

DODGE COUNTY EXECUTIVE COMMITTEE

February 3, 2014, 8:00 A.M.

FOURTH FLOOR CONFERENCE ROOM 4C

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order by Chairman Kottke at 8:00 a.m.

Members present: Bischoff, Borchardt, Frohling, David, Johnson, Kottke, and Miller.

Members absent: None.

Others present: Emergency Management Director Amy Nehls, Emergency Management Deputy Director Joe Meagher, Corporation Counsel John Corey, County Clerk Karen Gibson, County Administrator Jim Mielke, Deputy County Clerk Christine Kjornes, Clearview Administrator Jane Hooper, Veterans Service Officer Mark Grams, Dodge County Highway Commissioner Brian Field, and Human Services and Health Director Janet Wimmer.

Motion by Borchardt, 2nd by David to approve the January 6, 2014, January 14, 2014, and January 21, 2014, minutes as presented. Motion carried.

Motion by Bischoff, 2nd by Frohling to authorize out-of-state travel for Clearview Administrator Jane Hooper, to attend the Leadership Wisconsin International Seminar in Tanzania, Africa, on March 3-18, 2014. Motion carried. Ms. Hooper reported that the out-of-state travel will be at no expense to Dodge County.

Motion by Johnson, 2nd by David to authorize out-of-state travel for Dodge County Highway Commissioner Brian Field, and Supervisor Jeff Schmitt, a member of the Dodge County Highway Committee, to attend the annual Transportation Development Authority Legislative Fly-In in Washington, D.C., on April 2-4, 2014. Motion carried.

Motion by Johnson, 2nd by Miller to authorize out-of-state travel for Dodge County Veteran Service Officer Mark Grams, to attend the National Honor Flight Conference in Baltimore, Maryland, on February 21-23, 2014. Motion carried.

Ms. Gibson reviewed agenda items for the Tuesday, March 18, 2014 County Board meeting. Ms. Gibson reported that the agenda will include a Resolution from the Executive, Finance and Taxation Committees regarding special assessments and special charges that was postponed at the January 21, 2014 County Board meeting, a Resolution from the Planning, Development and Parks Committee regarding the purchase of a vehicle, and a 2013 County Board Meeting and Per Diem Report.

Ms. Gibson provided the Committee members with a copy of the County Board Rules of Order to review and discuss at the March 3, 2014 Executive Committee meeting.

Motion by Johnson, 2nd by David to recognize County Board Members who have served ten years or more by Resolution when they leave the Board. Motion carried.

DODGE COUNTY EXECUTIVE COMMITTEE

February 3, 2014, 8:00 A.M.

FOURTH FLOOR CONFERENCE ROOM 4C

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 2 of 4

Ms. Gibson reported to the Committee that she has received emails encouraging Dodge County to adopt English as its official language. Ms. Gibson further reported that on January 15, 2002, the County Board adopted Resolution No. 01-64 and thereby adopted English as the official language of Dodge County Government.

Administrator Mielke reported to the Committee that there are no claims against Dodge County at the present time, but that in January of 2014 the operator of a Dodge County Highway Department snowplow truck was involved in an incident which required the replacement of a utility pole owned by Waupun Utilities.

Administrator Mielke provided the Committee members with a written document entitled *Dodge County Liability Claims Summary 2008-2013*, which sets forth the number of claims that were paid in each of those years and the total amount of money that was paid for claims in each of those years.

Administrator Mielke provided an oral report regarding a Dodge County Open House that is scheduled to take place on Saturday, May 17, 2014. He reported that the Open House will allow members of the general public to learn more about the duties and responsibilities of Dodge County and its officers and employees.

Corporation Counsel John F. Corey provided an oral update to the Committee regarding the proposed sale of the Office Building located at 143 E. Center Street, in the City of Juneau. Mr. Corey reported that he is in the process of compiling information to submit to the Wisconsin Surplus Online Auction website, a new Certified Survey Map will be submitted to the Common Council of the City of Juneau for approval, because it is necessary to correct an error that was made on a previous Certified Survey Map, on January 23, 2014, Stan Jones, of United Country Real Estate in Watertown, Wisconsin, contacted him to discuss the Office Building, and on January 24, 2014 Stan Jones and Kim J. Erdmann, Executive Director of the Watertown Economic Development Organization of Watertown, Wisconsin, toured and inspected the Office Building.

Mr. Corey provided an oral update to the Committee regarding the inspection of the Office Building for the presence of asbestos-containing materials. Mr. Corey discussed with the Committee a letter dated January 14, 2014, addressed to Russ Freber by John T. Buschman, Vice President of Environmental Management Consulting, Inc., wherein Mr. Buschman provided a budget estimate for asbestos removal at the Office Building, in the amount of \$86,309.00.

Emergency Management Deputy Director Joe Meagher provided an oral update to the Committee regarding the status of contract negotiations by and between Dodge County and AT&T regarding a proposal by AT&T to co-locate radio communications equipment on the Juneau radio communications tower. Mr. Meagher reported that AT&T has not yet contacted him regarding the proposed contract that was submitted to AT&T on September 9, 2013, for AT&T's review and approval.

Emergency Management Director Amy Nehls provided an oral report to the Committee regarding the status of contract negotiations by and between Dodge County and Bertram Wireless regarding a proposal by Bertram Wireless to co-locate radio communications equipment on the Ashippun Radio

DODGE COUNTY EXECUTIVE COMMITTEE

February 3, 2014, 8:00 A.M.

FOURTH FLOOR CONFERENCE ROOM 4C

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 3 of 4

Communications Tower. Ms. Nehls reported that on January 30, 2014, she received a payment from Bertram Wireless for rent for a 3-month period, pursuant to the Lease Agreement by and between Dodge County and Bertram Wireless, and that she has been informed that Dale Marks, a Communications Technician employed by the Dodge County Sheriff's Department, had been contacted by a representative of Netwurx, who has expressed an interest in co-locating radio communications equipment on the Ashippun Radio Communications Tower.

Ms. Nehls provided an oral update to the Committee regarding a Simulcast grant. Ms. Nehls reported that each of the eight radio communications tower sites used by Dodge County, on which Simulcast equipment to be purchased with Simulcast grant funds, will be located, have been surveyed, and that the deadline for closing the Simulcast grant is July 31, 2014.

Ms. Nehls provided an oral report to the Committee regarding the Social Media for Disaster Response and Recovery Seminar that was sponsored by the Dodge County Emergency Management Department on January 29-30, 2014. Ms. Nehls reported that approximately 20-25 individuals participated in the Seminar each day, and that the Seminar was successful.

Ms. Nehls provided an oral report regarding the local propane shortage. Ms. Nehls reported that on January 17, 2014 she received an email message which the Wisconsin Department of Administration had sent to local Emergency Management Departments, including the Dodge County Emergency Management Department, informing local Emergency Management Departments of the local propane shortage. She further reported that on January 27, 2014, the Dodge County Emergency Management Department received telephone calls from individuals who requested financial assistance to purchase propane. She further reported that the Dodge County Emergency Management Department received those telephone calls on January 27, 2014 because telephone calls that were directed to the State of Wisconsin propane hotline were redirected to local Emergency Management Departments, and that the Dodge County Emergency Management Department, in turn, redirected the telephone calls it received, to the Energy Assistance Office in Beaver Dam, Wisconsin. Ms. Nehls further reported that the Dodge County Human Services and Health Department contracts with Energy Assistance for the administration of local energy assistance programs, and it is a function of the Energy Assistance Office to determine whether or not individuals who have applied for energy assistance, are eligible to receive energy assistance. Janet Wimmer, Director of Human Services and Health, reported that in the event that the Energy Assistance Office determines that individuals who have applied for energy assistance, are not eligible to receive energy assistance, then, the Energy Assistance Office will refer those individuals to the Dodge County Human Services and Health Department where they will be allowed to make an application for energy assistance to be provided by the Dodge County Human Services and Health Department. Ms. Nehls requested that the Chairman of the Dodge County Board of Supervisors declare a local State of Emergency due to the local propane shortage, to protect the health, safety, and welfare of Dodge County and its residents. Motion by Johnson, 2nd by Frohling to recommend to the Chairman of the Dodge County Board of Supervisors, that the Chairman declare a local State of Emergency due to the propane shortage. Motion carried.

Supervisor Frohling provided an oral report to the Committee regarding his attendance at a meeting of the Wisconsin Counties Association Steering Committee that was held on January 24, 2014.

DODGE COUNTY EXECUTIVE COMMITTEE

February 3, 2014, 8:00 A.M.

FOURTH FLOOR CONFERENCE ROOM 4C

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

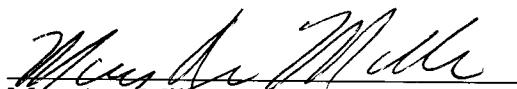
Page 4 of 4

Supervisor Miller provided an oral report to the Committee regarding her attendance at a meeting of the Wisconsin Counties Association Steering Committee for Judicial and Public Safety that was held on January 31, 2014.

The Committee discussed Resolution 13-44, regarding Settling in Full with Other Taxing Jurisdictions for Unpaid Special Assessments and Unpaid Special Charges, that was postponed to the March 18, 2014 County Board meeting. It was the consensus of the Committee to direct the Dodge County Treasurer, Patti K. Hilker, to complete further research and present the results of her further research to the Executive Committee at its March 3, 2014 meeting.

Meeting adjourned at 10:17 a.m. by order of the Chairman.

The next regular meeting is scheduled for Monday, **March 3, 2014 at 8:00 a.m.**


MaryAnn Miller, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.