

**DODGE COUNTY BOARD OF ADJUSTMENT MINUTES**  
**September 19, 2024**

The Dodge County Board of Adjustment met on this 19th day of September at 6 p.m., in Rooms 1H and 1I on the 1<sup>st</sup> Floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

Chairman William Nass called the meeting of the Dodge County Board of Adjustment to order.

Roll Call was taken.

Members present were as follows: Mark Othmer (Met on-site), Jon Schoenike, Russell Kottke, Rodney Justman, William Nass.

Members excused were Larry Bischoff (1st Alt), Brad Kufalks (2nd Alt.)

Andy O’Brion of the Land Resources and Parks Department was in attendance at the request of the chairman;

Non-Committee Member County Board Attendance:

Chairman Nass noted that a quorum is present.

The Chairman asked the staff to confirm compliance with the open meeting laws and the public hearing notice requirements. Mr. O’Brion noted that the meeting was properly noticed in accordance with the open meeting law and noted that the required notices for the public hearings listed on the agenda were posted, mailed and published in accordance with the statute and code requirements.

The agenda was reviewed by the Board;

The minutes from the July 18, 2024 meeting were reviewed by the Board.

Motion by Jon Schoenike to approve the minutes as written.

Second by Russel Kottke.

Vote: 5-0 Motion carried.

Chairman Nass requested Mr. O’Brion of the Land Resources & Parks Department to accompany the Board on the on-site inspections.

The meeting was adjourned to allow the Board to conduct on-site visits of the following sites for facts to be presented at a future public hearing:

- **Columbus Chemical Industries by Graphic House Inc.** - The site is located in Part of the SW ¼ of the NE ¼, Section 07, Town of Elba, Dodge County, WI the site address being N4335 Temkin Road

Following the On-site visits, the Board reconvened the meeting of the Dodge County Board of Adjustment at 7 pm in Rooms 1H and 1I located on the first floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin to hold the public hearings.

Chairman Nass called the meeting of the Dodge County Board of Adjustment back to order.

Roll Call was taken.

Members present were as follows: Mark Othmer, Jon Schoenike, Russell Kottke, Rodney Justman, William Nass.

Members excused were Larry Bischoff (1st Alt), Brad Kufalks (2nd Alt.)

Non-Committee Member County Board Attendance:

Chairman Nass noted that a quorum is present.

The staff explained the hearing procedures to those in attendance;

We are meeting today to hear requests for modifications to the Dodge County Land Use Code. We have one public hearing tonight and the procedure for these hearings will be as follows:

The Chairman of the Board of Adjustment will read the public hearing notice, after which a staff member from the Dodge County Land Resources and Parks Department will read a report that has been prepared by the County staff regarding the request before the Board. Following the staff report, the appellant and/or their agent will be asked to come before the Board. The appellant will be asked to state their name for the record and they may present their case to the Board or to add any additional information to the record. Those in attendance wishing to speak in favor or opposition can come before the Board and speak. If you wish to speak, you will be asked to step up to the microphone which is located in the center of the room and state your name and address for the record and to state your position regarding the request before the Board. Please address your comments and questions to the Board and not to the appellant. You will only be allowed to speak once so please be prepared to present all of your concerns and questions to the Board when you speak. After those in attendance have spoken, written correspondence that has been received by the Board or which has been collected by the Board during the onsite visits will then be read into the record. The Board will have an opportunity to ask the appellant any questions. Following the Boards questions, the appellant will be allowed to give a final statement for the record.

After receiving all of the testimony, the Board will then deliberate and will make a decision to grant, grant in part or deny the variance request and if approved, they may place conditions on the approval if they feel it is necessary to address or mitigate any potential adverse impacts the proposal may have on the adjacent properties or the community.

If the variance is approved, the staff will be directed to issue a land use permit incorporating those conditions approved by the Board. Any person or persons aggrieved by any decision of the Board of Adjustment may present to a court of record a petition duly verified setting forth that such decision is illegal and specifying the grounds of the illegality. Such petition shall be presented to the Circuit Court in this County within thirty (30) days after the filing of the decision in the office of the Board of Adjustment. The County assumes no liability for and makes no warranty as to reliance on any decision if construction is commenced prior to the expiration date of this 30 day period.

If during this meeting procedural questions or other points of order arise, the final decision of this board may be postponed until more information is gathered, considered, and properly acted upon.

PUBLIC HEARING

**Columbus Chemical Industries by Graphic House Inc.** - The site is located in Part of the SW ¼ of the NE ¼, Section 07, Town of Elba, Dodge County, WI the site address being N4335 Temkin Road

Motion by Russel Kottke to Approve

Second by Jon Schoenike.

Vote: 5-0 Motion carried.

Motion by Mark Othmer to adjourn the meeting.

Second by Jon Schoenike

Motion carried.

Respectfully submitted,

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Mark Othmer, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.