

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: September 7, 2023

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Jody Steger at 4:00 p.m. on September 7, 2023 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Steve Kauffeld, Kevin Burnett, Dave Beal, Michael Butler, Jody Steger**

Roll Call and Non-Committee Member County Board Attendance: None.

Public Comment (30 minute limit) None.

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Cameron Clapper, Dodge County Administrator; Kim Nass, Corporation Counsel

Approval of the Minutes from July 27, 2023 a motion was made by Michael Butler, and seconded by Steve Kauffeld. Motion carried.

Update on Elevators at Henry Dodge Office Building elevators 2 & 3 are decommissioned.

Discuss Policy on County Office use Space consensus of the Committee is that any changes wanted to offices, must go through the Physical Facilities Department.

Update Solar Panels Jail/Courthouse Russ shared a picture with the Committee.

Space Study Quotes/Resolution a motion was made by Kevin Burnett and seconded by Dave Beal to go with the low bid of \$52,800, Angus Young. Motion carried.

Update on Generator at Sheriff Office a bigger pad will be poured this year along with conduit/wire being trenched in. Installation of generator is in next year's budget

Boilers at Sheriff Office quotes to repair will be about \$2400 to meet permit specs.

Review of Financial Reports was provided to the Committee.

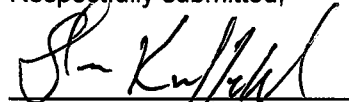
Staffing Russ Freber announced that he is retiring October 13, 2023. Russ did propose to Cameron Clapper and Ed Somers to combine Clearview Maintenance with Physical Facilities. The proposal included staff reduction and some contract reductions intended to save dollars. The proposal was declined at that time.

Future Agenda Items space study.

Determine Next Meeting Date and Time October 5, 2023 at 4:00 p.m.

Adjourn there being no further business to come before the Committee a motion was made by Dave Beal and seconded by Kevin Burnett. Motion carried.

Respectfully submitted,



Steve Kauffeld, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.