

Minutes
Human Services and Health Board Meeting
Wednesday February 2, 2022-6:00 pm
Dodge County Administrative Building
Auditorium Rooms H & I
127 East Oak St, Juneau, WI 53039

1. Call to Order by Chairperson Mary Bobholz at 6:00 P.M.
2. Roll Call and Non-Committee Member County Board Attendance

Board Present: Mary Bobholz, Jennifer Keyes, Jenifer Hedrick, David Godshall, Donald Hilgendorf, Andrew Johnson, Mary Rosecky

Absent/Excused: Kira Sheahan-Malloy, Tim Kemmel

Staff Present: Director Becky Bell, Accounting Technician Felicia Bruyette, Division Manager Sheila Drays, Division Manager Alyssa Schultz, Division Manager Angela Petruske, County Administrator Jim Mielke

3. Introduction of Mary Rosecky – Human Services & Health Board Appointment

4. Election of Human Services and Health Department Board Secretary

Jenifer Keyes was nominated to serve as Secretary for the Human Services and Health Department Board Secretary. A motion was made to close the nominations. Motion carried to elect Jenifer Keyes as Secretary.

Others Present:

5. Public Comment: NA

6. Approval of the minutes of the December 1, 2021 Board meeting

Motion by Donald Hilgendorf to approve the December 1, 2021 Board minutes. Seconded by Andrew Johnson. Motion carried.

7. DIRECTORS REPORT – Ms. Bell

A. Out of State and High Cost Placements Discussion

Ms. Bell informed the Board that a high cost placement ended in December. There are still multiple high cost placements for both adults and children. There are four youth in out of state placements at this time. Human Services is currently in the preliminary process of discharge for two of those youths to bring them back to Wisconsin.

B. Out of State Travel Discussion

Ms. Bell notified the Board that two youth had visitations from their Social Workers in January; one to Tennessee and one to Georgia. Both visits were by air travel and went well.

C. 2021 Preliminary Budget Shortfall Discussion

Ms. Bell informed the Board that the shortfall for the 2021 budget is currently more than the \$1.5 million that was originally being projected. This is due in part to the issue of supply and demand. When low cost placements are not able to be found, circumstances require that placements then must reside in a high cost facility instead.

D. Staff Retention and Recruitment Discussion

Ms. Bell let the Board know that there are several vacant positions within the Human Services and Health Department that there has been an attempt to recruit for over the last several months. Vacancies include Public Health Nurses, Public Health Officer, Economic Support Supervisor, ADRC Supervisor, and a Child Welfare Supervisor. There is less interest in several positions that was anticipated. Ms. Bell stated that having continued discussions on recruiting and retaining employees has remained very important.

E. Interim Public Health Officer Discussion

Ms. Bell informed the Board that Kim Mueller, Public Health Officer for Fond du Lac County, is currently acting as interim Public Health Officer for Dodge County until March 15, 2022. Kim has provided consultation and direction to the staff as it relates to Public Health matters. The arrangement appears to be working well and staff has found her guidance beneficial. Ms. Mueller has indicated that she would be happy to continue to act as interim past March 15th if the need arises. It is statutorily required that each county has a Public Health Officer. Kim Mueller was approached by Dodge County to act as interim. Ms. Mueller has been in Fond du Lac County for nine years, has a Master's degree in nursing, and is knowledgeable with Public Health matters.

F. Public Health Updates

Ms. Bell gave the Board an update on Public Health matters. The most recent report for Covid-19 was presented as well. There was a significant spike in cases that is slowly coming back down again. Consistent with Fond du Lac County, Dodge County will be using a new approach to contact tracing which is a more targeted approach for individuals over the age of 70 and below the age of 18. All other individuals will not be receiving contact tracing calls from Public Health. The state has indicated that this is the appropriate approach and has left the process open to each individual county on how to manage Covid-19 cases. Congregate living centers are also being monitored at this time. Ms. Bell informed the Board that with the need for contact tracing declining, Human Services is in the process of evaluating those positions to determine what is needed for the current environment. The National Guard has agreed to continue the Beaver Dam test site until February 9th, 2022. After that, Dodge County Human Services and Health Department is working with Curative Lab to provide Covid-19 testing services to remain at the same site in Beaver Dam. Curative Lab is a private company that would provide services four days a week, expanding testing opportunities for residents. The tentative start date for Curative Lab is February 10th, pending the hiring of testing staff. There is no financial responsibility for Dodge County as Curative Lab will be billing individual insurances companies.

G. Co-Guardianship Policy Discussion

Ms. Bell informed the Board the Department has had conversations with Corporation Counsel and a policy has been developed regarding co-guardianships. There are times when co-guardianship situations can be difficult to navigate. When the department is the petitioner of these cases, the Department will not be recommending co-guardianships.

H. APS On-Call Consultation Discussion

Ms. Bell let the Board know that Dodge County Human Services is continuing to receive more complicated cases within Adult Protective Services (APS). There is currently a contract through Northwest Connections and there are times when APS cases may come through the call center. Northwest Connections area of expertise is mental health, not APS. Adult Protective Services calls with Northwest Connections are becoming more frequent and it is being discovered the next day that cases should have been handled differently. After much discussion, it has been determined that it would be better if an on call consultation system was developed for APS. This would involve an APS worker being on call after hours and available to assist Northwest Connections with providing the correct information on how to handle the cases. Ms. Bell stated that there is a unified understanding in the department that this is the directions that is needed to go. Staff would be compensated accordingly for their on-call time. There are currently five APS staff as well as the supervisor who would be on the on-call rotation. Other counties have a similar set up in place as well.

I. Opioid Litigation/Settlement Discussion

Ms. Bell informed the Board that the Opioid Litigation Settlement was brought in front of the County Board and it passed. Dodge County will see a settlement of around 3.1-3.4 percent. Internal discussion has continued about how that money may be spend under the guidelines established. One possible idea is creating a sustainability plan so that current clients through the Opioid Treatment Center can continue to be served under the CCS model of care. If an individual does not have medical assistance, these funds could be utilized to continue supporting these individuals going forward. This is just one possibility that is being discussed.

J. American Rescue Plan Act (ARPA) Funding Discussion

Ms. Bell informed the Board that there was a meeting on Tuesday, February 1, 2022 at the County Board. It was determined that there were about \$72 million worth of requests. Human Services and Health Department did not put forth any specific requests. This is due in part to many of the services provided requiring continuous funding. Human Services and Health supports several requests including day care, water quality requests, and broadband. Mr. Andrew Johnson added that an additional ad hoc committee has been created to go through each proposal and assign a grade to everyone. The proposals will then go to the County Board for consideration. There were 17 requests, all of which can be found on the County website for viewing. The ad hoc committee will have its first meeting on February 23rd and will continue to hold open meetings on the second and fourth Wednesday of each month until all requests have been reviewed.

K. Application for Funding to Cover Room and Board Costs for Medicaid Members with an Opioid Use Disorder in the Residential Substance Use Disorder Treatment Programs Discussion

Ms. Bell let the Board know that treatment in a residential facility has now become a Medicaid expense. This leaves the counties to pay for the room and board as the State of Wisconsin has indicated that grant dollars can't be used for this expense. This leaves the funding source as county levy. The State of Wisconsin received its own ARPA funding. Dodge County Human Services and Health Department submitted a request for \$23,702 to assist with room and board costs. Another request for \$22,140 was submitted for room and board for non-opioid use disorders.

8. COMMUNITY SUPPORT SERVICES REPORT-Ms. Drays

A. Statistics for November and December

B. Dining Center Comments

9. CLINICAL & FAMILY SERVICES REPORT-Ms. Schultz

A. Statistics for November and December

B. Out of home costs

Ms. Schultz informed the board that Dodge County Human Services and Health Department is currently working with a facility that owns and develops group homes with CCS services in Dodge County. There is a continuous rise in foster care and mental health numbers. The department is continuing to recruit foster homes and have seen some success. Recruitment efforts will continue through 2022.

C. November and December report/expenses from Northwest Connections-After Hours Crisis

D. January through December 2021 report/expense from Northwest Connections-After Hours Crisis

E. Northwest Connections-After Hours Crisis Calls and Mobile Requests 2019-Present

10. FISCAL & SUPPORT SERVICES REPORT – Ms. Petruske

A. Review 2021 expenditures & revenues

Ms. Petruske reviewed the handout with the Board and will be submitting the final state reports this month. In December, there was a WIMCR takeback that Ms. Petruske appealed. It is understood that the department will receive the takeback plus more.

B. Budget adjustment form

C. 2021 Carryover Request Discussion

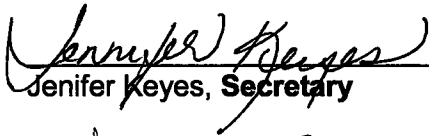
Ms. Petruske informed the Board that a 2021 Carryover Request will be submitted to the Finance Committee next month. A grant was received in 2021 for \$5,000 for opioid prevention that wasn't totally spent. There were also employee donations included in the carryover. Ms. Petruske is also working on a third carryover for leftover grant funding from Watertown Community Health.

D. 2020 Single Audit Discussion

Ms. Petruske informed the Board that a single audit is done on Federal and State grants to make sure that the county is complying with Federal and State guidelines. There were four findings by the audit. A checklist and spreadsheet for proof of work was created to be in compliance going forward.

11. Next Meeting will be Wednesday, March 2, 2022 at 6:00pm

12. Adjourned at 6:55 P.M.


Jenifer Keyes, Secretary


Mary Bobholz, Chairperson


Felicia Bruyette, Recording Secretary