



**AGENDA**  
**Dodge County Board of Supervisors Meeting**  
**Tuesday, April 16, 2024 – 9:00 AM**  
**County Board Room, Fourth Floor**  
**127 East Oak Street, Juneau, Wisconsin 53039**

*The following business will be brought before the County Board for initiation, discussion, deliberation, and possible formal action subject to the rules of the Board, which may be inspected in the office of the County Clerk. This meeting is livestreamed at the following link <https://www.co.dodge.wi.gov/livestream>. Information regarding livestreaming can be found on the County Board's webpage.*

- 1. Call to Order by David Frohling, County Board Chairman**
- 2. Pledge of Allegiance**
- 3. Roll Call and Oath of Office**
- 4. Introduction of New County Board Members**
- 5. Approve Minutes from [March 19, 2024](#), County Board Meeting**
- 6. Communications on File**
- 7. Public Comment (30 minute limit, 2 minutes per person), public comments limited to items on the agenda only.**
- 8. Special Order of Business**
  - [Elections](#)  
Appoint Ballot Clerks (Kim Nass, Wes Kottke, Danielle Van Egtern and Karen Gibson)  
County Board Chairman  
1st Vice Chairman  
2nd Vice Chairman  
Members at Large – Executive Committee  
Discussion on Committee Interest Form and Wisconsin Counties Association Materials
  - [Adoption of Rules](#)  
Take formal action to adopt the 2024-2026 County Board Rules as established by Resolution No. 23-65
  - [Appointment by County Administrator](#)  
Motion: Confirm appointment of John Nehls as Director of Physical Facilities, effective April 16, 2024.
- 9. Resolutions on File**
  - [24-01](#) Richard Greshay Commendation Resolution – County Board of Supervisors
  - [24-02](#) Commendation of Jacqueline Kuhl – Human Resources & Labor Negotiations Committee
  - [24-03](#) Resolution Adopting a Code of Conduct for County Board Supervisors – Executive Committee
  - [24-04](#) Amending Rule 1 of the *Rules of Order Governing the County Board of Supervisors* and Modifying the *Dodge County Code of Ordinances* – Executive Committee
  - [24-05](#) Resolution Revising the Dodge County Budgetary Appropriation Policy – Finance Committee
  - [24-06](#) Authorizing Highway Fund Balance Reduction to Address 2019-2022 Prior Year Adjustment for Fringe Benefit and Field Small Tool Variances – Finance Committee
  - [24-07](#) Authorizing the Sale of Roll Farm (N6139 State Road 26, Town of Oak Grove) – Executive and Finance Committees
  - [24-08](#) Authorizing the Award of Cyber Alarm Solution for Dodge County Information Technology Systems and Data – Information Technology and Finance Committees
  - [24-09](#) Authorizing the American Rescue Plan Act (ARPA) Funds for Sheriff's Office Emergency Generator Installation and 2024 Dodge County Physical Facilities Budget Amendment – Building and Finance Committees
- 10. Adjourn**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance that is accessible by a person with a disability is located on the east side of the building off of Miller St.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.



**Dodge County Board of Supervisors**  
**March 19, 2024 – 6:00 p.m.**  
**Administration Building - Juneau, Wisconsin**

The March Meeting of the Dodge County Board of Supervisors was called to order by Chairman David Frohling at 6:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken with all Supervisors being in attendance with the exception of Supervisors Bobholz and Kenevan, who had previously asked to be excused. Supervisors Derr and Sheahan-Malloy appeared virtually.

Chairman Frohling called for approval of the minutes. A motion was made by Supervisor Steger and seconded by Supervisor Maly to approve the minutes of the January 16, 2024, meeting of the County Board, as recorded. The motion to approve the minutes carried by voice vote.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Order of Business: Discuss County Clerk vacancy and the County Board process to fill the vacancy**

Motion: Upon the recommendation of the Executive Committee, appoint Danielle J. Van Egtern as County Clerk, effective May 18, 2024, to fill the remainder of the term. Supervisor Maly made a motion, which was seconded by Supervisor Conway to appoint Chief Deputy County Clerk, Danielle J. Van Egtern, to fill the vacancy of the Dodge County Clerk effective May 18, 2024, for the remainder of the current term. The vote was cast with 27 ayes and 2 noes, thereby confirming the appointment.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Breselow, Frievalt, Greshay, Johnson, Siegmann, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Maly, Klockow, Burnett, Yaroch. Total 27.

**Noes:** Guckenberger, Sheahan-Malloy. Total 2.

**Absent:** Bobholz, Klobuchar, Kenevan, Derr. Total 4.

Chairman Frohling asked if there were any objections to acting on items 8 and 9 (Reports & Claim) before item 7 (Resolutions). Hearing no objections, the Clerk read the following Reports, Claim, and Resolutions to be acted on by the Board:

**Report 1 – Ordinance No. 1144**

Amend Land Use Code – Town of Oak Grove – Terry Davisson, agent for Jane Selchert Irrevocable Trust Property – Land Resources & Parks Committee. A motion for adoption was made by Supervisor Boelk and seconded by Supervisor Beal. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Supervisor Klobuchar joined the meeting at 6:05 p.m.

**Report 2 – Ordinance No. 1145**

Amend Land Use Code – Town of Fox Lake – Fox Lake Golf Club Inc. Property – Land Resources & Parks Committee. A motion for adoption was made by Supervisor Benter and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report 3 – Ordinance No. 1146**

Amend Land Use Code – Town of Shields – Robb and Christine Bender Property – Land Resources & Parks Committee. A motion for adoption was made by Supervisor Siegmann and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report 4 – Resolution 23-66**

Unfavorable Report on Petition of Steven Cigelske – Town of Calamus – Land Resources & Parks Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Priesgen. The vote was cast with all voting in the affirmative, thereby adopting the Report and Resolution.

**Claim 1**

Selepri Amachree, Claimant, alleges on or about September 11, 2023 and September 20, 2023 defamatory statements were made in regards to Selepri Amachree and My Light Ministry. A motion to approve the disallowance was made by Supervisor Benter and seconded by Supervisor Maly. The vote was cast with 28 ayes and 2 noes, thereby disallowing the claim.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Breselow, Frievault, Greshay, Johnson, Guckenberger, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Yaroch. Total 28.

**Noes:** Siegmann, Sheahan-Malloy. Total 2.

**Absent:** Bobholz, Kenevan, Derr. Total 3.

**Resolution No. 23-50** – Commendation of Karen Schultz – Human Resources & Labor Negotiations Committee

**Resolution No. 23-51** – Commendation of Romana Trotta – Human Resources & Labor Negotiations Committee

**Resolution No. 23-52** – Commendation of Nancy Posthuma – Human Resources & Labor Negotiations Committee

Clerk Gibson read the commendation resolutions and Romana Trotta and Nancy Posthuma came forward to receive their commendation resolutions. Chairman Frohling thanked Ms. Trotta and Ms. Posthuma for their years of service to Dodge County. The Resolutions were adopted by a rising vote of acceptance.

Supervisor Derr joined the meeting at 6:19 p.m.

**Resolution No. 23-53**

Designating April 15 Through 19, 2024 as “Work Zone Awareness Week” in Dodge County – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Beal. The vote was cast with all voting in the affirmative thereby adopting the Resolution.

**Resolution No. 23-54**

Establishing the Salaries for the Elective Offices of County Clerk, County Treasurer, and Register of Deeds for Each Year of the 2025-2028 Term of Office – Human Resources & Labor Negotiations Committee. A motion for adoption was made by Supervisor Greshay and seconded by Supervisor Beal. The vote was cast with 24 ayes and 6 noes, thereby adopting the Resolution.

Supervisor Sheahan-Malloy left the meeting at 6:26 pm.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Breselow, Frievault, Greshay, Johnson, Steger, Kuehl, Priesgen, Bischoff, Caine, Conway, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 24.

**Noes:** Siegmann, Guckenberger, Boelk, Butler, Kauffeld, Houchin. Total 6.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

**Resolution No. 23-55**

Establish Salary and Compensation for the Dodge County Board Chairman for the April 2024 through April 2026 Term – Executive Committee. A motion for adoption was made by Supervisor Beal and seconded by Supervisor Yaroch. The vote was cast with 28 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Breselow, Frievault, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Boelk, Priesgen, Bischoff, Caine, Conway, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 28.

**Noes:** Butler, Kauffeld. Total 2.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

**Resolution No. 23-56**

2023 Dodge County Human Services and Health Department Budget Amendment (Wisconsin Medicaid Cost Reporting Program Funds) – Human Services & Health Board. A motion for adoption was made by Supervisor Hedrick and seconded by Supervisor Steger. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Breselow, Frievault, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Boelk, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Butler. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

**Resolution No. 23-57**

Authorizing a General Fund Transfer for Veterans Service Office to Replenish the Veterans Relief Fund – Finance Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Beal. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 23-58**

Authorizing the Purchase and Installation of Replacement Firewalls (County Information Technology Infrastructure) – Information Technology Committee. A motion for adoption was made by Supervisor Boelk and seconded by Supervisor Burnett. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 23-59**

2024 Dodge County Sheriff’s Office Budget Amendment (Purchase Self-Contained Breathing Apparatus Devices for the Dodge County Jail) – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Klockow and seconded by Supervisor Yaroch. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 23-60**

Resolution Adopting a Revised Dodge County Carryforward Funds Policy – Finance Committee. A motion for adoption was made by Supervisor Benter and seconded by Supervisor Kavazanjian. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Breselow, Frievalt, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Boelk. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

**Resolution No. 23-61**

Resolution to Carryforward Funds from Budget Year 2023 to Budget Year 2024 for the Same Purpose – Finance Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Steger. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Breselow, Frievalt, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Boelk. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

**Resolution No. 23-62**

2023 Year End Department Budget Reconciliation – Finance Committee. A motion for adoption was made by Supervisor Klobuchar and seconded by Supervisor Hedrick. Supervisor Benter made a motion which was seconded by Supervisor Kavazanjian to amend Page 1 Lines 14, 22, 26 and Page 2 Line 27 to change the Highway Department amount from \$1,482,920.00 to \$65,345.43. The vote was cast on the motion to amend with 25 ayes and 5 noes, thereby adopting the motion to amend.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Breselow, Frievalt, Greshay, Johnson, Steger, Kuehl, Boelk, Priesgen, Bischoff, Caine, Conway, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 25.

**Noes:** Siegmann, Guckenberger, Butler, Kauffeld, Houchin. Total 5.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Supervisor Guckenberger made a motion which was seconded by Supervisor Butler to refer Resolution 23-62 back to the Finance Committee to obtain better fiscal numbers for the Resolution. The vote was cast with 10 ayes and 20 noes, thereby defeating the motion to refer.

**Ayes:** Breselow, Siegmann, Guckenberger, Butler, Conway, Kauffeld, Houchin, Frohling, Beal, VandeZande. Total 10.

**Noes:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Steger, Kuehl, Boelk, Priesgen, Bischoff, Caine, Hedrick, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 20.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

The vote was cast on Resolution 23-62 as amended with 27 ayes and 3 noes, thereby adopting the Resolution as amended.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Breselow, Frievalt, Greshay, Johnson, Guckenberger, Steger, Kuehl, Boelk, Priesgen, Bischoff, Caine, Conway, Kauffeld, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 27.

**Noes:** Siegmann, Butler, Houchin. Total 3.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

### **Resolution No. 23-63**

Continuation of the Self-Insured Workers Compensation Program – Human Resources & Labor Negotiations Committee. A motion for adoption was made by Supervisor Beal and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

### **Resolution No. 23-64**

Resolution Authorizing County Administration Policy for Purchase of Equipment and Supplies (Purchasing and Reporting Thresholds) – Finance Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Benter. Supervisor Benter made a motion which was seconded by Supervisor Kuehl to replace “Exhibit A” with an “Amended Exhibit A” that was placed on Supervisor’s desks prior to the start of the meeting. The vote was cast with 21 ayes and 9 noes, thereby adopting the motion to amend.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Steger, Kuehl, Priesgen, Bischoff, Caine, Conway, Hedrick, Frohling, Beal, Klobuchar, Klockow, Burnett, Derr, Yaroch. Total 21.

**Noes:** Breselow, Siegmann, Guckenberger, Boelk, Butler, Priesgen, Kauffeld, Houchin, VandeZande. Total 9.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

The vote was cast on Resolution 23-64 as amended with 20 ayes and 10 noes, thereby adopting the Resolution as amended.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Greshay, Johnson, Steger, Kuehl, Bischoff, Caine, Conway, Hedrick, Frohling, Beal, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 20.

**Noes:** Breselow, Frievalt, Siegmann, Guckenberger, Boelk, Butler, Priesgen, Kauffeld, Houchin, VandeZande. Total 10.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

### **Resolution No. 23-65**

Resolution to Amend the Rules of Order Governing the County Board of Supervisors and Modify the Dodge County Code of Ordinances – Executive Committee. A motion for adoption was made by Supervisor Maly and was seconded by Supervisor Hedrick. Chairman Frohling informed the board that each rule with changes would be introduced and acted on separately.

Supervisor Kuehl left the meeting at 7:52 p.m.

**Rule 1** – The vote was cast with 25 ayes and 4 noes, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kavazanjian, Breselow, Frievalt, Greshay, Johnson, Siegmann, Guckenberger, Steger, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Hedrick, Frohling, Beal, VandeZande, Maly, Klockow, Burnett, Derr, Yaroch. Total 25.

**Noes:** Kraus, Kauffeld, Houchin, Klobuchar. Total 4.

**Absent:** Bobholz, Kuehl, Sheahan-Malloy, Kenevan. Total 4.

Supervisor Kuehl joined the meeting at 7:58 p.m.

**Rule 3** – The vote was cast with 26 ayes and 4 noes, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Siegmann, Steger, Kuehl, Boelk, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Derr, Yaroch. Total 26.

**Noes:** Breselow, Guckenberger, Butler, Burnett. Total 4.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

**Rule 4** – The vote was cast with all voting in the affirmative, thereby adopting the rule change.

Rule 6 – The vote was cast with 29 ayes and 1 no, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Breselow. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 7 – The vote was cast with all voting in the affirmative thereby adopting the rule change.

Rule 8 – Supervisor Beal made a motion which was seconded by Supervisor Maly to amend rule 8 by adding the following language: “This does not prohibit fellow Supervisors or employees from placing items on Supervisors desks.” The vote was cast on the motion to amend with 27 ayes and 3 noes, thereby adopting the motion to amend.

**Ayes:** Benter, Macheel, Kraus, Breselow, Frievalt, Greshay, Johnson, Siegmann, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 27.

**Noes:** Kavazanjian, Guckenberger, Hedrick. Total 3.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Supervisor Breselow made a motion which was seconded by Supervisor Houchin to amend rule 8 by adding the following language: “no item should be removed from a Supervisor’s desk except by that Supervisor.” The vote was cast with 12 ayes and 18 noes, thereby defeating the motion to amend.

**Ayes:** Breselow, Siegmann, Guckenberger, Steger, Boelk, Butler, Kauffeld, Houchin, Frohling, Beal, VandeZande, Yaroch. Total 12.

**No:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Kuehl, Priesgen, Bischoff, Caine, Conway, Hedrick, Klobuchar, Maly, Klockow, Burnett, Derr. Total 18.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 8 as amended – The vote was cast with 29 ayes and 1 no, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Breselow. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 11 – The vote was cast with 29 ayes and 1 no, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Breselow. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 12 – The vote was cast with 29 ayes 1 no, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Breselow. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 16 – The vote was cast with 28 ayes and 2 noes, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Breselow, Frievalt, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Boelk, Priesgen, Bischoff, Caine, Conway, Kauffeld, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 28.

**Noes:** Butler, Houchin. Total 2.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 17 – The vote was cast with all voting in the affirmative, thereby adopting the rule change.

Rule 19 – The vote was cast with 29 ayes and 1 no, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Siegmann, Breselow, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Guckenberger. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 20 – The vote was cast with 29 ayes and 1 no, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Siegmann, Breselow, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Guckenberger. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 21 – The vote was cast with 29 ayes and 1 no, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Breselow, Frievalt, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Houchin. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 25 – The vote was cast with all voting in the affirmative, thereby adopting the rule change.

Rule 27 – The vote was cast with 29 ayes and 1 no, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Breselow, Frievalt, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Kauffeld. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 28 – The vote was cast with all voting in the affirmative, thereby adopting the rule change.

Rule 30 – The vote was cast with 26 ayes and 4 noes, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Guckenberger, Steger, Kuehl, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 26.

**Noes:** Breselow, Siegmann, Boelk, Houchin. Total 4.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 31 – The vote was cast with 29 ayes and 1 no, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Breselow. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 32 – The vote was cast with 25 ayes and 5 noes, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievalt, Greshay, Johnson, Steger, Kuehl, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 25.

**Noes:** Breselow, Siegmann, Guckenberger, Boelk, Houchin. Total 5.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 37 as amended – Supervisor Beal made a motion which was seconded by Supervisor Kraus to include Rule 37 into the Rules of Order. The vote was cast on the motion to amend with 29 ayes and 1 no, thereby adopting the rule change.

**Ayes:** Macheel, Kraus, Kavazanjian, Breselow, Frievault, Greshay, Johnson, Siegmann, Guckenberger, Steger, Kuehl, Boelk, Butler, Priesgen, Bischoff, Caine, Conway, Kauffeld, Houchin, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 29.

**No:** Benter. Total 1.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Rule 44 – The vote was cast with all voting in the affirmative, thereby adopting the rule change.

Rule 45 – The vote was cast with 21 ayes and 9 noes, thereby adopting the rule change.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievault, Greshay, Johnson, Steger, Kuehl, Priesgen, Bischoff, Caine, Conway, Hedrick, Frohling, Beal, Maly, Klockow, Burnett, Derr, Yaroch. Total 21.

**Noes:** Breselow, Siegmann, Guckenberger, Boelk, Butler, Kauffeld, Houchin, VandeZande, Klobuchar. Total 9.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Supervisor Guckenberger made a motion which was seconded by Supervisor Siegmann to amend Rule 29 by adding the following language: “any committee meeting lasting longer than 2 hours shall result in a second per diem.” Chairman Frohling ruled the motion out of order in accordance with rule 40 as a similar motion was defeated in a previous meeting of the County Board in this session. Supervisor Guckenberger made a motion which was seconded by Supervisor Siegmann to appeal the ruling of the Chairman. The vote was cast on the motion to appeal with 19 ayes and 11 noes, thereby sustaining the ruling of the Chairman that Supervisor Guckenberger’s motion was out of order.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Greshay, Johnson, Steger, Kuehl, Priesgen, Bischoff, Caine, Frohling, Beal, Klobuchar, Maly, Klockow, Burnett, Derr, Yaroch. Total 19.

**Noes:** Breselow, Frievault, Siegmann, Guckenberger, Boelk, Butler, Conway, Kauffeld, Houchin, Hedrick, VandeZande. Total 11.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

Supervisor Siegmann made a motion to create a new rule: In the event of a vacancy of the office of a Supervisor of the Dodge County Board of Supervisors, the Chairman shall solicit names of interested parties who are legally qualified to fill said office. The names of these individuals will be put in a hat, one to be pulled out by the County Clerk. This individual will be appointed by the chairman with board approval to fill the vacant office of Supervisor for the balance of the term. Chairman Frohling invoked Rule 14 of the Rules of Order and stated the request would be presented to the Executive Committee.

Resolution No. 23-65 as amended - The vote was cast with 23 ayes and 7 noes, thereby adopting the Resolution.

**Ayes:** Benter, Macheel, Kraus, Kavazanjian, Frievault, Greshay, Johnson, Siegmann, Steger, Kuehl, Boelk, Priesgen, Caine, Conway, Hedrick, Frohling, Beal, VandeZande, Klobuchar, Maly, Klockow, Burnett, Derr. Total 23.

**Noes:** Breselow, Guckenberger, Butler, Bischoff, Kauffeld, Houchin, Yaroch. Total 7.

**Absent:** Bobholz, Sheahan-Malloy, Kenevan. Total 3.

### Public Comment

Chairman Frohling called for the next order of business: Public Comment Period. No public comment.

The Clerk noted the following had been placed on the Supervisor’s desks: Friends of Clearview Newsletter. Chairman Frohling ordered this item be placed on file.

At 9:02 p.m. Supervisor Boelk made a motion to adjourn until Tuesday, April 16, 2024, at 9:00 a.m. Supervisor Breselow seconded the motion. The motion carried by voice vote.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.



<b>VENDOR NAME</b>	<b>NET AMOUNT</b>
<b>OCONOMOWOC DEVELOPMENT TRAINING CENTER OF WI Total</b>	41,332.54
<b>COMMUNITY CARE RESOURCES Total</b>	54,763.60
<b>FOUNDATIONS: HEALTH AND WHOLENESS Total</b>	10,952.72
<b>LAD LAKE Total</b>	10,861.60
<b>NORTHWEST PASSAGE LTD Total</b>	43,453.60
<b>MY WAY HOMES LLC Total</b>	41,983.25
<b>NORTH SHORE BANK Total</b>	11,001.01
<b>WI DEPT OF ADMINISTRATION Total</b>	11,750.35
<b>NORTH SHORE BANK Total</b>	11,866.01
<b>MEDICAL HEALTH PHARMACY LLC Total</b>	11,004.27
<b>CANNON COCHRAN MANAGEMENT SERVICES INC Total</b>	18,934.36
<b>ORION FAMILY SERVICES INC Total</b>	15,575.75
<b>ROOTS RESIDENTIAL ADULT FAMILY HOMES LLC Total</b>	35,775.00
<b>TREASURER Total</b>	13,206.80
<b>CLR FIRE &amp; RESCUE GROUP Total</b>	67,500.00
<b>SEASONS COUNSELING LLC Total</b>	10,092.50
<b>WESTERN CULVERT &amp; SUPPLY INC Total</b>	14,464.39
<b>BRIFEN USA INC Total</b>	26,781.00
<b>SEASONS COUNSELING LLC Total</b>	23,772.50
<b>Northwest Counseling &amp; Guidance Clinic Total</b>	15,261.83
<b>FEIL'S CATERING Total</b>	19,246.50
<b>NORTHEAST ASPHALT INC Total</b>	10,063.19
<b>ARAMARK SERVICES INC Total</b>	27,875.64
<b>DECKER SUPPLY CO Total</b>	13,653.35
<b>COUNTY OF TREMPLEAU Total</b>	17,812.92
<b>SECURIAN LIFE INSURANCE COMPANY Total</b>	20,379.90
<b>REDI TRANSPORT Total</b>	15,210.00
<b>VITALCORE HEALTH STRATEGIES LLC Total</b>	152,783.79
<b>WI DEPT OF HEALTH SERVICES Total</b>	72,460.00
<b>SPECTRUM PARENT INC &amp; SUBSIDIARIES Total</b>	92,072.04
<b>JUNEAU UTILITIES Total</b>	26,286.10
<b>EDWARD H WOLF &amp; SONS INC Total</b>	21,626.43
<b>COURT FINES &amp; ASSESSMENTS Total</b>	141,651.71
<b>ROBERTSON RYAN &amp; ASSOC INC Total</b>	32,373.93
<b>AB STAFFING SOLUTIONS LLC Total</b>	23,135.00
<b>CHANEY MARKETING STRATEGY LLC Total</b>	10,425.00
<b>AB STAFFING SOLUTIONS LLC Total</b>	16,370.00
<b>JUNEAU UTILITIES Total</b>	61,146.18
<b>EXELON CORPORATION Total</b>	26,336.95
<b>ANGUS-YOUNG ASSOCIATES INC Total</b>	24,592.50
<b>WI DHS DIV QLTY ASSURANCE Total</b>	29,575.00
<b>MERIDIAN IT INC Total</b>	17,653.65
<b>ARAMARK SERVICES INC Total</b>	14,145.75
<b>*NO VENDOR INVOICE NAME FOUND* Total</b>	23,866.00
<b>ORION FAMILY SERVICES INC Total</b>	14,917.25
<b>HEALING RELATIONSHIPS LLC Total</b>	15,880.06

<b>WHEELERS LAURA LANE NURSERY Total</b>	18,816.50
<b>CLEAR CHOICE CONSTRUCTION LLC Total</b>	28,740.00
<b>SHERWIN INDUSTRIES INC Total</b>	32,914.20
<b>GREMMER &amp; ASSOCIATES INC Total</b>	17,289.56
<b>MTT INC Total</b>	11,700.00
<b>AB STAFFING SOLUTIONS LLC Total</b>	11,985.00
<b>SIRONA RECOVERY INC Total</b>	14,174.43
<b>DEAN HEALTH PLAN Total</b>	739,486.78
<b>DIVISION OF ENTERPRISE SERVICES Total</b>	682,214.90
<b>KWIK TRIP Total</b>	17,383.19
<b>NORTH SHORE BANK Total</b>	11,831.01
<b>KRONOS INCORPORATED Total</b>	477,895.94
<b>US BANK Total</b>	39,578.66
<b>EMPLOYEE BENEFIT CORPORATION (EBC) Total</b>	29,650.48
<b>NATIONWIDE TRUST COMPANY FSB Total</b>	14,320.00
<b>DELTA DENTAL Total</b>	12,964.36
<b>UKG INC Total</b>	478,393.75
<b>COURT FINES &amp; ASSESSMENTS Total</b>	62,867.76
<b>WI DEPT OF REVENUE Total</b>	72,463.27
<b>US BANK Total</b>	40,322.83
<b>NATIONWIDE TRUST COMPANY FSB Total</b>	18,411.56
<b>EMPLOYEE BENEFIT CORPORATION (EBC) Total</b>	24,758.95
<b>DELTA DENTAL Total</b>	14,387.39
<b>DELTA DENTAL Total</b>	12,917.34
<b>UKG INC Total</b>	523,814.41
<b>WI DEPT OF EMPLOYEE TRUST FUNDS Total</b>	521,280.39
<b>NATIONWIDE TRUST COMPANY FSB Total</b>	61,449.57
<b>US BANK Total</b>	587,637.29
<b>Grand Total</b>	6,011,521.44



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**Tatiana Shirasaki**  
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# County of Dodge

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### MEMORANDUM

TO: Dodge County Board of Supervisors

FROM: Kimberly A. Nass  
Dodge County Corporation Counsel *KAN*

DATE: April 3, 2024

RE: County Board Organizational Meeting; Election of Officers and Executive Committee; Adoption of Dodge County Board Rules of Order

---

According to §59.11(1)(c), Wis. Stats., “the board . . . shall meet on the 3rd Tuesday of each April to organize and transact business.” This is commonly referred to as the Organizational Meeting that occurs in April, in even numbered years, after the Spring election. One of the first actions a newly seated board takes at its organizational meeting is to conduct an election of its Officers (Chair, First Vice Chair, and Second Vice Chair) and the remaining seats of the Executive Committee.

#### General Election Rules

- Ballots. Elections will be conducted by paper balloting. Ballot clerks will be appointed and will be responsible for collecting and counting the votes.
- Nominations. The Chair will open nominations. Members may nominate each other for positions or may self-nominate. Each nominee shall accept or decline nomination before nominations are closed. No motion or second is required. After a reasonable nomination period, the Chair will declare nominations closed and the election for the seat conducted. Nominees may be invited to give a statement regarding qualifications to hold the office.
- Votes tallied. The ballot clerks will collect the ballots, tally the votes and the results will be announced. A supervisor will be declared elected if he or she receives a majority of the total votes cast. Calculating a majority for purposes of elections is not based on members present or member-elect, but rather the number of valid votes cast.

#### Rules for Election of County Board Officers.

- Individual elections will be conducted for the Chair, 1<sup>st</sup> Vice Chair, and 2<sup>nd</sup> Vice Chair by paper ballot.

- When electing Officers of the Board, ballots **do not need to be signed**. See §19.88(1), Wis. Stats.
- Balloting will be repeated in the event of a tie and as many times as necessary to obtain a majority vote for a single candidate for each office.
- Blank ballots **will not be counted**, will be deemed invalid and will not be used in calculating majority.

#### Rules for Election of the Executive Committee.

- Members of the Executive Committee will be elected by paper ballot.
- Supervisors MUST indicate the name of the candidate(s) on one side of the ballot and MUST sign other side of the ballot. **Unsigned ballots will not be counted**, will be deemed invalid and will not be used in calculating majority.
- If more than the prescribed number of candidates receive a majority vote, membership will be determined by the prescribed number of candidates receiving the largest majority votes. If less than the prescribed number of candidate(s) receive a majority vote, those candidates receiving a majority vote will be declared elected, and all other candidates will remain on the ballot for the necessary repeat balloting.
- Tie votes will result in repeat balloting until the tie is broken.

#### Adoption of the Rules of Order for the 2024-26 Term of the Dodge County Board of Supervisors

This section provides a brief explanation regarding the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI*. The Rules of Order are codified in Chapter 2 of the County Ordinances and are contained in the County Directory. The Rules of Order belong to the County Board and are meant to govern the County Board's orderly conduct during meetings and proper conduct of County Board business.

At the commencement of the 2024-2026 term of the Dodge County Board of Supervisors, the agenda will contain a motion for the Board to adopt its Rules of Order. The purpose of adopting the Rules of Order at the first meeting of the *new* Board is to establish rules for the orderly conduct of the Board's business and proper disposition of matters brought before it, essentially, set the ground rules for the term.

In the months preceding the Organizational Meeting, the Dodge County Executive Committee studied and reviewed the existing Rules of Order and made adjustments and updates to address issues that arose during the term. On March 16, 2024, the Dodge County Board of Supervisors adopted Resolution No. 23-65, amending and updating the Rules of Order. The 2022-2024 Board of Supervisors provides these updated Rules for the 2024-2026 Board of Supervisors as a foundation, basis or starting point on which the new Board will operate. The Executive Committee, as the Committee of Jurisdiction and caretaker of the Rules, may recommend modifications to the County Board during the 2024-2026 term, either by its own action or at the request of individual Board members with action brought through the Executive Committee.

**RICHARD GRESHAY COMMENDATION RESOLUTION**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Board of Supervisors wishes to express its appreciation to Richard Greshay, who has worked on behalf of the citizens of Dodge County by serving on the County Board; and,

**WHEREAS**, service on the Dodge County Board of Supervisors requires dedication, perseverance, and personal sacrifices on the part of its members; and,

**WHEREAS**, Richard Greshay has represented the citizens of Supervisory District No. 34 and Dodge County, as a member of the Dodge County Board of Supervisors, from December 21, 2010 to April 17, 2012; and,

**WHEREAS**, Richard Greshay has represented the citizens of Supervisory District No. 8 and Dodge County, as a member of the Dodge County Board of Supervisors, from April 18, 2012 to April 16, 2024; and,

**WHEREAS**, Richard Greshay's departure from the County Board will be a great loss to the citizens of Dodge County and to the members of the County Board who have relied on Richard Greshay for counsel and leadership; and,

**WHEREAS**, it is the opinion of the undersigned Board of Supervisors that at this time the contributions of Richard Greshay to the government of Dodge County should be testified and recognized by this Body for all the citizens of Dodge County;

**NOW, THEREFORE, BE IT RESOLVED**, that we, the Dodge County Board of Supervisors, in regular session assembled, do hereby extend our heartiest thanks, our heartfelt gratitude, and our very best wishes to our friend and colleague, Richard Greshay, upon his departure from this Board; and,

**BE IT FURTHER RESOLVED**, that we take this opportunity to extend our hope that our much esteemed friend and colleague will continue to take an interest in County Government, and as the opportunity may arise, to give this Body the benefit of his counsel and advice; and,

**BE IT FINALLY RESOLVED**, that a copy of this Resolution be entered into the official records of the Dodge County Board of Supervisors and that this Resolution be forwarded to Richard Greshay as a testament to the great esteem and honor we hold for our friend, Richard Greshay.

All of which is respectfully submitted this 16<sup>th</sup> day of April, 2024.

David Fohling

Sub Book  
Wanda D. Beal

Mel Yarrow

Mark C. Burt

H. Kenger

W.C. Smith

Ed Beyster

Jeffrey Davis

Wendy J. Janssen

Cathy Houch

Randy VanDerZande

Karen A. Ruchl

**COMMENDATION OF JAQUELINE KUHL**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Jaqueline Kuhl has contributed 32 years of dedicated service to Dodge County and the citizens of Dodge County; and,

**WHEREAS**, Dodge County and its citizens have benefited from the services she has provided; and,

**WHEREAS**, Jaqueline Kuhl has chosen to retire from her present position of Director of the Clearview Brain Injury Center Rehabilitation Program; and,

**NOW, THEREFORE, BE IT RESOLVED**, that we, the Dodge County Board of Supervisors, pause in its deliberations to recognize and commend Jaqueline Kuhl for her 32 years of meritorious service; and,

**BE IT FURTHER RESOLVED**, that on behalf of the citizens of Dodge County this Board does herewith extend to her appreciation for her many accomplishments and successes over the 32 years of service; and,

**BE IT FINALLY RESOLVED**, that a copy of this Resolution be entered into the official records of the Dodge County Board of Supervisors and that a copy of this Resolution be forwarded to Jaqueline Kuhl as a token of appreciation on the part of this Board.

All of which is respectfully submitted this 16<sup>th</sup> day of April, 2024.

**Dodge County Human Resources and Labor Negotiations Committee:**

\_\_\_\_\_  
Donna Maly

*Richard L. Greshay*  
\_\_\_\_\_  
Richard Greshay

*Karen A. Kuehl*  
\_\_\_\_\_  
Karen Kuehl

*David W. Beal*  
\_\_\_\_\_  
David Beal

\_\_\_\_\_  
Mary Bobholz

*David Frohling*  
\_\_\_\_\_  
David Frohling, Chairman  
Dodge County Board of Supervisors

**Vote Required:** Majority of Members present.  
**Resolution Summary:** Commendation Resolution for Jaqueline Kuhl.



6 **Resolution Adopting a Code of Conduct for County Board Supervisors**  
7  
8

9 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
10

11 **WHEREAS**, at its meeting on November 7, 2022, the Executive Committee began  
12 discussing the development of a County Ethics Code and has been presented with various drafts  
13 since that time; and,  
14

15 **WHEREAS**, Section 19.59, Wis. Stats., *Codes of ethics for local government officials,*  
16 *employees and candidates*, recognizes that a county, city, village or town may have its own Code  
17 of Ethics to regulate the conduct of its officials and employees; and,  
18

19 **WHEREAS**, the Executive Committee has been presented with various drafts over the  
20 course of several months and has identified a number of ethical principles by which members of  
21 the County Board of Supervisors should strive to uphold and exhibit as elected county officials  
22 including the core values established by the Dodge County Board of Supervisors in its Strategic  
23 Plan; and,  
24

25 **WHEREAS**, at its meeting on March 4, 2024, the Executive Committee reviewed three  
26 options: 1) a comprehensive code of ethics with an ethics board; 2) a basic code of ethics code  
27 incorporating §19.59, Wis. Stats.; and, 3) Code of Conduct specifically for members of the County  
28 Board of Supervisors; and,  
29

30 **WHEREAS**, the Executive Committee recommends adoption of *Code of Conduct for*  
31 *Members of the Dodge County Board of Supervisors*, attached hereto as Exhibit "A";  
32

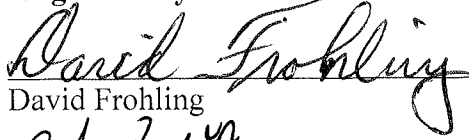
33 **NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors  
34 that it hereby adopts the *Code of Conduct for Members of the Dodge County Board of Supervisors*,  
35 as set forth on Exhibit "A", attached hereto and incorporated herein by reference; and,  
36

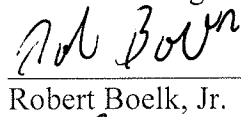
37 **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the  
38 Executive Committee shall periodically review and revise the attached *Code of Conduct for*  
39 *Members of the Dodge County Board of Supervisors*; and,  
40

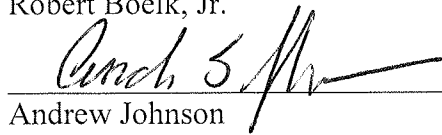
41 **BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors, that it hereby  
42 directs the attached *Code of Conduct for Members of the Dodge County Board of Supervisors*, be  
43 distributed to all Members at the Organizational Meeting in April of even numbered years;  
44

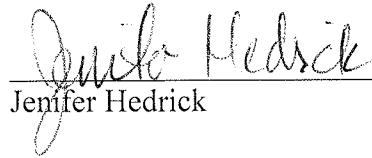
All of which is respectfully submitted this 19<sup>th</sup> day of March, 2024.

**Dodge County Executive Committee:**

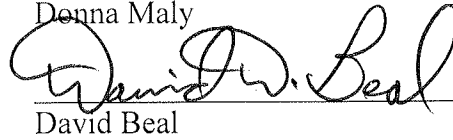
  
David Frohling

  
Robert Boelk, Jr.


  
Andrew Johnson

  
Jenifer Hedrick

Donna Maly

  
David Beal

Kira Sheahan-Malloy

**Fiscal Note:** This resolution references a policy change and has no fiscal impact. **Finance Committee review date:** March 11, 2024. **Finance Committee Chair initials:** 

**Vote Required:** Majority of members present.

**Resolution Summary:** A resolution to adopt *Code of Conduct for Members of the Dodge County Board of Supervisors*.

## **Code of Conduct for Members of the Dodge County Board of Supervisors**

Members of the Dodge County Board of Supervisors shall strive to uphold, exhibit and promote civil and ethical conduct in public forums and maintain the highest standards of personal conduct, integrity, truthfulness and fairness in carrying out the duties of their public office. Members exhibiting the ethical principles enumerated herein will build the public's confidence and trust in government, engage in orderly and collegial debate, reach sound decisions based on the merits of the issue and demonstrate a commitment to the public good.

**1. Demonstrate conduct consistent with adopted values.** Upon the adoption of the County Board's Strategic Plan, Members of the Dodge County Board of Supervisors resolved to act with respect, honesty, integrity and trustworthiness. Members shall conduct governmental affairs observing the values adopted by the body by accepting responsibility for actions taken, opinions held and decisions made; being accountable for errors and seeking to mitigate damage caused; being honest and respectful in relationships with others; and, building trust and positive working relationships with fellow supervisors, county administration, staff and constituents.

**2. Act in the interest of the county.** A Member is elected to office to represent the interests of his or her constituency, the County and the public good. Acting in the best interest of the County is accomplished by practicing stewardship of the County's fiscal and natural resources by supporting public policy for the best use of land, water and other natural resources consistent with the public interests, community needs and vision for the future; adopting fiscal policies that promote effective, efficient and ethical use of public funds; supporting county business practices that promote transparency and contribute to the public perception of impartiality; and, building positive relationships with other governmental agencies, leaders of local units of government, political subdivisions and organizations to further the interests of the County.

**3. Do not use public position for personal or financial gain.** A Member acts with integrity and impartiality and avoids using his or her public office for personal or financial gain or benefit or to benefit family, neighbors, or friends, always striving to achieve the common good for the community by pursuing decisions, actions and initiatives that are best for the community as a whole, prioritizing public interests over personal interest. A public official strives to avoid even the appearance of impropriety. Acting with integrity means a Member shall abstain from participating in debate and voting on issues in which the Member has a conflict of interest as defined herein.

**4. Respect and engage in the decision-making process.** For the orderly disposition of issues considered by the body, whether it be the county board or its committees, complying with procedures and rules to advance an issue or idea demonstrates respect for the decision-making process. A Member should refrain from using rules or procedures in a dilatory manner to thwart orderly business or to obstruct the actions of fellow members. Prepare for meetings by reviewing committee and board agendas and packets in advance of the meetings. Dedicate the time necessary to attend to the duties of the office. Observe the committee structure and process. Accept the outcome of the vote even if the outcome is contrary to your position. Discourage and avoid the spread of gossip or misinformation which can undermine the public process.

5. **Decisions based on merit.** Members shall attend meetings and be informed by reviewing agendas and meeting packets before each meeting and arriving at each meeting on time and prepared to conduct county business in a meaningful and engaged manner. Be attentive, engaged and listen to other supervisors' points of view during debate and discussion on issues before the body. Practice and encourage full and open discussion and disclosure by participating in discussion and debate in an open and transparent manner in meetings. Refrain from withholding or concealing information pertinent to the issue at hand. Avoid structuring information to achieve a personal advantage or outcome favoring a personal interest. Understand that elected officials are part of a representative form of government. Supervisors should represent their constituencies by making decisions (vote) based on facts and merits of the issues after meaningful discussion and debate.

6. **Exhibit proper decorum and conduct.** Modeling proper decorum, respect for others and civility in all public meetings and relationships by honoring the public office by behaving courteously and with respect for the dignity of others in interactions with fellow elected officials, employees, the public and the media; showing respect for the viewpoints of others even if the viewpoints are not consistent with yours, refrain from abusive conduct, personal charges, derogatory remarks or verbal attacks upon the character, actions, viewpoints or opinion of other elected or appointed officials, county employees, the public and the media; refraining from interrupting other speakers, making personal comments not related to the discussion of the issue on the agenda or otherwise interfering with or obstructing the orderly conduct of the meeting. It is the duty of an elected official to represent your constituency by voting on all issues properly before the body for consideration, unless the member has a direct personal or pecuniary interest not common to other members. (conflict). Refrain from debating and abstain from voting on issues in which a personal or financial conflict exists; however, do not abstain as a matter of personal convenience or desire to appear neutral. (See previous statement)

7. **Protect confidential information.** Maintain the confidentiality of information that cannot be publicly discussed or disclosed by law, such as information disclosed during closed session per §19.85, Wis. Stats., by not divulging said information at any time. Protect and maintain the security of confidential records.

8. **Comply with the Law; Uphold the Democratic Process.** Perform the duties of the office in accordance with the rules established by the Dodge County Board of Supervisors and Wisconsin Law when conducting county business. Faithfully observe the Oath of Office. Accept that decisions are made collectively by the body and individual members acting individually have no authority to speak on behalf of or bind the organization. Recognize that fellow elected officials may have differing or opposing viewpoints on issues before the body. After a matter or issue properly presented and approved by the requisite vote of the body, acknowledge the outcome, subject to any rules or procedures that would allow the result of the vote to be changed.

9. **Engage in Proper Channels of Communication.** With an understanding of the role of a county board supervisor being that of collective governance and policy making, a county board supervisor recognizes and respects the importance of proper channels of communication. To that end, individual supervisors are encouraged to bring strategic initiatives, priorities, issues and concerns relating to county governance and policies through the appropriate committee(s) of jurisdiction. With respect to projects, issues or concerns relating to county operations, management or personnel, individual supervisors are encouraged to communicate with the County Administrator as the first point of contact.

**10. Comply with Section 19.59 of the *Wisconsin Statutes*.** In all respects, Members shall comply with the codes of ethics for local government officials, employees and candidates.

By signing below, I acknowledge that I have read the Code of Conduct for Members of the Dodge County Board of Supervisors and further acknowledge that I will comply with the herein described guidelines and state laws applicable to my service as an elected Member of the Dodge County Board of Supervisors.

Supervisor Printed Name: \_\_\_\_\_

District No.: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Amending Rule 1 of the *Rules of Order Governing the County Board of Supervisors*  
and Modifying the *Dodge County Code of Ordinances***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Executive Committee, at its meeting on April 1, 2024, reviewed the Rules of Order adopted by the Dodge County Board of Supervisors at its meeting on March 19, 2024 and discovered that Rule 1, as adopted, unintentionally omitted the *per diem* for attendance at the Wisconsin Counties Association annual conference; and,

**WHEREAS**, the Executive Committee recommends modifying Rule 1 to add back the omitted *per diem* as follows:

.....Members of the Dodge County Board of Supervisors are authorized to attend the Annual Convention of the Wisconsin Counties Association at County expense, which expense is limited to mileage, lodging and registration fee. **Per diem shall be paid for attendance.** Attendance at such convention by County Supervisors shall be at County expense as such attendance is to the benefit of Dodge County. Supervisors shall notify the County Clerk no later than April 30<sup>th</sup> if attending such annual convention. Attendance at any seminar sponsored by the WCA shall be at county expense only if the Executive Committee or the County Board Chairman determines that such attendance shall be to the benefit of Dodge County. Dodge County will not pay any amount for out of state travel expenses for anyone unless approved by the Executive Committee. (*Affected part of Rule 1 shown with proposed addition highlighted by bold underline*).

and,

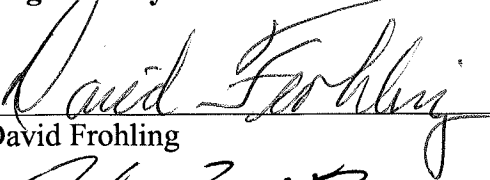
**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that, effective immediately, Rule 1 of the *Rules of Order Governing The County Board of Supervisors of Dodge County*, shall be amended as reflected herein to pay *per diem* for attendance at the Wisconsin Counties Association annual convention; and,

**BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors, that the Dodge County Clerk is directed to modify the Dodge County Directory to be consistent with the rule change reflected herein, and to make such modifications in the 2024 version of the County Directory; and,

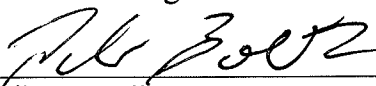
**BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors, that the Dodge County Corporation Counsel is directed to modify the *Dodge County Code of Ordinances* to be consistent with the rule change reflected herein, and to make such modifications in the 2024 codification process.

All of which is respectfully submitted this 16<sup>th</sup> day of April, 2024.

**Dodge County Executive Committee:**

  
\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Jenifer Hedrick

  
\_\_\_\_\_  
Robert Boelk, Jr.


\_\_\_\_\_  
Donna Maly

\_\_\_\_\_  
Andrew Johnson

  
\_\_\_\_\_  
David Beal

\_\_\_\_\_  
Kira Sheahan-Malloy

**Vote Required:** Majority of members present.

**FISCAL NOTE:** *The 2024 County Board Budget includes per diems for this purpose.* **Finance Committee review date:** April 8, 2024. **Chair initials:** .

**Resolution Summary:** A resolution to amend Rule 1 of the Rules of Order Governing the County Board of Supervisors and modify the Dodge County Code of Ordinances.



# County Board Agenda Item

(Resolutions, Ordinances, County Board Items)

Meeting Date:	<i>April 16, 2024</i>
Agenda Item:	<i>Resolution Revising the Dodge County Budgetary Appropriation Policy</i>
Department / Division:	<i>Finance Department</i>
Staff Contact:	<i>Bo DeDeker, Finance Director: bdedeker@co.dodge.wi.us</i>

## BACKGROUND

(who, what, when, where, why)

To better direct the Dodge County Budget this policy helps to set guidelines on the appropriate use of budgetary dollars. The main effect of the change is categorizing budget accounts by salary and non-salary line items. This distinguishes the fact that salary budgets are based on position authority, therefore no salary accounts will be allowed to be re-appropriated to non-salary purposes. Dodge County budgets based on positions therefore if salary budgets are not used, they will be brought back to the County at year end for future salary purposes. It also spells out that all budget increases will go to the full county board for approval.

## PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(dates, committees, actions)

4/8/2024 – Finance Committee – Makenzie presented the background and need for the delineation of budget line-item purposes, the Committee expressed support of this and approved us to proceed with the change in policy.

## FINANCIAL IMPACT

(If none, state N/A)

This a policy change and therefore no fiscal impact will occur. The only impact will be provided for better control of the Dodge County Budget.

## STAFF RECOMMENDATION

(recommendations or requests)

Staff recommends this policy change.

## FINAL COMMITTEE RECOMMENDATION

(Final recommendation to County Board)

Finance Committee approved the motion to forward to County Board for full approval.

## ATTACHMENT(S) INCLUDED

(If none, state N/A)

N/A



**Resolution Revising the Dodge County Budgetary Appropriation Policy**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Board of Supervisors adopted Resolution No. 15-21 titled *Change the Level by Which the Dodge County Board of Supervisors Exercises Budgetary Appropriation Control in the Dodge County Annual Budget*, at its meeting on July 21, 2015, establishing a policy for budgetary appropriation control at the department level, effective with the 2016 Dodge County Annual Budget; and,

**WHEREAS**, the Dodge County Finance Department has reviewed the existing policy and recommends that it be updated to address changes in budgeting procedures, to ensure that funds budgeted for wages and fringe benefits are not used to cover operational expenses and the converse, and to address reporting and approval processes necessary for unbudgeted revenues and expenses; and,

**WHEREAS**, the Dodge County Finance Committee has reviewed the existing policy and, on the recommendation of the Finance Department, has determined that it is necessary to revise the policy due to modernization and improvements in the county's financial systems, practices and procedures, as generally described herein; and,

**WHEREAS**, a proposed, revised *Dodge County Budget Control Policy* is attached hereto as Exhibit "A";

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors, upon the recommendation of the Finance Committee, hereby approves the recommended changes to budgetary appropriation controls and adopts the *Dodge County Budget Control Policy*, a copy of which has been marked as Exhibit "A" and attached hereto, effective upon adoption and superseding the policy adopted by Resolution No. 15-21; and,

**BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors, that the Dodge County Administrator is authorized to make minor, non-substantive modifications to said revised policy to accomplish proper implementation of same at the departmental level; and,

**BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors directs the Finance Director to implement the attached policy countywide, effective immediately, by distributing the policy and providing training to county departments and offices to ensure compliance therewith.

All of which is respectfully submitted this 16th day of April, 2024.

**Dodge County Finance Committee:**

*Ed Benter*

Ed Benter

Karen Kuehl

*Jeff Caine*

Jeff Caine

Kira Sheahan-Malloy

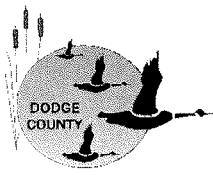
*Nancy Kavazanjian*

Nancy Kavazanjian

**FISCAL NOTE:** *As this is a policy, no fiscal impact.* Finance Committee review date: *EMB*. Chair initials: \_\_\_\_\_.

**Vote Required:** Majority of Members.

**Resolution Summary:** Resolution Revising the Budgetary Appropriation Policy.

	<b>BUDGET CONTROL POLICY</b>	
	Policy Number (000.000)	
Original Approval: 07/15/2015	Responsible Director: Finance Director	
Effective Date: 04/08/2024	Committee of Jurisdiction: Finance Committee	
Revision Dates: 04/08/2024	Approving Body: County Board	

**A. Purpose**

The Dodge County Annual Budget is prepared under a major fund accounting basis and meets Governmental Accounting Standards Board (GASB) – GASB Statement 34 standards. Each department has divisions which designate a county activity that accounts for revenues, other resources and expenditures. All Departmental divisions as identified in the Adopted 2024 Dodge County Budget are retained.

Department Heads shall monitor their respective operations, revenues, expenditures, obligations and overall budgets throughout the year. The Department’s shall update and make available to their Committee of Jurisdiction, a YTD Budget Report of revenues and expenses for each operational area each month. All Governmental and Enterprise Funds of Dodge County are included in this policy.

**B. Policy**

**1. Statement of Policy.**

- a. Department heads shall not request fund transfers between county departments.
- b. Any wage or benefit funds, or operational expense funds in excess or deficit within each departments budget shall be increasing or decreasing the fund balance or net position in their designated fund.
- c. Departments are not authorized to spend funds in excess of funds available in their respective budgets.
- d. This policy is not intended to supersede state law, federal law, Uniform Guidance of State or Federal Awards.

**2. History.**

- a. Resolution 15-21 was adopted on 07/15/2015.

**C. Procedures & Oversight**

**1. Unbudgeted Revenue and/or Expenditures**

- a. All Unbudgeted Revenue and/or Expenditures adjustments adopting county funding (levy and/ or sales tax) shall be presented to the Dodge County Board of Supervisors for consideration and action. Approval will require 2/3 of the members elect.
- b. Department Heads shall complete and submit the attached Unbudgeted Revenue and/or Expenditure adjustments form to the County Administrator and Finance Director for approval before reporting to their respective Committees of Jurisdiction and the Finance Committee.

**2. Contingency Fund**

- a. All Contingency Fund transfers \$50,000 or above shall be presented to the Dodge County Board of Supervisors for consideration and action. Approval will require 2/3 of the members elect.
- b. Department Heads shall complete and submit the attached Budget Transfer Form along with a memo as to what is being purchased to the County Administrator and Finance Director for approval before reporting to their respective Committees of Jurisdiction and the Finance Committee.

**3. Wages and Benefits**

- a. Departments shall not spend wage or benefit funds on other operational expenses within their department budget without prior approval from the County Administrator and a resolution to Dodge County Board of Supervisors with a Budget Transfer form.

**4. Operational Expenses**

- a. Departments shall not spend other operational expense funds on wage or benefit funds within their department budget. Without prior approval from the County Administrator and a resolution to Dodge County Board of Supervisors with a Budget Transfer form.

2  
3 **Authorizing Highway Fund Balance Reduction to Address 2019-2022 Prior Year**  
4 **Adjustment for Fringe Benefit and Field Small Tools Variances**

5  
6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
7

8 **WHEREAS**, in the process of reviewing departmental financial records for purposes of  
9 closing the 2023 books, the Finance Department discovered variances between fringe benefit rates  
10 and field small tools rates charged by the Dodge County Highway Department and the allowable  
11 rates determined by the Wisconsin Department of Transportation (DOT); and,  
12

13 **WHEREAS**, in consultation with and the assistance of the Wisconsin Department of  
14 Transportation, the Finance Department has determined, based on comparison of the County's  
15 General Ledger and CHEMS, the total fringe benefit and field small tools variances for the time  
16 period of 2019-2022 was \$1,491,768.12 and \$52,318.22, respectively, as reflected on Exhibit "A"  
17 attached hereto; and,  
18

19 **WHEREAS**, with the assistance of the Wisconsin Department of Transportation, and upon  
20 a review of the DOT Manual, the Finance Department recalculated the rates for the relevant time  
21 period and concluded that as a result of the incorrect fringe benefit and field small tools rates, the  
22 total amount of the variance subject to the adjustments described herein is \$1,439,449.90; and,  
23

24 **WHEREAS**, in order to correct the Highway Department financial records in preparation  
25 for 2023 closing, it is necessary to book an accounts payable for prior year projects in the amount  
26 of \$1,491,768.12 for the fringe benefit rate variance and to book an unearned revenue in the  
27 amount of \$52,318.22 for the field small tools variance, as prior year adjustments, and use  
28 Highway Department Fund Balance/Net Position to account for same; and,  
29

30 **WHEREAS**, the Dodge County Finance Committee has been presented with this  
31 information and has evaluated the status of the Highway Department's Fund Balance/Net Position;  
32 and,  
33


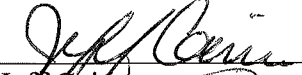
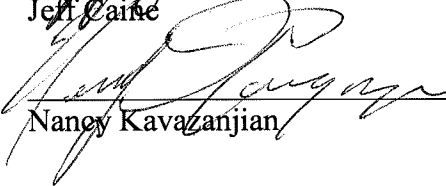
34 **WHEREAS**, as a result of the Committee's review and analysis, the Committee  
35 recommends to the Dodge County Board of Supervisors that the Highway Department's Fund  
36 Balance/Net Position be reduced by \$1,439,449.90 to account for the 2019-2022 Prior Year  
37 Adjustment needed to rectify the error in calculating allowable fringe benefit and field small tools  
38 rates for the same time period; and,  
39

40 **NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors  
41 that the recommendations of the Committee to book an accounts payable for prior year projects in  
42 the amount of \$1,491,768.12 for the fringe benefits and to book an unearned revenue for the field  
43 small tools in the amount of \$52,318.22 and reduce the Highway Department's Fund Balance/Net  
44 Position by that same amount are hereby adopted; and  
45

1 **BE IT FINALLY RESOLVED**, that the Dodge County Finance Director is hereby  
 2 directed to establish the accounts payable for prior year projects and the unearned revenue in the  
 3 total amount of \$1,439,449.90 and reduce the Highway Department's Fund Balance/Net Position  
 4 accordingly.


5  
 6 All of which is respectfully submitted this 16<sup>th</sup> day of April, 2024.

**Dodge County Finance Committee:**

 <hr/> Ed Benter	<hr/> Karen Kuehl
 <hr/> Jeff Caine	<hr/> Kira Sheahan-Malloy
 <hr/> Nancy Kavazanjian	

**FISCAL NOTE:**

2023 Highway Unrestricted Net Position Analysis		
2022	Unrestricted Net Position	3,849,167.09
2023	Minimum Required Net Position	(1,705,713.00)
	<b>Amount over (under) required</b>	
<b>2023</b>	<b>minimum</b>	<b>2,143,454.09</b>
	Unaudited Change in Net Position (excluding airport, fringe benefits, field small tools, and brine	
2023		71,779.68
	<b>Unaudited Amount over (under required minimum Before Prior Year</b>	
<b>2023</b>	<b>Adjustment</b>	<b>2,215,233.77</b>
	Fringe Benefit Rate Variance Prior	
2023	Year Adjustment	(1,491,768.12)
	Field Small Tools Variance Prior Year	
2023	Adjustment	52,318.22
	<b>Unaudited Amount over (under required minimum After Prior Year</b>	
<b>2023</b>	<b>Adjustment</b>	<b>775,783.87</b>

Finance Committee review date: April 8, 2024. Finance Committee Chair initials: 

**Vote Required:** 2/3<sup>rd</sup> Majority of Members Elect

**Resolution Summary:** A Resolution Authorizing Highway Fund Balance Reduction to Address 2019-2022 Prior Year Adjustment for Fringe Benefit and Field Small Tools Variances.

Account	Description	2023 Actual	2022 Actual	2021 Actual	2020	2019	
700-30-30-3210-00000-00-411100-	PROPERTY TAX REVENUE	0.00	228,642.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-433110-	COVID FEDERAL AID	0.00	0.00	-10,252.09	-136,956.27	0.00	
700-30-30-3210-00000-00-511000-	SALARY EXP	0.00	0.00	-84,066.61	115,040.19	446,043.10	
700-30-30-3210-00000-00-512000-	NON PRODUCTIVE PAY	0.00	729,407.18	709,670.34	722,935.73	833,122.12	
700-30-30-3210-00000-00-512001-	SICK/ELB LEAVE	53,653.69	0.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-512002-	VACATION PAY	88,800.11	0.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-512003-	PEHP PAY OUT	23,660.42	0.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-512004-	LONGEVITY PAY	11,994.00	0.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-512005-	HOLIDAY PAY	182,074.36	0.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-512006-	BEREAVEMENT PAY	485.52	0.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-512007-	JURY DUTY	222.16	0.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-512008-	PTO PAY	265,604.81	0.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-512009-	VOL_EMS	520.95	0.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-512014-	WINTER ON CALL	48,800.00	0.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-512015-	WELLNESS INCENTIVE	450.00	0.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-513000-	FICA TAXES	370,132.89	324,210.33	317,766.40	331,014.79	299,728.43	
700-30-30-3210-00000-00-513100-	WRS CHARGES	347,239.51	293,113.44	294,058.50	305,833.25	281,834.14	
700-30-30-3210-00000-00-513200-	HEALTH INSURANCE	813,631.56	862,322.48	858,416.10	868,128.52	859,934.92	
700-30-30-3210-00000-00-513201-	HSA CONTRIBUTION	107,962.99	106,446.98	93,537.50	89,375.00	0.00	
700-30-30-3210-00000-00-513300-	LIFE INSURANCE	2,262.36	2,120.82	1,997.37	1,951.01	4,495.21	
700-30-30-3210-00000-00-513400-	WORKERS COMPENSATION	42,301.32	34,404.91	34,200.88	152,232.87	157,018.79	
700-30-30-3210-00000-00-513500-	DENTAL INSURANCE	58,194.84	60,899.16	61,977.80	66,430.14	64,687.38	
700-30-30-3210-00000-00-513600-	UNEMPLOYMENT COMP BENEFIT	337.59	4,683.65	14,309.34	7,295.06	7,965.65	
700-30-30-3210-00000-00-513700-	COMPENSATORY PAY	0.00	0.00	0.00	0.00	-41,539.59	
700-30-30-3210-00000-00-516300-	AUDIO GRAM TESTING	1,337.50	1,502.77	1,517.14	0.00	1,580.00	
700-30-30-3210-00000-00-516600-	UNIFORM ALLOWANCE	0.00	7,284.71	6,291.46	6,901.57	8,610.00	
700-30-30-3210-00000-00-516700-	TOOL ALLOWANCE	0.00	1,669.90	1,500.00	1,750.00	1,687.75	
700-30-30-3210-00000-00-516800-	PERSONAL PROTECTIVE EQUIPMENT	5,279.84	4,885.61	3,906.59	5,734.94	4,344.89	
700-30-30-3210-00000-00-516900-	PRESCRIPTION EYEWEAR	125.00	0.00	-137.50	868.08	250.00	
700-30-30-3210-00000-00-532400-	EDUCATION AND TRAINING	0.00	0.00	0.00	472.45	4,244.00	
700-30-30-3210-00000-00-533000-	MILEAGE	0.00	431.00	238.56	0.00	0.00	
700-30-30-3210-00000-00-533300-	MEALS	0.00	212.97	255.57	138.37	0.00	
700-30-30-3210-00000-00-534000-	FUEL	0.00	90.00	0.00	0.00	0.00	
700-30-30-3210-00000-00-534140-	OPERATING SUPPLIES	0.00	0.00	794.02	37,886.92	0	
700-30-30-3210-00000-00-541000-	CO FLEXSPENDING HSA ADMIN	0.00	0.00	0.00	0.00	265.32	
700-30-30-3210-00000-00-549170-	EMPLOYEE BENEFIT ALLOCATION	-2,275,144.99	-2,810,977.42	-3,018,824.79	-2,804,620.74	-2,650,891.40	-13,560,459.34
		149,926.43	-386,980.09	-721,923.03	-274,264.98	273,082.96	-1,110,085.14
							TOTAL SURPLUS FROM 2019-2022
EMPLOYEE BENEFITS CHEMS BILLINGS		-2,270,965.07	-2,812,761.24	-3,120,837.69	-3,082,507.00	-2,650,891.40	-13,937,962.40
Difference Between GL and Billings		4,179.92	-1,783.82	-102,012.90	-277,886.26	0.00	-381,682.98
							-1,491,768.12

Green: Not acceptable Fringe Benefits Per DOT  
Blue: Surplus from 2019-2022 based on General Ledger  
Cream: Surplus from 2019-2022 based on CHEMS Billings compared to General Ledger (549170)  
Yellow: Total Fringe Benefit Variance 2019-2022 and Total Field Small Tools Variance 2019-2022  
Red: Total 2019-2022 Variance

Account	Description	2023 Actual	2022 Actual	2021 Actual	2020	2019	
700-30-30-3220-00000-00-493000-	TRANSFER IN	0.00	-123.00	0.00			
700-30-30-3220-00000-00-511000-	SALARY EXP	5,287.78	2,996.00	3,381.80			
700-30-30-3220-00000-00-521450-	PROFESSIONAL SERVICES	14.50	0.00	0.00			
700-30-30-3220-00000-00-534000-	FUEL	135.96	0.00	0.00			
700-30-30-3220-00000-00-534111-	PARTS	260.73	0.00	0.00			
700-30-30-3220-00000-00-534140-	OPERATING SUPPLIES	77,001.34	86,055.34	78,622.90			
700-30-30-3220-00000-00-549000-	EMPLOYEE BENEFITS	3,136.78	2,246.01	2,776.44			
700-30-30-3220-00000-00-549130-	MATERIALS AND SUPPLIES	0.00	0.00	0.00			
700-30-30-3220-00000-00-549140-	SHOP OVERHEAD	6,397.78	5,228.25	8,314.83			
700-30-30-3220-00000-00-549180-	FIELD SMALL TOOL ALLOCATION	-105,102.36	-94,812.24	-53,247.14			
		-12,867.49	1,590.36	39,848.83	19,469.94	-8,590.91	52,318.22
							Total
							-1,438,443.30

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RESOLUTION NO. 24-07

**AUTHORIZING THE SALE OF ROLL FARM  
(N6139 State Road 26, Town of Oak Grove)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

**WHEREAS**, Dodge County, Wisconsin (“Dodge County”), is the owner in fee of a house and outbuildings located in the Town of Oak Grove with a property address of N6139 State Road 26, Juneau, Dodge County, Wisconsin (“Roll Farm”); and,

**WHEREAS**, a legal description of the Roll Farm is:

PIN #034-1115-1533-000

Lot 1 of Certified Survey Map No. 4894, being part of the Southwest ¼ of the Southwest ¼, Section 15, Township 11 North, Range 15 East, Town of Oak Grove, Dodge County, Wisconsin as recorded in Volume 31 of Surveys at page 234 as Document No. 926994 and Corrected by Affidavit recorded as Document No. 926995.

with a copy of the legal description attached hereto as Exhibit “A”; and,

**WHEREAS**, the Dodge County Executive Committee has offered the Roll Farm for sale to the public by a public online auction handled by Jones Auction Service of Watertown, Wisconsin, in which all registered persons were allowed to participate; and,

**WHEREAS**, online bidding for the purchase of the Roll Farm was opened on Monday February 26, 2024 at 5:00 p.m. and closed on Tuesday, March 26, 2024 at 2:00 p.m., with a property showing occurring on Thursday, March 14, 2024 from 4:30 p.m. to 6:00 p.m.; and,

**WHEREAS**, bids were made by several individuals or entities during the pendency of the auction with the highest bid in the amount of \$360,000.00; and,

**WHEREAS**, on March 27, 2024, Jones Auction Service notified Dodge County that Bryce Walker acknowledged in writing the offer to purchase the Roll Farm for \$360,000.00, which is the amount of his bid made on March 26, 2024, during the online auction of the Roll Farm, plus the Buyer’s costs associated with the sale in the amount of \$36,000.00, with a binding acceptance date of April 2, 2024; and,

**WHEREAS**, on March 27, 2024, in addition to the Offer to Purchase from Bryce Walker, Dodge County received copies of a receipt for earnest money in the amount of \$5,000.00 and other sales documents signed by Bryce Walker; and,

**WHEREAS**, the Executive Committee at its meeting on April 1, 2024, authorized the County Board Chair to execute the Offer to Purchase, subject to County Board approval; and,

**WHEREAS**, the Executive Committee recommends that the Dodge County Board of Supervisors authorize and approve the sale of the Roll Farm, by the Executive Committee on behalf of Dodge County, to Bryce Walker at a purchase price of \$ 360,000.00 plus the Buyer’s costs of \$36,000.00 and in conformity with the terms and conditions of auction sale as set forth on the Jones Auction Service website;



1 **NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby:  
2

- 3 1. Authorizes and approves the sale by the Dodge County Executive Committee, on behalf of Dodge  
4 County, Wisconsin (“Dodge County”), of the Dodge County Roll Farm located at N6139 State  
5 Road 26, Juneau, Dodge County, Wisconsin (“Roll Farm”), which is described as  
6

7 PIN #034-1115-1533-000  
8

9 Lot 1 of Certified Survey Map No. 4894, being part of the Southwest ¼ of the  
10 Southwest ¼, Section 15, Township 11 North, Range 15 East, Town of Oak  
11 Grove, Dodge County, Wisconsin as recorded in Volume 31 of Surveys at page  
12 234 as Document No. 926994 and Corrected by Affidavit recorded as Document  
13 No. 926995.  
14

15 to Bryce Walker, at a purchase price of \$360,000.00 and in conformity with the written terms and  
16 conditions of auction sale as set forth on the Jones Auction Service website, all of which have  
17 been acknowledge in writing by Bryce Walker; and,  
18

- 19 2. Authorizes and directs the Dodge County Clerk to convey the Roll Farm to Bryce Walker, by  
20 Deed of County Owned Lands, upon the payment in full of the purchase price of \$360,000.00, the  
21 costs owed by Buyer in the amount of \$36,000.00 and any other costs associated with this  
22 transaction; and,  
23

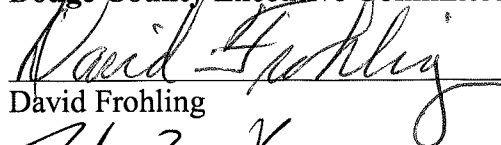
- 24 3. Authorizes and directs the Chairman of the Dodge County Board of Supervisors, the County  
25 Clerk, and the Dodge County Corporation Counsel to execute those documents that are necessary  
26 to sell the Roll Farm to Bryce Walker; and,  
27

28 **BE IT FURTHER RESOLVED**, upon receipt of the proceeds from the sale of the Roll Farm, the  
29 Dodge County Treasurer shall deposit \$100,000.00 and an amount equal to the costs associated with the  
30 purchase of the Roll Farm by Dodge County in 2022 in the Highway Department Budget/Account to repay the  
31 cost of acquiring the Roll Farm, with the balance of the sales proceeds to be deposited in the County Treasury.  
32

33 **BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors, the revenues and  
34 expenditures as described on the attached Exhibit “A”, are hereby approved and the Finance Director is  
35 directed to amend the 2024 Dodge County Highway Department Budget and 2024 General Revenues to reflect  
36 the same in accordance with Exhibit “A”.  
37

All of which is respectfully submitted this 16<sup>th</sup> day of April, 2024.

**Dodge County Executive Committee:**

  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
Robert Boelk, Jr.

\_\_\_\_\_  
Andrew Johnson


\_\_\_\_\_  
Kira Sheahan-Malloy

\_\_\_\_\_  
Jenifer Hedrick

\_\_\_\_\_  
Donna Maly

  
\_\_\_\_\_  
David Beal

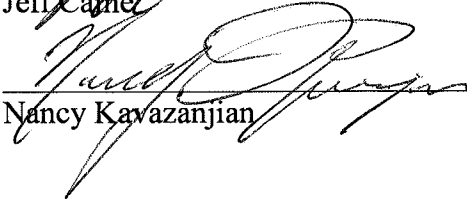
**Dodge County Finance Committee:**

  
\_\_\_\_\_  
Ed Benter

\_\_\_\_\_  
Karen Kuehl

  
\_\_\_\_\_  
Jeff Caine

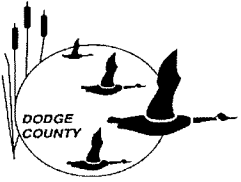
\_\_\_\_\_  
Kira Sheahan-Malloy

  
\_\_\_\_\_  
Nancy Kavazanjian

- 1 **Fiscal Note:** The 2024 budget for Highway will be increased by \$106,488.26 and the 2024 General Revenues (General  
2 Fund) will be increased by \$253,511.74. A budget adjustment for \$360,000 in total will be completed in 2024.  
**Finance Committee review date:** April 8, 2024. **Finance Committee Chair initials:** EWB.

**Vote Required:** 2/3 Majority of members elect.

**Resolution Summary:** Resolution authorizing the sale of the Roll Farm to Bryce Walker.



Dodge County, Wisconsin  
Finance Department  
Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form  
Effective January 1st, 2016

Date: 04/04/2024

For Finance Department use only  
JE# \_\_\_\_\_  
GL Date: \_\_\_\_\_

Department: Highway/Finance

Budget Year: 2024

Description of Adjustment:

Sale of Roll Farm - reimburse highway for their costs and the additional goes to general revenues

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Budget Adjustment

Munis Long Account	Account Title	Amount
700-30-30-3510-00000-00-481103	Capital Gain or Loss on Sale	106,488
700-30-30-3510-00000-00-534140	Operating Supplies	106,488
100-10-99-9910-00000-00-481103	Capital Gain or Loss on Sale	253,512
100-10-99-9910-00000-00-538000	Other Misc Expenditure	253,512

Note the total Budget Adjustment must balance

Exhibit "A"



## County Board Agenda Item

(Resolutions, Ordinances, County Board Items)

Meeting Date:	<i>April 16<sup>th</sup>, 2024</i>
Agenda Item:	<i>Cyber Alarm (ARPA)</i>
Department / Division:	<i>Information Technology Department</i>
Staff Contact:	<i>Justin Reynolds – IT Director Shane Van Loenen – Network Administrator Josh Kohlhoff – Network Administrator</i>

### BACKGROUND

(who, what, when, where, why)

With the ongoing and increasing cyber security risks to organizations worldwide, organizations and government agencies need to balance the risks and costs of cyber security. Dodge County Information Technology Department is continuously researching and improving the County's cyber security posture and protections. Dodge County has participated in financial, election, and security assessments and audits, which have suggested adjustments and enhancements to the County's cyber security posture and protections. One concept of cyber security protection is a CYBER ALARM, which is a similar concept of a fire alarm or building security alarms. Dodge County Information Technology Department have been researching more about cyber alarms, vulnerability management, system log monitoring, manage detect respond services, and cyber security agents monitoring 24-hours 7-days-a-week 365-days-a-year (24/7/365).

To enhance the protection of critical County data systems, Dodge County can allocate American Rescue Plan Act (ARPA) funds, which the ARPA funds would enable a request for proposals (RFPs) regarding the modernization of cybersecurity for protecting of critical infrastructure. With the ARPA funding allocation, Dodge County can contact potential CYBER ALARM service providers to request for proposals, and continue our research and enhancements of safeguarding Dodge County. With the ARPA funding allocation and submitted CYBER ALARM proposals, Dodge County can analyze the CYBER ALARM proposals to make a balanced data-driven decision regarding continually safeguarding Dodge County, cyber protections, and sustainability. Dodge County Information Technology Department expect the CYBER ALARM proposals to be vastly different, as the services and software may vary proposal to proposal.

The enhancement of a CYBER ALARM would notify the current Dodge County IT staff (24/7/365) of active cyber security threats and attacks, which would reduce the overall risk of cyber-attacks and length of potential unauthorized access to Dodge County data systems. Organizations and government agencies have added Chief Information Security Officers (CISO) and IT Security Specialists that work 8:00am to 5:00pm with some on-call responsibilities, a CYBER ALARM is an alternative to requesting an additional position that is dedicated to cyber security, as most often cyber-attacks may happen early in the morning (3AM) or over the weekend.

Overall, a CYBER ALARM would reduce the time to detect unauthorized access from potentially months to minutes. With a CYBER ALARM, Dodge County can also:

- **Respond to threats faster** and restore endpoints to a known good status with expert response and managed remediation.
- **Become more resilient** to potential attack by optimizing security configuration and eliminating rogue/vulnerable systems.
- **Identify and stop hidden sophisticated threats** through continuous managed threat hunting.

**RESOLUTION 22-19 FISCAL NOTE:** The approved cost of a cyber alarm solution is to be funded with American Rescue Plan Act funds, and has no negative impact on the adopted 2022 Dodge County Budget. The ARPA budget was set at: \$150,000. Finance Committee: June 13, 2022.

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PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(dates, committees, actions)

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**ARPA 2022 – County Board Meetings**

**June 13, 2022 – Finance Committee**

**June 21<sup>st</sup>, 2022 – County Board Resolution 22-29 (\*)**

**Aug. 23<sup>rd</sup>, 2022 – IT Committee**

**Sept. 27<sup>th</sup>, 2022 – IT Committee**

**Oct. 25<sup>th</sup>, 2022 – IT Committee (\*)**

**Nov. 29<sup>th</sup>, 2022 – IT Committee**

**Jan. 19<sup>th</sup>, 2023 – IT Committee**

**Feb. 28<sup>th</sup>, 2024 – IT Committee:**

The IT Committee discussed the status of the Cyber Alarm ARPA project and contract. The IT Committee reviewed the most recent request for quotations (RFQ). No action taken.

**March 4<sup>th</sup>, 2024 – Executive Committee**

The IT Director requested to extend the ARPA funds for the Cyber Alarm. The Executive Committee granted with June 1<sup>st</sup>, 2024 as the next deadline.

**March 20<sup>th</sup>, 2024 – IT Committee**

The Dodge Co. IT Dept. recommends solutions provider(s) for Cyber Alarm solutions, which include the following:

- **NGAV** – Next Gen. Anti-Virus
- **EDR** – Endpoint Detection & Response
- **MDR** – Managed Detection & Response
- **IR** – Incident Response
- **VUL** – Vulnerability Management
- **EDR SOC** – Security Operations Center (24/7/365)
- **NDR/FW SOC** – Network Detection & Response SOC

**April 8<sup>th</sup>, 2024 – Finance Committee**

Fiscal Note

**April 16<sup>th</sup>, 2024 – County Board Meeting**

Resolutions Approval

**June – Executive Committee**

ARPA Update

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**FINANCIAL IMPACT**

(If none, state N/A)

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**Fund:** ARPA Project Budget of \$150,000 (Res. 22-29)

**ARPA 2024/2025/2026 (24-month term):** \$153,000/2-year

**Start Date:** To Be Determined – targeting mid-2024

**IT Budget** (\$3,000 (2026) + *ongoing*)

**Current IT Budget annual expense for NGAV is:** \$15,000/year (*to be replaced*)

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**STAFF RECOMMENDATION**  
(recommendations or requests)

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Dodge Co. IT Department recommends solutions provider(s) for Cyber Alarm solutions, which include the following:

- **NGAV** – Next Gen. Anti-Virus
- **EDR** – Endpoint Detection & Response
- **MDR** – Managed Detection & Response
- **IR** – Incident Response
- **VUL** – Vulnerability Management
- **EDR SOC** – Security Operations Center (24/7/365)
- **NDR/FW SOC** – Network Detection & Response SOC

2024 ( 6-month term): \$38,250

2025 (12-month term): \$76,500/1-year

2026 ( 6-month term): \$38,250

**2024 to 2026 (24-month term): \$153,000/2-year**

Ongoing research and consideration for multi-year and long-term options. Including: bulk discounts and other Cyber Alarm concepts, protections, and feature solutions.

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**FINAL COMMITTEE RECOMMENDATION**  
(Final recommendation to County Board)

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**March 20<sup>th</sup> – IT Committee**

IT Committee discussed the ARPA Cyber-Alarm – Recommendation, Approval & Resolution. Motion by Boelk, second by Kavazanjian to approve the resolution authorizing the award of cyber-alarm solutions. All in favor, motion carried. The IT Committee approved the solutions provider(s) for Cyber Alarm solutions, which include the following:

- NGAV – Next Gen. Anti-Virus
- EDR – Endpoint Detection & Response
- MDR – Managed Detection & Response
- IR – Incident Response
- VUL – Vulnerability Management
- EDR SOC – Security Operations Center (24/7/365)
- NDR/FW SOC – Network Detection & Response SOC

2024 ( 6-month term): \$38,250

2025 (12-month term): \$76,500/1-year

2026 ( 6-month term): \$38,250

**2024 to 2026 (24-month term): \$153,000/2-year**

**April 8<sup>th</sup> – Finance Committee**

**Approved Fiscal Note:**

*The \$150,000 was placed in the 2022 Budget as an approved ARPA project, however the services wasn't started. The service would like to now be started in July of 2024, with that being said the 2024 Dodge County Budget will increase by \$38,250 revenue and expense. The 2025 ARPA Budget will need to incorporate \$76,500 and the 2026 ARPA Budget will need to included \$35,250 as well as \$3,000 in the 2026 IT Budget. This is not included in the \$1,500,000 of unallocated ARPA funds.*

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ATTACHMENT(S) INCLUDED

(If none, state N/A)

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**March 20<sup>th</sup> – IT Committee** (cyber confidential)

- CyberAlarm-Res.22-29
  - Authorizing Acquisition of CyberAlarm – Res.04-24
-

**Authorizing the Award of Cyber Alarm Solution for Dodge County  
Information Technology Systems and Data**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Board of Supervisors, at its meeting on June 21, 2022, adopted Resolution No. 22-29, *Authorizing the Acquisition of Cyber Alarm Service for Dodge County Information Technology Infrastructure and Systems and Allocation of the American Rescue Plan Act of 2021 Funds*, allocating up to \$150,000 for the acquisition of a cyber alarm as a service solution; and,

**WHEREAS**, American Rescue Plan Act of 2021 (ARPA) funds must be obligated by December 31, 2024 and expended by December 31, 2026; and,

**WHEREAS**, the Dodge County Information Technology Department solicited quotes from vendors from November of 2023 to mid-March, 2024 for a cyber alarm solution including software, licensing, maintenance, support, warranty and installation, hereafter “cyber alarm solution”, and received the following quotes in the following amounts:

Reseller	Solution Headquarters	Cyber Alarm Solution	Solution Feature Score	Per Unit Price	One-Time Costs	Annual Costs
Capital Data	CA	Software + Services	13	\$13.80		\$13,800*
Capital Data	MN	Software + Services	43	\$79		\$79,498
Capital Data	MN	Software + Services	61	\$110	\$3,680	\$109,821
Capital Data	MN	Software + Services	68	\$118	\$5,027	\$118,065
CIS	NY	Software + Services	38	\$66		\$66,000*
CIS	NY	Software + Services	43	\$93		\$92,500
CIS	NY	Software + Services	52	\$96		\$96,100
Cynet	Israel	Software + Services	23	\$60		\$59,972
Cynet	Israel	Software + Services	38	\$113		\$113,148
HBS (1YR)	England	Software + Services	29	\$100	\$7,500	\$100,468
HBS (3YR)	England	Software + Services	29	\$89	\$7,500	\$88,923
Optiv	CO	Software + Services	49	\$156		\$125,000
SHI	MA	Software + Services	51	\$114	\$5,027	\$113,710

**WHEREAS**, the quotations are on file with the Dodge County Information Technology Department and may be viewed during normal business hours; and,

**WHEREAS**, at its meeting on March 20, 2024, Information Technology Committee (“IT Committee”) considered the current information technology infrastructure and data and the need to protect the county systems and data by acquiring a cyber alarm solution to prevent, investigate and mitigate cyber intrusions; and,

**WHEREAS**, the IT Department presented detailed information to the IT Committee regarding the quotes received by the vendors described in the table above, explaining that two vendors would need to be selected so that a comprehensive cyber alarm solution can be deployed to include anti-virus, managed and endpoint detection and response, network detection and response, and a security operations center; and,



1           **WHEREAS**, at its meeting on March 20, 2024, Information Technology Committee (“IT  
2 Committee”) considered the quotations described above and recommended an award to Center for Internet  
3 Security in the amount of \$125,400 for a twenty-four (24) month subscription and Capital Data, Inc., (product  
4 reseller) in the amount of \$27,600 for a twenty-four (24) month subscription for a total cyber alarm solution  
5 amount of \$153,000, as denoted in the table by an asterisk, which includes software, licensing, maintenance,  
6 support and warranty; and,  
7

8           **WHEREAS**, ARPA funds of up to \$150,000 will be used to fund this cyber alarm solution as  
9 authorized in Resolution No. 22-29, beginning in 2024 until the ARPA funds are exhausted or December 31,  
10 2026, whichever occurs first; and,  
11

12           **WHEREAS**, the Dodge County IT Department recognizes that the ARPA funds will likely be  
13 exhausted in during the 2026 calendar year; therefore, the IT Department will need to utilize department  
14 budgeted funds for the remainder of that year and will plan for same; and,  
15

16           **WHEREAS**, the IT Committee recommends that the Dodge County Board of Supervisors approve  
17 and accept the proposal from Center for Internet Security and Capital Data, Inc., (product reseller) for the  
18 cyber alarm solution including software, licensing, maintenance, support, installation and warranty as  
19 described above; and,  
20

21           **WHEREAS**, the IT Committee further recommends that the 2024 IT Budget be amended to account  
22 for the revenues and expense as described on Exhibit “A” attached hereto and incorporated herein; and,  
23

24           **NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that it  
25 hereby adopts the recommendations of the Information Technology Committee and authorizes the purchase  
26 and installation of the cyber alarm solution from Center for Internet Security and Capital Data, Inc. (product  
27 reseller) in a total amount not to exceed \$153,000 for a 24 month term for a cyber alarm solution, with the  
28 cost breakdown by provider as described herein; and,  
29

30           **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors authorizes the use of  
31 ARPA funds in an amount not to exceed \$150,000, as specified in Resolution No. 22-29, *Authorizing the*  
32 *Acquisition of Cyber Alarm Service for Dodge County Information Technology Infrastructure and*  
33 *Systems and Allocation of the American Rescue Plan Act of 2021 Funds* for the cyber alarm solution  
34 referenced herein, until those funds are exhausted or December 31, 2026, whichever occurs first; and,  
35

36           **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors, the revenues and  
37 expenditures as described on the attached Exhibit “A”, are hereby approved and the Finance Director is  
38 directed to amend the 2024 Dodge County Physical Facilities Department Budget to reflect the same in  
39 accordance with Exhibit “A”.  
40

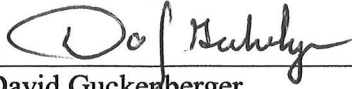
41           **BE IT FURTHER RESOLVED**, that the County Administrator and County Clerk are authorized to  
42 execute the necessary agreements for the cyber alarm solution with Center for Internet Security and Capital  
43 Data, Inc., including warranty, installation, support and maintenance, subject to the review and approval of  
44 the agreements by the Dodge County Corporation Counsel; and,  
45


46           **BE IT FINALLY RESOLVED**, that upon presentation of invoice(s) properly approved by the  
47 Dodge County Information Technology Committee, in a total amount not to exceed \$153,000 for a 24 month  
48 term for a cyber alarm solution, the Dodge County Information Technology Director is authorized to make  
49 payment of such invoices for the cyber alarm solution including software, support, maintenance, warranty

1 and installation from ARPA funds (\$150,000) and, when the ARPA funds are exhausted, from the  
2 Information Technology Department Budget.

3 All of which is respectfully submitted this 16<sup>th</sup> day of April, 2024.

**Dodge County Information Technology Committee:**

  
\_\_\_\_\_  
David Guckenberger

  
\_\_\_\_\_  
Nancy Kavazanjian


  
\_\_\_\_\_  
Kevin Burnett

  
\_\_\_\_\_  
Cathy Houchin


  
\_\_\_\_\_  
Robert Boelk

**Dodge County Finance Committee:**

\_\_\_\_\_  
Karen Kuehl

  
\_\_\_\_\_  
Ed Benter

  
\_\_\_\_\_  
Nancy Kavazanjian

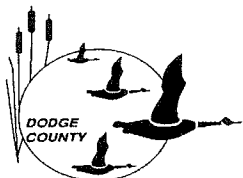
  
\_\_\_\_\_  
Jeffrey Gaine

\_\_\_\_\_  
Kira Sheahan-Malloy

4 **Fiscal Note:** *The \$150,000 was placed in the 2022 Budget as an approved ARPA project, however the service wasn't*  
5 *started. The service would like to now be started in July of 2024, with that being said the 2024 Dodge County Budget will*  
6 *increase by \$38,250 revenue and expense. The 2025 ARPA Budget will need to incorporate \$76,500 and the 2026 ARPA*  
7 *Budget will need to incorporate \$35,250 as well as \$3,000 in the 2026 IT Budget. This is not included in the \$1,500,000 of*  
8 *unallocated ARPA funds. Finance Committee Meeting Date: April 8, 2024. Finance Committee Chair initials: CMB.*

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** Resolution authorizing the award of a cyber alarm solution.



**Dodge County, Wisconsin**  
**Finance Department**  
**Unbudgeted/Excess Revenue Appropriation**  
**Revenue and Expenditure Adjustment Form**

Effective January 1st, 2016

Date: 04/04/2024

Department: IT

Budget Year: 2024

For Finance Department use only  
JE# \_\_\_\_\_  
GL Date: \_\_\_\_\_

**Description of Adjustment:**

Authorizing the Award of Cyber Alarm Solution for Dodge County Information Technology Systems  
and Allocation of the American Rescue Plan Act of 2021 Funds.


\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Budget Adjustment**

Munis Long Account	Account Title	Amount
100-10-99-9970-00000-00-433120-	Fed Grant ARPA Funds	38,250
100-10-99-9970-00000-00-532100	Software Subscription	38,250
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Note the total Budget Adjustment must balance**

Exhibit "A"

	<h2 style="margin: 0;">County Board Agenda Item</h2> <p style="margin: 0;">(Resolutions, Ordinances, County Board Items)</p>
Meeting Date:	<i>April 16, 2024</i>
Agenda Item:	<i>Legal Services Building generator replacement (ARPA)</i>
Department / Division:	<i>Physical Facilities</i>
Staff Contact:	<i>John Nehls <a href="mailto:jnehls@co.dodge.wi.us">jnehls@co.dodge.wi.us</a> 920-386-3556</i>

**BACKGROUND**

(who, what, when, where, why)

When the Physical Facilities department was told to submit an ARPA funded generator replacement proposal back in 2022, there was a very limited time frame to do research and get cost estimates before the submittal deadline. The intent was to remove the existing generator and place the new one on the existing concrete pad. It was assumed that since we were only changing from a natural gas powered generator to a diesel powered generator of the same capacity, the physical size of the unit would be about the same. At the time we did not anticipate additional expenditures other than the cost of the generator.

In 2023 we received the actual prints and dimensions of the replacement generator and found that it would not fit on the existing concrete pad. Due to space limitations, the existing pad could not be enlarged, so a new pad would have to be poured. Since the new pad is very close to the street right of way, concrete filled steel bollards also needed to be installed to protect it.

We also found that the existing electrical feed from the building to the generator could not be extended out due to the deterioration of the underground conduit. Therefore, we needed to dig a new trench and install new underground PVC conduit from the building to the new concrete pad for the electrical feed wires.

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**

(dates, committees, actions)

**4/4/2024 – Building Committee:**

All members present signed the resolution requesting additional ARPA dollars to complete the project.

**4/8/2024 – Finance Committee:**

All members present signed the resolution requesting additional ARPA dollars to complete the project.

**FINANCIAL IMPACT**

(If none, state N/A)

Transfer \$33,800 of available ARPA funds to the ARPA 66 project fund

**STAFF RECOMMENDATION**

(recommendations or requests)

The Facilities Department recommends that the County Board approve the transfer of \$33,800 of ARPA dollars into the ARPA 66 project account to complete the generator replacement project.

**FINAL COMMITTEE RECOMMENDATION**

(Final recommendation to County Board)

The Building Committee recommendation was to seek additional ARPA funds to complete the generator replacement.

**ATTACHMENT(S) INCLUDED**

(If none, state N/A)

Resolution authorizing transfer of ARPA funds

**Authorizing the American Rescue Plan Act (ARPA) Funds for Sheriff's Office Emergency Generator Installation and 2024 Dodge County Physical Facilities Budget Amendment**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, at its meeting on August 30, 2022, the Dodge County Board of Supervisors adopted Resolution No. 22-60, *Authorizing the Acquisition of Emergency Generator for Sheriff's Office and Allocation of the American Rescue Plan Act of 2021 Funds*, approving an allocation of up to \$45,000 for the acquisition of a new emergency generator to support the Sheriff's Office 24/7/365 operations; and,

**WHEREAS**, the Dodge County Physical Facilities Department acquired a new generator of the same capacity as the existing generator; and,

**WHEREAS**, upon receipt of the specifications for the new generator, it was discovered that even though it was the same capacity, the footprint was larger, thereby necessitating the installation of a new larger concrete pad prior to the delivery of the new generator; and,

**WHEREAS**, the existing underground conduit for the electrical feed was found to be in poor condition and not able to be extended to the new concrete pad and therefore must be replaced; and,

**WHEREAS**, the total cost for the new slab and protective steel bollards (\$11,850) and new electrical feed and conduit (\$21,950) is \$33,800; and,

**WHEREAS**, the costs associated with the concrete pad and the new electrical service were not anticipated at the time of the original request for ARPA funds in 2022, nor were the costs included in the 2024 Physical Facilities Budget; and,

**WHEREAS**, upon the recommendation of the Physical Facilities Director, the Dodge County Building Committee ("Committee") requests an additional allocation of ARPA funds in the amount of \$33,800 to complete the installation of the Sheriff's Office Emergency Generator; and,

**WHEREAS**, the Dodge County Finance Committee has determined that there are sufficient, unobligated ARPA funds available to cover the additional costs associated with the Sheriff's Office Emergency Generator and recommends to the Dodge County Board of Supervisors that the costs be funded by available ARPA funds; and,

**WHEREAS**, it is necessary to amend the 2024 Dodge County Physical Facilities Department Budget in order to utilize the ARPA funding; and,

**WHEREAS**, the Committee requests that the Dodge County Board of Supervisors appropriate to the 2024 Dodge County Physical Facilities Department Budget the revenues and expenditures as reflected on Exhibit "A", attached hereto and incorporated herein by reference;


1           **NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors, on the  
2 recommendation of the Building Committee, hereby approves and authorizes the allocation of \$33,800 of  
3 ARPA Funds to cover the additional costs associated with the installation of the Sheriff’s Office Emergency  
4 Generator; and,

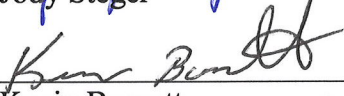
5  
6           **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors, the revenues and  
7 expenditures as described on the attached Exhibit “A”, are hereby approved and the Finance Director is  
8 directed to amend the 2024 Dodge County Physical Facilities Department Budget to reflect the same in  
9 accordance with Exhibit “A”.

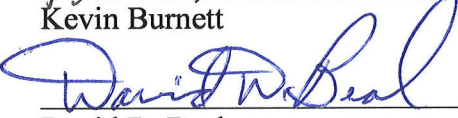
10  
11           **BE IT FINALLY RESOLVED**, that upon properly presented invoices, the Dodge County  
12 Physical Facilities Director is authorized to make payment of such invoices utilizing ARPA funds as the  
13 funding source.

14  
All of which is respectfully submitted this 16<sup>th</sup> day of April, 2024.

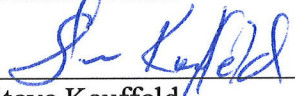
**Dodge County Building Committee:**

  
\_\_\_\_\_  
Jody Steger


  
\_\_\_\_\_  
Kevin Burnett


  
\_\_\_\_\_  
David D. Beal

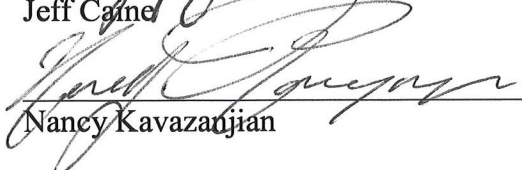
\_\_\_\_\_  
Michael Butler

  
\_\_\_\_\_  
Steve Kauffeld

**Dodge County Finance Committee:**

  
\_\_\_\_\_  
Ed Benter

  
\_\_\_\_\_  
Jeff Caine

  
\_\_\_\_\_  
Nancy Kavazanjian

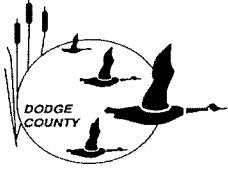
\_\_\_\_\_  
Karen Kuehl

\_\_\_\_\_  
Kira Sheahan-Malloy

**Fiscal Note:** There are currently \$1,500,000 of unobligated ARPA funds available. Finance Committee review date: April 8, 2024. Finance Committee Chair initials: EWB.

**Vote Required:** 2/3 of Members Elect.

**Resolution Summary:** A resolution to authorize additional ARPA Funds for the Sheriff’s Office Emergency Generator and amend the 2024 Physical Facilities Budget utilizing ARPA funds for the additional costs.



**Dodge County, Wisconsin  
Finance Department  
Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form**

Effective January 1st, 2016

Date: 4/8/2024

For Finance Department use only  
JE# \_\_\_\_\_  
GL Date: \_\_\_\_\_

Department: \_\_\_\_\_ Physical Facilities

Budget Year: 2024

**Description of Adjustment:**

Use of ARPA funds for Generator - Sheriff Building Project

ARPA 66

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Budget Adjustment**

Munis Long Account	Account Title	Amount
100-20-99-9970-00000-00-433120-	FED GRANT ARPA FUNDS	\$ 33,800
100-20-99-9970-00000-00-589000-	CAP MACH & EQUIP	\$ 33,800
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Note the total Budget Adjustment must balance

Exhibit "A"