



Minutes
Human Services and Health Board Meeting
Wednesday March 2, 2022-6:00 pm
Dodge County Administrative Building
Auditorium Rooms H & I
127 East Oak St, Juneau, WI 53039

1. Call to Order by Chairperson Mary Bobholz at 6:00 p.m.
2. Roll Call and Non-Committee Member County Board Attendance

Board Present: Mary Bobholz, Jennifer Keyes, Timothy Kemmel, David Godshall, Andrew Johnson, Donald Hilgendorf, Mary Rosecky

Absent/Excused: Jenifer Hedrick, Kira Sheahan-Malloy

Staff Present: Director Becky Bell, Division Manager Angela Petruske, Accounting Technician Felicia Bruyette, County Administrator Jim Mielke, Division Manager Sheila Drays, Division Manager Alyssa Schultz

Others Present:

3. Public Comment: NA
4. Approval of the minutes of the February 2, 2022 Human Services & Health Dept. Board meeting Motion by Donald Hilgendorf to approve the February 2, 2022 Human Services & Health Department Board meeting minutes. Seconded by Andrew Johnson. Motion carried.

5. BOARD ACTION

A. Create One Full-Time, Benefited Position of Community Health Educator (Combine One Filled, Funded, 0.50 FTE, Benefited Position of *Community Health Educator* and a *Public Health Educator* LTE position)

Ms. Bell informed the board about the intent to combine two positions, a part time position within the ADRC and a full time LTE position which has been approved by the Human Resources Committee at the beginning of January. The intent is to combine the position so that 20 hours are focused in ADRC and 20 hours are focused on Public Health, making it a full time position. Ms. Bell expressed the belief that by doing so, it will enhance the mission of Public Health. This position would have 20 hours funded by ADRC grant funding and the other 20 hours funded by Public Health grant funding. Ms. Bell explained that this position will not take over any open nurse positions, but will help to enhance the Public Health Department. There is possible interest in this full time position by an employee in the ADRC. Motion by Mary Bobholz to approve the intent to combine the two positions into a full time position. Motion seconded by Jenifer Keyes. Motion carried.

B. Advisory Resolution Supporting Dodge County Public Health

Ms. Bell stated that staff in the Public Health department were faced with more work and more tasks during Covid-19. The public has spoken out about Public Health several times during the pandemic. Since then, Human Services and Health Department has lost half of the nursing staff that was previously employed. Based on conversations with the Executive Committee, a resolution has been created to support Public Health and let the department staff know how much Dodge County appreciates and supports everything that they have done. Motion by Tim Kemmel to approve the motion. Motion seconded by Andrew Johnson. Motion carried.

6. DIRECTORS REPORT– Ms. Bell

A. Annual Report

A copy of the Human Services and Health Department Annual Report for 2021 was provided to Board members. Ms. Bell thanked Sheila Drays, Angela Petruske, and Alyssa Schultz for their work and help with leading the Human Services and Health Department. Ms. Bell informed the Board that throughout 2021, Dodge County saw an increase in mental health severity, suicide, adult protection services, child placement, economic support, and AODA use. These factors impacted the department in many ways and have shown that Human Services and Health Department sees the struggles of the citizens. The struggles within Dodge County are partially to do with what was happening in society. It is believed that these impacts have contributed to the budget shortfall for 2021. Ms. Bell went on to thank Jim Mielke for supporting the Department and extended a thank you to the Board Members as well for believing in the services and advocating for the Human Services and Health Department.

B. Out of State Placements

Ms. Bell informed the Board that there are currently still four out of state youth placements. Three of the four placements are in the process of discharge planning discussions.

C. Public Health Updates

Ms. Bell updated the Board on current situations pertaining to the Public Health Department. The most recent weekly update handout for Covid-19 was provided to all members. This will be the last weekly update provided as Covid-19 protocols have changed. In addition to the discontinuation of weekly updates, Public Health will no longer be reporting daily cases through social media. The Dodge County website will provide links to the State of Wisconsin and the CDC on the county website for anybody to access those numbers. Masking guidelines are also continuing to change as Dodge County has been identified as a low transmission county. At this time, individuals between the ages of 18 to 70 are no longer receiving contact tracing phone calls. The State of Wisconsin gave all Public Health Departments the flexibility to make their own priorities in their respective communities. Ms. Bell stated that Kim Mueller, the current Interim Public Health Officer, is helping Dodge County to make changes pertaining to Covid-19 that mirror Fond du Lac County. Curative Lab is continuing testing four days a week in Beaver Dam with testing open to anybody in the state, not just Dodge County residents. There has been a decrease in Covid-19 cases over the last month with numbers continuing to go down. With the decrease in numbers, Dodge County Human Services and Health Department made the decision to end several LTE contact tracer positions at the end of February due to the low workload. There are still currently three contact tracers on staff and changes will be made going forward as necessary.

D. Staff Retention and Recruitment Discussion

Ms. Bell informed the Board that Human Services and Health Department is continuing to have positions available with little interest. The Public Health Officer position has remained available and there have been no further applications. There was one candidate who is no longer interested in the position. Public Health also continues to have a nursing shortage. Ms. Bell informed the Board that a discussion was brought forth to the Human Resources Committee to ask for a \$6,000 sign on bonus for the vacant Public Health nursing positions. The sign on bonus was approved by the committee in accordance with a policy that is in existence within the County. Ms. Bell also stated that there are also Social Work positions available in CPS for initial assessments. Positions are advertised by the Human Resources Department online, in schools, etc. There is a career fair in Beaver Dam on March 10th that the Department will be attending to talk about current vacant positions. Dodge County will have three different booths there; one for Clearview, one for Human Resources, and one for the Human Services and Health Department.

E. 2021 Preliminary Budget Shortfall Discussion

Ms. Bell let the Board know that at this time, the 2021 Budget Shortfall is not going to be as significant as was originally determined. Ms. Petruske was able to stay in contact with WIMCR and was allowed to resubmit back up documentation on cost reporting for Human Services and Health Department programs. It is now determined that the Department should be receiving a payment rather than a take back from WIMCR.

7. COMMUNITY SUPPORT SERVICES REPORT-Ms. Drays

- A. Statistics for January
- B. Dining center comments

8. CLINICAL & FAMILY SERVICES REPORT-Ms. Schultz

- A. Statistics for January

Ms. Schultz noted that several statistics increased in the month of January, which increased the amount of caseloads. CPS case load is currently stable with the expectations of seeing placement numbers decreasing in the near future.

- B. Out of home costs

Ms. Schultz reported that institution costs are higher for January, but that those numbers should remedy with placements being moved either back into state, or going home from placements.

- C. January report/expenses from Northwest Connections-After Hours Crisis
- D. Northwest Connections-After Hours Crisis Calls and Mobile Requests 2020-Present

9. FISCAL & SUPPORT SERVICES REPORT – Ms. Petruske

- A. Review 2021 expenditures & Revenues

Ms. Petruske informed the Board that the predicted budget shortfall is appearing to be right around \$1.4 million dollars

- B. Review 2022 Expenditures and Revenues
- C. Budget Adjustment Forms

10. Next Meeting will be on Wednesday, April 6th, 2022 at 6:00pm

11. Adjourned at 6:45 p.m.

Jennifer Keyes, **Secretary**

Mary Bobholz, **Chairperson**

Felicia Bruyette, **Recording Secretary**

COMMUNITY SUPPORT SERVICES DIVISION

FROM JANUARY TO FEBRUARY 2022 STATISTICS NARRATIVE

FOR THE MARCH 2022

HUMAN SERVICES & HEALTH BOARD MEETING

AGING AND DISABILITY RESOURCE CENTER

BRITTANY BORCHARDT- SUPERVISOR

CALL STATISTICS

- Recorded Contacts decreased from 715 in January to 598 for February ↓
- Providing Information and Assistance decreased from 425 in January to 381 for February ↓
- Administering Long Term Care Functional Screens remained steady at 54 in January and February →
- Providing all other services decreased from 142 in January to 92 in February ↓
- Referring for all other services increased from 2 in January to 5 in February ↑

AGING, TRANSPORTATION, AND NUTRITION

JACKIE DELAROSA – SUPERVISOR

DINING MEAL DONATIONS

- Congregate donations remained at 0 for February (due to COVID 19 and closures) →
- Home delivered donations increased from \$18.02 in January to \$20.93 in February ↑

DINING MEAL PARTICIPANTS

- Congregate participants remained at 0 for February (due to COVID 19 and closures) →
- Home delivered participants increased from 150 in January to 156 in February ↑

VOLUNTEER DRIVER STATISTICS

- Total trip miles decreased from 13,782 in January to 11,189 in February ↓
- Total hours of service decreased from 555 in January to 462 in February ↓
- Total cash donations received increased from \$1,368 in January to \$1,636 in February ↑

ADULT PROTECTIVE SERVICES / LONG TERM SUPPORT

PAULA BECKER – SUPERVISOR

CASELOAD/WORKLOAD STATISTICS

- Total caseload decreased from 317 in January to 310 in February ↓
- Referrals increased from 26 in January to 31 in February ↑
- Court hearings increased from 4 in January to 12 in February ↑
- Annual Protective Placement reviews decreased from 33 in January to 29 in February ↓
- Supportive Home Care reviews decreased from 21 in December and January to 20 in February ↓
- Total Supportive Home Care cases decreased from 154 in January to 149 in February ↓
- Total Home and Financial Manager caseload remained steady at 35 in January and February →

ECONOMIC SUPPORTAMY BERANEK – SUPERVISOR
VACANT - SUPERVISOR**CASELOAD/WORKLOAD STATISTICS**

- FoodShare caseload decreased from 4,267 in January to 4,150 in February ↓
- Medicaid Total caseload decreased from 2,750 in January to 2,718 in February ↓
- BadgerCare Total caseload increased from 6,690 in January to 6,720 in February ↑
- Total gross recipients increased from 17,063 in January to 17,122 in February ↑
(This is the number of county residents receiving assistance, which includes those handled by other counties in the consortia)
- Total cases increased from 9,715 in January to 9,717 in February ↑
FoodShare expenditures decreased from \$1,938,323 in January to \$1,901,442 in February ↓
- Child Care expenditures decreased from \$99,423 in January to \$96,475 in February ↓

PUBLIC HEALTH

VACANT – SUPERVISOR / PUBLIC HEALTH OFFICER

CASELOAD/WORKLOAD STATISTICS

- Programs for Children increased from 6 in January to 8 in February ↑
- Programs for Children and Families decreased from 820 in January to 816 in February ↓
- Programs for Women increased from 22 in January to 32 in February ↑
- Programs for ALL Residents decreased 8,041 in January to 2,858 in February ↓

CLINICAL AND FAMILY SERVICES DIVISION

FEBRUARY 2022 STATISTICS NARRATIVE

FOR THE APRIL 2022

HUMAN SERVICES & HEALTH BOARD MEETING

CHILD PROTECTIVE SERVICES UNITS

MARK BEBEL – INTAKE SUPERVISOR
LISA GRYCOWSKI – ONGOING SUPERVISOR

ACCESS REPORTS

- Total number of CPS Access and Services reports increased by 30 (from 73 to 103) ↑

ONGOING CASELOAD DATA

- Number of families being served increased by 2 (from 80 to 82) ↑
- Number of children being served decreased by 7 (from 197 to 190) ↓
- Number of children in out-of-home care decreased by 1 (from 88 to 87) ↓
- Termination of Parental Rights (TPR) and guardianship cases in progress increased by 2 (from 9 to 11) ↑

CHILD AND ADOLESCENT SERVICES UNIT

AMY BOOHER – SUPERVISOR

JUVENILE JUSTICE CASELOAD STATISTICS

- Total caseload increased by 5 (from 111 to 116) ↑

BIRTH TO THREE PROGRAM DATA

- Number of referrals increased by 9 (from 14 to 23) ↑
- Number of admissions decreased by 1 (from 11 to 10) ↓
- Number of discharges stayed the same at 8 →
- Total number of children served decreased by 5 (from 101 to 96) ↓

CHILDRENS LONG TERM SUPPORT WAIVER (CLTS) and COMMUNITY OPTIONS PROGRAM (CCOP) DATA

- Total number of children served increased by 7 (from 227 to 234) ↑
- Average caseload size for CLTS staff is 46
- Total number of new referrals this month is 5; total for the calendar year is 17
- Number of families dually enrolled in both CLTS and CCS increased by 2 (from 49 to 51) ↑
- Wait list for CLTS and CCOP programs decreased by 3 (from 5 to 2) ↓

CLINICAL SERVICES UNIT

SARA GASKA – CLINICAL SUPERVISOR
KIM KUNZ – COMMUNITY PROGRAMS SUPERVISOR
EMILY JORGENSEN – CRISIS SUPERVISOR

OUTPATIENT MENTAL HEALTH SERVICES DATA

- Admissions stayed the same at decreased by 2 (from 38 to 36) ↓
- Discharges increased by 26 (from 16 to 42) ↑
- End of month total client census decreased by 6 (from 995 to 989) ↓
- End of month psychiatry census (for all programs) decreased by 14 (from 831 to 817) ↓

- End of month therapy census increased by 40 (from 465 to 505) ↑
- Average caseload size for MH therapists increased by 5 (from 58 to 63) ↑
- # of clients on waitlist for adult psychiatric evaluation is 0, next available appt. is 4/12/22 (as of 3/14/22)
- # of clients on waitlist for child/adolescent psychiatric evaluation is 0, next available appt. is 6/20/22 (as of 3/14/22)
- Next available intake date for MH (non-emergency) is 5/19/22 (as of 3/14/22)

OUTPATIENT SUBSTANCE ABUSE SERVICES DATA

- Admissions decreased by 7 (from 15 to 8) ↓
- Discharges increased by 10 (from 16 to 26) ↑
- End of month total client census decreased by 18 (from 121 to 103) ↓
- Average caseload size for SA counselors decreased by 3 (from 20 to 17) ↓
- Number of Intoxicated Driver Assessments increased by 14 (from 36 to 50) ↑
- Next available intake date for AODA (non-emergency) is 5/26/22 (as of 3/14/22)

CRISIS RESPONSE SERVICES DATA

- Total hospitalization days increased by 67 (from 55 to 122) ↑
- Of this total, number of county-funded days increased by 57 (from 21 to 78) ↑
- Number of Emergency Detentions (EDs) increased by 1 (from 10 to 11) ↑
- Number of crisis diversions decreased by 26 (from 183 to 157) ↓
- Number of protective custody cases increased by 1 (from 3 to 4) ↑
- Number of voluntary admissions decreased by 4 (from 6 to 2) ↓

COMMUNITY PROGRAMS DATA

- Community Support Program (CSP) end of month census stayed the same at 2 →
- Comprehensive Community Services (CCS) end of month census increased by 6 (from 230 to 236) ↑
- Targeted Case Management (TCM) enrollment increased by stayed the same at 31 →
- Coordinated Services Teams (CST) enrollment stayed the same at 11 →



2022 Children's Monthly Out-of-Home Placement Costs (# of children / \$\$\$)

	Group Homes			Institutions		Foster Care		Kinship Care		Monthly Total
January	1	15,747.77	15	233,484.92	76	142,048.05	39	11,303.24	131	402,583.98
February	1	6,094.76	16	225,945.27	73	138,998.17	38	11,535.48	128	382,573.68
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
Total 2022	2	21,842.53	31	459,430.19	149	281,046.22	77	22,838.72	259	785,157.66
Average 2022	1	10,921.26	15.5	229,715.09	74.5	140,523.11	38.5	11,419.36	129.5	392,578.83
Total 2021	17	92,382.90	159	2,235,478.85	865	1,648,335.50	453	116,686.55	1494	4,092,883.80
Average 2021	1.4	7,698.57	13.2	186,289.90	72.1	137,361.29	37.7	9,723.88	124.5	341,073.65

Number of placements are duplicated month-to-month.

NORTHWEST COUNSELING AND GUIDANCE CLINIC

PO Box 309
Siren, WI 54872

Dodge County Human Service & Health Department
Henry Dodge Office Building
199 County Rd DF 3rd Floor
Juneau, WI 53039

3/8/2022

Enclosed please find the **FEBRUARY** monthly billings for the following services from NWCGC:

Training/Supervision-1140	\$60.20
Mobile Service Usage-1171	\$584.10
Mobile Service Mileage-1172	\$34.30
Mobile Service Expense-1173	\$0.00
Phone Flat Rate- 1160	\$8,575.00
Mobile Flat Rate- 1170	\$2,025.36

TOTAL DUE \$11,278.96

If you have any questions, please call 715-349-7069.

Thank you,

Cindy B.
Out-Patient/County Billing Coordinator
Northwest Counseling & Guidance Clinic

NORTHWEST COUNSELING AND GUIDANCE CLINIC
 PO BOX 309

SIREN, WI 54872-0309
 715 349 7069

Billing: 3/08/2022
 Page: 3

Bill to: DODGE COUNTY HS
 199 CTY RD DF

Chart: 28075
 Bill for: DODGE COUNTY 2022
 199 CRY RD 3RD FLR

JUNEAU WI 53039-9512

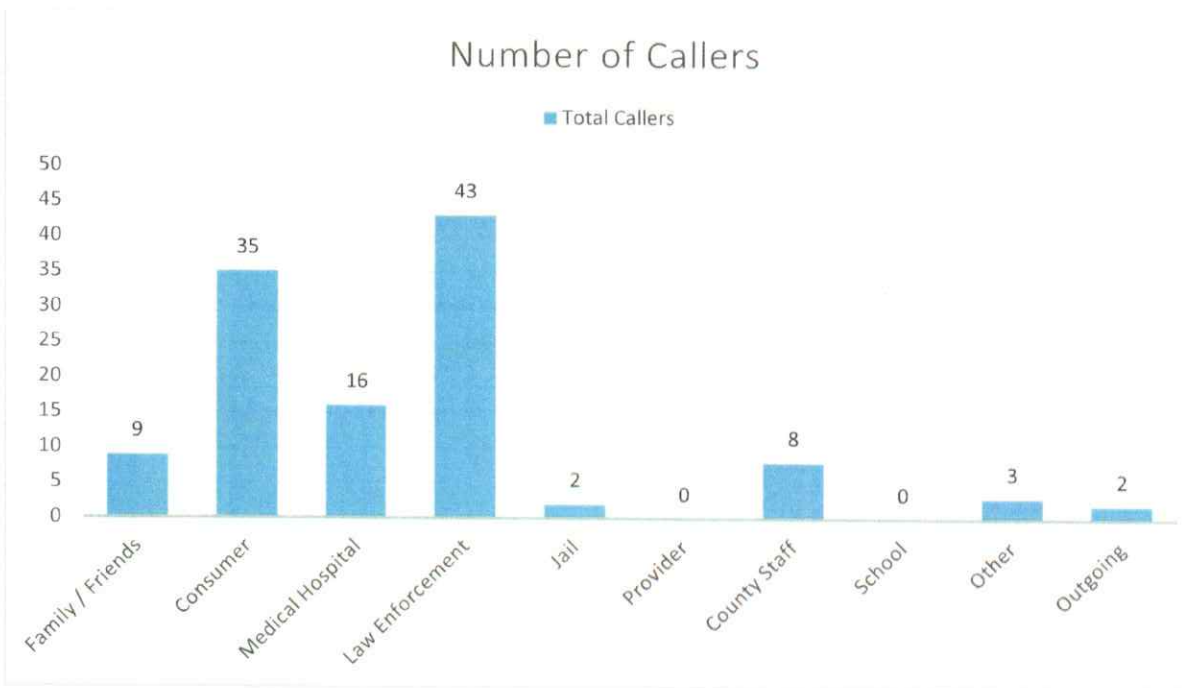
JUNEAU, WI 53039

Date	Proc	Description	Provider	Units	Debits	Line Balance
1/17/22	1140	EMERGENCY SERVICE TRAINING/SUP CHENON HUSSEY	SERVICES	.80	28.32	28.33
1/19/22	1171	Filed DODGE COUNTY HS c# 4733531 EMERGENCY SERVICE MOBILE USAGE JODIE JAHNS 1/19 1.8 1/19 .8 1/31 5.4	SERVICES	8.00	413.52	413.52
1/28/22	1171	Filed DODGE COUNTY HS c# 4733541 EMERGENCY SERVICE MOBILE USAGE CHENNON HUSSEY 1/28 2.5 1/28 2.5 1/29 .8	SERVICES	3.30	170.57	170.58
2/01/22	1160	EMERGENCY SERVICES PHONE FLAT Filed DODGE COUNTY HS c# 4727841	SERVICES	1.00	8575.00	8575.00
2/01/22	1170	EMERGENCY SERVICE MOBILE FLAT 22 OF 28 SHIFTS Filed DODGE COUNTY HS c# 4727851	SERVICES	1.00	2025.36	2025.36
2/01/22	1140	EMERGENCY SERVICE TRAINING/SUP JODIE JAHNS	SERVICES	.90	31.86	31.87
2/01/22	1172	EMERGENCY SERVICES MOBILE MILE JODIE JAHNS	SERVICES	70.00	34.30	34.30
TOTALS:						11278.96
TOTAL BALANCE:						11278.96



Dodge County
Data Report for February 1, 2022 to February 28, 2022

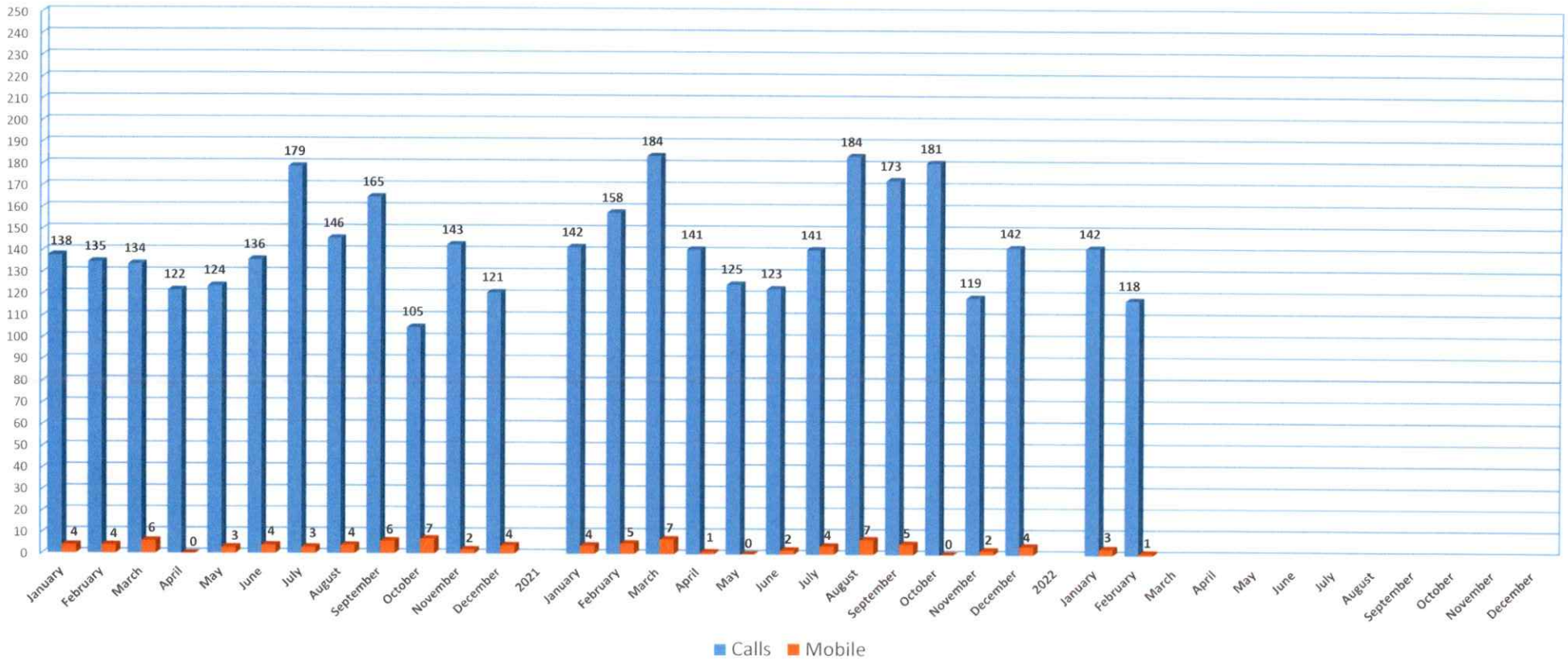
Total Calls— **118**
 Total Minors: **27**
 Total Adults: **88**
 Total Age Unknown: **3**
 Stabilization Calls: **3**
 Admission Confirmations: **1**
 Mobile Sent— **1**
 AODA related contacts— **25**
 Dementia Related contacts - **0**



Caller	Total	Percent
Family / Friends	9	7.63%
Consumer	35	29.66%
Medical Hospital	16	13.56%
Law Enforcement	43	36.44%
Jail	2	1.69%
Provider	0	0.00%
County Staff	8	6.78%
School	0	0.00%
Other	3	2.54%
Outgoing	2	1.69%
Totals	118	100%

Facility	Voluntary	ED	Total
Rogers Memorial	1	0	1
UW Madison	0	1	1
Willow Creek	1	0	1
Winnebago	0	1	1
Pending – Follow-Up by next shift / hospital does bed location	1	1	2
Totals	3	3	6

NWC Phone and Mobile Calls by Month 2020-2022



	Calls	Mobile
2020		
January	138	4
February	135	4
March	134	6
April	122	0
May	124	3
June	136	4
July	179	3
August	146	4
September	165	6
October	105	7
November	143	2
December	121	4
2021		
January	142	4
February	158	5
March	184	7
April	141	1
May	125	0
June	123	2
July	141	4
August	184	7
September	173	5
October	181	0
November	119	2
December	142	4
2022		
January	142	3
February	118	1
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
