

# **Courtroom Security and Facilities Meeting**

August 5, 2022

## **Call to Order**

The meeting was called to order on August 5, 2022 at 9:32 am.

## **Roll Call**

Joseph Sciascia, Steven Seim, Kelly Enright, Terra Mattheis, Russ Freber, John Nehls, Kate Findley, Emily Bauer, Rick Storzer, Dustin Beck, Dave Frohling, Mike Neimon

## **Public Comment – None**

## **Approval of Minutes**

Motion by Steve Seim, Second by Dustin Beck. Minutes from May 6, 2022 approved.

## **Review Options for Communication to Court Security Desk**

There was previous discussion regarding e-mail to the front desk. Judge Sciascia states there is no way to quickly reach the security desk without drawing attention. Will wait for report from Bob Barrington on how to e-mail with alert to the security desk. Dustin Beck stated there may be a way to message security, Judge Sciascia will contact IT.

## **Committee Reports - Training**

Amy Haase is working with Dustin Beck on presentation. They will meet with department heads and tailor to the departments needs. Training will be mandatory. Judge Sciascia discussed inviting bar members to the security training, is looking for resolution on what should happen with the people in the Courtroom.

## **Security Training for all new employees – 10/18 at 1:30 and 10/28 at 9:00**

Judge Sciascia will be providing the training consisting of: Run, Hide, Fight video, Courthouse shooting video, printed security handout and discussion. Would like to encourage older employees to go as well. Judge would like a policy that all new employees go to security training, turns that issue over to Policy and Procedures Committee.

## **Review Incident Reports**

Dustin Beck reviews 6/23/22 report. Jail will update Court any time this individual has a hearing, he has been appearing by video since incident. There was a discussion regarding dividers. After discussion it was agreed that they would interfere with discussion and gives the person something else to grab. Spit hoods can be requested from the jail.

## **Calendar**

New employee training - 10/18/22 at 1:30 p.m. and 10/28/22 at 9:00 a.m.

Annual security training – 1/11/23 and 1/19/23

## **Things to do before next Security Meeting**

- Report regarding e-mail/communication to front desk.
- Policy/Procedure committee to review policies regarding mandatory new employee training, what do with/tell people in Courtroom.
- Discussion of funding to attend annual training – Chairman Frohling was looking at funding options.

## **Next meeting date and time**

The next meeting of the Courtroom Security and Facilities Meeting will take place on October 7, 2022 at 9:30 am at the Dodge County Justice Facility, 3<sup>rd</sup> floor District Attorney Conference Room, 210 W. Center St. Juneau, Wisconsin.

**Meeting Adjourned:** Motion by Rick Storzer, Second by Russ Freber.

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Hon. Joseph Sciascia

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Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.