

DODGE COUNTY EXECUTIVE COMMITTEE

August 5, 2013, 8:00 A.M.

FOURTH FLOOR CONFERENCE ROOM 4C

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order by Chairman Kottke at 8:00 a.m.

Members present: Bischoff, Borchardt, Frohling, David, Johnson, Kottke, and Miller.

Members absent: None.

Others present: Emergency Management Director Joe Meagher, Emergency Management Deputy Director Amy Nehls, Sheriff Patricia Ninmann, County Clerk Karen Gibson, County Administrator Jim Mielke, and Deputy County Clerk Christine Kjornes.

Motion by Miller, 2nd by David to approve the July 1, 2013 minutes as presented. Motion carried.

The Committee discussed a Resolution that was received from Barron County that recommends that the Wisconsin Counties Association permanently host its annual convention in Wisconsin Dells. Supervisor Frohling stated that the Board of Directors of the Wisconsin Counties Association discussed the topic of the location of future annual conferences at its meeting that was held on August 2, 2013.

Motion by Miller, 2nd by Borchardt to authorize out-of-state travel for Patricia Ninmann, Dodge County Sheriff, to attend the National Sheriffs' Institute in Aurora, Colorado, on September 8-14, 2013. Motion carried. Sheriff Ninmann reported that the cost of transportation, lodging, meals, and training will be paid for by the National Sheriffs' Association.

Dodge County Clerk Gibson reviewed agenda items for the Tuesday, August 20, 2013 County Board meeting. Ms. Gibson reported that the agenda will include Resolutions from the Executive Committee, the Health Facilities Committee, the Highway Committee, and the Information Technology Committee, and the confirmation of an appointment that had been made to the Land Information Council by the County Board Chairman. Administrator Mielke stated that the agenda may also include resolutions from the Building Committee.

Administrator Mielke provided an oral update regarding the ongoing renovation of the former Clearview North building, now known as the Henry Dodge Office Building, for use by the Human Services and Health Department for programs and other services. Administrator Mielke reported that a second move of staff members is planned for the week of August 26, 2013, and that the date for completion of the renovation project continues to be early November of 2013. Administrator Mielke reported that on July 22, 2013, there was a controlled release of natural gas by a plumbing contractor at the Henry Dodge Office Building that caused an odor, which led to the evacuation of the Office Building, and a response by the City of Juneau Fire Department, and that Dodge County was not notified in advance of the planned controlled release of natural gas, that on July 23, 2013, a mysterious odor in a third floor wing of the Henry Dodge Office Building caused physical discomfort to some employees, which resulted in the provision of medical attention to three employees, the air quality in that location was analyzed and the analyses indicated that the air quality in that location was within normal range, the odor has not been detected there again since July 23, 2013, and the presence of the odor there on July 23, 2013, appears to have been an isolated incident.

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Administrator Mielke provided information regarding a proposed change to the format of County Board Resolutions which will add a "Fiscal Impact" notation to each resolution that will require an expenditure of money. Administrator Mielke stated that it will be necessary to inform John Corey, Corporation Counsel, and other Department Heads of this proposed change in format. The Committee discussed a possible implementation date of October of 2013. The fiscal impact of each resolution that will require an expenditure of money will be reviewed by the Finance Committee, and the "Fiscal Impact" notation to each such resolution will include a provision for the signature of the Chair of the Finance Committee.

There was consideration of and discussion about a claim for money damages that Barbara Lanter made against Dodge County regarding damage to the hood of an automobile owned by Barbara Lanter, allegedly caused by stones that fell from a truck owned and operated by the Dodge County Highway Department. Motion by David, 2nd by Johnson to recommend to the County Board that it disallow the claim for damages submitted by Barbara Lanter. Motion carried.

Administrator Mielke provided an oral report to the Committee regarding a claim for money damages for personal injuries sustained by an individual at Astico Park and regarding a claim for money damages for physical damage to a railroad crossing signal control box located near a railroad crossing in South Beaver Dam, which occurred when an employee of the Dodge County Highway Department, while conducting roadside mowing operations, struck the signal control box with a mower and thereby damaged the signal control box.

Administrator Mielke provided an oral report regarding the proposed sale of the Office Building located at 143 E. Center Street, in the City of Juneau. Administrator Mielke reported that initially there were two individuals who expressed an interest in purchasing the Office Building, since then one of these individuals has purchased a different building for business use, and is, therefore, no longer interested in purchasing the Office Building, Dodge County will create a separate parcel of real estate that will include the Office Building and some of the surrounding land to be used for a parking lot, and Dodge County has requested authorization from the Planning Commission of the City of Juneau to create this separate parcel of real estate for the Office Building and parking lot. Administrator Mielke sought input from the Committee regarding the marketing of the Office Building on the Wisconsin Surplus Online Auction website. It was the consensus of the Committee to establish a minimum asking price. Chairman Kottke stated that this matter will be placed on the agenda for the meeting of the Executive Committee to be held on September 9, 2013, for further discussion.

Administrator Mielke reported that the former Mayville Highway Department shop located at 853 Horicon Street, in the City of Mayville, is now listed on the Wisconsin Surplus Online Auction website, bids will be accepted through Monday, August 26, 2013, and a minimum bid price of \$80,000 has been established. Supervisor Johnson stated that no bids had been submitted as of August 3, 2013.

Supervisor Johnson provided an oral report to the Committee regarding the proposed Advanced Disposal Services Glacier Ridge Landfill Negotiated Agreement 2013 that will be considered by the County Board on August 20, 2013. Administrator Mielke reported that a photocopy of the Agreement has been filed in the Office of the Dodge County Clerk. Motion by Frohling, 2nd by Miller to approve and forward to the County Board for consideration at its August 20, 2013 meeting a Resolution approving the Advanced Disposal Services Glacier Ridge Landfill Negotiated Agreement 2013. Motion carried.

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Emergency Management Director Joe Meagher provided an oral report to the Committee regarding the status of contract negotiations by and between Dodge County and AT&T regarding a proposal by AT&T to co-locate radio communications equipment on the Juneau radio communications tower. Mr. Meagher reported that he will meet later today with Zev Kianovsky, Assistant Corporation Counsel, to review a proposed contract.

Mr. Meagher provided an oral update regarding the malfunction of a back-up generator at the Fox Lake radio communications tower site. Mr. Meagher reported that repairs have been made to the generator and it is now functioning properly, the estimated total cost of repairs to the generator is \$4,500, the representative from Cummins Power who inspected the generator was unable to determine the direct cause of the damage to the generator, and, therefore, Mr. Meagher is unable to submit a claim to the insurance company for reimbursement of the cost of repairs to the generator.

Mr. Meagher provided an oral update to the Committee regarding a Simulcast grant. He reported that he provided the additional information that had been requested for the final stages of the grant process, and has not received any communication in response to his provision of that additional information. The Committee determined that the proposed 2014 Dodge County Budget will include funding for the provision of simulcasting. Mr. Meagher further reported that in the event that Dodge County does not receive this grant, he will cause the original grant to be updated and resubmitted and he estimated that the fee to do so will be \$300.

Mr. Meagher provided an oral update to the Committee regarding potential changes to the State Hazmat Response Network. Mr. Meagher reported that it is his considered opinion that the proposed changes to the Hazmat Network will not benefit Dodge County, and, therefore, he did not sign the proposed contract that had been submitted to him by the State of Wisconsin. Mr. Meagher further reported that Dodge County will continue to receive grant money and will work as a team with other organizations in the State Hazmat Response Network.

Mr. Meagher provided an oral report regarding the Memorandum that he issued on August 1, 2013, and that had been provided to the Committee, wherein he requests to use Unbudgeted Fiscal Year 2012 Emergency Management Planning Grant Redistribution Funds in the total amount of \$11,208.72. Mr. Meagher requested that \$9,908.72 be used to purchase and install equipment at the new Mayville Highway Building located in the City of Mayville, to establish a direct communication link from the Dodge County Highway Department Building located in the City of Juneau, to the new Mayville Highway Building. He reported that this link would provide a county-maintained communication link to provide data connectivity for everyday voice and data communication with the shop in Mayville and would furthermore provide a path to improve and sustain connections and communication in the event that Dodge County activated the Continuity of Operations Plan. Mr. Meagher further requested that the remaining \$1,300 be used to provide funding for the completion and submission of the 2014 Assistance to Firefighter Grant.

Motion by Johnson, 2nd by Frohling to recommend to the Finance Committee that the Finance Committee transfer Unbudgeted Fiscal Year 2012 Emergency Management Planning Grant Redistribution Funds in the amount of \$9,908.72 to Business Unit 2811.5249 and \$1,300 to Business Unit 2801.5299. Motion carried.

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Mr. Meagher reported that Brian Field, Dodge County Highway Commissioner, has expressed concerns that the County is exploring the possibility of contracting with a private contractor for snow and ice removal from the driveway at the Ashippun radio communications tower site, and that Mr. Field believes that the Highway Department owns and operates equipment that is suitable for use to remove snow and ice from the driveway at the Ashippun radio communications tower site. Mr. Meagher stated that he will further discuss these matters with Commissioner Field.

Mr. Meagher gave an oral report regarding recent interference in the emergency communication system. He reported that the source of the interference was located at the Wisconsin State Patrol Tower, that he has communicated with the Wisconsin State Patrol and this interference issue has been resolved, but WISCOM radio continues to be a concern. Mr. Meagher sought input from the Committee regarding the reimbursement of costs incurred in resolving this interference issue. Chairman Kottke recommended that Mr. Meagher send the invoice for costs incurred in resolving this interference issue, to the State of Wisconsin, Department of Transportation, for payment.

Supervisor Johnson requested Mr. Meagher and Emergency Management Deputy Director Amy Nehls to explain the bases on which they make a determination to deploy to an emergent incident. Ms. Nehls discussed her response to the recent evacuation of the Village of Brownsville as a result of a natural gas leak. Mr. Meagher explained the bases on which the Dodge County Emergency Management Department makes a determination to deploy to an emergent incident.

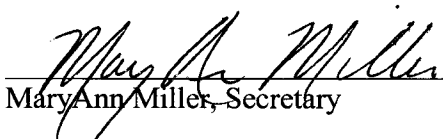
Chairman Kottke requested that Sheriff Ninmann discuss the request that the City of Mayville recently made to the Sheriff's Department for the Sheriff's Department to provide law enforcement services to the City of Mayville. Sheriff Ninmann reported that she has drafted an agreement, including preliminary costs, to be used in the event that Dodge County will contract with the City of Mayville to provide law enforcement services to the City of Mayville, that she will meet with the Mayor of the City of Mayville on August 12, 2013, and that the Mayor of the City of Mayville initiated contact with Sheriff Ninmann to discuss the potential for the provision of law enforcement services to the City of Mayville by the Dodge County Sheriff's Department.

Supervisor Frohling provided an oral report to the Committee regarding his attendance at a meeting of the Board of Directors of the Wisconsin Counties Association that was held on August 2, 2013.

Chairman Kottke reported that he will attend a meeting of the Wisconsin Counties Association on Monday, August 12, 2013.

Meeting adjourned at 9:35 a.m. by order of the Chairman.

The next regular meeting is scheduled for Monday, September 9, 2013 at 8:00 a.m.


MaryAnn Miller, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.