

## **DODGE COUNTY EXECUTIVE COMMITTEE**

OCTOBER 4, 2021 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 1 of 3

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Guckenberger, Hilbert, Kottke, Marsik, and Sheahan-Malloy.

Others present: Dodge County Administrator Jim Mielke; Dodge County Clerk Karen Gibson; Corporation Counsel Kimberly Nass; Emergency Management Director Amy Nehls; Information Technology Director Justin Reynolds; Land and Water Conservation Director, John Bohonek; County Board Supervisor, Daniel Siegmann; ThriveED Managing Director of Business Development Deb Reinbold; Dodge County Housing Authority Director, Donna Braun; Dodge County Finance Director, Dave Ehlinger; Watertown Daily Times Reporter Ed Zagorski; Daily Citizen Reporter Ken Thomas; WBEV Radio Station Reporter Kevin Haugen.

The following Non-Committee Member County Board Supervisors requested payment for attending the meeting: Daniel Siegmann.

There was no public comment.

Motion by Sheahan-Malloy, seconded by Marsik to approve the September 10, 2021 minutes, as presented. Motion carried.

Discussion regarding Resolutions from other Counties.

Dodge County Clerk Karen Gibson reported that the document entitled *Proposed agenda items for September 21, 2021 CB Meeting*, was included in the packet materials. Ms. Gibson reported the Capital Improvement Plan Resolution and the Resolution from the Judicial and Public Protection Committee will not be forwarded to the County Board for action in October.

Mr. Mielke provided an oral report to the Committee regarding the 2022 Dodge County Budget. Mr. Mielke reported that summary documents were included in the Executive Committee packet materials. Mr. Mielke reported the budget is still a work in progress, will have a final review by the Finance Department and be forwarded for printing the week of October 11<sup>th</sup>. The 2022 proposed budget will be distributed at the October 19<sup>th</sup> County Board Meeting. Mr. Mielke reported the public hearing will be held on November 2<sup>nd</sup> and action on the 2022 budget by the County Board will be on November 9, 2021. Mr. Mielke reported the proposed budget was built on the allowable levy increase of \$347,000. He also reported the proposed budget was built without utilizing fund balance applied and without a separate debt service levy.

Emergency Management Director Amy Nehls provided an oral report to the Committee regarding the Simulcast Project. Ms. Nehls reported that the Baycom documents have been signed and Baycom is waiting for product and equipment. There is no update on the starting date. Ms. Nehls further reported the Capital Improvement Plan includes \$110,000 for the purchase of a used, specialized heavy duty hazmat vehicle.

Corporation Counsel Kimberly Nass reported on the status of contracts completed by the Corporation Counsel office.

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Page 2 of 3

ThriveED Managing Director of Business Development Deb Reinbold appeared before the Committee and invited the committee members to the ThriveED Annual meeting being held on October 13<sup>th</sup> from 7:00 a.m. – 9:00 a.m. at Maranatha in Watertown. Ms. Reinbold also discussed the *Support ThriveED Grant Application for Wisconsin Economic Development Corporation Rural Initiative Program Funding and Approve Local Match Funding* resolution. Ms. Reinbold reported on the purpose of the resolution and explained the grant application is related to affordable housing for local residents. Part of the funding would come from the Watertown Community Health Foundation and Dodge and Jefferson Counties. Supervisor Marsik asked if American Rescue Plan Act (ARPA) funds could be used for the program. Mr. Mielke stated guidance on final ARPA funding is still pending. Supervisor Guckenberger asked who the consultants are and also expressed concerns regarding the strategic plan not being completed before the passage of the resolution. Ms. Reinbold reported the consultant was the Cedar Corporation and Movin' Out. Supervisor Guckenberger expressed concerns regarding paying ThriveED additional funds to administer the program. Supervisor Sheahan-Malloy asked what the difference was between affordable housing and low income housing. Ms. Reinbold reported that low income housing is for individuals who meet a certain threshold for funding and affordable housing is housing that is affordable for people who do not qualify for low income housing. Motion by Frohling, second by Hilbert to approve the resolution and forward it to the County Board for action at the October 19, 2021 meeting. Motion carried.

Ms. Nass provided an update to the committee on the opioid national settlement. Ms. Nass reported a settlement report would be coming from Crueger Dickinson, the County's attorney in this matter.

County Clerk Gibson reported the Land Resources and Parks Department has been working with municipalities on the creation of wards for redistricting purposes. Chairman Kottke stated there will be a Redistricting Committee meeting on October 26<sup>th</sup> at 8:30 a.m., the public hearing on the final plan will be held on November 2<sup>nd</sup> and action on the final plan will be at the November 9<sup>th</sup> County Board meeting.

Chairman Kottke reported the County Board per diem rate is reviewed every two years to determine if changes should be made to the rate. Chairman Kottke noted the rate needs to be set before County Board candidates circulate nomination papers on December 1, 2021. Committee members want to maintain the status quo and asked Ms. Nass to bring documents to the November Executive Committee meeting showing no change in the per diem rate.

Ms. Nass provided an oral report to the Committee regarding the County Board Strategic Plan. Ms. Nass reported President of Blue Rock WI Brett Remington will send an email out to the County Board Supervisors shortly to further build upon the five priorities. Ms. Nass also reported Mr. Remington met with department heads on September 29<sup>th</sup> and will report back to the County Board at the meeting on October 20<sup>th</sup>.

Mr. Mielke provided an oral report to the Committee regarding the American Rescue Act of 2021 and the Federal Infrastructure Legislation. Mr. Mielke distributed a document from NACo regarding Interim Final Rule for Fiscal Recovery Fund. Mr. Mielke also stated the Dodge County Housing Authority is developing a proposal and outline for some housing related issues in Juneau and Reeseville and a partnership with Dodge County and Dodge County Housing Authority is being

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Page 3 of 3

discussed. Mr. Mielke reported the Federal Infrastructure Legislation is still being discussed at the Federal level and the loss revenue component of the ARPA funds is being discussed with the Wisconsin Counties Association.

Chairman Kottke provided an update on the Wisconsin Counties Association Annual Conference. County Board Supervisors who attended the Annual Conference will provide a written report to the County Board regarding knowledge gained by attending the conference. Ms. Gibson asked the members to submit the report to her and she will email the report to the full County Board.

The next regular meeting of the Executive Committee will be held on **November 1, 2021, at 8:00 a.m.**, in the Auditorium, located on the First Floor, of the Administration Building.

Meeting adjourned at 8:48 a.m. by order of the Chairman.

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Daniel Hilbert, Secretary

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**

RECEIVED  
IN THE OFFICE OF  
COUNTY CLERK

OCT 12 2021

DODGE COUNTY, WIS.

SHEBOYGAN COUNTY RESOLUTION NO. 17 (2021/22)

Re: **Supporting Legislation to Provide Increase in Criminal and Ordinance Violation Surcharges**

**WHEREAS**, County government implements a broad range of essential services, most of which are required by state law, and

**WHEREAS**, underfunded and unfunded state mandates are continually placing an increasing financial hardship on local property taxpayers, and

**WHEREAS**, the portion of fees collected and retained by the County continues to be insufficient to keep pace with inflation and ever-growing costs associated with the many mandated programs within the court system, and

**WHEREAS**, the County's portion of the statutory clerk fees have not increased since at least 1991; traffic/forfeiture cases are set at \$20.00 and criminal court cases are set at \$163.00, while the Clerk only retains \$9.99 of the total amount;


**NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board of Supervisors hereby supports legislation that would increase court costs in the amount of \$20.00 per violation to be retained by the Clerk of Court for criminal and ordinance violations to align with a portion of the actual cost for courts to operate, which will ensure services implemented on behalf of the state at the circuit court level will more adequately provide resources and protect public safety.

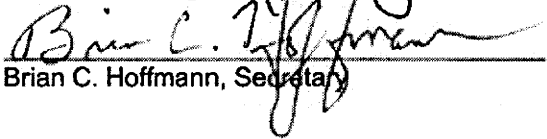
**BE IT FURTHER RESOLVED** that the County Clerk is directed to forward copies of this Resolution to the Governor, all Wisconsin counties, state and federal legislative representatives having constituencies in Sheboygan County, the Wisconsin Counties Association, and such other public officials as the Clerk may deem appropriate.

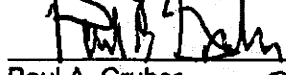
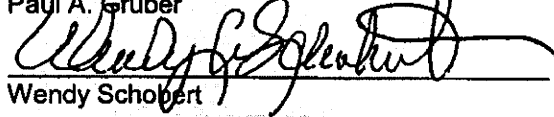
Respectfully submitted this 17th day of August, 2021.

LAW COMMITTEE


  
Charlette Nennig, Chairperson

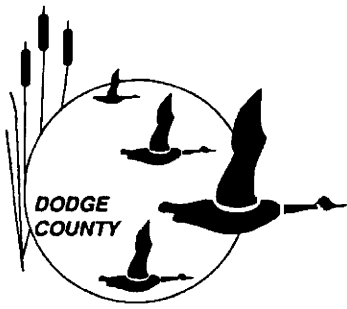
  
Gerald Jorgensen, Vice-Chairperson

  
Brian C. Hoffmann, Secretary

  
Paul A. Gruber  
  
Wendy Schobert

STATE OF WISCONSIN ) I, Jon Dolson do hereby  
COUNTY OF SHEBOYGAN ) certify that the above is a  
true and correct copy of the original on file in the office of the  
County Clerk and that it was adopted by the County Board of  
Supervisors on this date.

Date: 09-21-2021  
(Seal)   
County Clerk



# HUMAN SERVICES & HEALTH DEPARTMENT

199 COUNTY ROAD DF • JUNEAU, WISCONSIN 53039-9512

920-386-3500

*Becky Bell, Director*

To: Dodge County Executive Committee  
From: Becky Bell, Human Services and Health Director  
Date: October 20, 2021  
Re: Out of State Travel Request

I am writing this memo to respectfully request out of state travel to Magee, Mississippi. Human Services and Health Department currently has a juvenile placed in a facility located there and the State of Wisconsin Standards indicate a child placed in out of home care needs to have a face to face visit at least once every quarter.

As a result of a cost analysis, Human Services and Health Department would like to purchase airfare for one staff member to fly to Magee, Mississippi. The estimated travel cost for this trip is \$1,481.82. This cost was determined by taking into consideration airfare costs as of today (no flight was booked), meals, and productive rate of pay. Additionally, Human Services and Health respectfully requests authorization to continue these visits on a quarterly basis through the remainder of this placement.

Thank you in advance for your consideration.

◆ ADMINISTRATION  
(920) 386-3501  
FAX: (920) 386-4011

◆ AGING & DISABILITY  
RESOURCE CENTER (ADRC)  
& AGING PROGRAM  
(920) 386-3580  
NUTRITION  
(920) 386-3580  
TRANSPORTATION  
(920) 386-3832  
FAX: (920) 386-4015

◆ ADULT PROTECTIVE SERVICES  
& SUPPORTIVE HOME CARE  
(920) 386-3750  
FAX: (920) 386-3245

◆ ALCOHOL & DRUG ABUSE  
(920) 386-4094  
FAX: (920) 386-3812

◆ CHILD WELFARE &  
JUVENILE JUSTICE  
(920) 386-3750  
FAX: (920) 386-3533

◆ COMMUNITY SUPPORT  
PROGRAM & COMPREHENSIVE  
COMMUNITY SERVICES  
(920) 386-4094  
FAX: (920) 386-3812

◆ ECONOMIC SUPPORT  
(920) 386-3760  
FAX: (920) 386-4012

◆ MENTAL HEALTH  
(920) 386-4094  
FAX: (920) 386-3812

◆ PUBLIC HEALTH  
(920) 386-3670  
FAX: (920) 386-4011

**Proposed agenda items for November 9, 2021 CB Meeting**

Description	Date of Committee meeting	Committee(s)	Fiscal Note *	Status
Budget		Finance	yes	draft
Redistricting Final Plan Resolution	10/26/21	Redistricting	No	draft
Amend the Comprehensive Plan/Ordinance	10/18/2021	Land Resources & Parks	No	final
Amend 2021 Land Resources & Parks Dept Budget-snowmobile grant	10/18/21	Land Resources & Parks	yes	draft
Authorize Henry Dodge Elevator Modernization Project	10/19/21	Building Committee	yes	draft
Approve Project and the Issuance of Health Care Facilities Revenue Bonds by the Housing Authority of Dodge County (Watertown Lutheran Sr. Housing Inc Project)	11/1/21	Executive Committee	yes	draft
Resolution/Ordinance Regarding County Board Compensation	11/1/21	Executive Committee	Yes	draft
Capital Improvement Plan	11/1/21	Finance	yes	draft
*The Resolutions with a Fiscal Note must go to the Finance Committee which meets on November 1, 2021				



**WISCONSIN MUNICIPAL MUTUAL INSURANCE COMPANY**  
4781 Hayes Road, Suite 201 | Madison, WI 53704 • [www.wmmic.com](http://www.wmmic.com)  
Telephone: 608.246.3336 | Toll Free: 866.823.4217 | Facsimile: 608.852.8647

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Jim Mielke  
127 E. Oak Street  
Juneau, Wisconsin 53039

October 20, 2021

RE:      Claimant:                      George Greven  
         Claim number:                GLDC00001778  
         Our Insured:                   Dodge County  
         Date of Loss:                    9/30/2021

Dear Jim Mielke,

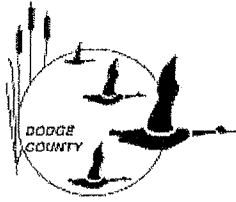
The above referenced claim was filed on 10/15/2021. Following a review of the information and an investigation of the facts, it has been determined that Dodge County has no liability for this claim. Please issue a formal disallowance and provide a copy of this disallowance to WMMIC.

This claim will be closed on the date of receipt of the disallowance.

A copy of this letter has been placed in the claim file for reference. If you should have any further questions, please contact me.

Sincerely,

Brandon Johnson  
Claims Representative  
Wisconsin Municipal Mutual Insurance Company  
(608) 245-6892  
[bjohnson@wmmic.com](mailto:bjohnson@wmmic.com)



On the recommendation of the Dodge County Corporation Counsel in consultation with Wisconsin Municipal Mutual Insurance Company (WMMIC) we, the Dodge County Executive Committee, recommend that the Dodge County Board of Supervisors disallow the claim made by George M. Greven, dated October 14, 2021, alleging damage to vehicle.

\_\_\_\_\_  
Kimberly A. Nass, Dodge County Corporation Counsel

\_\_\_\_\_  
Date

**Dated this 1st day of November, 2021, by the Dodge County Executive Committee:**

\_\_\_\_\_  
Russell Kottke, Chair

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Dan Hilbert

\_\_\_\_\_  
Joseph Marsik

\_\_\_\_\_  
David Guckenberger

\_\_\_\_\_  
Kira Sheahan-Malloy



# Kjornes, Christine

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**From:** webmaster@co.dodge.wi.us  
**Sent:** Thursday, October 14, 2021 8:56 AM  
**To:** Gibson, Karen; Kjornes, Christine; Mielke, James  
**Subject:** Incident Report

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**EXTERNAL EMAIL:** Verify sender before opening links and attachments.

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A new entry to a form/survey has been submitted.

**Form Name:** Incident Report  
**Date & Time:** 10/14/2021 8:55 AM  
**Response #:** 23  
**Submitter ID:** 6605  
**IP address:** 2600:6c44:2200:fc3:5887:5b16:8360:42d0  
**Time to complete:** 22 min. , 14 sec.

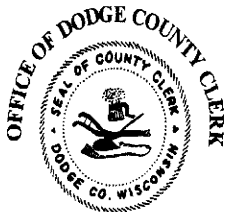
RECEIVED  
IN THE OFFICE OF  
COUNTY CLERK  
  
OCT 15 2021  
  
DODGE COUNTY, WIS

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## Survey Details

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Page 1



**KAREN J. GIBSON**  
Dodge County Clerk

**CHRISTINE KJORNES**  
Deputy

### LOCATION

Administration Building  
127 East Oak St.  
Juneau, WI 53039  
Phone: 920-386-3605 Fax: 920-386-4292

1. **DATE**

10/14/2021

2. **CLAIMANT INFORMATION**

First Name	Middle Initial	Last Name
George	M	Greven

<b>Address</b>	828 Saddle Ridge	<b>City</b>	Portage	<b>State</b>	Wisconsin
<b>Zip Code</b>	53901	<b>Phone Number</b>	(608) 217-8361	<b>Email Address</b>	Not answered

**3. INCIDENT INFORMATION**

<b>Date of Incident</b>	09/30/2021	<b>Time of Incident</b>	9am
<b>Amount of Reimbursement Requested</b>	5000	<b>Location of Incident</b>	Highway 33 heading West from Saddle Ridge toward Portage
<b>If Applicable Vehicle Make</b>	Hyundai	<b>Vehicle Model</b>	Sonata Hybrid
<b>Vehicle Year</b>	2918	<b>Description of Incident/Loss</b>	Was 3 cars behind paint striping truck heading West on highway 33 toward Portage then interstate 39 toward Madison. Upon arrival at home, yellow paint was discovered on the drivers side wheelwells, undercarrage, side of car and rear.

**4. WITNESS INFORMATION**

<b>First Name</b>	Not answered	<b>Middle Initial</b>	Not answered	<b>Last Name</b>	Not answered
<b>Address</b>	Not answered	<b>City</b>	Not answered	<b>State</b>	Wisconsin
<b>Zip Code</b>	Not answered	<b>Phone Number</b>	Not answered	<b>Email</b>	Not answered

**5. Please upload billing statement or estimate for this report**  
image\_report.pdf

Thank you,  
Dodge County, WI

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This is an automated message generated by Granicus. Please do not reply directly to this email.

SUPERVISOR'S INVESTIGATION REPORT

ACCIDENT/INCIDENT – PROPERTY DAMAGE/LOSS

\*\*\*\*\*

The unsafe acts of drivers and the unsafe conditions that cause accidents can be corrected only when they are known specifically. It is your responsibility to find them, name them, and to state the remedy for them in this report.

\*\*\*\*\*

Department: Dodge County Highway Commission Report Date: 10/19/21

Date of Accident/Incident: 9/30/20 If applicable: Digger's Hotline contacted:  Yes  No

Time of Accident/Incident: 9:00 per complaint  Digger's Hotline #: \_\_\_\_\_  
a.m.  p.m.

Location of Accident/Incident: Near portage west bound Hwy 33 Estimate Repair Cost \$ 5000.00

County Vehicle #/Description: #443 centerliner truck Job No.: 328-98-10

Driver Name: Jason Alvarado Close Date: \_\_\_\_\_

1<sup>st</sup> Party Name: George M Greven License Plate # AGN 1216

2<sup>nd</sup> Party Name: \_\_\_\_\_ License Plate # \_\_\_\_\_

Sheriff Incident # \_\_\_\_\_ Police Notified  yes  no

NUMBER OF INJURED PERSONS AND EXTENT OF PROPERTY DAMAGE: **None injured. Yellow paint on the driver side of Mr. Greven's 2018 black Hyundai Sonata. I have received this claim on 10-18-21 for the incident on 9-30-21. Per the claimant he was following 3 cars behind the paint truck. He is asking for \$5000 reimbursement while providing an estimate for \$4169.96. Of that \$4169.96 there are charges for \$2486.17 for body part replacements and labor with an additional \$1466.40 for paint work and supplies. I urge Dodge County to refuse this claim. There would be no need to replace body panels. The paint can be cleaned using the method described in our paint protocol as it is waterbased so the costs to paint the vehicle are unjustified as well. Mr. Greven admitted to following the paint truck. I have attached images of the rolling 3 messages that he would have seen behind our follow truck as well as the rear of the paint truck itself. He also passed at least 3 signs stating wet paint and 1 sign stating paint convoy ahead in the distance he traveled through our work zone. I have checked both of our cameras and did not find his vehicle but do not dispute that he was there. Dodge County had done everything according to our policy. This should not fall on Dodge County to fix this.**

DESCRIPTION OF ACCIDENT (state in detail what occurred just before and at the time of the accident):

UNSAFE CONDITIONS/ACT (describe unsafe conditions such as faulty brakes, lights, etc. and/or unsafe action of driver contributing to the accident): **None. Dodge County paint crew was following our paint protocol and warning signs were in place. Sign placement was verified by the paint truck's camera system. Copies of the Dodge County paint protocol, pictures of the rear of our paint trucks and the pictures of signs in place time stamped and taken by our paint truck (camera #1) have been attached. Note the time of Camera #1 is incorrect and should be 1 hour later than on the film. This is also verified by truck #48 with camera #2 and the correct time stamping.**

REMEDY (as a supervisor, what action have you taken or do you propose taking to prevent a repeat accident):

N/A  
Employee Signature Date

[Signature] 10-19-21  
Supervisor Signature Date

[Signature] 10-19-2021  
Commissioner Signature Date

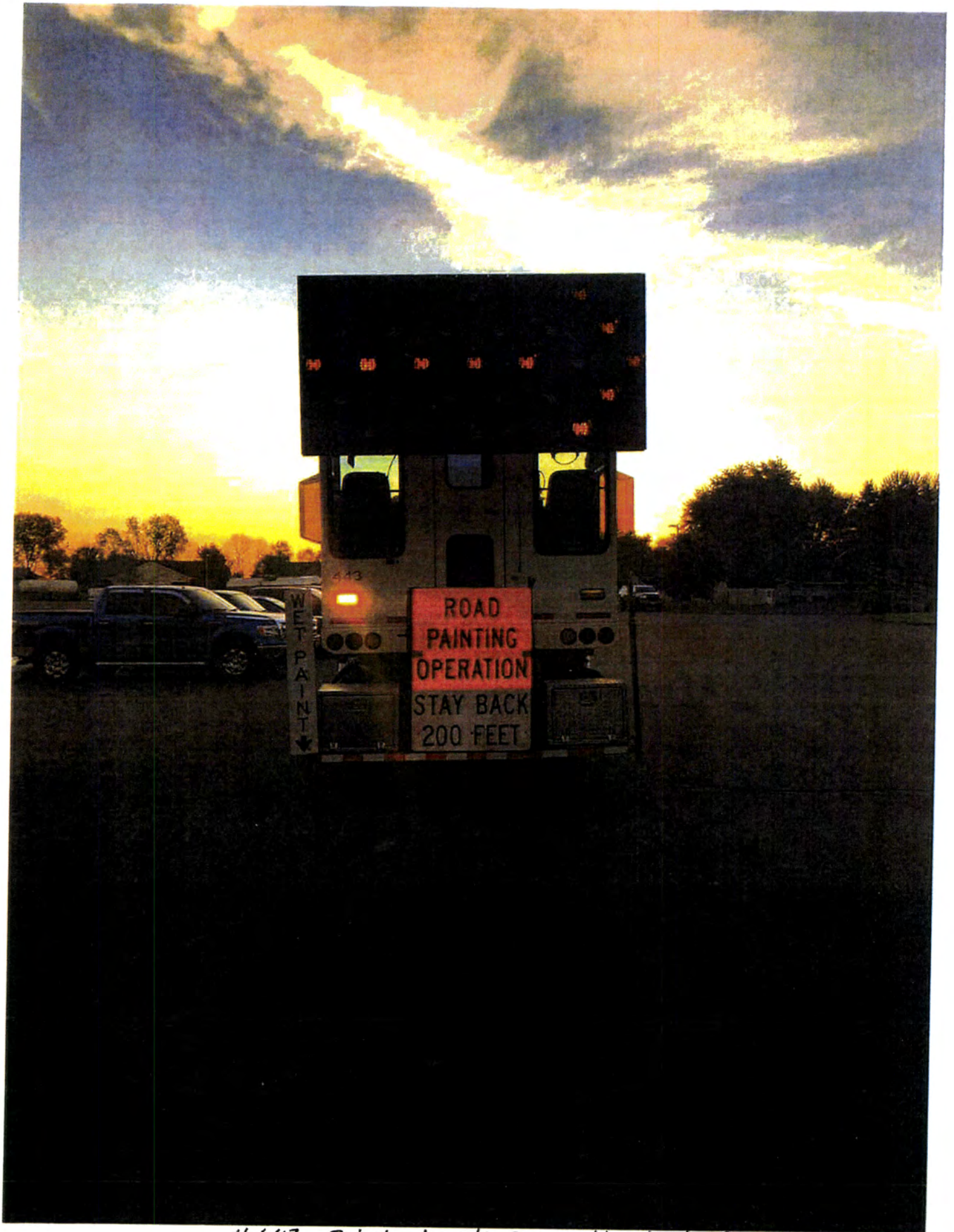
c: Employee File  
Human Resources File



# 48 message 2 of 3



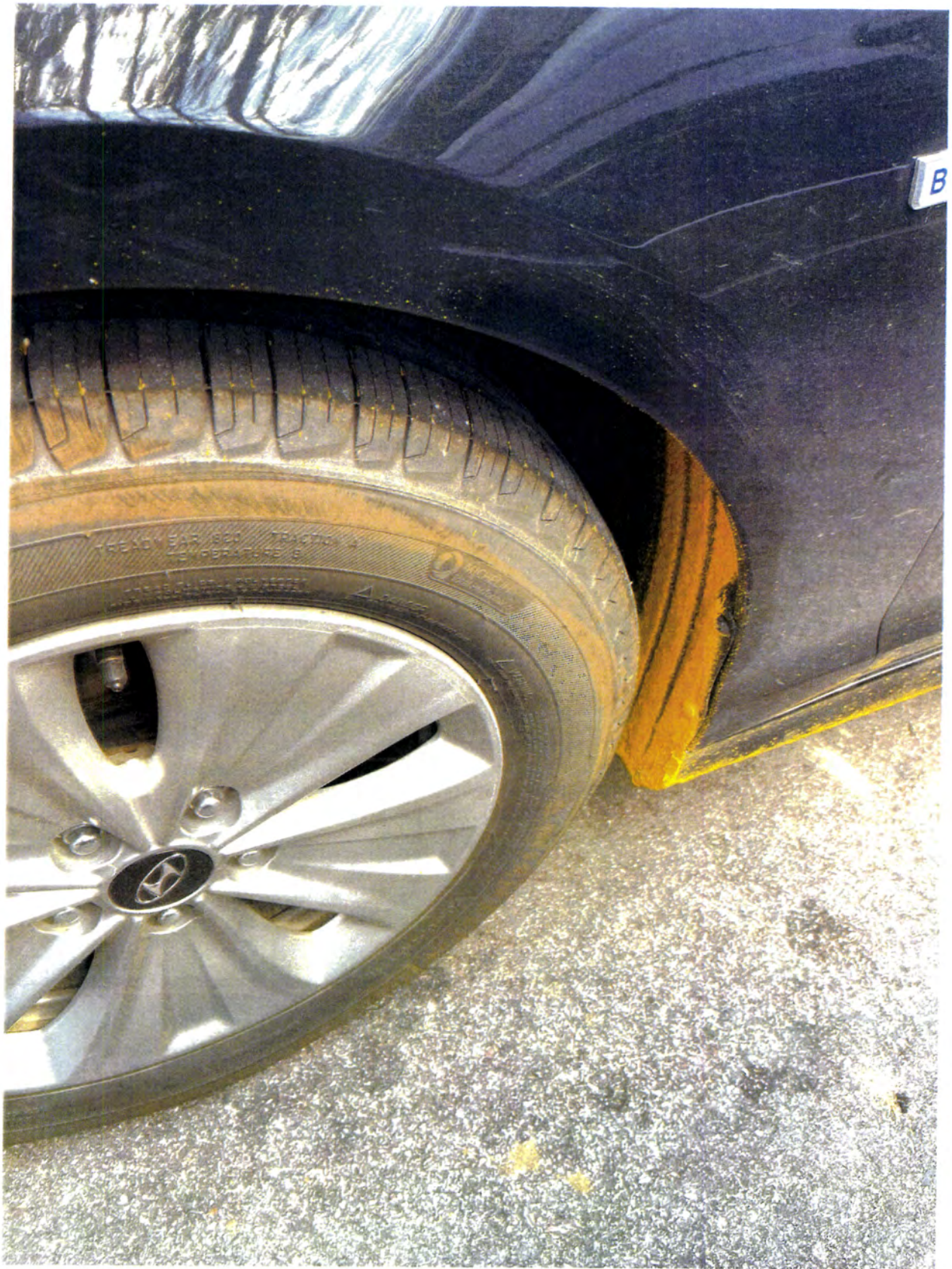
#48 Message 3 of 3

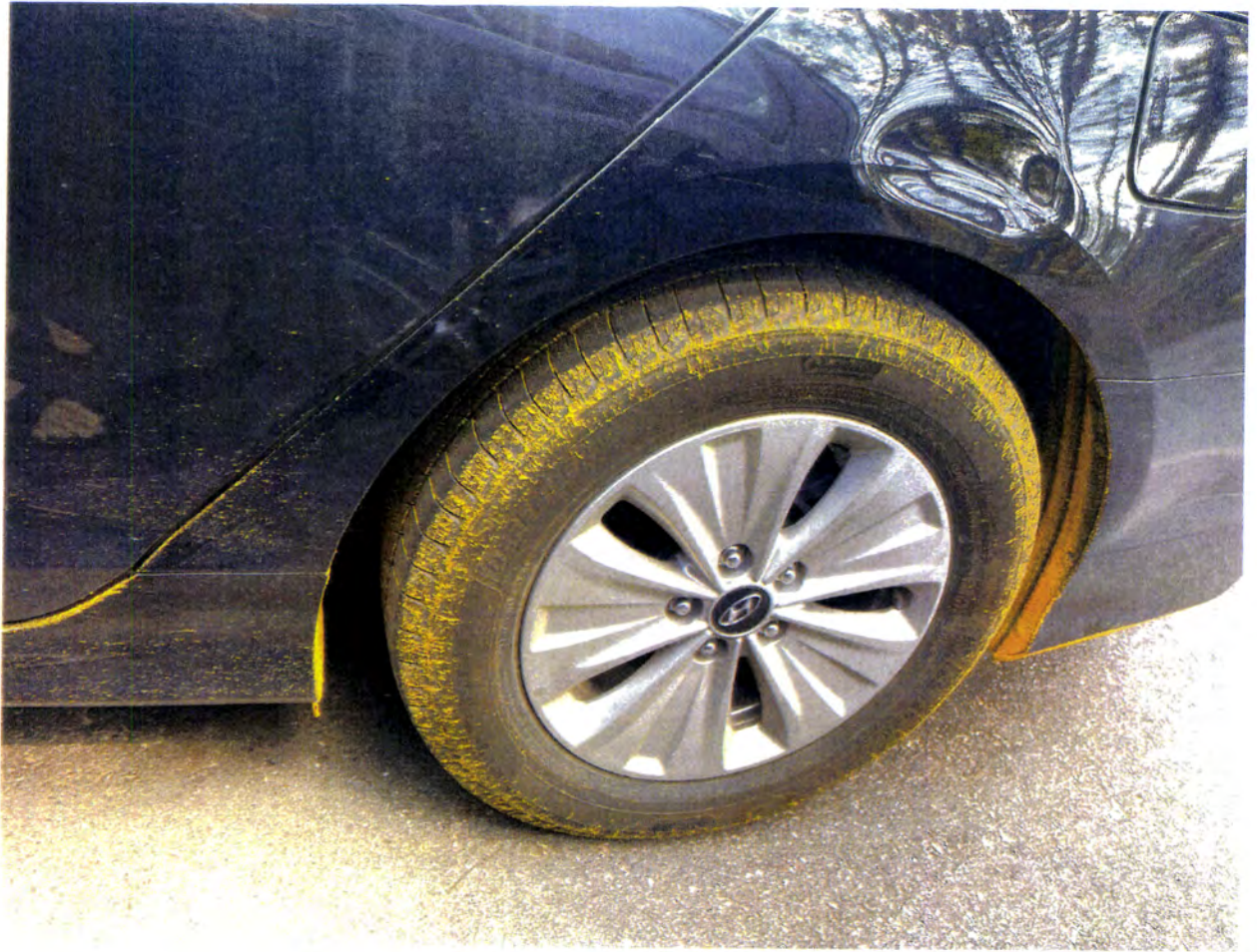


#443 paint truck Rear with indicator for wet paint













**DON MILLER BODY SHOP**  
bodyshop@donmiller.com  
5751 Tokay Blvd, MADISON, WI 53719  
Phone: (608) 258-3555  
FAX: (608) 258-3591

Workfile ID: 94f79517  
PartsShare: 6sbDq5  
Federal ID: 39-1279288

### Preliminary Estimate

**Customer: Greven, Pat**

**Job Number:**

Written By: Dustin Hromadka

Insured: Greven, Pat  
Type of Loss:  
Point of Impact:

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**

Greven, Pat  
(608) 438-5324 Cell

**Inspection Location:**

DON MILLER BODY SHOP  
5751 Tokay Blvd  
MADISON, WI 53719  
Repair Facility  
(608) 258-3555 Business

**Insurance Company:**

### VEHICLE

2018 HYUN Sonata Hybrid SE 4D SED 4-2.0L Hybrid Gasoline Direct Injection BLACK

VIN: KMHE24L35JA078603  
License: AGN1216  
State: WI

Interior Color:  
Exterior Color: BLACK  
Production Date: 1/2018

Mileage In:  
Mileage Out:  
Condition: Good  
Vehicle Out:  
Job #:

**TRANSMISSION**

Automatic Transmission

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors

**DECOR**

Dual Mirrors  
Tinted Glass  
Console/Storage  
Overhead Console

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Alarm  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel  
Climate Control  
Backup Camera

**RADIO**

AM Radio  
FM Radio  
Stereo  
Search/Seek  
Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device  
Blind Spot Detection

**SEATS**

Cloth Seats  
Bucket Seats

**WHEELS**

Aluminum/Alloy Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Traction Control  
Stability Control  
Signal Integrated Mirrors  
Power Trunk/Liftgate

**Preliminary Estimate**

**Customer: Greven, Pat**

**Job Number:**

2018 HYUN Sonata Hybrid SE 4D SED 4-2.0L Hybrid Gasoline Direct Injection BLACK

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER &amp; GRILLE</b>					
2		O/H bumper assy				2.9	
3	Repl	Bumper cover	86511E6700	1	478.67	Incl.	3.0
4		Add for Clear Coat					1.2
5	Repl	Prep unprimed bumper		1			0.7
6		<b>FENDER</b>					
7	Repl	LT Fender liner w/o chrome	86811E6500	1	141.28	0.4	
8	* Rpr	LT Fender w/o hybrid plug-in				<u>1.0</u>	<u>0.0</u>
9		<b>PILLARS, ROCKER &amp; FLOOR</b>					
10	Repl	LT Rocker molding w/o chrome	87751C1500	1	445.02	0.9	1.8
11		Add for Clear Coat					0.7
12		<b>FRONT DOOR</b>					
13	* Rpr	LT Door shell w/hybrid (HSS)				<u>2.0</u>	<u>0.0</u>
14		<b>REAR DOOR</b>					
15	* Rpr	LT Door shell w/o sunshade				<u>2.0</u>	<u>0.0</u>
16		<b>QUARTER PANEL</b>					
17	Repl	LT Wheelhouse liner	86821C1500	1	152.16	0.3	
18	* Rpr	LT Quarter pnl assy w/o hybrid plug-in				<u>2.0</u>	<u>0.0</u>
open	Repl	LT Mud guard	NOT USED	1			
20		<b>REAR BUMPER</b>					
21		O/H rear bumper				2.5	
22	Repl	Bumper cover w/reverse sensors	86610E6710	1	199.79	Incl.	3.0
23		Add for Clear Coat					1.2
24	Repl	Under cover	86698E6700	1	57.25	Incl.	
25	Repl	Prep unprimed bumper bumper cover		1			0.8
26	Repl	Lower cover	86612C1740	1	144.00	Incl.	1.0
27		Add for Clear Coat					0.4
28	Repl	Prep unprimed bumper lower		1			0.3
29	#	POSSIBLE PAINT COVERING UNDERSHEILDS \		1			
Note: **THIS IS AN ESTIMATE ONLY AND IS OPEN TO ADDITIONAL HIDDEN DAMAGE.**							
<b>SUBTOTALS</b>					<b>1,618.17</b>	<b>14.0</b>	<b>14.1</b>

**Preliminary Estimate**

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**Customer: Greven, Pat**

**Job Number:**

2018 HYUN Sonata Hybrid SE 4D SED 4-2.0L Hybrid Gasoline Direct Injection BLACK

**ESTIMATE TOTALS**

<b>Category</b>	<b>Basis</b>	<b>Rate</b>	<b>Cost \$</b>
Parts			1,618.17
Body Labor	14.0 hrs @	\$ 62.00 /hr	868.00
Paint Labor	14.1 hrs @	\$ 62.00 /hr	874.20
Paint Supplies	14.1 hrs @	\$ 42.00 /hr	592.20
Subtotal			3,952.57
Sales Tax	\$ 3,952.57 @	5.5000 %	217.39
<b>Grand Total</b>			<b>4,169.96</b>

MOTOR VEHICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS. ADM. CODE, ADMINISTERED BY THE BUREAU OF CONSUMER PROTECTION, WISCONSIN DEPT. OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, P.O. BOX 8911, MADISON, WISCONSIN 53708-8911.

## Preliminary Estimate

**Customer: Greven, Pat**

**Job Number:**

2018 HYUN Sonata Hybrid SE 4D SED 4-2.0L Hybrid Gasoline Direct Injection BLACK

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide ARR1027, CCC Data Date 09/16/2021, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (< >) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2022 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

### SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

### SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

### OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blend=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



**Preliminary Estimate**

**Customer: Greven, Pat**

**Job Number:**

2018 HYUN Sonata Hybrid SE 4D SED 4-2.0L Hybrid Gasoline Direct Injection BLACK

**PARTS SUPPLIER LIST**

<b>Line</b>	<b>Supplier</b>	<b>Description</b>	<b>Price</b>
3	Zimbrick Hyundai West 1809 West Beltline Highway Madison WI 53713	#86511E6700 Bumper cover Quote: 1023651553 Expires: 10/30/21	\$ 478.67
7	Zimbrick Hyundai West 1809 West Beltline Highway Madison WI 53713	#86811E6500 LT Fender liner w/o chrome Quote: 1023652889 Expires: 10/30/21	\$ 141.28
10	Zimbrick Hyundai West 1809 West Beltline Highway Madison WI 53713	#87751C1500 LT Rocker molding w/o chrome Quote: 1023653560 Expires: 10/30/21	\$ 445.02
17	Zimbrick Hyundai West 1809 West Beltline Highway Madison WI 53713	#86821C1500 LT Wheelhouse liner Quote: 1023653769 Expires: 10/30/21	\$ 152.16
22	Zimbrick Hyundai West 1809 West Beltline Highway Madison WI 53713	#86610E6710 Bumper cover w/reverse sensors Quote: 1023654103 Expires: 10/30/21	\$ 199.79
24	Zimbrick Hyundai West 1809 West Beltline Highway Madison WI 53713	#86698E6700 Under cover Quote: 1023654671 Expires: 10/30/21	\$ 57.25
26	Zimbrick Hyundai West 1809 West Beltline Highway Madison WI 53713	#86612C1740 Lower cover Quote: 1023655178 Expires: 10/30/21	\$ 144.00

November 2013

Resolution No. 13-38

**RESOLUTION APPROVING PROJECT  
AND THE ISSUANCE OF HEALTH CARE FACILITIES REVENUE BONDS  
BY THE HOUSING AUTHORITY OF DODGE COUNTY, WISCONSIN  
(WATERTOWN LUTHERAN SENIOR HOUSING, INC. PROJECT)**

WHEREAS, the Housing Authority of Dodge County, Wisconsin (the "Authority"), has approved, at the request of Watertown Lutheran Senior Housing, Inc., a Wisconsin nonprofit corporation (the "Corporation" or the "Borrower"), the issuance of its Health Care Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2013A (the "Series 2013A Bonds"), and its Taxable Housing Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2013B (the "Series 2013B Bonds," and collectively referred to with the Series 2013A Bonds as the "Bonds"); and

WHEREAS, the Bonds are to be issued (i) to pay costs of the acquisition by the Corporation of a 44-unit assisted living facility located adjacent to the Corporation's existing elderly housing facilities in the City of Watertown (the "Project"); (ii) to refund and redeem in whole (the "Refunding") the outstanding Housing Facilities Refunding Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2010A, issued by the Community Development Authority of the City of Watertown, Wisconsin (the "Watertown CDA") in the original aggregate principal amount of \$2,705,000 (the "Series 2010A Bonds") and the outstanding Taxable Housing Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2010B, issued by the Watertown CDA in the original aggregate principal amount of \$490,000 (the "Series 2010B Bonds," and together with the Series 2010A Bonds, the "Refunded Bonds"), which Refunded Bonds were originally issued to provide refinancing for the existing elderly housing facilities of the Corporation in the City of Watertown; (iii) to refinance certain outstanding taxable indebtedness incurred by the Corporation with respect to its elderly housing facilities; (iv) to fund debt service reserve funds for the Bonds; and (v) to pay costs of issuance incurred in connection with the issuance of the Bonds; and

WHEREAS, the Project and the Refunding are to be undertaken by the Corporation pursuant to the terms and conditions of a Project Contract to be entered into between the Authority and the Corporation (the "Project Contract"), and, pursuant to the Project Contract, the Corporation would agree, among other things, to complete the Project and the Refunding and to make Basic Payments at time and in amounts sufficient to provide for payment of the Bonds when due; and

WHEREAS, the Authority conducted a public hearing, at a special meeting of the Authority, duly called and held on November 12, 2013, and following the public hearing, the Authority adopted a final resolution giving approval to the project and the issuance of the Bonds; and

WHEREAS, the Project has previously been approved by the Planning Commission of the City of Watertown; and

WHEREAS, Wisconsin Statutes, Section 59.53, subd. 22, and Sections 66.1201 to 66.1211, as amended (the "Act"), provide that this body shall approve the participation by the Authority in the the undertaking of the Project and the issuance of the Bonds; and

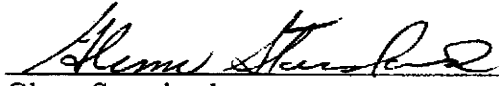
WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), requires that, as a condition to the issuance of the Bonds, the applicable elected representative give approval thereto, and this body, as the elected legislative body of the County, is such applicable elected representative; and

WHEREAS, the Bonds shall not constitute an indebtedness of the Authority or the County, within the meaning of any state constitutional provision or statutory limitation, and shall not constitute or give rise to a pecuniary liability, direct or contingent, of any kind or degree whatsoever, of the County or a charge against its general credit or taxing powers.

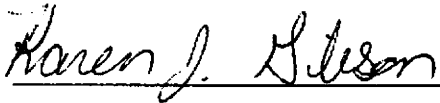
NOW THEREFORE, BE IT RESOLVED:

For all purposes of the Act and of Section 147(f) of the Code, the Dodge County Board of Supervisors hereby approves the participation by the Authority in the Project and the Refunding, including the issuance by the Authority of the Bonds, all further described above.

Adopted this 12<sup>th</sup> day of November, 2013.

  
\_\_\_\_\_  
Glenn Stousland,  
Dodge County Housing Authority Board Chair

ATTEST:

  
\_\_\_\_\_

**RESOLUTION APPROVING THE HOUSING AUTHORITY OF DODGE COUNTY'S  
ISSUANCE OF HOUSING FACILITIES REVENUE REFUNDING NOTES**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, on November 27, 2013, the Housing Authority of Dodge County, Wisconsin (the "Authority") issued its Housing Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2013A, in the original aggregate principal amount of \$9,170,000, and Taxable Housing Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2013B (together, the "Series 2013 Bonds"), in the original aggregate principal amount of \$1,235,000, and loaned the proceeds thereof to Watertown Lutheran Senior Housing, Inc., a Wisconsin nonprofit corporation (the "Borrower"), to (a) finance the acquisition of a 44-unit assisted living facility (the "Assisted Living Facility"), located adjacent to the Borrower's existing elderly independent living housing facility (the "Independent Living Facility"), at 700 Welsh Road, Watertown, Wisconsin, and to refinance certain indebtedness incurred with respect to the Assisted Living Facility; and, (b) refinance conduit bonds issued by the Community Development Authority of the City of Watertown, Wisconsin, originally issued to refinance indebtedness related to the Independent Living Facility; and,

**WHEREAS**, in accordance with Wisconsin Statutes, § 59.53(22) and §§ 66.1201 to 66.1211, all as amended, the Borrower has proposed that the Authority issue one or more series of taxable or tax-exempt revenue obligations (the "Notes") in the approximate principal amount not to exceed \$10,000,000 and loan the proceeds of the Notes to the Borrower to (a) redeem and prepay the outstanding Series 2013 Bonds; (b) fund debt service reserve funds for the Notes, if any; and, (c) pay costs of issuance incurred in connection with the issuance of the Notes; and,

**WHEREAS**, in connection with the issuance of the Series 2013 Bonds, the Authority determined that there was a need in Dodge County, Wisconsin, to provide safe and sanitary accommodations for elderly persons and persons of low income, including related community facilities for educational, health or welfare purposes designed for the benefit of the occupants of the dwelling accommodations; and,

**WHEREAS**, in connection with the issuance of the Series 2013 Bonds, the acquisition of the Assisted Living Facility was approved by the Planning Commission of the City of Watertown, Wisconsin and the Board of Community Development Authority of the City of Watertown; and,

**WHEREAS**, the refinancing of the Assisted Living Facility and the Independent Living Facility (together, the "Project") is to be undertaken by the Borrower pursuant to the terms and conditions of a Loan Agreement to be entered into between the Authority and the Borrower, pursuant to which the Borrower would agree, among other things, to complete the refinancing of the Project and to make loan repayments at time and in amounts sufficient to provide for payment of the Notes when due; and,

**WHEREAS**, on October 26, 2021, the governing body of the Authority will conduct a duly noticed public hearing and following the public hearing will consider a resolution giving approval to the refinancing of the Project and the issuance of the Notes; and,

**WHEREAS**, the aforementioned Wisconsin Statutes provide that this body shall approve the participation by the Authority in the refinancing of the Project and the issuance of the Notes; and,

1  
2           **WHEREAS**, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”),  
3 requires that, as a condition to the issuance of the Notes, the applicable elected representative give approval  
4 thereto, and this body, as the elected legislative body of the County, is such applicable elected  
5 representative; and,  
6

7           **WHEREAS**, the Notes shall not constitute an indebtedness of the Authority or Dodge County,  
8 within the meaning of any state constitutional provision or statutory limitation, and shall not constitute or  
9 give rise to a pecuniary liability, direct or contingent, of any kind or degree whatsoever, of Dodge County  
10 or a charge against its general credit or taxing powers;  
11

12           **NOW THEREFORE, BE IT RESOLVED**, that for all purposes of the aforementioned Wisconsin  
13 Statutes and of Section 147(f) of the Code, the Dodge County Board of Supervisors hereby approves the  
14 participation by the Authority in the refinancing of the Project, including the issuance by the Authority of  
15 the Notes, all further described above; and,  
16

17           **BE IT FINALLY RESOLVED**, that this body’s approval of the participation by the Authority in  
18 no way obligates, commits, or otherwise constitutes an indebtedness or pecuniary liability of Dodge County.  
19

          All of which is respectfully submitted this 9<sup>th</sup> day of November, 2021.

**Dodge County Executive Committee:**

\_\_\_\_\_  
Russell Kottke

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Joseph Marsik

\_\_\_\_\_  
David Guckenberger

\_\_\_\_\_  
Kira Sheahan-Malloy

\_\_\_\_\_  
Dan Hilbert

**FISCAL NOTE:** *There is no fiscal effect for Dodge County, as the activity does not have to be recorded in the County’s general ledger. The County will have to include a footnote each year in its Annual Comprehensive Financial Report (ACFR) indicating the year-end balances of the outstanding debt. Finance Committee review date: November 1, 2021. Chair initials: \_\_\_\_\_.*

**Vote Required:** Majority of members present

**Resolution Summary:** Resolution Approving the Issuance of Housing Facilities Revenue Refunding Notes by the Housing Authority of Dodge County, Wisconsin (Watertown Lutheran Senior Housing, Inc. Project).

**HOUSING AUTHORITY OF DODGE COUNTY, WISCONSIN**

**NOTICE OF PUBLIC HEARING ON THE ISSUANCE OF CONDUIT REVENUE OBLIGATIONS FOR THE BENEFIT OF WATERTOWN LUTHERAN SENIOR HOUSING, INC.**

NOTICE IS HEREBY GIVEN that a public hearing will be conducted by the Board of Commissioners (the "Board") of the Housing Authority of Dodge County, Wisconsin (the "Authority"), on Tuesday, October 26, 2021, at or after 8:30 a.m., at the Authority's regular meeting place, located at 491 East Center Street, Juneau, Wisconsin, to consider a proposal that the Authority issue one or more series of conduit revenue obligations (the "Notes"), in an estimated principal amount not to exceed \$10,000,000, for the benefit of Watertown Lutheran Senior Housing, Inc., a Wisconsin nonprofit corporation (the "Borrower"), pursuant to Wisconsin Statutes, Section 59.53, subdivision 22, and Sections 66.1201 to 66.1211, all as amended (collectively, the "Act"). The Borrower will use the proceeds of the Notes to (i) refund the Authority's Housing Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2013A, issued in the original aggregate principal amount of \$9,170,000, and Taxable Housing Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2013B (together, the "Series 2013 Bonds"), issued in the original aggregate principal amount of \$1,235,000; (ii) fund required reserves; and (iii) pay costs of issuance. The Borrower used the proceeds of the Series 2013 Bonds to (a) finance the acquisition of a 44-unit assisted living facility (the "Assisted Living Facility"), located adjacent to the Borrower's existing elderly independent living housing facility (the "Independent Living Facility"), at 700 Welsh Road, Watertown, Wisconsin, and to refinance certain indebtedness incurred with respect to the Assisted Living Facility; and (b) refinance conduit bonds issued by the Community Development Authority of the City of Watertown, Wisconsin, originally issued to refinance indebtedness related to the Independent Living Facility.

Following the public hearing, the Board will consider adoption of a resolution approving the issuance of the Notes. The Notes will be issued by the Authority and will constitute special, limited obligations of the Authority payable solely from the revenues expressly pledged to the payment thereof, will not constitute a general or moral obligation of the Authority or Dodge County, Wisconsin (the "County"), and will not be secured by the taxing power of the Authority or the County or any assets or property of the Authority or the County except interests in the property that may be granted to the Authority in conjunction with the financing.

At said time and place, the Board shall give all parties who appear an opportunity to express their views with respect to the proposal to undertake the financing and the issuance of the Notes.

Dated: [Date of publication]

BY ORDER OF THE BOARD OF  
COMMISSIONERS OF THE HOUSING  
AUTHORITY OF DODGE COUNTY,  
WISCONSIN

/s/ Donna Braun

Executive Director

Housing Authority of Dodge County, Wisconsin



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October 21, 2021

Donna Braun, Executive Director  
Housing Authority of Dodge County  
491 East Center Street  
Juneau, WI 53039

Re: Issuance of Conduit Notes by the Housing Authority of Dodge County for the benefit of Watertown Lutheran Senior Housing, Inc.

Dear Donna,

On November 27, 2013, the Housing Authority of Dodge County, Wisconsin (the "Authority") issued two series of conduit bonds designated as the (i) Housing Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2013A (the "Series 2013A Bonds"), in the original aggregate principal amount of \$9,170,000; and (ii) Taxable Housing Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2013B (the "Series 2013B Bonds," and together with the Series 2013A Bonds, the "Series 2013 Bonds"), in the original aggregate principal amount of \$1,235,000. The Series 2013 Bonds were issued in accordance with Wisconsin Statutes, Section 59.53, subdivision 22, and Sections 66.1201 to 66.1211, all as amended (collectively, the "Act"). The Authority loaned the proceeds of the Series 2013 Bonds to Watertown Lutheran Senior Housing, Inc., a Wisconsin nonprofit corporation (the "Borrower"), to (a) finance the acquisition of a 44-unit assisted living facility (the "Assisted Living Facility"), located adjacent to the Borrower's existing elderly independent living housing facility (the "Independent Living Facility"), in the City of Watertown, Wisconsin, and to refinance certain indebtedness incurred with respect to the Assisted Living Facility; and (b) refinance conduit bonds issued by the Community Development Authority of the City of Watertown, Wisconsin, originally issued to refinance indebtedness related to the Independent Living Facility.

The Borrower would like to refund the outstanding Series 2013 Bonds, thereby refinancing the debt issued with respect to the Assisted Living Facility and the Independent Living Facility. In order to refund the outstanding Series 2013 Bonds, the Borrower is requesting that the Authority issue one or more series of conduit notes (the "Refunding Notes") in the maximum principal amount of \$10,000,000 and loan the proceeds thereof to the Borrower. The Borrower anticipates that approximately \$9,690,000 in principal amount of the Refunding Notes will be issued on a tax-exempt basis (the "Tax-Exempt Refunding Note"), with the remaining portion to be issued on a taxable basis. Bremer Bank, National Association (the "Lender"), will purchase the Refunding Notes.

The Refunding Notes will be issued in accordance with the terms of the Act. Pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), the Board is required to conduct a public

hearing on the issuance of the Refunding Notes, which will be held on October 26, 2021. Following the public hearing, the Board will be asked to consider the enclosed resolution approving the issuance of the Refunding Notes and the execution of loan documents. The enclosed resolution also approves a post-issuance compliance policy, which provides guidance on the use of proceeds of tax-exempt bonds such as the Tax-Exempt Refunding Note to ensure that the interest on such tax-exempt bonds does not become taxable.

The loan repayments to be made by the Borrower will be assigned by the Authority to the Lender and will be payable from the revenue generated from the operation of the Assisted Living Project and the Independent Living Project. The obligation of the Borrower to make the loan repayments will be evidenced and secured by a mortgage and an assignment of leases and rents. If the Borrower is not able to make a payment, holders of the Refunding Notes cannot require the Authority or Dodge County, Wisconsin to levy a tax to make up for the deficiency.

Each year the Authority has the ability to designate up to \$10,000,000 in tax-exempt bonds as “qualified tax-exempt obligations” (sometimes referred to as “bank-qualified bonds”) for purposes of Section 265(b)(3) of the Code. In order to issue bank-qualified bonds, the issuer must not expect to issue more than \$10,000,000 of bonds (other than private activity bonds that are not qualified 501(c)(3) bonds) in a calendar year. Because the Tax-Exempt Refunding Note will be issued in a principal amount of less than \$10,000,000, the Authority will be able to designate the Tax-Exempt Refunding Note as bank qualified.

The Borrower will agree to pay the out-of-pocket expenses of the Authority with respect to this transaction as well as the Authority’s administrative fee, if any.

I will attend the Board meeting by phone and can answer any questions that arise during the meeting. Please contact me with any questions you may have prior to the meeting.

Sincerely,

Julie A. Eddington



**HOUSING AUTHORITY OF DODGE COUNTY, WISCONSIN**

**RESOLUTION NO. 2021-10A**

**A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF CONDUIT REVENUE OBLIGATIONS AT THE REQUEST OF WATERTOWN LUTHERAN SENIOR HOUSING, INC.**

BE IT RESOLVED by the Board of Commissioners (the "Board") of the Housing Authority of Dodge County, Wisconsin (the "Authority"), as follows:

1. Authority. The Authority is, by the Constitution and laws of the State of Wisconsin (the "State"), including Wisconsin Statutes, Section 59.53, subdivision 22, and Sections 66.1201 to 66.1211, as amended (collectively, the "Act"), authorized to issue and sell its conduit revenue obligations for the purpose of providing funds to finance and refinance authorized projects.

2. Background. On November 27, 2013, the Authority issued the following obligations pursuant to the Act: (i) Housing Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2013A (the "Series 2013A Bonds"), in the original aggregate principal amount of \$9,170,000; and (ii) Taxable Housing Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2013B (the "Series 2013B Bonds," and together with the Series 2013A Bonds, the "Series 2013 Bonds"), in the original aggregate principal amount of \$1,235,000. The Authority applied the proceeds of the Series 2013 Bonds to make a loan to Watertown Lutheran Senior Housing, Inc., a Wisconsin nonprofit corporation (the "Borrower"), to (i) finance the acquisition of a 44-unit assisted living facility (the "Assisted Living Facility"), located adjacent to the Borrower's existing elderly independent living housing facility (the "Independent Living Facility"), at 700 Welsh Road, Watertown, Wisconsin, and to refinance certain indebtedness incurred with respect to the Assisted Living Facility; and (ii) refinance conduit bonds issued by the Community Development Authority of the City of Watertown, Wisconsin, originally issued to refinance indebtedness related to the Independent Living Facility.

3. Authorization of Issuance of Notes; Documents Presented. The Borrower has proposed to this Board that the Authority issue one or more series of conduit revenue obligations (the "Notes"), in an estimated aggregate principal amount not to exceed \$10,000,000, pursuant to the Act and loan the proceeds thereof to the Borrower. The Borrower will use the proceeds of the Notes to (i) redeem and prepay the Series 2013 Bonds; (ii) fund required reserves; and (iii) pay costs of issuance. Bremer Bank, National Association, a national banking association (the "Lender"), has agreed to purchase the Notes. Forms of the following documents relating to the Notes have been submitted to the Authority and are now on file in the offices of the Authority:

(a) a Project Contract (the "Project Contract") between the Authority and the Borrower, whereby the Authority agrees to provide to the Borrower the gross proceeds of sale of the Notes to refund the Series 2013 Bonds, and the Borrower agrees to pay amounts sufficient to provide for the full and prompt payment of the principal of, premium, if any, and interest on the Notes;

(b) a Pledge Agreement (the "Pledge Agreement") between the Authority and the Lender, whereby the Authority agrees to assign its rights under the Project Contract (except for certain reserved rights of the Authority) to the Lender; and

(c) the Notes.

4. Findings. It is hereby found, determined and declared that:

(a) The issuance of the Notes will carry out a public purpose and benefit to the citizens of the community in that the purpose thereof is to provide safe and sanitary dwelling accommodations in Dodge County, Wisconsin (the "County") and the City of Watertown, Wisconsin for persons of low income at affordable rents.

(b) The Authority is duly organized and existing under the laws of the State, including particularly the Act.

(c) There is no litigation pending or, to the best of its knowledge, threatened against the Authority relating to the Notes, the Project Contract, or the Pledge Agreement or questioning the organization, powers or authority of the Authority.

(d) The execution, delivery and performance of the Authority's obligations under the Notes, the Project Contract, and the Pledge Agreement do not and will not violate any order of any court or other agency of government of which the Authority is aware or in which the Authority is a party, or any indenture, agreement or other instrument to which the Authority is a party or by which it or any of its property is bound, or be in conflict with, result in a breach of, or constitute (with due notice or lapse of time or both) a default under any such indenture, agreement or other instrument.

(e) It is desirable that the Notes be issued by the Authority upon the terms thereof and that the Authority's interest in the Project Contract be pledged to the Lender as security for the payment of principal of, premium, if any, and interest on the Notes.

(f) The Project Contract and the Pledge Agreement provide for payments by the Borrower to the Lender for the account of the Authority of such amounts as will be sufficient to pay the principal of, premium, if any, and interest on the Notes when due. The Project Contract obligates the Borrower to pay for all costs of operation and maintenance of the facilities refinanced with the proceeds of the Notes, including adequate insurance, taxes and special assessments.

(g) Under the provisions of the Act, and as provided in the Project Contract, the Notes are not to be payable from nor charged upon any funds other than amounts payable pursuant to the Project Contract and assigned to the Lender pursuant to the Pledge Agreement; none of the Authority, the County, the State, or any political subdivision thereof is subject to any liability thereon; no holders of the Notes shall ever have the right to compel the exercise of any taxing power of the Authority, the County, the State, or any political subdivision thereof to pay any of the Notes or the interest thereon, nor to enforce payment thereof against any property of any of them; the Notes shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property of the Authority (other than the interest of the Authority in the loan repayments to be made by the Borrower under the Project Contract); and the Notes shall recite that such Notes, including interest thereon, shall not constitute or give rise to a debt of Authority, the County, the State, or any political subdivision thereof, and none of the Authority, the County, the State, or any political subdivision thereof shall be liable thereon.

5. Approval and Execution of Documents. The forms of the Notes, the Project Contract, and the Pledge Agreement are approved, subject to review by legal counsel to the Authority. When approved by legal counsel to the Authority, the Notes, the Project Contract, and the Pledge Agreement shall be executed in the name and on behalf of the Authority by the Chair and the Secretary, or executed by other officers of the Authority, in substantially the forms on file, but with all such changes therein, not

inconsistent with the Act or other law, as may be recommended by legal counsel to the Authority or approved by the officers executing the same, which approval shall be conclusively evidenced by the execution thereof, and then shall be delivered to the Lender. Copies of all documents shall be delivered and filed as provided therein.

6. Approval, Execution and Delivery of Notes. The Authority shall proceed forthwith to issue the Notes in an estimated aggregate principal amount not to exceed \$10,000,000. The Notes shall be issued pursuant to the terms set forth in the forms of Notes now on file with the Authority. The aggregate principal amount of the Notes, the interest rate of the Notes, the terms for adjustment of the interest rate on the Notes, and the terms of redemption of the Notes may be established or modified with the approval of the Authority. The execution and delivery of the Notes shall be conclusive evidence that the Authority has approved such terms as subsequently established or modified. The offer of the Lender to purchase the Notes at the interest rate or rates specified in the Notes is hereby accepted. The Notes shall contain a recital that they are issued pursuant to the Act, and such recital shall be conclusive evidence of the validity and regularity of the issuance thereof.

7. Security for the Notes. The Authority hereby authorizes the Borrower to provide such security for payment of its obligations under the Project Contract and for payment of the Notes, as is agreed upon by the Borrower and the Lender, including but not limited to a mortgage and an assignment of leases and rents, and the Authority hereby approves the execution and delivery of such security.

8. Proceedings. The Chair, the Secretary, the Executive Director and other officers of the Authority are authorized and directed to prepare and furnish to Kennedy & Graven, Chartered, Minneapolis, Minnesota ("Bond Counsel"), and the Lender certified copies of all proceedings and records of the Authority relating to the Notes, and such other affidavits and certificates as may be required to show the facts appearing from the books and records in the officers' custody and control or as otherwise known to them; and all such certified copies, certificates and affidavits, including any heretofore furnished, shall constitute representations of the Authority as to the truth of all statements contained therein. Without imposing any limitation on the scope of the preceding sentence, such officers and employees are specifically authorized to execute and deliver one or more certificates of the Authority, one or more endorsements of the Authority to the tax certificate of the Borrower, an Information Return for Tax-Exempt Private Activity Bond Issues, Form 8038, and all other documents and certificates as shall be necessary and appropriate in connection with the issuance, sale, and delivery of the Notes. The Authority hereby authorizes Bond Counsel to prepare, execute, and deliver one or more approving legal opinions with respect to the Notes.

9. Qualified Tax-Exempt Obligation. The Notes may be issued on a taxable or tax-exempt basis. The Authority hereby designates any portion of the Note issued on a tax-exempt basis (the "Tax-Exempt Note") as a "qualified tax-exempt obligation," within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. The Tax-Exempt Note is to be issued on behalf of the Borrower, which is an organization described in Section 501(c)(3) of the Code, and is to be issued as a "qualified 501(c)(3) bond" under Section 145 of the Code.

10. Post-Issuance Compliance Policy. Under Sections 103 and 140 to 150 of the Code and related regulations, the Authority is required to take certain actions after the issuance of such bonds to ensure that interest on those bonds remains tax exempt. There has been presented before the Board a Post-Issuance Compliance Procedure and Policy for Tax-Exempt Governmental Bonds (the "Policy"), which constitutes the Authority's written procedures regarding how the Authority will carry out its bond compliance responsibilities with respect to the Tax-Exempt Note and other obligations that may be issued by the Authority on a tax-exempt basis. The Board hereby approves the Policy in substantially the form on file with the Authority.

11. Notice of Bond Sale. As provided by Wisconsin Statutes, Section 893.77, the Executive Director and other officers of the Authority are hereby authorized and directed to publish a Notice of Bond Sale, following the adoption of this Resolution in the official newspaper, in the form attached hereto as EXHIBIT A.

(The remainder of this page is intentionally left blank.)

Adopted: October 26, 2021.

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Chairperson

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Secretary

**EXHIBIT A**

**NOTICE TO ELECTORS OF DODGE COUNTY, WISCONSIN  
RELATING TO BOND SALE**

On October 26, 2021, a resolution was offered, adopted and approved by the Housing Authority of Dodge County, Wisconsin (the "Authority"), approving, at the request of Watertown Lutheran Senior Housing, Inc., a Wisconsin nonprofit corporation (the "Borrower"), the issuance and sale by the Authority of one or more series of conduit revenue obligations (the "Notes"), to be issued in an estimated aggregate principal amount not to exceed \$10,000,000. The proceeds of the Bonds will be applied, among other things, to (i) refund the Authority's Housing Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2013A, issued in the original aggregate principal amount of \$9,170,000, and Taxable Housing Facilities Revenue Bonds (Watertown Lutheran Senior Housing, Inc. Project), Series 2013B (together, the "Series 2013 Bonds"), issued in the original aggregate principal amount of \$1,235,000; (ii) fund required reserves; and (iii) pay costs of issuance. The Borrower used the proceeds of the Series 2013 Bonds to (a) finance the acquisition of a 44-unit assisted living facility (the "Assisted Living Facility"), located adjacent to the Borrower's existing elderly independent living housing facility (the "Independent Living Facility"), at 700 Welsh Road, Watertown, Wisconsin, and to refinance certain indebtedness incurred with respect to the Assisted Living Facility; and (b) refinance conduit bonds issued by the Community Development Authority of the City of Watertown, Wisconsin, originally issued to refinance indebtedness related to the Independent Living Facility. It is anticipated that the closing of the Notes will be held on or before November 30, 2021. A copy of all proceedings had to date with respect to the authorization and sale of the Notes is on file and may be examined in the offices of the Authority, located at 491 East Center Street, Juneau, Wisconsin.

This notice is given pursuant to Wisconsin Statutes, Section 893.77, as amended, which provides that an action or proceeding to contest the validity of such municipal financing, for other than constitutional reasons, must be commenced within thirty (30) days after the date of publication of this notice.

Dated: [Date of publication]

/s/ \_\_\_\_\_  
Secretary  
Housing Authority of Dodge County, Wisconsin

## Mielke, James

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**From:** Donna Braun <Donna@dodgehousing.org>  
**Sent:** Monday, October 25, 2021 11:47 AM  
**To:** Mielke, James  
**Subject:** DCHA Housing Development ARPA request  
**Attachments:** WORKFORCE HOUSING support letter 10.21.pdf; DCHA housing development.pdf

**EXTERNAL EMAIL: Verify sender before opening links and attachments.**

Good Morning,

Please find attached information regarding the Proposed Housing Development, as well as, current Dodge County Housing Authority programs and a letter of support from Annette Thompson, District Administrator of Dodgeland School District.

This project will fulfill a significant need toward the housing shortage in Dodge County. DCHA is pursuing several financing options for this \$12,000,000 project. Please consider this request of up to \$350,000 ARPA funds to be used to fill the financing gap.

I look forward to sharing more about the project at the Executive Committee meeting on 11/1/21.

If you have any questions or need additional information, don't hesitate to contact me.

Sincerely,

*Donna Braun, Executive Director*

Dodge County Housing Authority

491 E Center St

Juneau WI 53039

920-386-2866

[www.dodgehousing.org](http://www.dodgehousing.org)

The information contained in this e-mail, including any attachments transmitted with it, is confidential and is intended only for the use of the individual(s) named above. If the reader of this transmission is not the intended recipient, you are hereby advised that any viewing, dissemination, distribution or copying of this transmission is strictly prohibited. If you have received this transmission in error, please immediately notify the sender and destroy this transmission.



If you or anyone in your family is a person with disabilities and you require a specific accommodation in order to fully utilize our programs and services, please let us know.

Si Ud. Necesita esta informacion traducida en espanol, favor de comunicarse con nosotros.

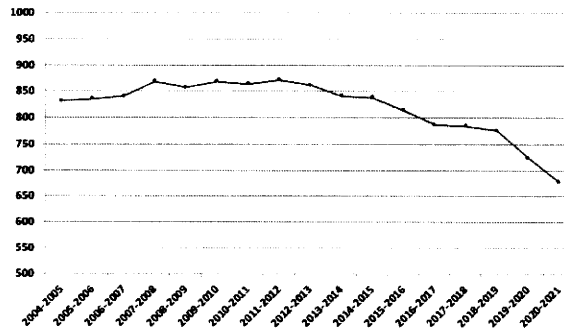
LETTER OF SUPPORT  
WORKFORCE HOUSING  
IN THE DODGELAND SCHOOL DISTRICT

OCTOBER 2021

As the District Administrator for the Dodgeland School District, I write in enthusiastic support for the proposed workforce housing projects in both the Village of Reeseville and City of Juneau. We welcome all children into our safe and nurturing learning environment, and have the capacity to absorb the influx of new students who would be living in the workforce housing units into our system.

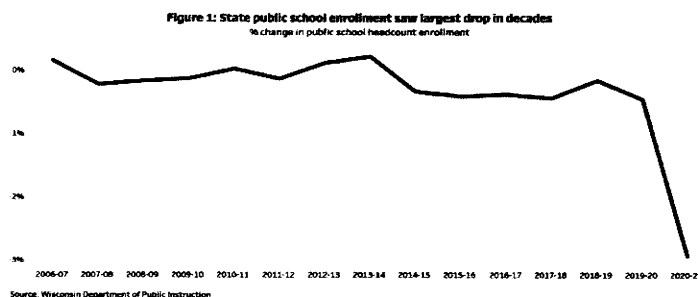
Beyond supporting our mission of educating all children who are part of our Dodgeland system, there are practical reasons for embracing the expansion of workforce housing in our district. Under Wisconsin's current school finance formula, a district's general state aid, revenue limit authority, categorical aid, and other monetary supports for schools is calculated in part by the number of *resident pupils* in the district. The number of resident pupils is called *membership* and is different than enrollment, which is the total number of pupils being served in a school district – whether resident or non-resident. Incoming Open-Enrolled students would be an example of non-resident students who are counted in our enrollment data. Thus, a district's financial health, which directly impacts taxpayers, is inextricably linked to membership. Here is a graph that visually depicts the declining number of resident students in our District:

### Membership Trend Data



The loss of student membership is not unique to Dodgeland. The following two graphs are from a bi-partisan research group called the Wisconsin Policy Forum. The August 2021 edition of their research brief, Focus, was dedicated to school enrollment. As you can see, the subheading for the first graph is "State public school enrollment saw largest drop in decades".

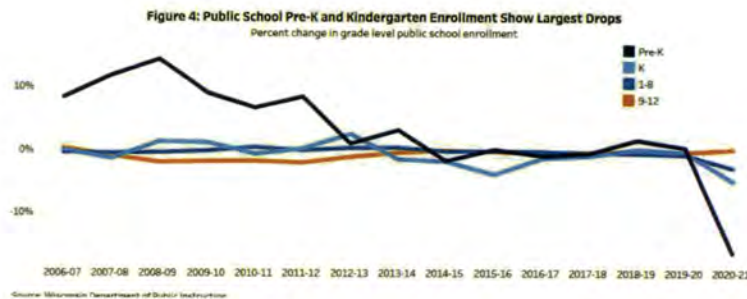
### Change in WI Public School Enrollment



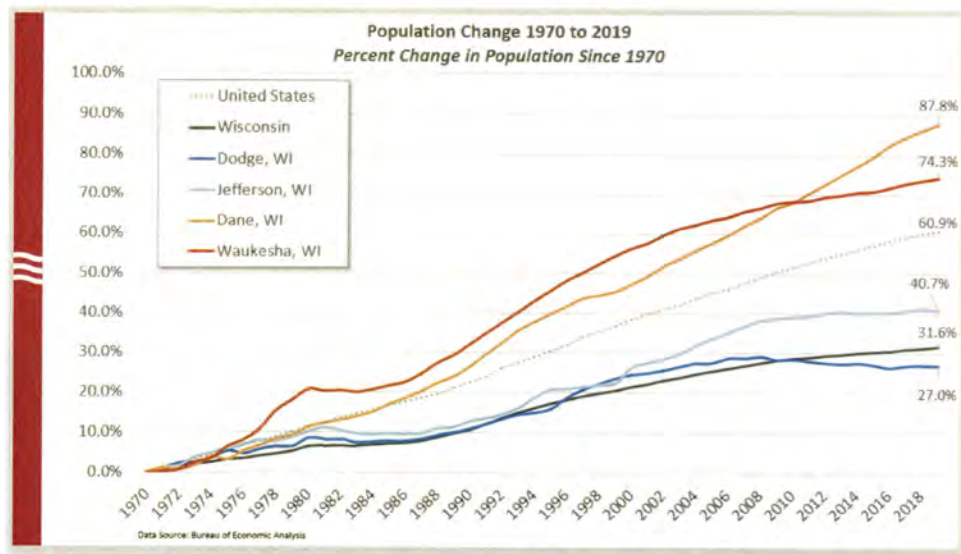


The second graph breaks this data into grade level bands, and reveals the largest decrease in school enrollment occurred in the pre-Kindergarten / Kindergarten age group. This dramatic drop suggests declining enrollment trends will persist for the next decade.

## Change in Enrollment by Grade



Funneling this data to a more regional level, this graph from Matt Kures with the Community Development Institute, Division of Extension, UW-Madison illustrates that Dodge County lags other counties in our region, as well as the rest of the state and nation, in population growth. These trends existed well before the coronavirus hit. As you can see, Dodge County was already struggling with population growth. In the graph below, Dodge County is the dark blue line, Wisconsin is the gray line, and the US is the dotted gray line.

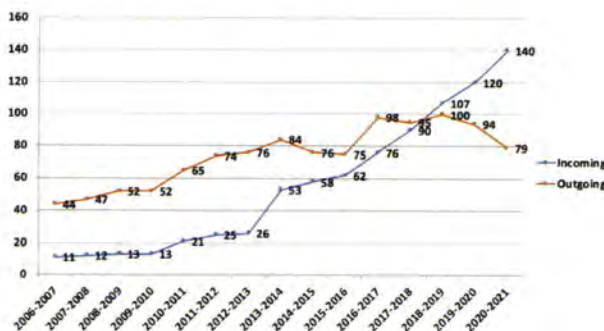


Confirmation of this trend data was evident in a September 9, 2021 headline in the [Watertown Daily Times](#), which proclaimed, "Census Figures: Jefferson County Outgrows Dodge County in Past Decade". Census data for the communities that comprise the Dodgeland School District suggests that declining membership will be our reality for years to come with the City of Juneau experiencing a population loss of -7.57%, the Village of Clyman losing -2.13%, and the Village of Lowell losing -3.53%. While the Village of Reeseville experienced a 1.98% increase in population, that growth equates to an increase of 14 new residents (708 residents in 2010 and 722 in 2021).

**Unless there is a significant and enduring intervention, such as a well-planned expansion of workforce housing, these trends will continue.** All of us - municipal leaders, local businesses, and the school – share a common interest in nurturing vibrant communities and a strong, successful school system.

Allow me to close this letter with encouragement. While our District’s membership has decreased markedly over the past decade (again, a trend that mirrors the rest of Wisconsin), our enrollment data gives us great hope. Record number of non-resident students are choosing to attend Dodgeland:

### Open Enrollment Trend Data



Our data for the 2021 – 2022 school year is even better, with nearly twice as many non-resident students choosing to open-enroll into the Dodgeland School District, than resident student who open-enroll to another district.

Finally, our referendum-approved building projects are creating a great deal of interest in our District. With a building addition dedicated to Science, Technology, Engineering, Art, and Mathematics (or STEAM), we are working hard to prepare Dodgeland graduates not only for continued post-secondary learning, but also for careers aligned to the jobs available in our communities, county and region. Furthermore, the upcoming improvements to the core learning spaces in our building and grounds has the potential to sustain this enthusiastic interest well into the future.

In conclusion, the lack of affordable housing and associated affordable childcare options is hindering our ability to grow. By partnering with the Dodge County Housing Authority and the Greater Watertown Community Health Foundation, we have an opportunity to solve this problem and improve the quality of life for people who want to work and contribute to the vitality of our communities and school. Let’s embrace this opportunity and forge a new path forward.

Sincerely yours,

Annette VanHook Thompson, Ed.D.  
District Administrator

Dodgeland School District  
401 South Western Avenue  
Juneau, WI 53039

(920) 386-4404, extension 1002  
[thompson@dodgeland.k12.wi.us](mailto:thompson@dodgeland.k12.wi.us)



491 E Center, Juneau WI  
[www.dodgehousing.org](http://www.dodgehousing.org)

920-386-2866

# Dodge County Housing Authority

- A public, nonprofit agency established in 1972 providing safe, affordable housing opportunities to residents throughout Dodge County
- Operates separately from Dodge County but in partnership with several departments
- Working relationship to coordinate services with Human Services, Economic Support, Transportation, Public Health, Veterans Service Office - Reeseville location serves as meal site
- 2 successful Housing Development projects with 3<sup>rd</sup> in progress - Local management of properties in 11 communities

# Housing Development

Location: Horicon Duplex Units

(20) three bedroom units



New construction pocket neighborhood in 2020. Duplex style units with detached garages. 14 units have full basements. 4 fully accessible units. Solar panels offset tenant electric costs. Planted rain gardens for drainage.



# Housing Development

Location: Horicon Duplex Units

(20) three bedroom units

1150 sq ft open concept, 1 and ½ bath, natural gas furnaces and central air, energy efficient range, refrigerator, dishwasher, washer and dryer. All units constructed for potential in-unit state licensed child care. Single level for maximum accessibility. 60 households on the waiting list.



## Housing Development

Location: Horicon Duplex Units

(20) three bedroom units



- Construction began April 2020, completed December 2020 and fully occupied March 2021
- Development cost \$6,000,000 - multiple financing sources
- Located directly across from Horicon K-12 campus
- 50+ children
- Significant increase to district enrollment
- 6 disabled adults, 4 disabled children
- MOU with Moraine Park and UW Extension for education and training opportunities
- Veteran and DCHS referrals
- 5 Households increased employment since move-in during COVID

# Proposed New Housing Development

Location: Juneau and Reeseville

(40) Two and three bedroom units

Concept and layout similar to Horicon Duplex Units

- 975 to 1150 sq ft open concept, 1 and ½ bath
- Single level for maximum accessibility
- Solar panels to offset tenant electrical cost
- Constructed for potential in-unit state licensed child care
- Energy star range, refrigerator, dishwasher, washer and dryer
- Natural gas furnace with central air
- Garages attached and detached garages
- Community, school district and employer support





# Proposed New Housing Development

Location: Juneau and Reeseville

(40) Two and three bedroom units

Concept and layout similar to Horicon Duplex Units

- Dodge County Housing Report by UW-Whitewater identified a significant shortage of housing
- Further confirmed by our market study
- ALICE data shows 20% households earn more than the Federal poverty level but less than the basic cost of living
- **Not subsidized housing** – households qualify by income level
- 2021 Dodge County Median Income \$77,900
- Income restricted for a 4 person household at move in  
60% = \$46,740, 50% = \$42,100.
- Rent Ranges vary by CMI percentage category



# Proposed New Housing Development

Location: Juneau and Reeseville

(40) Two and three bedroom units

Concept and layout similar to Horicon Duplex Units

- Total development approximately \$12,000,000
- Shovel ready, sites selected
- Neighborhood Investment Grant
- Federal tax credits, grants, local foundation support
- ARPA funds can be used to include investments in housing
- Housing is a tangible, long term use of funds with a direct community impact
- DCHA is a nonprofit agency. Lower debt = lower rent = affordable housing



## What is affordable housing? Who benefits?

- Affordable is just that, affordable
- Affordability is relative. Varies by income, stage of life, location and need
- Affordable by government standards = 30% – 40% of income
- Affordable doesn't mean subsidized
- Housing is the foundation to build other successes
- Decent, safe, affordable housing gives stability
- Stability improves employment, education and health
- Businesses benefit when workers can afford to live near work
- Schools benefit in maintained or increased enrollment
- Children benefit by living in a stable home and stay in same school
- Local economy benefits when household can spend on other products and services
- Healthcare system benefits in reduced demand for crisis care, ER visits, physical or mental health concerns



## Properties owned by DCHA

Location: Horicon Apartments

(24) One, two and three bedroom units

Townhome style with detached garage for each unit. Completely renovated in 2012 units feature geothermal heat and central air, energy efficient range, refrigerator, dishwasher and in-unit washer and dryer.

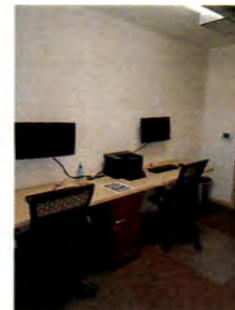
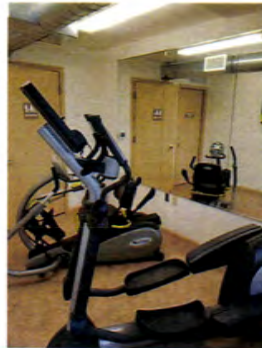


## Properties owned by DCHA

Location: Horicon Apartments

(24) One, two and three bedroom units

Exercise room, computer lab and meeting room available for tenant use. Located near the K-12 Horicon School campus. 200 applications on the waiting list.



## Properties owned by DCHA

Locations: Reeseville, Lowell, Hustisford,  
Iron Ridge, Juneau, Old Ashippun,  
Beaver Dam, Theresa, Waupun

(152) One bedroom units restricted to seniors (62+) or persons living with a disability

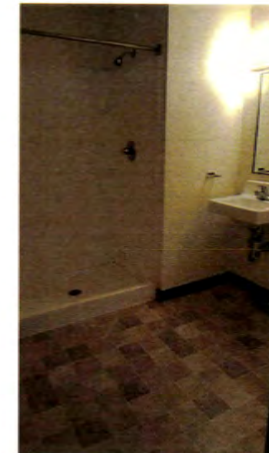


## Properties owned by DCHA

Location: Burnett



(12) One bedroom units NOT restricted to seniors or persons living with a disability



## Housing Choice Voucher program (formerly Section 8)

- Tenant-based HUD rental assistance program
- Direct subsidy is paid to the landlord on behalf of the household
- Assists as many households as possible within annual funding levels
- 815 households on waiting list





# SCHOOL DISTRICT OF HORICON

Home of the Marshmen

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Date: October 25, 2021  
To: Executive Committee at Dodge County  
Re: Support of Dodge County Housing Authority

I am pleased to write a letter of support on behalf of the Dodge County Housing Authority. Donna Braun contacted me several years ago to discuss the potential of a housing development being constructed near the school district and the impact it would have on our district. I supported the project from the initial concept and I continue to support it today.

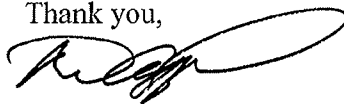
The School District of Horicon has been a declining enrollment district for the past several years. We have been actively working to turn that trend by working with the city and others to create more affordable housing for families to move to our community. This project did just that and increased our student enrollment by over twenty students in the first year. These new students have integrated into our district and have had a very positive impact in our classrooms, music programs and athletic teams.

I had the good fortune to tour the facilities prior to their occupancy and I was very impressed with the quality of the homes and the well-designed neighborhood environments that were developed. Ms. Braun met with my administrative team prior to the project's completion and has remained in communication with myself to check in and continue the partnership in providing a successful experience here in Horicon.

There are times when people need a helping hand and an opportunity to excel in a new environment and I feel that the families that have moved to our community and joined our district are finding success and friendships in their new home of Horicon and our school district. I offer my strong support and recommendation to the creation of other housing developments similar to the one in Horicon.

If I can be of any further assistance, please contact me at [rappel@horicon.k12.wi.us](mailto:rappel@horicon.k12.wi.us) or at 920-485-2898 EXT 5.

Thank you,



Rich Appel  
District Administrator  
School District of Horicon



HORICON ELEMENTARY SCHOOL  
841 GRAY STREET  
HORICON, WI 53032  
PH: (920) 485-2898  
FAX: (920) 485-3601

DISTRICT OFFICE  
841 GRAY STREET  
HORICON, WI 53032  
PH: (920) 485-2898  
FAX: (920) 485-3601

HORICON MIDDLE/HIGH SCHOOL  
841 GRAY STREET  
HORICON, WI 53032  
PH: (920) 485-2898  
FAX: (920) 485-3601

# Assembly Bill 605

An Act Relating to: municipal workforce housing incentive program. (FE)

Status: A - Calendar

## History

<b>Date / House</b>	<b>Action</b>	<b>Journal</b>
10/8/2021 Asm.	Introduced by Representatives Brooks, Armstrong, Dittrich, Gundrum, Penterman and Born	
10/8/2021 Asm.	Read first time and referred to Committee on Housing and Real Estate	
10/12/2021 Asm.	Public hearing held	
10/12/2021 Asm.	LRB correction	
10/18/2021 Asm.	Assembly Amendment 1 offered by Representative Brooks	
10/18/2021 Asm.	Representative Edming added as a coauthor	
10/19/2021 Asm.	Executive action taken	
10/20/2021 Asm.	Fiscal estimate received	
10/20/2021 Asm.	Report Assembly Amendment 1 adoption recommended by Committee on Housing and Real Estate, Ayes 10, Noes 0	
10/20/2021 Asm.	Report passage as amended recommended by Committee on Housing and Real Estate, Ayes 6, Noes 4	
10/20/2021 Asm.	Referred to committee on Rules	
10/21/2021 Asm.	Placed on calendar 10-26-2021 by Committee on Rules	



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# ROBERT BROOKS

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STATE REPRESENTATIVE • 60<sup>TH</sup> ASSEMBLY DISTRICT

## Hearing Testimony

Assembly Committee on Housing and Real Estate

Tuesday, October 12, 2021

11:00 A.M.

Wisconsin State Capitol, Room 417 North

Chairman Summerfield and members of the Assembly Committee on Housing and Real Estate, thank you for affording me the opportunity to provide testimony on Assembly Bills 605, 608, and 610, relating to workforce housing.

Wisconsin is in the midst of a growing workforce housing shortage. According to a 2019 report titled *Falling Behind: Addressing Wisconsin's Workforce Housing Shortage*, since 2012, Wisconsin has created seventy-five percent fewer lots and fifty-five percent fewer new homes than pre-recession averages.

This scarcity has been further compounded by a series of other factors. The National Association of Home Builders estimates that excessive and outdated regulations add an average of \$93,870 to the final price of a home – or increase the total by approximately 23.8 percent. Rents are also growing faster than incomes, and the cost of construction materials is increasing.

As a result, Wisconsin's median age for first-time home buyers has risen to thirty-three. The state is also running a migration deficit with individuals aged twenty to twenty-four and has a lower homeownership rate for households ages twenty-five to thirty-four and thirty-five to forty-four than all neighboring states, except Illinois.

These bills are part of a larger legislative package to provide safer, more affordable housing options across the state.

### Assembly Bill 605

**Assembly Bill 605** requires political subdivisions to use a portion of the funds received from the federal American Rescue Plan Act toward workforce housing projects. The bill requires a political subdivision to use at least \$1,000,000 or at least ten percent of total stimulus money it receives, whichever is less, for one of the following: new workforce housing infrastructure, establishing a low-interest loan program for remodeling and rehabilitation of older workforce housing, creation of a low-interest loan for program for the building of new workforce housing, and redeveloping idle sites currently used for a shopping center or other commercial property of at least forty-thousand feet to workforce housing.



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# ROBERT BROOKS

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STATE REPRESENTATIVE • 60<sup>TH</sup> ASSEMBLY DISTRICT

## Assembly Bill 608

**Assembly Bill 608** is an important first-step towards reducing the regulatory burdens communities and developers face when trying to build affordable workforce housing. Assembly Bill 608 updates some outdated and burdensome regulations related to zoning and permit approval processes. This bill requires municipalities with zoning ordinances to zone at least one district for multi-family housing. It also establishes a ninety day process for the review and approval or denial of housing applications, and it mandates that street addresses within a plat are approved by the date the plat itself is approved.

The bill also provides that a person aggrieved by the failure of a political subdivision to approve an application for a workforce housing project including at least four residential units may appeal the decision to the circuit court or the county in which the project was to be completed. If the court finds that the political subdivision has failed to satisfy certain statutory requirements related to comprehensive planning or failed to prepare certain reports, the court must order the political subdivision to approve the application.

Finally, the bill provides that a county, town, city, or village (approving authority that has the right to approve or object to a map of a subdivision (plat) must, if the approving authority has the right to do so, assign street addresses to the lots within the plat no later than the date on which the plat is approved or deemed approved by the approving authority, unless the time is extended by agreement with the subdivider.

## Assembly Bill 610

**Assembly Bill 610** updates state appraisal practices to ensure fair and equal property tax assessments. The bill prohibits the use of mortgages or bank appraisals to determine the assessed value of a property, and it prohibits various uses when determining the fair market value.

Additionally, the bill clarifies that when an inconsistency or ambiguity exists between the *Wisconsin Property Assessment Manual* and state statutes, statutes take precedent.

Assembly Bill 610 modifies Wis. Stat. 70.32 while simultaneously updating and modernizing appraisal practices recommended by the *Wisconsin Property Tax Assessment Manual* in the following ways:

- **Statute controls**—When an inconsistency exists between the *Wisconsin Property Tax Assessment Manual* and state statutes, the statute shall control assessor practices. (Note: this is current law, but only found in court cases).



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# ROBERT BROOKS

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STATE REPRESENTATIVE • 60<sup>TH</sup> ASSEMBLY DISTRICT

- **Mortgage and bank or lender appraisals**—Clarify that assessors shall not use mortgage or bank appraisals to determine the assessed value. Mortgages have no basis in determining an assessment.
- **Projected rents and other benefits**—Assembly Bill 610 clarifies that assessors shall not use mortgage or bank appraisals to determine assessed value. Mortgages have no basis in determining an assessment.
- **Asking price and rents**—This bill clarifies that assessors cannot use list or prices (or rents) to determine fair-market value.
- **Value trends**—Assembly bill 610 clarifies that price trends cannot be used to determine fair-market value.
- **Club houses and swimming pools**—This bill clarifies that club houses, swimming pools, and amenity buildings that are part of multi-family properties shall not be considered part of the value of the subject property if the club house receives little to no rental income even if that club house building is located on a separate lot.

Quite simply, this bill states that assessors must base fair market value off the sale price of analogous properties in the same market segment. This approach, known as the sales comparison approach, refers to a real estate appraisal method that compares one property to comparables or other recently sold properties in the same area with similar characteristics. The bill makes clear that assessments must not be speculative or violate the state's uniformity clause.

As a realtor for more than twenty-five years, I have witnessed, first-hand, the devastating impact of Wisconsin's affordable housing shortage on our local communities. A lack of affordable workforce housing units has made Wisconsin an unattractive destination for job seekers and businesses

The bills contained in this package not only encourage the construction, restoration, and renovation of housing units through the expansion of tax credits, but once again make Wisconsin an attractive place to live, work, own a home and raise a family

I am happy to answer any questions you might have.



**To:** Members, Assembly Committee on Housing and Real Estate  
**From:** Cori Lamont, Senior Director of Legal and Public Affairs  
Tom Larson, Executive Vice President  
**Date:** October 12, 2021  
**RE:** AB 605 – Municipal Workforce Housing Incentive Program

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The Wisconsin REALTORS® Association (WRA) supports AB 605, legislation aimed at addressing Wisconsin's workforce housing shortage by requiring a percentage of local American Rescue Plan Act of 2021 (ARPA) money to be used for a wide variety of workforce housing options.

### **Background**

Wisconsin employers are having difficulty recruiting workers to fill thousands of job openings due to a historic shortage of affordable housing options for workers. With statewide housing inventory levels at historic lows, median home prices continuing to rise, and apartment rent increases outpacing wage growth, Wisconsin has a major workforce housing shortage problem. Unless this workforce housing problem is fixed, Wisconsin will be unable to keep and attract the skilled workers necessary for our economy to thrive.

A recent study titled, "Falling Behind: Addressing Wisconsin's Workforce Housing Shortage," authorized by Professor Kurt Paulsen, UW-Madison, indicates that Wisconsin's workforce housing shortage makes it harder for businesses to recruit or retain workers, harming Wisconsin's economic competitiveness. "Rebuilding homeownership is vital for economic development. Workers need to be able to find stable and affordable homes for purchase near where they work."

Aging housing stock and rising construction costs have made workforce housing difficult to find. Communities need places for those in the workforce to come home to. Real estate is an economic development driver and communities have started to recognize that to bring and to retain employees and employers to communities; housing needs to be available.

### **This legislation**

Requires cities, villages, towns, or counties to use APRA money in a variety of ways to address the housing shortage by prioritizing workforce housing.

#### **AB 605:**

- Requires at least \$1 million or 10% (whichever is less) of the total federal ARPA money received for one or more of the following workforce housing initiatives:
  - **Infrastructure** (streets, sewer, water, sidewalks) for new workforce housing
  - **Low interest or no interest loan** program for the expense of **remodeling or repairing** older workforce housing
  - **Low interest or no interest loan** for the new workforce housing **development**
  - **Redeveloping** vacant shopping centers, shopping malls, or other **commercial property** of at least 40,000 square feet to workforce housing
- Allows by creation of an ordinance, for the loan amount not repaid, to be a lien on the property.

The WRA respectfully requests your support for AB 605.



## 2021 ASSEMBLY BILL 605

October 8, 2021 - Introduced by Representatives BROOKS, ARMSTRONG, DITTRICH, GUNDRUM, PENTERMAN and BORN. Referred to Committee on Housing and Real Estate.

1 **AN ACT relating to:** municipal workforce housing incentive program.

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### *Analysis by the Legislative Reference Bureau*

This bill requires, to the extent permitted by federal law, political subdivisions to use a certain portion of moneys received by the political subdivisions from the federal American Rescue Plan Act of 2021 toward workforce housing projects. Under the bill, a political subdivision is defined as a city, village, town, or county. The bill requires that a political subdivision use at least \$1,000,000 or at least 10 percent of the total stimulus moneys it receives, whichever is less, for one or more of the following projects: 1) new workforce housing infrastructure, including streets, sewer, water, and sidewalks; 2) establishing a low interest or no interest loan program for the remodeling and repair expenses related to the rehabilitation of older workforce housing; 3) establishing a low interest or no interest loan program for the building of new workforce housing units; or 4) redeveloping idle sites currently used for a shopping center, shopping mall, or other commercial property of at least 40,000 square feet to workforce housing. The bill allows political subdivisions to make loans as part of the loan programs established. If the loan is not repaid at the time of the sale of the property, the loan amount is delinquent and becomes a lien on the property.

Because this bill may increase or decrease, directly or indirectly, the cost of the development, construction, financing, purchasing, sale, ownership, or availability of housing in this state, the Department of Administration, as required by law, will prepare a report to be printed as an appendix to this bill.

**ASSEMBLY BILL 605**

For further information see the state and local fiscal estimate, which will be printed as an appendix to this bill.

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*The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:*

1           **SECTION 1. Nonstatutory provisions.**

2           (1) MUNICIPAL WORKFORCE HOUSING INCENTIVE PROGRAM.

3           (a) In this subsection:

4           1. "Political subdivision" means any city, village, town, or county.

5           2. "Workforce housing" means housing to which all of the following apply, as  
6 adjusted for family size and the county in which the household is located, based on  
7 the county's 5-year average median income and housing costs as calculated by the  
8 U.S. bureau of the census in its American community survey:

9           a. The housing costs a household no more than 30 percent of the household's  
10 gross median income.

11           b. The residential units are for initial occupancy by individuals whose  
12 household income is no more than 120 percent of the county's gross median income.

13           (b) Notwithstanding any other provision under state law, to the extent  
14 permitted by federal law, of the moneys a political subdivision receives pursuant to  
15 section 602 of the federal Social Security Act as amended by the federal American  
16 Rescue Plan Act of 2021, P.L. 117-2, that political subdivision shall use at least  
17 \$1,000,000 or at least 10 percent of the total stimulus moneys received, whichever  
18 is less, for one or more of the following projects:

19           1. New workforce housing infrastructure, including streets, sewer, water, and  
20 sidewalks, to support new workforce housing in the community.





BLOG

# U.S. Senate passes legislation that would expand eligible uses of Recovery Fund

By Eryn Hurley Oct. 21, 2021

## KEY TAKEAWAYS

- ✎ The bipartisan State, Local, Tribal, and Territorial Fiscal Recovery, Infrastructure, and Disaster Relief Flexibility Act would provide additional flexibility for the \$350 billion Coronavirus State and Local Fiscal Recovery Fund <<https://ctt.ac/9Qo33>>
- ✎ NACo is urging counties to contact your U.S. Representatives and urge their support for final passage of S. 3011, which will help counties achieve our goal of successfully implementing the Recovery Fund <<https://ctt.ac/BOWU0>>

On October 19, the U.S. Senate passed the bipartisan State, Local, Tribal, and Territorial Fiscal Recovery, Infrastructure, and Disaster Relief Flexibility Act <<https://naco.sharefile.com/d-sa63d22383766472b92d496c80782d78c>> (S. 3011), which would provide additional flexibility for the \$350 billion Coronavirus State and Local Fiscal Recovery Fund <<https://www.naco.org/resources/featured/state-and-local-coronavirus-fiscal-recovery-funds>> (Recovery Fund) authorized under the American Rescue Plan Act (ARPA).

The legislation, which now heads to the U.S. House of Representatives for a vote, would strengthen the Recovery Fund in the following ways:

Allow counties to allocate up to \$10 million in ARPA Recovery Funds for the provision of government services or \$10 million (or 30 percent) for infrastructure-related activities authorized under existing federal surface transportation laws or a Community Development Block Grant project

Allow ARPA Recovery Funds to provide emergency relief from natural disasters and their negative economic impacts, including temporary emergency housing, food assistance, financial assistance for lost wages, or other immediate needs

The Recovery Fund, which NACo helped develop and strongly advocated for its passage, is a historic investment in our nation's counties. These funds provide direct, flexible aid for every county, parish and borough in America.

NACo is urging counties to contact your U.S. Representatives <<https://www.house.gov/representatives>> and urge their support for final passage of S. 3011, which will help counties achieve our goal of successfully implementing the Recovery Fund to ensure the health and well-being of our residents and economic vitality for our communities.

## **ABOUT ERYN HURLEY** (Full Bio)

### **DEPUTY DIRECTOR OF GOVERNMENT AFFAIRS**

Eryn serves as the Deputy Director for NACo's Government Affairs Department. In this capacity she assists in Legislative and Executive Branch outreach and advocacy of the association's legislative priorities and policy development. Eryn also staffs NACo's Finance, Pensions and Intergovernmental Affairs Policy Steering Committee.



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U.S. Senate passes legislation that would expand eligible uses of Recovery Fund

Congress averts shutdown

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**COVID Premium Bonus**

Finance Committee Meeting 11/1/2021

Funding: President Biden signed the American Rescue Plan Act of 2021 (“ARPA”) into law on March 11, 2021. ARPA is a \$1.9 trillion federal spending package intended to provide economic and other relief related to the covid-19 pandemic.

Attached are excerpts from the interim final rule pertaining to Premium Pay with highlights which define what premium pay is and who is eligible to receive the Premium Pay.

Dodge County is scheduled to receive a direct allocation of \$17,061,696 dollars over a two (2) year period. Dodge County has already received 50% of the funds with the remaining 50% scheduled to be paid in 2022. These funds must be committed by December 31, 2024 and paid out by December 31, 2026, and may cover costs from March 3, 2021, through December 31, 2026. Funding for the COVID Premium Bonus payments will be directly funded through use of ARPA funds.

Purpose: The dedicated employees of Dodge County worked through the COVID pandemic without complaint. They ensured the doors were kept open, never closing, and continued to serve the entire community during difficult times.

During the times of uncertainty, when step increases were froze and no cost of living was provided, the employees continued to serve the community, diligently. This recommendation truly communicates to the employees of Dodge County that we understand and appreciate the contributions and sacrifices they made provide services to all county residents.

**2021 (except Clearview)\***

Amount:           Yearly Total: \$1,000 for employees in FTE .5 to 1.0 status  
                      Yearly Total: \$500 for employees in FTE .49 and below  
                      Effective July 1, 2021 through November 30, 2021

Eligibility:       Active Full and Part Time Employees must be employed the full month for each month (July 1, 2021 through November 30, 2021) in order to qualify for the bonus and be an active employee, receiving pay on the January 7, 2022 pay date.

Payment Date: January 7, 2022

*\*Clearview employees are being paid separately through CARES Act funds that were received in 2020.*

**2022**

Amount:           Annual Total: \$1,200 for employees FTE .5 to 1.0 status  
                      Annual Total: \$600 for employees in FTE .49 and below status  
                      Amounts will be paid quarterly for January 1, 2022 through December 31, 2022

Eligibility:       Active Full and Part Time Employees must be employed the full month for each month in order to qualify for the quarterly bonus and be an active employee, receiving pay on the pay date of the quarterly bonus.

Payment Dates: Paid on the first pay period following each quarter.

In late 2022 review ARPA funding for subsequent years 2023 and 2024.

<b>2021 Total Clearview -CARES</b>		
	\$1,000	Full Time
		Pro Rated for Part Time
		With Roll Ups
<b>2021 Total CARES Funding:</b>	<b>\$232,008</b>	<b>\$265,418</b>

<b>2021 Total Non-Clearview - ARPA</b>			
	<b>Amount</b>	<b>Count</b>	<b>Total/yr</b>
Full-time and Part-Time FTE .5 plus	\$1,000	453	\$453,000
Part-Time less than .5	\$500	59	\$29,500
			With Roll Ups
<b>2021 Total ARPA Funding:</b>	<b>\$482,500</b>		<b>\$551,980</b>

<b>2022 Total All Employees -ARPA</b>			
	<b>Amount</b>	<b>Count</b>	<b>Total/yr</b>
Full-time and Part-Time FTE .5 plus	\$1,200	675	\$810,000
Part-Time less than .5	\$600	167	\$100,200
			With Roll Ups
<b>2022 Total ARPA Funding:</b>	<b>\$910,200</b>		<b>\$1,038,993</b>

<b>2021 WRS Protected Status</b>			
	<b>Amount</b>	<b>Count</b>	<b>Total/yr</b>
Full-time and Part-Time FTE .5 plus	\$1,000	64	\$64,000
Part-Time less than .5	\$500	1	\$500
			With Roll Ups
<b>2021 Total ARPA Funding:</b>	<b>\$64,500</b>		<b>\$77,071</b>

<b>2022 WRS Protected Status</b>			
	<b>Amount</b>	<b>Count</b>	<b>Total/yr</b>
Full-time and Part-Time FTE .5 plus	\$1,200	64	\$76,800
Part-Time less than .5	\$600	1	\$600
			With Roll Ups
<b>2022 Total ARPA Funding:</b>	<b>\$77,400</b>		<b>\$92,640</b>
<b>2021 and 2022 Sworn Association Total ARPA Funding:</b>	<b>\$141,900</b>		<b>\$169,711</b>

<b>Grand Totals:</b>			With Roll Ups
<b>Total ARPA Funding for 2021 and 2022:</b>	<b>\$1,534,600</b>		<b>\$1,760,684</b>
<b>Total ARPA and CARES Funding for 2021 and 2022:</b>	<b>\$1,766,608</b>		<b>\$2,026,102</b>

**RESOLUTION REGARDING COMPENSATION  
PAID TO MEMBERS OF THE DODGE COUNTY BOARD OF SUPERVISORS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the last increase in compensation paid to members of the Dodge County Board of Supervisors for attendance at meetings of the County Board and for attendance at meetings of Committees of the County Board occurred on November 12, 2019, by Resolution No. 19-54, which set compensation as follows:

1. County Board members, for attendance at County Board meetings and County Board Committee meetings: \$60 per meeting, with a maximum of two meetings compensated for in any one day;
2. Chairpersons of the County Board and County Board Committees, for attendance at County Board Committee meetings at which they preside as chairperson: \$65 per meeting;
3. Individuals who are not County Board members but who are members of County Board Committees or County Commissions or County Boards, other than the County Board of Supervisors, for attendance at meetings of County Board committees, commissions or boards, other than the County Board of Supervisors: \$60 per meeting, with a maximum of two meetings compensated for in any one day;
4. Individuals who are not County Board members but who are members of County Board committees, commissions or boards, other than the County Board of Supervisors, for attendance at meetings at which they preside as chairperson: \$65 per meeting; and,
5. The number of days for which compensation and mileage may be paid to members of County Board Committees for attendance at Committee meetings shall be 125 days, not including County Board of Supervisor meetings; and,

**WHEREAS**, at its meeting on March 17, 2020, the Dodge County Board of Supervisors adopted Resolution 19-71, which, in part, modified Rule 29 by eliminating “a maximum of two meetings compensating for in any one day” for County Board member; and,

**WHEREAS**, at its meeting on November 1, 2021, the Executive Committee, by consensus, recommended no changes to the compensation stated above for the 2022-2024 County Board Term;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the compensation for County Board members, the 125 day limit for which compensation and mileage may be paid to members of the County Board Committees for attendance at County Board Committee meetings, and compensation for individuals who are not County Board members but who serve on Dodge County committees, commissions and boards shall remain as stated in Resolution Numbers 19-54 and 19-71; and,

1 **BE IT FINALLY RESOLVED**, that this Resolution shall be in full force and effect beginning  
2 April 19, 2022.

All of which is respectfully submitted this 9<sup>th</sup> day of November, 2021.

**Dodge County Executive Committee:**

\_\_\_\_\_  
Russell Kottke

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Kira Sheahan-Malloy

\_\_\_\_\_  
Dan Hilbert

\_\_\_\_\_  
Joseph Marsik

\_\_\_\_\_  
David Guckenberger

**FISCAL NOTE:** *The County Administrator's proposed budget for 2022 assumed no increase in per diem rates, so there is no fiscal effect for the County.*

**Finance Committee review date:** *November 1, 2021. Chair initials:* \_\_\_\_\_.

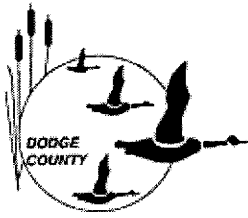
**Vote Required:** Majority of members present.

**Resolution Summary:** Resolution regarding compensation paid to members of the Dodge County Board of Supervisors and others who serve on committees, commissions and boards.









## The Dodge County Board of Supervisors

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127 East Oak Street, Juneau, Wisconsin 53039  
Russell Kottke, Chairman  
920-386-3603

MEMO TO: DODGE COUNTY EXECUTIVE COMMITTEE  
FROM: RUSSELL KOTTKE, COUNTY BOARD CHAIR RK.  
RE: COUNTY BOARD RULES  
DATE: OCTOBER 25, 2021

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The Rules of Order Governing the County Board of Supervisors will be adopted by the Board at the March, 2022 County Board meeting. Therefore, the Executive Committee will begin reviewing the rules starting with the November 1, 2021 committee meeting. The committee will start reviewing 10-15 rules per committee meeting per month until all rules have been reviewed. I invite any thoughts and ideas on rule changes/additions/deletions to be brought forward for discussion at the committee meetings.

Thank you.

**RULES OF ORDER GOVERNING THE  
COUNTY BOARD OF SUPERVISORS OF  
DODGE COUNTY, WI  
SEPTEMBER 2021**

1. The Chairman of the Dodge County Board of Supervisors shall preside over all meetings of the Board, and is authorized to resolve disputes between standing committees. In the absence of the Chairman, the First Vice Chairman shall preside, and in the absence of the Chairman and the First Vice Chairman, the Second Vice Chairman shall preside. In the absence of the Chairman, the First Vice Chairman and the Second Vice Chairman, the County Clerk shall call the meeting to order and the Board shall elect a member of the body to occupy the chair and preside over the meeting. The Chairman shall serve as an ex-officio member of all committees, commissions, and boards. The Chairman's role as an ex-officio member shall be limited to attending only those meetings necessary to form a quorum. When serving in this capacity, the Chairman shall have all rights as any regular member of the committee, commission, or board. Members of the Dodge County Board of Supervisors are authorized to attend the Annual Convention of the Wisconsin Counties Association at County expense, which expense is limited to mileage, lodging and registration fee. Per diem shall be paid for attendance. Supervisors who attend the Wisconsin Counties Association annual conference shall report to the County Board of Supervisors regarding knowledge gained by attending conference. Attendance at such convention by County Supervisors shall be at County expense as such attendance is to the benefit of Dodge County. Supervisors shall notify the County Clerk no later than the third Tuesday of April if attending such annual convention. Attendance at any seminar sponsored by the WCA shall be at county expense only if the Executive Committee or the County Board Chairman determines that such attendance shall be to the benefit of Dodge County. Dodge County will not pay any amount for out of state travel expenses for anyone unless approved by the Executive Committee.

2. A majority of the supervisors entitled to a seat on the Board shall constitute a quorum. All questions shall be determined by a majority of the supervisors present unless otherwise provided by a statute or a rule of parliamentary procedure as laid down in Robert's Rules of Order or a Rule of Order Governing The County Board of Supervisors Of Dodge County, WI.

3. A Board member may, with prior permission of the Board Chairman, take part in a County Board meeting by telephone or other electronic means. However, a Board member who takes part in a County Board meeting by telephone or other electronic means will not be considered to be present at the County Board meeting, will not be allowed to vote, will not be paid a per diem, and will not be paid reimbursement for mileage. However, the Board member will be allowed to participate in discussion that will take place at the meeting. In the event of a declared emergency, board members will be considered present and allowed to vote telephonically or by other electronic means.

4. Whenever a meeting of the Dodge County Board of Supervisors is to be held in a certain month, it shall be held on the third Tuesday of said month at 7:00 P.M., unless the County Board shall designate another date for the meeting, and, except if necessary to avoid a conflict with the primary election, the February Meeting shall be held on a date to be determined by the County Board Chairman at 7:00 P.M., and the Organizational Meeting shall be held on the third Tuesday in April, at 9:00 A.M., and the Annual Budget Meeting shall be held on the Tuesday after the second Monday of November at 9:00 A.M. When the day of the Annual Budget meeting falls on November 11<sup>th</sup>, the Annual Budget Meeting shall be held on the next succeeding day. The order of business to be followed at the meetings of the Dodge County Board of Supervisors shall be as follows: (1) Call to Order by the Chair. (2) Roll Call by the County Clerk. (3) Approval of the Minutes of the last meeting. (4) Communications on file with the Board. (5) Unfinished business. (6) Resolutions. (7) Bills on file to be acted upon. (8) Reports on file. (9) Ordinances. (10) Petitions. (11) Claims. (12) Recess or Adjournment.

5. Except in emergency situations, at least seven (7) days prior to each County Board Meeting, the Chairman or Vice Chairman of each committee of the County Board shall file with the County Clerk all Resolutions and Ordinances to be brought before the County Board by the respective committee. This rule shall also apply to any other business the committee, or any individual supervisor, wishes to bring before the Board at any meeting.

6. The County Clerk shall compile an agenda for each meeting of the County Board of Supervisors. Whenever possible the County Clerk shall mail or deliver to each Board Member, a copy of such agenda. This agenda, and a copy of each Resolution, Ordinance, and any other pertinent material, shall be mailed or delivered whenever possible by the Clerk to each Board Member by the Friday prior to the Board Meeting. The County Clerk may, by not later than 24 hours prior to a scheduled meeting of the Dodge County Board of Supervisors, add items to an original meeting agenda or to an amended meeting agenda, and shall comply with all notice provisions of the Open Meeting Law of the State of Wisconsin. If the County Clerk, on the day that the agenda for a particular County Board Meeting is to be mailed, determines that there is insufficient business to warrant holding such meeting, he/she will immediately confer with the County Board Chairman. If it is agreed that the meeting should not be held, the Clerk will immediately notify each Board Member of such decision.

7. Only such business as appears on the agenda or on an amended agenda shall be considered by the Board at that meeting and all other business shall be out of order.

8. All meetings of the Dodge County Board of Supervisors, and all meetings of any committee of the Board, shall be held in accordance with the Open Meeting Law of the State of Wisconsin.

9. All memorials, resolutions and ordinances that are to be considered and acted upon by the Board at any meeting shall be presented and signed by a member of the Dodge County Board of Supervisors.

10. When the Voting System machine is operational, any member who wishes to address the Board shall first push the Request to Speak button located on the member's voting device, and obtain the recognition of the Chairman. When the Voting System machine is not operational, any member who wishes to address the Board shall first rise from the member's seat and obtain the recognition of the Chairman. When two or more members rise at the same time, the member that the Chairman recognizes shall have the floor. No member shall be interrupted while speaking except by a call for the orders of the day.

11. Persons other than members of the Board wishing to address the body may do so with the unanimous consent of the Board. If any member objects, such non-member may be granted the privilege of addressing the body upon the passage of a motion, properly made and seconded and passed by a two-thirds (2/3) majority of those members present.

12. All votes by the Board on any matter calling for appropriation of money from the county treasury shall be recorded in such a manner that the vote of each member of the Board can be ascertained. On all other questions that come before the Board, any member of the Board can require that the individual vote of each member be recorded. Action by a member to correct the member's vote cast in error, may only be taken prior to the next vote being taken.

13. A motion or resolution for the reconsideration of an action by the Board shall be out of order unless such motion or resolution is made or presented by a member who voted with the prevailing side of the question in the first determination, and such motion or resolution of reconsideration must be made or presented at the same or the next properly noticed succeeding meeting of the Board.

14. Any matter on the agenda of a meeting may be laid over for examination or referred to a standing committee of the Dodge County Board of Supervisors by the Chair without a motion from the floor.

15. If a motion before the body (or an amendment to it) contains two or more parts capable of standing as separate questions, any member may move for a division of the question in order that the body can consider each question separately.

16. No standing rule, order or resolution of the Board shall be rescinded or changed without giving one day's notice thereof to all members of the Board, however, any standing rule may be temporarily suspended by a two-

thirds (2/3) vote of the members present at any legally called meeting of the Board.

17. The rules of parliamentary procedure as laid down in Robert's Rules of Order shall govern the proceedings of the Board.

18. In any case where the vote of the Board is equally divided, the question shall be lost.

19. Annual Reports of county officers, elected or appointed, shall be presented to the County Board at the February or March meeting of the Board following the calendar year for which the report is made.

20. The County Clerk, or the Chairman of a Committee of the County Board, that meets to transact business of the County, shall present a bill, certified as correct, to the County Clerk for the payment of the authorized compensation and mileage of the members attending such meetings, and the County Clerk shall draw orders on the County Treasurer for the payment of such authorized compensation and mileage, and such orders shall be paid by the Treasurer upon approval of such orders by the Audit Committee.

21. Upon the completion of the County canvass of the results of an election, the County Clerk shall draw orders on the County Treasurer for the payments of the authorized compensation and the mileage of those persons participating in the canvass.

22. The Chairman of any meeting of the Board of Supervisors may require that any motion offered by any member for consideration by the body be reduced to writing and, thus, presented to the Chair. Members are encouraged, but not required, to provide written amendments pertaining to the annual budget, for consideration at the November County Board meeting, to the County Clerk at least fourteen (14) calendar days prior to the November County Board Meeting. The County Clerk will distribute said written amendments to all members of the County Board and appropriate staff, upon receipt, and with the meeting packet for the November County Board meeting. Said written amendments should specify an amount and identify the affected department. Members may also submit written amendments to the annual budget during the November County Board Budget meeting.

23. When a main motion is before the Board, no other motions shall be in order except a motion to adjourn, a motion to lay on the table, a motion for the previous question, a motion to postpone to a certain time, a motion for division of a question, a motion to correct the main motion, a motion to refer to a standing committee, a motion to refer to a special committee, or a motion to amend the main motion. These motions shall have precedence in the order arranged and the first three of the above-listed motions are not debatable. A motion to postpone to a certain time must be made to a specific date or to the next regular meeting of the County Board of Supervisors.

24. Except as otherwise permitted by the Chairman, no member shall be permitted to speak more than twice or for more than five minutes at any one time on the same question.

25. All memorials, resolutions, reports, petitions or ordinances, other than those presented by the Finance Committee, which provide for appropriation of money from the county treasury, shall be referred to the Finance Committee for its examination and assessment of fiscal impact.

26. When committees are organized, a member should be elected as Secretary to be responsible for the minutes of the proceedings of each committee. Such minutes shall show the names of the members present or absent, according to the Wisconsin Open Meeting Law. Minutes may be taken by an individual on behalf of the elected Secretary, but must be signed by the Secretary or other committee member. Minutes shall also include the place of the committee meeting and the starting and ending time of the meeting.

27. A member of a committee of the County Board may, with prior permission of the Chairman of the

committee of the County Board, take part in a committee meeting by telephone or other electronic means. However, a committee member who participates in a committee meeting by telephone or other electronic means will not be considered to be present at the committee meeting, will not be allowed to vote, will not be paid a per diem, and will not be paid reimbursement for mileage.

28. All members of a committee shall be notified personally, by telephone or electronically, as to the date, time and location for all meetings of a committee of which they are a member. A majority of the members of a committee shall constitute a quorum and a quorum of committee members is required to be present before County Business can be transacted.

29. All committee members present at a properly called committee meeting shall be entitled to their authorized compensation and actual mileage regardless of whether or not a quorum is present at the meeting. Members shall be entitled to compensation (per diem) for each committee meeting regardless of whether the meetings occur on the same day. This Rule supersedes the 2 meeting per day maximum in Resolution 19-54, adopted on November 12, 2019. Committee members shall only be reimbursed for mileage expenses actually incurred. Non-committee member supervisors shall be entitled to a per diem and mileage for attendance at up to an additional twelve (12) committee meetings per session.

30. All Department purchases of equipment and supplies shall be made according to the following:

A. All budgeted requests for a single purchase or lease of equipment or supplies, \$10,000 and up to \$50,000 shall first be presented to the Committee advising the department.

B. Any planned purchase or lease of equipment greater than \$50,000 must be identified on the adopted Five Year Capital Improvement Plan.

C. If a Department Head deems that an emergency purchase, rental, or contract for service is necessary, they are authorized to do so and report such to County Administrator, Finance Director and Committee Chair as soon as possible.

D. All requests for a single purchase or lease of equipment or supplies greater than \$50,000 shall be presented to the Committee advising the department for recommendation to the County Board of Supervisors.

E. The Dodge County Clerk shall include in the meeting packet for each regular meeting of the Finance Committee and for each regular meeting of the County Board, a monthly report displaying aggregate payments over \$10,000 to any one vendor in the preceding month.

31. Any monies received by an officer or department of the County shall be paid into the county treasury and credited to the account of the department or office giving rise to the transaction. Any balance remaining in the account of any department at the end of the year shall be transferred to the General Fund unless such account is designated a continuing appropriation account by resolution of the County Board, the Finance Committee or the Wisconsin Statutes.

32. The committees, commissions and boards, and the number of members of each are as follows:

- (1) Finance Committee – 5
- (2) Audit Committee – 5
- (3) Highway Committee – 5
- (4)..... Building Committee – 5
- (5) Judicial and Public Protection Committee – 5
- (6) Taxation Committee – 5
- (7) Executive Committee – 7
- (8) Extension Education Committee – 5
- (9) Land and Water Conservation Committee – 7

- (10) Human Resources and Labor Negotiations Committee – 5
- (11)..... Land Resources and Parks Committee – 5
- (12) Board of Adjustment – 5 + 2 Alternates
- (13) Health Facilities Committee - 5
- (14) Housing Authority – 5
- (15) Human Services and Health Board – 9
- (16)..... Veterans Service Commission – 3
- (17) Monarch Library System Board - 3
- (18) East Wisconsin Counties Railroad Consortium – 2
- (19)...Civil Service Commission – 5 + 1 Alternate
- (20) Sheriff's Grievance Committee – 5
- (21) Information Technology Committee – 5
- (22) Commission on Aging and Disability Services – 9
- (23) Library Planning Committee – 5
- (24) Land Information Council - 11
- (25)..... Nutrition Advisory Council – 10
- (26) External Audit Review Oversight Committee – 5
- (27)..... Friends of Clearview Board – 11
- (28) Local Emergency Planning Commission – not less than 17
- (29)..... Inter-County Coordinating Committee – 2
- (30)..... Waste Facilities Siting Committee - 2
- (31)..... Waste Facilities Standing Committee - 2
- (32)..... Crime Prevention Funding Board - 7
- (33).. Criminal Justice Collaborating Council – 10
- (34) Courtroom Security and Facilities Committee – 19 not less than 11
- (35)..... Workforce Development - 2
- (36).. Traffic Safety Commission – not less than 9
- (37)..... Child Death Review Team – 19
- (38) Central Wisconsin Community Action Council – 1
- (39) Transportation Advisory Committee – not more than 15
- (40) Marsh Country Health Alliance Commission – 1
- (41) Glacial Heritage Development P'ship – (ThriveED) 2

33. The term of membership on all committees, commissions or boards where the appointment is made by the Board Chairman and confirmed by the County Board shall be for a two (2) year term, except as otherwise provided by resolution, ordinance or Wisconsin Statute. In all cases where the appointment or election to the committee, board or commission is by the County Board, the term of membership shall be for two (2) years, unless provided otherwise by resolution, ordinance, or Wisconsin Statute. The County Board Chair shall endeavor to evenly apportion members when making committee assignments. An individual appointed to a committee of the County Board by the Board Chairman and confirmed by the County Board, may be removed from that committee at a meeting of the County Board, upon the recommendation of the Board Chairman and after a motion for removal has been made and seconded, upon an affirmative vote of not less than two - thirds of members elect.

34. Upon the filing with the County Clerk, the official bonds of the county officers shall be referred to the Executive Committee for examination of the same and, the Executive Committee shall report its findings as to the sufficiency and form of the sureties to the County Board pursuant to Section 59.21(2), of the Wisconsin Statutes.

35. A session of the Dodge County Board of Supervisors is hereby defined as the period of time beginning on the third Tuesday in April of each year and ending on the third Tuesday of April of the next succeeding year,

both inclusive.

36. A. Any and all documents presented in an open session meeting of a committee of the Board shall be made available to all county board members who request the documents. These documents shall be sent promptly, contemporaneous with the distribution to the committee, and without cost to the Board member requesting such documents. The Chairman of the committee or designee shall be responsible for delivery of documents.

B. A Board member who desires access to existing department or committee documents shall request specific documents from Department Heads or the County Administrator. Record custodians may redact or withhold disclosure of certain records as required by law. All documents subject to release shall be delivered timely and without delay and without cost to the Board member requesting such documents.

C. Board members shall not inundate departments with excessive requests. The County Administrator and the County Board Chairperson are tasked with determining if requests are excessive.

37. New Position Requests.

A. New Positions During Calendar Year: Departments may request newly created positions or changes to positions, which will become effective upon approval of the County Board by submitting a resolution to appropriate committee of jurisdiction and the County Board. Said resolution will require a two-thirds (2/3) majority of those members present for passage.

B. New Positions Funded By Subsequent Year's Budget: Any requests for newly created positions, or changes to positions as described as follows, which will first become effective in the next succeeding year, will require approval of the County Board in the form of a resolution and will not be considered for inclusion in the Dodge County Budget for the next succeeding year, unless approved at or prior to the August County Board meeting.

C. This rule applies to the following position requests: newly created regular full-time positions; newly created regular part-time benefited positions; part-time positions that are increased to full-time; and, part-time non-benefited positions that are increased to part-time benefited positions.

38. Committees of the County Board shall limit attendance at closed sessions of their meetings to members of the Committee and other individuals necessary to conduct the business of the Committee as determined by the Chairperson of the Committee.

39. Each County Board Supervisor who shall become aware that he or she is unable to attend a scheduled meeting of the Dodge County Board of Supervisors shall notify the County Clerk of his or her inability to attend such a meeting. The Supervisor shall make such notification by either telephone or email, and as soon as possible after the Supervisor has learned of such inability.

40. Each County Board Supervisor, who is a member of a Committee of the County Board or other board or body of the County, and who shall become aware of an inability to attend a scheduled meeting of such Committee, board, or body, shall notify the Chair of such Committee, board, or body. The Supervisor shall make such notification by either telephone or email and as soon as possible after the Supervisor has learned of such inability.

41. A County Board Supervisor who determines it is necessary to resign his or her seat on the County Board of Supervisors, shall do so in writing in accordance with § 17.01(7), Wis. Stats. Upon receipt of a written resignation, the Board Chair shall fill said vacancy as soon as reasonably practical and may exercise discretion in making temporary committee assignments until the seat is permanently filled.

42. A County Board Supervisor who determines it is necessary to resign his or her committee membership shall



do so in writing, submitting said resignation to the County Board Chair, the County Clerk and the applicable Committee Chair(s). Upon receipt of a written resignation, the County Board Chair shall fill said committee vacancy as soon as reasonably practical and may make temporary assignments until such time as an appointment by the County Board Chair is confirmed by the County Board of Supervisors.

43. After the Organizational Meeting of the County Board in April of even numbered years, the County Board Chair releases the committee appointments. Each Committee shall convene and conduct its own Organizational Meeting. The first name on the List of Committee Appointments shall be responsible for convening the Organizational Meeting. An election of committee officers (Chair, Vice-Chair, Secretary) shall be conducted at the first meeting of each committee. All committee members are eligible for election as an officer. After the election of committee officers, the Committee shall establish a regular meeting date and time to accommodate the needs of committee members.

44. The Board Chairman, the Board Vice-Chairman, and the Board 2<sup>nd</sup> Vice-Chairman shall have no powers other than: 1. Provide leadership to the Board; 2. Ensuring proper information to the Board; 3. Planning and conducting Board meetings effectively; 4. Meeting management; 5. All rights granted under Rule 1; 6. Committee assignments as indicated by Rule 33, and 7. All powers granted by resolution, ordinance, statute, and emergency powers. All actions and determinations shall be taken by a quorum of the County Board or a quorum of a Committee.