

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: December 7, 2023

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Jody Steger at 4:00 p.m. on December 7, 2023 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Dave Beal, Michael Butler, Jody Steger, Kevin Burnett, Steve Kauffeld**

Roll Call and Non-Committee Member County Board Attendance: None.

Public Comment (30 minute limit) None.

Also present: John Nehls Interim Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary

Approval of the Minutes from November 2, 2023 a motion was made by Michael Butler to approve the minutes from November 2, 2023 and second by Dave Beal. Motion carried.

Update on Administration Building 10x10 storage closet in the Human Resources department was converted into an office. We carpeted the tile floor, moved data.

Update on Dodge County Administrative Building Loading Dock loading dock is completed.

Update on Dodge County Justice Facility Chiller Project Johnson Controls said that the chiller should ship on January 15, and we should receive it February 1st.

Update on Dodge County Henry Dodge Office Building Waste Line Repairs leaks from the 3rd floor to the ground floor were repaired by Maintenance Staff. Cost was about \$100. Photos were provided to the Committee.

Discuss and Take Action on Using Jail Improvement Funds to Pay for Window, and Furnishings that Were Damaged by an Inmate at the Dodge County Detention Facility Photos were provided to the Committee of the damage. A motion was made by Dave Beal and seconded by Steve Kauffeld to use Jail Improvement Funds to pay for damages done by an inmate at the Dodge County Detention Facility. Motion carried.

Update on Physical Facilities Staffing Vacancies the department is currently down 3 custodians. Two are out on leave, and another took a different position. We are looking to fill one position, and we have received 3 applications.

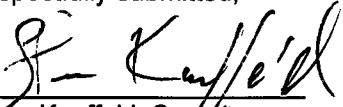
Update on the Space Study department surveys have been sent to Angus Young.

Future Agenda Items Chiller Update, Space Study, Personnel, Generator update at Sheriff Office.

Determine Next Meeting Date and Time January 4, 2024 at 3:00 p.m.

Adjourn there being no further business to come before the Committee a motion was made by Michael Butler to adjourn the Building Committee meeting at 4:47 p.m. Second by Kevin Burnett. Motion carried without negative vote.

Respectfully submitted,


Steve Kauffeld, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.