

LAND INFORMATION COMMITTEE MEETING
January 10, 2014

Members Present: Allen Behl, Ernie Borchardt, Harold Johnson, Howard Kriewald, MaryAnn Miller
Also Present: Chris Planasch, Joyce Fiacco, Jim Mielke

The Dodge County Land Information Committee meeting was called to order by Chairman Ernie Borchardt at 8:33 A.M., Room 1A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken and a quorum verified. It was confirmed that requirements of Wisconsin's Open Meetings law had been met.

Behl motioned, second by Miller to approve minutes from the October 11, 2013. Motion to approve the minutes carried.

There were no committee member reports for meetings attended outside of the regularly scheduled Land Information Committee meeting.

Fiacco presented the November/December Revenue Reports for the Land Information Division of the Land Resources and Parks Department. She reported that in December, 2013 budgeted revenues in BU 811 and BU 813 had been exceeded by \$17,340 and \$5,780 respectively.

Fiacco distributed and reviewed 2013 year-end budget estimates for the Land Resources and Parks Department noting that approximately \$72,552 will be returned to the General Fund. A copy of the letter the Finance Committee will receive requesting reallocation of unexpended funds and unanticipated revenues between accounts and business units (with only \$5173 in shortages) and carryover request for several park projects was distributed along with a spreadsheet detailing amounts available by business unit. No committee action was required.

Fiacco presented an update on the status of the Wisconsin Land Information Program. She distributed a chart illustrating the eligibility by county for WLIP grants (Base-budget to \$100,000 and Training and Education maximum of \$1000). Dodge County brings in more than \$100,000 annually and as such is only eligible for the Training and Education grant award. She reported that a Statewide Geospatial Information Strategy Summit sponsored by Land Information Officers Network (LION), WI Land Information Association (WLIA) and WI Geographic Information Coordination Council (WIGICC) was scheduled for January 14th. The intent is to gather input for a consensus course of action to respond to Act 20 which calls for creation of a digital statewide parcel map. She hoped to learn more about the outcome and would report back to the committee on potential impacts to the county's land information modernization effort.

Fiacco presented the October/November/December 2013 Activity Report for the Land Information Division of the Land Resources and Parks Department which includes GIS mapping, analysis and services, survey and tax parcel mapping activities, and Property Description operations. She reported that the Survey and Mapping Specialist position would be advertised once placed in the new classification structure and filled as soon as a suitable candidate was found in 2014. She reported that Jesse O'Neill had completed work on the 2014 Plat Book which would be going to the printer within the next week. Property Description staff was completing their year-end reports and preparing work rolls for local assessors.

Planasch presented the Register of Deeds Revenue Reports including the Fee Summary Comparisons from last month/last 3 years and a Summary of Fees collected in 2013. She noted that the number of real estate documents recorded in November (974) was down 162 from the previous month; down from 1467 recorded in November 2011 and down from 1506 in 2012. She reported that the number of real estate documents recorded in December (910) was down 64 from the previous month; down from 1363 recorded in December 2011 and down from 1246 in 2012. 15,063 real estate documents were recorded in 2013.

Planasch presented the Register of Deeds Activity Report. To date, 555 microfilmed volumes of various real estate records (Vol. 448-1020) have been imaged. Planasch reported that all of the real estate microfilm volumes have now been converted so once the index is created for them, they will be available online. Volume 448 back to Volume 309 of paper documents have been verified with the imaging index to continue creation of an abbreviated index in LandLink so documents would be available on-line through the LandShark application. She reported that the funds left from the redaction project would be used to complete conversion of the remaining 114 paper mortgage volumes (60 more just converted). She reported that the project to compare birth records to the index (1877-1883) was finished with additional cleanup on incomplete records continuing as time permits. Staff is keeping up with new recordings. Conversion of the single microfilmed volume of service discharges not yet on the system will be completed in-house due to the confidential information they contain. There are 12 subscriptions (no increase), 133 (increase of 1) escrow accounts, and 1683 self-registered accounts in LandShark. .

Miller motioned, second by Behl to adjourn the meeting; the meeting was adjourned at 9:17 A.M. The next regular meeting will be Friday, February 14, 2014 beginning at 8:30 A.M. in the First Floor Conference Room, Room 1A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Kriewald's request to be excused from the February meeting was granted.

Respectfully Submitted,


Howard Kriewald, LIC Secretary

HK: jjf

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.