

LAND INFORMATION COMMITTEE MEETING

April 12, 2013

Members Present: Ernie Borchardt, Harold Johnson, Howard Kriewald, MaryAnn Miller

Also Present: Joyce Fiacco, Jim Mielke

Excused: Allen Behl, Chris Planasch

The Dodge County Land Information Committee meeting was called to order by Chairman Ernie Borchardt at 2:01 P.M., Room 1A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken and a quorum verified. It was confirmed that requirements of Wisconsin's Open Meetings law had been met.

Kriewald motioned, second by Borchardt, to approve minutes from the March 08, 2013. Motion to approve the minutes carried.

There were no committee member reports for meetings attended outside of the regularly scheduled Land Information Committee meeting.

Fiacco presented the March Revenue Report for the Land Information Division of the Land Resources and Parks Department noting that the number of real estate documents recorded was down 11 from last month and down 260 from this time last year.

Fiacco distributed a draft of the annual letter staff recommends the committee send to all Dodge County Towns requesting notification of any road work being planned in 2013 that would destroy, damage or cover a PLSS monument. Fiacco explained that this information assists county survey staff in maintaining the PLSS and that the towns have been very cooperative about complying. Johnson motioned, second by Miller, to send the letter to the towns. The letter will be sent on committee letterhead so committee members are listed. Following further discussion, the motion carried.

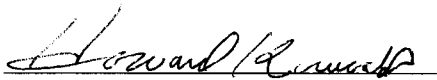
Fiacco presented a report regarding recent survey equipment acquisitions including purchase of a new metal locator and a new GPS prism pole bipod. In both instances, existing equipment was failing and the ability to conduct efficient field operations necessitated replacement. Funds were available in the 2013 budget.

Fiacco presented the March Activity Report for the Land Information Division of the Land Resources and Parks Department which includes GIS mapping, analysis and services, survey and tax parcel mapping activities, and Property Description operations. The report included on-going actions being taken to cover duties of two recently retired employees and to cover vacations of remaining staff. She and Dave Addison had presented the requested mid-March report to the County Administrator regarding the ability of staff in the Property Description Office to fulfill duties. She reported that she had requested more time to better determine staff ability to cover office activities as the assessment process was just beginning. Another report will be delivered in late June unless it is determined that staff cannot meet the required deadlines. Fiacco stated that staff, both in Property Description and GIS, was holding its own so far but time would tell.

Planasch was unable to attend the meeting due to her attendance at the WRDA District meeting so Fiocco asked if there were any question on the reports distributed to the committee in their mailing. This included the Register of Deeds Office March Revenue Report, Monthly Fee Summary Comparison and Activity Report. No questions were asked.

Kriewald motioned, second by Johnson to adjourn the meeting; the meeting was adjourned at 2:38 P.M. The next regular meeting will be Friday, May 10, 2013 beginning at 8:30 A.M. in the First Floor Conference Room, Room 1A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Kriewald", is written over a horizontal line.

Howard Kriewald, LIC Secretary

HK: jjf

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.