

**Minutes**  
**Human Services and Health Board Meeting**  
**Wednesday March 1, 2023-5:00 pm**  
**Dodge County Administrative Building**  
**Auditorium Rooms H & I**  
**127 East Oak St, Juneau, WI 53039**

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1. Call to Order by Jenifer Hedrick at 5:00 p.m.
2. Roll Call and Non-Committee Member County Board Attendance

**Board Present:** Marilyn Klobuchar, Jody Steger, Jennifer Keyes, Mary Rosecky, Jenifer Hedrick, David Godshall

**Absent/Excused:** Lisa Derr, David Guckenberger, Steve Kauffeld

**Staff Present:** Director Becky Bell, Division Manager Angela Petruske, Accounting Technician Felicia Bruyette

**Others Present:** County Administrator Cameron Clapper

3. Approval of the minutes of the February 1, 2023 Meeting  
Motion by Jody Steger to approve the February 1, 2023 minutes. Seconded by Mary Rosecky. Motion carried.

4. **DIRECTORS REPORT – Ms. Bell**

- A. Annual Report

Ms. Bell referred to the 2023 Annual Report that was previously emailed to the Board and inquired if there were any questions. The Board agreed that they would like more time to review the report and asked that this item be put on the agenda again for April.

- B. Fleet Vehicle Discussion

Ms. Bell informed the Board that she was able to have a conversation with Sheriff Dale Schmidt and County Administrator Cameron Clapper since the last Human Services and Health Board meeting. The Department is looking at acquiring three vehicles from the Sheriff's Department. The vehicles will be available to the Department some time over the summer due to the Sheriff's Department needing to acquire new vehicles to replace the old vehicles. Administrator Clapper is looking at an analysis of the vehicles and will bring that information to the Board when it is available. Ms. Bell indicated that this should be a long term savings and that the Department will keep statistical information based on what has been paid in mileage and the savings that the vehicles will bring to the Department.

- C. American Red Cross Blood Drive Discussion

Ms. Bell informed the Board that Public Health is sponsoring an American Red Cross blood drive on March 21<sup>st</sup>. At this time, the blood drive is only open to county employees. If there is not enough interest, Public Health will put a notice out to the public about the drive.

**D. Chapter 980 Temporary Committee Discussion**

Ms. Bell explained to the Board that under Wisconsin Statute, the county is responsible for forming a committee to determine where a person who has committed a sexually violent act can live. The Department is looking to form a committee to address this issue. Members of the committee are required to be made up from the following departments: Corporation Counsel, Human Services and Health, Probation and Parole, and Land Resources and Parks. The formation of the committee will go to the Executive Committee as well as the County Board in March. Ms. Bell explained that when an individual is eligible for supervised release, they are released back into the community in which they lived before the sentence was imposed. There was a change in the law in the last six years where this responsibility originally fell upon the State of Wisconsin. There were instances where counties were not allowing a re-release of those individuals into their communities. The state then changed the law so that the individual counties became responsible.

**E. Home Delivered Meal Program Discussion**

Ms. Bell informed the Board that Feil's Catering has been the only option for Home Delivered Meals in recent years. There have been internal discussions on how to save costs. The Department lacks drivers and volunteers. Ms. Bell has spoken with the assistant manager at the Kwik Trip in Juneau about supplying meals for the Home Delivered Meals Program. This would be a pilot program to one delivery area to gather feedback from clients and cost savings information. Ms. Bell explained that the plan is to take a hot meal on Monday with a Kwik Trip meal for the participant to warm up on Tuesday. Another hot meal would be taken on Wednesday with a Kwik Trip meal for the participant to warm up on Thursday. One last hot meal would then be taken on Friday. The meals are required to meet the nutritional needs defined for the program. Other counties are also partnering with Kwik Trip for the same reasons. Ms. Bell also explained that Ms. Drays and she will be meeting with a few restaurants in the Beaver Dam area to see if it is possible to implement a similar program. This would be an opportunity for the aging population. The pilot of the Kwik Trip meals would last a couple of months to allow for the review of analysis.

**5. FISCAL & SUPPORT SERVICES REPORT – Ms. Petruske**

**A. Review 2022 Expenditures & Revenues**

Ms. Petruske informed the Board that as of today, 2022 is projected to end with a surplus of \$693,000. David Godshall inquired if that money would go into the Human Services and Health Department Fund Balance. Administrator Clapper confirmed that it would. Ms. Petruske stated that an update will be provided next month as well in case there was anything that has not yet posted.

**B. Review 2023 Expenditures & Revenues**

Ms. Petruske explained that as of January, the Department is seeing a surplus of \$198,000. However, those numbers usually fluctuate throughout the year depending when revenue comes in.

**C. Budget Adjustment Forms – N/A**

**6. Public Comment: N/A**

**7. Next Meeting – April 5, 2023 at 5:00 P.M.**

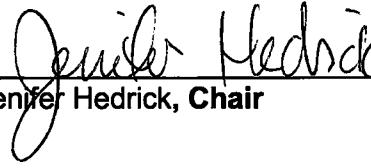
**8. Adjourned at 5:28 PM, Motion to adjourn by David Godshall. Seconded by Jody Steger. Motion carried.**



~~Jennifer Keyes, Secretary~~  
David Godshall, ~~2nd~~ Chair



Felicia Bruyette, Recording Secretary



Jennifer Hedrick, Chair