



Minutes
Human Services and Health Board Meeting
Wednesday June 5, 2024-5:00 PM
Dodge County Administrative Building
Auditorium Rooms H & I
127 East Oak St, Juneau, WI 53039

1. Call to Order by Jenifer Hedrick at 5:00 p.m.
2. Roll Call and Non-Committee Member County Board Attendance

Board Present: Lisa Derr, Donna Maly, Larry Bischoff, Mary Rosecky, Jennifer Keyes, Jenifer Hedrick, David Godshall, Steve Kauffeld

Absent/Excused: N/A

Staff Present: Human Services and Health Director Becky Bell, Executive Director/Administrator of Clearview Ed Sommers, Division Manager Angela Petruske, Division Manager Alyssa Schultz, Division Manager Sheila Drays, Accounting Technician Felicia Bruyette,

Others Present: County Board Chair David Frohling, District 26 Supervisor Randy VandeZande

3. Introduction of Committee Members and Staff
4. Elect Chairman, Vice Chairman, and Secretary of the Human Services and Health Committee
Motion by Lisa Derr to elect Jenifer Hedrick as Chair. Seconded by David Godshall. Motion carried.
Motion by Mary Rosecky to elect David Godshall as Vice Chair. Seconded by Donna Maly. Motion carried.
Motion by Mary Rosecky to elect Jennifer Keyes as Secretary. Seconded by Donna Maly. Motion Carried.
5. Approval of the minutes of the April 3, 2024 Human Services and Health Board Meeting
Motion by Steve Kauffeld to approve the April 3, 2024 minutes for the Human Services and Health Board Meeting. Seconded by David Godshall. Motion carried. Request to abstain by Donna Maly, Larry Bischoff, Mary Rosecky, and Jennifer Keyes due to not being in attendance of the April 3, 2024 meeting.
6. Approval of the minutes of the April 12, 2024 Health Facilities Board Meeting
Motion by Larry Bischoff to approve the April 12, 2024 minutes for the Health Facilities Board Meeting. Seconded by Jenifer Hedrick. Motion Carried. Request to abstain by Donna Maly.
7. Set Regular Meeting Date, Place & Time
Dodge County Human Services and Health Board will continue to meet on the first Wednesday of every month at 5:00 P.M. in the Auditorium Rooms (H & I) of the Dodge County Administrative Building.
8. Discuss Options for Distribution of Agenda and Packet
Discussion held by Board

9. Orientation by Human Services and Health Director – Ms. Bell

Ms. Bell welcomed the Board Members and explained the operation of Human Services and Health Department. There are three divisions that support the Department; Clinical & Family Services; Community Support Services; Fiscal & Support Services Division. Ms. Bell continued to explain the general function of each division. Clinical and Family Services oversees Clinical Services, Community Mental Health, Children’s Long Term Support, Child Protective Services, Crisis, and Youth Justice. These services include access to mental health therapists, registered nurses, and crisis counselors. Foster care services are also provided in the Child Protective Services Ongoing. Community Support Services include services such as Public Health, Economic Support, Adult Protective Service, Aging and Disability Resources, and Transportation and Nutrition. These services provide access to community support such as food share, childcare assistance, and Badgercare. Public Health Services include WIC, Lead testing, and emergency preparedness. Fiscal and Support Services handles several financial areas of the building.

10. Orientation by Clearview Administrator – Ed Somers

Mr. Somers presented an overview of services offered at Clearview. Mr. Somers explained that Clearview has 264 beds and 10 licenses and is intended to create a homelike atmosphere based on the quality of life for the residents. Included in the licenses is nursing home care, care for individuals with intellectual disabilities, behavioral health, brain injury care, a community group home, the Trailview group home, and Northview Heights CBRF. None of the buildings are currently at capacity due to low staffing. Mr. Somers informed the Board that he, and two others, are part of a sponsor program that will be bringing workers to Clearview and aiding with room and board while they settle in. Mr. Somers will be sponsoring five individuals. It was explained that CNAs are very difficult to recruit in the current labor market. The Board requested a tour of Clearview at a future meeting.

11. Public Comment (30-minute limit, 2 minutes per person), limited to items on the agenda
N/A

12. **BOARD ACTION**

A. Consider, Discuss, and Take Action to Amend the Bylaws of Friends of Clearview

Mr. Somers explained that the name on the Bylaws will need to be changed to Human Services and Health Committee. Motion by Larry Bischoff to approve the change of the name of the Committee on the Bylaws of Friends of Clearview. Seconded by Donna Maly. Motion carried.

13. **DIRECTOR’S REPORT- Ms. Bell**

A. Public Hearing Discussion

Ms. Bell informed the Board of the annual Public Hearing meeting that is in conjunction with agency donation requests. Information was shared about agencies who have received donations from the Department in the past. Historical information will be provided in the packet for July. The Board discussed information that they would like to know from the agencies requesting donations.

B. 2025 Budget Discussion

Ms. Bell informed the Board that the Department in preliminary conversations regarding the budget and budget timeline. Ms. Bell, Ms. Petruske, Ms. Drays, and Ms. Schultz are working to put the 2025 budget together. Ms. Bell expressed intent to do projections on high cost placements to help map out the budget for 2025 as well as to provide good year end projections. As of this time, no high cost placements have been discharged.

14. ADMINISTRATORS REPORT-Mr. Somers

A. Clearview Campus Monthly Report

Mr. Somers informed the Board that he will also be providing budget information going forward. The monthly report for Clearview was presented for review and questions.

15. COMMUNITY SUPPORT SERVICES REPORT-Ms. Drays

A. Quarterly Report Discussion

Ms. Drays presented the quarterly report for Community Support Services. The 2024 Economic Support numbers are declining as predicted. This is due to conversion back to policies from before the pandemic.

16. CLINICAL & FAMILY SERVICES REPORT-Ms. Schultz

A. Quarterly Report Discussion

Ms. Schultz presented the quarterly report for Clinical and Family Services. There was a slight increase in Ongoing out of home care. The Children's Long Term Support services caseloads have increased significantly. Staff is working to reduce and negate a waitlist. Supervisor Hedrick inquired about foster home availability for placements. Ms. Schultz informed the Board that there was some success in licensing additional homes. However, there are still difficulties finding homes for placements outside of Dodge County. There is also difficulty in finding foster homes who can manage children with higher needs.

17. FISCAL & SUPPORT SERVICES REPORT – Ms. Petruske

A. Review 2024 Expenditures & Revenues

Ms. Petruske informed the Board that the Department is at a deficit of \$375,000 as of April. The first quarter review is projecting a deficit of \$575,000 at the end of the year. With the high cost placements, the Department is looking at being over budget. WIMCR results are still unknown, however, which could impact the budget.


B. Budget Adjustment Form:

N/A

18. Next Meeting – July 3, 2024 or July 10, 2024 at 5:00 P.M.

Next meeting is on Wednesday, July 10, 2024 at 5:00 P.M. for the Public Hearing and the Human Services and Health meeting to follow


19. Adjourned at 6:12 P.M., Motion to adjourn by Jennifer Keyes. Seconded by Mary Rosecky. Motion carried.



Jennifer Keyes, **Secretary**



Felicia Bruyette, **Recording Secretary**



Jennifer Hedrick, **Chair**