

1 RESOLUTION NO. _____
2

3 **Authorizing Henry Dodge Elevator Modernization Project**
4

5 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
6

7 **WHEREAS**, the Dodge County Building Committee (“Committee”) has considered the
8 maintenance, repair, and new equipment needs of the Dodge County Henry Dodge Building, and has
9 determined that it is necessary to modernize two existing elevator systems which modernization
10 includes ADA upgrades, replacement of elevator controllers, equipment, electrical and finishes for two
11 existing traction elevators at the Henry Dodge Building (“Elevator Modernization Project”); and,
12

13 **WHEREAS**, the Dodge County Physical Facilities Department (Facilities Department) has
14 solicited bids for the Elevator Modernization Project, and has received one qualified bid from Otis
15 Elevator Company (“Otis”), in the amount of \$510,265; and,
16

17 **WHEREAS**, the bid documents are on file in the Facilities Department and may be viewed
18 during normal business hours; and,
19

20 **WHEREAS**, at its meeting on October 19, 2021, the Committee reviewed the bid from Otis,
21 recommended acceptance of the bid and has established a total budget of \$586,805 for the project,
22 which includes a 15% project contingency, a copy of the Project Cost Itemization is attached hereto as
23 Exhibit “A”; and,
24

25 **WHEREAS**, the 2022-2026 Dodge County Capital Improvement Plan identified the Henry
26 Dodge Elevator Modernization Project in the amount of \$586,500 in Year 2022 of the Capital
27 Improvement Plan to be funded by sales tax; and,
28

29 **WHEREAS**, upon the approval of the 2022 Dodge County Budget and the 2022-2026 Dodge
30 County Capital Improvement Plan, the 2022 Physical Facilities Budget will contain sufficient funds to
31 cover the cost of the Elevator Modernization Project;
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33 **NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, on the
34 recommendation of the Dodge County Building Committee, that the Elevator Modernization Project is
35 hereby authorized, the bid of Otis Elevator Company, in the amount of \$510,265, is accepted, and the total
36 project budget of \$586,805 is approved; and,
37

38 **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors, that the Dodge
39 County Administrator and the Dodge County Clerk are authorized to execute contracts necessary for
40 the completion of the Elevator Modernization Project, subject to the review and approval of the
41 Corporation Counsel; and,
42

43 **BE IT FINALLY RESOLVED**, that upon presentation of properly reviewed and approved
44 invoices by the Dodge County Physical Facilities Director, payment of said invoices may be made from
45 Dodge County funds taken from Unassigned Sales Tax in a total amount not to exceed \$586,805.
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47
48

All of which is respectfully submitted this 9th day of November, 2021.

Dodge County Building Committee:

Dennis Schmidt

Richard Fink

Robert Boelk

Cathy Houchin

Kevin Burnett

FISCAL NOTE:

Finance Committee review date: November 1, 2021. Chair initials: _____

Vote Required: Majority of Members Present.

Resolution Summary: Resolution authorizing the Henry Dodge Elevator Modernization Project.

**PROJECT COST ITEMIZATION FOR
HENRY DODGE ELEVATOR MODERNIZATION PROJECT**

November 9, 2021

Project Cost

Base Bid Award to Otis Elevator	\$510,265
Project Contingency (15% of Bid Award)	<u>\$ 76,540</u>
Total Project Cost:	\$586,805
Total Project Budget:	\$586,805