	47,544	50,000	18,739	37,478	50,000	50,000	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	9,994	16,500	2,334	4,668	10,000	10,000	
5000 B.U. TOTAL EXPEND./EXPEN	57,538	66,500	21,073	42,146	60,000	60,000	
5031 CHILDREN SEVERE D	15,776	16,500	10,475-	7,854-	10,000	10,000	
5035 RESOURCE CENTER							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	346,000-	387,296-	387,296-	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	100,000-	100,000-	
4700 INTERGOVERNMENTAL CHARG	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	346,000-	487,296-	487,296-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	0	0	19,925	202,732	402,176	402,176	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	51	0	3,106	18,386	17,700	17,700	
5400 INTERDEPARTMENT CHARGES	33	0	999	5,982	44,690	44,690	
5500 FIXED CHARGES	0	0	400	400	400	400	
5800 CAPITAL OUTLAY	0	0	13,011	0	22,330	22,330	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	84	0	37,441	227,500	487,296	487,296	
5035 RESOURCE CENTER	84	0	37,441	118,500-	0	0	

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5036 LONG-TERM SUPPORT							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	22,240-	13,500-	23,592-	25,409-	7,500-	7,500-	
4700 INTERGOVERNMENTAL CHARG	1,550-	1,500-	80-	160-	40,000-	40,000-	
4800 MISCELLANEOUS REVENUES	0	0	9-	0	74,264-	74,264-	
4000 B. U. TOTAL REVENUES	23,790-	15,000-	23,681-	25,569-	121,764-	121,764-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	621,770	652,045	314,266	589,077	522,495	522,495	
5200 SERVICES and CHARGES	109	500	0	500	500	500	
5300 SUPPLIES and EXPENSES	31,783	32,025	16,405	32,938	27,000	27,000	
5400 INTERDEPARTMENT CHARGES	328,364-	396,010-	164,190-	328,380-	195,860-	174,980-	
5500 FIXED CHARGES	0	0	41	41	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	325,298	288,560	166,522	294,176	354,135	375,015	
5036 LONG-TERM SUPPORT	301,508	273,560	142,841	268,607	232,371	253,251	
5037 ELDER ABUSE							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	22,037-	32,524-	20,712-	32,524-	32,524-	32,524-	
4500 PUBLIC CHARGES FOR SERV	12,604-	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	34,641-	32,524-	20,712-	32,524-	32,524-	32,524-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	17,586	22,000	5,332	10,664	13,000	13,000	
5300 SUPPLIES and EXPENSES	895	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	16,160	20,000	15,380	30,760	29,000	29,000	
5000 B.U. TOTAL EXPEND./EXPEN	34,641	42,000	20,712	41,424	42,000	42,000	
5037 ELDER ABUSE	0	9,476	0	8,900	9,476	9,476	
5038 CIP II COMM RELOC							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	272,210-	295,124-	114,999-	134,166-	0	0	
4500 PUBLIC CHARGES FOR SERV	3,179-	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	490-	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	275,879-	295,124-	114,999-	134,166-	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	219,168	256,125	46,875	62,500	0	0	
5400 INTERDEPARTMENT CHARGES	43,474	38,986	12,090	16,120	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	262,642	295,111	58,965	78,620	0	0	

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5038 CIP II COMM RELOC	13,237-	13-	56,034-	55,546-	0	0	
5039 COMMUNITY OPTIONS							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	350,188-	166,171-	287,495-	278,673-	95,300-	95,300-	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	350,188-	166,171-	287,495-	278,673-	95,300-	95,300-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	144,490	110,000	67,283	83,573	92,500	92,500	
5400 INTERDEPARTMENT CHARGES	49,710	56,171	9,753	13,004	6,475	6,475	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	194,200	166,171	77,036	96,577	98,975	98,975	
5039 COMMUNITY OPTIONS	155,988-	0	210,459-	182,096-	3,675	3,675	
5040 COMM OPTIONS-WAIV							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	917,730-	1,163,300-	391,315-	456,534-	0	0	
4500 PUBLIC CHARGES FOR SERV	3,572-	4,000-	2,782-	3,246-	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	921,302-	1,167,300-	394,097-	459,780-	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	800,401	950,000	426,097	704,610	0	0	
5400 INTERDEPARTMENT CHARGES	171,329	217,300	87,129	145,215	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	971,730	1,167,300	513,226	849,825	0	0	
5040 COMM OPTIONS-WAIV	50,428	0	119,129	390,045	0	0	
5041 COMM OPTIONS-CIP							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	338,249-	259,741-	212,583-	248,098-	0	0	
4500 PUBLIC CHARGES FOR SERV	2,724-	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	340,973-	259,741-	212,583-	248,098-	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	309,267	350,000	272,748	363,664	0	0	
5400 INTERDEPARTMENT CHARGES	55,828	68,370	35,920	47,892	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	365,095	418,370	308,668	411,556	0	0	
5041 COMM OPTIONS-CIP	24,122	158,629	96,085	163,458	0	0	

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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5043 SUPPORTIVE HOME C							
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	149,480	170,000	70,569	140,546	160,000	160,000	
5000 B.U. TOTAL EXPEND./EXPEN	149,480	170,000	70,569	140,546	160,000	160,000	
5043 SUPPORTIVE HOME C	149,480	170,000	70,569	140,546	160,000	160,000	
5044 COMMUNITY BASE RE							
4000 B. U. TOTAL REVENUES							
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	50,107	65,000	9,276	18,552	20,000	20,000	
5000 B.U. TOTAL EXPEND./EXPEN	50,107	65,000	9,276	18,552	20,000	20,000	
5044 COMMUNITY BASE RE	50,107	65,000	9,276	18,552	20,000	20,000	
5045 RESOURCE DEV - AD							
4000 B. U. TOTAL REVENUES							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	264	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	733	750	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	997	750	0	0	0	0	
5045 RESOURCE DEV - AD	997	750	0	0	0	0	
5046 LTC-FAMILY CARE							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	431,277-	431,277-	
4000 B. U. TOTAL REVENUES	0	0	0	0	431,277-	431,277-	
5000 B.U. TOTAL EXPEND./EXPEN							
5700 GRANTS and CONTRIBUTION	0	0	0	0	431,277	431,277	
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	431,277	431,277	
5046 LTC-FAMILY CARE	0	0	0	0	0	0	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5055 ECONOMIC SUPPORT							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	895,358-	948,297-	327,257-	960,699-	945,997-	945,997-	
4500 PUBLIC CHARGES FOR SERV	8,889-	3,500-	1,147-	1,361-	1,500-	1,500-	
4700 INTERGOVERNMENTAL CHARG	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	12-	0	454-	454-	0	0	
4000 B. U. TOTAL REVENUES	904,259-	951,797-	328,858-	962,514-	947,497-	947,497-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	775,877	827,089	425,500	865,622	920,429	920,429	
5200 SERVICES and CHARGES	6,699	6,384	2,692	5,384	5,900	5,900	
5300 SUPPLIES and EXPENSES	9,440	11,925	2,249	4,800	6,550	6,550	
5400 INTERDEPARTMENT CHARGES	11,103-	31,347	7,800-	10,925-	11,525-	11,525-	
5500 FIXED CHARGES	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	5,930	2,700	0	2,700	12,075	12,075	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	786,843	879,445	422,641	867,581	933,429	933,429	
5055 ECONOMIC SUPPORT	117,416-	72,352-	93,783	94,933-	14,068-	14,068-	
5058 FOOD STAMP							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	693-	770-	1,293-	1,293-	770-	770-	
4000 B. U. TOTAL REVENUES	693-	770-	1,293-	1,293-	770-	770-	
5000 B.U. TOTAL EXPEND./EXPEN							
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	0	0	
5058 FOOD STAMP	693-	770-	1,293-	1,293-	770-	770-	
5059 GENERAL RELIEF							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	1,000-	0	1,000-	1,000-	1,000-	
4500 PUBLIC CHARGES FOR SERV	2,425-	0	2,100-	2,100-	0	0	
4000 B. U. TOTAL REVENUES	2,425-	1,000-	2,100-	3,100-	1,000-	1,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5700 GRANTS and CONTRIBUTION	7,084	6,500	1,038	2,076	6,500	6,500	
5000 B.U. TOTAL EXPEND./EXPEN	7,084	6,500	1,038	2,076	6,500	6,500	
5059 GENERAL RELIEF	4,659	5,500	1,062-	1,024-	5,500	5,500	

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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5060 BURIALS							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	47,893-	43,000-	15,126-	35,407-	43,000-	43,000-	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	47,893-	43,000-	15,126-	35,407-	43,000-	43,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	47,893	43,000	21,949	43,898	44,000	44,000	
5000 B.U. TOTAL EXPEND./EXPEN	47,893	43,000	21,949	43,898	44,000	44,000	
5060 BURIALS	0	0	6,823	8,491	1,000	1,000	
5061 MEDICAL ASSISTANC							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	166,419-	122,666-	72,246-	144,492-	122,666-	122,666-	
4000 B. U. TOTAL REVENUES	166,419-	122,666-	72,246-	144,492-	122,666-	122,666-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	62,668	62,000	25,823	51,646	52,000	52,000	
5400 INTERDEPARTMENT CHARGES	103,671	70,000	52,479	104,958	100,000	100,000	
5000 B.U. TOTAL EXPEND./EXPEN	166,339	132,000	78,302	156,604	152,000	152,000	
5061 MEDICAL ASSISTANC	80-	9,334	6,056	12,112	29,334	29,334	
5062 ES-CHILD DAY CARE							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	3,307	12,000	7,223	14,446	14,000	14,000	
5000 B.U. TOTAL EXPEND./EXPEN	3,307	12,000	7,223	14,446	14,000	14,000	
5062 ES-CHILD DAY CARE	3,307	12,000	7,223	14,446	14,000	14,000	
5063 EMERGENCY ENERGY							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	120,351-	123,195-	67,525-	123,195-	123,195-	123,195-	
4000 B. U. TOTAL REVENUES	120,351-	123,195-	67,525-	123,195-	123,195-	123,195-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	49,241	46,082	28,203	46,082	46,082	46,082	



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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5063 EMERGENCY ENERGY							
5700 GRANTS and CONTRIBUTION	71,110	77,113	39,322	77,113	77,113	77,113	
5000 B.U. TOTAL EXPEND./EXPEN	120,351	123,195	67,525	123,195	123,195	123,195	
5063 EMERGENCY ENERGY	0	0	0	0	0	0	
5064 CENTRAL WI COMM.A							
5000 B.U. TOTAL EXPEND./EXPEN							
5700 GRANTS and CONTRIBUTION	5,000	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	5,000	0	0	0	0	0	
5064 CENTRAL WI COMM.A	5,000	0	0	0	0	0	
5070 ECONOMIC SUPPORT							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	330,972-	288,891-	142,173-	290,478-	288,891-	288,891-	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4700 INTERGOVERNMENTAL CHARG	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	330,972-	288,891-	142,173-	290,478-	288,891-	288,891-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	348,632	313,313	117,088	237,678	248,060	248,060	
5200 SERVICES and CHARGES	15,129	1,225	413	826	840	840	
5300 SUPPLIES and EXPENSES	6,153	5,700	3,361	6,918	9,200	9,200	
5400 INTERDEPARTMENT CHARGES	14,941-	24,300-	1,368-	2,736-	3,550-	3,550-	
5500 FIXED CHARGES	0	0	0	0	0	0	
5700 GRANTS and CONTRIBUTION	39,042	27,160	13,025	25,050	28,250	28,250	
5800 CAPITAL OUTLAY	629	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	394,644	323,098	132,519	267,736	282,800	282,800	
5070 ECONOMIC SUPPORT	63,672	34,207	9,654-	22,742-	6,091-	6,091-	
5073 ESW2-CHILD DAY CA							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	67,181-	116,000-	2,473	46,724-	70,000-	70,000-	
4000 B. U. TOTAL REVENUES	67,181-	116,000-	2,473	46,724-	70,000-	70,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	68,006	85,000	27,107	54,214	55,000	55,000	

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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5073 ESW2-CHILD DAY CA							
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	68,006	85,000	27,107	54,214	55,000	55,000	
5073 ESW2-CHILD DAY CA	825	31,000-	29,580	7,490	15,000-	15,000-	
5076 EMERGENCY AFDC PR							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	26-	52-	109-	109-	52-	52-	
4000 B. U. TOTAL REVENUES	26-	52-	109-	109-	52-	52-	
5000 B.U. TOTAL EXPEND./EXPEN							
5700 GRANTS and CONTRIBUTION	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	0	0	
5076 EMERGENCY AFDC PR	26-	52-	109-	109-	52-	52-	
5085 AGENCY MANAGEMENT							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARG	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	91,784	95,663	47,045	95,467	98,218	98,218	
5300 SUPPLIES and EXPENSES	1,223	1,375	1,129	2,256	1,600	1,600	
5400 INTERDEPARTMENT CHARGES	298	300	396	792	750	750	
5800 CAPITAL OUTLAY	99	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	93,404	97,338	48,570	98,515	100,568	100,568	
5085 AGENCY MANAGEMENT	93,404	97,338	48,570	98,515	100,568	100,568	
5086 SUPPORT STAFF							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4700 INTERGOVERNMENTAL CHARG	5,152-	3,900-	2,122-	3,900-	3,900-	3,900-	
4800 MISCELLANEOUS REVENUES	1,519-	500-	644-	644-	500-	500-	
4000 B. U. TOTAL REVENUES	6,671-	4,400-	2,766-	4,544-	4,400-	4,400-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	570,432	598,707	288,133	587,940	610,233	610,233	
5300 SUPPLIES and EXPENSES	2,786	2,700	1,265	2,630	2,700	2,700	
5400 INTERDEPARTMENT CHARGES	23,638-	24,050-	10,316-	20,632-	20,700-	20,700-	

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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5086 SUPPORT STAFF							
5500 FIXED CHARGES	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	102	1,000	0	1,000	16,712	16,712	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	549,682	578,357	279,082	570,938	608,945	608,945	
5086 SUPPORT STAFF	543,011	573,957	276,316	566,394	604,545	604,545	
5087 OFFICE EXPENSES							
4000 B. U. TOTAL REVENUES							
4500 PUBLIC CHARGES FOR SERV	49-	25-	13-	25-	25-	25-	
4800 MISCELLANEOUS REVENUES	60-	200-	144-	200-	200-	200-	
4000 B. U. TOTAL REVENUES	109-	225-	157-	225-	225-	225-	
5000 B.U. TOTAL EXPEND./EXPEN							
5000 B.U. TOTAL EXPEND./EXPE	0	0	0	0	0	0	
5200 SERVICES and CHARGES	3,023	4,740	3,143	6,286	4,500	4,500	
5300 SUPPLIES and EXPENSES	17,028	16,075	8,421	16,842	16,225	16,225	
5400 INTERDEPARTMENT CHARGES	48,123	51,550	23,875	47,750	48,150	48,150	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	68,174	72,365	35,439	70,878	68,875	68,875	
5087 OFFICE EXPENSES	68,065	72,140	35,282	70,653	68,650	68,650	
5088 OVERHEAD							
4000 B. U. TOTAL REVENUES							
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	1,042	2,160	302	604	435	435	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	100,558	102,500	53,474	106,948	116,061	116,061	
5500 FIXED CHARGES	12,692	12,900	12,623	12,623	12,623	12,623	
5800 CAPITAL OUTLAY	4,587	1,860	0	1,860	16,100	16,100	
5000 B.U. TOTAL EXPEND./EXPEN	118,879	119,420	66,399	122,035	145,219	145,219	
5088 OVERHEAD	118,879	119,420	66,399	122,035	145,219	145,219	
5089 BASIC AID REVENUE							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	694,809-	990,314-	1,135,835-	1,188,426-	574,191-	574,191-	

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00242 HUMAN SERVICES & HEALTH FU							
50 SOCIAL SERVICES							
5089 BASIC AID REVENUE							
4000 B. U. TOTAL REVENUES	694,809-	990,314-	1,135,835-	1,188,426-	574,191-	574,191-	
5089 BASIC AID REVENUE	694,809-	990,314-	1,135,835-	1,188,426-	574,191-	574,191-	
5099 TRANSFER FROM/TO							
4000 B. U. TOTAL REVENUES							
4900 OTHER FINANCING SOURCES	4,513,348-	4,608,224-	4,608,224-	4,608,224-	4,723,922-	4,880,532-	
4000 B. U. TOTAL REVENUES	4,513,348-	4,608,224-	4,608,224-	4,608,224-	4,723,922-	4,880,532-	
5000 B.U. TOTAL EXPEND./EXPEN							
5900 OTHER FINANCING USES	5,124	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	5,124	0	0	0	0	0	
5099 TRANSFER FROM/TO	4,508,224-	4,608,224-	4,608,224-	4,608,224-	4,723,922-	4,880,532-	
50 SOCIAL SERVICES	3	0	3,208,974-	765,435-	0	0	
56 AGING							
5601 AGING-COORDINATOR							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	585-	0	0	0	7,000-	7,000-	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	585-	0	0	0	7,000-	7,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	38,780	42,508	18,965	24,914	17,636	17,636	
5300 SUPPLIES and EXPENSES	1,966	2,295	583	1,691	2,095	2,095	
5400 INTERDEPARTMENT CHARGES	300	289	132	289	290	290	
5500 FIXED CHARGES	533	533	535	535	535	535	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	41,579	45,625	20,215	27,429	20,556	20,556	
5601 AGING-COORDINATOR	40,994	45,625	20,215	27,429	13,556	13,556	
5603 AGING-INFORMATION							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	28,766-	35,961-	17,063-	34,126-	34,126-	34,126-	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	28,766-	35,961-	17,063-	34,126-	34,126-	34,126-	

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5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	32,824	34,855	15,996	34,900	35,050	35,050	
5200 SERVICES and CHARGES	0	200	0	0	200	200	
5300 SUPPLIES and EXPENSES	180	125	599	1,198	1,160	1,160	
5400 INTERDEPARTMENT CHARGES	281	781	444	729	800	800	
5800 CAPITAL OUTLAY	0	0	23	23	50	50	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	33,285	35,961	17,062	36,850	37,260	37,260	
5603 AGING-INFORMATION	4,519	0	1-	2,724	3,134	3,134	
5604 AGING-ELDERLY BEN							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	54,434-	47,603-	15,991-	42,330-	42,330-	42,330-	
4500 PUBLIC CHARGES FOR SERV	0	9,570-	6-	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	54,434-	57,173-	15,997-	42,330-	42,330-	42,330-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	53,449	56,530	16,619	57,201	37,315	37,315	
5200 SERVICES and CHARGES	53	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	2,880	3,319	564	1,983	2,200	2,200	
5400 INTERDEPARTMENT CHARGES	865	1,246	464	1,062	1,106	1,106	
5500 FIXED CHARGES	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	57,247	61,095	17,647	60,246	40,621	40,621	
5604 AGING-ELDERLY BEN	2,813	3,922	1,650	17,916	1,709-	1,709-	
5605 AGING-PUBLIC AWAR							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	90-	100-	42-	100-	0	0	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	90-	100-	42-	100-	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	0	0	
5605 AGING-PUBLIC AWAR	90-	100-	42-	100-	0	0	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
5606 AGING-AGENCY MANA							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	22,989-	24,995-	10,358-	20,716-	20,716-	20,716-	
4000 B. U. TOTAL REVENUES	22,989-	24,995-	10,358-	20,716-	20,716-	20,716-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	22,646	24,575	10,154	17,636	17,611	17,611	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	0	100	0	100	100	100	
5400 INTERDEPARTMENT CHARGES	342	320	203	406	400	400	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	22,988	24,995	10,357	18,142	18,111	18,111	
5606 AGING-AGENCY MANA							
	1-	0	1-	2,574-	2,605-	2,605-	
5610 AGING-FAMILY CARE							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	37,008-	37,008-	13,180-	0	35,520-	35,520-	
4000 B. U. TOTAL REVENUES	37,008-	37,008-	13,180-	0	35,520-	35,520-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	15,085	37,540	7,570	16,193	25,935	25,935	
5200 SERVICES and CHARGES	11,662	11,000	5,196	10,392	12,000	12,000	
5300 SUPPLIES and EXPENSES	840	750	395	925	1,175	1,175	
5400 INTERDEPARTMENT CHARGES	41	112	58	105	111	111	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	27,628	49,402	13,219	27,615	39,221	39,221	
5610 AGING-FAMILY CARE							
	9,380-	12,394	39	27,615	3,701	3,701	
5611 AGING-MEDICARE-PA							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	19,076-	0	9,159-	9,159-	0	0	
4500 PUBLIC CHARGES FOR SERV	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	19,076-	0	9,159-	9,159-	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5000 B.U. TOTAL EXPEND./EXPE	15,083	0	7,569	16,186	25,935	25,935	
5300 SUPPLIES and EXPENSES	297	750	0	200	750	750	
5400 INTERDEPARTMENT CHARGES	50	162	11	11	162	162	
5500 FIXED CHARGES	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	15,430	912	7,580	16,397	26,847	26,847	

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU							
56 AGING							
5611 AGING-MEDICARE-PA							
5611 AGING-MEDICARE-PA	3,646-	912	1,579-	7,238	26,847	26,847	
5612 AGING-ADVOCACY VO							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	148-	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	148-	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	342	200	0	0	200	200	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	342	200	0	0	200	200	
5612 AGING-ADVOCACY VO	194	200	0	0	200	200	
5682 AGING-SUPRT SERVS							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	5,273-	0	835-	5,182-	5,182-	5,182-	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	5,273-	0	835-	5,182-	5,182-	5,182-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	2,812	1,500	896	1,792	2,800	2,800	
5700 GRANTS and CONTRIBUTION	100	200	0	0	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	2,912	1,700	896	1,792	2,800	2,800	
5682 AGING-SUPRT SERVS	2,361-	1,700	61	3,390-	2,382-	2,382-	
5699 TRANSFER FROM/TO							
4000 B. U. TOTAL REVENUES							
4900 OTHER FINANCING SOURCES	41,168-	64,653-	64,653-	64,653-	40,742-	40,742-	
4000 B. U. TOTAL REVENUES	41,168-	64,653-	64,653-	64,653-	40,742-	40,742-	
5000 B.U. TOTAL EXPEND./EXPEN							
5900 OTHER FINANCING USES	8,127	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	8,127	0	0	0	0	0	
5699 TRANSFER FROM/TO	33,041-	64,653-	64,653-	64,653-	40,742-	40,742-	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU							
56 AGING							
5699 TRANSFER FROM/TO							
56 AGING	1	0	44,311-	12,205	0	0	
57 NUTRITION							
5731 NUTR-CONGR MEAL-P							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	166,492-	166,492-	166,775-	166,775-	166,775-	166,775-	
4800 MISCELLANEOUS REVENUES	78-	65-	21-	65-	65-	65-	
4000 B. U. TOTAL REVENUES	166,570-	166,557-	166,796-	166,840-	166,840-	166,840-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	85,737	91,125	60,385	81,860	78,757	78,757	
5200 SERVICES and CHARGES	781	930	470	930	930	930	
5300 SUPPLIES and EXPENSES	8,201	6,640	2,651	6,640	6,640	6,640	
5400 INTERDEPARTMENT CHARGES	11,517	11,835	10,896	11,843	11,843	11,843	
5500 FIXED CHARGES	6,455	5,334	6,534	6,538	6,538	6,538	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	112,691	115,864	80,936	107,811	104,708	104,708	
5731 NUTR-CONGR MEAL-P	53,879-	50,693-	85,860-	59,029-	62,132-	62,132-	
5732 NUTR-CONGR MEAL-M							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERV	104,140-	101,200-	48,949-	97,900-	91,000-	91,000-	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	104,140-	101,200-	48,949-	97,900-	91,000-	91,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	62,877	61,777	42,759	59,740	59,616	59,616	
5200 SERVICES and CHARGES	0	150	0	150	150	150	
5300 SUPPLIES and EXPENSES	3,462	3,725	1,536	3,775	3,775	3,775	
5400 INTERDEPARTMENT CHARGES	113,318	122,179	62,046	124,092	120,410	120,410	
5700 GRANTS and CONTRIBUTION	0	0	0	0	0	0	
5800 CAPITAL OUTALY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	179,657	187,831	106,341	187,757	183,951	183,951	
5732 NUTR-CONGR MEAL-M	75,517	86,631	57,392	89,857	92,951	92,951	
5742 NUTR-HOME DEL-MEA							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	50,424-	50,424-	37,192-	51,291-	51,291-	51,291-	
4500 PUBLIC CHARGES FOR SERV	55,034-	54,800-	27,487-	54,978-	51,700-	51,700-	



DODGE COUNTY, WISCONSIN  
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 For Fund 242 - Human Services & Health

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU 57 NUTRITION							
5742 NUTR-HOME DEL-MEA							
4800 MISCELLANEOUS REVENUES	23-	20-	6-	12-	20-	20-	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	105,481-	105,244-	64,685-	106,281-	103,011-	103,011-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	71,233	78,591	6,341	76,088	62,184	62,184	
5300 SUPPLIES and EXPENSES	17,396	16,300	7,679	15,358	16,700	16,700	
5400 INTERDEPARTMENT CHARGES	47,393	61,466	23,323	46,646	53,944	53,944	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	136,022	156,357	37,343	138,092	132,828	132,828	
5742 NUTR-HOME DEL-MEA	30,541	51,113	27,342-	31,811	29,817	29,817	
5751 NUTR-FED USDA-CON							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	27,183-	25,069-	12,312-	24,624-	23,000-	23,000-	
4000 B. U. TOTAL REVENUES	27,183-	25,069-	12,312-	24,624-	23,000-	23,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5400 INTERDEPARTMENT CHARGES	27,183	25,069	12,312	24,624	24,000	24,000	
5000 B.U. TOTAL EXPEND./EXPEN	27,183	25,069	12,312	24,624	24,000	24,000	
5751 NUTR-FED USDA-CON	0	0	0	0	1,000	1,000	
5752 NUTR-FED USDA-HOM							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVEN	11,935-	12,477-	5,029-	10,058-	9,000-	9,000-	
4000 B. U. TOTAL REVENUES	11,935-	12,477-	5,029-	10,058-	9,000-	9,000-	
5000 B.U. TOTAL EXPEND./EXPEN							
5400 INTERDEPARTMENT CHARGES	11,935	13,204	5,029	10,058	10,000	10,000	
5000 B.U. TOTAL EXPEND./EXPEN	11,935	13,204	5,029	10,058	10,000	10,000	
5752 NUTR-FED USDA-HOM	0	727	0	0	1,000	1,000	
5799 TRANSFER FROM/TO							
4000 B. U. TOTAL REVENUES							
4900 OTHER FINANCING SOURCES	52,178-	87,778-	87,778-	87,778-	62,636-	62,636-	
4000 B. U. TOTAL REVENUES	52,178-	87,778-	87,778-	87,778-	62,636-	62,636-	

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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Report  
 Summary Revenues & Expenditures  
 For Fund 242 - Human Services & Health

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
00242 HUMAN SERVICES & HEALTH FU							
57 NUTRITION							
5799 TRANSFER FROM/TO							
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	0	0	
5799 TRANSFER FROM/TO	52,178-	87,778-	87,778-	87,778-	62,636-	62,636-	
57 NUTRITION	1	0	143,588-	25,139-	0	0	
00242 HUMAN SERVICES & HEALTH FU	50,321-	0	7,007,057-	545,033-	0	0	

## HUMAN SERVICES & HEALTH DEPT.

242

### DEPARTMENT ORGANIZATION

- 1 – Director
- 1 – Clinical Director/Psychiatrist
- 1 - Human Service & Health Dept. Secretary
- 3 - Division Managers
- 12 - Human Service Supervisors
- 1 - Human Service Supervisor (vacant)
- 1 - Public Health Officer
- 1 - Contract Monitor/Compliance Officer
- 1 - Psychologist (vacant)
- 2 - Psychiatrists (contracted)
- 6 - Psychiatric Therapists
- 26 - Social Workers
- 14 - Counselors (full-time)
- 1 - Counselor – (part-time)
- 3 - Registered Nurses (full-time)
- 5 - Public Health Nurses (full-time)
- 1 - Public Health Nurses (part-time)
- 1 - Public Health Technician (full-time)
- 2 - Public Health Technician (part-time)
- 1 - WIC Program Director (part-time)
- 1 - Nutrition Manager
- 2 - Home & Financial Advisors
- 3 - ADR Specialists
- 2 - Benefit Specialists (full-time)
- 1 - Benefit Specialist (part-time)
- 2 - Social Service Aides (full-time)
- 1 - Social Service Aide (part-time)
- 1 - Economic Support Aide (part-time)
- 16 - Economic Support Specialists
- 4 - Account Clerks
- 1 - Medical Records Clerk
- 3 - Clinical Secretaries
- 8 - Typists
- 1 - Resource Specialist
- 2 - Receptionists
- 1 - Transportation Clerk
- 6 - Transportation Drivers (part-time)

### INTRODUCTORY COMMENTS

The Human Service and Health Department's budget for 2009 reflects the costs for providing services in the major program areas of: public health,

aging services, mental health, developmental disabilities, alcohol and other drug abuse, economic support, W-2, adult services, juvenile court services, and child abuse and neglect services. Funding for these programs come through Federal and State aids with county tax levy allocated to cover additional program expenses. The State and Federal funding comes to the Department through general purpose revenue, block grants, individual program grants, community aids allocations, youth aids allocations and medical assistance payments. Donations and charges to clients/patients for services account for the additional Department revenue.

The authority for the Department to provide programs and to assess fees rests under numerous State statutes. Section 46.23 of the Wisconsin Statutes establishes a unified governing and policy making board for the Department and goes on to identify the County's responsibility in organizing a human service agency, hiring a Director and continuing the programming at the County level. The Dodge County Human Services and Health Department was established as a separate administrative structure on August 21, 1990, by County Resolution 90-40. The mission of the department is:

To provide an integrated array of programs and services in an efficient/coordinated manner, within legal guidelines, conforming to governmental policies and within the resources made available.

The goal of all department programming is:

To maintain individuals within the community and preserve the integrity of the individual and preserve the family unit.

Section 46.23 of the State Statutes indicate that the intent of the Human Service Department is to enable and encourage counties to develop a comprehensive range of services offering continuation of care; to utilize and expand existing governmental/voluntary and private community resources for provision of services to prevent or ameliorate mental disabilities, included but not limited to mental illness, mental retardation, alcoholism and drug abuse; to provide for the integration of administration of these services and facilities organized under Section 46.23. Dodge County's Department includes three operational divisions charged with the responsibility of meeting the statutory mandates. Divisions within the Department are: The Clinical & Family Services Division, the Community Support Services Division and the Fiscal & Supportive Services Division.

### DEPARTMENT REVENUE SUMMARY

For 2009 the Department budget has been developed using revenue figures that are available for some program areas and projections for others. It is fair to say that revenues have not increased from the State or Federal level with

the exception of the availability of some additional MA funding for programs certified to bill MA. While that revenue source is new in some areas it is confined primarily to the mental health side of the Department's operation and is quite small in terms of total potential dollars. On the aging side of the Department's budget we see revenues dropping while the same can be said for nutrition funding as well. A check of public health programming sees changes in the bioterrorism health revenue, a significant reduction in this area. Many of the grant revenue streams that public health is dependent upon for programming have remained flat while others such as Women's, Infants and Children have reduced a bit. A look at the social service side of the ledger finds the revenue picture remaining consistent with reductions in many major program areas from children's shelter care to foster care to institutional services. Some long term support revenues in social services show an increase due primarily to the Department being reimbursed for staff time. The revenues for many of the long term care services that have traditionally been a part of the social service area have been zeroed out with the implementation of family care. The Department will not continue to be responsible to provide these programs so the revenue to support those services is transferred from the county human service department to the private care management organization. Economic support sees a drop in some State revenues that support these programs while others have remained consistent. A look at the Unified Service program area of the Department's operation reveals revenues again remaining stagnant or dropping in most State/Federal funding streams. Some areas have seen a bit of a revenue increases to reflect the added work load, DD autism services in the children's area is an example of that, Account #4831. A look at the overall bottom line for the Department will see a significant revenue reduction, again this is due primarily to the long term care programs becoming the responsibility of the private care management organization.

#### **DEPARTMENT EXPENSE SUMMARY**

Expenses for client care and services for '09 will increase above '08 levels, the only major area where this will not be found will be long term care programs. Those long term care client expenses will be transferred from county responsibility to private care management responsibility. This began in August of '08 and has two years to complete. A look at the expenditure detail in the aging program area shows a bit of a drop in accounts where costs can be reallocated to the new aging and disability resource center while other expenses remain consistent in aging programs. A look at the expenses in the nutrition area shows increases for staffing and for the congregate meals area. The expenses for home delivered meals are projected to decrease a bit in '09. A look at the expenses in the public health side of the Department show staffing increases being offset slightly with the ability to allocate some costs to the aging and disability resource center. A look at the expenses attributed to the social service programs shows the expense increase for staff in areas not impacted by long term care redesign while

staffing costs in areas impacted by the redesign initiative will decrease. The cost of service to clients in the child welfare area and the adult protective service area continue to escalate and those increase costs are reflected in the social service expense side of the ledger. Reviewing the Unified Service expenses one can see a rather significant decrease in staff costs, as was pointed out in other areas this is due primarily to transitioning those staff costs to the private care management organization in the long term care redesign roll out. Client expenses in many program areas will also show a sharp decrease as those programs will be transitioned to the long term care redesign care management entity as well.

#### **CAPITAL EQUIPMENT SUMMARY**

The following is a list of proposed capital equipment purchases for each of the Department's major program areas.

5 computers	\$ 6,350.
3 computer workstations	8,884.
3 dictaphone recorders	450.
14 chairs	7,000.
1 shredder	3,000.
2 scan stations	13,150.
1 scanner	4,700.
2 hard drives	200.
9 headsets	3,150.
1 imaging solution	38,270.
4 monitors	884.
5 keyboards	271.
8 cell phones	808.
1 fax stand	1,500.
2 vans (county portion)	<u>15,000.</u>
Total Capital	<u>\$103,617.</u>

The Department is continuing its long standing policy of replacing damaged or unusable office furnishings and converting outdated office equipment to work stations whenever possible and becoming HIPAA compliant.

#### **BUSINESS UNIT ACCOUNT SUMMARY**

##### **Aging**

- #5699 Changes in this area reflect the ability of the Department to reallocate costs from aging programs to the aging and disability resource center.
- #5604 The change in this account is also reflected of the ADRC's opening and reallocation of expenses.

#5610 A portion of these costs are also able to be reallocated to reflect the ADRC operation.

#### **Nutrition**

#5732 This figure reflects the anticipated congregate meal donation and expenses.

#5742 Changes in these figures represent the anticipated revenue and expenses from home delivered meals.

#### **Public Health**

#4001 The drop in this account reflects the general revenues from various public health grants.

#4002 This account reflects the prevention program targeting families and young children.

#4005 This account reflects the change in allocations that fit this program area.

#4047 These figures reflect the change in grant dollars for this program area.

#### **Social Services**

#5004 These figures reflect the anticipated operations of the Lutheran Social Services shelter home.

#5008 This figure is reflective of the anticipated demand for foster home care in '09.

#5030 This figure is reflective of the anticipated use of juvenile detention services.

#5037-5045 These changes are reflective of the long term care redesign.

#### **Unified Services**

#4801 This is reflective of the outpatient clinic with the increase due primarily to the cost of medications provided to mental health clients.

#4804 Change in this account reflects part of a nursing position as well as well as two mental health case management positions.

#4809 This account is reflective of the cost of care for mental health clients in community programming.

#4812 This account reflects the cost of inpatient care as well as some placements in Clearview for mental health clients.

#4820 Changes in this account reflect the Department's purchasing out of the time for DD program staff.

#4822 Changes in this account are reflective of the long term care redesign initiative.

#4823/4824 Changes in this account are reflective of the long term care initiative.

#4825 Costs in this account area are reflective of services to clients eligible for the Birth to Three program.

#4826 Changes in this account are reflected in the long term care initiative.

#4829 Changes in this account are reflected in the long term care initiative.

#### **SUMMARY**

As in prior years it is easy for the reader to see the impact of little to no increase in Federal and State funding coupled with escalating client populations and service costs and how those factors effect local levy. The severity of care and treatment issues brought to the Department's door by individuals in need of everything from child welfare programming to mental health care drives cost increases annually. An alarming statistic involves County residents in need of economic support program assistance with roughly 10% of the County population receiving help in some form. Unlike many areas of government, Human Service and Health programs are not in a position to scale back, reduce or eliminate services in many instances. Clients dependent on care one year are often dependent on continued care the next, thus cost increases associated with that continued care are reflected throughout the budget. The budget request contained within this document reflects the cost of care and treatment to individuals currently in the system and an estimation of those residents who will be in need of services in '09. Department budget figures can swing dramatically dependent on the numbers of county residents in out-of-home care with only a modest increase in those numbers accounting for many hundreds of thousands of dollars of unexpected costs. Department administrative staff, including numerous fiscal staff have spent many hours in program review over these past months in preparing this '09 budget request. Human Service and Health Board members have given their time to hearing citizen concerns, reviewing available funding for programs and trying to reconcile the escalating need with available funding. In some instances the Department was forced to cut programs and services, reassign staff and eliminate some contracted programs in hopes of remaining within the '09 levy target. Budget narrative reflects changes in individual accounts throughout all program areas and it is hoped that this narrative will help the reader get a clear picture of not only the needs of Dodge County residents but the costs associated with meeting those needs.



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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Report Analysis  
 Summary Revenues & Expenditures  
 For Justice Facility Debt Service Fund

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
13 ACCOUNTING & AUDITING							
1327 JUSTICE FACILITY D							
4900 OTHER FINANCING SOURCES	3,604,750-	3,604,750-	0	3,604,750-	839,000-	839,000-	
4000 B. U. TOTAL REVENUES	3,604,750-	3,604,750-	0	3,604,750-	839,000-	839,000-	
5600 DEBT SERVICES	3,663,150	3,604,750	102,375	3,604,750	839,000	839,000	
5000 B.U. TOTAL EXPEND./EXPENS	3,663,150	3,604,750	102,375	3,604,750	839,000	839,000	
1327 JUSTICE FACILITY D	58,400	0	102,375	0	0	0	
13 ACCOUNTING & AUDITING	58,400	0	102,375	0	0	0	





## **JUSTICE FACILITY DEBT SERVICE FUND - 326**

### **BACKGROUND**

At the July 12, 1998 County Board session, Resolution 98-30 was adopted, which approved Phase I of the Jail/Huber/Courts/Sheriff Law Enforcement Building Project. (More recently, the project name is known as the Justice Facility Project.) The revised preliminary project cost at that time was \$32,500,000. Supplementary information provided with this Resolution, included a project financing plan, which indicated that \$20,000,000 of long-term borrowing would be needed, in addition to county sales tax and interest income resources to fund this project over the eighteen-month projected construction period. With adoption of Resolution 98-36, 8/18/98, authorization was given to borrow a total of \$20,000,000 for this project and that \$10,000,000 of it would be exercised by selling promissory notes to raise proceeds for initial project expenditures.

### **BUSINESS UNIT-1327, JUSTICE FACILITY DEBT SERVICE:**

During year 2009, final principal and interest payments are planned to be made on the September 30, 1999 note issue. Note issue interest payments are due on dates of March 1 and September 1. The total debt retirement obligation for that year amounts to \$839,000. Funds for 2009 payments will be transferred from Fund 100 – General Fund to this fund on December 31, 2008.

A schedule of principal maturities and interest payments due on the final September 30, 1999 note issue is presented on the reverse side of this sheet.

DODGE COUNTY WISCONSIN

JUSTICE FACILITY DEBT REPAYMENT SCHEDULE

General Obligation Note  
Dated September 30, 1999

<u>Date Due</u>	<u>Interest Rate</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>Total Payment</u>
03/01/09			\$ 19,500.00	
09/01/09	4.875	800,000.00	19,500.00	839,000.00
Total		\$ 800,000.00	\$ 39,000.00	\$ 839,000.00

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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Report  
 Summary Revenues & Expenditures  
 For Fund 411 - Co Buildings Capital Proj

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
08 ADMINISTRATOR							
4193 DETENTION CENTER A							
4100 TAXES	2,909,858-	0	0	0	0	0	
4900 OTHER FINANCING SOURCES	0	400,000-	79,383-	0	1,985,584-	1,985,584-	
4000 B. U. TOTAL REVENUES	2,909,858-	400,000-	79,383-	0	1,985,584-	1,985,584-	
5200 SERVICES and CHARGES	4,779	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	27	0	0	0	0	0	
5800 CAPITAL OUTLAY	718,792	400,000	0	0	1,985,584	1,985,584	
5900 OTHER FINANCING USES	3,604,750	0	690,134	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	4,328,348	400,000	690,134	0	1,985,584	1,985,584	
4193 DETENTION CENTER A	1,418,490	0	610,751	0	0	0	
08 ADMINISTRATOR	1,418,490	0	610,751	0	0	0	



## **CAPITAL PROJECTS FUND - 411**

### **BACKGROUND**

The capital project fund is established to account for transactions related to General County building projects. Revenue resources derived from county sales tax remitted from the state, interest on fund investments, long-term debt proceeds and other miscellaneous resources were used to fund past capital expenditures on designated building projects adopted by the county board. Capitalized expenditures for land, land improvements, buildings and furnishings on these projects are reflected in the county's general fixed asset accounts.

### **MAJOR RESOURCES:**

#### **County Sales Tax**

County sales tax monthly remittances are initially accounted for in General Fund business unit 1491 – Taxes. Applied funds to the annual county budget from this source are provided to respective funds by a fund transfer entry to the designated activity account.

### **BUSINESS UNIT 4193-JUSTICE FACILITY DETENTION CENTER ADDITION:**

The County Board adopted the Dodge County Capital Improvement Program (CIP) 2009-2013 at the July 22, 2008 session. In year 2012 of the CIP, the Law Enforcement Committee proposes a building project to add two jail pods to the existing Justice Facility Detention Center at an estimated cost of \$9,700,000. This project is deemed highly probable by that planned year. The county's Building Committee has also been apprised of the condition and needs of the current Law Enforcement Center that houses work-release inmates and that which these pod addition plan to replace their housing units. The Finance Committee deems it prudent to beginning earmarking a portion of available accumulated county sales tax funds for this project. Having such accumulated funds available for this project's planning, construction and furnishing expenditures is expected to lessen the amount of borrowed funds to complete the project. Having a specific plan allows the county to accumulate funds for that purpose. By adoption of Resolution 08-34, July 22, 2008, the County Board earmarked \$1,985,584 of projected available accumulated county sales tax funds for application to appropriations for the Justice Facility-Detention Center two-pod addition project.



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 2009 Department Budget Report  
 Summary Revenues & Expenditures  
 Combined Clearview North and South

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
4HH HEALTH & HUMAN SERVICE							
4000 B. U. TOTAL REVENUES							
4600 REVENUES	18,913,918-	19,434,055-	9,429,686-	18,830,486-	18,467,118-	18,467,118-	
4700 INTERGOVERNMENTAL CHARG	1,550,516-	1,433,085-	988,344-	2,251,212-	1,809,584-	1,809,584-	
4800 MISCELLANEOUS REVENUES	2,554-	3,935-	0	0	0	0	
4900 OTHER FINANCING SOURCES	3,920,132-	3,232,248-	0	3,232,248-	3,281,260-	3,281,260-	
4000 B. U. TOTAL REVENUES	24,387,120-	24,103,323-	10,418,030-	24,313,946-	23,557,962-	23,557,962-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	17,519,704	17,952,695	8,336,665	16,719,263	17,500,524	17,500,524	
5200 SERVICES and CHARGES	2,470,833	2,605,829	1,204,518	2,416,878	2,582,592	2,582,592	
5300 SUPPLIES and EXPENSES	1,491,696	1,559,923	744,589	1,491,930	1,443,336	1,443,336	
5400 INTERDEPARTMENT CHARGES	1,054,786	1,137,287	519,949	1,042,756	1,056,929	1,056,929	
5500 FIXED CHARGES	104,771	102,150	48,366	97,001	108,914	108,914	
5600 DEBT SERVICES	0	0	0	0	0	0	
5700 GRANTS and CONTRIBUTION	615	1,109	916	1,839	1,894	1,894	
5800 CAPITAL OUTLAY	426,161	744,330	71,060	744,330	863,773	863,773	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	23,068,566	24,103,323	10,926,063	22,513,997	23,557,962	23,557,962	
4HH HEALTH & HUMAN SERVICE	1,318,554-	0	508,033	1,799,949-	0	0	





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DODGE COUNTY, WISCONSIN  
 2009 Department Budget Report  
 Summary Revenues & Expenses  
 For Fund 645 - Clearview North

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHR 2009	CO BOARD 2009
45 CLEARVIEW-NORTH							
4502 MEDICAID REVENUE							
4000 B. U. TOTAL REVENUES							
4600 REVENUES	3,138,013-	3,109,996-	1,406,698-	2,822,767-	3,115,652-	3,115,652-	
4000 B. U. TOTAL REVENUES	3,138,013-	3,109,996-	1,406,698-	2,822,767-	3,115,652-	3,115,652-	
4502 MEDICAID REVENUE	3,138,013-	3,109,996-	1,406,698-	2,822,767-	3,115,652-	3,115,652-	
4504 PRIVATE PAY REVENUE							
4000 B. U. TOTAL REVENUES							
4600 REVENUES	676,110-	608,411-	444,167-	890,775-	701,785-	701,785-	
4000 B. U. TOTAL REVENUES	676,110-	608,411-	444,167-	890,775-	701,785-	701,785-	
4504 PRIVATE PAY REVENUE	676,110-	608,411-	444,167-	890,775-	701,785-	701,785-	
4507 MEDICARE REVENUE							
4000 B. U. TOTAL REVENUES							
4600 REVENUES	81,648-	72,183-	9,025-	18,099-	10,573-	10,573-	
4000 B. U. TOTAL REVENUES	81,648-	72,183-	9,025-	18,099-	10,573-	10,573-	
4507 MEDICARE REVENUE	81,648-	72,183-	9,025-	18,099-	10,573-	10,573-	
4519 OTHER REVENUES							
4000 B. U. TOTAL REVENUES							
4600 REVENUES	1,672,002-	1,294,586-	557,231-	1,117,526-	909,757-	909,757-	
4700 INTERGOVERNMENTAL CHARGE	1,347,907-	1,433,085-	667,773-	1,339,215-	1,141,305-	1,141,305-	
4800 MISCELLANEOUS REVENUES	2,554-	3,935-	0	0	0	0	
4000 B. U. TOTAL REVENUES	3,022,463-	2,731,606-	1,225,004-	2,456,741-	2,051,062-	2,051,062-	
4519 OTHER REVENUES	3,022,463-	2,731,606-	1,225,004-	2,456,741-	2,051,062-	2,051,062-	
4520 NURSING SERVICES							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	2,328,101	3,549,882	1,746,610	3,502,935	3,620,731	3,620,731	
5200 SERVICES and CHARGES	68,554	52,964	15,573	30,917	40,437	40,437	
5300 SUPPLIES and EXPENSES	140,292	148,745	53,596	105,925	131,222	131,222	
5000 B.U. TOTAL EXPEND./EXPENS	2,536,947	3,751,591	1,815,779	3,639,777	3,792,390	3,792,390	
4520 NURSING SERVICES	2,536,947	3,751,591	1,815,779	3,639,777	3,792,390	3,792,390	
4522 NURSING-2A-NORTHEA							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	108,688	0	46	92	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	108,688	0	46	92	0	0	

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 For Fund 645 - Clearview North

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINARY 2009	CO BD CHRM 2009	CO BOARD 2009
4522 NURSING-2A-NORTHEA	108,688	0	46	92	0	0	
4523 NURSING-2B-NORTHEA							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	1,072,384	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	1,072,384	0	0	0	0	0	
4523 NURSING-2B-NORTHEA	1,072,384	0	0	0	0	0	
4525 BEHAVIORAL HEALTH							
4000 B. U. TOTAL REVENUES							
4600 REVENUES	233,985-	981,980-	133,098-	2,166	390,168-	390,168-	
4700 INTERGOVERNMENTAL CHARGE	13,850-	0	185,877-	641,869-	486,144-	486,144-	
4000 B. U. TOTAL REVENUES	247,835-	981,980-	318,975-	639,703-	876,312-	876,312-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	169,017	468,252	179,629	360,248	384,508	384,508	
5200 SERVICES and CHARGES	1,928	1,040	0	0	1,120	1,120	
5300 SUPPLIES and EXPENSES	1,598	11,852	1,817	3,645	4,493	4,493	
5000 B.U. TOTAL EXPEND./EXPENS	172,543	481,144	181,446	363,893	390,121	390,121	
4525 BEHAVIORAL HEALTH	75,292-	500,836-	137,529-	275,810-	486,191-	486,191-	
4527 ADULT FAMILY HOME							
4000 B. U. TOTAL REVENUES							
4600 REVENUES	196,229-	354,145-	52,596-	105,481-	272,098-	272,098-	
4700 INTERGOVERNMENTAL CHARGE	160,952-	0	134,136-	269,009-	98,185-	98,185-	
4000 B. U. TOTAL REVENUES	357,181-	354,145-	186,732-	374,490-	370,283-	370,283-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	332,369	321,035	151,870	304,572	326,511	326,511	
5200 SERVICES and CHARGES	9,843	10,006	3,931	7,885	12,912	12,912	
5300 SUPPLIES and EXPENSES	8,856	12,333	4,743	9,509	13,985	13,985	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5500 FIXED CHARGES	618	1,282	0	0	135	135	
5000 B.U. TOTAL EXPEND./EXPENS	351,686	344,656	160,544	321,966	353,543	353,543	
4527 ADULT FAMILY HOME	5,495-	9,489-	26,188-	52,524-	16,740-	16,740-	
4528 HEAD INJURY UNIT							
4000 B. U. TOTAL REVENUES							
4600 REVENUES	4,805,803-	4,697,372-	2,538,823-	5,091,597-	4,835,712-	4,835,712-	
4000 B. U. TOTAL REVENUES	4,805,803-	4,697,372-	2,538,823-	5,091,597-	4,835,712-	4,835,712-	

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For Fund 645 - Clearview North

Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
45 CLEARVIEW-NORTH							
4528 HEAD INJURY UNIT							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	2,348,919	2,356,787	1,082,433	2,170,814	2,463,643	2,463,643	
5200 SERVICES and CHARGES	1,147,737	1,213,334	590,374	1,183,994	1,247,471	1,247,471	
5300 SUPPLIES and EXPENSES	264,199	315,547	153,159	305,848	317,340	317,340	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5500 FIXED CHARGES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	3,760,855	3,885,668	1,825,966	3,660,656	4,028,454	4,028,454	
4528 HEAD INJURY UNIT	1,044,948	811,704	712,857	1,430,941	807,258	807,258	
4532 PHYSICIAN SERVICES							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	43,750	42,512	20,929	41,971	76,850	76,850	
5200 Services and Charges	65,243	70,682	29,003	59,088	25,441	25,441	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5500 FIXED CHARGES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	108,993	113,194	49,932	101,059	102,291	102,291	
4532 PHYSICIAN SERVICES	108,993	113,194	49,932	101,059	102,291	102,291	
4535 SOCIAL SERVICES							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	89,126	67,217	36,365	72,932	83,749	83,749	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	2,168	2,535	1,429	2,866	2,952	2,952	
5000 B.U. TOTAL EXPEND./EXPENS	91,294	69,752	37,794	75,798	86,701	86,701	
4535 SOCIAL SERVICES	91,294	69,752	37,794	75,798	86,701	86,701	
4538 RECREATION/ACTIVIT							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	210,923	206,489	103,274	207,116	183,679	183,679	
5200 SERVICES and CHARGES	484	638	497	996	1,027	1,027	
5300 SUPPLIES and EXPENSES	6,880	7,006	2,719	5,452	6,617	6,617	
5000 B.U. TOTAL EXPEND./EXPENS	218,287	214,133	106,490	213,564	191,323	191,323	
4538 RECREATION/ACTIVIT	218,287	214,133	106,490	213,564	191,323	191,323	
4541 DIETARY SERVICES							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	1,369,452	1,435,570	674,511	1,352,730	1,360,586	1,360,586	
5200 SERVICES and CHARGES	15,051	20,734	3,368	6,755	12,957	12,957	
5300 SUPPLIES and EXPENSES	574,077	518,957	283,267	568,090	477,250	477,250	
5000 B.U. TOTAL EXPEND./EXPENS	1,958,580	1,975,261	961,146	1,927,575	1,850,793	1,850,793	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINARY 2009	CO BD CHRM 2009	CO BOARD 2009
4541 DIETARY SERVICES	1,958,580	1,975,261	961,146	1,927,575	1,850,793	1,850,793	
4544 MAINTENANCE SERVIC							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	394,030	424,581	188,410	377,860	397,242	397,242	
5200 SERVICES and CHARGES	104,878	124,521	52,059	104,404	110,536	110,536	
5300 SUPPLIES and EXPENSES	55,261	61,389	26,310	52,765	54,497	54,497	
5000 B.U. TOTAL EXPEND./EXPENS	554,169	610,491	266,779	535,029	562,275	562,275	
4544 MAINTENANCE SERVIC	554,169	610,491	266,779	535,029	562,275	562,275	
4545 HOUSEKEEPING SERVI							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	391,930	439,225	176,408	353,787	364,732	364,732	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	27,738	31,012	14,143	28,364	29,215	29,215	
5000 B.U. TOTAL EXPEND./EXPENS	419,668	470,237	190,551	382,151	393,947	393,947	
4545 HOUSEKEEPING SERVI	419,668	470,237	190,551	382,151	393,947	393,947	
4547 LAUNDRY SERVICES							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	526,030	568,955	230,818	462,906	274,067	274,067	
5200 SERVICES and CHARGES	3,903	5,530	1,723	3,455	1,780	1,780	
5300 SUPPLIES and EXPENSES	54,287	65,141	31,445	63,063	36,256	36,256	
5000 B.U. TOTAL EXPEND./EXPENS	584,220	639,626	263,986	529,424	312,103	312,103	
4547 LAUNDRY SERVICES	584,220	639,626	263,986	529,424	312,103	312,103	
4553 TRANSPORTATION SER							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	25,321	26,100	12,653	25,378	26,600	26,600	
5200 SERVICES and CHARGES	5,138	3,039	4,440	8,904	9,172	9,172	
5300 SUPPLIES and EXPENSES	344	909	377	756	779	779	
5400 INTERDEPARTMENT CHARGES	14,105	14,771	7,589	15,219	13,096	13,096	
5500 FIXED CHARGES	2,094	3,289	1,195	2,397	2,636	2,636	
5000 B.U. TOTAL EXPEND./EXPENS	47,002	48,108	26,254	52,654	52,283	52,283	
4553 TRANSPORTATION SER	47,002	48,108	26,254	52,654	52,283	52,283	
4556 UTILITIES EXPENSE							
5000 B.U. TOTAL EXPEND./EXPENS							
5200 SERVICES and CHARGES	504,840	586,881	252,012	505,409	571,490	571,490	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
45 CLEARVIEW-NORTH							
4556 UTILITIES EXPENSE							
5000 B.U. TOTAL EXPEND./EXPENS	504,840	586,881	252,012	505,409	571,490	571,490	
4556 UTILITIES EXPENSE	504,840	586,881	252,012	505,409	571,490	571,490	
4561 FINANCE/EMPLOYEE S							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	240,567	201,300	110,544	221,694	211,282	211,282	
5200 SERVICES and CHARGES	12,494	23,871	7,534	15,112	20,543	20,543	
5300 SUPPLIES and EXPENSES	16,627	20,556	6,237	12,510	15,339	15,339	
5700 GRANTS and CONTRIBUTIONS	337	575	594	1,191	1,227	1,227	
5000 B.U. TOTAL EXPEND./EXPENS	270,025	246,302	124,909	250,507	248,391	248,391	
4561 FINANCE/EMPLOYEE S	270,025	246,302	124,909	250,507	248,391	248,391	
4562 MEDICAL RECORDS							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	35,164	37,930	18,146	36,392	38,312	38,312	
5200 SERVICES and CHARGES	0	125	0	0	0	0	
5300 SUPPLIES and EXPENSES	103	300	49	98	101	101	
5000 B.U. TOTAL EXPEND./EXPENS	35,267	38,355	18,195	36,490	38,413	38,413	
4562 MEDICAL RECORDS	35,267	38,355	18,195	36,490	38,413	38,413	
4569 ADMINISTRATION							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	279,459	282,821	107,530	215,652	222,415	222,415	
5200 SERVICES and CHARGES	3,123	3,391	1,845	3,700	3,811	3,811	
5300 SUPPLIES and EXPENSES	16,849	25,503	10,472	21,000	18,779	18,779	
5400 INTERDEPARTMENT CHARGES	26,045	26,622	12,500	25,069	27,304	27,304	
5500 FIXED CHARGES	6,987	1,026	250	501	7,516	7,516	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	332,463	339,363	132,597	265,922	279,825	279,825	
4569 ADMINISTRATION	332,463	339,363	132,597	265,922	279,825	279,825	
4582 OTHER EXPENSE							
5000 B.U. TOTAL EXPEND./EXPENS							
5200 SERVICES and CHARGES	13,837	15,687	6,916	13,871	13,871	13,871	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5500 FIXED CHARGES	49,527	50,300	24,676	49,488	51,122	51,122	
5600 DEBT SERVICES	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	63,364	65,987	31,592	63,359	64,993	64,993	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
45 CLEARVIEW-NORTH							
4582 OTHER EXPENSE							
4582 OTHER EXPENSE	63,364	65,987	31,592	63,359	64,993	64,993	
4591 CAPITAL/DEBT APPRO							
5000 B.U. TOTAL EXPEND./EXPENS							
5600 DEBT SERVICES	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	340,694	570,365	58,291	570,365	353,813	353,813	
5000 B.U. TOTAL EXPEND./EXPENS	340,694	570,365	58,291	570,365	353,813	353,813	
4591 CAPITAL/DEBT APPRO	340,694	570,365	58,291	570,365	353,813	353,813	
4599 FINANCING SOURCES/							
4000 B. U. TOTAL REVENUES							
4900 OTHER FINANCING SOURCES	2,401,543-	1,895,421-	0	1,895,421-	1,711,770-	1,711,770-	
4000 B. U. TOTAL REVENUES	2,401,543-	1,895,421-	0	1,895,421-	1,711,770-	1,711,770-	
5000 B.U. TOTAL EXPEND./EXPENS							
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	0	0	0	0	0	0	
4599 FINANCING SOURCES/	2,401,543-	1,895,421-	0	1,895,421-	1,711,770-	1,711,770-	
45 CLEARVIEW-NORTH	1,198,627-	0	374,885	693,903-	0	0	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
46 CLEARVIEW-SOUTH 4602 MEDICAID REVENUE							
4000 B. U. TOTAL REVENUES 4600 REVENUES	2,580,660-	2,625,666-	1,153,195-	2,312,726-	2,545,653-	2,545,653-	
4000 B. U. TOTAL REVENUES	2,580,660-	2,625,666-	1,153,195-	2,312,726-	2,545,653-	2,545,653-	
4602 MEDICAID REVENUE	2,580,660-	2,625,666-	1,153,195-	2,312,726-	2,545,653-	2,545,653-	
4604 PRIVATE PAY REVENUE							
4000 B. U. TOTAL REVENUES 4600 REVENUES	445,755-	470,302-	346,728-	882,108-	699,262-	699,262-	
4000 B. U. TOTAL REVENUES	445,755-	470,302-	346,728-	882,108-	699,262-	699,262-	
4604 PRIVATE PAY REVENUE	445,755-	470,302-	346,728-	882,108-	699,262-	699,262-	
4607 MEDICARE REVENUE							
4000 B. U. TOTAL REVENUES 4600 REVENUES	393,552-	538,867-	261,535-	524,508-	292,402-	292,402-	
4000 B. U. TOTAL REVENUES	393,552-	538,867-	261,535-	524,508-	292,402-	292,402-	
4607 MEDICARE REVENUE	393,552-	538,867-	261,535-	524,508-	292,402-	292,402-	
4619 OTHER REVENUES							
4000 B. U. TOTAL REVENUES 4600 REVENUES 4800 MISCELLANEOUS REVENUES	1,054,666- 0	918,285- 0	639,960- 0	1,283,437- 0	1,002,538- 0	1,002,538- 0	
4000 B. U. TOTAL REVENUES	1,054,666-	918,285-	639,960-	1,283,437-	1,002,538-	1,002,538-	
4619 OTHER REVENUES	1,054,666-	918,285-	639,960-	1,283,437-	1,002,538-	1,002,538-	
4620 NURSING SERVICES							
5000 B.U. TOTAL EXPEND./EXPEN 5100 PERSONAL SERVICES 5200 SERVICES and CHARGES 5300 SUPPLIES and EXPENSES	1,551,189 86,718 144,908	3,371,694 55,743 143,172	1,554,298 18,554 75,132	3,117,138 36,897 152,213	3,336,588 56,362 160,157	3,336,588 56,362 160,157	
5000 B.U. TOTAL EXPEND./EXPEN	1,782,815	3,570,609	1,647,984	3,306,248	3,553,107	3,553,107	
4620 NURSING SERVICES	1,782,815	3,570,609	1,647,984	3,306,248	3,553,107	3,553,107	

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46 CLEARVIEW-SOUTH							
4623 NURSING-2-EAST							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	241,371	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	241,371	0	0	0	0	0	
4623 NURSING-2-EAST	241,371	0	0	0	0	0	
4624 NURSING-2-WEST							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	1,521,070	0	223	447	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	1,521,070	0	223	447	0	0	
4624 NURSING-2-WEST	1,521,070	0	223	447	0	0	
4625 STATE CERTIFIED UN							
4000 B. U. TOTAL REVENUES							
4600 REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	0	0	0	0	0	0	
4625 STATE CERTIFIED UN	0	0	0	0	0	0	
4628 ADULT FAMILY HOME-							
4000 B. U. TOTAL REVENUES							
4600 REVENUES	166,321-	307,506-	165,972-	332,856-	227,098-	227,098-	
4700 INTERGOVERNMENTAL CHARG	27,807-	0	558-	1,119-	83,950-	83,950-	
4000 B. U. TOTAL REVENUES	194,128-	307,506-	166,530-	333,975-	311,048-	311,048-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	205,254	260,463	111,367	223,346	264,719	264,719	
5200 SERVICES and CHARGES	6,659	10,906	2,952	5,920	13,726	13,726	
5300 SUPPLIES and EXPENSES	8,044	19,695	5,337	10,702	14,702	14,702	
5400 INTERDEPARTMENT CHARGES	0	500	0	0	300	300	
5500 FIXED CHARGES	0	0	135	271	279	279	
5000 B.U. TOTAL EXPEND./EXPEN	219,957	291,564	119,791	240,239	293,726	293,726	



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46 CLEARVIEW-SOUTH							
4628 ADULT FAMILY HOME-							
4628 ADULT FAMILY HOME-	25,829	15,942-	46,739-	93,736-	17,322-	17,322-	
4629 ICF/MR UNIT							
4000 B. U. TOTAL REVENUES							
4600 REVENUES	3,469,173-	3,454,756-	1,720,658-	3,450,772-	3,464,420-	3,464,420-	
4000 B. U. TOTAL REVENUES	3,469,173-	3,454,756-	1,720,658-	3,450,772-	3,464,420-	3,464,420-	
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	2,491,493	2,453,578	1,165,619	2,337,639	2,475,125	2,475,125	
5200 SERVICES and CHARGES	10	447	0	0	0	0	
5300 SUPPLIES and EXPENSES	66,930	62,359	30,442	61,049	66,497	66,497	
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	2,558,433	2,516,384	1,196,061	2,398,688	2,541,622	2,541,622	
4629 ICF/MR UNIT	910,740-	938,372-	524,597-	1,052,084-	922,798-	922,798-	
4630 P T/O T THERAPY							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	48,620	50,481	22,707	45,538	51,969	51,969	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	48,620	50,481	22,707	45,538	51,969	51,969	
4630 P T/O T THERAPY	48,620	50,481	22,707	45,538	51,969	51,969	
4632 PHYSICIAN SERVICES							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	43,749	41,387	21,772	43,663	78,616	78,616	
5200 SERVICES AND CHARGES	111,652	98,466	50,848	102,898	69,689	69,689	
5300 SUPPLIES and EXPENSES	4,484	5,605	1,010	2,026	2,086	2,086	
5500 FIXED CHARGES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	159,885	145,458	73,630	148,587	150,391	150,391	
4632 PHYSICIAN SERVICES	159,885	145,458	73,630	148,587	150,391	150,391	
4635 SOCIAL SERVICES							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	114,568	110,644	55,457	111,219	117,299	117,299	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	1,104	1,354	738	1,480	1,524	1,524	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
46 CLEARVIEW-SOUTH							
4635 SOCIAL SERVICES							
5000 B.U. TOTAL EXPEND./EXPEN	115,672	111,998	56,195	112,699	118,823	118,823	
4635 SOCIAL SERVICES	115,672	111,998	56,195	112,699	118,823	118,823	
4638 RECREATION/ACTIVIT							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	271,127	193,032	78,340	157,111	132,842	132,842	
5200 SERVICES and CHARGES	1,169	1,034	755	1,514	1,560	1,560	
5300 SUPPLIES and EXPENSES	1,079	1,318	626	1,255	2,544	2,544	
5000 B.U. TOTAL EXPEND./EXPEN	273,375	195,384	79,721	159,880	136,946	136,946	
4638 RECREATION/ACTIVIT	273,375	195,384	79,721	159,880	136,946	136,946	
4641 DIETARY SERVICES							
5000 B.U. TOTAL EXPEND./EXPEN							
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	831,129	885,689	415,569	833,421	841,756	841,756	
5000 B.U. TOTAL EXPEND./EXPEN	831,129	885,689	415,569	833,421	841,756	841,756	
4641 DIETARY SERVICES	831,129	885,689	415,569	833,421	841,756	841,756	
4644 MAINTENANCE SERVIC							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	274,593	281,265	130,218	261,148	271,466	271,466	
5200 SERVICES and CHARGES	81,894	84,859	45,179	90,606	88,325	88,325	
5300 SUPPLIES and EXPENSES	36,424	33,411	12,837	25,745	26,667	26,667	
5000 B.U. TOTAL EXPEND./EXPEN	392,911	399,535	188,234	377,499	386,458	386,458	
4644 MAINTENANCE SERVIC	392,911	399,535	188,234	377,499	386,458	386,458	
4645 HOUSEKEEPING SERVI							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	230,062	230,441	112,420	225,454	245,794	245,794	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	26,721	30,610	13,829	27,734	28,566	28,566	
5000 B.U. TOTAL EXPEND./EXPEN	256,783	261,051	126,249	253,188	274,360	274,360	
4645 HOUSEKEEPING SERVI	256,783	261,051	126,249	253,188	274,360	274,360	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
-----							
4647 LAUNDRY SERVICES							
5000 B.U. TOTAL EXPEND./EXPEN							
5300 SUPPLIES and EXPENSES	2,894	2,816	946	1,897	1,954	1,954	
5400 INTERDEPARTMENT CHARGES	144,586	168,632	64,602	129,559	130,855	130,855	
5000 B.U. TOTAL EXPEND./EXPEN	147,480	171,448	65,548	131,456	132,809	132,809	
-----							
4647 LAUNDRY SERVICES	147,480	171,448	65,548	131,456	132,809	132,809	
-----							
4653 TRANSPORTATION SER							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	24,962	26,092	12,520	25,111	26,593	26,593	
5200 SERVICES and CHARGES	5,286	5,310	4,085	8,192	8,438	8,438	
5300 SUPPLIES and EXPENSES	177	150	280	562	578	578	
5400 INTERDEPARTMENT CHARGES	13,447	16,579	7,593	15,227	17,105	17,105	
5500 FIXED CHARGES	2,094	2,489	1,195	2,397	2,636	2,636	
5000 B.U. TOTAL EXPEND./EXPEN	45,966	50,620	25,673	51,489	55,350	55,350	
-----							
4653 TRANSPORTATION SER	45,966	50,620	25,673	51,489	55,350	55,350	
-----							
4656 UTILITIES EXPENSE							
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	193,193	179,040	97,051	194,636	234,645	234,645	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	193,193	179,040	97,051	194,636	234,645	234,645	
-----							
4656 UTILITIES EXPENSE	193,193	179,040	97,051	194,636	234,645	234,645	
-----							
4661 FINANCE/EMPLOYEE S							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	237,041	199,023	107,914	216,420	205,554	205,554	
5200 SERVICES and CHARGES	12,933	23,403	8,534	17,117	22,615	22,615	
5300 SUPPLIES and EXPENSES	14,135	17,411	4,537	9,098	11,907	11,907	
5700 GRANTS and CONTRIBUTION	277	534	323	648	667	667	
5000 B.U. TOTAL EXPEND./EXPEN	264,386	240,371	121,308	243,283	240,743	240,743	
-----							
4661 FINANCE/EMPLOYEE S	264,386	240,371	121,308	243,283	240,743	240,743	
-----							
4662 MEDICAL RECORDS							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	33,423	35,000	17,441	34,980	36,760	36,760	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
46 CLEARVIEW-SOUTH							
4662 MEDICAL RECORDS							
5200 SERVICES and CHARGES	0	125	0	0	0	0	
5300 SUPPLIES and EXPENSES	103	195	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	33,526	35,320	17,441	34,980	36,760	36,760	
4662 MEDICAL RECORDS	33,526	35,320	17,441	34,980	36,760	36,760	
4669 ADMINISTRATION							
5000 B.U. TOTAL EXPEND./EXPEN							
5100 PERSONAL SERVICES	265,953	270,939	106,194	212,970	222,292	222,292	
5200 SERVICES and CHARGES	1,378	1,549	934	1,873	1,929	1,929	
5300 SUPPLIES and EXPENSES	15,413	20,042	9,114	18,278	17,329	17,329	
5400 INTERDEPARTMENT CHARGES	25,475	24,494	12,096	24,261	26,513	26,513	
5500 FIXED CHARGES	1,111	680	148	297	1,306	1,306	
5000 B.U. TOTAL EXPEND./EXPEN	309,330	317,704	128,486	257,679	269,369	269,369	
4669 ADMINISTRATION	309,330	317,704	128,486	257,679	269,369	269,369	
4682 OTHER EXPENSES							
5000 B.U. TOTAL EXPEND./EXPEN							
5200 SERVICES and CHARGES	12,887	12,504	6,350	12,735	12,735	12,735	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5500 FIXED CHARGES	42,341	43,084	20,768	41,650	43,284	43,284	
5600 DEBT SERVICES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPEN	55,228	55,588	27,118	54,385	56,019	56,019	
4682 OTHER EXPENSES	55,228	55,588	27,118	54,385	56,019	56,019	
4691 CAPITAL/DEBT APPRO							
5000 B.U. TOTAL EXPEND./EXPEN							
5600 DEBT SERVICES	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	85,468	173,965	12,769	173,965	509,960	509,960	
5000 B.U. TOTAL EXPEND./EXPEN	85,468	173,965	12,769	173,965	509,960	509,960	
4691 CAPITAL/DEBT APPRO	85,468	173,965	12,769	173,965	509,960	509,960	
4699 FINANCING SOURCES/							
4000 B. U. TOTAL REVENUES							
4900 OTHER FINANCING SOURCES	1,518,589-	1,336,827-	0	1,336,827-	1,569,490-	1,569,490-	
4000 B. U. TOTAL REVENUES	1,518,589-	1,336,827-	0	1,336,827-	1,569,490-	1,569,490-	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
-----							
5000 B.U. TOTAL EXPEND./EXPEN							
4699 FINANCING SOURCES/	1,518,589-	1,336,827-		1,336,827-	1,569,490-	1,569,490-	
46 CLEARVIEW-SOUTH	119,925-		133,152	1,106,046-			



# CLEARVIEW LONG TERM CARE AND REHABILITATION FUNDS 645 & 646

## BUSINESS UNIT 4520

### ALZHEIMER'S DISEASE, OTHER DEMENTIAS & MENTAL ILLNESS

Clearview provides specialized programs and a safe environment to persons with Alzheimer's Disease or other dementias, to help manage wandering or other behavioral symptoms. Our Interdisciplinary Team addresses the relationship between the individual's medical needs and behavioral symptoms. It is our goal to assist individuals to maintain their highest functioning and to provide quality to their daily lives.

## BUSINESS UNIT 4620

### NURSING & LONG TERM CARE

Nursing Care is primarily focused on assisting our residents to achieve their highest level of ability. Our dedicated nursing team consists of Certified Nursing Assistants who provide all of the basic cares needed by a resident. The Team Leaders, which may either be a Licensed Practical Nurse or a staff Registered Nurse are mainly responsible for the distribution of medications and performing treatments. Registered Nurses are responsible for the total coordination of care with other disciplines, as well as ongoing assessment of the residents and evaluation of their care.

### REHABILITATION SERVICES

The rehabilitation at Clearview emphasizes education and close communication with the patient, referring physician, the health care team, employee's insurance or managed care representative as appropriate. This system promotes injury management and positive results. Clearview offers Physical Therapy including Neuromuscular Re-education, Balance and Mobility Training, and Wound/Ulcer Treatment; Occupational Therapy including Continence Rehabilitation, Hand Therapy, Neuromuscular Re-education, Environmental Analysis; and Speech Pathology including Speech Rehabilitation, Cognitive/Linguistic Retraining, Dysphagia (Swallowing Therapy).

## BUSINESS UNIT 4525

### CLEARVIEW BEHAVIORAL HEALTH

Clearview Behavioral Health (CBH) provides structured rehabilitative services for persons with a mental illness, developmental disability or brain injury who are experiencing difficulty managing within their "home" settings. CBH is a 10-bed unit offering the security of a locked unit, while providing a homelike environment where individuals receive the services and support necessary for community reintegration.

Specialized, individualized behavior plans are created for helping individuals develop necessary skills to help them attain their highest level of functioning. Goals are set to assist the individuals with medication and behavior management to encourage participation in functional living skills and to establish routines which promote a successful return into their communities.

## BUSINESS UNIT 4527

### CLEARVIEW COMMUNITY GROUP HOME

Our mission is to provide compassionate, individualized care in a home setting. The Clearview Community Group Home accommodates 4 persons who are recovering from a brain injury. The program is designed to help people live in the most community integrated setting that they are able. In some cases help people prepare for more independent community living.

## BUSINESS UNIT 4527

### THE CLEARVIEW BRAIN INJURY CENTER

*"To provide sensitive, individualized, intensive brain injury rehabilitation"*  
The Clearview Brain Injury Center has been in operation since August, 1991 as a specialized, neurobehavioral community re-entry program for individuals sustaining a traumatic brain injury. The Clearview Brain Injury Center (CBIC) accommodates

persons who have acquired a brain injury, impairing their physical functioning and/or cognitive abilities. After nearly two decades of quality individualized brain injury rehabilitation, CBIC continues to strive towards excellence through ongoing program evaluation and education.

CBIC is a 30-bed subacute inpatient rehabilitation program for individuals with a traumatic brain injury. The rehabilitation team is thoughtful and sensitive to individual needs. CBIC provides therapeutic programming Monday through Saturday involving physical, occupational, speech, and recreational therapy. The program's focus is achieving community placement using a participant/family centered and result oriented approach. CBIC also has a follow up procedure upon discharge.

**BUSINESS UNIT 4527**

**TRAILVIEW ADULT FAMILY HOME**

Trailview is a four-bedroom group home operated by the Clearview Community. We are committed to serving persons with developmental disabilities. Our staff provides individualized support to empower residents to take full advantage of community living in Juneau and its neighboring communities.

**BUSINESS UNIT 4629**

**FACILITY SERVING DEVELOPMENTALLY DISABLED (FDD)**

The FDD unit provides an active treatment program for each individual. This program incorporates the teaching, health related and other services, that emphasize the day to day aspects of living. Individuals learn skills and behaviors necessary to function as independently as possible. Within this same program we offer short term rehabilitation placement, in which the goal is to return individuals to previous residence. We believe that through our active treatment program we can enable individuals to increase or maintain their level of independence, encourage personal growth and enrich their lives. As individuals develop independence, opportunities to live within the community are considered.

**COMPLETE LIST OF BUSINESS UNITS**

4502 & 4602	MA Revenue
4504 & 4604	Pvt Pay Revenue
4507 & 4607	MC Revenue
4519 & 4619	Other Revenue
4520 & 4620	Nursing Services
4525	Behavioral Health (CBHF)
4527	CV Community Group Home
4528	Head Injury Unit
4628	Trailview Goup Home
4629	ICF-MR Unit
4630	PT OT Therapy
4531	Voch Rehab
4532 & 4632	Physician Services
4535 & 4635	Social Services
4538 & 4638	Recreation/Activities
4541 & 4641	Dietary
4544 & 4644	Maintenance
4545 & 4645	Housekeeping
4547 & 4647	Laundry
4553 & 4653	Transportation
4556 & 4656	Utilities
4561 & 4661	Finance
4562 & 4662	Medical Records
4569 & 4669	Administration
4581 & 4681	Depreciation
4582 & 4682	Other Expense



## CLEARVIEW LONG TERM CARE AND REHABILITATION

BUDGET ASSUMPTIONS FOR 2009

CENSUS	NURSING HOME: CVN = 73 (7.2 Private Pay/day and .2 MC) PLUS 18 CBIC (2.6 Private Pay) & 8.5 CBH; CVS = 67 (5.7 Private Pay and 6.4 MC) PLUS 51.6 FDD ADULT FAMILY HOMES: CV NORTH = 3.85 CV SOUTH = 3.75
LICENSED BEDS	DECREASED FDD LICENSED BEDS TO 53
WAGES	INCREASE UNION WAGE AND NONUNION WAGE .5% FOR 7/1/08. ALSO INCREASE 3% PLUS 1% OVERTIME FACTOR & STEP INC FOR 2009
WI RETIREMENT	DECREASE TO 10.4% PER INSTRUCTIONS
HEALTH INSURANCE	BUDGETED A 8.52% INCREASE (7.52% PER BUDGET INSTRUCTIONS PLUS 1% FOR COVERAGE CHANGES)
DENTAL INSURANCE	NO INCREASE ANTICIPATED
SUPPLY EXPENSE	BUDGETED A 3% INCREASE; 6% FOR RAW FOOD(AFTER DEDUCTING FOR SR DINING PROGRAM), 4% FOR NOURSHIMENTS AND 6.5% FOR INCONTINENCE SUPPLIES
EQUIPMENT REPAIR	BUDGETED A 3% INCREASE
UTILITIES	BUDGETED A 9.8% INCREASE (AFTER DEDUCTING FOR ELIMINATION OF BDCH LAUNDRY AND SR DINING PROGRAMS)
NATURAL GAS	BUDGETED A 27% INCREASE (AFTER DEDUCTING FOR ELIMINATION OF BDCH LAUNDRY AND SR DINING PROGRAMS)
WORKERS COMP	WORKERS COMP EFFECTIVE RATE 2.441% FOR 2008, PREPAID EXPENSE INCREASED BY \$53,161 (TOTAL IS 4.14% OF WAGES)
PVT PAY RATES	BRAIN INJURY RATES INCREASED APPX. 0.5% \$4.00/DAY AND \$4.00/DAY PRE-PAID; CVN & CVS & FDD INCREASED \$2.00/DAY
MEDICAID RATES	BUDGETED A 0.5% INCREASE OVER 7/1/08 RATES; CBIC MEDICAID RATE SET AT \$720/DAY
MEDICARE RATES	BUDGETED A 0.0% RATE INCREASE
BEHAVIORAL HEALTH	BUDGETED \$3.00 PER DAY RATE INCREASE (1%)
ADULT FAMILY HOME	BUDGETED TRAILVIEW AT \$3.00/DAY INCREASE; CLEARVIEW COMMUNITY GROUP HOME AT \$8.00/DAY INCREASE
OTHER MEALS	NO HUMAN SERVICES MEALS FOR 2009; REMOVED REVENUE, ADJUSTED STAFFING, UTILITIES, AND RAW FOOD
UNIFIED RENT	RENT DECREASED FROM \$172,212 TO \$168,694 FOR 2009
HEAD INJURY	ASSUMED 6,562 BILLABLE DAYS OF WHICH 973 DAYS PRIVATE PAY; \$138,072 ESTIMATED PROFIT FROM PRIVATE PAY
NEW POSITIONS	NO NEW POSITIONS, REVISED POSITONS WITH REDUCTION IN OVERALL STAFF IS ANTICIPATED
PHYSICIAN BILLING	EXPECT TO BILL \$77,966; COST OF PHYSICIAN SERVICES ESTIMATED AT \$197,443
SUPPLEMENTAL PMT	BUDGETED \$23.50 PER RESIDENT DAY BASED ON 2008 MA DAYS & 2009 CENSUS ESTIMATES: \$1.48 MILLION
CONSULTANTS	2% RATE INCREASE FOR TEAM REHAB
TELEPHONE	BUDGETED FOR 0.0% INCREASE
BENEFIT ACCRUALS	BUDGETED \$73,000 FOR ESTIMATED CHANGE IN ACCRUALS
BDCH LAUNDRY	NO BDCH LAUNDRY FOR 2009; REMOVED REVENUE AND ADJUSTED STAFFIING, UTILITIES, AND SUPPLIES

**CLEARVIEW LONG TERM CARE AND REHABILITATION  
2009 CAPITAL BUDGET  
SUMMARY**

**EXPENDITURES THROUGH:**

<u>DEPARTMENT</u>	<u>REQUESTED</u>	<u>ADJUSTED AMT.</u>	<u>BUDGET</u>	<u>PERCENT</u>	<u>Date Purchased</u>	<u>Purchase Amount</u>	<u>Balance</u>
RESIDENT SERVICES	101,275.00	91,000.00	91,000.00	15.15%	-	-	91,000.00
HEAD INJURY UNIT	10,300.00	10,300.00	10,300.00	1.72%	-	-	10,300.00
ADULT FAMILY HOME - NORTH	7,063.00		6,977.00	1.16%	-	-	6,977.00
TRAILVIEW ADULT FAMILY HOME - SOUTH	6,077.00		6,027.00	1.00%	-	-	6,027.00
ICF/MR UNIT	16,326.00	14,679.00	14,679.00	2.44%	-	-	14,679.00
SOCIAL SERVICES	520.00	-	-	0.00%	-	-	-
RECREATION/ACTIVITIES	7,250.00	7,250.00	7,250.00	1.21%	-	-	7,250.00
DIETARY SERVICES	21,200.00	21,200.00	21,200.00	3.53%	-	-	21,200.00
ENVIRONMENTAL SERVICES	353,581.00	352,900.00	352,900.00	58.77%	-	-	352,900.00
CLEARVIEW BEHAVIORAL HEALTH FACILITY	4,000.00	-	4,000.00	0.67%	-	-	4,000.00
ADMINISTRATION	72,910.00	50,000.00	50,000.00	8.33%	-	-	50,000.00
COMPUTER EQUIPMENT	-	36,169.00	36,169.00	6.02%	-	-	36,169.00
<b>SUBTOTAL CAPITAL BUDGET</b>	<b>600,502.00</b>	<b>583,498.00</b>	<b>600,502.00</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>600,502.00</b>
LESS FUNDED BY OPERATING EXPENSE	(18,774.00)		(18,774.00)				(18,774.00)
LESS FUNDED BY IT			(17,955.00)	-	-	-	(17,955.00)
<b>TOTAL CAPITAL BUDGET</b>	<b>581,728.00</b>	<b>583,498.00</b>	<b>563,773.00</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>563,773.00</b>
PLUS 2009 PRE-APPROVED SALES TAX LEVY							
CVN Windows	150,000.00	150,000.00	150,000.00				150,000.00
CVS Roof	150,000.00	150,000.00	150,000.00				150,000.00
CVN Plumbing System Upgrade	50,000.00	50,000.00	-				-
<b>GRAND TOTAL CAPITAL BUDGET</b>	<b>\$ 931,728.00</b>	<b>\$ 933,498.00</b>	<b>\$ 863,773.00</b>	<b>1.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 863,773.00</b>

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
30 HIGHWAY & AIRPORT							
3098 GENERAL HIGHWAY RE							
4000 B. U. TOTAL REVENUES							
4800 MISCELLANEOUS REVENUES	4,563-	3,000-	1,373-	4,100-	3,000-	3,000-	
4000 B. U. TOTAL REVENUES	4,563-	3,000-	1,373-	4,100-	3,000-	3,000-	
3098 GENERAL HIGHWAY RE	4,563-	3,000-	1,373-	4,100-	3,000-	3,000-	
3099 TRANSFER FROM/TO H							
4000 B. U. TOTAL REVENUES							
4900 OTHER FINANCING SOURCES	6,706,382-	9,536,681-	9,536,681-	9,536,681-	8,929,987-	10,429,987-	
4000 B. U. TOTAL REVENUES	6,706,382-	9,536,681-	9,536,681-	9,536,681-	8,929,987-	10,429,987-	
5000 B.U. TOTAL EXPEND./EXPENS							
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	0	0	0	0	0	0	
3099 TRANSFER FROM/TO H	6,706,382-	9,536,681-	9,536,681-	9,536,681-	8,929,987-	10,429,987-	
3111 HIGHWAY ADMINISTRA							
4000 B. U. TOTAL REVENUES							
4300 LICENSES AND PERMITS	12,353-	1,200-	11,176-	12,800-	2,300-	2,300-	
4400 FINES, FORFEITS & PENALT	0	0	0	900-	0	0	
4500 PUBLIC CHARGES FOR SERVI	6,252-	600-	1,519-	1,600-	0	0	
4700 INTERGOVERNMENTAL CHARGE	1,182-	1,000-	0	1,100-	1,100-	1,100-	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	19,787-	2,800-	12,695-	16,400-	3,400-	3,400-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	242,970	282,100	139,359	281,500	292,800	292,800	
5200 SERVICES and CHARGES	719	1,000	324	1,000	1,000	1,000	
5300 SUPPLIES and EXPENSES	25,965	33,700	13,796	33,500	34,500	34,500	
5400 INTERDEPARTMENT CHARGES	201,914	248,400	114,107	231,000	268,400	268,400	
5500 FIXED CHARGES	3,419	5,300	224	3,500	5,300	5,300	
5600 DEBT SERVICES	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	474,987	570,500	267,810	550,500	602,000	602,000	
3111 HIGHWAY ADMINISTRA	455,200	567,700	255,115	534,100	598,600	598,600	
3182 LOCAL BRIDGE AID							
4000 B. U. TOTAL REVENUES							
4900 OTHER FINANCING SOURCES	21,625-	142,076-	142,076-	142,076-	17,860-	17,860-	
4000 B. U. TOTAL REVENUES	21,625-	142,076-	142,076-	142,076-	17,860-	17,860-	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
30 HIGHWAY & AIRPORT							
3182 LOCAL BRIDGE AID							
5000 B.U. TOTAL EXPEND./EXPENS							
5700 GRANTS and CONTRIBUTIONS	21,625	142,076	142,076	142,076	17,860	17,860	
5000 B.U. TOTAL EXPEND./EXPENS	21,625	142,076	142,076	142,076	17,860	17,860	
3182 LOCAL BRIDGE AID	0	0	0	0	0	0	
3191 SUPERVISION							
4000 B. U. TOTAL REVENUES							
4300 LICENSES AND PERMITS	3,600-	1,700-	2,675-	2,700-	2,700-	2,700-	
4500 PUBLIC CHARGES FOR SERVI	0	0	0	0	0	0	
4700 INTERGOVERNMENTAL CHARGE	125,475-	135,800-	69,513-	135,800-	143,700-	143,700-	
4000 B. U. TOTAL REVENUES	129,075-	137,500-	72,188-	138,500-	146,400-	146,400-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	121,521	126,700	68,002	128,000	131,900	131,900	
5300 SUPPLIES and EXPENSES	1,345	800	0	800	1,600	1,600	
5400 INTERDEPARTMENT CHARGES	117,274	129,200	65,037	127,900	141,400	141,400	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	240,140	256,700	133,039	256,700	274,900	274,900	
3191 SUPERVISION	111,065	119,200	60,851	118,200	128,500	128,500	
3192 RADIO EXPENSES							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARGE	3,644-	3,000-	2,697-	2,700-	3,000-	3,000-	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	3,644-	3,000-	2,697-	2,700-	3,000-	3,000-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	27,167	30,800	11,110	30,800	30,800	30,800	
5500 FIXED CHARGES	717	2,100	0	2,100	2,100	2,100	
5000 B.U. TOTAL EXPEND./EXPENS	27,884	32,900	11,110	32,900	32,900	32,900	
3192 RADIO EXPENSES	24,240	29,900	8,413	30,200	29,900	29,900	
3193 GENERAL PUBLIC LIA							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARGE	36,590-	16,000-	10,053-	10,053-	16,000-	16,000-	
4000 B. U. TOTAL REVENUES	36,590-	16,000-	10,053-	10,053-	16,000-	16,000-	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
30 HIGHWAY & AIRPORT							
3193 GENERAL PUBLIC LIA							
5000 B.U. TOTAL EXPEND./EXPENS							
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0	
5500 FIXED CHARGES	30,085	50,100	50,085	50,100	50,100	50,100	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	30,085	50,100	50,085	50,100	50,100	50,100	
3193 GENERAL PUBLIC LIA	6,505-	34,100	40,032	40,047	34,100	34,100	
3211 EMPLOYEE BENEFITS							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	2,324,044	2,566,619	1,175,650	2,578,775	2,697,925	2,697,925	
5200 SERVICES and CHARGES	7,547	3,000	2,105	5,000	5,000	5,000	
5400 INTERDEPARTMENT CHARGES	2,216,337-	2,549,700-	1,208,405-	2,576,900-	2,677,900-	2,677,900-	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	115,254	19,919	30,650-	6,875	25,025	25,025	
3211 EMPLOYEE BENEFITS	115,254	19,919	30,650-	6,875	25,025	25,025	
3221 FIELD SMALL TOOLS							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	11,504	14,000	3,703	14,000	14,000	14,000	
5400 INTERDEPARTMENT CHARGES	33,299-	44,500-	40,259-	44,500-	44,500-	44,500-	
5500 FIXED CHARGES	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	21,795-	30,500-	36,556-	30,500-	30,500-	30,500-	
3221 FIELD SMALL TOOLS	21,795-	30,500-	36,556-	30,500-	30,500-	30,500-	
3231 SHOP OPERATIONS							
4000 B. U. TOTAL REVENUES							
4800 MISCELLANEOUS REVENUES	1,983-	2,000-	6,608-	14,300-	2,000-	2,000-	
4000 B. U. TOTAL REVENUES	1,983-	2,000-	6,608-	14,300-	2,000-	2,000-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	258,312	272,400	136,924	272,400	282,400	282,400	
5400 INTERDEPARTMENT CHARGES	281,681-	287,400-	208,062-	287,400-	297,400-	297,400-	
5500 FIXED CHARGES	18,280	15,000	0	15,000	15,000	15,000	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	5,089-	0	71,138-	0	0	0	
3231 SHOP OPERATIONS	7,072-	2,000-	77,746-	14,300-	2,000-	2,000-	
3232 FUEL HANDLING							

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DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHR 2009	CO BOARD 2009
4000 B. U. TOTAL REVENUES							
4800 MISCELLANEOUS REVENUES	515-	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	515-	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	8,852-	1,700-	9,836-	3,500-	2,500-	2,500-	
5500 FIXED CHARGES	27,512	18,700	149	20,500	20,500	20,500	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	18,660	17,000	9,687-	17,000	18,000	18,000	
3232 FUEL HANDLING	18,145	17,000	9,687-	17,000	18,000	18,000	
3241 MACHINERY OPERATIO							
4000 B. U. TOTAL REVENUES							
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	280,586	309,000	192,853	325,000	329,000	329,000	
5300 SUPPLIES and EXPENSES	1,100,376	1,008,000	761,672	1,403,700	915,000	915,000	
5400 INTERDEPARTMENT CHARGES	2,298,135-	2,185,300-	1,493,860-	2,594,100-	2,110,000-	2,110,000-	
5500 FIXED CHARGES	839,596	868,300	65,329	865,400	866,000	866,000	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	77,577-	0	474,006-	0	0	0	
3241 MACHINERY OPERATIO	77,577-	0	474,006-	0	0	0	
3271 BUILDINGS & GROUND							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARGE	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	74,511	84,600	37,757	84,600	87,300	87,300	
5200 SERVICES AND CHARGES	141,723	184,100	91,312	183,000	196,300	196,300	
5400 INTERDEPARTMENT CHARGES	362,111-	479,200-	188,078-	476,700-	492,900-	492,900-	
5500 FIXED CHARGES	145,877	210,500	5,432	209,100	209,300	209,300	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	0	0	53,577-	0	0	0	
3271 BUILDINGS & GROUND	0	0	53,577-	0	0	0	
3281 CAPITAL ASSET ACQU							
4000 B. U. TOTAL REVENUES							

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
30 HIGHWAY & AIRPORT							
3281 CAPITAL ASSET ACQU							
4800 MISCELLANEOUS REVENUES	0	40,000-	3,065-	40,000-	65,000-	65,000-	
4900 OTHER FINANCING SOURCES	0	192,500-	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	232,500-	3,065-	40,000-	65,000-	65,000-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	126,843	67,000	42,784	134,000	137,900	137,900	
5400 INTERDEPARTMENT CHARGES	126,843-	1,998,700	1,166,665	1,931,700	1,484,300	1,484,300	
5500 FIXED CHARGES	0	0	0	0	0	0	
5600 DEBT SERVICES	0	0	0	0	0	0	
5800 CAPITAL OUTLAY	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	0	2,065,700	1,209,449	2,065,700	1,622,200	1,622,200	
3281 CAPITAL ASSET ACQU	0	1,833,200	1,206,384	2,025,700	1,557,200	1,557,200	
3282 MATERIAL HANDLING							
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	0	0	14,125	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	0	0	14,125	0	0	0	
3282 MATERIAL HANDLING	0	0	14,125	0	0	0	
3311 CTHS MAINTENANCE							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVENU	2,331,176-	2,325,400-	1,181,500-	2,513,000-	2,378,000-	2,378,000-	
4300 LICENSES AND PERMITS	2,890-	24,000-	3,585-	15,000-	15,000-	15,000-	
4500 PUBLIC CHARGES FOR SERVI	25,280-	15,000-	0	15,000-	15,000-	15,000-	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	2,359,346-	2,364,400-	1,185,085-	2,543,000-	2,408,000-	2,408,000-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	671,785	924,500	411,702	931,200	946,000	946,000	
5200 SERVICES and CHARGES	0	0	0	0	2,500	2,500	
5300 SUPPLIES and EXPENSES	2,315,114	2,680,000	1,162,284	2,673,300	2,801,000	2,801,000	
5700 GRANTS and CONTRIBUTIONS	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	2,986,899	3,604,500	1,573,986	3,604,500	3,749,500	3,749,500	
3311 CTHS MAINTENANCE	627,553	1,240,100	388,901	1,061,500	1,341,500	1,341,500	
3312 CTHS SNOW & ICE CO							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVENU	0	0	0	0	0	0	
4700 INTERGOVERNMENTAL CHARGE	6,139-	2,000-	5,090-	5,100-	2,500-	2,500-	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHR 2009	CO BOARD 2009
30 HIGHWAY & AIRPORT							
3312 CTHS SNOW & ICE CO							
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	6,139-	2,000-	5,090-	5,100-	2,500-	2,500-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	312,234	190,000	251,224	330,000	250,000	250,000	
5300 SUPPLIES and EXPENSES	1,456,801	907,400	1,317,523	1,737,400	1,047,400	1,047,400	
5500 FIXED CHARGES	2,530	2,600	0	2,600	2,600	2,600	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	1,771,565	1,100,000	1,568,747	2,070,000	1,300,000	1,300,000	
3312 CTHS SNOW & ICE CO	1,765,426	1,098,000	1,563,657	2,064,900	1,297,500	1,297,500	
3313 CTHS ROAD CONSTRUC							
4000 B. U. TOTAL REVENUES							
4100 TAXES	2,000,000-	0	0	0	0	0	
4200 INTERGOVERNMENTAL REVENU	779,915-	298,500-	228,000	71,000-	292,000-	292,000-	
4500 PUBLIC CHARGES FOR SERVI	27,722-	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4900 OTHER FINANCING SOURCES	0	830,000-	0	0	1,045,000-	1,045,000-	
4000 B. U. TOTAL REVENUES	2,807,637-	1,128,500-	228,000	71,000-	1,337,000-	1,337,000-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	645,255	523,100	129,384	523,100	440,000	440,000	
5200 SERVICES and CHARGES	9,845	12,000	8,372	12,000	12,000	12,000	
5300 SUPPLIES and EXPENSES	6,758	11,100	234	10,100	10,100	10,100	
5400 INTERDEPARTMENT CHARGES	5,023,732	4,944,862	562,954	3,900,862	4,485,662	5,985,662	
5500 FIXED CHARGES	4,908	5,500	0	5,500	5,500	5,500	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	5,690,498	5,496,562	700,944	4,451,562	4,953,262	6,453,262	
3313 CTHS ROAD CONSTRUC	2,882,861	4,368,062	928,944	4,380,562	3,616,262	5,116,262	
3314 CTHS BRIDGE CONSTR							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVENU	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERVI	0	0	0	0	0	0	
4800 MISCELLANEOUS REVENUES	0	0	0	0	0	0	
4900 OTHER FINANCING SOURCES	0	280,000-	0	0	339,850-	339,850-	
4000 B. U. TOTAL REVENUES	0	280,000-	0	0	339,850-	339,850-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	12,024	19,000	1,190	1,200	19,600	19,600	
5400 INTERDEPARTMENT CHARGES	59,311-	368,000	30,934	46,000	427,250	427,250	
5500 FIXED CHARGES	0	0	0	0	0	0	



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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHR 2009	CO BOARD 2009
30 HIGHWAY & AIRPORT							
3314 CTHS BRIDGE CONSTR							
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	47,287-	387,000	32,124	47,200	446,850	446,850	
3314 CTHS BRIDGE CONSTR	47,287-	107,000	32,124	47,200	107,000	107,000	
3321 STHS MAINTENANCE							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARGE	2,401,189-	1,772,000-	1,742,303-	2,083,300-	2,124,100-	2,124,100-	
4000 B. U. TOTAL REVENUES	2,401,189-	1,772,000-	1,742,303-	2,083,300-	2,124,100-	2,124,100-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	556,218	507,300	392,664	507,300	555,100	555,100	
5200 SERVICES and CHARGES	1,764	1,900	0	1,900	2,200	2,200	
5300 SUPPLIES and EXPENSES	16,762	10,000	0	10,000	15,000	15,000	
5400 INTERDEPARTMENT CHARGES	1,739,115	1,258,400	1,195,352	1,538,400	1,610,300	1,610,300	
5500 FIXED CHARGES	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	2,313,859	1,777,600	1,588,016	2,057,600	2,182,600	2,182,600	
3321 STHS MAINTENANCE	87,330-	5,600	154,287-	25,700-	58,500	58,500	
3322 STHS ROAD/BRIDGE C							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARGE	4,182-	0	39,337-	39,700-	0	0	
4000 B. U. TOTAL REVENUES	4,182-	0	39,337-	39,700-	0	0	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	1,138	0	10,388	10,500	0	0	
5400 IMTERDEPARTMENT CHARGES	2,864	0	27,255	27,500	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	4,002	0	37,643	38,000	0	0	
3322 STHS ROAD/BRIDGE C	180-	0	1,694-	1,700-	0	0	
3328 STHS OTHER							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARGE	23,612-	0	25,585-	25,800-	0	0	
4000 B. U. TOTAL REVENUES	23,612-	0	25,585-	25,800-	0	0	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	7,101	0	7,899	8,000	0	0	
5400 IMTERDEPARTMENT CHARGES	15,494	0	16,584	16,700	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	

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30 HIGHWAY & AIRPORT 3328 STHS OTHER							
5000 B.U. TOTAL EXPEND./EXPENS	22,595	0	24,483	24,700	0	0	
3328 STHS OTHER	1,017-	0	1,102-	1,100-	0	0	
3331 LOCAL DISTRICT ROA							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARGE	708,406-	454,200-	332,618-	595,700-	682,400-	682,400-	
4000 B. U. TOTAL REVENUES	708,406-	454,200-	332,618-	595,700-	682,400-	682,400-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	38,046	35,500	22,621	35,200	41,000	41,000	
5400 INTERDEPARTMENT CHARGES	639,684	399,100	295,689	534,800	612,000	612,000	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	677,730	434,600	318,310	570,000	653,000	653,000	
3331 LOCAL DISTRICT ROA	30,676-	19,600-	14,308-	25,700-	29,400-	29,400-	
3332 LOCAL GOV'T BRIDGE							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARGE	258,626	15,700-	8,331-	15,700-	31,400-	31,400-	
4000 B. U. TOTAL REVENUES	258,626	15,700-	8,331-	15,700-	31,400-	31,400-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	4,851	2,000	1,212	2,000	4,000	4,000	
5400 INTERDEPARTMENT CHARGES	80,067-	13,000	6,761	13,000	26,000	26,000	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	75,216-	15,000	7,973	15,000	30,000	30,000	
3332 LOCAL GOV'T BRIDGE	183,410	700-	358-	700-	1,400-	1,400-	
3411 COUNTY DEPARTMENTS							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARGE	313,786-	281,900-	216,434-	320,700-	334,900-	334,900-	
4000 B. U. TOTAL REVENUES	313,786-	281,900-	216,434-	320,700-	334,900-	334,900-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	5,034	17,000	4,155	5,700	6,000	6,000	
5400 INTERDEPARTMENT CHARGES	308,751	264,900	212,279	315,000	328,900	328,900	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	313,785	281,900	216,434	320,700	334,900	334,900	
3411 COUNTY DEPARTMENTS	1-	0	0	0	0	0	

DODGE COUNTY, WISCONSIN  
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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
3461 OTHER GOVERNMENT S							
4000 B. U. TOTAL REVENUES							
4700 INTERGOVERNMENTAL CHARGE	110,885-	26,200-	24,177-	38,600-	41,300-	41,300-	
4000 B. U. TOTAL REVENUES	110,885-	26,200-	24,177-	38,600-	41,300-	41,300-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	15,462	4,000	1,106	4,000	4,200	4,200	
5400 INTERDEPARTMENT CHARGES	91,909	21,000	21,824	32,900	35,300	35,300	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	107,371	25,000	22,930	36,900	39,500	39,500	
3461 OTHER GOVERNMENT S	3,514-	1,200-	1,247-	1,700-	1,800-	1,800-	
3511 AIRPORT							
4000 B. U. TOTAL REVENUES							
4200 INTERGOVERNMENTAL REVENU	0	0	0	0	0	0	
4500 PUBLIC CHARGES FOR SERVI	65,889-	66,200-	30,061-	64,200-	65,200-	65,200-	
4000 B. U. TOTAL REVENUES	65,889-	66,200-	30,061-	64,200-	65,200-	65,200-	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	15,949	17,600	6,506	17,600	18,200	18,200	
5200 SERVICES and CHARGES	41,882	44,500	21,198	49,600	73,100	73,100	
5300 SUPPLIES and EXPENSES	417	600	370	600	600	600	
5400 INTERDEPARTMENT CHARGES	88,947	70,800	59,775	79,700	86,200	86,200	
5500 FIXED CHARGES	72,461	86,600	4,868	72,800	73,100	73,100	
5700 GRANTS and CONTRIBUTIONS	0	0	0	0	0	0	
5900 OTHER FINANCING USES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	219,656	220,100	92,717	220,300	251,200	251,200	
3511 AIRPORT	153,767	153,900	62,656	156,100	186,000	186,000	
3591 HISTORICAL BRIDGE							
4000 B. U. TOTAL REVENUES							
4900 OTHER FINANCING SOURCES	0	0	0	0	0	0	
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS							
5100 PERSONAL SERVICES	0	0	0	0	0	0	
5200 SERVICES and CHARGES	0	0	0	0	0	0	
5400 INTERDEPARTMENT CHARGES	13,811	0	0	0	0	0	
5500 FIXED CHARGES	0	0	0	0	0	0	
5700 GRANTS and CONTRIBUTIONS	0	0	0	0	0	0	
5000 B.U. TOTAL EXPEND./EXPENS	13,811	0	0	0	0	0	
3591 HISTORICAL BRIDGE	13,811	0	0	0	0	0	

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Description	ACTUALS 2007	ADOPTED 2008	6 MO. ACT. 2008	ESTIMATED 2008	PRELIMINRY 2009	CO BD CHRM 2009	CO BOARD 2009
30 HIGHWAY & AIRPORT	643,167-	0	5,832,070-	840,203	0	0	

DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
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Run 9-4-08

The formation of what is now the Dodge County Highway Commission had its beginning somewhere in the mid to later 1800's. It has evolved from that point to an operation that today employs 83 workers and has an operating budget of approximately 16.4 million dollars.

In the early years of the Commission, almost all of the operations were handled out of the Juneau location. However, with the increased number of motor vehicles using the highways in the 1930's and 1940's, the Commission began to construct and purchase outlying shops to better serve the traveling public, especially in the winter. The primary operations of the Commission are still centered in Juneau with outlying shops located in Mayville, Reeseville, Neosho, and Town of Trenton.

The Commission maintains 539.07 miles (1,078.14 lane miles) of county trunk highways, 226.3 miles (574.4 lane miles) of state trunk and U.S. highways, and approximately 124 miles (248 lane miles) of town roads and village streets within Dodge County. The Commission is reimbursed for all work performed on roads other than county trunk highways.

The policy-making body for the Commission is the Highway Committee. The Committee consists of five County Board Members elected for a two-year term by the County Board of Supervisors. The current members are Harold Johnson,

Chester Caine, Randy Grebel, Jeffrey C. Schmitt, and Ed Qualmann. The powers and duties of the Dodge County Highway Committee are set forth in Section 83.015 and defined in Section 83.018 of the Wisconsin State Statutes.

The administration and implementation of the departmental policies is the responsibility of the Highway Commissioner, Brian Field, with assistance from the administrative staff. The Highway Commissioner reports to the Highway Committee and is also charged with certain duties as directed by Wisconsin Statutes Section 83.01.

The Commission also has the responsibility for the administration and maintenance of the Dodge County Airport.

Dodge County has long been recognized as having one of the best county trunk highway systems in the State of Wisconsin and certainly much credit must go to past County Boards, Highway Committees, and Highway Commissioners for their foresight in building this highway system. With the rural orientation of Dodge County, there is no doubt that highways are going to continue to be the prime mover of people and goods. In light of this, the Highway Commission is going to continue to be one of the most vital segments of county operations.

DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
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Run 8-28-08

HIGHWAY COMMISSIONER

Assistant Highway Commissioner

<u>Patrol Superintendents (2)</u>	<u>Shop Superintendent</u>	<u>Engineering &amp; Survey</u>	<u>Construction Crew</u>	<u>Office Manager</u>
Maintenance – State	2 Stockroom Clerks	3 Engineering Technicians	2 Foremen	2 Account Clerk II
10 State Patrolmen	1 Timekeeper and Records Clerk		9 Construction Equip. Operators	
5 State Patrol Helpers	1 Fuel Truck Operator			
	6 Mechanics			
Maintenance - County	2 Welders			
12 County Patrolmen	1 Shop and Grounds Custodian			
Sign Crew				
2 General County Signing				
General Maintenance – County & State				
2 General Foremen				
12 General Maintenance Personnel				
Centerline Paint Crew				
1 Paint Crew Foreman				
1 Painting Operator				
Bridge Crew				
1 Foreman				
2 General Bridge Construction and Repair				

83 Total Highway Commission Personnel

DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
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Run 9-4-08

SALE OF SALVAGE AND WASTE PRODUCTS  
BU 3098

	<u>2008</u>	<u>2009</u>	
Used Metal Culverts	<u>&lt;3,000&gt;</u>	<u>&lt;3,000&gt;</u>	These revenues represents the sale of residual materials.
Revenues	<u>&lt;3,000&gt;</u>	<u>&lt;3,000&gt;</u>	

GENERAL FUND TRANSFER (TAX LEVY)  
BU 3099

	<u>2008</u>	<u>2009</u>	
Requested Tax Levy	<u>&lt;6,034,925&gt;</u>	<u>&lt;8,063,987&gt;</u>	These revenues are the Highway Commission's share of the Dodge County tax levy.
Sales Tax Allocation	<u>&lt;2,972,694&gt;</u>	<u>&lt;2,366,000&gt;</u>	Resolution 08-34 (July 22, 2008) Pulverize and reblacktop county roads. (Memo entry to BU 3313, page 730-17).
Revenues	<u>&lt;9,007,619&gt;</u>	<u>&lt;10,429,987&gt;</u>	

DODGE COUNTY HIGHWAY COMMISSION  
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HIGHWAY ADMINISTRATION  
BU 3111

	<u>2008</u>	<u>2009</u>
Utility Accommodation Fees	<850>	<1,800>
Moving Permits	<350>	<500>
Cost Recoupment	<600>	0
State Reimbursement	<1,000>	<1,100>
Revenues	<u>&lt;2,800&gt;</u>	<u>&lt;3,400&gt;</u>

These revenues offset the expense of administrative personnel work to process and follow up on utility and moving permits and the state reimbursement for employee drug/alcohol testing.

Salaries	265,000	275,500
Commissioner & Assistant		
Mtg. Expense and Car	21,500	34,500
Benefits	198,800	206,600
Committee	23,200	23,100
Registration/Membership Dues	3,200	3,900
Bldgs. & Grounds Allocation	25,000	25,000
Employee Testing	3,000	3,200
Computer Services & Supplies	3,700	2,800
Supplies/Small Equipment	16,100	16,200
Mail & Printing	5,700	5,900
Employee Bond Insurance	300	300
Depreciation (Office equip. & Commissioner's car)	5,000	5,000
Capital Lease Interest	0	0
Expenses	<u>570,500</u>	<u>602,000</u>

This business unit shows a breakdown of the expenses necessary for the day to day operation of the Department including the salaries of the commissioner, assistant commissioner, office manager, two office personnel, and committee expenses.

This business unit includes costs for the activities that support the other major performance areas by providing an organizational structure and related support services. These support services include: budgeting, accounting, personnel, data processing systems and operations, general administration, purchasing, printing and duplicating services, word processing, legal advisory services, management analysis, policy research, and public information.

Requested Levy	<u>567,700</u>	<u>598,600</u>
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DODGE COUNTY HIGHWAY COMMISSION  
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Run 8-28-08

LOCAL BRIDGE AID (CAB'S)  
BU 3182

	<u>2008</u>	<u>2009</u>
Operating Transfer	<u>&lt;211,900&gt;</u>	<u>&lt;17,860&gt;</u>
Revenues	<u>&lt;211,900&gt;</u>	<u>&lt;17,860&gt;</u>
Matching Grant Contribution	<u>211,900</u>	<u>17,860</u>
Expenses	<u>211,900</u>	<u>17,860</u>
Requested Levy	<u>0</u>	<u>0</u>

Dodge County is one of several county governments in Wisconsin which offer bridge financial aids to the town governments within the county under authority of State Statute 82.08. The purpose of this statute is to allow counties to provide financial assistance to local units of government for maintaining and improving their bridges. This represents the amount to be reimbursed to the towns for CAB's completed in the previous year.

The Highway Commission charges, and townships pay for, all costs on CAB's (county aid bridges). This amount represents 50% of the total CAB cost to be reimbursed to townships based on the prior year's actual costs.

This cost is distributed as a levy against all participating townships.

A separate resolution is presented to the County Board in November.

DODGE COUNTY HIGHWAY COMMISSION  
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SUPERVISION  
BU 3191

	<u>2008</u>	<u>2009</u>
Utility Accommodation Fees	<1,700>	<2,700>
State Reimbursement	<130,000>	<137,500>
Records and Reports	<5,800>	<6,200>
Revenues	<u>&lt;137,500&gt;</u>	<u>&lt;146,400&gt;</u>

These revenues offset the expense of Patrol Superintendents' review of utility work (fees were established in FY 2000) and also represent the state reimbursement for 50% of supervision costs for the current year plus 4.5% administrative fee.

Patrol Superintendent Salaries	126,700	131,900
Employee Benefits	95,000	99,000
Car	32,000	40,000
Travel	800	1,600
Telephone	2,200	2,400
Expenses	<u>256,700</u>	<u>274,900</u>

This business unit includes costs for the supervision provided by the two patrol superintendents.

Expenses associated with patrol superintendents, including salaries, employment benefits, travel, and training are charged to this business unit. Counties may recover a negotiated portion of these costs from the state, in that these costs typically relate to all projects undertaken by the county highway department.

Requested Levy	<u>119,200</u>	<u>128,500</u>
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DODGE COUNTY HIGHWAY COMMISSION  
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Run 8-28-08

RADIO  
BU 3192

	<u>2008</u>	<u>2009</u>
State Reimbursement	<u>&lt;3,000&gt;</u>	<u>&lt;3,000&gt;</u>
Revenues	<u>&lt;3,000&gt;</u>	<u>&lt;3,000&gt;</u>
Replacement Radio Equip.	15,300	15,300
County Radio Maintenance	10,500	10,500
Materials & Supplies	2,000	2,000
Depreciation	2,000	2,000
Insurance	100	100
Bldg. & Grounds Allocation	3,000	3,000
Expenses	<u>32,900</u>	<u>32,900</u>

These revenues represent the state reimbursement for radio costs based on the prior two (2) years actual expenses. The reimbursement is received in January.

This business unit reflects the costs for maintenance and repair of the department's radio system, depreciation, and a building allocation.

Requested Levy	<u>29,900</u>	<u>29,900</u>
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DODGE COUNTY HIGHWAY COMMISSION  
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GENERAL PUBLIC LIABILITY INSURANCE  
BU 3193

	<u>2008</u>	<u>2009</u>	
State Reimbursement	<u>&lt;16,000&gt;</u>	<u>&lt;16,000&gt;</u>	These revenues represent the state reimbursement for GPL insurance cost based on the prior two (2) years actual expenses. The reimbursement is received in January.
Revenues	<u>&lt;16,000&gt;</u>	<u>&lt;16,000&gt;</u>	

Insurance			The annual premium for GPL is recorded in this account.
	<u>50,100</u>	<u>50,100</u>	
Expense	<u>50,100</u>	<u>50,100</u>	

Requested Levy	<u>34,100</u>	<u>34,100</u>	
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DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
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EMPLOYEE BENEFITS  
BU 3211

	<u>2008</u>	<u>2009</u>
Accrued Vacation/Sick Leave	19,919	25,025
Expenses	19,919	25,025

The balance in this business unit reflects the annual increase in accrued vacation and sick leave.

Employee fringe benefits and employment taxes for all highway department employees are charged to this business unit. The cost of time off with pay resulting from sick leave and vacation time and the costs for retirement, social security (county's share), health insurance, and similar items are included in this cost pool. These costs are to be allocated on the basis of salary and wage distributions using a single percentage rate.

FIELD SMALL TOOLS  
BU 3221

	<u>2008</u>	<u>2009</u>
	<30,500>	<30,500>

Costs associated with field small tools, that cannot be directly attributed to programs and/or projects are distributed annually and uniformly, to all pertinent projects.

"Field Small Tools" is defined as any item purchased or built for use on multiple field projects and which costs less than \$5,000.

DODGE COUNTY HIGHWAY COMMISSION  
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SHOP OPERATIONS

BU 3231

(Total costs are allocated to BU 3241 - Machinery Operations)

	<u>2008</u>	<u>2009</u>
Scrap Revenue	<u>&lt;2,000&gt;</u>	<u>&lt;2,000&gt;</u>
Revenues	<u>&lt;2,000&gt;</u>	<u>&lt;2,000&gt;</u>
Salaries	270,100	280,100
Travel	2,300	2,300
Benefits	202,800	215,200
Machinery/Equipment	3,200	3,900
Materials/Supplies	83,800	96,800
Shop Equipment	20,000	20,000
Depreciation	15,000	15,000
Allocations	<u>&lt;577,200&gt;</u>	<u>&lt;633,300&gt;</u>
Expenses	<u>0</u>	<u>0</u>
Net	<u>&lt;2,000&gt;</u>	<u>&lt;2,000&gt;</u>

These revenues represent the sale of residual materials.

This business unit is debited with all expenses of operating the highway shop, exclusive of direct labor hours or materials charged to specific work orders, and storage space allocated to outside users. These costs are allocated on the basis of machinery revenues (credits for allocations). The allocation is made annually based on final costs of providing shop operations.

DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

FUEL HANDLING  
BU 3232

	<u>2008</u>	<u>2009</u>
Salaries	21,000	22,000
Computer Services & Supplies	1,000	1,000
Benefits	15,800	16,500
Equipment	300	300
Materials & Supplies	6,000	9,000
Shop Allocation (overhead)	1,000	0
Insurance	700	700
Depreciation	18,000	19,800
Handling Fees	<46,800>	<51,300>
	<u>17,000</u>	<u>18,000</u>

The balance of this business unit reflects the cost of fuel handling for other county departments.

This business unit is debited with the costs of handling and dispensing fuel. Costs charged here include depreciation on fuel storage facilities, bulk equipment, and pumps. Also included are the expenses of handling the fuel such as labor and equipment rental for fuel delivery, and equipment maintenance used in fuel handling.

MACHINERY OPERATIONS  
BU 3241

	<u>2008</u>	<u>2009</u>
Salaries	309,000	329,000
Benefits	231,800	246,800
Fuels/Lubricants/Tires/Batteries	470,000	430,000
Parts/Snow Blades-Shoes	538,000	485,000
Service Vehicles	15,000	21,000
Shop Allocation (overhead)	511,800	550,900
Insurance	68,300	66,000
Depreciation	800,000	800,000
Machinery Rental Revenue	<2,943,900>	<2,928,700>
	<u>0</u>	<u>0</u>

This business unit reflects the net overall operation of machinery less the cost of buildings and shop operations. This account is dependent upon the machinery rental rates negotiated between WCHA and WisDOT and the hours of operation of department equipment.

This cost pool collects all expenses of operating equipment and allocates these costs using a standard cost approach. The definition of "classified equipment" and the establishment of the standard cost, which is the statewide machinery rental rate, is determined annually by the statutory committee created for this purpose.

DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

STORAGE BUILDING OPERATIONS

BU 3271

(Total costs are allocated to: BU 3111 – Administration, BU 3192 – Radio Expenses,  
BU 3231 – Shop Operations, BU 3311 – CTH Maintenance, and BU 3321 – STH Maintenance)

	<u>2008</u>	<u>2009</u>
State Reimbursement (Billed in BU 3321)	<0>	<0>
Revenues	<0>	<0>
Salaries	84,600	87,300
Environmental Engineering	2,500	1,500
Water Utilities	4,400	3,900
Electric Utilities	50,200	55,800
Sewer Utilities	3,000	2,800
Natural Gas Utilities	104,400	113,000
Telephone Utilities	8,900	8,000
Bldg Mtce./Cleaning Service	18,000	18,000
Employee Benefits	63,800	65,600
Machinery/Equipment	21,700	21,700
Materials/Supplies	44,600	44,600
Shop Equipment	15,000	15,000
Building Allocations	<606,600>	<616,500>
Salt Shed Allocation	<25,000>	<30,000>
Depreciation	203,000	203,000
Insurance	7,500	6,300
Expenses	0	0
Net	0	0

These revenues represent the state reimbursement for storage building costs. The formula for recovering the storage costs allocates these costs between the share for State Highway Maintenance services and all other uses.

All expenses of operating and maintaining highway buildings and facilities are recorded in these accounts. Included are highway buildings used for equipment and material storage, offices, and machinery repair. Also included are parking lots, lighting, fences, and other facilities needed for highway operations.



**DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET**

Run 8-28-08

ACQUISITION OF CAPITAL ASSETS  
BU 3281

TPC = Total Project Cost  
 RL = Requested Levy  
 FBA = Fund Balance Applied  
 RSTA = Requested Sales Tax Allocation  
 FSTV = Federal/State/Village/Township Participation

	<u>2008</u>	<u>2009</u>
Auction Revenue	<40,000>	<65,000>
Fund Balance Applied	<192,500>	<0>
Revenues	<u>&lt;232,500&gt;</u>	<u>&lt;65,000&gt;</u>
Salaries	67,000	137,900
Employee Benefits	50,000	103,400
Machinery & Equipment	5,000	30,000
Materials/Supplies	2,583,700	1,983,900
*Trade In Values	*<640,000>	*<633,000>
Expenses	<u>2,065,700</u>	<u>1,622,200</u>
RL(Requested Levy)	1,723,200	1,557,200
RSTA (Sales Tax Allocation)	110,000	0
Net Request	<u>1,833,200</u>	<u>1,557,200</u>

These revenues are anticipated from the sales of equipment at the annual auction held in September. The fund balance applied represents funds budgeted in prior years but not yet expended.

This business unit reflects the cost of purchases that exceed \$5,000 and major repairs that equal or exceed 25% of the gross capitalized cost of the asset. It is important to sustain at least a modest program of updating equipment so the department is not faced with very large expenditures in future years. Actual budget year equipment purchases, setup materials, repairs, and improvements which may be considered are listed as follows:

<u>Equipment</u>		
1. Three patrol trucks	600,000	
2. 70,000 lb. hydraulic excavator	302,500	
3. Wheel excavator	250,000	
4. 40,000 lb. wheel loader	275,000	
5. 28,000 lb. wheel loader	185,000	
6. New sign/drill/derrick truck	200,000	
7. Two mower tractors w/cabs	150,000	
8. Supervisor vehicle	30,000	
9. Used rough-terrain material handler	<u>27,700</u>	2,020,200
<u>Equipment – Major Repairs</u>		75,000
<u>Buildings &amp; Grounds</u>		
1. Re-roof Neosho shop building	10,000	
2. Juneau facility improvement program	<u>150,000</u>	160,000
Total Expenses before *trade in values applied		<u>2,255,200</u>

The acquisition and/or production costs of fixed assets or materials are debited to the appropriate cost pool. These cost pools are established to accumulate the costs for such items while preserving the integrity of the line items of expense and budgetary controls. Upon completion, fixed assets are transferred to the appropriate asset account at year end.

DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

MATERIAL HANDLING PRODUCTION

BU 3282

(Total costs are closed to Shop Operations)

<u>2008</u>	<u>2009</u>
<u>0</u>	<u>0</u>

This business unit reflects all the costs of repairing "unclassified" tools and equipment. These costs cannot be directly assigned to a specific piece of equipment.

**DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET**

Run 8-28-08

**CTH MAINTENANCE  
BU 3311**

	<u>2008</u>	<u>2009</u>
Transportation Aids (GTA)	<2,325,400>	<2,378,000>
CTH Access Permits	<24,000>	<15,000>
 Reimbursement Agreement	<15,000>	<15,000>
Revenues	<2,364,400>	<2,408,000>
 Salaries	924,500	946,000
Employee Schools (supplies only)	1,700	4,000
Employee Benefits	693,500	709,700
Field Small Tools	48,500	45,000
Machinery & Equipment	822,400	846,300
Materials & Supplies	965,900	1,040,600
Storage Building Allocation	150,000	160,000
<u>Cost Recovery:</u>		
Asphalt Loading	<500>	<600>
Gravel Loading	<500>	<500>
Sign Preparation	<1,000>	<1,000>
Expenses	3,604,500	3,749,500
 Requested Levy	1,240,100	1,341,500

This revenue is Dodge County's share of the state transportation fund. (Primarily fuel taxes and vehicle registration fees.)

Reimbursement from Veolia per agreement effective 2005.

The county trunk highway program includes the work necessary to maintain roadways, structures, and other trunk highway facilities. The work is performed by the employees of the county with selected major work performed by private contractors.

		<u>311 West Side</u>	<u>312 East Side</u>	
311/	General Maintenance			
312	001 Paving/Spot Repair (hand work)	262,000	199,500	461,500
	002 Crack Seal/Fill	100,000	100,000	200,000
	008 Paver Patch	368,200	341,500	709,700
	021 Shoulder/Grade	184,100	210,000	394,100
	032 Traffic Control	20,000	20,000	40,000
	033 Surveillance	162,000	165,000	327,000
	041 Mowing	60,000	70,000	130,000
	042 Litter Pick Up	36,000	50,000	86,000
	043 Trees & Brush	45,000	60,000	105,000
	052 Drain-Mtce. Roadside	200,000	200,000	400,000
	055 Safety Appurt.-Mtce.	12,000	12,000	24,000
	056 Driveways	0	0	0
	113 Bldg. Allocation	80,000	80,000	160,000
	Subtotal	1,529,300	1,508,000	3,037,300
313	Employee Schools			48,800
314	Road Register (Engineer)			18,600
315	Pavement Marking			151,400
316	Bridge Inspection (even years)			4,000
318	Signing			187,800
321/	West Side Sealcoat			151,500
322	East Side Sealcoat			152,200
111	Cost Recovery			<2,100>
				3,749,500

DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

CTH SNOW/ICE CONTROL  
BU 3312

	<u>2008</u>	<u>2009</u>
Salt Storage Reimbursement	<2,000>	<2,500>
Revenue	<2,000>	<2,500>

These revenues represent the state reimbursement for storage of salt used on state highways.

Salaries	190,000	250,000
Salt Storage	19,800	19,800
Employee Benefits	142,500	187,500
Field Small Tools	10,000	13,200
Machinery & Equipment	424,100	445,000
Materials & Supplies	340,000	417,900
Depreciation	2,600	2,600
Cost Recovery		
Salt Loading	<13,000>	<20,000>
Treated Sand Loading	<16,000>	<16,000>
Expenses	1,100,000	1,300,000

The cost of snow removal and ice control on county trunk highways is recorded in this business unit.

Requested Levy	1,098,000	1,297,500
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**DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET**

Run 9-4-08

**CTH ROAD CONSTRUCTION  
BU 3313**

TPC = Total Project Cost  
 RL = Requested Levy  
 FBA = Fund Balance Applied  
 RSTA = Requested Sales Tax Allocation  
 FSTV = Federal/State/Village/Township Participation

	<u>2008</u>	<u>2009</u>
CHIP Allocation	<285,000>	<292,000>
CHIP-D Grant	<0>	<0>
Highway LRIP Program-Adm.	<13,500>	<0>
FBA (Fund Balance Applied)	<830,000>	<1,045,000>
Revenues	<1,128,500>	<1,337,000>
Salaries	480,000	440,000
Office Supplies/Software	19,200	18,000
Travel	4,000	4,100
Survey Services	0	100
Employee Benefits	360,000	330,000
Field Small Tools	25,200	23,100
Machinery & Equipment	962,500	523,400
Materials & Supplies/ Contract Services	1,465,900 2,337,700	1,417,062 3,692,000
Cost Recoveries (*Ashippun/*Hustisford)	<280,000>	0
Depreciation	5,500	5,500
Expenses	4,967,500	6,453,262
RL (Requested Levy)	976,300	2,750,262
RSTA (Sales Tax Allocation)	2,862,700	2,366,000
Net Request	3,839,000	5,116,262

This revenue represents Dodge County's share of the County Trunk Highway Improvement Program and fees for administering the Local Road Improvement Program. CHIP-D grants are approved by District commissioners. This revenue is received in even numbered years.

The following construction projects are planned on the county trunk highway system (all of the projects are in the Department's Capital Improvements program):

1. CTH O (STH 67 – CTH P); 3.10 miles; Co. # 313-086-D  
 TPC - \$3,517,600 - Reconstruction  
 Funding: RL - \$0; FBA - \$470,000
2. CTH P (S. Co. Line – CTH O); 1.5 miles; Co. # 313-067- C, D  
 TPC - \$2,968,000 - Reconstruction  
 Funding: RL - \$0; FBA - \$575,000; FSTV Contractor - \$50,000;  
 FSTV Waukesha Co. - \$64,400; CHIP - \$285,000
3. 2009 Program County Highways to be determined  
 TPC - \$5,286,062 - Rehab/Resurface 20 miles +/- @ 260,000 per mile  
 Funding: FBA - \$0; RL - \$2,628,062; RSTA - \$2,366,000; CHIP - \$292,000
4. Miscellaneous Engineering and Construction Costs; Co. # 313-000  
 FBA - \$0; Salaries and Benefits - \$100,000; Software Support - \$12,000  
 Training - \$4,100; Supplies - \$6,100; Equipment Depreciation - \$5,500;  
 Funding: RL - \$122,200

(Memo only – recorded in BU 3099, page 730-3)

DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

CTH BRIDGE CONSTRUCTION AND  
REPAIR  
BU 3314

TPC = Total Project Cost  
RL = Requested Levy  
FBA = Fund Balance Applied  
RSTA = Requested Sales Tax Allocation  
FSTV = Federal/State/Village/Township Participation

	<u>2008</u>	<u>2009</u>
Fund Balance Applied	<280,000>	<339,850>
Revenues	<280,000>	<339,850>
Salaries	19,000	19,600
Employee Benefits	14,300	14,700
Field Small Tools	1,000	1,000
Machinery & Equipment	6,000	6,700
Materials & Supplies	346,700	404,850
Expenses	387,000	446,850
RL (Requested Levy)	107,000	107,000
RSTA (Sales Tax Allocation)	0	0
Net Request	107,000	107,000

This business unit reflects the costs of the ongoing repair and construction of the 68 bridges with a span of 20 feet or more that are on the county trunk highway system. Work planned includes:

1. CTH G Lowell Bridge; Co. # 314-024-D  
TPC - \$1,370,000 – Design and Construction  
Funding: RL - \$0; FBA - \$233,000; FSTV - \$1,107,000
  
2. CTH C Cupery Bridge and Approaches; Co. # 314-008-D  
TPC - \$700,000 – Replacement  
Funding: RL - \$0; FBA - \$17,850; FSTV - \$560,000
  
3. General Bridge Maintenance  
Funding: RL - \$67,000; FBA - \$89,000
  
4. CTH G Wendt Bridge over Shaw Creek; Co. #314-023  
TPC - \$100,000 – Design/Replacement  
Funding: RL - \$20,000; FBA - \$0; FSTV - \$80,000
  
5. CTH Y Wool Factory Bridge over Rock River; Co. # 314-068  
TPC - \$100,000 – Design/Replacement  
Funding: RL - \$20,000; FBA - \$0; FSTV - \$80,000

Total Expenditures = \$446,850  
FBA = \$339,850

DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

STH MAINTENANCE  
BU 3321

	<u>2008</u>	<u>2009</u>
Highway Services	<1,630,600>	<1,955,900>
Records & Reports	<76,400>	<98,200>
Equip Storage Reimb	<65,000>	<70,000>
Revenues	1,772,000	<2,124,100>

These revenues represent reimbursement from the state for maintenance work done by the county plus a 4.5% administrative fee.

Salaries	506,200	553,900
Drug/Alcohol Policy	1,100	1,200
Automated Weather Service	1,900	2,200
Employee Benefits	379,700	415,400
Field Small Tools	26,600	29,100
Machinery & Equipment	520,000	816,000
Materials & Supplies	195,100	214,800
Equip Storage	65,000	65,000
sub-total	1,695,600	2,097,600

This business unit includes the work necessary to maintain, improve, and construct the highways, structures, and other state trunk highway facilities. Selected work is performed by the County under agreement with the Wisconsin Department of Transportation. These state/county agreements are entered into annually and are generally for a calendar year period. The state is billed each month for these costs plus a 4.5% administrative fee.

Salt Storage (no admin fee)	10,000	15,000
Equip. Storage (no admin fee)	72,000	70,000

Non-billable, year end entries used by WDOT to determine actual reimbursement in the following year.

Expenses	1,777,600	2,182,600
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Net	5,600	58,500
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DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

STH ROAD/BRIDGE CONSTRUCTION  
BU 3322

	<u>2008</u>	<u>2009</u>
Highway Services	<0>	<0>
Records & Reports	<0>	<0>
Revenues	<0>	<0>
Salaries	0	0
Employee Benefits	0	0
Field Small Tools	0	0
Machinery & Equipment	0	0
Materials & Supplies	0	0
Expenses	0	0
Net	0	0

These revenues represent reimbursement from the state for construction and bridge work done by the county plus a 4.5% administrative fee.

This work is not guaranteed by the state and is requested of Dodge County on a CRC (Construction Reimbursement Contract). If the cost of the work is greater than \$5,000, the CRC is signed by the Governor. An SSA (Services and Supply Agreement) for work less than or equal to \$5,000 may also be issued by the state.

Activities performed as part of road/bridge construction include new construction, reconstruction, widening, deck replacement, structural betterment, and replacement of existing bridges on the state trunk highway system to improve their traffic capacity, structural integrity, and/or safety. The state is billed each month for these costs plus a 4.5% administrative fee.

This business unit was renumbered to comply with the Uniform Cost Accounting System for Wisconsin County Highway Departments, formerly known as Business Unit 3328.



DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

STH OTHER  
BU 3328

	<u>2008</u>	<u>2009</u>
Highway Services	<0>	<0>
Records & Reports	<0>	<0>
Revenues	<0>	<0>

These revenues represent reimbursement from the state for accident and damage repair work done by the county on state highways plus a 4.5% administrative fee.

Salaries	0	0
Employee Benefits	0	0
Field Small Tools	0	0
Machinery & Equipment	0	0
Materials & Supplies	0	0
Expenses	0	0

Activities performed as part of accident and damage repair include sign repair and guardrail repair and replacement.

This business unit was retitled to comply with the Uniform Cost Accounting System for Wisconsin County Highway Departments, formerly known as STH Road/Bridge Construction.

Net	0	0
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DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

OTHER LOCAL GOVERNMENT ROADS  
BU 3331

	<u>2008</u>	<u>2009</u>
Highway Services (local roads)	<397,900>	<578,000>
Records & Reports (local roads)	<19,600>	<29,400>
Surcharge (Winter Maintenance)	<36,700>	<75,000>
Revenues	<454,200>	<682,400>

These revenues represent reimbursement from local districts for road work done by the county plus 4.5% administrative fee.

Surcharges are prepayments by municipalities of \$300 per road mile prior to the beginning of winter season (November 15 – April 15).

The municipality signs an agreement to prepay this fee by October 31<sup>st</sup> and any portion of the prepaid fee that is not used by the end of the winter season is nonrefundable.

If the prepaid fee is depleted before the end of the winter season and winter maintenance services are required, the Highway Commission will bill the municipality for actual costs and administration fees.

Salaries	35,500	41,000
Employee Benefits	26,700	30,800
Field Small Tools	1,900	2,200
Machinery & Equipment	62,000	80,000
Materials & Supplies	303,000	490,000
Shop Overhead	5,500	9,000
Expenses	434,600	653,000

These expenses represent the cost of work necessary to maintain, improve, and construct public roadways, structures, and other public local road and street facilities. Selected work is performed by the County under agreement with the Town, Village, or City government. These local/county agreements are entered into annually, usually for a calendar year period. The appropriate municipality is billed monthly.

Net	<19,600>	<29,400>
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DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

OTHER LOCAL GOVERNMENT BRIDGES (CAP'S)  
BU 3332

	<u>2008</u>	<u>2009</u>	
Highway Services	<15,000>	<30,000>	These revenues represent 100% project reimbursement from local districts for bridge work done by the county plus 4.5% administrative fee.
Records & Reports (4.5% admin)	<700>	<1,400>	
Revenues	<15,700>	<31,400>	
Salaries	2,000	4,000	Costs for County Aid bridge projects (CAP'S) that are in progress but not completed are recorded here. This is reimbursed by the townships participating in the County Aid Bridge program.
Employee Benefits	1,500	3,000	
Field Small Tools	100	100	
Machinery & Equipment	2,000	4,000	
Materials & Supplies	9,400	18,800	
Expenses	15,000	30,000	
Net	<700>	<1,400>	

DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

CHARGES FOR SERVICES - COUNTY DEPARTMENTS  
BU 3411

	<u>2008</u>	<u>2009</u>
Highway Services/Supplies	<281,900>	<334,900>
Revenue	<281,900>	<334,900>
Salaries	17,000	6,000
Employee Benefits	12,800	4,500
Field Small Tools	900	400
Machinery & Equipment	8,700	12,000
Materials & Supplies	242,500	312,000
Expenses	281,900	334,900

These revenues are reimbursements for services and supplies provided to other county departments. No administrative fee is charged.

Costs for work done for other county departments is recorded here and is reimbursed by those departments each month.

The Highway Commission began plowing snow for the justice facility in FY 2001 at an estimated cost of \$18,000 based on average weather events. Actual costs will be charged for labor, materials, and equipment.

Requested Levy           0                     0

DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

OTHER GOVERNMENTS  
BU 3461

	<u>2008</u>	<u>2009</u>	
Highway Services	<25,000>	<39,500>	These revenues are reimbursements collected for work performed for the DNR, Department of Interior, Division of Corrections, etc. by the County plus a 4.5% administrative fee.
Records & Reports	<1,200>	<1,800>	
Revenues	<26,200>	<41,300>	

Salaries	4,000	4,200	Costs for work done for units such as the DNR, Department of Interior, Division of Corrections, etc. are recorded here and are reimbursed to the department each month.
Employee Benefits	2,600	3,000	
Field Small Tools	300	300	
Machinery & Equipment	8,000	6,000	
Materials & Supplies	10,100	26,000	
Expenses	25,000	39,500	

Net	<1,200>	<1,800>
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DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

AIRPORT  
BU 3511

	<u>2008</u>	<u>2009</u>
Cost Recovery-Utilities (WI Aviation)	<16,000>	<17,000>
Rent–Farm Land	<17,800>	<17,800>
Rent–Hangar Lot/General	<9,400>	<9,400>
Rent–Hangar Lot/Business Aviation	<2,400>	<2,400>
Rent–Hangar Lot/Aviation Services	<2,000>	<2,000>
Rent–Building/FBO Terminal Bldg. & Hangar	<10,800>	<10,800>
Rent – Building/Office Sublease	<1,800>	<1,800>
Commission – Fuel	<6,000>	<4,000>
Revenues	<u>&lt;66,200&gt;</u>	<u>&lt;65,200&gt;</u>
Salaries	17,600	18,200
Electricity	22,000	23,000
Gas	11,000	14,000
Telephone	3,200	3,200
Registration/Membership Dues	600	600
County Radio Mtce./Repairs	2,400	2,500
Airport Supervision	0	24,100
Building Maintenance	11,500	12,000
Employee Benefits	13,200	13,500
Field Small Tools	1,000	1,000
Machinery & Equipment	33,000	42,000
Materials & Supplies	18,000	24,000
Insurance	6,500	5,500
Depreciation	80,100	67,600
Expenses	<u>220,100</u>	<u>251,200</u>
Requested Levy	<u>153,900</u>	<u>186,000</u>

These revenues include farm land rental (279 acres), hangar lot rental, terminal building and main hangar rental, and sublease sharing from FBO Wisconsin Aviation, Inc. and other FBO's, and commission fees on aviation fuel sales.

Costs for the general operation and maintenance of the airport are recorded here.

DODGE COUNTY HIGHWAY COMMISSION  
HIGHWAY AND AIRPORT FUND – 730  
2009 BUDGET

Run 8-28-08

