

Minutes
Human Services and Health Board Meeting
Wednesday October 31, 2022-5:00 pm
Dodge County Administrative Building
Auditorium Rooms H & I
127 East Oak St, Juneau, WI 53039

1. Call to Order by Jenifer Hedrick at 5:00 p.m.
2. Roll Call and Non-Committee Member County Board Attendance

Board Present: Lisa Derr, Marilyn Klobuchar, Jody Steger, Jennifer Keyes, Mary Rosecky, Steve Kauffeld, Jenifer Hedrick, David Godshall

Absent/Excused: David Guckenberger

Staff Present: Director Becky Bell, Division Manager Angela Petruske, Division Manager Sheila Drays, Division Manager Alyssa Schultz

Others Present: County Administrator Cameron Clapper, Dan Hilbert

3. Approval of the minutes of the October 5, 2022 Meeting
Motion by Jennifer Keyes to approve the October 5, 2022 minutes. Seconded by Marilyn Klobuchar. Motion carried.

4. **DIRECTORS REPORT – Ms. Bell**

- A. Public Health Updates

Ms. Bell informed the Board that Kim Mueller has agreed to be our interim Public Health Officer through April 2023. Human Services and Health hired a Public Health supervisor and the candidate will start on November 14th.

- B. Preliminary 2022 End of Year Projection

Ms. Bell informed the Board that the projected deficit is \$1.6 million based upon our analysis. Clearly things can change. For example, placements/resident needs. The Department is uncertain of how much WIMCR reimbursement will be. The Department is making every effort to reduce the deficit without putting safety at risk. Ms. Bell will update the board of any changes to the projected deficit.

- C. 2023 Budget Discussion

Ms. Bell reminded the board about the list of all the items that County Administrator and Chairman could possibly cut to get down to zero levy increase. None of those items are reflected in the County Administrator's budget. The items that were changed from our budget included Clearview payments (\$325,000) and develop and implementation of a transitional living to reunify families or prevent removal of children and provided needed services. Upon implementation there will be a savings of about \$215,000.

Ms. Bell thanked the County Administrator and Chairman for sitting with Ms. Bell and Ms. Petruske to work through the budget. Supervisor Klobuchar asked if the transitional living is a new program. Ms. Bell informed the Board that it was a new program for our Department. Jefferson County operates a program similar to this and it has been successful. The Roll property is owned by the County. The Executive Committee will be discussing the transitional living program. Overall this will be a savings for the County and benefits the County residents. The Roll property is located on Hwy 26 across the street from Human Services and Health Department. Supervisor Klobuchar inquired how soon this will be implemented and how many families will benefit from the program. Our goal is to implement the program in the 1st quarter of 2023 and it is believed that two families could, upon implementation, benefit from this program.

5. BOARD ACTION

A. Needs and Funding Sources for Human Services 2023 Budget - Supervisor Derr.

Supervisor Derr's memo was written before knowing the County Administrator's budget.

A discussion on fund balance policy and moving general unassigned funds to Human Services fund balance occurred. Following discussion, a motion was made by Marilyn Klobuchar to have Corporation Counsel draft an amendment/resolution for 1.6 million (projected 2022 budget deficit) to come out of the Dodge County unrestricted fund balance and increase the Human Services and Health fund balance to 5.2 million (16.7 percent or 2 months expenses). Motion seconded by Lisa Derr. Motion carried.

B. Close the Senior Dining Program on 12/08/2022 for mandatory Annual Regional Staff Training Day

Ms. Drays explained to the Board each year the Senior Dining Programs closes for a day so all staff can attend the mandatory Annual Regional Staff Training Day. A motion was made by David Godshall to approve the Senior Dining Program closing on 12/08/2022 for mandatory training. Motion seconded by Steve Kauffeld. Motion carried.

C. Public Health Community Health Needs Assessment.

Ms. Drays explained the Community Health Needs Assessment is done every 3 years and is an outline of priorities for Public Health to focus on to create a healthy community. This health needs assessment is a collaborative effort of 8 partners. They started gathering data in April of 2022 from local Public Health offices, focus groups, and online surveys. This information was brought together and created the significant health needs that will be the focus for the next three years. A motion was made by Marilyn Klobuchar to approve the Public Health Community Health Needs Assessment. Motion seconded by Mary Rosecky. Motion carried.

6. COMMUNITY SUPPORT SERVICES REPORT – Ms. Drays

A. Quarterly Report Discussion

Ms. Drays presented to the Board statistics that compares third quarter 2021 to third quarter 2022.

7. CLINICAL & FAMILY SERVICES REPORT – Ms. Schultz

A. Quarterly Report Discussion

Ms. Schultz presented to the Board statistics that compares third quarter 2021 to third quarter 2022.

8. FISCAL & SUPPORT SERVICES REPORT – Ms. Petruske

D. Review 2022 Expenditures & Revenues

Ms. Petruske reiterated that there is a projected deficit of \$1.6 million for the 2022 budget year

E. Budget Adjustment Form

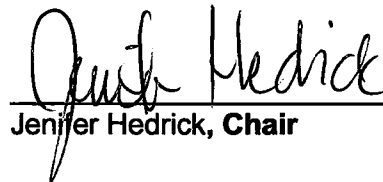
Ms. Petruske presented budget adjustments to the board.

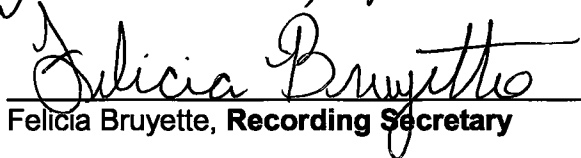
9. Public Comment: N/A

10. Next Meeting - 5:00 p.m., Monday November 14, 2022

11. Adjourned at 6:29 PM


Jennifer Keyes, **Secretary**


Jennifer Hedrick, **Chair**


Felicia Bruyette, **Recording Secretary**