

Courtroom Security and Facilities Meeting Minutes

May 5, 2023

Call to Order

The meeting was called to order on May 5, 2023 at 9:31 am.

Roll Call

Joseph Sciascia, Steven Seim, Andrea Will, Kelly Enright, Eric Krueger, Terra Mattheis, Jennifer Smith, John Nehls, Kate Findley, Rick Storzer

Approval of Minutes

Motion by Rick Storzer, Second by John Nehls to approve the minutes from February 3, 2023 meeting as presented. Motion carried.

Equipment and Capital Improvement Committee Report

Marshals report is overdue by two weeks. Eric Krueger will contact Jefferson County and Waukesha County for information on who they used for remodel.

Review Reports from Security Conference

Judge Sciascia and Eric Krueger make reports.

Review Incident Reports

No Reports. One item discovered at security station.

Calendar and any updates

All Call Training:

Family Court Services, Probate, Child Support – May 22, 2023 at 8:00 am

Clerk of Courts, Maintenance – May 23, 2023 at 8:00 am

DA, Judges/JAs, Court reporters – May 24, 2023 at 8:00 am

Committee meeting dates:

August 4, 2023 – Training Report

October 6, 2023 – Policy and Procedures Report

Annual Training:

January 9 AM

January 23 PM

Things to do before next meeting

Judge Sciascia will check on Firearms reporting
John Nehls will talk with IT about live streaming
Judge will speak with HR about social media screening
Capital Improvement report from marshals

Next meeting date and time

The next meeting of the Courtroom Security and Facilities Meeting will take place on August 4, 2023 at 9:30 am at the Dodge County Justice Facility, 3rd floor District Attorney Conference Room, 210 W. Center St. Juneau, Wisconsin.

Meeting Adjourned at 10:05 a.m.: Motion by Kelly Enright, Second by Jen Smith to adjourn. Motion carried.

Hon. Joseph Sciascia

Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.