

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: January 6, 2022

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 5:00 p.m. on January 6, 2022 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Cathy Houchin, Kevin Burnett, Robert Boelk**

Roll Call and Non-Committee Member County Board Attendance: None

Also present: Russ Freber, Director of Physical Facilities; Barb Brooks, Administrative Secretary; Stephanie Justman, Purchasing Agent; Ajay Schnitzler, resident of Dodge County

Public Comment None

Approval of the Minutes from December 2, 2021 and December 21, 2021 a motion was made by Robert Boelk and seconded by Cathy Houchin to approve the minutes from December 2, 2021 and December 21, 2021. Supervisor Schmidt noted to Amend the December 21, 2021 Minutes to read: Robert Boelk's request to have noted that moving forward he would like to see a RFP for any project \$25,000 and more was deemed out of order based on current policies. Motion carried.

Discuss and Take Action on Dodge County Justice Facility Kitchen Flooring there are some issues with the flooring around the dishwasher, and pulper. We need to remove the floor, remove the concrete, replace the concrete, re-concrete, and reseal. The Estimate for this is \$25,000. Most of the Funds would be used from the Jail Improvement Funds. A motion was made by Kevin Burnett and seconded by Richard Fink to approve fixing the flooring in the kitchen, for \$25,000, with most of the funds from the Jail Improvement Funds. Motion carried.

Discuss Proposal from Johnson Controls if we don't have Johnson Controls do a performance contract, their recommendation is to do an RFP for project development. If we do have Johnson Controls do a performance contract they will get us an estimate. Russ is meeting with Focus on Energy next Thursday. A motion was made by Cathy Houchin and seconded by Robert Boelk to have Stephanie write up an RFP.

Discuss Schedule for Roofing Project tentative schedule

- Bids go out on February 3
- Bids are due March 1
- Building Committee March 3
- County Board March 15
- Award March 21
- Project complete the end of August

Update on Dodge County Sheriff Office Generator we would like to replace the gas generator with a diesel generator do to circumstance from the power outage last week. Russ recommends putting this purchase on the ARPA funds. The Consensus of the Committee is to add this to the ARPA funds.

February 1st Special County Board Meeting – American Rescue Plan Act

Discussion: Projects/Equipment for Submittal for Potential Future Funding Consideration by the County Board

- **Henry Dodge Office Building HVAC System**
- **Generator at the Sheriff's Office**
- **Demolition of J-pod**
- **New Shed**

Update on December 29, 2021 Incident – Natural Gas Outage City of Juneau the Committee was informed on what happened.

Update on Pending Projects Jail sprinkler head replacement and the Courts and Jail VMA replacement.

Update on Maintenance Staffing/Recruiting we have hired a Maintenance Technician II that will be starting on Monday.

Update – Preliminary Review 2021 Year End Budget we will have a better idea at the end of January when all the bills should be in.

Future Agenda Items RFP

Determine Next Meeting Date and Time February 3, 2022 at 5:00 p.m.

Adjournment there being no further business to come before the Committee, the meeting was adjourned by Chairman Dennis Schmidt at 6:06 p.m.

Respectfully submitted,


Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.