

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Date: May 2, 2024

**Call to order:** The meeting of the Dodge County Building Committee was called to order by Chairman Jody Steger at 3:30 p.m. on May 2, 2024 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Jody Steger, Steve Kauffeld, Jeff Caine, Randy Vande Zande, Michael Butler**

**Also present:** John Nehls, Director of Physical Facilities; Phil McAleer, Maintenance Superintendent; Barb Brooks, Sr. Administrative Support Specialist; Stephanie Justman Purchasing Agent; Megan Sheriden, Communications Coordinator; Amanda Pulvermacher, Deputy Director Emergency Management; PJ Schoebel, Medical Examiner; Dale Schmidt, Sheriff; Makenzie Drays, Finance; Russ Freber, Citizen; Dave Frohling, County Board Chairman; Nancy Kavazanjian, County Board Supervisor; Dave Beal, County Board Supervisor; Katlynn Rhyner, Director of Veterans Service; Jessica Bull, Veteran Benefits Specialist; Cathy Houchin, County Board Supervisor; Dawn Lokken, IT; Justin Reynolds, IT Director; Chris Planasch, Register of Deeds; Becky Bell, Director of Human Services; Kris Keith, Treasurer; John Bohonek, Land Conservation; Cameron Clapper, County Administrator, Joe Stadelman, Angus Young

**Roll Call and Non-Committee Member County Board Attendance:** None.

**Introduction of Committee Members and Staff** Committee Members and Staff were introduced.

**Elect Chairman, Vice Chairman, and Secretary of the Building Committee** a motion was made by Steve Kauffeld to nominate Jody Steger for Chairman of the Building Committee. Motion carried. A motion was made by Randy Vande Zande to nominate Steve Kauffeld as Vice Chairman of the Building Committee. Motion carried. A motion was made by Randy Vande Zande to nominate Supervisor Jeff Caine as Secretary of the Building Committee. Motion carried.

**Approval of the Minutes from April 4, 2024** a motion was made by Steve Kauffeld to approve the minutes from April 4, 2024 and second by Jody Steger. Motion carried.

**Set Regular Meeting Date, Place, and Time** meeting will be held the first Thursday of the Month at 4 p.m., in room 1A of the Dodge County Administration Building.

**Discuss Options for Distribution of Agenda and Packet** send by email.

**Orientation by Department Head(s) and Department Overview** John Nehls introduced Phil McAleer, Maintenance Superintendent, and Barb Brooks, Sr. Administrative Support Staff Specialist. John Nehls also gave overview of the Maintenance Department.

**Public Comment (30 minute limit)** None.

**Future Agenda Items** bring maintenance departments together, 2024 Jail Chiller

**Determine Next Meeting Date and Time** June 6, 2024 at 4:00 p.m.

**Update on 2024 Dodge County Justice Facility Chiller Replacement Project** there will be a mandatory walk thru, and we hope to have bids open and approved by the June meeting.

**Space Study Presentation from Angus Young** Joe Stadelman from Angus Young gave Space Study presentation.

**Adjourn** there being no further business to come before the Committee a motion was made by Steve Kauffeld to adjourn the Building Committee meeting at 5:32 p.m. Second by Randy Vande Zande Motion carried without negative vote.

Respectfully submitted,

  

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Jeff Caine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.