



DODGE COUNTY CORPORATION COUNSEL
Purchasing Division
127 East Oak Street, Juneau, WI 53039
(920)386-4224
Email: tsteinbach@co.dodge.wi.us

Notice of Addendum
Addendum #2
RFP #30 24-07
Traffic Engineering Study
Highway Department, Dodge County, WI
September 16, 2024
(Total 4 pages)

Notice to all firms:

This Addendum is issued to modify, change, delete from, add to, explain or correct the original Request for Proposal and is hereby made a part of RFP # 30 24-07. In case of conflict between the Request for Proposal and this Addendum, this Addendum shall govern. It is the bidder's responsibility to pass this addendum information to all involved in the bid.

Questions & Answers

Question 1: We did not see a page limit for the proposal. Can you verify that there is no page limit?

Answer: No, there is no page limit for the proposals.

Question 2: The required forms at the end of the RFP state to include it under Tab 6.0 Submittal Forms. Is there a required format / tab content that we should use to meet the County's requirements?

Answer: This was in error. Attached are the correct forms. The Proposals should be organized in the sections noted in Section VIII of the RFP.

- A.** Organization, capabilities, background and experience, past studies.
- B.** Project Approach / Timeline
- C.** Submittal Forms
- D.** Financial proposal – This portion of the proposal shall ONLY include the proposed cost and shall be submitted in a separate sealed envelope that is clearly marked "Financial Proposal". Financial proposals will not be opened until after the evaluation committee has short-listed the most qualified firms for this project.

IX. Reference Form

Complete this page and include it the Submittal Forms section.

Reference #1

Owner of Company Name: _____

Contact Person: _____

Type of Service(s) Provided: _____

Calendar Year(s) of Service(s) Provided: _____

City, State, and Zip Code: _____

Telephone/Email: _____

Reference #2

Owner of Company Name: _____

Contact Person: _____

Type of Service(s) Provided: _____

Calendar Year(s) of Service(s) Provided: _____

City, State, and Zip Code: _____

Telephone/Email: _____

Reference #3

Owner of Company Name: _____

Contact Person: _____

Type of Service(s) Provided: _____

Calendar Year(s) of Service(s) Provided: _____

City, State, and Zip Code: _____

Telephone/Email: _____

X. Proposal Acknowledgement

Traffic Engineering Services

Highway Department, Dodge County, WI
RFP #30 24-07

Complete this page and include it in the Submittal Forms section.

I have read this Request for Proposal (RFP), all the attachments, addenda (if any) and exhibits issued for this project and understand the contents and requirements.

Binding Signatures:

The undersigned firm, submitting their proposal, hereby declares and agrees to be bound, and to perform the work in accordance with all the terms, conditions and requirements of this Request for Proposals, the within and foregoing proposal, the applicable specifications, special provisions, and the schedule of prices as hereby submitted and made part of their proposal submission.

Company: _____

Address: _____

Original Signature: _____

Name (Print/Type) _____

Title _____ Date _____

Phone Number: _____ Fax Number: _____

E-mail: _____

XI. Addenda Acknowledgement

Complete this page if an Addenda was issued and include it in the Submittal Forms Section.

I/we hereby acknowledge receipt of the following addenda(s):

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

I/we further certify that no agreement has been entered into to prevent competition for said work and that I/we carefully examined the plans, specifications, form of contract and all other contract documents.

I/we further agree to enter into the contract, as provided in the contract documents, under all the terms, conditions and requirements of those documents.

If no addenda were issued, the firm shall so indicate and sign this document.

Firm

Representative Signature