

DODGE COUNTY EXECUTIVE COMMITTEE

MARCH 7, 2022 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:06 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Guckenberger, Hilgendorf, and Kottke.

Member(s) absent: Hilbert (Excused – via Teams); and Sheahan-Malloy (Excused)

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine Kjornes; Dodge County Clerk Karen Gibson; Corporation Counsel Kimberly Nass; Dodge County Sheriff Dale Schmidt; Emergency Management Director Amy B. Haase; Medical Examiner PJ Schoebel; Human Resources Director Suzanne Immel; Human Resources Assistant Director Tonia Mindemann; UW Extension Liaison and Program Support Specialist Tracy Malterer; Information Technology Director Justin Reynolds; Human Services and Health Director Becky Bell; County Board Supervisor Donna Maly; County Board Supervisor Jeffrey Caine; WBEV Reporter Kevin Haugen; and Daily Citizen Reporter Ken Thomas.

The following Non-Committee Member County Board Supervisor requested payment for attending the meeting: Donna Maly.

There was no public comment.

Motion by Marsik, seconded by Hilgendorf to approve the February 7, 2022 minutes, as presented. Motion carried.

There was no discussion on the Resolutions from other Counties.

Dodge County Sheriff Dale Schmidt provided an oral report to the Committee regarding an out of state travel request. Sheriff Schmidt reported that the out of state travel request is for two (2) Spillman Application Administrators (SAA) to attend the Spillman User's Summit in Orlando, Florida, on April 25-28, 2022, per the memo included in the packet materials. Sheriff Schmidt explained that Spillman is a records management system that is used by the Sheriff's Office, and it is important for the SAA's to attend the Summit to continue building relationships and keep current on the software. Motion by Marsik, seconded by Frohling to approve the out of state travel request. Motion carried.

There was no discussion on the out of state travel request for UW Extension 4-H Youth Development Educator Marie Witzel to attend the National Association of Extension 4-H Youth Development Professionals National Board of Directors Spring Meeting in Boise, Idaho, on May 2-5, 2022. Motion by Guckenberger, seconded by Hilgendorf to approve the out of state travel request. Motion carried.

Dodge County Clerk Karen Gibson reported that the document entitled *Proposed agenda items for March 15, 2022 CB Meeting*, was included in the packet materials. Ms. Gibson reported that the Resolution to Award Roofing Contract for Courthouse and Jail will not be coming to County Board in March, and the agenda may include re-appointments.

Ms. Gibson reported that the packet included a memo from her regarding an annexation by the Village of Lomira. The annexation changes the boundaries of County Board Supervisory Districts 15 and 16, and does not include any residents.

DODGE COUNTY EXECUTIVE COMMITTEE

MARCH 7, 2022 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 2 of 4

Sheriff Schmidt provided an update on employee recruitment challenges. He reported that three (3) Correction Officer applicants are in the final stages of the hiring process, applications continue to be received, and employee morale is improving.

Human Services and Health Director Becky Bell provided an update on employee recruitment challenges. Ms. Bell reported that there was one (1) applicant for the Public Health Officer, but the applicant is no longer interested, and there have been no qualified applicants for the vacant Public Health Nursing positions.

Mr. Mielke announced that he will be retiring on June 1, 2022, and he thanked the Executive Committee and the County Board for supporting him for the thirteen (13) years he served as the first Dodge County Administrator.

Emergency Management Director Amy B. Haase provided an oral report to the Committee regarding the Simulcast Project. Ms. Haase reported that programming has been completed, and the equipment for the encrypted channel has been installed.

Ms. Haase reported that two (2) or three (3) individuals will be going to Harrisville, Pennsylvania to inspect a potential Hazmat vehicle that may meet the needs of Dodge County. Ms. Haase commented that the bidding process on the Hazmat vehicle that was listed on the Wisconsin Surplus Auction website was not successful.

Ms. Haase reported that the Integrated Emergency Management Course (IEMC) will be held in the City of Waupun on April 25-28, 2022, and currently there are more than 80 individuals attending.

Ms. Haase provided an oral report to the Committee regarding the Resolution Authorizing Participation in Wisconsin Mutual Aid Compact for Emergency Management (WiSMAC). Ms. Haase reported that this Resolution will provide Dodge County with an opportunity to assist other counties during emergency situations. Motion by Guckenberger, seconded by Frohling to approve the Resolution, and forward to the County Board for consideration at the March 15, 2022 meeting. Motion carried.

Corporation Counsel Kimberly Nass reported that she sent an email to the Executive Committee on March 4, 2022, that included the February 2022 Contract Review. Ms. Nass explained that she provided proposed language on the Reimbursement Agreement-Preliminary Engineering Services with Union Pacific and considers her review of that Agreement completed.

Medical Examiner PJ Schoebel provided an oral report to the Committee regarding the potential of providing Medical Examiner services for Green Lake County. Mr. Schoebel reported he is giving a presentation at the Green Lake County Judicial/Law Enforcement and Emergency Management Committee meeting that is being held on March 9, 2022. Mr. Schoebel further reported that Green Lake County needs to make a decision by April 2022.

Mr. Mielke provided an oral report to the Committee regarding American Rescue Plan Act (ARPA) of 2021/Federal Infrastructure Legislation. Mr. Mielke reported that the Request for Information (RFI) for a Third Party Administrator for ARPA allocation funding is due by March 18, 2022, and the expense would be covered by ARPA funds. Mr. Mielke commented that PAVE has received a Neighborhood Investment Grant, in the amount of \$3.2 million, from the Wisconsin Department of Administration, and Dodge County will be responsible for the reporting of the grant funds. The Third Party Administrator would assist

DODGE COUNTY EXECUTIVE COMMITTEE

MARCH 7, 2022 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 3 of 4

in the tracking of the grant funds. Supervisor Frohling explained that the ARPA funds from the first installment have been invested in bonds, and the bonds will be kept until maturity to maximize the rate of return. Supervisor Frohling further explained that the intent is to use the second installment of ARPA funds, due to be received in May 2022, to fund the approved 2022 allocations.

Mr. Mielke provided an oral report to the Committee on the ARPA Ad Hoc Committee and the next steps in the funding request process. Mr. Mielke reported that the next meetings of the Ad Hoc Committee are March 23, 2022 and April 7, 2022. The ARPA Project Scoring Criteria form was emailed to the municipalities and agency non-profits who requested ARPA funds from Dodge County, and this form is due on March 14, 2022 by 5:00 p.m. If the criteria forms are not received by 5 p.m. on March 14, 2022, the request will be considered withdrawn. Mr. Mielke reported that the scoring criteria forms will be provided to the members of the Ad Hoc Committee on March 15, 2022 for scoring, and then will be reviewed at the March 23, 2022 meeting.

Ms. Nass provided an oral report to the Committee regarding the Resolution to Amend the Rules of Order Governing the County Board of Supervisors and to Modify the Dodge County Code of Ordinances. Ms. Nass reported that she has added the number of additional committee meetings per session to Rule 29. Supervisor Donna Maly appeared before the Committee to present her request to allow County Board Supervisors the opportunity to attend County Board meetings virtually. She explained her request includes a requirement that the County Board Supervisor must get permission from the County Board Chair and notify the County Clerk at least forty-eight (48) hours in advance of the meeting; a limit of three (3) times per year can be attended virtually, and this only includes County Board meetings; and, allow County Board Supervisors to be considered as present at the meeting if attendance is virtual, for the purposes of a quorum and be allowed to vote. The Committee continued with a discussion regarding Rule 3. Following Committee discussion, a motion was made by Marsik, seconded by Hilgendorf to allow Ms. Nass to amend Rule 3 to include the following language: not more than three (3) County Board meetings in a calendar year can be attended virtually; permission must be received by the County Board Chairman and the County Clerk notified at least forty-eight (48) hours in advance of the meeting; the board member that takes part in the meeting virtually will be considered part of the quorum and allowed to vote; will not be paid a per diem; and, attending virtually in a closed session is not allowed. Motion carried. Ms. Nass will make the changes to Rule 3, and provide the amended Rules to the Committee for approval before the end of the meeting.

There was no discussion on the Resolution to Establish Salary and Compensation for the Dodge County Board Chairman for the April 2022 through April 2024 Term. Motion by Guckenberger, seconded by Frohling to approve the Resolution, and forward to the County Board for consideration at the March 15, 2022 meeting. Motion carried.

Ms. Bell provided an oral report to the Committee regarding the Advisory Resolution Supporting Dodge County Public Health. Ms. Bell commented that the Advisory Resolution provides a message of support for Dodge County Public Health. Supervisors Maly and Hilgendorf voiced their support of Public Health and the Human Services and Health Department. Motion by Marsik, seconded by Hilgendorf to approve the Resolution, and forward to the County Board for consideration at the March 15, 2022 meeting. Motion carried.

Chairman Kottke commented that the next County Board Strategic Planning meeting will be on March 22, 2022. Ms. Nass commented that she anticipates the finalization of the plan at the March 22, 2022 meeting, but a meeting may be needed in April of 2022.

DODGE COUNTY EXECUTIVE COMMITTEE

MARCH 7, 2022 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 4 of 4

Supervisor Frohling provided an oral report on his attendance at the Wisconsin Counties Association Legislative Exchange held on February 8-9, 2022, in Madison, Wisconsin.

The Committee reconvened the discussion on the Resolution to Amend the Rules of Order Governing the County Board of Supervisors and to Modify the Dodge County Code of Ordinances. Ms. Nass reported that she made the changes to Rule 3 as requested, and provided the amended Rules for the Committee to review. Motion by Guckenberger, seconded by Frohling to approve the amendments made to Rule 3, approve the Resolution to Amend the Rules of Order Governing the County Board of Supervisors and to Modify the Dodge County Code of Ordinances, and forward the Resolution to the County Board for consideration at the March 15, 2022 meeting. Motion carried.

There will be a special Executive Committee meeting on March 15, 2022 at 5:30 p.m., for the purpose of establishing a recruitment process for the County Administrator.

The next regular meeting of the Executive Committee will be held on **April 4, 2022**, in the Auditorium, located on the First Floor, of the Administration Building.

Meeting adjourned at 9:18 a.m. by the order of the Chairman.

Daniel Hilbert, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting

DODGE COUNTY EXECUTIVE COMMITTEE

MARCH 15, 2022 5:30 P.M.

FOURTH FLOOR – CORPORATION COUNSEL MEETING ROOM
DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 5:30 p.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Guckenberger, Hilgendorf, Marsik and Kottke.

Member(s) absent: Hilbert (Excused) and Sheahan-Malloy (Excused)

Others present: Dodge County Administrator Jim Mielke; Dodge County Clerk Karen Gibson; Corporation Counsel Kimberly Nass; Human Resources Director Suzanne Immel; Purchasing Agent Stephanie Justmann.

Purchasing Agent Stephanie Justmann presented a tabulation of proposals for the recruitment of the County Administrator position, Finance Director position, and an Interim Administrator. Discussion by Committee on the proposals submitted, scope of work, time frame, costs, and process Dodge County wants to take in recruiting for these positions.

Motion by Guckenberger second by Frohling to hire and enter into a contract with Public Administration Associates (PAA) as the firm to assist Dodge County in the recruitment of the County Administrator and Finance Director positions. Motion carried.

Supervisor Guckenberger requested all documents that are distributed and that are to be confidential, be marked as confidential.

Ms. Justmann phoned David Bretl, the representative from PAA. A brief discussion was held with Mr. Bretl and the committee to schedule an in-person meeting. A meeting was set for Friday, March 18th at 3:00 p.m. to discuss the scope of work.

Meeting adjourned at 6:15 p.m. by the order of the Chairman.

Daniel Hilbert, Secretary

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DODGE COUNTY EXECUTIVE COMMITTEE

MARCH 18, 2022 3:00 P.M.

FIRST FLOOR - ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 3:00 p.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Guckenberger, Hilgendorf, Marsik and Kottke.

Member(s) absent: Hilbert (Excused) and Sheahan-Malloy (Excused)

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine Kjornes; Dodge County Clerk Karen Gibson; Human Resources Director Suzanne Immel; and Public Administration Associates (PAA) representative David Bretl.

There was no Non-Committee Member County Board Supervisor requesting payment for attending the meeting.

Public Administration Associates (PAA) representative David Bretl provided a brief background on PAA. Chairman Kottke commented that the Executive Committee is the hiring committee for the County Administrator.

Mr. Bretl provided the following documents to the Committee members: *SERVICES AGREEMENT– County Administrator Recruitment – DRAFT*, and *Dodge County-New County Administrator Assessment*. He reviewed the draft agreement and assessment, and explained the process of the recruitment of the County Administrator. The Committee continued with a discussion regarding the recruitment of the Finance Director, and the possibility of revising the job description of the Finance Director. Mr. Bretl will review the current Finance Director job description and bring back, at a date to be determined, with recommended changes.

Mr. Bretl provided a document entitled *Dodge County Administrator Recruitment Plan* to the Committee members, and the following dates were determined; subject to change:

- March 18, 2022 - Kick off meeting of the Executive Committee.
- March 21, 2022 – Distribution of the *Dodge County-New County Administrator Assessment* form to County Board Supervisors and Department Heads.
- March 28, 2022 – Deadline to submit the *Dodge County-New County Administrator Assessment* form.
- April 8, 2022, 8:30 a.m. – Executive Committee meeting to review and approve the final job description of the County Administrator, approval of advertisement, ads will be placed and recruitment will be open.
- May 9, 2022 – Close of the recruitment process.
- May 20, 2022, 8:30 a.m. – Executive Committee meeting to review the Candidate Reports, and determine the final candidates.
- June 2 or 3, 2022 – Executive Committee meeting to conduct the final assessment, perform interviews and deliberate on a preferred candidate.
- June 21, 2022 – County Board of Supervisors meeting to approve the contract of the recommended candidate, subject to background requirements.

Human Resources Director will assist Mr. Bretl with a memo to be included with the *Dodge County-New County Administrator Assessment* form.

Motion by Frohling, seconded by Hilgendorf to authorize the *SERVICES AGREEMENT– County Administrator Recruitment*, subject to review by Dodge County Corporation Counsel. Motion carried.

DODGE COUNTY EXECUTIVE COMMITTEE

MARCH 18, 2022 3:00 P.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 2 of 2

A kick-off meeting date for the Finance Director recruitment will be determined at a later date. The Committee had a brief discussion regarding a potential interim County Administrator.

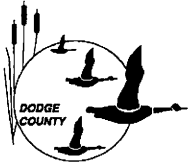
Mr. Bretl provided the Committee members with a document entitled *SERVICES AGREEMENT – Finance Director Recruitment – DRAFT*.

The next regular meeting of the Executive Committee will be held on Monday, April 4, 2022, at 8:30 a.m.

Meeting adjourned at 4:20 p.m. by the order of the Chairman.

Daniel Hilbert, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.



Dodge County
Land Information Office
Division of the Land Resources and Parks Department

Phone: (920) 386-3772
FAX: (920) 386-3283

Administration Building ▪ 127 East Oak Street ▪ Juneau WI 53039

March 25, 2022

To: Executive Committee
From: David Addison - Land Information Manager

Re: Request for out of state travel for Jesse O'Neill, GIS Administrator

I am requesting authorization for out of state travel and reimbursement for Jesse O'Neill, GIS Administrator to attend the 2022 ESRI (ArcGIS) User Conference on July 11-15, 2022 in San Diego, California. The Esri UC is a cornerstone of the GIS community, with over 19,000 annual attendees from nearly every commercial sector, government organization, and nonprofit field. Its unique focus on user-to-user communication and collaboration encourage learning about real-life GIS experiences, best practices, and tips and tricks that will prove useful for our specific projects.

Jesse is the lead GIS person for Dodge County and plays an important role in the development of GIS applications. The opportunities available at this conference can ensure that we are getting the most from our GIS investment. Jesse will learn firsthand about new ideas and best practices in the industry, and can bring this knowledge back to Dodge County.

The Land Information Council approved attendance at its November 19th 2021 meeting and the Land Resources and Parks Committee approved attendance at its December 6th 2021 meeting (originally approved for two people but now only one is planning to attend). A Wisconsin Land Information Program education grant in the amount of \$1000 for training purposes will be used to help offset some of the expense. Jesse also has airline credits (due to cancellation of 2020 ESRI User Conference) that will be applied towards airfare cost.

Here is an approximate breakdown of conference costs:

Registration: free (included with ESRI licensing)
Airfare: \$550 - \$379 (in credits) = \$171
Parking: \$15 x 6 = \$90
Transportation: (estimate only for round-trip taxi from airport to hotel) = \$50
Hotel: Five nights at \$200 per night = \$1000
Meals: Six days at \$24 per day = \$144
Total: \$1455

Thank you for your consideration in this matter. I look forward to your reply.

Cc: Bill Ehlenbeck, Director of Land Resources and Parks

Proposed agenda items for April 19, 2022 CB Meeting 9:00 a.m. Start Time

Description	Date of Committee meeting	Committee(s)	Fiscal Note *	Status
Approve purchase of EM truck	4/4/2022	Executive	yes	draft
Authorize Post Employment Health Plan	4/5/22	Human Resources	yes	draft
Town of Lowell Zoning Resolution - Lauersdorf Trust Property	3/21/22	Land Resources and Parks	No	final
Town of Lowell Zoning Resolution - Hahn Property	3/21/22	Land Resources and Parks	No	final
Report and Ordinance - Christian Hill Holdings LLC	3/21/22	Land Resources and Parks	no	final
Election of Chair, Vice-Chair, 2nd Vice-Chair and Executive Committee				
*The Resolutions with a Fiscal Note must go to the Finance Committee which meets on April 11, 2022				

RESOLUTION NO. 17-100

**Resolution to Change the Dodge County UW-Extension Education Committee
From an Elected Committee to an Appointed Committee**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Section 59.56(3), Wis. Stats., requires the creation of a committee on agriculture and extension education if the Board establishes a university extension program; and,

WHEREAS, the Dodge County Board of Supervisors has established a university extension program operated by the Dodge County UW-Extension Office, and also has an elected UW-Extension Education Committee, which by rule is comprised of five (5) members, four of which are elected by the Dodge County Board of Supervisors at its organizational meeting occurring in even numbered years; and,

WHEREAS, on March 5, 2018, the Dodge County Executive Committee, during an evaluation of the County Board Rules, considered the advantages and disadvantages of having the County Board Chairperson appoint the Dodge County UW-Extension Education Committee, subject to confirmation of the County Board; and,

WHEREAS, the Executive Committee determined that changing from an elected UW-Extension Education Committee to an appointed Committee would allow the County Board Chairperson to consider the strengths, interests and experiences of county board supervisors in making committee assignments so that county committees are comprised of supervisors knowledgeable in the subject matters to be considered by the various committees;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that the Dodge County UW-Extension Education Committee shall be appointed by the Dodge County Board Chairperson and confirmed by the Dodge County Board of Supervisors, beginning with the 2018-2020 term of the Board; and,

BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors authorizes and directs the Dodge County Corporation Counsel to modify the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI*, and county ordinances to reflect same.

All of which is respectfully submitted this 20th day of March, 2018.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Donna Maly
Donna Maly

Joseph Marsik
Joseph Marsik

MaryAnn Miller
MaryAnn Miller

David Frohling
David Frohling

Dennis R. Schmidt
Dennis R. Schmidt

Jeff Berres
Jeff Berres

ADOPTED
BY DODGE COUNTY BOARD

MAR 20 2018

AYES 25 NOES 6
ABSENT 0
ABSTAIN 0

Vote Required: Majority of members present

Resolution Summary: A resolution to change the Dodge County UW-Extension Committee from an elected Committee to an appointed Committee.

Karen J. Wilson
County Clerk

Judicial and Public Protection Committee

The Judicial and Public Protection Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The Judicial and Public Protection Committee shall confer with, and assist the Sheriff, the District Attorney, and the Medical Examiner so as to enable them to more effectively and efficiently perform their duties.

The Judicial and Public Protection Committee shall be the liaison between the Dodge County Board of Supervisors and the following offices: the District Attorney; the Sheriff's Office; the Judicial Branches; the Clerk of Courts; the Register in Probate; the Family Court Office; and the Family Court Counseling Services Office. The Committee shall bring before the Board of Supervisors those matters which are necessary for the efficient administration of the aforementioned offices. The Judicial and Public Protection Committee shall act as an advisory and policy-making body for the Child Support Office and the Medical Examiner's Office, and shall serve as the Grievance Committee for the Dodge County Sheriff's Office.

Land and Water Conservation Committee

The Land and Water Conservation Committee shall be comprised of seven (7) members. The seven (7) members shall be appointed by the Chairman and confirmed by the Board, and shall serve for a two-year term. Not more than two (2) individuals who are not members of the Dodge County Board of Supervisors may be members of the Land and Water Conservation Committee. Two (2) members of the Land and Water Conservation Committee shall be individuals who are members of the UW-Extension Education Committee. The Chairman of the Dodge County Farm Service Agency Committee shall also be a member of the Land and Water Conservation Committee. The Land and Water Conservation Committee shall have those powers and duties as are specified for that committee under Wis. Stat. Chapter 92. The Land and Water Conservation Committee shall act as an advisory and policy-making body to the Land and Water Conservation Department.

Land Information Committee

~~The Land Information Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. In appointing members to this Committee, the County Board Chairman shall seek to represent the interests of the five departments using land records, namely the County Treasurer, Land Resources and Parks, Land and Water Conservation, Highway, and Sheriff. The Committee shall be responsible for land records modernization to promote and facilitate timely access to information, decisions based upon accurate information, and efficiency in government with the goal of establishment of an integrated, technologically sound, countywide land information system. The Committee shall act as an advisory and policy-making body for the Land Information Division of the Land Resources and Parks Department. The Committee shall also act as an advisory and policy-making body, to the extent permitted by law, for the Office of the Register of Deeds.~~

Planning, Development Land Resources and Parks Committee

The ~~Planning, Development~~ Land Resources and Parks Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The Committee shall be designated as the County Zoning Agency authorized to act in all matters pertaining to County planning and zoning under Wis. Stat. §59.69(2)(a). In addition, the Committee shall be responsible for subdividing, sanitation and economic development. The Committee shall be an advisory and policy-making body for the following Land Resources and Parks Department divisions: Code Administration, Parks and Trails, Land Information, and Planning and Economic Development. The Committee shall act as an advisory and policy-making body, to the extent permitted by law, to the Office of the County Register of Deeds. The Committee shall oversee, receive reports from and take action on any matters advanced by the Land Information Council.

Taxation Committee

The Taxation Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The committee shall: review the Treasurer's records and authorize the prosecution of in personam actions for delinquent real estate taxes and other charges; review foreclosure of tax liens by action in rem; appraise all parcels of real estate acquired by Judgment of Foreclosure Of Tax Lien in in rem actions pursuant to Wis. Stats. §75.521; authorize the publication of a list of appraised values for the purpose of soliciting bids on parcels of real estate to be sold; open all bids and accept or reject them; and, authorize the Dodge County Clerk to issue Quit Claim Deeds to successful bidders. Pursuant to the provisions of Wis. Stats. §75.69, the Board designates the Taxation Committee as the committee that is authorized to: review and approve the sales of parcels of real estate for amounts that are less than the appraised values of the parcels of real estate; accept bids for the sale of parcels of real estate that are less than the highest bids; and, prepare written statements, available for public inspection, that explain the reasons for accepting bids for the sale of parcels of real estate that are less than the highest bids.

UW-Extension Education

The UW-Extension Education Committee shall be comprised of five (5) members. Of the five (5) members, at least four (4) shall be Board members appointed by the Chairman and confirmed by the Board. The County Board may select as a fifth member of the Committee a public school administrator resident in the county. If the Board does not select a public school administrator resident in the county, the Board shall elect a fifth Board member to serve on the Committee. The Committee shall meet at such intervals as is deemed necessary to properly carry out its functions and responsibilities according to Wis. Stat. §59.56. The UW-Extension Education Committee shall direct and supervise the UW-Extension Department, including the preparation of the annual budget request.

All previous rules of order and legislation governing the Dodge County Board of Supervisors in conflict with the provisions of these rules of order are to the extent of such conflict superseded by these rules of order.

1 RESOLUTION NO. 21-50

2
3 **Support ThriveED Grant Application for Wisconsin Economic Development Corporation**
4 **Rural Initiative Program Funding and Approve Local Match Funding**
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
7

8 **WHEREAS**, in 2021, the Dodge County Board of Supervisors contracted with the University
9 of Wisconsin-Whitewater Fiscal and Economic Research Center to conduct a housing study; and,
10

11 **WHEREAS**, the *Dodge County Housing Report-An Analysis of Dodge County And Its*
12 *Municipalities* was presented to the Dodge County Executive Committee at its June 7, 2021 meeting;
13 and,
14

15 **WHEREAS**, the Report's Summary of Major Findings & Conclusions, p. 6, states:
16

17 "The results for the entire Dodge County housing market show signs of a
18 shortage. Policy changes that address this disequilibrium may improve the
19 health of the housing market and prevent the current housing shortage from
20 compounding. Of particular note, our results do suggest a significant shortage
21 of housing that is affordable to income constrained households."
22 ; and,
23

24 **WHEREAS**, Jefferson County also conducted a housing study in 2021; and,
25

26 **WHEREAS**, ThriveED provides economic development assistance to both Dodge County
27 and Jefferson County; and,
28

29 **WHEREAS**, ThriveED is proposing a pilot project for Dodge County and Jefferson County
30 to deliver attainable workforce housing unit development assistance to municipalities within Dodge
31 County and Jefferson County with a tentative project budget of \$150,000; and,
32

33 **WHEREAS**, ThriveED has identified funding available through the Wisconsin Economic
34 Development Corporation Rural Initiative Program ("WEDC Rural Initiative Program") to support
35 the proposed pilot project and proposes to seek \$75,000 in funding from the WEDC Rural Initiative
36 Program; and,
37

38 **WHEREAS**, grant applications for WEDC Rural Initiative Program funding are due in
39 October, 2021, with an estimated award date of December, 2021; and,
40

41 **WHEREAS**, ThriveED seeks the local match of \$75,000 from the Watertown Community
42 Health Foundation (\$40,000), Jefferson County (\$17,500) and Dodge County (\$17,500); and,
43


44 **WHEREAS**, the Dodge County Executive Committee received a presentation from ThriveED
45 at its meeting on October 4, 2021 regarding the proposed pilot project; and,
46
47

1 **WHEREAS**, the Executive Committee recognizes the potential benefits of the proposed pilot
2 project designed to address the identified housing market shortage and recommends making a
3 contribution of \$17,500 to the project from the 2022 County Board Budget contingent upon grant
4 award;

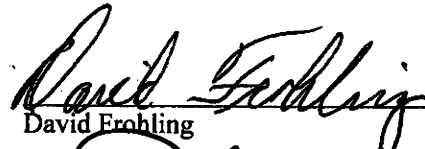
5
6 **NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors,
7 that it supports ThriveED's grant application for WEDC Rural Initiative Program funding and
8 authorizes a Dodge County contribution of \$17,500 to the proposed pilot project, subject to the grant
9 award and the other entities providing the local match funding outlined herein.

10 All of which is respectfully submitted this 19th day of October, 2021.

Dodge County Executive Committee:



Russell Kottke

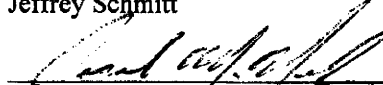


David Frohling

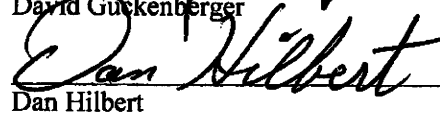
Jeffrey Schmitt



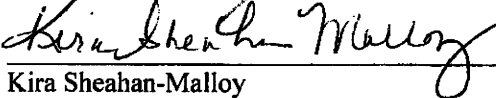
David Guckenberger




Joseph Marsik



Dan Hilbert



Kira Sheahan-Malloy

FISCAL NOTE: The proposed 2022 County Board budget includes \$37,000 for implementing costs related to Strategic Planning (A/C 100-10-01-00000-00-528010). Finance Committee review date: October 11, 2021.
Chair initials: 

Vote Required: Majority of members present

Resolution Summary: Support ThriveED Grant Application for Wisconsin Economic Development Corporation Rural Initiative Program Funding and Approve Local Match Funding.

2
3 **AUTHORIZE THE PURCHASE OF TRUCK FOR RESPONSES TO HAZARDOUS**
4 **MATERIALS INCIDENTS**

5
6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
7

8 **WHEREAS**, the Dodge County Emergency Management Department has determined that
9 it is necessary to purchase a replacement truck (“replacement truck”) for responding to hazardous
10 materials incidents in Dodge County; and,
11

12 **WHEREAS**, the current hazardous materials truck owned by Dodge County is a 1990 Ford
13 truck with more than 127,000 miles, purchased in 2005; and,
14

15 **WHEREAS**, the Emergency Management Department has located a 2003
16 Kenworth/Pierce Rescue/Air/Light Command Post unit that meets its needs, with the following
17 description:
18

19 *2003 Kenworth/Pierce on a Kenworth T-300 conventional chassis, powered by a*
20 *Cummins ISC 330 HP turbocharged diesel engine with engine brake, and Allison 3000 5*
21 *speed automatic transmission, 35,000 lb. GVWR, A/C, radial tires, 2 seats in cab and 2*
22 *SCBA seats in command area, Pierce aluminum body with roll-up compartment doors on*
23 *both sides, middle transverse compartment, pull-out extendable tool trays, Onan 20 KW*
24 *PTO driven generator, 6000 PSI air cascade system with enclosed explosion-proof dual*
25 *cylinder fill station with 6 6000 PSI cylinders, 1500 watt quartz lights on extending poles,*
26 *rear command post enclosure with 2 SCBA seats and full command post desk with*
27 *separate A/C system and heater and rear entry door, warning lights and Federal Q2B*
28 *siren and electronic siren, roof-top compartment with rear ladder access, NO RUST OR*
29 *CORROSION, excellent condition, ONLY 13,250 miles and 1750 engine hours, 194*
30 *generator hours, aluminum wheels, pull-out rehab awning on right side-with additional*
31 *Seller offering to include vehicle lettered to buyer’s specifications; complete service of all*
32 *filters and fluids; new DOT inspection sticker; delivery of the completed unit to your*
33 *location; 1 year limited 3rd party powertrain warranty;*
34

35 and,
36

37 **WHEREAS**, the Emergency Management Department has included the purchase of a
38 hazardous materials replacement truck in the 2022-2026 Dodge County Capital Improvement Plan
39 and its 2022 Emergency Management Budget; and,
40

41 **WHEREAS**, the replacement truck was listed for sale by Command Fire Apparatus of
42 Lancaster, Pennsylvania, for \$118,000; a copy of the listing is on file in the Emergency
43 Management Department and may be viewed during normal business hours; and;
44

45 **WHEREAS**, the Executive Committee recommends that the Dodge County Board of
46 Supervisors approve the purchase of the 2003 Kenworth/Pierce hazardous materials replacement
47 truck from Command Fire Apparatus of Lancaster, Pennsylvania in total purchase price amount of
48 _____; and,

1
2 **WHEREAS**, sufficient funds are budgeted in the 2022 Emergency Management
3 Department Budget for the planned purchase of a replacement truck;
4

5 **NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors
6 hereby approves and accepts the offer from Command Fire Apparatus in the amount of \$ _____
7 for the replacement truck and authorizes and directs the Dodge County Emergency Management
8 Department to purchase the 2003 Kenworth/Pierce hazardous materials replacement truck from
9 Command Fire Apparatus of Lancaster, Pennsylvania at a total purchase price not to exceed
10 \$ _____, utilizing 2022 Emergency Management Department budgeted funds; and,
11

12 **BE IT FINALLY RESOLVED**, that upon presentation of an invoice properly approved
13 by the Dodge County Emergency Management Director, in a total amount not to exceed
14 \$ _____, the Dodge County Emergency Management Director is authorized to make payment
15 of said invoice for the replacement truck, and that funds for payment of such invoice shall come
16 from the 2022 Emergency Management Department Budget.
17

All of which is respectfully submitted this 19th day of April, 2022.

Russell Kottke

David Frohling

Joseph Marsik

David Guckenberger

Kira Sheahan-Malloy

Dan Hilbert

Don Hilgendorf

FISCAL NOTE:

Finance Committee review date: April __, 2022. Chair initials: ____.

Vote Required: Majority of Members present.

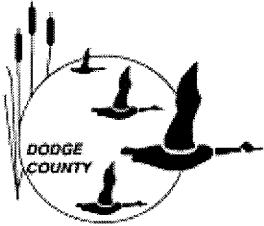
Resolution Summary: A Resolution authorizing the purchase of replacement hazardous material truck.

Members of finance committee shall be comprised of members from 5 different committees of whom none share a committee role

Howe's rule
referred to exec
3-15-22 KS

45. Unless Reconsideration is in order,
no Resolution, ordinance or motion defeated
by a vote of the DCBOS shall be
Renewed or presented for consideration
in the same session unless such
Resolution, ordinance or motion is
substantially different in content.

Sudenberger
rule
referred to ~~rule~~
3-15-22 18



The Dodge County Board of Supervisors

127 EAST OAK STREET, JUNEAU WISCONSIN 53039

POLICY FOR PUBLIC COMMENT PERIOD AT COUNTY BOARD AND COMMITTEE MEETINGS

Purpose: Wisconsin's Open Meeting Law does not require a meeting agenda to contain a public comment period. However, a public comment period will be included on all regular Dodge County Board of Supervisors meeting agendas. The purpose of the public comment period is to provide non-County Board members who reside in Dodge County an opportunity to comment on matters over which the County Board has authority.

Public Comment Guidelines:

1. Public comments are limited to items on the County Board or Committee agenda for the meeting in which the public commenter attends.
2. A member of the public wishing to speak must complete a card with name, address and agenda item for which the comments will be made and submit completed form to the Chair prior to the start of public comment.
3. Public commenters must be in person at the meeting and must state name and address prior to commenting.
4. Public commenters shall address comments to the Chair and may speak or read from prepared comments. No audio or video recordings may be played during public comment period.
5. Total public comment period shall be limited to thirty (30) minutes and offered on a first come, first served basis.
6. Each public commenter shall be limited to two (2) minutes, unused time cannot be yielded to other commenters.
7. Public comments shall be respectful and courteous.
8. Public comment period is not interactive and thus public commenters should not expect supervisors to respond to questions or provide a response or feedback to the comments made.

Refrain from:

1. Using profanity/obscenities
2. Hate speech-promoting or fostering, discrimination on the basis of race, creed, color, age, religion, gender, marital status, status of public assistance benefits, national origin, physical or mental disability or sexual orientation
3. Engaging in or encouraging illegal activities including threats of violence
4. County personnel matters naming specific county employees
5. Campaigning for county or other public office
6. Issues or matters that have been or will be the subject of a public hearing or administrative/quasi-judicial hearing
7. Signs or placards that interfere with the orderly business of the meeting

Application/Enforcement:

1. **The County Board Chairperson shall be responsible for enforcing this policy.**
2. **This policy may be applied and enforced during County Board committee meetings by the Chairperson of the Committee.**