

## **DODGE COUNTY EXECUTIVE COMMITTEE**

January 6, 2014, 8:00 A.M.

FOURTH FLOOR CONFERENCE ROOM 4C

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order by Chairman Kottke at 8:00 a.m.

Members present: Bischoff, Borchardt, Frohling, David, Johnson, Kottke, and Miller.

Members absent: None.

Others present: Emergency Management Director Joe Meagher, Emergency Management Deputy Director Amy Nehls, Corporation Counsel John Corey, County Clerk Karen Gibson, County Administrator Jim Mielke, Deputy County Clerk Christine Kjornes, and Finance Director Julie Kolp.

Motion by Borchardt, 2<sup>nd</sup> by Miller to approve the December 2, 2013 minutes as presented. Motion carried.

Dodge County Clerk Karen Gibson discussed a Resolution that was received from Waushara County and is in support of 2013 Assembly Bill 418 and Assembly Amendment 2 to 2013 Assembly Bill 418, to alter the recount fee schedule, and another Resolution that was received from Waushara County and is in support of 2013 Assembly Bill 429, to alter requirements for marriage officiants. It was the consensus of the Committee to authorize and direct Corporation Counsel John Corey to draft two similar resolutions to be signed by the Executive Committee. Motion by Frohling, 2<sup>nd</sup> by Miller to forward these two Resolutions to the County Board for consideration at its January 21, 2014 meeting. Motion carried.

Motion by Borchardt, 2<sup>nd</sup> by Miller to authorize out-of-state travel for Julie Kolp, Finance Director, and Eileen Lifke, Assistant Finance Director, to attend the Government Finance Officers Association Conference in Minneapolis, Minnesota, on May 18-21, 2014. Motion carried.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, January 21, 2014 County Board meeting. Ms. Gibson reported that the agenda will include Resolutions from Supervisor Johnson to amend the Town of Williamstown Zoning Ordinance, Supervisor Adelmeyer to amend the Town of Theresa Zoning Ordinance, the Executive Committee, and the Highway Committee, the confirmation of an appointment that the County Administrator made to the Board of Adjustment, and two claims against Dodge County.

There was consideration of and discussion about the Wisconsin Counties Association Legislative Exchange that is scheduled to occur on February 4-5, 2014, in Madison, Wisconsin. Chairman Kottke and Supervisor Frohling reported that they will attend the Legislative Exchange. Motion by David, 2<sup>nd</sup> by Borchardt to approve the attendance of Chairman Kottke and Supervisor Frohling at the Wisconsin Counties Association Legislative Exchange that is scheduled to occur on February 4-5, 2014 in Madison, Wisconsin. Motion carried.

Administrator Mielke briefly discussed two claims against Dodge County for money damages arising from Highway Department pavement painting operations. Motion by Johnson, 2<sup>nd</sup> by Borchardt to recommend disallowance of the claim submitted by Donald G. Propst and the claim submitted by Susan Roedl, and to forward these recommendations for disallowance to the County Board. Motion carried.

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Mr. Corey provided an oral update to the Committee regarding an accident that occurred on October 25, 2012, in which a van owned and operated by the Dodge County Human Services and Health Department was involved.

Mr. Corey provided an oral update to the Committee regarding the proposed sale of the Office Building located at 143 E. Center Street, in the City of Juneau. Mr. Corey reported that he recently contacted the three individuals who had previously expressed interest in purchasing the Office Building, and was informed by each of them that they are no longer interested in purchasing the Office Building.

Mr. Corey provided an oral report to the Committee regarding payments that Dodge County has made in settling in full with Rubicon Sanitary District #1 for special assessments, that had not been paid, that the District levied on a 33-acre parcel of undeveloped land, for sanitary sewer infrastructure located on the 33-acre parcel of undeveloped land, located in the Town of Rubicon. Mr. Corey reported that the Rubicon Sanitary District #1 has not contacted him to request any action by Dodge County. Motion by Johnson, 2<sup>nd</sup> by Miller to approve and forward to the County Board for consideration at its January 21, 2014 meeting, a Resolution establishing the policy that, effective August 21, 2014, the Dodge County Treasurer shall not, as part of the annual August real property tax settlement, pay in full to the proper treasurer, special assessments and special charges included in the tax roll which have not previously been paid to, or retained by, the proper treasurer. Motion carried.

Emergency Management Director Joe Meagher provided an oral report to the Committee regarding the status of contract negotiations by and between Dodge County and AT&T regarding a proposal by AT&T to co-locate radio communications equipment on the Juneau radio communications tower. Mr. Meagher reported that on September 9, 2013, he sent a Word version of a proposed contract to AT&T for AT&T's information, review and approval, he contacted AT&T on December 26, 2013, regarding the proposed contract, and AT&T has not yet contacted him regarding the proposed contract.

Mr. Meagher provided an oral update to the Committee regarding the status of contract negotiations by and between Dodge County and Bertram Wireless regarding a proposal by Bertram Wireless to co-locate radio communications equipment on the Ashippun Communication Tower. Mr. Meagher reported that in November of 2013, he and Jim Mielke, County Administrator, Amy Nehls, Emergency Management Deputy Director, Dale Marks, Radio Specialist for the Sheriff's Department, and Steven Panozzo, Chairman of the Town of Ashippun, met with a representative of Bertram Wireless to discuss a proposed, 5-year contract, which can be renewed as many as five times, and the deadline for Bertram Wireless to sign this proposed contract is January 10, 2014. Motion by Johnson, 2<sup>nd</sup> by Frohling that, in the event that Bertram Wireless does not sign the proposed contract by and between Dodge County and Bertram Wireless, by January 10, 2014, then, Joe Meagher is authorized and directed to send a letter to Bertram Wireless and a copy of the letter to Steven Panozzo, wherein Joe Meagher will inform Bertram Wireless that Dodge County has withdrawn the proposed contract, and will not offer the proposed contract to Bertram Wireless. Motion carried.

Mr. Meagher provided an oral report to the Committee regarding a Simulcast grant. Mr. Meagher reported that a consulting engineer is currently surveying each of the eight radio communications tower sites used by Dodge County, on which Simulcast equipment to be purchased with Simulcast grant funds, will be located, for the purpose of gathering information necessary to complete bid specifications for the Simulcast upgrade, and the deadline for closing the Simulcast grant is July 31, 2014.

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Motion by Johnson, 2<sup>nd</sup> by Miller to convene in closed session.

Before voting on the motion, Chairman Kottke announced to all present that the purpose of the closed session, will be to consider, discuss, and deliberate the sale of public property, which, because of bargaining reasons, requires a closed session, specifically, a part of the parcel of real estate to which Dodge County Parcel identification Number 241-1115-1534-000 has been assigned, and which is owned by Dodge County and located in the City of Juneau, and that Section 19.85(1)(e), of the *Wisconsin Statutes*, authorizes the closed session.

A roll call vote was taken. Motion carried by unanimous vote of all members present, at 8:50 a.m.

There was consideration, discussion, and deliberation regarding the sale of public property, specifically, a part of the parcel of real estate to which Dodge County Parcel identification Number 241-1115-1534-000 has been assigned, and which is owned by Dodge County and located in the City of Juneau.

Motion by Borchardt, 2<sup>nd</sup> by Bischoff, to reconvene in open session. A roll call vote was taken. Motion carried by unanimous vote of all members present, at 9:15 a.m.

Meeting adjourned at 9:16 a.m. by order of the Chairman.

The next regular meeting is scheduled for Monday, **February 3, 2014 at 8:00 a.m.**

  
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MaryAnn Miller, Secretary

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**