

**MARSH COUNTRY HEALTH ALLIANCE  
MEETING OF COMMISSION BOARD HELD VIA TELECONFERENCE**

**MINUTES OF BOARD MEMBERS MEETING  
November 25, 2013**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance President Russell Kottke at 9:30 a.m.

2. **ROLL CALL:**

**Board Members Present in Person:**

- Russell Kottke, Dodge County Chairman (MCHA President)

**Board Members Present Via Teleconference:**

- Robert Westby, Columbia County Supervisor (MCHA Vice President)
- James Mode, Jefferson County Supervisor (MCHA Treasurer)
- Scott Alexander, Sauk County Board Supervisor (MCHA Secretary)
- Janel Brandtjen, Waukesha County Supervisor (MCHA Member at Large)

**Human Services Staff Present Via Teleconference:**

- Sue Torum, Jefferson County ADRC Manager
- Laura Kleber, Waukesha County ADRC Manager
- Antwayne Robertson, Waukesha County Deputy Director – HHS
- Randy Setzer, Waukesha County Fiscal Administrative Manager – Support Division of HHS

**Also Present, in Person:**

- Jane Hooper, Clearview Administrator
- Lori Kurutz, Clearview Director of Support Services
- Jill Soldner, Clearview Administrative Secretary / MCHA Deputy Secretary

3. **CENSUS (as of November 25, 2013):**

IID (formerly FDD): 43 of 46 beds  
Female/Male Dementia: 133 of 140 beds, with 2 residents in the hospital with bedholds

Brain Injury Center: 22 of 30 beds (not part of MCHA)  
Behavioral Health 1 & 2: 19 of 20 beds (not part of MCHA)  
Community Group Home: 4 of 4 beds  
Trailview 4 of 4 beds  
Northview Heights (CBRF) 1 of 20 beds

4. **QUARTERLY FINANCIAL REPORT:**

• **MCHA Utilization Report:**

The MCHA Utilization by County Report was distributed to MCHA members. This report was modified by the request of MCHA so MCHA members can better understand their utilization in the current year. All counties with residents currently residing on MCHA households are shown with number of patient days for January through September 2013. Each county's utilization is then calculated for January through September 2013.

• **MCHA Financials:**

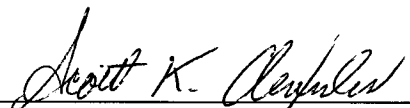
The MCHA Program Income Statement was distributed to members. This report showed actual MCHA revenue and expense including allocated expenses through September 2013. There also was a column showing the 2013 MCHA budget through September and the actual MCHA revenue and expense through September 2012. For the first nine months of 2013 MCHA had a loss of \$2,116,795 compared to a budgeted loss of \$2,304,190. Revenue was slightly under budget for the first nine months of the year but direct expenses were also under.

The Clearview Program Income Statement was also distributed to members. This report shows the revenue, direct expense for MCHA and non-MCHA households, as well as allocated overhead expenses. This report also shows the cost per day for direct and indirect departments as well as our total revenue and expenses. Through March Clearview has an operating loss of \$2,116,795.

5. **FUTURE AGENDA ITEMS:** A suggestion was made by Waukesha County to have additional information included in future financial reports.
6. **SET SPECIAL MEETING DATE FOR JANUARY 2014: Tuesday, January 28, 2014, at 1:00 p.m.,** at the Dodge County Administration Building, 127 East Oak Street, Rooms 1H and 1I, Juneau, Wisconsin.
7. **ADJOURN:** There being no further business to come before the Commission Board, motion by Scott Alexander (Sauk County), to adjourn; seconded by James Mode (Jefferson County). Meeting adjourned at 9:53 a.m. Motion carried.

Respectfully submitted this 25<sup>th</sup> of February, 2014.

**MARSH COUNTRY HEALTH ALLIANCE**

By:   
Scott Alexander, Secretary