

**MARSH COUNTRY HEALTH ALLIANCE**  
**MINUTES OF THE ANNUAL MEETING OF THE**  
**MEMBERS AND COMMISSION BOARD**

**August 29, 2022 ~ 10:00 a.m.**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair David Frohling at 10:00 a.m.
2. **ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

**Members Present (in person):**

- Char Holton, Columbia County Board Supervisor
- David Frohling, Dodge County Board Chairman
- Robert Keeney, Grant County Board Supervisor
- Michael Furgal, Green County Board Supervisor
- Russell Kutz, Jefferson County Board Supervisor
- Anne Watts, Ozaukee County Board Supervisor
- Peter Wolff, Waukesha County Board Supervisor

**Members Absent:**

- Marge Edwards, Adams County Board Supervisor
- Iowa County Board Supervisor
- Brian Knudson, Rock County Board Supervisor
- Valerie McAuliffe, Sauk County Board Supervisor
- Washington County Board Supervisor
- Karen Powers, Winnebago County Board Supervisor

**Human Services in Person**

- Randy Setzer, Waukesha County Manager of Fiscal Administrative Support Division of Health and Human Services
- Mary Smith, Waukesha County ADRC Coordinator

**Human Services Via Teleconference:**

- Dan Williams, Green County Human Services Director
- Brian Bellford, Jefferson County Administrative Services Division Manager

- Jennifer Thompson, Rock County ADRC/APS Division Manager

**Also Present:**

- Mark Stead, Former Grant County Board Supervisor (former MCHA representative)
- Attorney Andrew Phillips
- Ed Somers, Clearview Administrator / Executive Director
- Nicole Grossman, Clearview Finance Director

3. **PUBLIC COMMENT:** None.

4. **ELECTION OF OFFICERS: VICE CHAIR AND SECRETARY (1-year term, August 2022 to August 2023):**

Nominations were taken from the Commission Board to elect officers for a one-year term, from August 2022 to August 2023.

**VICE CHAIR:** Motion by Green County; seconded by Grant County, to elect ***Peter Wolff (Waukesha County)*** as Vice Chair for a one-year term (August 2022 to August 2023). Motion carried.

**SECRETARY:** Motion by Waukesha County; seconded by Columbia County, to elect ***Russell Kutz (Jefferson County)*** as Secretary for a one-year term (August 2022 to August 2023). Motion carried.

5. **APPROVAL OF THE MINUTES OF THE AUGUST 30, 2021, NOVEMBER 29, 2021, FEBRUARY 28, 2022, AND MAY 23, 2022 MEETINGS:**

Motion by Green County; seconded by Columbia County, to approve the Minutes from the August 30, 2021, November 29, 2021, and February 28, 2022, and May 23, 2022 meetings. Motion carried.

6. **CENSUS UPDATE (*July 2021 average census*):**

Clearview:	69.8 of 120
ICF-IID (formerly FDD):	34.8 of 46

**Not Part of MCHA:**

Clearview Brain Injury Center:	14.3 of 30
Clearview Behavioral Health 1/2/3/4:	33.8 of 40
Trailview	3.3 of 4
Clearview Community Group Home:	3.1 of 4
Northview Heights (CBRF):	18.5 of 20

**7. FINANCIAL PRESENTATION:**

**Current Financial Status:** A financial update as of June 30, 2022, was presented to the Committee.

**2023 Preliminary Budget:** The 2023 MCHA preliminary budget reflects a loss of \$1,665,517.

**Long Range Capital Plans:** MCHA long-range capital plans in 2023 include the purchase of a transport vehicle, replacement of the nurse call system, and replacement of flooring, in the amount of \$225,000.

- 8. **2023 ASSESSMENT RATE SETTING:** Motion by Waukesha County to approve the assessment rate for 2023 in the amount of \$150,000.00; seconded by Grant County. Motion carried.
- 9. **FUTURE AGENDA ITEMS (for Annual Meeting on 8/28/23):** Amended and Restated Lease and Administrative Agreement change - remote voting.
- 10. **NEXT MEETING DATE: Quarterly Board Meeting (Chair, Vice Chair, and Secretary) (conference call) on Monday, November 28, 2022, at 9:30 a.m.,** in Room A1, at the Dodge County Administration Building, located at 127 East Oak Street, Juneau, Wisconsin. **The call-in number is (920) 386-4172.**
- 11. **ADJOURN:** There being no further business to come before the Commission, motion by Ozaukee County to adjourn; seconded by Green County. Motion carried. Meeting adjourned at 10:43 a.m.

Respectfully submitted this 30<sup>th</sup> day of October, 2024.

**MARSH COUNTRY HEALTH ALLIANCE**

By: \_\_\_\_\_,  
\_\_\_\_\_, Secretary

**MARSH COUNTRY HEALTH ALLIANCE  
MEETING OF COMMISSION BOARD HELD VIA TELECONFERENCE**

**MINUTES OF BOARD MEMBERS MEETING  
November 28, 2022**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair David Frohling at 9:30 a.m.

2. **ROLL CALL:**

**Board Members Present in Person:**

- David Frohling, Dodge County (Chair)

**Board Members Present Via Teleconference:**

- Russell Kutz, Jefferson County (Secretary)
- Peter Wolff, Waukesha County (Vice Chair)

**Also Present Via Teleconference:**

- Randy Setzer, Waukesha County Administrative Services Division Manager – Health and Human Services
- Mary Smith, Waukesha County Aging and Disability Resource Center Manager – Health and Human Services

**Also Present, in Person:**

- Ed Somers, Clearview Administrator / Executive Director
- Nicole Grossman, Clearview Director of Finance /MCHA Deputy Treasurer
- Jill Soldner, Clearview Administrative Support Specialist / MCHA Deputy Secretary

3. **PUBLIC COMMENT:** None.

4. **CENSUS (as of 11/28/22):**

Clearview:	62 of 120
IID (formerly FDD):	30 of 46

**Not part of MCHA:**

Clearview Brain Injury Center:	13 of 30
Clearview Behavioral Health 1, 2, 3, 4:	31 of 40
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	19 of 20

5. **QUARTERLY FINANCIAL REPORT:** Executive Director Somers updated the Board on the 2022 MCHA financial status, as of September 30, 2022. There was a budgeted

MCHA loss of (\$655,682), with (\$434,336) in actual losses in 2022 after overhead expenses included. Campus-wide, as a whole, Clearview is doing o.k. Staffing continues to be difficult and constrains admissions. Use of agency staff began in November 2022. Dodge County will provide no sales tax revenue to cover capital expenses in 2023. On average, Medicaid rates will increase 26% on July 1, 2022, however, the rate letters have not yet been received. As of October 14, 2022, Clearview has a new Director of Nursing, Dina Statz.

Motion by Jefferson County accepting the financial reported as presented; seconded by Waukesha County. Motion carried.

6. **FUTURE AGENDA ITEMS:** None.
7. **NEXT MEETING DATE:** Monday, February 27, 2023, at 9:30 a.m. (quarterly financial meeting / conference call - Board) at the Dodge County Administration Building, 127 East Oak Street, Rooms 1A, Juneau, Wisconsin 53039.
8. **ADJOURN:** There being no further business to come before the Commission Board, motion by the Chair to adjourn. Meeting adjourned at 9:35 a.m. Motion carried.

Respectfully submitted this 30<sup>th</sup> of October, 2024.

**MARSH COUNTRY HEALTH ALLIANCE**

By: \_\_\_\_\_,  
\_\_\_\_\_, Secretary

**MARSH COUNTRY HEALTH ALLIANCE  
MEETING OF COMMISSION BOARD HELD VIA TELECONFERENCE**

**MINUTES OF BOARD MEMBERS MEETING  
February 27, 2023**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair David Frohling at 9:30 a.m.

2. **ROLL CALL:**

**Board Members Present in Person:**

- David Frohling, Dodge County (Chair)

**Board Members Present Via Teleconference:**

- Russell Kutz, Jefferson County (Secretary)
- Peter Wolff, Waukesha County (Vice Chair) – 9:32 a.m.

**Also Present, in Person:**

- Ed Somers, Clearview Administrator / Executive Director
- Nicole Grossman, Clearview Director of Finance /MCHA Deputy Treasurer
- Jill Soldner, Clearview Administrative Support Specialist / MCHA Deputy Secretary

3. **PUBLIC COMMENT:** None.

4. **CENSUS (as of 2/27/23):**

Clearview:	55 of 120
IID (formerly FDD):	32 of 46

**Not part of MCHA:**

Clearview Brain Injury Center:	14 of 30
Clearview Behavioral Health 1, 2, 3, 4:	34 of 40
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	16 of 20

5. **QUARTERLY FINANCIAL REPORT:** Executive Director Somers updated the Board on the MCHA financial status, as of February 8, 2023. Motion by Jefferson County accepting the financial reported as presented; seconded by Dodge County. Motion carried.

6. **FUTURE AGENDA ITEMS:** None.

7. **NEXT MEETING DATE: Monday, May 22, 2023, at 9:30 a.m.** (quarterly financial meeting / conference call - Board) at the Dodge County Administration Building, 127 East Oak Street, Rooms 1A, Juneau, Wisconsin 53039.
8. **ADJOURN:** There being no further business to come before the Commission Board, motion by the Chair to adjourn. Meeting adjourned at 9:35 a.m. Motion carried.

Respectfully submitted this 30<sup>th</sup> of October, 2024.

**MARSH COUNTRY HEALTH ALLIANCE**

By: \_\_\_\_\_  
\_\_\_\_\_, Secretary

**MARSH COUNTRY HEALTH ALLIANCE  
MEETING OF COMMISSION BOARD HELD VIA TELECONFERENCE**

**MINUTES OF BOARD MEMBERS MEETING  
May 22, 2023**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair David Frohling at 9:34 a.m.

2. **ROLL CALL:**

**Board Members Present in Person:**

- David Frohling, Dodge County (Chair)

**Board Members Present Via Teleconference:**

- Russell Kutz, Jefferson County (Secretary)

**Also Present, in Person:**

- Ed Somers, Clearview Administrator / Executive Director
- Nicole Grossman, Clearview Finance Director
- Jill Soldner, Clearview Administrative Support Specialist / MCHA Deputy Secretary

**Human Services Staff Present Via Teleconference:**

- Brian Bellford, Jefferson County Administrative Services Division Manager

**Absent**

- Peter Wolff, Waukesha County (Vice Chair) (IT issues on Dodge County’s end)

3. **PUBLIC COMMENT:** None.

4. **CENSUS (as of 5/22/23):**

Clearview:	53 of 120
IID (formerly FDD):	30 of 46

**Not part of MCHA:**

Clearview Brain Injury Center:	15 of 30
Clearview Behavioral Health 1, 2, 3, 4:	34 of 40
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	16 of 20

5. **REVIEW OF DRAFT MINUTES FROM AUGUST 29, 2022; NOVEMBER 28, 2022; AND FEBRUARY 27, 2023 MEETINGS:** No suggested changes to the draft Minutes of August 29, 2022; November 28, 2022; or February 27, 2023. The Minutes



from the meetings will be presented at the Annual Meeting on August 28, 2023, for signature by the Secretary.

6. **QUARTERLY FINANCIAL REPORT:** Executive Director Somers updated the Board on the MCHA financial status, as of March 31, 2023. Motion by Jefferson County accepting the financial reported as presented; seconded by Dodge County. Motion carried.
7. **FUTURE AGENDA ITEMS:** None.
8. **NEXT MEETING DATE:** **Monday, August 28, 2023, at 10:00 a.m.** (Annual Meeting) at the Dodge County Administration Building, 127 East Oak Street, 1<sup>st</sup> Floor Auditorium, Juneau, Wisconsin 53039.
9. **ADJOURN:** There being no further business to come before the Commission Board, motion by Jefferson County to adjourn; seconded by Dodge County. Meeting adjourned at 9:39 a.m. Motion carried.

Respectfully submitted this 30<sup>th</sup> of October, 2024.

**MARSH COUNTRY HEALTH ALLIANCE**

By: \_\_\_\_\_  
\_\_\_\_\_, Secretary

**MARSH COUNTRY HEALTH ALLIANCE**  
**MINUTES OF THE ANNUAL MEETING OF THE**  
**MEMBERS AND COMMISSION BOARD**

**August 28, 2023 ~ 10:00 a.m.**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair David Frohling at 10:01 a.m.
2. **ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

**Members Present (in person):**

- Char Holton, Columbia County Board Supervisor
- David Frohling, Dodge County Board Chairman
- Michael Furgal, Green County Board Supervisor
- Russell Kutz, Jefferson County Board Supervisor
- Anne Watts, Ozaukee County Board Supervisor

**Members (via phone):**

- Robert Keeney, Grant County Board Supervisor

**Members Absent:**

- Marge Edwards, Adams County Board Supervisor
- Doug Richter, Iowa County Board Supervisor
- Brian Knudson, Rock County Board Supervisor
- Valerie McAuliffe, Sauk County Board Supervisor
- Jodi Schulteis, Washington County Board Supervisor
- Peter Wolff, Waukesha County Board Supervisor
- Karen Powers, Winnebago County Board Supervisor

**Human Services in Person**

- Randy Setzer, Waukesha County Manager of Fiscal Administrative Support Division of Health and Human Services
- Mary Smith, Waukesha County ADRC Coordinator

**Human Services Via Teleconference:**

- Sue Lynch, Columbia County ADRC Director
- Brian Bellford, Jefferson County Administrative Services Division Manager
- Liza Drake, Ozaukee County Human Services Director
- Jennifer Thompson, Rock County ADRC/APS Division Manager

**Also Present:**

- Ed Somers, Clearview Administrator / Executive Director
- Nicole Grossman, Clearview Finance Director
- Jill Soldner, Clearview Administrative Support Specialist
  
- Attorney Andrew Phillips (via teleconference)

3. **PUBLIC COMMENT:** None.

4. **ELECTION OF OFFICERS: VICE CHAIR AND SECRETARY (1-year term, August 2023 to August 2024):**

No action taken due to a lack of a quorum. Election of officers will be on the October 30, 2024 Annual Meeting Agenda.

5. **APPROVAL OF THE MINUTES OF THE AUGUST 29, 2022, NOVEMBER 28, 2022, FEBRUARY 27, 2023, AND MAY 22, 2023 MEETINGS:**

No action taken due to a lack of a quorum. Approval of the Minutes from the August 29, 2022, November 28, 2022, February 27, 2023, and May 22, 2023 meetings will be on the October 30, 2024 Annual Meeting Agenda.

6. **CENSUS UPDATE (July 2023 average census):**

Clearview:	55.9 of 120
ICF-IID (formerly FDD):	29.5 of 46

**Not Part of MCHA:**

Clearview Brain Injury Center:	13.5 of 30
Clearview Behavioral Health 1/2/3/4:	34.5 of 40
Trailview	3.6 of 4
Clearview Community Group Home:	3.3 of 4
Northview Heights (CBRF):	16.5 of 20

7. **FINANCIAL PRESENTATION:** A financial update was presented to the Committee members in attendance. No action taken due to a lack of a quorum.

8. **2024 ASSESSMENT RATE SETTING:** The assessment rate for 2024 in the amount of \$137,248.00 was discussed. No action taken due to a lack of quorum.

9. **FUTURE AGENDA ITEMS (for Annual Meeting on 10/30/24):** None.

10. **NEXT MEETING DATE: Quarterly Board Meeting (Chair, Vice Chair, and Secretary) (conference call) on [MEETING CANCELLED] Monday, November 27, 2023, at 9:30 a.m., [RESCHEDULED] to February 26, 2024, at the Dodge County**

Administration Building, located at 127 East Oak Street, Room 1A, Juneau, Wisconsin.  
**The call-in number is (920) 386-4172.**

11. **ADJOURN:** There being no further business to come before the Commission, motion by the Chair to adjourn. Motion carried. Meeting adjourned at 10:22 a.m.

Respectfully submitted this 30<sup>th</sup> day of October, 2024.

**MARSH COUNTRY HEALTH ALLIANCE**

By: \_\_\_\_\_  
\_\_\_\_\_, Secretary

**MARSH COUNTRY HEALTH ALLIANCE  
MEETING OF COMMISSION BOARD HELD VIA TELECONFERENCE**

**MINUTES OF BOARD MEMBERS MEETING  
February 26, 2024**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair David Frohling at 9:34 a.m.

2. **ROLL CALL:**

**Board Members Present in Person:**

- David Frohling, Dodge County (MCHA Chair)

**Present Via Teleconference:**

- Russell Kutz, Jefferson County (MCHA Secretary)
- Brian Bellford, Jefferson County Human Services Deputy Director - Administrative Services Division Manager
- Peter Wolff, Waukesha County (MCHA Vice Chair)

**Also Present, in Person:**

- Ed Somers, Clearview Administrator / Executive Director
- Jill Soldner, Clearview Administrative Support Specialist / MCHA Deputy Secretary

3. **PUBLIC COMMENT:** None.

4. **CENSUS (as of 2/26/24):**

Clearview:	52 of 120
IID (formerly FDD):	30 of 46

**Not part of MCHA:**

Clearview Brain Injury Center:	13 of 30
Clearview Behavioral Health 1, 2, 3, 4:	34 of 40
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	20 of 20

5. **QUARTERLY FINANCIAL REPORT:** Executive Director Somers updated the Board on the MCHA financial status, as of December 31, 2023. Motion by Jefferson County accepting the financial reported as presented; seconded by Waukesha County. Motion carried.

6. **FUTURE AGENDA ITEMS:** None.

7. **NEXT MEETING DATE: Monday, May 20, 2024, at 9:30 a.m.** (quarterly financial meeting / conference call – Marsh Country Health Alliance Board members).
8. **ADJOURN:** There being no further business to come before the Commission Board, motion by the Chair to adjourn. Meeting adjourned at 9:39 a.m. Motion carried.

Respectfully submitted this 30<sup>th</sup> of October, 2024.

**MARSH COUNTRY HEALTH ALLIANCE**

By: \_\_\_\_\_  
\_\_\_\_\_, Secretary

**MARSH COUNTRY HEALTH ALLIANCE  
MEETING OF COMMISSION BOARD HELD VIA TELECONFERENCE**

**MINUTES OF BOARD MEMBERS MEETING  
May 20, 2024**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair David Frohling at 10:45 a.m.

2. **ROLL CALL:**

**Board Members Present in Person:**

- David Frohling, Dodge County (MCHA Chair)

**Present Via Teleconference:**

- Russell Kutz, Jefferson County (MCHA Secretary)
- Brian Bellford, Jefferson County Human Services Deputy Director - Administrative Services Division Manager
- Randy Setzer, Waukesha County Manager of Fiscal Administrative Support Division of Health and Human Services

**Also Present, in Person:**

- Ed Somers, Clearview Administrator / Executive Director
- Nicole Grossman, Clearview Finance Director
- Jill Soldner, Clearview Administrative Support Specialist / MCHA Deputy Secretary

**Absent:**

- Peter Wolff, Waukesha County (MCHA Vice Chair)

3. **PUBLIC COMMENT:** None.

4. **CENSUS (as of 5/20/24):**

Clearview:	51 of 120
IID (formerly FDD):	29 of 46

**Not part of MCHA:**

Clearview Brain Injury Center:	12 of 30
Clearview Behavioral Health 1, 2, 3, 4:	33 of 40
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	20 of 20

5. **QUARTERLY FINANCIAL REPORT:** Executive Director Somers updated the Board on the MCHA financial status, as of March 31, 2024. Motion by Jefferson County

accepting the financial reported as presented; seconded by Dodge County. Motion carried.

6. **FUTURE AGENDA ITEMS:** None.
7. **NEXT MEETING DATE:** *Wednesday, October 30, 2024, at 10:00 a.m.* (Annual Meeting – Marsh Country Health Alliance - Full Commission members to attend), at Clearview, 198 County DF, 1<sup>st</sup> Floor Gathering Room, Juneau, Wisconsin 53039.
8. **ADJOURN:** There being no further business to come before the Commission Board, motion by the Chair to adjourn. Meeting adjourned at 10:54 a.m. Motion carried.

Respectfully submitted this 30<sup>th</sup> of October, 2024.

**MARSH COUNTRY HEALTH ALLIANCE**

By: \_\_\_\_\_  
\_\_\_\_\_, Secretary