

DODGE COUNTY EXECUTIVE COMMITTEE

JUNE 6, 2022 3:00 P.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 3:00 p.m. by Dodge County Executive Committee Chairman, David Frohling.

Members present: Boelk, Frohling, Hedrick, Hilbert, Johnson, and Sheahan-Malloy.

Member(s) absent: Maly (Excused).

Others present: Interim County Administrator Jon Hochkammer; Deputy County Clerk Christine Kjornes; Dodge County Clerk Karen Gibson; Corporation Counsel Kimberly Nass; Emergency Management Deputy Director Joe Meagher; Purchasing Agent Stephanie Justmann; Information Technology Director Justin Reynolds; Medical Examiner PJ Schoebel; Assistant Highway Commissioner Nathan Kempke; Robertson Ryan and Associates Representative Eric Zauner; and Daily Citizen Reporter Ken Thomas.

There was no Non-Committee Member County Board Supervisor requesting payment for attending the meeting.

Chairman Frohling called for nominations for the Secretary of the Executive Committee. Supervisor Johnson nominated himself. Motion by Boelk, seconded by Frohling to close nominations and cast a unanimous ballot for Supervisor Johnson as committee Secretary. Motion carried.

There was no public comment.

Motion by Hedrick, seconded by Johnson to approve the May 2, 2022 minutes and the May 20, 2022 minutes, as presented. Motion carried.

There were no Resolutions from Other Counties.

Dodge County Clerk Karen Gibson reported that the document entitled *Proposed agenda items for June 21, 2022 CB Meeting 6:00 p.m. – as of 5/25/2022*, was included in the packet materials.

Robertson Ryan and Associates Representative Eric Zauner provided an overview of the July 1, 2022 insurance renewals for Storage Tank Environmental Liability, General and Professional Liability – Clearview, and Auto Physical Damage. Mr. Zauner commented that there was no coverage changes this year. Supervisor Sheahan-Malloy asked for the number of vehicle damage claims Dodge County had in 2021, and which claims fell under the \$10,000 deductible (Blanket Vehicles) and \$25,000 deductible (Scheduled Vehicles). Mr. Zauner will provide the information to Supervisor Sheahan-Malloy. He explained that Dodge County had approximately a 14% increase in the total premium which was primarily due to the increase in the number of subacute beds at Clearview. Following Committee discussion, a motion was made by Boelk, seconded by Hilbert to approve the July 1, 2022 insurance renewals. Motion carried.

Chairman Frohling explained that it was a consensus of the Finance Committee members at the June 2, 2022 meeting that the County Administrator candidate will be involved with the recruitment of the Finance Director.

Emergency Management Deputy Director Joe Meagher provided an oral report to the Committee regarding the purchase of a Truck for Responses to Hazardous Materials Incidents. Mr. Meagher reported that parts have been ordered for the new hazmat truck. He further reported that the old hazmat truck was removed

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Page 2 of 3

from the City of Beaver Dam by June 1, 2022, as requested by the Beaver Dam Fire & Rescue Department. The old hazmat truck is currently stored at the Oak Grove Town Hall.

There was no discussion on the May 2022 Corporation Counsel Contracts.

Medical Examiner PJ Schoebel reported that he has not received further updates from Green Lake County regarding the potential for Dodge County to provide Medical Examiner services for Green Lake County.

Supervisor Johnson provided an oral report to the Committee regarding the American Rescue Plan Act (ARPA) Ad Hoc Committee activities. Supervisor Johnson reported that \$4,468,400 has been committed in ARPA funds, and the next Ad Hoc Committee meeting is on June 8, 2022. He further reported that future meetings of the Ad Hoc Committee will need to be determined, and there may potentially be a change in the Committee members.

Assistant Highway Commissioner Nathan Kempke provided an oral report to the Committee regarding the Bi-Partisan Infrastructure Legislation (BIL) grant award. Mr. Kempke reported that Dodge County received a grant in the amount of \$1.8 million for the purpose of road construction. Mr. Kempke provided an overview of the phases of the road project. He provided an explanation of Local Road Improvement Plan (LRIP) awards.

Corporation Counsel Kimberly Nass provided an oral report to the Committee regarding the draft County Board Supervisor Electronic Device Policy and Acknowledgement Form on the Distribution of Laptop Computers. Ms. Nass reported that the packet materials included the most current draft policy and acknowledgement form. Ms. Nass reviewed the updates to the draft policy, as recommended by the Information Technology Committee and the feedback from the Executive Committee. Motion by Hilbert, seconded by Sheahan-Malloy to approve the County Board Supervisor Electronic Device Policy and Acknowledgement Form on the Distribution of Laptop Computers. Motion carried.

The Committee continued with a discussion on their concerns with the Chapter 2 Ordinance Amendment Rule 27 – Virtual Attendance at Committee Meetings. Following Committee discussion, it was a consensus of the Committee to bring the Ordinance back for discussion at the July 2022 meeting. Questions and concerns should be provided to Ms. Nass prior to the July 2022 meeting. She will compile a list of the questions and concerns.

Following a brief discussion on the Chapter 2 Ordinance Amendment Rule 40 – Nonrenewal of Resolution in the Same Session Unless Substantially Different in Content, a motion was made by Boelk, seconded by Hedrick to approve the Ordinance Amending Chapter 2, The Governing Body, Section 2.01 – County Board Rules, of the Dodge County Code of Ordinances. Motion carried.

The Committee continued with a discussion regarding County Board Rule 14 – *Any matter on the agenda of a meeting may be laid over for examination or referred to a standing committee of the Dodge County Board of Supervisors by the Chair without a motion from the floor.* Following questions and concerns presented by Committee members, Ms. Nass suggested bringing Rule 9 and Rule 14 back for discussion at the July 2022 Executive Committee meeting. Motion by Boelk, seconded by Sheahan-Malloy to layover the agenda item until the July 2022 Executive Committee meeting. Motion carried.

Ms. Nass suggested a special meeting for the discussion on the draft County Board Strategic Plan. A special meeting will be determined at a later date.

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Page 3 of 3

Chairman Frohling provided an oral report to the Committee regarding Real Estate Transfer Fee Revenue. Chairman Frohling reported that he discussed this topic with Register of Deeds Chris Planasch. He read a summary that was provided by Ms. Planasch. Chairman Frohling commented that the state is responsible for setting the percentage that counties remit for transfer fees.

Chairman Frohling provided an overview of the following:

- A potential Wisconsin Counties Association Resolution (WCA) allowing plow truck drivers to continue receiving unemployment benefits while plowing part-time for municipalities.
- His office hours are Monday's from 8:00 a.m. to 12:00 p.m. ; and, Tuesday's from 4:00 p.m. to 6:00 p.m.
- A potential candidate for County Board Supervisor District 26
- Opioid settlement

Supervisor Boelk summarized the current activities occurring on each of the following Committees: Highway Committee, Information Technology Committee, and the Tax Incremental Finance District 7 and 9.

Supervisor Hedrick summarized the current activities occurring on each of the following Committees: Human Services and Health Board and Health Facilities Committee.

Supervisor Hilbert summarized the current activities occurring on each of the following Committees: Building Committee, Courtroom Security, and Judicial and Public Protection Committee.

Supervisor Johnson summarized the current activities occurring on each of the following Committees: Extension Education Committee, and Land and Water Conservation Committee. He had nothing to report on the Inter-County Coordinating Committee.

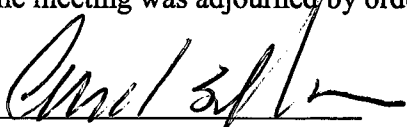
Supervisor Sheahan-Malloy summarized the current activities occurring on each of the following Committees: Audit Committee and Finance Committee.

There were no Committee Member Reports on Wisconsin Counties Association Meetings (WCA).

The next regular meeting of the Executive Committee will be held on **July 11, 2022, at 2:30 p.m.**, in the Auditorium, located on the First Floor, of the Administration Building.

Future Agenda Items: Potential Grant Writer, and County Board Rules 9, 14 and 27.

The meeting was adjourned by order of the Chairman at 4:57 p.m.



Andrew Johnson, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting