

MARSH COUNTRY HEALTH ALLIANCE
MINUTES OF THE ANNUAL MEETING OF THE
MEMBERS AND COMMISSION BOARD

August 29, 2022 ~ 10:00 a.m.

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair David Frohling at 10:00 a.m.
2. **ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

Members Present (in person):

- Char Holton, Columbia County Board Supervisor
- David Frohling, Dodge County Board Chairman
- Robert Keeney, Grant County Board Supervisor
- Michael Furgal, Green County Board Supervisor
- Russell Kutz, Jefferson County Board Supervisor
- Anne Watts, Ozaukee County Board Supervisor
- Peter Wolff, Waukesha County Board Supervisor

Members Absent:

- Marge Edwards, Adams County Board Supervisor
- Iowa County Board Supervisor
- Brian Knudson, Rock County Board Supervisor
- Valerie McAuliffe, Sauk County Board Supervisor
- Washington County Board Supervisor
- Karen Powers, Winnebago County Board Supervisor

Human Services in Person

- Randy Setzer, Waukesha County Manager of Fiscal Administrative Support Division of Health and Human Services
- Mary Smith, Waukesha County ADRC Coordinator

Human Services Via Teleconference:

- Dan Williams, Green County Human Services Director
- Brian Bellford, Jefferson County Administrative Services Division Manager

- Jennifer Thompson, Rock County ADRC/APS Division Manager

Also Present:

- Mark Stead, Former Grant County Board Supervisor (former MCHA representative)
- Attorney Andrew Phillips
- Ed Somers, Clearview Administrator / Executive Director
- Nicole Grossman, Clearview Finance Director

3. **PUBLIC COMMENT:** None.

4. **ELECTION OF OFFICERS: VICE CHAIR AND SECRETARY (1-year term, August 2022 to August 2023):**

Nominations were taken from the Commission Board to elect officers for a one-year term, from August 2022 to August 2023.

VICE CHAIR: Motion by Green County; seconded by Grant County, to elect *Peter Wolff (Waukesha County)* as Vice Chair for a one-year term (August 2022 to August 2023). Motion carried.

SECRETARY: Motion by Waukesha County; seconded by Columbia County, to elect *Russell Kutz (Jefferson County)* as Secretary for a one-year term (August 2022 to August 2023). Motion carried.

5. **APPROVAL OF THE MINUTES OF THE AUGUST 30, 2021, NOVEMBER 29, 2021, FEBRUARY 28, 2022, AND MAY 23, 2022 MEETINGS:**

Motion by Green County; seconded by Columbia County, to approve the Minutes from the August 30, 2021, November 29, 2021, and February 28, 2022, and May 23, 2022 meetings. Motion carried.

6. **CENSUS UPDATE (July 2021 average census):**

Clearview:	69.8 of 120
ICF-IID (formerly FDD):	34.8 of 46

Not Part of MCHA:

Clearview Brain Injury Center:	14.3 of 30
Clearview Behavioral Health 1/2/3/4:	33.8 of 40
Trailview	3.3 of 4
Clearview Community Group Home:	3.1 of 4
Northview Heights (CBRF):	18.5 of 20

7. FINANCIAL PRESENTATION:

Current Financial Status: A financial update as of June 30, 2022, was presented to the Committee.

2023 Preliminary Budget: The 2023 MCHA preliminary budget reflects a loss of \$1,665,517.

Long Range Capital Plans: MCHA long-range capital plans in 2023 include the purchase of a transport vehicle, replacement of the nurse call system, and replacement of flooring, in the amount of \$225,000.

8. **2023 ASSESSMENT RATE SETTING:** Motion by Waukesha County to approve the assessment rate for 2023 in the amount of \$150,000.00; seconded by Grant County. Motion carried.
9. **FUTURE AGENDA ITEMS (for Annual Meeting on 8/28/23):** Amended and Restated Lease and Administrative Agreement change - remote voting.
10. **NEXT MEETING DATE:** Quarterly Board Meeting (*Chair, Vice Chair, and Secretary*) (conference call) on Monday, November 28, 2022, at 9:30 a.m., in Room A1, at the Dodge County Administration Building, located at 127 East Oak Street, Juneau, Wisconsin. The call-in number is (920) 386-4172.
11. **ADJOURN:** There being no further business to come before the Commission, motion by Ozaukee County to adjourn; seconded by Green County. Motion carried. Meeting adjourned at 10:43 a.m.

Respectfully submitted this 28th day of August, 2023.

MARSH COUNTRY HEALTH ALLIANCE

By: _____,
_____, Secretary

**MARSH COUNTRY HEALTH ALLIANCE
MEETING OF COMMISSION BOARD HELD VIA TELECONFERENCE**

**MINUTES OF BOARD MEMBERS MEETING
November 28, 2022**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair David Frohling at 9:30 a.m.

2. **ROLL CALL:**

Board Members Present in Person:

- David Frohling, Dodge County (Chair)

Board Members Present Via Teleconference:

- Russell Kutz, Jefferson County (Secretary)
- Peter Wolff, Waukesha County (Vice Chair)

Also Present Via Teleconference:

- Randy Setzer, Waukesha County Administrative Services Division Manager – Health and Human Services
- Mary Smith, Waukesha County Aging and Disability Resource Center Manager – Health and Human Services

Also Present, in Person:

- Ed Somers, Clearview Administrator / Executive Director
- Nicole Grossman, Clearview Director of Finance /MCHA Deputy Treasurer
- Jill Soldner, Clearview Administrative Support Specialist / MCHA Deputy Secretary

3. **PUBLIC COMMENT:** None.

4. **CENSUS (as of 11/28/22):**

Clearview:	62 of 120
IID (formerly FDD):	30 of 46

Not part of MCHA:

Clearview Brain Injury Center:	13 of 30
Clearview Behavioral Health 1, 2, 3, 4:	31 of 40
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	19 of 20

5. **QUARTERLY FINANCIAL REPORT:** Executive Director Somers updated the Board on the 2022 MCHA financial status, as of September 30, 2022. There was a budgeted

MCHA loss of (\$655,682), with (\$434,336) in actual losses in 2022 after overhead expenses included. Campus-wide, as a whole, Clearview is doing o.k. Staffing continues to be difficult and constrains admissions. Use of agency staff began in November 2022. Dodge County will provide no sales tax revenue to cover capital expenses in 2023. On average, Medicaid rates will increase 26% on July 1, 2022, however, the rate letters have not yet been received. As of October 14, 2022, Clearview has a new Director of Nursing, Dina Statz.

Motion by Jefferson County accepting the financial reported as presented; seconded by Waukesha County. Motion carried.

6. **FUTURE AGENDA ITEMS:** None.
7. **NEXT MEETING DATE:** **Monday, February 27, 2023, at 9:30 a.m.** (quarterly financial meeting / conference call - Board) at the Dodge County Administration Building, 127 East Oak Street, Rooms 1A, Juneau, Wisconsin 53039.
8. **ADJOURN:** There being no further business to come before the Commission Board, motion by the Chair to adjourn. Meeting adjourned at 9:35 a.m. Motion carried.

Respectfully submitted this 28th of August, 2023.

MARSH COUNTRY HEALTH ALLIANCE

By: _____,
_____, Secretary

**MARSH COUNTRY HEALTH ALLIANCE
MEETING OF COMMISSION BOARD HELD VIA TELECONFERENCE**

**MINUTES OF BOARD MEMBERS MEETING
February 27, 2023**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair David Frohling at 9:30 a.m.

2. **ROLL CALL:**

Board Members Present in Person:

- David Frohling, Dodge County (Chair)

Board Members Present Via Teleconference:

- Russell Kutz, Jefferson County (Secretary)
- Peter Wolff, Waukesha County (Vice Chair) – 9:32 a.m.

Also Present, in Person:

- Ed Somers, Clearview Administrator / Executive Director
- Nicole Grossman, Clearview Director of Finance /MCHA Deputy Treasurer
- Jill Soldner, Clearview Administrative Support Specialist / MCHA Deputy Secretary

3. **PUBLIC COMMENT:** None.

4. **CENSUS (as of 2/27/23):**

Clearview:	55 of 120
IID (formerly FDD):	32 of 46

Not part of MCHA:

Clearview Brain Injury Center:	14 of 30
Clearview Behavioral Health 1, 2, 3, 4:	34 of 40
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	16 of 20

5. **QUARTERLY FINANCIAL REPORT:** Executive Director Somers updated the Board on the MCHA financial status, as of February 8, 2023. Motion by Jefferson County accepting the financial reported as presented; seconded by Dodge County. Motion carried.

6. **FUTURE AGENDA ITEMS:** None.

7. **NEXT MEETING DATE: Monday, May 22, 2023, at 9:30 a.m.** (quarterly financial meeting / conference call - Board) at the Dodge County Administration Building, 127 East Oak Street, Rooms 1A, Juneau, Wisconsin 53039.
8. **ADJOURN:** There being no further business to come before the Commission Board, motion by the Chair to adjourn. Meeting adjourned at 9:35 a.m. Motion carried.

Respectfully submitted this 28th of August, 2023.

MARSH COUNTRY HEALTH ALLIANCE

By: _____,
_____, Secretary

**MARSH COUNTRY HEALTH ALLIANCE
MEETING OF COMMISSION BOARD HELD VIA TELECONFERENCE**

**MINUTES OF BOARD MEMBERS MEETING
May 22, 2023**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair David Frohling at 9:34 a.m.

2. **ROLL CALL:**

Board Members Present in Person:

- David Frohling, Dodge County (Chair)

Board Members Present Via Teleconference:

- Russell Kutz, Jefferson County (Secretary)

Also Present, in Person:

- Ed Somers, Clearview Administrator / Executive Director
- Nicole Grossman, Clearview Finance Director
- Jill Soldner, Clearview Administrative Support Specialist / MCHA Deputy Secretary

Human Services Staff Present Via Teleconference:

- Brian Belford, Jefferson County Administrative Services Division Manager

Absent

- Peter Wolff, Waukesha County (Vice Chair) (IT issues on Dodge County’s end)

3. **PUBLIC COMMENT:** None.

4. **CENSUS (as of 5/22/23):**

Clearview:	53 of 120
IID (formerly FDD):	30 of 46

Not part of MCHA:

Clearview Brain Injury Center:	15 of 30
Clearview Behavioral Health 1, 2, 3, 4:	34 of 40
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	16 of 20

5. **REVIEW OF DRAFT MINUTES FROM AUGUST 29, 2022; NOVEMBER 28, 2022; AND FEBRUARY 27, 2023 MEETINGS:** No suggested changes to the draft Minutes of August 29, 2022; November 28, 2022; or February 27, 2023. The Minutes

from the meetings will be presented at the Annual Meeting on August 28, 2023, for signature by the Secretary.

6. **QUARTERLY FINANCIAL REPORT:** Executive Director Somers updated the Board on the MCHA financial status, as of March 31, 2023. Motion by Jefferson County accepting the financial reported as presented; seconded by Dodge County. Motion carried.
7. **FUTURE AGENDA ITEMS:** None.
8. **NEXT MEETING DATE:** **Monday, August 28, 2023, at 10:00 a.m.** (Annual Meeting) at the Dodge County Administration Building, 127 East Oak Street, 1st Floor Auditorium, Juneau, Wisconsin 53039.
9. **ADJOURN:** There being no further business to come before the Commission Board, motion by Jefferson County to adjourn; seconded by Dodge County. Meeting adjourned at 9:39 a.m. Motion carried.

Respectfully submitted this 28th of August, 2023.

MARSH COUNTRY HEALTH ALLIANCE

By: _____
_____, Secretary

Marsh Country Health Alliance

Total Loss Calculation

Loss for 2024 Rates

Data from 2022 Cost Report

MCHA Loss -Schedule 11	2,959,014	
Less: CBH Revenue		(5,970,483)
Less: Group/CBRF Home Revenue		(1,896,714)
Less: CBIC Revenue		(4,204,569)
Add: Direct CBH Expenses		1,539,545
Add: Direct Group Home/CBRF Expenses		1,754,151
Add: Direct CBIC Expenses		2,851,339
CBH/Group Home/CBIC (Profit)/Loss	(5,926,731)	
Overhead Allocations Removed:		
Group Home/CBRF	879,712	
CBIC	657,917	
CBH	1,292,840	
Total Gain (Loss)	(137,248)	

Estimated 2024 MCHA Assessment

Adams		0.00
Columbia		1,260.00
Grant		621.00
Green		0.00
Iowa		1,264.00
Jefferson		909.00
Ozaukee		1,298.00
Rock		760.00
Sauk		116.00
Washington		1,990.00
Waukesha		17,302.00
Winnebago		1,474.00
Total		26,994.00

**Marsh Country Health Alliance
Loss Calculation, 2024 Rates, from 2022 Cost Report
Allocation of Overhead**

	Total Expenses	Group Home				Totals
		MCHA	Homes/CBRF	CBIC	CBH	
Patient Days						
Percent Allocation-All		37,194	8,679	5,017	12,083	62,973
		59.06%	13.78%	7.97%	19.19%	100.00%
Square Feet						
Percent Allocation-All		142,073	21,468	24,112	35,222	222,875
		63.75%	9.63%	10.82%	15.80%	100.00%
Dietary	1,630,499	963,028	224,717	129,900	312,853	1,630,499
Plant Op	729,877	465,264	70,304	78,963	115,346	729,877
Housekeeping	204,961	130,654	19,742	22,174	32,391	204,961
Laundry	182,659	107,885	25,174	14,552	35,048	182,659
Transportation	97,696	57,703	13,465	7,783	18,746	97,696
Administration	695,390	410,721	95,839	55,401	133,429	695,390
Medical Records	34,740	20,519	4,788	2,768	6,666	34,740
Financial Services	452,947	267,526	62,426	36,086	86,910	452,947
Restorative Nursing	54,243	32,038	7,476	4,321	10,408	54,243
Physician Services	297,966	175,989	41,066	23,739	57,172	297,966
Social Services	318,670	188,217	43,919	25,388	61,145	318,670
Activities	290,994	171,871	40,105	23,183	55,835	290,994
Utilities	420,505	268,053	40,504	45,493	66,454	420,505
Other	340,007	200,820	46,860	27,088	65,239	340,007
Interest	238,809	152,230	23,003	25,836	37,740	238,809
Depreciation	1,118,186	712,794	107,707	120,972	176,712	1,118,186
Insurance Expense	132,887	84,710	12,800	14,377	21,001	132,887
Totals	7,241,036	4,410,021	879,896	658,024	1,293,095	7,241,036

**Clearview
MCHA
Payer Report
Fiscal Year 2022**

	Total Days	Payer Mix
Medicaid	29,226	78.58%
MCO	4,332	11.65%
Medicare/Medicare Replace	1,515	4.07%
Private Pay / Commercial Insurance	2,121	5.70%
Totals	37,194	100%

**Occupancy Calculation
Fiscal Year 2022**

	Total Patient Days	Total Capacity	Occupancy Rate
Clearview IID	12,510	16,790	74.51%
Clearview Nursing Home	24,684	43,800	56.36%
Totals	37,194	60,590	61.39%

MARSH COUNTRY HEALTH ALLIANCE ASSESSMENT RATE CALCULATION 2023
 2023 rate paid for in 2024

COUNTY	2018-2022 Utilization			2024 ASSESSMENT RATE JANUARY-DECEMBER BASED ON LOSS OF:
	2021 census days	2022 census days	% TOTAL	
ADAMS	0	0	0.00%	0
BROWN	0	0	0.00%	0
BURNETT	0	0	0.00%	0
CLARK	0	0	0.00%	0
COLUMBIA	1,936	1,771	0.92%	1,260
DANE	3,622	2,992	1.55%	2,129
DODGE	143,576	141,505	73.36%	100,681
FOND DU LAC	70	70	0.04%	50
GRANT	1,238	873	0.45%	621
GREEN	0	0	0.00%	0
IOWA	1,826	1,776	0.92%	1,264
JEFFERSON	793	1,277	0.66%	909
KENOSHA	3,320	3,102	1.61%	2,207
MARINETTE	53	0	0.00%	0
MARQUETTE	0	0	0.00%	0
MILWAUKEE	5,474	5,466	2.83%	3,889
OUTAGAMIE	92	0	0.00%	0
OZAUKEE	1,428	1,824	0.96%	1,298
PORTAGE	0	0	0.00%	0
RACINE	0	0	0.00%	0
ROCK	1,501	1,068	0.55%	760
SAUK	528	163	0.08%	116
WALWORTH	1,826	1,826	0.95%	1,299
WASHINGTON	3,197	2,797	1.45%	1,990
WAUKESHA	27,386	24,318	12.61%	17,302
WINNEBAGO	2,387	2,072	1.07%	1,474
TOTALS	200,253	192,900	100%	137,248