

Minutes
Human Services and Health Board Meeting
Wednesday October 4, 2023-5:00 PM
Dodge County Administrative Building
Auditorium Rooms H & I
127 East Oak St, Juneau, WI 53039

1. Call to Order by Jenifer Hedrick at 5:01 p.m.
2. Roll Call and Non-Committee Member County Board Attendance

Board Present: Marilyn Klobuchar, Mary Rosecky, Jody Steger, Jennifer Keyes, David Godshall, Jenifer Hedrick, David Guckenberger, Lisa Derr

Absent/Excused: Steve Kauffeld

Staff Present: Director Becky Bell, Division Manager Angela Petruske, Division Manager Alyssa Schultz, Division Manager Sheila Drays, Accounting Technician Felicia Bruyette, Public Health Officer Roman Mullen, Public Health Nurse Cassie Fissel, Aging, Nutrition, and Transportation Supervisor Jackie DeLaRosa, ADRC/Aging Supervisor Brittany Borchardt

Others Present: County Administrator Cameron Clapper

3. Approval of the minutes of the September 6, 2023 Meeting
Motion by Jody Steger to approve the September 6, 2023 minutes for the Human Services and Health Board Meeting. Seconded by Jennifer Keyes. Supervisor Guckenberger, Supervisor Derr, and Supervisor Hedrick requested to abstain from voting as all were absent from the September Human Services and Health Board Meeting. Motion carried.
4. **ADRC Presentation – Jackie DeLaRosa and Brittany Borchardt**
Brittany Borchardt, ADRC Aging Supervisor, and Jackie DeLaRosa, Aging, Nutrition, and Transportation Supervisor prepared a presentation for the Board regarding the Aging & Disability Resource Center (ADRC). Ms. Borchardt explained that the concept for the ADRC came about in the 90s when Wisconsin began efforts to redesign the long-term care system. The mission of the ADRC is to help link the community with resources and services to help individuals live independently with dignity and the quality of life that they deserve. Dodge County's ADRC is integrated with the aging unit. The Dodge County ADRC currently employs one Dementia Care Specialist who supports individuals with dementia, as well as their caregivers, while living at home. This position also assists with training staff and providing education to the community. Another position is the Caregiver Program Coordinator who administers two family caregiver support programs and provides caregiver education workshops. The Benefits Specialists assist with navigating private or government benefit programs and provide monthly Medicare educational opportunities. The Benefit Specialists are comprised of an Elderly Benefit Specialist, a Disability Specialist, and a Dual Specialist. The Dual Specialist is a unique position as there are only three positions like it across the state. Six Resource Specialists field incoming calls. Each month, an average of 594 calls are taken between the workers. The Resource Specialists also meet with consumers one on one to discuss options for long-term care needs.

In addition to that, they conduct functional screens, provide enrollment counseling, and administer the Independent Living Support pilot program. A Program Education position is also housed in the ADRC.

Ms. DeLaRosa then explained the Senior Nutrition program. Wisconsin Department of Human Services recently celebrated 50 years of elder nutrition programs operating within the state. The program provides fresh, nutritious meals to seniors who are homebound regardless of income. The home delivered meal program operates Monday through Friday. This program allows volunteers and staff to have a point of contact with the participants and to be able to conduct wellness checks on them. There are currently 11 meal routes in Dodge County. The Department is piloting the use of Kwik Trip meals on one route and is putting together a cost analysis on the initiative. The process involves delivering a hot meal on Monday with a Kwik Trip meal for the individual to heat on Tuesday. Another hot meal is delivered on Wednesday with an additional Kwik Trip meal to be utilized on Thursday. On Friday, a single hot meal is delivered. Since drivers are not having a point of contact on Tuesdays and Thursdays, they are calling the residents that they are not physically seeing. The program also provides fun activities surrounding nutrition and education. Congregate meals are also provided for seniors. Sites have been closed down since the start of the pandemic. However, one congregate meal site has since re-opened and been operating out of the Watermark in Beaver Dam. Another site is expected to re-open in Mayville in January of 2024. As part of the aging plan, the Department will be analyzing what other sites can be opened up in the future. Staff want to be prepared to serve as many individuals as demand requires.

Another program offered in the Dodge County Aging and Disability Resource Center is the Transportation Program. The purpose of the Transportation Program is to provide access to safe, reliable, and affordable transportation for residents. Funding for the Department allows operations to work on a tiered system. Priority is given to seniors and individuals with disabilities. Second priority is given to clients of the Human Services and Health Department. Third priority is given to Dodge County residents. The Transportation Program has paid drivers with a fleet of vehicles to transport non-ambulatory individuals. There are also ten volunteer drivers who use their own vehicles and are able to assist more ambulatory clients. In 2022, a total of 7,862 rides were provided. Supervisor Guckenberger inquired about areas in the County that are underserved. Ms. DeLaRosa explained that there is a resource directory that staff try to administer to anybody that will take it. Ms. DeLaRosa also explained that the Department has a partnership with the Beaver Dam Taxi Company. A certain number of taxi vouchers can be issued each year to residents by Department staff. However, Beaver Dam Taxi Company is limited and is unable to take anybody out of the city.

5. BOARD ACTION

A. Appoint Lorna Negen to Nutrition Advisory Council. Term to expire 7/1/2026
Motion by David Guckenberger to appoint Lorna Negan to Nutrition Advisory Council. Seconded by David Godshall. Motion carried.

B. Review, Discuss, and Take Action for the 85.21 Transportation Grant CY 2024
Ms. DeLaRosa explained to the Board that every year, the Department applies for a Transportation Grant which helps to cover operating expenses. Part of that process involves getting the Board's approval to apply. Motion by David Guckenberger to apply for the 85.21 Transportation Grant CY 2024. Seconded by Jennifer Keyes. Motion carried.

6. DIRECTORS REPORT- Ms. Bell

A. 2024 Budget Discussion

Ms. Bell informed the Board that the Human Services and Health Department has submitted the proposed budget to County Administrator Clapper. County Administrator Clapper added that a copy of the County budget will be distributed electronically in the coming days and a hard copy will be handed out to Board Members on October 17th. The County is presenting a balanced budget at this point and is not requesting in any way to borrow any dollars to fund improvements or operations. Wage increases have also been included in the budget. Supervisor Hedrick inquired if the integrity of programs was compromised by the budget. Ms. Bell explained that there were some reductions in certain program areas, but it is not believed that any programs will suffer as a result. All programming is set to remain the same. There will be no hiring freezes for open staff positions. There were certain positions that were identified that the Department may not hire for in 2024. Those positions included a Youth Justice position, an Initial Assessment Child Welfare Social Work position, a Public Health Registered Nurse position, an ADRC Specialist position, an APNP position, and a social work position that is a combination of Initial Assessment and Ongoing. These positions are currently vacant but have been added into the Department's budget for 2024 to be filled if there becomes a dire need. Discussions would be held internally before the hiring of any of those positions. The preliminary draft budget for the Department came in at \$1.3 million above 2023 expenditures. Clearview reimbursement for resident care was eliminated from the Department budget for 2024.

B. SOR 3 – Unmet Needs Grant

Ms. Bell informed the Board that the Department has been in a grant agreement where both Dodge and Fond Du Lac County receive funding to operate the Opioid Treatment Center. The cost extension previously granted for \$400,000 ended on September 29, 2023. The Department applied for another grant for the amount of \$49,000 to help support operations for the Opioid Treatment Center. Ms. Bell will give an updated report when more information is available.

7. COMMUNITY SUPPORT SERVICES REPORT- Ms. Drays

A. Hospital Associated Infection (HAI) Grant – Cassie Fissell

Ms. Fissell, a Public Health Nurse for the Human Services and Health Department, presented on hospital associated infections (HAI). All HAIs occur in healthcare settings. This can be seen in a variety of settings that include hospitals, clinics, or dentist offices. Roughly 1.7 million people are infected each year from an HAI. Of these, 70% of cases are estimated to be preventable. These infections account for nearly 99,000 deaths annually. The annual cost associated with HAIs is estimated to be at least \$12.4 billion. Ms. Fissell explained that these statistics are why it is important to have infection prevention specialists in the health care system. Hospital associated infection training can help make Dodge County an additional resource for infection control. The main focus is on long-term care outbreaks. Since Ms. Fissell has completed the training program, she has provided education services to care facilities and a hospital.

8. FISCAL & SUPPORT SERVICES REPORT – Ms. Petruske

A. Review 2023 Expenditures & Revenues

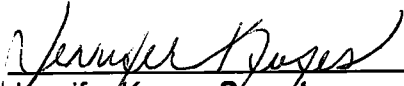
Ms. Petruske informed the Board that the Department is at a surplus of \$1.3 million as of the end of August.

B. Budget Adjustment Form: N/A

9. **Public Comment:** N/A

10. **Next Meeting** –Next meeting is on Wednesday, November 1, 2023 at 5:00 P.M.

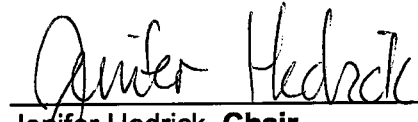
11. **Adjourned** at 6:30 P.M., Motion to adjourn by Lisa Derr. Seconded by Marilyn Klobuchar. Motion carried.



Jennifer Keyes, **Secretary**



Felicia Bruyette, **Recording Secretary**



Jennifer Hedrick, **Chair**