

Courtroom Security and Facilities Meeting

May 6, 2022

Call to Order

The meeting was called to order on May 6, 2022 at 9:37 am, a quorum was established.

Roll Call

Joseph Sciascia, Steven Seim, Dan Hilbert, Kelly Enright, Kurt Klomberg, Terra Mattheis, Russ Freber, John Nehls, Teri Strohschein for Jacob Can Kerkvoorde, Jennifer Smith, Stephanie Justman for James Mielke

Public Comment – None

Approval of Minutes

Motion by Steve Seim, Second by Russ Freber. Minutes from February 4, 2022 approved.

Potential Change in Meeting Dates

Discussion regarding potential move to 10:00 am or different week. Will delay discussion until County Board makes a determination regarding recording meetings.

Review Sub-Committee Assignments

Equipment & Capital Improvements – Spring meeting

Training – Summer meeting

Policy and Procedures – Fall meeting

Review Options for Communication to Court Security Desk

Bob Barrington will bring information on how to e-mail with alert to the security desk

Budgeting for Security Training/Training program for next year

There is statewide training once per year, request will be made for 2-3 Dodge County employees to attend. Discussion regarding costs to have people come in to train.

Committee Reports

Russ Freber discussed working through VMAs for heating and cooling. First floors was to be done within the next week. Looking at replacing carpet, will review if film remains in budget.

Calendar and any updates

Upcoming meetings dates for this committee are August 5, 2022 and October 7, 2022.

Things to do before next Security Meeting

- Report regarding front desk
- Training committee will need to meet soon (back to basics, run/hide/fight video). Discussion regarding talking to Amy for departmental training. Stave/Amy putting something together for January, working on new hire orientation of security.
- Update committee assignments

Next meeting date and time

The next meeting of the Courtroom Security and Facilities Meeting will take place on August 5, 2022 at 9:30 am at the Dodge County Justice Facility, 3rd floor District Attorney Conference Room, 210 W. Center St. Juneau, Wisconsin.

Meeting Adjourned: Motion by Dan Hilbert, Second by Steve Seim.

Hon. Joseph Sciascia

Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.