

DODGE COUNTY TAXATION COMMITTEE

November 16, 2023, at 4:00 P.M.
ROOM 4B, FOURTH FLOOR
DODGE COUNTY ADMINISTRATION BUILDING
JUNEAU, WI 53039

The meeting was called to order by Chairman Houchin at 4:00 p.m.

Members present: Ed Benter, Cathy Houchin, Nancy Kavazanjian, Jayme Klockow and Randy Vande Zande

Member(s) absent:

Others present: Kim Nass, Corporation Counsel, Kris Keith, Treasurer

A motion was made by Nancy Kavazanjian, and seconded by Ed Benter to approve the August 24, 2023, minutes, as presented. Motion carried.

Public Comment: None

Report on Status of 2024 In Rem No. 1 Schedule: Kris Keith handed out the In Rem schedule and reported that everything was on track,

Review and Discuss Preliminary List of Tax Certificates for 2024 In Rem Foreclosure (Updated In Rem List): Kris Keith handed out the preliminary In Rem foreclosure list stating that final redemption date was January 31, 2024 so most of the parcels on the list will probably get paid by then.

Review, Discuss, and Take Action on Taxation Committee Policies and Procedures:

- a. Policy to Secure Properties Taken by Dodge County
Nancy Kavazanjian made a motion to approve the *Policy to Secure Properties Taken by Dodge County* with the removal of the reference to obtain keys from former owner, second by Ed Benter, motion carried.
- b. Policy on Committee Viewing Properties Subject to Foreclosure
Nancy Kavazanjian made a motion to approve the *Policy on Committee Viewing Properties Subject to Foreclosure*, second by Jayme Klockow, motion carried.
- c. Bid Form and Instructions
Ed Benter made a motion to approve the Bid Form and Instructions, second by Randy Vande Zande, motion carried.

Future Agenda Items:

Schedule dates for viewing properties

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The next regular meeting of the Taxation Committee is scheduled for February 15, 2024, at 4:00 p.m., in Meeting Room 4B located on the Fourth Floor of the Dodge County Administration Building.

Meeting adjourned at 4:38 p.m.

Randy Vande Zande, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.