

DODGE COUNTY EXECUTIVE COMMITTEE

July 1, 2013, 8:00 A.M.

FOURTH FLOOR CONFERENCE ROOM 4C

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order by Chairman Kottke at 8:00 a.m.

Members present: Bischoff, Borchardt, Frohling, Kottke, and Miller.

Members absent and excused: David and Johnson.

Others present: Emergency Management Director Joe Meagher, Emergency Management Deputy Director Amy Nehls, Corporation Counsel John Corey, County Clerk Karen Gibson, County Administrator Jim Mielke, Deputy Clerk Christine Kjornes, Information Technology Director Ruth Otto, and Chief Deputy Scott Smith.

Motion by Miller, 2nd by Frohling to approve the June 3, 2013 minutes as presented. Motion carried.

There was no discussion about Resolutions from other counties.

Dodge County Clerk Gibson reviewed agenda items for the Tuesday, July 16, 2013 County Board meeting. Ms. Gibson reported that the agenda will include Resolutions from the Highway Committee, the Information Technology Committee, the Law Enforcement Committee, the Taxation Committee, a Report from the Planning, Development and Parks Committee regarding the rezoning of a parcel of land in the Town of Trenton, a Report from the Planning, Development and Parks Committee regarding the rezoning of a parcel of land in the Town of Oak Grove, and the confirmation of two appointments that had been made to the Board of Adjustment by the County Administrator. Corporation Counsel John Corey gave an oral report regarding a Resolution from the Taxation Committee pertaining to the proposed sale of an In Rem parcel of real estate to the City of Mayville.

Ms. Gibson provided an oral report regarding registration for the 2013 Wisconsin Counties Association Annual Conference. Ms. Gibson reported that individuals who intend to attend the 2013 Wisconsin Counties Association Annual Conference need to give their registration information to her by July 29, 2013.

Ms. Gibson stated that three bids were submitted for the printing of the 2013-2014 County Board Proceedings. Motion by Frohling, 2nd by Miller to accept the bid submitted by the Watertown Daily Times in the amount of \$9.55 per page plus \$1,854.00 for a 120 page tab for publication in the Independent News. Motion carried.

Administrator Mielke provided an oral update regarding the ongoing renovation of the former Clearview North building, now known as the Henry Dodge Office Building, for use by the Human Services and Health Department for programs and other services. Administrator Mielke reported that a second move of staff members is planned for the week of August 19, 2013, and the tentative timeline for overall completion of the renovation project is early November of 2013. Administrator Mielke discussed staff concerns regarding cell phone usage in the elevators at the Henry Dodge

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Office Building and staff concerns regarding the location of the elevator that is used by the general public at the Henry Dodge Office Building.

Chief Deputy Scott Smith provided a brief summary of software enhancements to the original New World Record Management software package. A County Board Resolution will be sponsored by the Information Technology Committee and the Law Enforcement Committee related to the software enhancements at a cost not to exceed \$50,000. The scheduled date to go live is September of 2013.

Information Technology Director, Ruth Otto, provided an overview of issues related to the Dodge County Network Infrastructure. She reported that in the event that the Network Infrastructure fails, Dodge County's computer operating systems will be unable to communicate with each other and will also be unable to process data, the current Network Infrastructure is at the end of its useful life, vendor maintenance support for the Network Infrastructure is unavailable, and, therefore, the Network Infrastructure needs to be replaced, these matters have been reviewed by the Information Technology Committee, the Information Technology Committee has made a recommendation to remove and replace the existing Network Infrastructure at this time, instead of removing and replacing the existing Network Infrastructure after adoption of the 2014 Dodge County Budget, the estimated cost to remove and replace the existing Network Infrastructure is \$350,000, and it is proposed to fund the cost to remove and replace the existing Network Infrastructure by a transfer of funds from the General Fund.

Administrator Mielke reviewed a claim for personal injuries sustained by an individual at Astico Park. The Committee discussed the possibility of Dodge County making payment of outstanding medical bills arising from the personal injuries.

Administrator Mielke provided a brief oral report regarding the 2013-2015 Biennial State Budget. Mr. Mielke gave it as his opinion that the 2013-2015 Biennial State Budget will not have an adverse effect on the 2014 Dodge County Budget.

Corporation Counsel John Corey provided an oral report regarding recent activities of his Office, including activities related to the proposed sale of the Office Building located at 143 E. Center Street, in the City of Juneau, and related to the proposed sale of the Highway Department shop building located at 853 Horicon Street, in the City of Mayville. Mr. Corey reported that he has not been contacted recently, by either one of the two individuals who had previously expressed an interest in purchasing the Office Building. Supervisor Frohling suggested to Mr. Corey that he contact these two individuals and update them on the timeline for the sale of the Office Building. Mr. Corey stated that he will do so.

Mr. Corey further reported on the proposed sale by the Highway Committee of the Highway Department shop building located at 853 Horicon Street, in the City of Mayville, to the highest, responsible bidder, in a public online auction in which all persons will be allowed to participate and in which every bid in an amount of less than \$80,000 will be rejected. Mr. Corey reported that Brian Field, Dodge County Highway Commissioner, is in the process of preparing documents for submission to the online auction service. Supervisor Frohling stated that he is concerned about the particular term of the proposed sale that requires the rejection of all bids in an amount of less than

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\$80,000. Mr. Corey stated that he will further discuss the details of the proposed online auction procedure with Commissioner Field.

Mr. Corey briefly discussed the status of some of the In Rem properties that Dodge County has recently acquired by foreclosure.

Emergency Management Director Joe Meagher made an oral report to the Committee regarding the status of contract negotiations by and between Dodge County and AT&T regarding the proposal by AT&T to co-locate on the Juneau radio communications tower. Mr. Meagher reported that Dodge County has granted permission to AT&T to enter the tower site for purposes of testing and making measurements and that Dodge County has also granted permission to AT&T to submit applications to licensing authorities to use specific radio frequencies on the tower. Mr. Meagher further reported that the contract by and between US Cellular and Dodge County will require AT&T to pay \$20,000 to Dodge County to co-locate equipment on the Juneau radio communications tower.

Mr. Meagher discussed the matter of snow and ice removal during winter months from the driveway at the Ashippun radio communications tower site. Supervisor Frohling suggested that Mr. Meagher explore the possibility of contracting with a private contractor for snow and ice removal from the driveway at the Ashippun radio communications tower site.

Mr. Meagher provided an oral report regarding malfunction of a back-up generator at the Fox Lake radio communications tower site. Mr. Meagher reported that repairs have been made to the generator, but that the generator continues to malfunction. Mr. Meagher further reported that he has signed a repair contract with Cummins Power in the amount of \$700, that a representative from Cummins Power has inspected the generator, and has ordered a replacement part. Mr. Meagher reported that the generator is located outdoors, and that perhaps repeated inclement weather at the outdoor location has caused it to malfunction.

Mr. Meagher provided an oral update to the Committee regarding a simulcast grant. He reported that he has received an email requesting additional information, and informing him that the grant process is in the final stages. Mr. Meagher further reported that Phase I of the simulcast project will include only simulcast paging capabilities, and that in the event that the same consultant that wrote the grant for Phase I is hired to write a grant for Phase II, the estimated fee will be \$1,400.

Mr. Meagher and Emergency Management Deputy Director Amy Nehls provided an oral report to the Committee regarding the potential changes to the State Hazmat Response Network. They reported that they have met with state representatives and have informed the state representatives that the proposed changes to the Hazmat Network will not benefit Dodge County because members of the Dodge County Hazmat Team (DCHT) are volunteers who are employed full-time in other capacities, new requirements will require members of the DCHT to receive additional training, in order for members of the DCHT to receive the required additional training, it will be necessary for them to be absent from their full-time employment, and, the absence of the members of the DCHT from full-time employment will be a burden to the members of the DCHT and to their employers. Mr. Meagher and Ms. Nehls stated that the plan to change the State Hazmat Response Network seems to be designed to accommodate larger hazardous materials response teams that have full-time staff and

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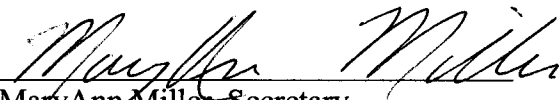
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the capability to transport personnel, materials and supplies, as required in response to hazardous materials incidents. Chair Kottke stated that this matter will be an agenda item for the meeting of the Executive Committee in August of 2013.

Mr. Mielke provided a brief oral report to the Committee regarding the recent dismissal of the March, 2013, Complaint that was filed with the Wisconsin Employment Relations Commission by AFSCME Council 40 against Dodge County.

Meeting adjourned at 9:40 a.m. by order of the Chairman.

The next regular meeting is scheduled for **Monday, August 5, 2013 at 8:00 a.m.**


MaryAnn Miller, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.