

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: November 2, 2023

**Call to order:** The meeting of the Dodge County Building Committee was called to order by Chairman Jody Steger at 4:03 p.m. on November 2, 2023 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Dave Beal, Michael Butler, Jody Steger**

**Roll Call and Non-Committee Member County Board Attendance:** None.

**Public Comment (30 minute limit)** None.

**Also present:** John Nehls Interim Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Cameron Clapper, Dodge County Administrator; Stephanie Justman, Purchasing Agent

**Approval of the Minutes from October 5, 2023** a motion was made by Michael Butler to approve the minutes from October 5, 2023 with the adjourn time added, and second by Dave Beal. Motion carried.

## **Update on Administration Building Loading Dock Project**

- Concrete has been removed
- Wall will be removed tomorrow
- Drain will be raised
- Poles will be reinstalled
- Dock will be leveled and filled in with black top

## **Update of Facilities Department Operations**

- Boilers at J-Pod have been turned on
- Snow equipment is ready to go
- Skid steer will not be traded in this year
- Sewer pipe leak at HDOB will be repaired next week
- LED lights will be installed at the Jail
- Parts from e-bay will continue to be purchased

**Update on Jail Chiller Replacement Project** no update.

**Restructuring Update** no update.

**Staffing Update** we currently have a custodian out on leave, and December 1<sup>st</sup> another custodian will be out for about 3 months.

**Discuss Space Study Resolution #23-22** Resolution was passed. Spread sheet has been sent to Angus Young with room usage, and room listings for the Administration Building, and the Jail. HDOB usage will be looked at next week, and sent to Angus Young.

**The Committee will leave the Meeting Room 1H & 1I of the Dodge County Administration Building to Tour the Dodge County Administration Building located at 127 E. Oak St.** the Committee left Meeting Room 1H & 1I of the Dodge County Administration Building to tour the Dodge County Administration Building at 4:58 p.m.

**Future Agenda Items** Space Study, Department Restructuring, Loading Dock Project, Facilities Department Operations.

**Determine Next Meeting Date and Time** December 7, 2023 at 4:00 p.m.

**Adjourn** there being no further business to come before the Committee a motion was made by Michael Butler to adjourn the Building Committee meeting at 6:58 p.m. Second by Dave Beal. Motion carried without negative vote.

Respectfully submitted,

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Steve Kauffeld, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.