

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: July 27, 2023

**Call to order:** The meeting of the Dodge County Building Committee was called to order by Chairman Jody Steger at 4:00 p.m. on July 27, 2023 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Steve Kauffeld, Kevin Burnett, Dave Beal, Michael Butler, Jody Steger**

**Roll Call and Non-Committee Member County Board Attendance:**

**Public Comment (30 minute limit) None**

**Also present:** Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Cameron Clapper, Dodge County Administrator; Kim Nass, Corporation Counsel

**Approval of the Minutes from June 1, 2023.** A motion was made by Steve Kauffeld and seconded by Kevin Burnett. Motion carried.

**Discuss and Take Action on the Proposal to Install Solar at the Justice Facility** Information was provided to the Committee, and discussed. A motion was made by Michael Butler and seconded by Kevin Burnett to have Russ keep the Committee updated. Motion carried.

**Discuss the Backup Generator at the Henry Dodge Office Building** Generator was tested, and some issues were found. Service Company feels that the generator should continue to run for many years. Consensus of the Committee is to leave it go for now, and address it down the road if there are any further issues.

**Discuss and Take Action on Angus Young Space Study Proposal** The decision was made to use Arpa Funds, so we need to get 3 quotes. Quotes are due back on August 18th, and will be reviewed the week after.

**Update on DDC Conversion at the Administration Building** All VMA's on A/C 4 are complete. Currently wire is being pulled for heating valves A/C 4 for first, second, and third floors, north side.

**Update on Stone Repair at the Administration Building** The yearly maintenance was performed some deteriorated stones were replaced along with some tuck pointing.

**Generator Repairs at the Administration Building** Last week the transfer switch board failed, service man was called and installed a new circuit board which resolved the problem.

**Update on Tree Damage to Fence at the Courthouse** Two weeks ago a branch fell on the South East corner causing damage to the fence. K & B Tree Service took the tree down, and the fence will be back up next week.

**Update on Courthouse Chiller Repair** Estimated cost was \$20,000. Actual cost was \$11,453.

**Update on Boilers at the Sheriff Office** Three boilers did not pass inspection. An update will be given at next meeting.

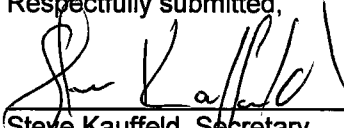
## **Future Agenda Items**

- Space Study Quotes
- Boilers at the Sheriff Office

**Determine Next Meeting Date and Time September 7, 2023 at 4:00p.m.**

**Adjourn** there being no further business to come before the Committee a motion was made by Dave Beal and seconded by Kevin Burnett to adjourn the meeting at 5:07 p.m. Motion carried.

Respectfully submitted,



Steve Kauffeld, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.