



**AGENDA**  
**Courtroom Security and Facilities Committee Meeting**  
**Friday, February 3, 2023 at 9:30 AM**  
**Dodge County Justice Facility**  
**Third Floor Room 3038C**  
**210 West Center Street**  
**Juneau, Wisconsin 53039**

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JAN 27 2023

DODGE COUNTY CLERK

2:38 pm US

The following business will be brought before the Committee for initiation, discussion, deliberation, and possible formal action subject to the rules of the Board, which may be inspected in the office of the County Clerk.

1. Call to Order
2. Roll Call and Non-Committee Member County Board Attendance
3. Approval of the minutes of the December 2, 2022 meeting
4. Capital Improvements report regarding front security upgrade
5. Training Report regarding new annual training dates
6. Review procedure for escorting members of the public to the basement during a tornado warning
7. All Call – monthly testing, employee practice, make sure phones have the numbers
8. Adopt RAVE alert/notification system?
9. Procedure for taking someone into custody – bailiffs
10. Procedure for introduction of new hires
11. Include Corporation Counsel in annual training?
12. Review Incident Reports
13. Calendar and any updates
  - a. Committee meeting dates: May 5, 2023, August 4, 2023 and October 6, 2023
  - b. Court Safety and Security Conference – March 15-17, 2023
14. Things to do before the next Security Committee meeting
15. Determine Next Meeting Date and Time
16. Adjourn

This agenda gives notice of a meeting of the Courtroom Security and Facilities Committee. It is possible that individual members of other governing bodies of the County government may attend the above meeting to listen, gather information and comment. Other members of the Dodge County Board of Supervisors may be present to listen, gather information, and comment upon matters within the body's realm of authority, but will not take any formal action. A majority or a negative quorum of the members of the Dodge County Board of Supervisors may be present at this meeting. See *State ex rel. Badke. v. Vill. Bd. of Vill. Of Greendale*, 173 Wis2d 553, 578-74, 494 N.W. 2d 408 (1993).

Any person wishing to attend whom, because of a disability, requires special accommodation, should contact the Dodge County Clerk of Courts Office at 920-386-3570, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance at 210 W Center Street, Juneau, WI, which is accessible by a person with a disability, is the only public entrance to the Justice Facility.