

# DODGE COUNTY BUILDING COMMITTEE MINUTES

---

Date: January 4, 2024

**Call to order:** The meeting of the Dodge County Building Committee was called to order by Chairman Jody Steger at 3:03 p.m. on January 4, 2024 in Room G46 of the Henry Dodge Office Building with the following members present: **Dave Beal, Michael Butler, Jody Steger, Kevin Burnett, Steve Kauffeld**

**Roll Call and Non-Committee Member County Board Attendance:** None.

**Public Comment (30 minute limit)** None.

**Also present:** John Nehls Interim Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Cameron Clapper, Dodge County Administrator; Russ Freber, Citizen; and Brett Bolman, representing Juneau Chamber of Commerce.

**Approval of the Minutes from December 7, 2023** a motion was made by Kevin Burnett to approve the minutes from December 7, 2023 and second by Dave Beal. Motion carried.

**Discuss and Take Action on Juneau Downtown Plan** Brett Bolman presented the City of Juneau Downtown Plan to the Committee. Consensus of the Committee is that they are open to ideas.

## **Tour Henry Dodge Office Building**

**The Committee left Room G46 of the Henry Dodge Office Building to tour the Henry Dodge Office Building, located at 199 County Road DF at 3:25 p.m. The Committee returned to room G46 of the Henry Dodge Office Building after the tour at 5:17p.m**

**Discuss Dodge County Courthouse Noisy Elevators** Interim Director Nehls reported that this issue has been discussed with Otis Elevator. This is how the hydraulics work on this type of elevator, muffler on Elevator needs air. There is a scheduled maintenance for this on January 15<sup>th</sup>.

**Dodge County Courthouse Security at the Main Entrance** members of the Committee feel that this area is not secure enough. The Final Decision on this is up to the Sheriff's Office since they are in charge of court security

**Dodge County Administration Building Water Heater Update** Interim Director Nehls informed the Committee that the water heater has been installed by the Physical Facilities Staff.

**Dodge County Sheriff's Office Water Heater Update** water heater has been installed, wired, and the plumbing needs to be finished.

**Dodge County Justice Facility Chiller Update** Interim Director Nehls informed the Committee that Johnson Controls said the chiller should be here on Monday.

**Dodge County Courthouse Chiller Update** Sure-Fire has been contacted and the chiller should be delivered by the end of April.

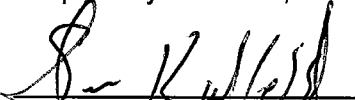
**Physical Facilities Staffing Update** Custodial interview have been completed. We have an applicant in mind, pending background check, and drug testing.

**Future Agenda Items** Chiller Update, Space Study, Staffing Update, Generator update at Sheriff Office.

**Determine Next Meeting Date and Time** February 1, 2024 at 4:00 p.m.

**Adjourn** there being no further business to come before the Committee a motion was made by Kevin Burnett to adjourn the Building Committee meeting at 5:46 p.m. Second by Michael Butler. Motion carried without negative vote.

Respectfully submitted,



Steve Kauffeld, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.