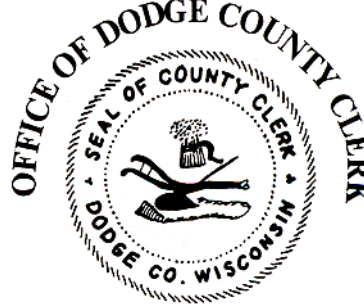


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2023 ANNUAL REPORT

TO THE HONORABLE BOARD OF SUPERVISORS, DODGE COUNTY, WISCONSIN MEMBERS:

I, Karen J. Gibson, Dodge County Clerk, report the fees collected in my office, from January 1, 2023 through December 31, 2023, inclusive as follows:

417 Marriage Licenses @ \$100.00 Each	\$41,700.00
8 Three-Day Waiting Period Waivers @ \$10.00 Each	\$80.00
121 Marriage Ceremonies at Justice Facility @ \$25.00 Each	\$3,025.00
25 Work Permits @ \$10.00 Each	\$250.00
Elections – Statewide Voter Registration System Fee	\$16,615.00
Elections – billings to municipalities and schools	\$33,112.10
Directory Sales & Record Copying	\$11.68

The above amounts have been paid to the County Treasurer, and for which I hold the receipts. Of the above total for marriage licenses, \$20.00 goes to Family Court Counseling; \$25.00 goes to the State of Wisconsin, and \$55.00 remains with the County Clerk's Office, and of the above total for work permits \$7.50 goes to the State of Wisconsin and \$2.50 remains with the County Clerk's Office. There was a decrease of 71 marriage license applications and an increase of 5 ceremonies at the Justice Facility in 2023 from 2022. There was a decrease of 5 couples that needed a waiver of the waiting period. 2023 was the first full year couples could apply for a marriage license in any county in Wisconsin rather than the county they live in.

The following is a breakdown of marriage application statistics for the last three years:

	<u>2021</u>	<u>2022</u>	<u>2023</u>
Number of Marriage Applications	481	488	417
Parental Consent Required – Male	0	0	0
Parental Consent Required – Female	1	0	0

The County Clerk's Office is custodian of many records, first and foremost of which are those of the County Board of Supervisors. During the year 2022 there were a total of 13 County Board meetings, of which 11 were evening meetings. The County Clerk is responsible for the official minutes from the Board meetings and is the record holder for minutes of committees. Posting of agendas, committee packet materials, and minutes to the County website is done by staff for all committees.

The County Clerk's Office serves as the main reception area and answering point for the County. Knowledge of all county departments is necessary to direct incoming calls and walk-in customers to the correct department.

Dog Licenses are distributed by the County Clerk to the local treasurers for them to sell. During 2023, a total of 6,610 tags were issued for 570 males, 2,717 neutered males, 465 females and 2,858 spayed females. Kennel licenses were issued to 33 individuals for a total of 363 kennel tags.

In 2023, the County Clerk's Office issued 25 work permits compared to 77 in 2022. Effective July 1, 2023, the Wisconsin Department of Workforce Development made a change to the work permit process. Work permits are no longer issued by agents and parents apply for work permits online.

The Spring Primary Election in 2023 was held on February 21, 2023 and involved a county wide primary for Justice of the Supreme Court, City of Watertown Alderperson and Multi-Jurisdictional Judge for the Beaver Dam Joint Municipal Court. There were 12,961 ballots cast at the Spring Primary election. The Spring Election was held on April 4, 2023 and consisted of the Justice of the Supreme Court, Court of Appeals Judge, Multi-Jurisdictional Judges, Municipal Offices, and School District Offices as well as a number of referendum questions. It had a total of 26,630 ballots cast.

The County Clerk's Office continues to provide WisVote (voter registration system) services to municipalities in Dodge County. Some of the services provided include entering voter registration applications, recording votes, reconciling poll lists, updating address ranges, printing reports and poll lists, entering contests and candidates, entering office holders, and providing maintenance of voter records. The 23 municipalities that rely on the County for this service, pay a fee to the County Clerk's Office based on population. The total collected in 2023 was \$16,615. The other 20 municipalities are self-providers; however, the County Clerk's Office continues to provide guidance and help with any questions they have.

Chief Deputy County Clerk, Danielle Van Egtern and Deputy Clerk, Chris Kjornes and I try to provide prompt and courteous information and services to the citizens of Dodge County and general public as best we can. If we can be of help to you at any time, please stop at the County Clerk's Office. We are always happy to see you.

Karen J. Gibson

Karen J. Gibson
Dodge County Clerk
1/29/2024