



# DODGE COUNTY PERSONNEL POLICIES AND PROCEDURES

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Policy # <b>101 and 102</b>	Approval Date: 08/05/2014
Policy Title <b>Introduction and Administration</b>	Effective Date: 08/05/2014
	Revision Date(s): 11/08/2022

## **101 – INTRODUCTION**

The contents of this Policy and Procedure document are for informational purposes only, and are not intended to create, or to be construed as to constitute, a contract between Dodge County and any or all of its employees, or a guarantee of continued employment. Unless otherwise specified by law employees of Dodge County are at-will.

These Personnel Policies are established for all Dodge County employees. In the event any provisions of these Personnel Policies are found to be in conflict with State or Federal law, it is understood that the State or Federal law will control.

Only the non-monetary provisions of these Personnel Policies may be amended without action by the Dodge County Board of Supervisors. Monetary provisions of these Personnel Policies may be amended by the Dodge County Board of Supervisors.

Elected officials of Dodge County (according to Wisconsin Statutes and the Attorney General's opinion) are eligible for only (208) Insurance and (306) Expense Reimbursement.

These Personnel Policies have been reviewed and approved by the Dodge County Human Resources and Labor Negotiations Committee and adopted as County policy. Dodge County reserves the right to modify, revoke, suspend, terminate or change any and all policies, or procedures, in whole or in part, with or without notice.

### **Sheriff's Office**

Sheriff's Office Sworn Association employees are covered by a labor agreement that takes precedence over any policies, procedures or benefits described herein that are more restrictive than the labor agreement.

## **102 – ADMINISTRATION OF PERSONNEL POLICIES**

All questions by Department Heads as to interpretation or application of these Policies or Union Labor Agreements are to be directed to the Human Resources Director.