

**MARSH COUNTRY HEALTH ALLIANCE**  
**MINUTES OF THE ANNUAL MEETING OF THE**  
**MEMBERS AND COMMISSION BOARD**

**August 24, 2020 ~ 10:00 a.m.**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair Russell Kottke at 10:02 a.m.
2. **ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

**Members Present (in person):**

- Russell Kottke, Dodge County Board Chairman
- Mark Stead, Grant County Board Supervisor
- Herbert Hanson, Green County Board Supervisor

**Members Present (via teleconference):**

- Jack Allen, Adams County Board Supervisor
- Russell Kutz, Jefferson County Board Supervisor
- Brian Knudson, Rock County Board Supervisor
- Kristine Deiss, Washington County Board Supervisor
- Duane Paulson, Waukesha County Board Supervisor

**Members Absent:**

- James Foley, Columbia County Board Supervisor
- Rick Rolfsmeyer, Iowa County Board Supervisor
- Kathy Geracie, Ozaukee County Board Supervisor
- Valerie McAuliffe, Sauk County Board Supervisor
- Karen Powers, Winnebago County Board Supervisor

**Human Services Via Teleconference:**

- Liza Drake, Ozaukee County Human Services Director
- Jennifer Thompson, Rock County ADRC/APS Division Manager
- Randy Setzer, Waukesha County Manager of Fiscal Administrative Support Division of Health and Human Services
- Mary Smith, Waukesha County ADRC Coordinator

**Also Present:**

- Attorney Andrew Phillips
- Ed Somers, Clearview Administrator / Executive Director
- Lori Kurutz, Clearview Assistant Administrator
- Nicole Grossman, Clearview Finance Director
- Kim Nass, Dodge County Corporation Counsel
- Jill Soldner, Marsh Country Health Alliance Deputy Secretary/Clearview Administrative Secretary

3. **PUBLIC COMMENT:** None.

4. **ELECTION OF OFFICERS: VICE CHAIR AND SECRETARY (1-year term, August 2020 to August 2021):**

Nominations were taken from the Commission Board to elect officers for a one-year term, from August 2020 to August 2021.

Motion by Grant County; seconded by Dodge County, to re-elect Duane Paulson (Waukesha County) as Vice Chair for a one-year term (August 2020 to August 2021). Motion carried.

Motion by Grant County; seconded by Dodge County, to re-elect Herbert Hanson (Green County) as Secretary for a one-year term (August 2020 to August 2021). Motion carried.

5. **APPROVAL OF THE MINUTES OF THE JUNE 22, 2020 MEETING:**

Motion by Washington County; seconded by Waukesha County, to approve the June 22, 2020 Meeting. Motion carried.

6. **CENSUS UPDATE (as of 8/24/20):**

Clearview:	93 of 120
ICF-IID (formerly FDD):	39 of 46

**Not Part of MCHA:**

Clearview Brain Injury Center:	19 of 30
Clearview Behavioral Health 1/2/3/4:	32 of 40
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	19 of 20

7. **REPORT ON INTER-COUNTY AGREEMENT STATUS:** After the 2019 Annual Meeting, Dodge County Corporation Counsel Kim Nass and Attorney Andy Phillips had a conference call between all MCHA Counties' Corporation Counsels to discuss and finalize the Inter-County Agreement. Changes were made and the Agreement was sent to each MCHA County Corporation Counsel for review. Waukesha County asked for

clarification regarding residents with Managed Care Organizations (“MCOs”) from MCHA counties vs. private pay residents. The revised Inter-County Agreement, which added a signature block for MCO signature, has been used since January 2020.

## 8. FINANCIAL PRESENTATION:

### Current Financial Update:

- Medicare revenue is down due to COVID; there is hold on admissions. Clearview has not completely reopened wings for admission in order to position facility for the 14-day isolation period.
- Private pay is notably below budget as well.
- Other revenue is over budgeted amount by approximately \$1,000,000 due to the \$1,000,000 in CARES Act funding that has been received to date. Documentation is on file in regards to the additional expenses related to COVID.
- Direct expenses are exceeding net income, however, overhead expenses have been controlled.
- One notable overhead expense that does need precision is depreciation. Dodge County implemented new accounting software January 1, 2020, working through the appropriate steps to a monthly accrual.

### Proposed 2021 MCHA Budget:

- Assumptions
  - Operating at a pre-COVID status
  - Looking to maintain census targets in 2021
    - 2020 Skilled Nursing Facility (“SNF”) budget: 107
    - 2020 average SNF census: 94
    - 2020 Individuals with Intellectual Disabilities (“IID”) budget: 42
    - 2020 average IID census: 40
  - Vaccine
- 2021 Budget:
  - Preliminary at this time, carbon copy of the 2020 budget
    - Wage freeze
  - Estimated 1% increase in Medicaid rates
  - Estimated 2.2% increase in Medicare rates
  - Unknown increase for Medicare Advantage plans

### Long Range Capital Plans:

- 2021 to 2025 – each year budget \$400,000 for transport vehicle, resident care equipment, and facility equipment

**Comprehensive Annual Financial Report (“CAFR”):**

- 2018 – Clearview reported as governmental fund and restated as a proprietary fund in the supplemental information.
- 2019 - Clearview reported as a proprietary fund with full accrual accounting.

Motion by Grant County to keep financial reports on file; seconded by Green County. Motion carried.

9. **ANNUAL INDEPENDENT AUDIT – REPORT ON FILE:** The annual independent audit may be found on the Dodge County website at:

<https://www.co.dodge.wi.gov/home/showdocument?id=39669>

10. **FUTURE AGENDA ITEMS:** None.

11. **NEXT MEETING DATE:** **Quarterly Board Meeting (*Chair, Vice Chair, and Secretary*) (conference call or attendance in person) on Monday, November 30, 2020, at 9:30 a.m., in Room A1, at the Dodge County Administration Building, located at 127 East Oak Street, Juneau, Wisconsin. The call-in number is (920) 386-4172.**

12. **ADJOURN:** There being no further business to come before the Commission, motion by Grant County to adjourn; seconded by Green County. Motion carried. Meeting adjourned at 10:24 a.m.

Respectfully submitted this 30<sup>th</sup> day of August, 2021.

**MARSH COUNTRY HEALTH ALLIANCE**

By:   
Herbert Hanson, Secretary