

DODGE COUNTY EXECUTIVE COMMITTEE

OCTOBER 7, 2022 1:00 P.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 1:00 p.m. by Dodge County Executive Committee Chairman, David Frohling.

Members present: Boelk, Frohling, Hedrick, Hilbert, Johnson, Maly and Sheahan-Malloy.

Member(s) absent: None.

Others present: County Administrator Cameron Clapper; Deputy County Clerk Christine Kjornes; Corporation Counsel Kimberly Nass (via Teams); Emergency Management Deputy Director Joe Meagher; Clearview Executive Director Ed Somers; Human Services and Health Director Becky Bell; Dodge County Sheriff Dale Schmidt; Purchasing Agent Stephanie Justmann; Land Resources and Parks Director Bill Ehlenbeck; County Board Supervisor Mike Butler; County Board Supervisor Dan Siegmann; and County Board Supervisor Del Yaroch.

There were no Non-Committee Member County Board Supervisors requesting payment for attending the meeting.

There was no public comment.

Motion by Maly, seconded by Hilbert to approve the September 6, 2022 minutes, as presented. Motion carried.

Motion by Johnson, seconded by Hedrick to approve the June 29, 2022 minutes of the American Rescue Plan Act (ARPA) Committee, as presented. Motion carried.

There were no Resolutions from Other Counties.

Dodge County Sheriff Dale Schmidt provided an oral report to the Committee regarding an out of state travel request for six (6) employees to attend the Motorola Solutions Midwest User Group Conference, in Schaumburg, Illinois, on November 8-10, 2022. Sheriff Schmidt reported that a memo was included in the packet materials. He further reported on the importance of continuing to learn the Spillman Records Management System programs. The cost for attending the conference is included in the budget. Motion by Hilbert, seconded by Maly to approve the out of state travel request. Motion carried.

Chairman Frohling reported that the document titled *Proposed agenda items for October 18, 2022 CB Meeting 6:00 p.m.*, was included in the packet materials.

Chairman Frohling reported that the packet materials included a memo and map regarding an annexation from the Town of Chester to the City of Waupun.

County Administrator Cameron Clapper provided an oral report to the Committee regarding a claim for damages submitted by Brandon Gerke, wherein a vehicle he was operating sustained seal coat damage on August 30, 2022. Mr. Clapper reported that Wisconsin Municipal Mutual Insurance Company (WMMIC) recommended disallowance of the claim. Motion by Boelk, seconded by Johnson to recommend to the County Board that it disallow the Claim for Damages submitted by Brandon Gerke. Motion carried.

Mr. Clapper provided an oral report to the Committee regarding the Finance Director Recruitment. Mr. Clapper reported that the Finance Committee meeting on October 10, 2022 will include a closed session to allow the Finance Committee members to meet with a potential candidate.

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Mr. Clapper provided an oral report to the Committee regarding a potential County Board presentation on Housing Needs in Dodge County. Mr. Clapper reported that he was approached by the City of Beaver Dam Mayor Rebecca Glewen with concerns on childcare and housing, and he asked for Committee feedback on a potential presentation by Mayor Glewen on housing concerns. Following Committee discussion, it was a consensus of the Committee to direct Mr. Clapper to notify Ms. Glewen that housing has been identified as a concern in Dodge County, and a presentation at this time is not necessary.

Mr. Clapper provided an oral report to the Committee regarding the 2023 Health Insurance Renewal. Mr. Clapper provided handouts to the Committee members that had been previously provided to all employees regarding upcoming health insurance presentations. Mr. Clapper reported that a high deductible plan will be offered with a Health Reimbursement Account (HRA), and Delta Dental is offering vision insurance.

Mr. Clapper provided an oral report to the Committee regarding the 2023 County Budget. Mr. Clapper reported that the draft budget is being reviewed internally, and he provided the following timeline:

- The proposed budget will be sent out for printing the week of October 10, 2022.
- The proposed budget book will be distributed to the County Board of Supervisors after the completion of the October 18, 2022 meeting.
- The Notice of the Public Budget Hearing will be provided to the County Clerk by October 12, 2022 to get published.
- The Public Hearing on the budget will be held on November 1, 2022.
- The County Board Budget meeting will be held on November 15, 2022.

Chairman Frohling asked for feedback from the Committee regarding department budget information meetings. Supervisor Sheahan-Malloy suggested that learning sessions be provided to assist County Board Supervisors in understanding the budget. The Committee further discussed department budget information meetings. Potential dates will be determined for department budget information meetings and learning sessions on the budget for County Board Supervisors.

Supervisor Boelk asked that an update on the Insurance Claim Status on the Control Units at the Jail be a future agenda item.

Chairman Frohling reported that the September Contract Review was emailed by Corporation Counsel Kimberly Nass to the Executive Committee members.

Emergency Management Deputy Director Joe Meagher provided an oral report to the Committee regarding the HAZMAT Truck and Storage Location. Mr. Meagher reported that the new HAZMAT truck is in service. Mr. Meagher further reported that the HAZMAT truck is being stored at the Town of Oak Grove, and a pole shed at the Roll Farm is a potential storage location for the Mobile Command.

Mr. Meagher provided an oral report to the Committee regarding the EMS Workgroup. Mr. Meagher reported that the EMS Workgroup met on September 19, 2022, and the next meeting will be held on October 24, 2022. Mr. Meagher further reported that Dan Williams, Wisconsin Department of Human Services-EMS Division, will be in attendance at the October 24, 2022 meeting to present and answer questions on the future of EMS. The Committee had a brief discussion on local EMS funding sources.

Chairman Frohling recommended postponing the discussion on Ordinance 1107 - County Board Rules - Ordinance Amendment Regarding Rule 9: *All memorials, resolutions and ordinances that are to be considered and acted upon by the Board at any meeting shall be presented and signed by a member of the*

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Dodge County Board of Supervisors, that was referred by the County Board at the September 20, 2022 meeting to the Executive Committee for additional examination. He recommended the postponement of the discussion until Corporation Counsel Kimberly Nass can be present. Motion by Sheahan-Malloy, seconded by Hedrick to postpone discussion on Ordinance 1107 to the November 2022 Executive Committee meeting. Motion carried.

The Committee continued with a discussion on the next steps of the Adoption and Implementation of the Dodge County Board of Supervisors Strategic Plan. The County Board had postponed Resolution 22-68 to the January 2023 County Board meeting. Following Committee discussion, a motion was made by Hedrick, seconded by Johnson to have the Executive Committee choose the top three (3) goals to focus on at the November Executive Committee meeting, and then present the information to the County Board. Ms. Nass commented that the Resolution recommended that the Executive Committee be responsible for assigning duties to departments or committees to assist in filling in missing information on the strategic plan. Following additional Committee discussion, the motion carried.

Chairman Frohling recommended that the draft Ordinance for the Dissolution of the Audit Committee and Assignment of Duties be pulled and brought back for review in March of 2023 when the County Board Rules of Order are reviewed.

The Committee continued with a discussion regarding the need for a County-wide process for Public Complaints. Supervisor Boelk commented that there should be a form and a process available for residents to file a complaint. Ms. Nass suggested looking at the forms and processes already in place. Mr. Clapper will research current forms and processes in place and bring back at a future date for Committee discussion.

Supervisor Sheahan-Malloy asked that the review of the Public Comment Policy be a future agenda item. Ms. Nass commented that a pending litigation cannot be discussed during public comment, and public comments may only address an agenda item.

The Committee had a brief discussion regarding County Committee Meeting Dates and Times.

Supervisor Boelk summarized the current activities occurring on each of the following: Highway Committee, Information Technology Committee, and Tax Incremental Finance Districts.

Supervisor Hedrick summarized the current activities occurring on each of the following: Human Services and Health Board, and Health Facilities.

Supervisor Hilbert summarized the current activities occurring on each of the following: Building Committee, and Judicial and Public Protection Committee.

Supervisor Johnson summarized the current activities occurring on each of the following: ARPA Ad Hoc, Land and Water Conservation Committee, and Extension Education Committee.

Supervisor Sheahan-Malloy summarized the current activities occurring on the following: Audit Committee, and Finance Committee.

Supervisor Maly commented that the Employee Brat Fry that was held on September 21, 2022 was a success.

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Supervisor Maly summarized the current activities occurring on each of the following: Community Action Council, Housing Authority, Human Resources and Labor Negotiations Committee, and Land Resources and Parks Committee.

Chairman Frohling reported that the majority of Supervisors that attended the Wisconsin Counties Association (WCA) Conference in Wisconsin Dells, on September 18-20, 2022, have submitted a summary of the knowledge gained from attending the conference. Chairman Frohling further reported that he will be attending the WCA Personnel, Finance, and County Organization meeting on October 12, 2022. Supervisor Hilbert, Supervisor Johnson, and Supervisor Sheahan-Malloy provided a brief summary of their experience at the WCA conference.

The next regular meeting of the Executive Committee will be held on **November 7, 2022, at 3:00 p.m.**, in the Auditorium, located on the First Floor, of the Administration Building.

Future Agenda Items: Insurance Claim Status on the Control Units at the Jail; County Board Strategic Plan Goals; County-wide process and form for Public Complaints; Review of the Public Comment Policy; Ethics Resolution; Overview of Programs coming out of Committees.

The meeting was adjourned by order of the Chairman at 3:03 p.m.



Andrew Johnson, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting