

## **MINUTES OF COURTHOUSE SECURITY MEETING OF SEPTEMBER 13, 2013**

### **Call to Order**

The Courthouse Security Committee was called to order on September 13, 2013 by Judge Storck.

### **Roll Call**

Members in attendance were Pat Ninmann, Judge Storck, Russ Kottke, Judge Sciascia, Mary Ann Miller, Bernie Mueller, Kurt Klomberg, James Mielke, Greg Vollan, Shelby Brandsma, James Ketchem, John Nehls, Phil McAleer, Russ Freber. Steve Seim and Lynn Hron arrive late.

### **Approval of Minutes**

Motion to approve the minutes of April 5, 2013 by Kottke, 2<sup>nd</sup> by Miller, Motion Carried.

### **Introduction of new Security Director**

James Ketchem is the new security director for the Justice Facility. Judge Storck advises that by virtue of his appointment as court commissioner Steve Seim is now on the committee. Per Storck the committee does not have an attorney member and he will contact the local bar. Rules for the committee passed out.

### **Allocate money for 2014 projects**

\$15,000.00 will be allocated for security projects for 2014 and they need to be prioritized. They include: adding card access to the holding cell doors, cameras in the back hallways (2 on the 2<sup>nd</sup> floor and 1 on the 1<sup>st</sup> floor) for \$3,000 per camera, adding card access to the back halls behind Br 5 and all courtrooms on the 2<sup>nd</sup> floor for \$3,000 per door (Sciascia to get an opinion on state building codes), hardening of the security station – there is no protection for the guards in the station – an estimate for sheeting discussed.

A committee will be formed for these projects to make recommendations as to what should be done yet this year and in 2014.. The committee will consist of Ketchem, Judge Storck, Judge Sciascia, and a maintenance representative. Mielke moves that the project committee's first project be the hardening of the security station, 2<sup>nd</sup> by Ketchem, Motion Carried.

### **Judge Sciascia's display**

Judge Storck is requesting that the sword in Judge Sciascia's office be removed and heard on his request. Judge Sciascia is also heard and displays knives he found in different areas of the building. He will abide by whatever the committee decides. Other knives in the building are discussed. Judge Storck moves that the sword be removed and knives of the nature of the ones displayed also be removed from the building, 2<sup>nd</sup> by Mielke. Motion now amended just to have the sword removed from the building, 2<sup>nd</sup> by Mielke, Motion Carried (Klomberg abstains).

Klombert moves to have the security director designate a deputy to review the judicial portions of this building for inappropriate knives and report back to the committee with recommendations, 2<sup>nd</sup> by Ketchem, Motion Carried.

### **Planning for Parent Education after regular hours**

Brandsma discusses what she should do with her parent education participants after hours in the event of bad weather. Discussion as to whether the class should be moved to the Administration Bldg and what the cost of having court security officers stay for the class would be. Judge Storck moves to request that the security officer provide court security for parent education classes, 2<sup>nd</sup> by Ketchem, Motion Carried.

### **Membership on the Security Committee**

Judge Storck would like to appoint Judge Sciascia to the committee. Motion by Miller, 2<sup>nd</sup> by Vollan, Motion Carried.

### **Use of bullet proof vests by courthouse personnel**

Sciascia heard on how surplus bullet proof vests may be utilized by staff at the courthouse. Ketchem states that Dodge County currently does not have any surplus vests but he has one he can donate and will contact other deputies to see if they have old vests they wish to donate.

### **Conceal and Carry Policy**

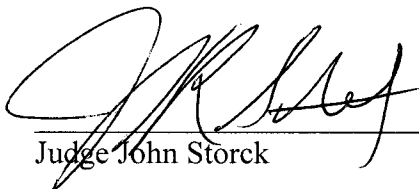
The District Attorney's Office Concealed Carry Policy is reviewed by Klomberg.


### **Pepper spray for bailiffs**

The issue will be discussed at the next security meeting.

### **Next meeting**

The next meeting will be held on Friday, November 1, 2013 at 9:00 am after Law Enforcement.

  
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Judge John Storck

  
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Lynn Hron, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.