

# MARSH COUNTRY HEALTH ALLIANCE

## MINUTES OF MEMBERS' MEETING

August 27, 2013

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance President Russell Kottke at 10:00 a.m.

2. **ROLL CALL:**

**Members Present (in person):**

- Robert Westby, Columbia County Board Supervisor
- Russell Kottke, Dodge County Board Chairman / Marsh Country Health Alliance President
- Mark Stead, Grant County Board Supervisor
- Herbert Hanson, Green County Board Supervisor
- James Mode, Jefferson County Board Supervisor
- Karl Hertz, Ozaukee County Board Supervisor
- Scott Alexander, Sauk County Board Supervisor
- Janel Brandtjen, Waukesha County Board Supervisor
- Tom Widener, Winnebago County Board Supervisor

**Members Via Teleconference:**

- Jack Allen, Adams County Board Supervisor
- James Griffiths, Iowa County Board Supervisor
- Terry Thomas, Rock County Board Supervisor

**Human Services Staff Present (in person):**

- Joan Daniel, Jefferson County Human Services Administrative Division Manager
- Sue Torum, Jefferson County ADRC Manager
- Robert Haupt, Ozaukee County Outgoing Director of Human Services
- Mike Lappen, Ozaukee County Interim / Incoming Director of Human Services
- Jennifer Thompson, Rock County LTS/ADRC Division Manager
- Laura Kleber, Waukesha County ADRC Manager
- Antwayne Robertson, Waukesha County Director of Health and Human Services
- Randy Setzer, Waukesha County Manager of Fiscal Administrative Support Division of Health and Human Services

**Human Services Via Teleconference:**

- Diane Cable, Adams County Director of Human Services
- Bill Orth, Sauk County Director of Human Services
- Thomas Saari, Winnebago County Behavioral Health Services Division Manager

**Also Present:**

- Attorney Andrew Phillips
- Jane Hooper, Clearview Administrator
- Tony Marchese, Marsh Country Health Alliance Deputy Treasurer / Clearview Director of Finance
- Lori Kurutz, Clearview Director of Support Services
- Jill Soldner, Marsh Country Health Alliance Deputy Secretary / Clearview Administrative Secretary

3. **APPROVAL OF MINUTES FOR THE MAY 21, 2013 QUARTERLY MEETING OF THE BOARD MEMBERS OF THE MARSH COUNTRY HEALTH ALLIANCE COMMISSION AND THE AUGUST 27, 2012 ANNUAL MEETING OF THE MEMBERS OF THE MARSH COUNTRY HEALTH ALLIANCE COMMISSION:**

Motion by Waukesha County; seconded by Ozaukee County, to approve the May 21, 2013 Quarterly Meeting Minutes. Motion carried.

Motion by Columbia County; seconded by Green County, to approve the August 27, 2012 Annual Meeting Minutes. Abstained by Jefferson County (absent from meeting). Motion carried.

The Minutes of the May 21, 2013 Quarterly Meeting and the Minutes of the August 27, 2012 Annual Meeting Quarterly Meeting were approved and signed by Secretary Scott Alexander.

4. **CENSUS UPDATE:**

Nursing Home: 127 of 140

Individuals with Intellectual Disabilities (formerly FDD): 42 of 46 with one admission tomorrow

5. **COMMUNITY BASED RESIDENTIAL FACILITY – NORTHVIEW HEIGHTS TO OPEN IN NOVEMBER 2013:** A 20-bed CBRF (Northview Heights) is scheduled to open in November 2013, pending State approval/engineer walk-through. It will be a Class C non-ambulatory, primarily accepting Traumatic Brain Injury and Emotionally Disturbed/Mentally Ill residents, as well as Advanced Age, Irreversible Dementia/Alzheimer's, Developmentally Disabled, and Physically Disabled residents.

6. **FINANCIAL PRESENTATION:**

**2014 Budget**

The 2014 MCHA budget was distributed to all members and showed a 2014 budgeted loss of \$2,284,289. This loss is lower in 2014 by approximately \$850,000 compared to the 2013 budget. MCHA revenue in 2014 is projected to be up by \$760,000 compared to 2013. The direct and overhead expenses remained consistent between the 2013 and 2014 budget.

### **2012 Loss Calculation**

The 2012 MCHA loss was calculated, using the 2012 MCHA Medicaid Cost Report, showed a loss of \$3,848,559. This loss was used in setting the 2014 assessment rate. There was a \$580,000 adjustment made in the 2012 calculation as the rate adjustment for Medicaid property improvement had not been realized. This adjustment will be reversed out in 2013 calculation when the revenue is received.

### **2014 Assessment Rate**

Each County received a copy of the 2014 rate assessment. The \$3,848,559 loss which was calculated using the Medicaid Cost report was allocated to each county based on utilization from 2008-2012. The 2013 assessment rate was also included for comparison purposes.

### **2014 Current Financials**

A short presentation was given updating current MCHA financials through June of 2013. MCHA's actual loss through June was \$1,306,648 compared to a budgeted loss of \$1,558,761.

### **Licensed Beds**

Information was provided to all in attendance explaining the structure of Clearview's licensed beds. It was explained that the Skilled Nursing and Individuals with Intellectual Disabilities (IID) each are part of MCHA and have 140 and 46 licensed beds. The non-MCHA licenses were also explained which include: Clearview Behavioral Health, Clearview Brain Injury Center, Community and Trailview Group Homes, and Northview Heights CBRF.

7. **ANNUAL INDEPENDENT AUDIT – REPORT ON FILE UPON REQUEST:** No copies of the Independent Audit were requested.
8. **2012 COST REPORT – AVAILABLE UPON REQUEST:** All members requested a copy of the 2012 Cost Report, a copy of the PowerPoint slide presentation print-out, and a Clearview contact list.
9. Waukesha County has requested a special meeting with the full Commission in attendance, to be held in January or February 2014, with the date to be determined. Attorney Andrew Phillips suggested a discussion regarding the assessment rate methodology as well as the possibility of amending the Intergovernmental Cooperation Agreement.

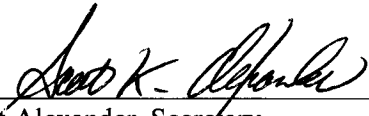
Members requested copies of the draft Minutes to all meetings as soon as they are available.

10. **SET NEXT ANNUAL MEETING DATE: Tuesday, August 26, 2014, at 10:00 a.m.,** in Rooms 1H and 1I, at the Dodge County Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

11. **ADJOURN:** Motion by Grant County; seconded by Sauk County to adjourn at 11:39 a.m.  
Motion carried.

Respectfully submitted this 28<sup>th</sup> day of January, 2014.

**MARSH COUNTRY HEALTH ALLIANCE**

By:  \_\_\_\_\_  
Scott Alexander, Secretary