

DODGE COUNTY EXECUTIVE COMMITTEE
AUGUST 9, 2021 7:30 A.M.
FIRST FLOOR – ROOMS H & I AUDITORIUM
DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 7:30 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Hilbert, Kottke, Marsik, J. Schmitt, and Sheahan-Malloy.

Member(s) absent: None

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine Kjornes; Dodge County Clerk Karen Gibson; Emergency Management Deputy Director Joe Meagher; Human Services and Health Director Becky Bell; Information Technology Director Justin Reynolds; Finance Director David Ehlinger; Clearview Director of Financial Services Nicole Grossman; UW Extension Department Lead Tracy Malterer; County Board Supervisor Cathy Houchin; County Board Supervisor Daniel L. Siegmann; and Watertown Daily Times Reporter Ed Zagorski.

The following Non-Committee Member County Board Supervisors requested payment for attending the meeting: Cathy Houchin and Daniel L. Siegmann.

There was no public comment.

Motion by Hilbert, seconded by Frohling to approve the July 12, 2021 minutes, as presented. Motion carried.

There were no Resolutions from other Counties.

Chairman Kottke reported that information was included in the packet materials regarding the out of state travel request for UW Extension Human Development & Relationships Educator Pattie Carroll to attend the Extension professional organization, Epsilon Sigma Phi's National Conference on October 25-28, 2021, in Savannah, Georgia. UW Extension Department Lead Tracy Malterer reported that the cost of the conference registration is \$450.00, and conference funds are included in the UW Extension budget. Motion by Hilbert, seconded by Marsik to approve the out of state travel request. Motion carried.

Chairman Kottke reported that information was included in the packet materials regarding the out of state travel request for UW Extension 4-H Youth Development Educator Marie Witzel to attend the National Association of Extension 4-H Youth Development Conference on November 13-18, 2021, in Memphis, Tennessee. Supervisor J. Schmitt asked if a lockdown due to COVID were to happen, would the conference be cancelled. Ms. Malterer commented that UW Extension follows the UW Madison policy. Motion by Hilbert, seconded by Frohling to approve the out of state travel request. Motion carried.

Dodge County Clerk Karen Gibson reported that the document entitled *Proposed agenda items for August 17, 2021 CB Meeting*, was included in the packet materials. Ms. Gibson further reported that the agenda will also include a Commendation Resolution for former County Board Supervisor Thomas Schaefer, and an election to replace Thomas Schaefer on the Executive Committee.

Ms. Gibson provided an oral report to the Committee regarding the election costs incurred with the Special Primary Election held on June 15, 2021, and the Special General Election and Recall Election

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held on July 13, 2021. Ms. Gibson reported that a draft of the election costs was included in the packet materials, and she has received the costs from the July 13, 2021 Recall Election for the City of Hartford in the amount of \$67.68, and the Village of Neosho in the amount of \$1,021.68. The total amount for the July 13, 2021 Recall election is \$5,339.45, and the grand total for June and July is \$8,198.94.

County Administrator Jim Mielke provided an oral report to the committee regarding PAVE Capital Campaign Request. Mr. Mielke reported that the letter from PAVE addressed to Planning and Economic Development Administrator Nathan Olson was included in the packet materials. The letter has been review by the Human Services and Health Board, and no action is needed by the Executive Committee.

Mr. Mielke reported that the six month budgets for the County Administrator and County Board were included in the packet materials, and the memo in the packet addressed the potential purchase of electronic devices in 2022 for the County Board of Supervisors. Mr. Mielke commented that there will be a three (3) cent increase in postage for first class mail, and also a long range plan of the post office is to lengthen the delivery time for first class mail. Ms. Gibson commented that a software upgrade for the key pads in the County Board Room is required, and an electronic device will need to be used for voting in the County Board Room. Mr. Mielke commented that he would appreciate feedback on the County Administrator and County Board budgets. He will present updated budget documents at the September Executive Committee meeting.

Emergency Management Deputy Director Joe Meagher provided an oral report to the Committee regarding the Simulcast Project. Mr. Meagher reported that parts have been ordered for the Simulcast Project, and a kick off meeting date has not been determined.

Mr. Meagher reported that the Emergency Management budget is on track. Supervisor J. Schmitt asked if Emergency Management has an adequate amount of supplies if there were to be another COVID lockdown. Mr. Meagher commented that Emergency Management is well stocked with personal protection equipment (PPE).

Chairman Kottke reported that the redistricting timeline was included in the packet materials. Ms. Gibson commented that at this time, the proposed timeline is on target.

Chairman Kottke provided an oral report to the Committee regarding the County Board Strategic Plan. Chairman Kottke reported that President of Blue Rock WI Brett Remington sent an email out to the County Board Supervisors regarding forming groups to discuss the five priorities.

Mr. Mielke provided an oral report to the Committee regarding the American Rescue Act of 2021 and the Federal Infrastructure Legislation. Mr. Mielke reported that an interim report for American Rescue Act Funds needs to be submitted at the end of August 2021 to the Department of Treasury. Mr. Mielke further reported that it is anticipated that the US Senate will take official action on the Federal Infrastructure Legislation this week, but the House of Representatives is currently on recess. Mr. Mielke commented that there is much uncertainty regarding the timing of potential action by the House.

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Supervisor Frohling reported that he attended a WCA Resolutions Committee meeting on August 6, 2021. This Committee reviews and provides recommendations on the resolutions that counties submit. The three guiding principles used in reviewing the Resolutions: is it timely/is it statewide/does the resolution address a county issue. Supervisor Frohling reported that opioid legislation was a topic of discussion. Chairman Kottke commented that it is the WCA Constitution Committee's recommendation that resolutions be presented to the WCA Board of Directors rather than presented at the WCA annual meeting.

The next regular meeting of the Executive Committee will be held on **September 10, 2021, at 2:00 p.m.**, in the Auditorium, located on the First Floor, of the Administration Building.

Meeting adjourned at 8:02 a.m. by order of the Chairman.



Daniel Hilbert, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.