

DODGE COUNTY BUILDING COMMITTEE MINUTES

Date: February 1, 2024

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Jody Steger at 4:00 p.m. on February 1, 2024 in Room 1A of the Dodge County Administration Building with the following members present: **Dave Beal, Jody Steger, Kevin Burnett, Steve Kauffeld**
Absent: **Michael Butler**

Roll Call and Non-Committee Member County Board Attendance: None.

Public Comment (30 minute limit) None.

Also present: John Nehls Interim Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Sr. Administrative Support Specialist; Cameron Clapper, Dodge County Administrator; Stephanie Justman, Purchasing Agent.

Approval of the Minutes from January 4, 2024 a motion was made by Steve Kauffeld to approve the minutes from January 1, 2024 and second by Kevin Burnett. Motion carried.

Update on the Following Maintenance Projects

Dodge County Justice Facility 2022 Chiller chiller has arrived. Monday Johnson Controls will be on site to work on piping and putting glycol in. KW Electric will be on site to do wiring.

Dodge County Justice Facility 2024 Chiller \$350,000 had been budgeted. Angus Young will do the engineering for \$11,500 in which they will duplicate specs from previous chiller.

Dodge County Justice Facility Kitchen Flooring Repairs caulked seams are opening up. Hughes Flooring will be out on Friday to look at the flooring and do repairs.

Dodge County Courthouse Branch 4 Carpet Replacement one courtroom has been budgeted and this will be replaced in July by Twohig's for \$15,500.

Dodge County Courthouse 2023 Chiller Project Sure-Fire updated us with a date of April or later. It's looking like this will be a Fall installation.

Dodge County Sheriff's Office Generator Total Energy will be on site June 4th for installation.

Dodge County Sheriff's Office Building Repair windows are leaking air. Statz Restoration gave us a quote of \$2250. Our Maintenance Staff have completed 6 windows in house, and they will continue to work on these windows throughout the Summer. Our Maintenance Staff also built and installed a cabinet in the Dispatch department.

J-Pod Elevator Certification the cost to get certified would be \$1500.

Space Study Update Angus Young was on site the past two days and met with Department Heads. They will be back on February 22nd for a walk through and they are looking at having a draft in March.

Carry Over Funds From 2023 will be on the March Agenda.

Staffing Update a new Custodian started on Monday. One Staff on leave will be returning at the end of the month, and one Staff is still on leave.

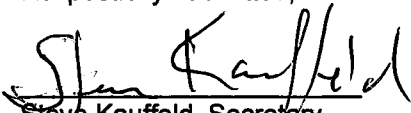
Discuss and Take Action on Henry Dodge Office Building Grassland Rental Agreement consensus of the Committee is to leave as is with proper proof of Insurance.

Future Agenda Items Chiller Update, Space Study Update, Staffing Update, Kitchen Flooring Update, Carry Over Funds from 2023.

Determine Next Meeting Date and Time March 7, 2024 at 4:00 p.m.

Adjourn there being no further business to come before the Committee a motion was made by Dave Beal to adjourn the Building Committee meeting at 5:09 p.m. Second by Kevin Burnett. Motion carried without negative vote.

Respectfully submitted,


Steve Kauffeld, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.