

**Create One Full-Time, Benefited Position of *Community Health Educator*
(Combine One Filled, Funded, 0.50 FTE, Benefited Position of *Community Health Educator*
and *Public Health Educator* LTE position)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Human Services and Health Board has studied and analyzed staffing needs at the Dodge County Human Services and Health Department; and,

WHEREAS, Public Health Unit would like to expand public health efforts to include a *Community Health Educator* position; and,

WHEREAS, the Public Health Unit has a vacant *Public Health Educator* LTE position; and,

WHEREAS, the Aging & Disability Resource Center (ADRC) currently has one filled 0.50 full-time equivalent (FTE) position of *Community Health Educator*; and,

WHEREAS, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create one full-time, benefited position of *Community Health Educator*, by combining the currently filled 0.5 FTE, benefited position of *Community Health Educator* with the *Public Health Educator* LTE position; and

WHEREAS, the created full-time *Community Health Educator* position will be shared between Public Health and the ADRC, effective March 15, 2022, by dedicating 20 hours per week to Public Health and 20 hours per week to ADRC, which will expand public health education efforts; and,

WHEREAS, a job description for the position of *Community Health Educator* has been marked for identification as Exhibit "A", and is attached hereto, applicable to the position of *Community Health Educator*; and,

WHEREAS, sufficient funds are available in the 2022 Budget of the Human Services and Health Department to fund the full-time, benefited position of *Community Health Educator* during the period of time commencing on March 15, 2022, and ending on December 31, 2022, both inclusive;

NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby authorizes the creation of one full-time, benefited position of *Community Health Educator*, by combining the 0.5 full-time equivalent (FTE), benefited position of *Community Health Educator* and the *Public Health Educator* LTE position at the Human Services and Health Department, which full-time position shall be shared between the ADRC and Public Health as described herein, effective March 15, 2022; and,

1 **BE IT FINALLY RESOLVED**, that funds in the 2022 Human Services and Health
2 Department Budget shall be used to fund the position of *Community Health Educator* during the
3 period of time commencing on March 15, 2022, and ending on December 31, 2022, both inclusive.

All of which is respectfully submitted this 15th day of March, 2022.

Dodge County Human Services and Health Board:

Mary J. Bobholz

Andrew Johnson

Kira Sheahan-Malloy

Donald Hilgendorf

Mary P. Rosecky

Jennifer Keyes

Jenifer Hedrick

David Godshall

Timothy J. Kemmel

FISCAL NOTE:

Finance Committee review date: *March 7, 2022*. **Chair initials:** _____.

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one full-time, benefited position of *Community Health Educator*, to be shared between the ADRC and Public Health, effective March 15, 2022.

2
3 **Advisory Resolution Supporting Dodge County Public Health**

4
5 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

6
7 **WHEREAS**, since 1932, Dodge County, by its Public Health Unit of the Human
8 Services and Health Department, has been involved in the assurance and provision of public
9 health services to the residents of the county; and,

10
11 **WHEREAS**, over the years, the size of the staff and methods of service delivery have
12 changed but the primary focus of improving the health status of the residents of the county
13 through health/wellness promotion and education; lead and radon control; prevention, education,
14 and control of communicable diseases; childhood health and nutrition; injury prevention, has
15 remained the same; and,

16
17 **WHEREAS**, this focus is accomplished through the following programs currently
18 offered by the Public Health Unit to both targeted risk groups and the general population of
19 Dodge County:

- 20
21 1. Programs for Children: fluoride varnish, infant/child home visits, and blood lead
22 screening.
23 2. Programs for Children and Families: birth packets, car seat inspections/distributions,
24 Cribs for Kids, My Baby and Me, and First Breath.
25 3. Programs for Women: pregnancy tests, Prenatal Care Coordination, Women Infant
26 Children (WIC) program, and Breastfeeding Peer Support.
27 4. Programs for All Residents: communicable disease, environmental health services, health
28 education, immunizations, public health preparedness, screenings [TB skin tests, blood
29 pressure, vision and hearing], and sharps disposal program.; and,

30
31 **WHEREAS**, while these programs are offered in a variety of settings including onsite
32 clinics, homes, schools, daycares and worksites, public health programming is provided through
33 collaboration with other local agencies as well as public health professionals on a state and
34 national level; and,

35
36 **WHEREAS**, in addition to daily demands of providing a wide array of public health
37 services, in 2020, Public Health took on incredible challenges when local, state and national public
38 health emergencies were declared due to the discovery and presence of COVID-19 in the nation,
39 state and Dodge County; and

40
41 **WHEREAS**, as a result of the COVID-19 public health emergency, Public Health was
42 charged with a tremendous burden of managing the public health crisis in Dodge County
43 including taking on a multitude of tasks and responsibilities such as testing, contact tracing,
44 vaccinations, public education and outreach surrounding COVID-19, all of which were in
45 addition to carrying out the other programs fulfilling the public health mission; and,

46
47 **WHEREAS**, Dodge County Public Health has demonstrated remarkable fortitude and
48 perseverance over the last two years in the face of COVID-19 public health emergency;

1
2 **NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
3 Supervisors hereby supports Dodge County Public Health in furtherance of its mission; and,
4

5 **BE IT FURTHER RESOLVED**, that the Board does hereby recognize the extraordinary
6 efforts of the its public health workers who went above and beyond to meet the challenges
7 presented by the COVID-19 public health emergency; and,
8

9 **BE IT FINNALLY RESOLVED** that this Resolution be entered in the official record of
10 the Dodge County Board of Supervisors as a sign of this Board’s utmost appreciation for the
11 efforts and dedication of Dodge County Public Health.
12

13 All of which is respectfully submitted this 15th day of March, 2022.

Dodge County Executive Committee:

Russell Kottke

David Frohling

Joseph Marsik

David Guckenberger

Kira Sheahan-Malloy

Dan Hilbert

Don Hilgendorf

Dodge County Human Services and Health Board:

Mary J. Bobholz

Andrew Johnson

Kira Sheahan-Malloy

Donald Hilgendorf

Mary P. Rosecky

Jennifer Keyes

Jenifer Hedrick

David Godshall

Timothy J. Kemmel

Vote Required: Majority of Members present.

Resolution Summary: Advisory resolution supporting Dodge County Public Health

COMMUNITY SUPPORT SERVICES DIVISION
FROM JANUARY 2022 STATISTICS NARRATIVE
FOR THE MARCH 2022
HUMAN SERVICES & HEALTH BOARD MEETING

AGING AND DISABILITY RESOURCE CENTER

BRITTANY BORCHARDT- SUPERVISOR

CALL STATISTICS

- Recorded Contacts increased from 703 in December to 715 in January ↑
- Providing Information and Assistance increased from 404 in December to 425 in January ↑
- Administering Long Term Care Functional Screens increased from 46 in December to 54 in January ↑
- Providing all other services decreased from 149 in December to 142 in January ↓
- Referring for all other services decreased from 4 in December to 2 in January ↓

AGING, TRANSPORTATION, AND NUTRITION

JACKIE DELAROSA - SUPERVISOR

DINING MEAL DONATIONS

- Congregate donations remained at 0 for January (due to COVID 19 and closures) →
- Home delivered donations decreased from \$25.72 in December to \$18.02 in January ↓

DINING MEAL PARTICIPANTS

- Congregate participants remained at 0 for January (due to COVID 19 and closures) →
- Home delivered participants increased from 149 in December to 150 in January ↑

VOLUNTEER DRIVER STATISTICS

- Total trip miles decreased from 14,443 in December to 13,782 in January ↓
- Total hours of service decreased from 615 in December to 555 in January ↓
- Total cash donations received decreased from \$1,785 in December to \$1,368 in January ↓

ADULT PROTECTIVE SERVICES / LONG TERM SUPPORT**PAULA BECKER – SUPERVISOR****CASELOAD/WORKLOAD STATISTICS**

- Total caseload decreased from 318 in December to 317 in January ↓
- Referrals decreased from 39 in December to 26 in January ↓
- Court hearings decreased from 11 in December to 4 in January ↓
- Annual Protective Placement reviews increased from 21 in December to 33 in January ↑
- Supportive Home Care reviews remained steady at 21 in December and January →
- Total Supportive Home Care cases increased from 150 in December to 154 in January ↑
- Total Home and Financial Manager caseload decreased from 38 in December to 35 in January ↓

ECONOMIC SUPPORT**AMY BERANEK – SUPERVISOR
VACANT - SUPERVISOR****CASELOAD/WORKLOAD STATISTICS**

- FoodShare caseload decreased from 4,343 in December to 4,267 in January ↓
- Medicaid Total caseload decreased from 2,787 in December to 2,750 in January ↓
- BadgerCare Total caseload increased from 6,611 in December to 6,690 in January ↑
- Total gross recipients decreased from 17,080 in December to 17,063 in January ↓
(This is the number of county residents receiving assistance, which includes those handled by other counties in the consortia)
- Total cases increased from 9,711 in December to 9,715 in January ↑
FoodShare expenditures decreased from \$1,982,694 in December to \$1,938,323 in January ↓
- Child Care expenditures increased from \$94,586 in December to \$99,423 in January ↑

PUBLIC HEALTH**VACANT – SUPERVISOR / PUBLIC HEALTH OFFICER****CASELOAD/WORKLOAD STATISTICS**

- Programs for Children increased from 3 in December to 6 in January ↑
- Programs for Children and Families decreased from 824 in December to 820 in January ↓
- Programs for Women increased from 2 in November and December to 22 in January ↑
- Programs for ALL Residents increased from 4,411 in December to 8,041 in January ↑

CLINICAL AND FAMILY SERVICES DIVISION

JANUARY 2022 STATISTICS NARRATIVE

FOR THE MARCH 2022

HUMAN SERVICES & HEALTH BOARD MEETING

CHILD PROTECTIVE SERVICES UNITS

MARK BEBEL – INTAKE SUPERVISOR
LISA GRYCOWSKI – ONGOING SUPERVISOR

ACCESS REPORTS

- Total number of CPS Access and Services reports decreased by 3 (from 76 to 73)↓

ONGOING CASELOAD DATA

- Number of families being served stayed the same at 80 →
- Number of children being served stayed the same at 197 →
- Number of children in out-of-home care stayed the same at 88 →
- Termination of Parental Rights (TPR) and guardianship cases in progress decreased by 4 (from 13 to 9)↓

CHILD AND ADOLESCENT SERVICES UNIT

AMY BOOHER – SUPERVISOR

JUVENILE JUSTICE CASELOAD STATISTICS

- Total caseload increased by 12 (from 99 to 111)↑

BIRTH TO THREE PROGRAM DATA

- Number of referrals decreased by 2 (from 16 to 14)↓
- Number of admissions increased by 1 (from 10 to 11)↑
- Number of discharges decreased by 2 (from 10 to 8)↓
- Total number of children served decreased by 1 (from 102 to 101)↓

CHILDRENS LONG TERM SUPPORT WAIVER (CLTS) and COMMUNITY OPTIONS PROGRAM (CCOP) DATA

- Total number of children served increased by 5 (from 222 to 227)↓
- Average caseload size for CLTS staff is 46
- Total number of new referrals this month is 12; total for the calendar year is 12
- Number of families dually enrolled in both CLTS and CCS decreased by 2 (from 51 to 49)↓
- Wait list for CLTS and CCOP programs increased by 4 (from 1 to 5)↑

CLINICAL SERVICES UNIT

SARA GASKA – CLINICAL SUPERVISOR
KIM KUNZ – COMMUNITY PROGRAMS SUPERVISOR
EMILY JORGENSEN – CRISIS SUPERVISOR

OUTPATIENT MENTAL HEALTH SERVICES DATA

- Admissions stayed the same at 38 →
- Discharges decreased by 12 (from 28 to 16)↓
- End of month total client census increased by 16 (from 979 to 995)↑
- End of month psychiatry census (for all programs) decreased by 7 (from 838 to 831)↓

- End of month therapy census increased by 13 (from 452 to 465) ↑
- Average caseload size for MH therapists increased by 1 (from 57 to 58) ↑
- # of clients on waitlist for adult psychiatric evaluation is 0, next available appt. is 2/15/22 (as of 2/7/22)
- # of clients on waitlist for child/adolescent psychiatric evaluation is 0, next available appt. is 5/10/22 (as of 2/7/22)
- Next available intake date for MH (non-emergency) is 4/20/22 (as of 2/7/22)

OUTPATIENT SUBSTANCE ABUSE SERVICES DATA

- Admissions stayed the same at 15 →
- Discharges stayed the same at 16 →
- End of month total client census decreased by 3 (from 124 to 121) ↓
- Average caseload size for SA counselors decreased by 1 (from 21 to 20) ↓
- Number of Intoxicated Driver Assessments increased by 15 (from 21 to 36) ↑
- Next available intake date for AODA (non-emergency) is 4/21/22 (as of 2/7/22)

CRISIS RESPONSE SERVICES DATA

- Total hospitalization days decreased by 88 (from 143 to 55) ↓
- Of this total, number of county-funded days decreased by 64 (from 85 to 21) ↓
- Number of Emergency Detentions (EDs) stayed the same at 10 →
- Number of crisis diversions increased by 28 (from 155 to 183) ↑
- Number of protective custody cases increased by 3 (from 0 to 3) ↑
- Number of voluntary admissions decreased by 8 (from 14 to 6) ↓

COMMUNITY PROGRAMS DATA

- Community Support Program (CSP) end of month census stayed the same at 2 →
- Comprehensive Community Services (CCS) end of month census stayed the same at 230 →
- Targeted Case Management (TCM) enrollment increased by stayed the same at 31 →
- Coordinated Services Teams (CST) enrollment increased by 1 (from 10 to 11) ↑



2022 Children's Monthly Out-of-Home Placement Costs (# of children / \$\$\$)

	Group Homes		Institutions		Foster Care		Kinship Care		Monthly Total	
January	1	15,747.77	15	233,484.92	76	142,048.05	39	11,303.24	131	402,583.98
February										
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
Total 2022	1	15,747.77	15	233,484.92	76	142,048.05	39	11,303.24	131	402,583.98
Average 2022	1	15,747.77	15	233,484.92	76	142,048.05	39	11,303.24	131	402,583.98
Total 2021	17	92,382.90	159	2,235,478.85	865	1,648,335.50	453	116,686.55	1494	4,092,883.80
Average 2021	1.4	7,698.57	13.2	186,289.90	72.1	137,361.29	37.7	9,723.88	124.5	341,073.65

Number of placements are duplicated month-to-month.

NORTHWEST COUNSELING AND GUIDANCE CLINIC

PO Box 309
Siren, WI 54872

Dodge County Human Service & Health Department
Henry Dodge Office Building
199 County Rd DF 3rd Floor
Juneau, WI 53039

2/10/2022

Enclosed please find the **JANUARY** monthly billings for the following services from NWCGC:

Training/Supervision-1140	\$88.53
Mobile Service Usage-1171	\$0.00
Mobile Service Mileage-1172	\$0.00
Mobile Service Expense-1173	\$0.00
Phone Flat Rate- 1160	\$8,575.00
Mobile Flat Rate- 1170	\$2,108.31

TOTAL DUE \$10,771.84

If you have any questions, please call 715-349-7069.

Thank you,

Cindy B.
Out-Patient/County Billing Coordinator
Northwest Counseling & Guidance Clinic

NORTHWEST COUNSELING AND GUIDANCE CLINIC
PO BOX 309

11

SIREN, WI 54872-0309
715 349 7069

Billing: 2/10/2022
Page: 3

Bill to: DODGE COUNTY HS
199 CTY RD DF

Chart: 28075
Bill for: DODGE COUNTY 2022
199 CRY RD 3RD FLR

JUNEAU WI 53039-9512

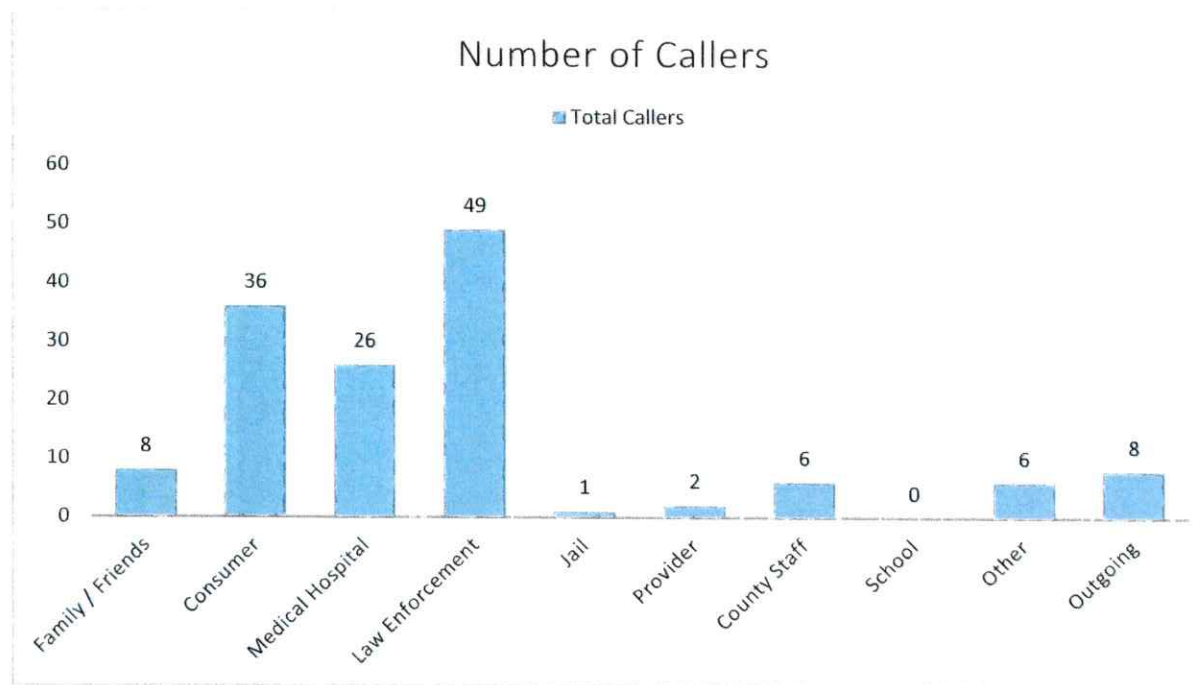
JUNEAU, WI 53039

Date	Proc	Description	Provider	Units	Debits	Line Balance	
1/01/22	1160	EMERGENCY SERVICES PHONE FLAT Filed DODGE COUNTY HS c# 4718911	SERVICES	1.00	8575.00	8575.00	
1/01/22	1170	EMERGENCY SERVICE MOBILE FLAT 26 OF 30 SHIFTS Filed DODGE COUNTY HS c# 4718921	SERVICES	1.00	2108.31	2108.31	
1/14/22	1140	EMERGENCY SERVICE TRAINING/SUP CHENON HUSSEY Filed DODGE COUNTY HS c# 4722181	SERVICES	2.50	88.52	88.53	
=====					TOTALS:	10771.83	10771.84
					TOTAL BALANCE:	10771.84	



Dodge County
Data Report for January 1, 2022 to January 31, 2022

Total Calls— **142**
 Total Minors: **29**
 Total Adults: **109**
 Total Age Unknown: **4**
 Stabilization Calls: **4**
 Admission Confirmations: **6**
 Mobile Sent— **3**
 AODA related contacts— **23**
 Dementia Related contacts - **3**



Caller	Total	Percent
Family / Friends	8	5.63%
Consumer	36	25.35%
Medical Hospital	26	18.31%
Law Enforcement	49	34.51%
Jail	1	0.70%
Provider	2	1.41%
County Staff	6	4.23%
School	0	0.00%
Other	6	4.23%
Outgoing	8	5.63%
Totals	142	100%

Facility	Voluntary	ED	Total
Beaver Dam	0	1	1
Watertown Behavioral Health	0	1	1
Winnebago	0	1	1
Pending – Follow-Up by next shift / hospital does bed location	1	2	3
Totals	1	5	6

	2020 Calls	Mobile
January	138	4
February	135	4
March	134	6
April	122	0
May	124	3
June	136	4
July	179	3
August	146	4
September	165	6
October	105	7
November	143	2
December	121	4
	2021	
January	142	4
February	158	5
March	184	7
April	141	1
May	125	0
June	123	2
July	141	4
August	184	7
September	173	5
October	181	0
November	119	2
December	142	4
	2022	
January	142	3

NWC Phone and Mobile Calls by Month 2020-2022

