

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: December 1, 2022

Call to order: The meeting of the Dodge County Building Committee was called to order by Vice Chairman Jody Steger at 4:00 p.m. on December 1, 2022 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Jody Steger, Dan Hilbert, Kevin Burnett, Dave Beal**

Roll Call and Non-Committee Member County Board Attendance:

Public Comment (30 minute limit) none

Also present: Russ Freber, Director of Physical Facilities; Barb Brooks, Administrative Secretary;

Approval of the Minutes from October 6, 2022 and November 3, 2022. A motion was made by Dan Hilbert and seconded by Kevin Burnett. Motion carried.

Update on Projects Elevator #4 should be complete the end of February 2023. Elevator #5 should be complete the end of July 2023.

VMS's are still be worked on at the Jail/Courthouse, they will need to be complete by December 16, 2022 or there will be additional charges to them at \$500/day for liquid damages.

Jail Roof is Complete. The Courthouse roof should be complete in a week.

John Deere Tractors are on site.

Update on 2022 Budget update will be provided to the Committee at the January 2023 meeting.

Discuss Signage for Health Pro Therapy Megan with Health Pro Therapy requested adding direction to our present sign, which would cost \$1,000's to change. Russ is recommending they purchase their own sign.

Discuss Office Moves in County Buildings there was some discussion at the County Board meeting to move the Veteran's Service office to the Henry Dodge Office Building.

Update on Hazardous Pay at the Dodge County Justice Facility this was approved through the Human Resources Committee at the beginning of November 2022.

Tour Courthouse/Sheriff Office

The Committee will leave the Auditorium of the Dodge County Administration Building to tour the Dodge County Courthouse, located at 210 W. Center St., and the Dodge County Sheriff Office, located at 124 West Center St. The Committee, Dave Beal, Jody Steger, Kevin Burnett, also Russ Freber, Dave Frohling, and Cameron Clapper left meeting room 1H & 1I of the Dodge County Administration Building to tour the Dodge County Courthouse, and the Sheriff Office at 4:51 p.m. Dan Hilbert did not attend the walk thru.

Future Agenda Items

- Updates on projects
- Tour Sheriff's Office/Courthouse

Determine Next Meeting Date and Time December 1, 2022 at 4:00 p.m.

Adjourn there being no further business to come before the Committee, the meeting was adjourned by Chairman Jody Steger at 6:25 p.m. at the Dodge County Courthouse.

Respectfully submitted,

Dan Hilbert, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

**COUNTY OF DODGE
YEAR-TO-DATE BUDGET REPORT**

FOR 2022 1Z

ORIGINAL APPROP	TRANS/ADJ/SMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
100 GENERAL FUND						
8010 PHYSICAL FACILITIES						
00 CONTROL ACCOUNT						
100-10-80-8010-00000-00-411100-		PROPERTY TAX REVENUE				
		-2,115,754.00	-2,115,754.00	0.00	0.00	100.0%
100-10-80-8010-00000-00-474000-		COUNTY DEPARTMENTS				
		0.00	-148,826.97	0.00	148,826.97	100.0%
100-10-80-8010-00000-00-489010-		REBATES				
		-4,000.00	-4,070.08	0.00	70.08	101.8%
100-10-80-8010-00000-00-491100-		INTRAFUND WAGE TRANS IN				
		-28,315.00	-28,315.00	0.00	0.00	100.0%
100-10-80-8010-00000-00-491400-		INTRAFUND RETIRE TRANSFER				
		-6,115.20	-6,115.20	0.00	0.00	100.0%
100-10-80-8010-00000-00-511000-		PRODUCTIVE PAY				
		1,174,200.00	918,194.75	0.00	256,005.25	78.2%
100-10-80-8010-00000-00-512000-		NON PRODUCTIVE PAY				
		6,115.20	197,958.23	0.00	-191,843.03	3237.2%
100-10-80-8010-00000-00-513000-		FICA TAXES				
		89,827.00	78,180.51	0.00	11,646.49	87.0%
100-10-80-8010-00000-00-513100-		WPS CHARGES				
		1,612.00	72,407.36	0.00	3,918.64	94.9%
100-10-80-8010-00000-00-513200-		HEALTH INSURANCE				
		277,977.00	264,897.61	0.00	13,079.39	95.3%
100-10-80-8010-00000-00-513201-		HSA CONTRIBUTION				
		27,750.00	30,309.08	0.00	-2,559.08	109.2%
100-10-80-8010-00000-00-513300-		LIFE INSURANCE				
		577.00	655.57	0.00	-78.57	113.6%
100-10-80-8010-00000-00-513400-		WORKERS COMPENSATION				
		8,751.00	13,148.51	0.00	-4,397.51	150.3%
100-10-80-8010-00000-00-513500-		DENTAL INSURANCE				
		18,115.00	16,939.90	0.00	1,175.10	93.5%
100-10-80-8010-00000-00-514100-		WAGE/BENEFIT RECLASS				
		-99,840.00	0.00	0.00	-99,840.00	.0%
100-10-80-8010-00000-00-516000-		DRUG ALCOHOL TEST FEE				
		50.00	251.00	0.00	-201.00	502.0%
100-10-80-8010-00000-00-521000-		LOCATION RECLASS				
		-99,840.00	0.00	0.00	-99,840.00	.0%

**COUNTY OF DODGE
YEAR-TO-DATE BUDGET REPORT**

FOR 2022 12

ORIGINAL APPROP	TRANS/ADJ/SMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
100-10-80-8010-00000-06-522400-	0.00	PHONE				
5,000.00		5,000.00	5,544.19	0.00	-544.19	110.9%
100-10-80-8010-00000-06-523200-	0.00	REFUSE COLLECTION				
4,000.00		4,000.00	4,404.05	0.00	-404.05	110.1%
100-10-80-8010-00000-06-523300-	0.00	LAUNDRY				
500.00		500.00	0.00	0.00	500.00	.0%
100-10-80-8010-00000-06-524000-	0.00	BUILD EQUIP MAINT SERVICE				
68,000.00		68,000.00	42,754.39			
100-10-80-8010-00000-06-524001-	0.00	FURNITURE AND FURNISHING		4,438.55	20,807.06	69.4%
500.00		500.00	0.00	0.00	500.00	.0%
100-10-80-8010-00000-06-524100-	0.00	GROUNDS MAINTENANCE AND REPAIR				
16,000.00		16,000.00	15,664.86	0.00	335.14	97.9%
100-10-80-8010-00000-06-524200-	0.00	VEHICLE MAINTENANCE				
1,500.00		1,500.00	464.51	0.00	1,035.49	31.0%
100-10-80-8010-00000-06-524300-	0.00	COMPUTER MAINT LICENSE REPAIR				
5,000.00		5,000.00	664.84	0.00	4,335.16	13.3%
100-10-80-8010-00000-06-526300-	0.00	POSTAGE PARCEL DELIVERY				
50.00		50.00	0.00	0.00	50.00	.0%
100-10-80-8010-00000-06-531000-	0.00	OFFICE SUPPLIES AND SMLL EQMNT				
600.00		600.00	1,192.36	0.00	-592.36	198.7%
100-10-80-8010-00000-06-531100-	0.00	COMPUTER EQUIPMENT				
500.00		500.00	0.00	0.00	500.00	.0%
100-10-80-8010-00000-06-531300-	0.00	FURNITURE & FURNISHINGS				
1,000.00		1,000.00	0.00	0.00	1,000.00	.0%
100-10-80-8010-00000-06-532200-	0.00	MEMBERSHIP DUES				
200.00		200.00	0.00	0.00	200.00	.0%
100-10-80-8010-00000-06-532300-	0.00	CONFERENCE REGISTRATION FEES				
1,500.00		1,500.00	0.00	0.00	1,500.00	.0%
100-10-80-8010-00000-06-532600-	0.00	ADVERTISING				
1,000.00		1,000.00	0.00	0.00	1,000.00	.0%
100-10-80-8010-00000-06-533300-	0.00	MEALS				
50.00		50.00	0.00	0.00	50.00	.0%
100-10-80-8010-00000-06-533400-	0.00	LODGING				
300.00		300.00	0.00	0.00	300.00	.0%
100-10-80-8010-00000-06-534130-	0.00	MOTOR VEHICLE PARTS				
1,000.00		1,000.00	0.00	0.00	1,000.00	.0%
100-10-80-8010-00000-06-534140-	0.00	OPERATING SUPPLIES				
1,000.00		1,000.00	0.00	0.00	1,000.00	.0%
100-10-80-8010-00000-06-534170-	0.00	BUILDING AND EQUIP REPAIR				
12,000.00		12,000.00	9,987.50	621.40	1,391.10	88.4%
100-10-80-8010-00000-06-534240-	0.00	HOUSEHOLD JANITORIAL SUPPLIES				
5,000.00		5,000.00	5,192.29	0.00	-192.29	103.8%
100-10-80-8010-00000-06-541120-	0.00	CO RADIO MAINTENANCE REPAIR				
400.00		400.00	0.00	0.00	400.00	.0%

COUNTY OF DODGE YEAR-TO-DATE BUDGET REPORT

FOR 2022 1Z

ORIGINAL APPROP	TRANS/ADJ/SMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
100-40-80-8010-00000-09-524000-	0.00	BUILD EQUIP MAINT SERVICE				
66,685.00		66,685.00	81,106.49	7,631.55	-22,053.04	133.1%
100-40-80-8010-00000-09-524001-	0.00	FURNITURE AND FURNISHING				
500.00		500.00	0.00	0.00	500.00	.0%
100-40-80-8010-00000-09-524100-	0.00	GROUNDS MAINTENANCE AND REPAIR				
27,000.00		27,000.00	28,471.30	0.00	-1,471.30	105.4%
100-40-80-8010-00000-09-526700-	35,700.00	CONTRACTUAL SERVICES				
0.00		35,700.00	35,700.00	1,785.00	-1,785.00	105.0%
100-40-80-8010-00000-09-531000-	0.00	OFFICE SUPPLIES AND SMALL EQMNT				
1,000.00		1,000.00	297.89	0.00	702.11	29.8%
100-40-80-8010-00000-09-531300-	0.00	FURNITURE & FURNISHINGS				
1,000.00		1,000.00	0.00	0.00	1,000.00	.0%
100-40-80-8010-00000-09-534000-	0.00	FUEL				
500.00		500.00	0.00	0.00	500.00	.0%
100-40-80-8010-00000-09-534140-	0.00	OPERATING SUPPLIES				
2,500.00		2,500.00	0.00	0.00	2,500.00	.0%
100-40-80-8010-00000-09-534170-	0.00	BUILDING AND EQUIP REPAIR				
14,500.00		14,500.00	10,377.98	0.00	4,122.02	71.6%
100-40-80-8010-00000-09-534240-	0.00	HOUSEHOLD JANITORIAL SUPPLIES				
12,000.00		12,000.00	8,641.99	0.00	3,358.01	72.0%
100-40-80-8010-00000-09-541220-	0.00	CO HWY DEPT SERVICES SUPPLIES				
6,000.00		6,000.00	718.07	0.00	5,281.93	12.0%
100-40-80-8010-00000-09-551000-	0.00	BUILDING PREMIUM				
7,402.00		7,402.00	6,225.89	0.00	1,176.11	84.1%
100-40-80-8010-00000-09-586000-	0.00	CAP MACHINERY & EQUIPMENT				
601,500.00		601,500.00	0.00	0.00	601,500.00	.0%
100-40-80-8010-00000-09-588000-	0.00	CAP PROJECTS				
0.00		0.00	192,650.63	318,915.62	-511,566.25	100.0%
TOTAL HENRY DODGE OFFICE BUILDING	0.00	0.00	413,212.38	328,332.17	-741,544.55	100.0%
21 JP0D						
100-20-80-8010-00000-21-411100-	0.00	PROPERTY TAX REVENUE				
-33,473.00		-33,473.00	-33,473.00	0.00	0.00	100.0%
100-20-80-8010-00000-21-522000-	0.00	WATER				
550.00		550.00	521.18	0.00	28.82	94.8%
100-20-80-8010-00000-21-522010-	0.00	FIRE PROTECTION				
1,356.00		1,356.00	1,044.00	0.00	312.00	77.0%
100-20-80-8010-00000-21-522100-	0.00	ELECTRICITY				
7,500.00		7,500.00	5,668.88	0.00	1,831.12	75.6%

**COUNTY OF DODGE
YEAR-TO-DATE BUDGET REPORT**

FOR 2022 1Z

ORIGINAL APPROP	TRANS/ADJ/SMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
100-10-80-8010-00000-22-531000-	0.00	OFFICE SUPPLIES AND SMLL EQMNT 500.00	258.08	0.00	241.92	51.6%
100-10-80-8010-00000-22-531300-	0.00	FURNITURE & FURNISHINGS 1,000.00	645.00	0.00	355.00	64.5%
100-10-80-8010-00000-22-534000-	0.00	FUEL 1,000.00	0.00	0.00	1,000.00	.0%
100-10-80-8010-00000-22-534140-	0.00	OPERATING SUPPLIES 2,000.00	0.00	0.00	2,000.00	.0%
100-10-80-8010-00000-22-534170-	0.00	BUILDING AND EQUIP REPAIR 20,000.00	7,679.45	0.00	12,320.55	38.4%
100-10-80-8010-00000-22-534240-	0.00	HOUSEHOLD JANITORIAL SUPPLIES 14,000.00	9,994.06	0.00	4,005.94	71.4%
100-10-80-8010-00000-22-541220-	0.00	CO HWY DEPT SERVICES SUPPLIES 2,000.00	0.00	0.00	2,000.00	.0%
100-10-80-8010-00000-22-551000-	0.00	BUILDING PREMIUM 22,934.00	16,115.22	0.00	6,818.78	70.3%
100-10-80-8010-00000-22-585000-	270,455.60	CAP BUILDING IMPROVEMENT 830,455.60	744,608.01	125,843.98	-39,996.39	104.8%
100-10-80-8010-00000-22-588000-	0.00	CAP PROJECTS 123,813.00	123,813.36	0.00	-0.36	100.0%
TOTAL COURTS BUILDING	0.00	0.00	670,196.85	127,755.98	-797,952.83	100.0%
23 CORRECTIONS BUILDING						
100-20-80-8010-00000-23-411100-	0.00	PROPERTY TAX REVENUE -691,945.00	-691,945.00	0.00	0.00	100.0%
100-20-80-8010-00000-23-481105-	0.00	DIVIDEND INCOME 0.00	-42.86	0.00	42.86	100.0%
100-20-80-8010-00000-23-483070-	0.00	SALE OF RECYCLABLE MATERIALS -2,500.00	0.00	0.00	-2,500.00	.0%
100-20-80-8010-00000-23-491000-	0.00	INTRAFUND TRANSFER IN -267,728.00	-267,728.00	0.00	0.00	100.0%
100-20-80-8010-00000-23-491200-	-1,290,000.00	INTRAFUND SALES TAX TRANS IN -1,695,683.40	0.00	0.00	-1,695,683.40	.0%
100-20-80-8010-00000-23-522000-	26,000.00	WATER 26,000.00	25,788.39	0.00	211.61	99.2%
100-20-80-8010-00000-23-522010-	4,460.00	FIRE PROTECTION 4,460.00	11,360.54	0.00	-6,900.54	254.7%
100-20-80-8010-00000-23-522100-	265,000.00	ELECTRICITY 265,000.00	273,155.96	0.00	-8,155.96	103.1%



COUNTY OF DODGE YEAR-TO-DATE BUDGET REPORT

FOR 2022-12

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
100-20-80-8010-00000-24-522000-	0.00	WATER	878.67	0.00	221.33	79.9%
1,100.00		1,100.00				
100-20-80-8010-00000-24-522010-	0.00	FIRE PROTECTION	1,924.04	0.00	-64.04	103.4%
1,860.00		1,860.00				
100-20-80-8010-00000-24-522100-	0.00	ELECTRICITY	45,130.63	0.00	2,869.37	94.0%
48,000.00		48,000.00				
100-20-80-8010-00000-24-522200-	0.00	SEWER	1,716.32	0.00	1,083.68	61.3%
2,800.00		2,800.00				
100-20-80-8010-00000-24-522300-	0.00	NATURAL LP GAS	17,904.65	0.00	-4,904.65	137.7%
13,000.00		13,000.00				
100-20-80-8010-00000-24-523300-	0.00	LAUNDRY	0.00	0.00	500.00	.0%
500.00		500.00				
100-20-80-8010-00000-24-524000-	8,994.89	BUILD EQUIP MAINT SERVICE	25,398.07	1,888.55	2,808.27	90.7%
21,100.00		30,094.89				
100-20-80-8010-00000-24-531000-	0.00	OFFICE SUPPLIES AND SWML EOMNT	607.08	0.00	-407.08	303.5%
200.00		200.00				
100-20-80-8010-00000-24-534140-	0.00	OPERATING SUPPLIES	0.00	0.00	1,000.00	.0%
1,000.00		1,000.00				
100-20-80-8010-00000-24-534170-	0.00	BUILDING AND EQUIP REPAIR	2,465.21	0.00	1,134.79	68.5%
3,600.00		3,600.00				
100-20-80-8010-00000-24-534240-	0.00	HOUSEHOLD JANITORIAL SUPPLIES	2,078.79	0.00	121.21	94.5%
2,200.00		2,200.00				
100-20-80-8010-00000-24-541120-	0.00	CO RADIO MAINTENANCE REPAIR	0.00	0.00	100.00	.0%
100.00		100.00				
100-20-80-8010-00000-24-551000-	0.00	BUILDING PREMIUM	3,511.25	0.00	1,202.75	74.5%
4,714.00		4,714.00				
TOTAL LAW ENFORCEMENT CENTER	8,994.89	8,994.89	1,440.71	1,888.55	5,665.63	37.0%
0.00						
TOTAL PHYSICAL FACILITIES	8,994.89	8,994.89	2,123,532.30	1,097,880.84	-3,212,418.25	35813.8%
0.00						
GRAND TOTAL	8,994.89	8,994.89	2,123,532.30	1,097,880.84	-3,212,418.25	35813.8%
0.00						

** END OF REPORT - Generated by Brooks, Barb **